

# The City of Boynton Beach



100 East Ocean Avenue  
Boynton Beach, Florida 33435  
PUBLIC WORKS DEPARTMENT  
PHONE: (561) 742-6244  
[www.boynton-beach.org](http://www.boynton-beach.org)

## Engineering Plan Review Requirements

### RESIDENTIAL SINGLE FAMILY/DUPLEX DRIVEWAY APRON

In order to allow a smooth and timely approval of your application, please provide the following information at the time of submittal:

- Provide a proposed plan or markup of survey indicating the location of existing improvements including utilities (water meter, clean out, utility pole, fire hydrant, etc.) and the setbacks, dimensions, and materials of the proposed driveway(s).
- Driveway apron width(s) (excluding flared sides) shall be no greater than 24' (total per street frontage) and no less than 10'. Please indicate driveway dimensions for engineering approval. Reference and include **City Detail G-18**.
- Driveway apron shall be flared (5' x 10' flare both sides). Note: Flared driveway apron shall not extend beyond the property line. Please indicate flared driveway dimensions for engineering approval.
- The city's water meter shall not be located in or on the edge of the driveway. A safety/maintenance buffer of 24" is required away from driveway area. Please indicate water meter location and provide dimension from driveway.
- Do not swale driveway apron. Driveway apron shall be continuously sloped to match the edge of pavement.
- **Existing or proposed sidewalks only** - sidewalks through driveways shall be 6" thick concrete. New or widened driveways shall remove existing 4" thick sidewalk and replace with 6" thick concrete. Reference and include **City Detail P-16**.
- **Connection to roadways under the jurisdiction of county (PBC) or state (FDOT) only** – obtain and provide a copy of driveway permit from the respective authority having jurisdiction. To verify jurisdiction, contact Public Works Engineering Division at 561-742-6244.
- **Connection to swaled roadways only** - When removing or modifying driveway apron, restore swale and sod (6" min./9" max.) as required. Reference and include **City Detail D-10/D-10A**.
- **Connection to curbed roadways only** – driveway may be constructed as a "drop curb". Reference and include **FDOT Index 522-003**.
- **Connections for corner lot only** - provide a minimum of 30' from intersection of the right-of-way. If applicable, please indicate the distance from the intersection of the right-of-way for engineering approval. Reference **City Detail K-12**.
- Please wait for all departments to comment before delivering corrections to prevent delays in processing your application.
- All work performed in public or private rights-of-way shall conform with the current Engineering Design Handbook and Construction Standards.
- Please note any damage to the city's right of way, not limited to and including alleys, sidewalks, and streets will be the sole responsibility of the permittee to repair or replace at the discretion of the city.