



SCHEDULE OF FEES AND CHARGES FOR SERVICES

Planning & Zoning	P&Z Activity	Fees
Major Development	Abandonment (easement or right-of-way)	\$ 1,500.00
	Annexation	1,500.00
	Administrative Appeal	1,000.00
	Comprehensive Plan Amendment (Map)	
	Up to 50 acres (small scale)	3,500.00
	All others	5,000.00
	Community Design Plan Appeal	1,000.00
	Conditional Use	2,000.00
	1 Development of Regional Impact (DRI) Review	
	Notice of Proposed Change (NOPC)	3,000.00
	New DRI or substantial deviation	5,000.00
	Review of Annual Report	500.00
	Height Exception	750.00
	Master Plan (New) & Major Master Plan Modification	
	Less than 10 acres	3,000.00
	10 acres or more	3,500.00
	New Major Site Plan, Major Site Plan Modifications, & Tech. Site Plan (total projects sq. ft.)	
	up to 49,999 sq. ft	3,500.00
	50,000 - 149,999 sq. ft	3,500.00
	150,000 - 499,999 sq. ft	4,000.00
	500,000 + sq. ft	4,500.00
	PID District Code Waivers	500.00
	Modification to Development Order	1,000.00
	Rezoning	
	Up to 10 acres	2,500.00
	10 acres or more	3,500.00
	Variance	1,500.00
Footnote / Explanation		
1	<p>\$1,500 deposit for an NOPC application, and \$5,000 for a new DRI or Substantial Deviation, are required at time of filing period, cost of advertising, and staff time will be billed to applicant based on hourly salaries plus 35% for fringe benefits. Costs for current legal ad/public notice will also be paid at time of filing.</p> <p>Fees are not refundable after staff review has begun unless noted otherwise herein. Reviews will be discontinued if a check is returned; to re-apply an applicant must pay the application fee plus the fee for returned checks as established by the City. Applicants applying for activities requiring noticing in the local newspaper (PB Post) shall also remit the current advertising fee to cover said costs. Total project fees are calculated by the sum of the applicable application fees. Fees cover two reviews. Additional reviews will be billed to the applicant based on the hourly rate of salary of \$75.</p>	



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Other Applications, Requests, & Fees	Alcohol License Sign-off	
	New	\$ 100.00
	Renewal/ Special Event	50.00
	BTR Zoning Review	50.00
	Certificate of Conformity	600.00
	5 Conceptual Development Meeting	100.00
	Historic Preservation	
	Historic Designation - Individual	100.00
	Historic Designation - District (per property up to a max of \$500)	10.00
	Certificate of Appropriateness (COA) - staff only	30.00
	Certificate of Appropriateness (COA) - Board review - Minor	50.00
	Certificate of Appropriateness (COA) - New Const./ Major Mod./ In or out of district	150.00
	Certificate of Appropriateness (COA) - Relocation into or out of district	150.00
	Certificate of Appropriateness (COA) - Primary Structure	500.00
	Certificate of Appropriateness (COA) - Accessory Structure	250.00
	Property Tax Exemption	250.00
	Evaluation for Historic Significance / Eligibility for Designation	50.00
	Appeal of staff or Board decision	100.00
	Legal review of documents (e.g. condo docuemtns, cross-access agreement: parking agreements)	500.00
	Mobile Vending Unit	
	Application review	250.00
	Permit Fee	50.00
Footnote / Explanation		
	5 Conceptual Development Meetings are applicant requested meetings with plannign staff to discuss any inquiry or potential development. This excludes phone and email inquiries. No fee will be charged for the first meeting. Fees are not refundable after staff review has begun unless noted otherwise herein. Reviews will be discontinued if a check is returned; to re-apply an applicant must pay the application fee plus the fee for returned checks as established by the City. Applicants applying for activites requiring noticing in the local newspaper (PB Post) shall also remit the current advertising fee to cover said costs. Total project fees are calculated by the sum of the applicable application fees. Fees cover two reviews. Additional reviews will be billed to the applicant based on the hourly rate of salary of \$75.	



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	³ Pre-Application Meeting Resubmittal of Applications (after 2 notices of incompleteness) Sidewalk Café application review Site Plan Time Extension (including extensions pursuant to state statutes) Special Project Verifications for Grants, Development incentives, Housing Credits & Similar Applications Telecommunications Co-locations Tower Siting/ Tower Replacements New Lease/ Lease Revisions Unity of Title New Unity of Title Release of Unity of Title (plus legal review fee) Waivers, Administrative ¹ Zoning Permit Zoning Permit Inspection if required (per inspection) ² Zoning Verification Letter per question Code interpretations or determinations	\$ 200.00 50% of Original Fee 150.00 750.00 45.00 200.00 750.00 1,500.00 250.00 500.00 200.00 75.00 40.00 60.00 500.00

Footnote / Explanation	
¹	banner signs, sign copy changes eligible sheds and tiki huts, and pavers, patios and sidewalks (exclude sidewalks within right-of-way)
²	The higher fee is associated with research required for preparing the letter, beyond zoning and use informaiton
³	Pre-application meetings are meetings required prior to application submittal. A preliminary site plan & landscape plan are required at scheduling, One pre-application meeting fee can be credited to the total application submittal fee
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Minor Development	Administrative Adjustment	\$ 500.00
	Lot Line Modification	500.00
	Sign Program	500.00
	Sign Program Amendment	200.00
	Minor Master Plan Modification	1,500.00
	Minor Site Plan Modification	
	Arch./ Elevation changes only (i.e. only requiring review by P&Z Divison)	750.00
	Multiple modifications and/or requires multi-department review	1,500.00
	Repainting	150.00
	New Minor Site Plan	2,000.00
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