



FY 2022-2023 ADOPTED BUDGET

City of Boynton Beach, Florida



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Boynton Beach
Florida**

For the Fiscal Year Beginning

October 01, 2021

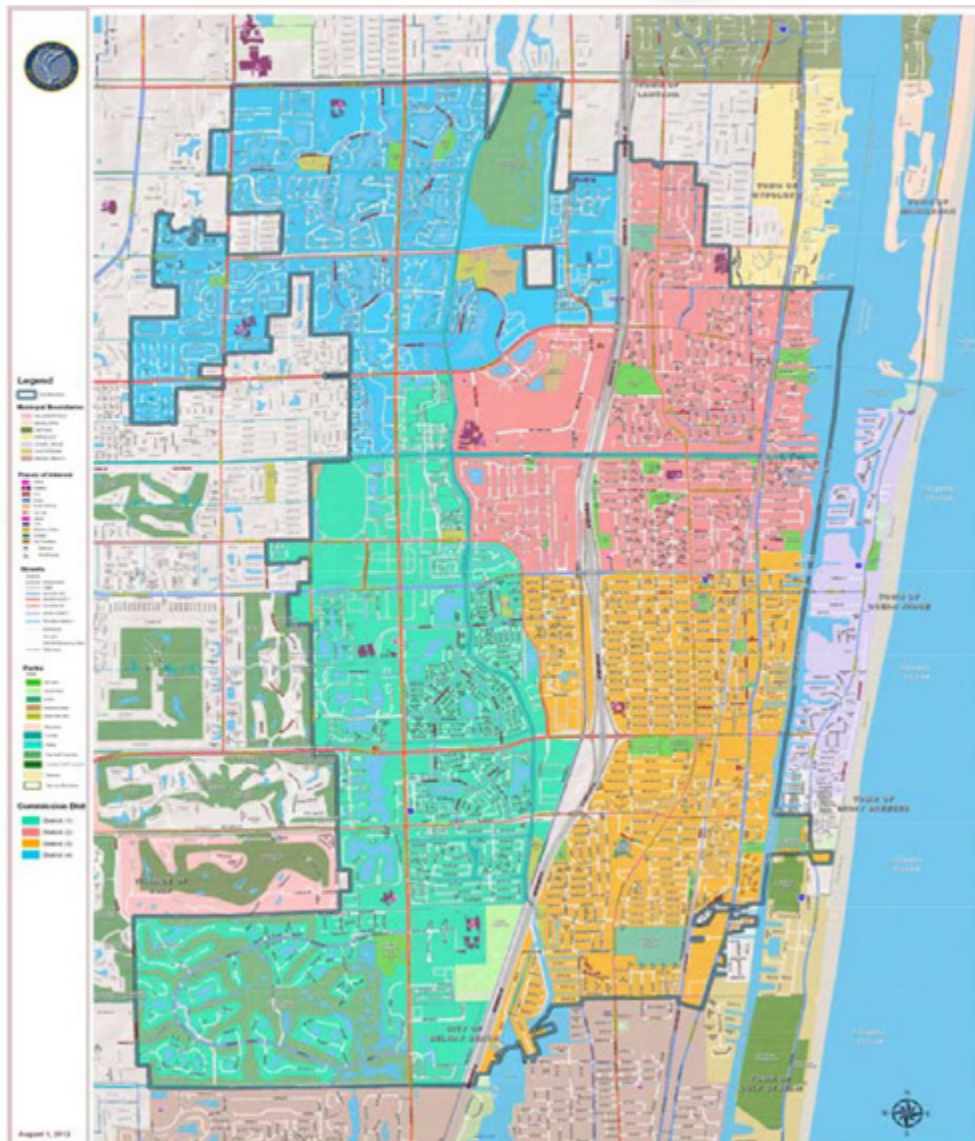
Christopher P. Morrell

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Boynton Beach, Florida, for its Annual Budget for the fiscal year beginning October 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its edibility for another award.

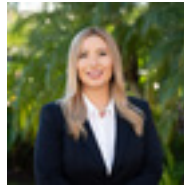




Boynton Beach Mayor, City Commissioners, and City Manager



Mayor Ty Penserga, At-Large



Vice Mayor Angela Cruz, District I



Commissioner Woodrow Hay, District II



Commissioner Thomas Turkin, District III

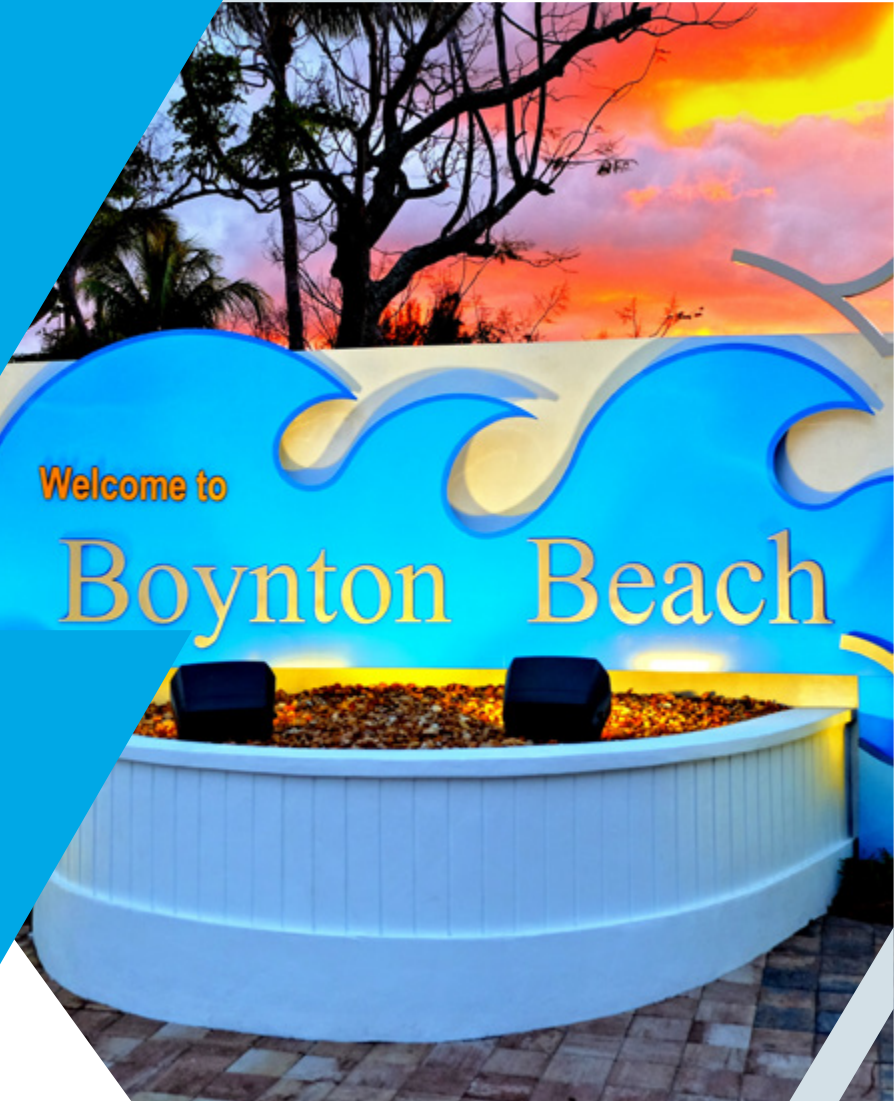


Commissioner Aimee Kelley, District IV



City Manager Daniel Duggar





Budget Summary

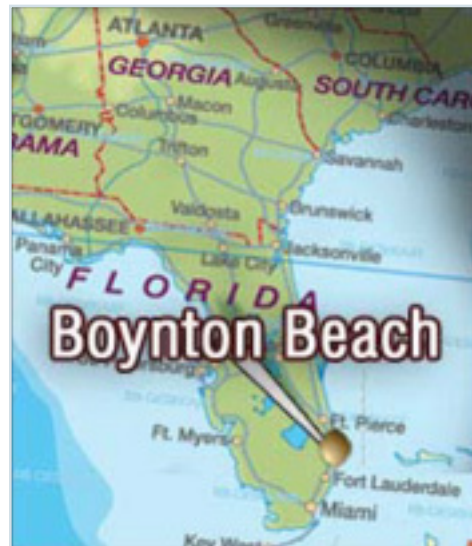
FY 2022-2023 Adopted Budget

ABOUT BOYNTON BEACH

Known as “America’s Gateway to the Gulfstream,” Boynton Beach is a full-service municipality, providing every city service (not limited to Sanitation, Fire & Rescue, Police, Utility, etc.) for its residents and visitors. Located in the heart of southeast Florida, in the center of Palm Beach County; Boynton Beach is a coastal community consisting of 16.5 square miles that includes four miles of the Intracoastal Waterway.

The City has direct access to the Florida Turnpike via Boynton Beach Boulevard and three I-95 exits. The City lies within close proximity to Palm Beach International Airport (14 miles) and Fort Lauderdale/Hollywood International Airport (37 miles). The closest seaports are Port of Palm Beach (21 miles) and Port Everglades (36 miles). The Tri-Rail commuter train makes a stop in the City that connects the rider to Palm Beach, Broward and Miami-Dade Counties.

The average annual air temperature in the Palm Beaches is 75° F. The warmest temperatures occur between June thru September year and the coolest months are January and February. September or October can be the “wettest” month. The highest recorded temperature was 101°F in 1942 and the lowest recorded temperature was 24°F in 1894.



FORM OF GOVERNMENT

The City of Boynton Beach is the third largest municipality in Palm Beach County with a population of approximately 78,000 residents. The City of Boynton Beach’s five elected officials include four district commissioners for a three-year term and a mayor-at-large serving a maximum of two (three-year) terms. The City Commission determines creates the strategic plan for the City, adopts legislation, approves the City’s budget, sets taxes and fees, and appoints the City Attorney.

The City Commission appoints a City Manager, who, with a team of more than 10 department directors, 2 Assistant City Managers, Fire Chief, and a Police Chief, manages the day-to-day operations for over 78,000 residents and thousands of visitors each year. Sixteen volunteer advisory boards that augment staff, created and member-appointed by the City Commission. The City’s collaborative partners—the Boynton Beach Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce—also assist in the success of the City.



HISTORY

The City was founded in 1894 by Major Nathan Boynton, a native of Port Huron, Michigan, who had a distinguished career in the American Civil War (pictured to the left).

Major Boynton and his workmen brought their families from Michigan and settled in the, yet to be named, new town of Boynton. In the early years of our city, settlers began building what was to become Boynton Beach. Boynton Beach was incorporated in 1920.

BOYNTON BEACH TODAY

Boynton Beach possesses many natural assets that set the stage for numerous leisure, recreation and active lifestyle pursuits because of its tropical climate. The City of Boynton Beach invests a great deal of resources to ensure that residents and visitors have access to its 253 acres of municipal parks, beach and natural conservation lands.

The City operates 8 recreation centers, 29 parks, a swimming pool, a municipal beach, and many youth, teen, adult and senior programs. Various facilities offer over 200 recreational programs, classes and events for all ages – from toddlers to seniors. Supplementing its recreational indoor facilities



are tennis and basketball courts, playgrounds, fitness centers and a pool. Additionally, one of the four Boynton Beach ocean inlet provides public boat ramps, paddle boating and kayak rentals. In addition, the City operates a municipal golf course, which features both an 18-hole Championship Course and 9-hole Family Course (pictured to the left). It also operates a state-of-the-art library.

Boynton Beach has one of two working full-service marinas in Palm Beach County. Owned and operated by the Community Redevelopment Agency (CRA), the Boynton Harbor Marina offers fishing and scuba diving charters, jet-ski and boat rentals and an eclectic collection of waterfront restaurants.

The City embraces Art and culture; there are more than 48 works of art displayed throughout the City as part of the Arts in Public Places program. Boynton Beach is home to the world-famous International Kinetic Art Exhibit and Symposium. The kinetic art pictured to the right is part of the biennial event and supports the Boynton Beach Art District's many events, including monthly art walks. In addition, the City hosts more than 80 annual events, including Pirate Fest, Movies in the Park, Blarney Bash, Earth Day, Holiday Parade, Boat Parade and 4th of July Fireworks over the Intracoastal Waterway.



There are four public elementary schools in Boynton Beach, including a gifted center; a S.T.E.M. curriculum based school that has been awarded Best Elementary School in the nation for the past two years; an International Baccalaureate (IB) school. Its middle school is a Math, Science and Technology Magnet providing aerospace science, dance, theatre, vocal, culinary arts, early childhood and I.T.S. academies, as well as an aviation maintenance technician school. Supplementing the public schools are five private schools, five charter schools and several pre-schools. There are 12 post-secondary institutions within 67 miles of Boynton Beach, including Florida Atlantic University, Florida International University, Palm Beach Atlantic University, Palm Beach State College and the University of Miami.

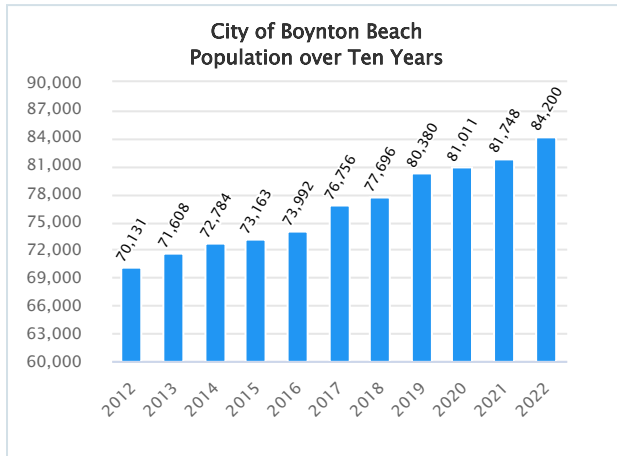


The City is addressing the biggest challenges of this century – sustainability, energy and climate change. Being sustainable means meeting the needs of the present residents without compromising the ability of future citizenry to meet its needs while balancing environmental stewardship, social responsibility, and economic growth. The pursuit of sustainability has governed the direction of Boynton Beach since 2008 when the City Commission involved employees, citizens and local businesses in creating policies and programs to promote sustainability. Through the work of the Green Task Force, Green Community Alliance, and Sustainability Team and the award of the City's Energy Efficiency and Conservation Block Grant (EECBG) by the Department of Energy,

the City has made great strides towards achieving a sustainable future.

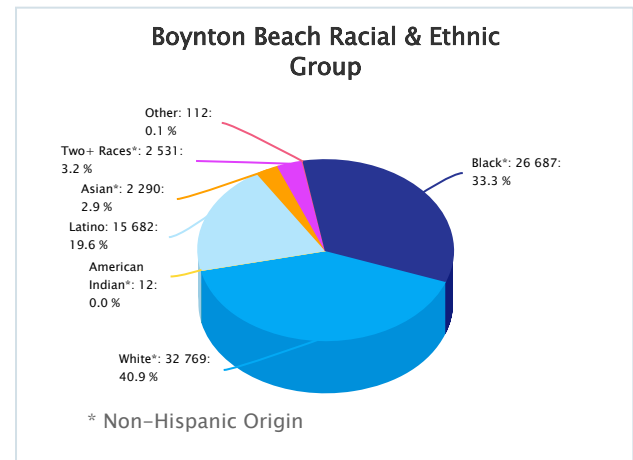


DEMOGRAPHICS



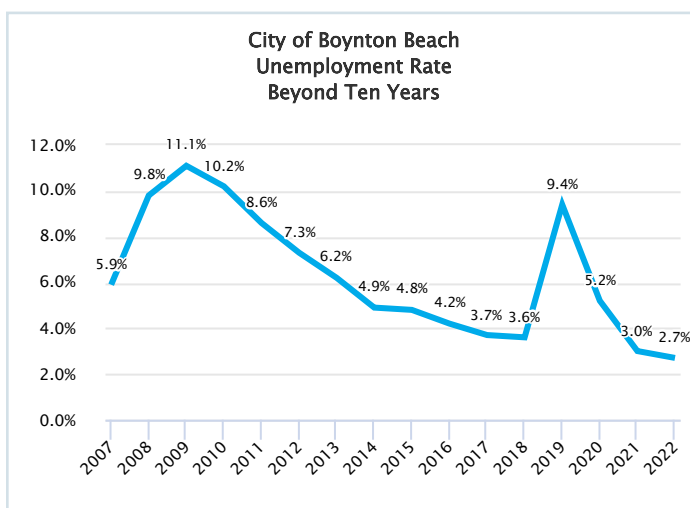
In 2020, the U.S. Census counted 80,380 people in Boynton Beach. The 2008 recession contributed to a considerable slowdown of the City's population growth: over a five-year period between 2017 and 2022, Boynton Beach grew by 11%. For FY 2022-23, the population is projected to be approximately 82,000. For FY 2022, with the overall area of 16.2 square miles, the city's population density is 5,000 persons per square mile.

According to the most recent American Community Survey, the City's population has a median age of 44.4, with about 20.6% of persons 65 years or older. Per the Census Bureau, approximately 28.3% of the population is foreign-born. Per capita income of the City's residents is \$33,054, with a median household income of \$60,980. In terms of education, 30% of the population has a Bachelor's degree or higher.



Within the last decade, the City has become more racially and ethnically diverse. The share of Black/ African Americans is currently 33%, and the share of Hispanic and Latino population was 19% in 2021.

ECONOMIC CONDITIONS AND OUTLOOK



On average, Boynton Beach's unemployment rate was 5.2% in 2021. At the start of 2020, prior to the COVID-19 pandemic, the unemployment rate in the City was approximately 3.8%. As the pandemic began to impact the U.S. economy in March and April of 2020, unemployment in the City rose as high as 9.4%. According to the Bureau of Labor Statistics, the City's unemployment rate as of August 2022 is 3.0%. The chart pictured to the left shows the average annual unemployment rates through 2022.

As of the second quarter of 2022, the median price for a single-family home was \$398,000.



MAJOR EMPLOYERS AND TAXPAYERS

Within the City, the top 5 employers are: Bethesda Memorial Hospital, the City of Boynton Beach, Publix Super Markets, Palm Beach County School District and Walmart. The chart to the right provides a complete listing of the "Top Ten Employers"

Top Tax Payers	Appraised Value	Total Taxes
1351 South Federal FL Owner LLC	\$144,170,072	\$3,126,658
Florida Power & Light Co.	\$144,287,816	\$2,968,785
Terra Funding Sea Lofts LLC	\$125,811,334	\$2,789,404
Seabourn Cove Holdings LLC	\$119,574,187	\$2,574,585
USCMF District at Boynton LLC	\$104,225,641	\$2,329,499
IMT Capital V Boynton Beach LLC	\$103,614,286	\$2,045,078
Duke PCG at Quantum 1 9 LLC.	\$98,164,211	\$1,976,059
WSRE CP PAC Investors LLC	\$75,754,044	\$1,720,492
Northland Lugano LLC	\$77,858,281	\$1,628,682
Avanti Residential 500 Ocean TIC I LLC	\$68,494,109	\$1,504,284

Top Ten Employers

Bethesda Memorial Hospital
 City of Boynton Beach
 Publix Supermarket
 School District of Palm Beach County
 Walmart
 Waste Management Corporation
 Home Depot
 Lowe's
 Hunters Run Golf & Racquet Club
 Quail Ridge Country Club

The top 5 Tax Payers are 1351 South Federal FL Owner LLC, Florida Power & Light Co., Terra Funding Sea Lofts LLC, Seabourn Cove Holdings LLC, and USCMF Capital V Boynton Beach LLC. The tax liability associated with the five previously listed taxpayers range from a low of \$2,329,499 to a high of \$3,126,658. The chart to the left highlights the "Top Taxpayers" in the City of Boynton Beach.

GROWING TAXABLE VALUES

Fiscal Year	Taxable Value	% Change	Tax Rate
2010-11	3,894,608,132	-14.81%	6.7626
2011-12	3,752,272,309	-3.65%	7.1941
2012-13	3,677,646,538	-1.99%	7.6000
2013-14	3,884,337,937	5.62%	7.9000
2014-15	4,224,336,791	8.75%	7.9000
2015-16	4,635,365,868	9.73%	7.9000
2016-17	5,005,577,863	7.99%	7.9000
2017-18	5,414,030,684	8.16%	7.9000
2018-19	5,794,656,675	7.03%	7.9000
2019-20	6,208,473,339	7.14%	7.9000
2020-21	6,623,563,815	6.69%	7.9000
2021-22	6,935,204,311	4.71%	7.8900
2022-23	8,079,877,366	16.51%	7.8500

It has taken fourteen years for the City's current taxable value of \$8,079,877,366 to surpass the 2008 value of \$6,131,757,196. The upward trend began in FY 2013-14 when the taxable value was \$3,884,337,937. The Palm Beach Property Appraiser is forecasting higher taxable value going forward. The increase in taxable value supported the City's decision to keep the adopted millage rate for FY 2022-23 at 7.8500 per \$1,000, unchanged from the previous year. Historically, the tax rate ranged from a low of 6.7626 mills in FY 2010-11 to a high of 8.2270 mills in FY 2001-2002 (not shown). The City of Boynton Beach will benefit from this positive trend of increased taxable values and a stable millage rate.

Permit values are the key measurement for development activity within the City of Boynton Beach. In FY 2019-20, total permit value was at \$260 million and increased to \$323 million for FY 2020-21. In FY 2021-22, the COVID-19 pandemic impacted development, and as a result, total permit value decreased to \$259 million. Permit values for the FY 2021-22 year-ending was \$456 million.



The City of Boynton Beach has approved and completed several development projects with others currently under construction or will start construction in 2022 - 2023. The projects include:

FY 21-22 completed development projects :

- Country Lake Trail, single-family community (25 homes)
- Autozone, automotive parts retailer
- PF Changs, speciality asian restaurant
- Neurobehavioral Hospital of the Palm Beaches, Mental Healthcare Facility

Approved or under construction development projects:

- Heart of Boynton, mixed-use affordable housing project (124 units)
- Sprouts, Farmers Market
- Raisin Canes, Restaurant
- Publix Supermarket Distribution Center
- Shalimar, apartment community (198 units)
- Bethesda Hospital Expansion & Energy Plant
- 5 Below, retailer
- NYU Langone, Contact Center
- WaWa, Gas retailer
- Grocery stores (2)



The Town Square project was a multi-year project which is located on the previous 16-acre municipal campus in downtown Boynton Beach. The project was broken up into three (3) phases (Public, Residential, and Hotel). The project is a partnership between the City of Boynton Beach, the City of Boynton Beach Community Redevelopment Agency (CRA), and the private development team.

Phase 1 (Public) was completed in 2020. The major buildings a new City Hall/Library, Police Department Headquarters, Fire Station #1, Cultural Center, and the District Energy Plant.

Phase 2 (residential) will include two (2) parking garages, 705 residential units and approximately 84,000 square feet of commercial space which will be located on the south, central and north lots. Management anticipates the procurement or construction phase of the south parking garage to start late FY 2022-23.

With the assistance of CRA and the City, and the cooperation with the Habitat for Humanity and the Boynton Beach Faith-Based Community Development Corporation, development activities continue in the Heart of Boynton District. Wells Landing North and South, 124 multifamily units, 8,530 sq. ft. commercial space, will commence 2022.



To: The Honorable Mayor and Members of the City Commission
 From: Dan Duggar, City Manager
 Date: November 1, 2022
 Subject: Adopted Budget for Fiscal Year 2022-23

Honorable Mayor, Members of the City Commission, Community Members, and City Staff:

I am pleased to present the City of Boynton Beach's Adopted Budget for Fiscal Year 2022-23. The budget serves as a roadmap for the City's promise as a place where our inclusive community can prosper and innovation is nurtured and grows.

The Adopted Budget for Fiscal Year 2022-23 is aligned with the City's Strategic Plan and reflects the direction of the City Commission for achieving our collective vision of Boynton Beach as a welcoming and inclusive coastal community that celebrates diverse cultures, embraces innovation, and supports local businesses. It includes all Funds, \$267M of which, the Capital Improvement Plan is \$47.2M. According to the Palm Beach County Property Appraiser, the City's current gross taxable value for FY 2022-2023 is 8,079,877,366. This is an increase of 16.5% over FY 2021-2022 final gross taxable value of \$6,935,204,311. We will continue to provide exceptional services to our diverse community through a well-prioritized budget while administering the vision of the City Commission.



The City's goals, budget, performance measures, and accomplishments achieved our goal of increasing transparency and making information accessible to our residents, businesses, and other community stakeholders. It also drives economic development initiatives and facilitates planning, collaboration, and coordination among the various City departments and partners. In the Adopted Budget, available resources are invested and aligned to ensure the City's long-term viability and resilience, while advancing the City's goals and objectives.

Our organization values are tied to Innovation, Vision, Adaptability, Servant Leadership, Inclusivity, and Empathy.

Strategic Plan Priorities for the City:

- **Culturally Distinct Downtown:** Create unique cultural districts for business and entertainment to serve as the foundation that connects businesses, residents, and visitors.
- **Building Wealth in the Community:** Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.
- **Accessible Transportation and Mobility:** Improve multimodal transportation for all residents, commerce, workforce, and visitors.
- **High Performing Organization:** Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.
- **Safe, Inclusive, and Resilient Public Spaces:** Ensuring access to safe and affordable public spaces.
- **Environmental Sustainability:** Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.
- **Racial and Social Equity:** Cultivate consciousness and develop a framework to address racial and social equity in the delivery of City services for the benefit of all communities within the City.

Strategic Projects beginning Fiscal Year 2022-23

- Update the City's Comprehensive Plan to establish industry-specific clusters and defined planning areas.
- Develop an entrepreneurial ecosystem where start-ups and small businesses are supported and grown.
- Expand the City's Strategic Safety Plan.
- Develop a robust, innovative communication strategy to educate and inform the community of City services, programs, and initiatives.



- Implement a digital citywide security program which includes security cameras, automatic license plate readers, analytics, and additional sensors.
- Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, waste water, chilled water and stormwater customers.

The strategic planning process develops coordinated strategic projects that focus on effectively creating the framework for all partners (both internal and external) to ensure that available resources are invested, aligned, and advance the City's priorities and goals. The City's short and long-term successes and competitive environment are key strategic issues addressed in the Adopted Budget. Each City department is aligned to one or more of the six priorities with specific strategies and projects to be accomplished. Department Directors are accountable for meeting these stated strategies and projects while still operating within their approved Operating and Capital Budgets.

Highlights of the FY 2022-23 Adopted Budget include:

Employee Based Priorities To Improve The Organization

For Fiscal Year 2022-23, the Commission has approved funding for employee raises of 6% to 8%. Over the past four fiscal years, the City Commission and the City Manager has consistently offered adjustment to salary pay ranges or hourly salary increases to its employees. These salary adjustments range from 2% to 4% and are consistent with annual inflation rates. For the FY 2022-23 budget, management has earmarked \$3.1 million for salary adjustments and union contract negotiation.

The City will continue to fund its employees' Health Savings Account (HSA), except those affiliated with the Police Benevolent Association. For FY 2022-23, the City will contribute \$1,000 to the HSA of each full-time employee (the HSA cost was \$642,700 for FY 2021-22). Additionally, the City will provide employees with an "Insurance Stipend" to offset family premium rates. These health savings benefits coincide with the Boynton Beach employee Wellness Program that the City is aggressively promoting to mitigate insurance costs.



The City of Boynton Beach has established a tuition reimbursement program for employees who are full time, non-probationary, unrepresented (General) employees and full-time, non-probationary employees covered under the

SEIU Blue Collar or White-Collar Collective Bargaining Agreement. For FY 2022-23, the City has established a budget of \$97,014.

Short Term City Based Priorities

The City's Building Department launched an online, easy-to-use e-permit system that will modernize how permits are processed for both builders and residents. The new Permit Application and Tracking System, which is powered by SagesGov, will allow registered users to perform all permit functions in one convenient place via a portal on the City's website. System features include the ability to submit, track, review, inspect and close building permits. This new system will allow the City to streamline internal systems to support economic growth and development. In FY 2022-2023, Phase III of the SagesGov platform will be rolled out to include a new feature for the City's Planning & Zoning Division that will complement the permitting portal and simplify the development process. The new feature will streamline the Development Application process and will go live with SagesGov in the first quarter of 2023. This new feature will allow the City to streamline internal systems to support economic growth and development.



The City is updating its sign ordinance to include new and innovative sign standards that reflect evolving technologies and approaches as well as a general update of sign regulations. During the planning process, the City will work with stakeholders to better understand how residents and business owners think the current sign ordinance is working and areas for improvement. The FY 2022-23 capital budget for signage throughout the City is \$25,000.



The Planning & Zoning Division partnered with Gridics, LLC to launch the City's next-generation municipal zoning technology platform. This new platform brings a new level of transparency and ease of use to our zoning code, allowing anyone the ability to access the precise information they need specific to their parcel in an easy-to-use format. This software will provide staff with a code publishing website specifically tailored for land use and comprehensive plan ordinances that can be updated directly in real-time as changes are made and interlink various sections to make it easier for citizens to reference and understand. It will also provide an easy-to-use interactive zoning map website to make it easier for citizens and investors to visualize how zoning districts and overlays impact development throughout the city and provide the ability to lookup zoning information such as setbacks, open space, height, density, allowed uses by address, and permitted types of businesses. The implementation of this software aligns with the City's Strategic Priority of High-Performing Organization. It allows the City to provide effective and efficient services and helpful tools for residents, businesses, and developers looking to live, work and invest in the City. The FY 2022-23 budget includes \$54,000 over three years for Gridics.

In alignment with the City's Strategic Plan Priority of Environmental Sustainability, the City continues to build on its Tree Canopy Enhancement Program with the goal of increasing citywide tree canopy from the 2020 level of 16.1% to 20% by 2035. The City planted and gave away a total of 2,399 trees from FY 2019-20 through FY 2021-22. The City also completed a Tree Inventory of 11,309 trees and palms on City property and rights-of-way in FY 2022-23, and will be developing an Urban Forestry Management Plan in FY 2022-23.

The City recognizes the role parks serve in creating sustainable communities. To provide sustainability, the City is considering innovative ways to fund tomorrow's potential. This consideration includes strategies such as collaboration between parks departments and other public agencies, civic investment from individuals and private foundations through public-private partnerships, concessions, marketing sponsorships, and entrepreneurial activities. The FY 2022-23 capital budget for Park & Recreation improvement is \$6.2 million.

Long Term Priorities/Financial Plans

The FY 2022-23 Adopted Budget and projected years are developed by analyzing 3-year historical trends and depending on the type of revenues and expenditures - an escalation range of 2% to 4% was applied. Additionally, strategic prioritization of projects/legislative actions/operations help to shape both the short-term and long-term plans for the City and the impact on the operating budgets of the various funds.

The City's Recreation and Parks Department is developing a Recreation and Parks System Master Plan that will assess existing conditions of parks and recreation system, programs, services, staffing, and funding and identify parks and recreation trends, needs, and priorities. The Master Plan will provide strategic and resilient recommendations for the improvement and provision of facilities, programs, services, park land acquisition, and development in the City and guide the direction, development & delivery of the City's parks & recreation services for the next 10+ years. Currently, the Parks Master Plan is estimated to cost the City approximately \$176,000.

As part of our Building Wealth in the Community Strategic Plan Priority, the City has invested in the development of a comprehensive Economic Development Plan that will guide the City's long-term economic development priorities and create a "plan of action" based on current and projected economic, industry, and real estate trends. The Plan will align City policies and investments to maximize City assets and evaluate current and future economic trends to chart a course towards a sustainable and equitable economy that will grow jobs and careers, advance opportunities for prosperity, and create vibrant neighborhoods and communities. The goal is to: overcome challenges that currently impede the City's competitiveness in attracting, retaining, and developing high-growth industries, stimulate (re) development and strengthen commercial centers and corridors, strengthen and diversify the City's retail market, and support small businesses and start-ups. In FY 2022-2023 budget includes \$50,000 to implement the first phase of the Economic Development Plan.

The Planning and Zoning Division continues to implement the City's Complete Street and Mobility Plan recommendations by continually reviewing opportunities for multimodal transportation and expanding pedestrian facilities. The Complete Streets and Mobility Plan's long-term goal is to address the growing need and desire for a balanced transportation network that adequately accommodates all modes of transportation to improve safety and comfort for people walking, biking, driving, and using transit. The Complete Street and Mobility Plan will encourage pedestrian walkability and bicycling to create a healthier and more sustainable community. This aligns with the City Commission's Vision Zero policy to eliminate traffic fatalities and severe injuries among all road users, and to ensure safe, healthy, and equitable mobility for all. The Plan will also examine and address traffic congestion, improve local multimodal circulation, and adopt new transportation technologies. This Strategic Objective is part of the City's Strategic Plan Priority of Accessible Transportation and Mobility.



The City is working to integrate the Strategic Priority of Environmental Sustainability into all government planning and operations. The 2020 Climate Action Plan established targets of reducing greenhouse gas (GHG) emissions 50% below 2015 levels by 2035 and achieving net zero emissions by 2050, and the City continues to track progress toward these goals through annual inventories of government and community-wide emissions. Boynton Beach joined the Cities Race to Zero, a global campaign to accelerate GHG reductions, and has conducted an analysis of high-impact GHG reduction actions such as renewable energy, electric vehicle adoption, and building efficiency that will provide cost savings to the City's budgets.

The City updated its climate change vulnerability assessment (CCVA) in August 2022, which incorporated sea level rise projections for 2040 and 2070, and is working to develop a climate adaptation and resilience plan following the CCVA recommendations. The Sustainability, Utilities, and Public Works-Engineering Departments are collaborating to align future capital projects with state and federal funding sources for resilient infrastructure, with a focus on social vulnerability to ensure these investments are equitably distributed. The City is looking to implement targeted strategies to engage frontline communities that are most vulnerable to climate impacts.

Fiscal Year 2021-22 Budget Achievements

The City's Economic Development Division, along with the Boynton Beach Community Redevelopment Agency (BBCRA), partnered with Florida International University to create an Economic Development Plan for the City. The Plan will recommend strategies to support small businesses and entrepreneurship, policies to attract (re)development and investment, and create a plan-of-action to support an inclusive local economy that benefits all communities in the City. The Plan is supported by current and projected economic, industry, and real estate trends to align City policies and investments to evaluate and maximize City assets and chart a course towards a sustainable and equitable economy that will grow jobs and careers, advance opportunities for prosperity, and create vibrant neighborhoods and communities. In FY 2021-2022 the City budgeted \$75,000 for the creation of the Economic Development Plan.

The City completed a climate change vulnerability assessment (CCVA) in partnership with six neighboring municipalities and Palm Beach County as the Coastal Resilience Partnership of Southeast Palm Beach County (CRP). Boynton Beach managed a third round of state grant funding for the CRP in FY 2021-22 to update the CCVA for compliance with the new Resilient Florida legislation, s. 380.093 F.S. The CCVA identified critical assets that are vulnerable and at risk to tidal flooding, storm surge, rainfall-induced flooding, and other climate threats, including projections for sea level rise in the years 2040 and 2070. The "AccelAdapt" web platform provides City staff access to the assessment data at the Census tract and parcel scales to support the integration of CCVA results in City planning and operations. As part of the City's Flood Mitigation Plan, the Utilities, Development and Public Works Engineering Departments annually prioritize drainage improvement needs and requests for projects to be included in the City's CIP Program funding.

The City's Office of Sustainability contracted with Community Greening to plant 399 trees on public land, and give away 400 trees to City residents for a total of 799 trees planted in FY 2021-22. Other Sustainability achievements in FY 2021-22 include the distribution of 64 Energy Edge Rebates totaling \$58,400, distribution of 41 rain barrels through the water conservation program, implementation of the Polystyrene Foam Waste Reduction Ordinance and launch of the Pass On Plastics Pledge, completion of Galaxy Scrub Preserve nature trail and continued restoration of the scrub for educational use by Galaxy Elementary, and installation of three new dual electric car chargers at Intracoastal Park, Oceanfront Park, and Crowder Dog Park through a partnership with Florida Power & Light. In August 2022, City Commission approved the use of CDBG funds to install a rooftop solar PV system on the Hester Community Center to offset the facility's electricity bills through the generation of renewable energy. The City is now moving forward on procuring this project.

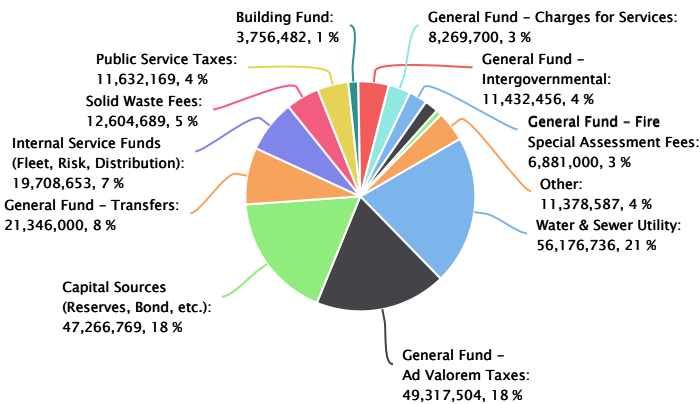


CITY'S FINANCIAL OVERVIEW

For the coming Fiscal Year 2022-23, the General Fund Budget of \$107,372,024 increased by \$2,362,986 or 2.3% over FY 2021-22 Amended Budget of \$105,009,038. This increase was mostly related to operating expenses for salary, wage, pension, personnel adjustments and other contractual services. The City has adopted a Millage Rate of 7.8500 and made no change to the Fire Assessment rate of \$120 for FY 2022-23.

The Adopted FY 2022-23 General Fund Budget does not require an appropriation of fund balance but will recognize an increase of \$2.7M. Additional detailed narrative and illustrations are provided further within this document.

SUMMARY OF ALL FUNDS – FUNDING SOURCES



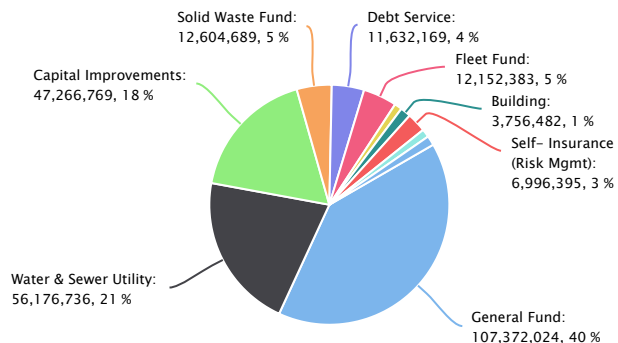
All Funds Adopted Funding Sources – The largest funding sources are the Water, Sewer and Stormwater fees, totalling \$56.20M, representing 21.04% of the total \$ 267.005M followed by Capital (Surtax and Cap Fees) and Bond sources for \$47.301M at 17.71%. The property taxes of \$49.30M (net of CRA TIF funding) only fund 18.46% of total funding sources and 40.20% of the City's General Fund. Interfund transfers for the General Fund totaled \$21.304M (7.99% of all total funding sources).

All Funds Adopted Expenditure Budget - The City's total Adopted Budget for all funds total \$ 267.00M. The General Fund represents 40.22% of that total with expenditures of \$107.40M. The Water & Sewer Utility Fund is \$56.20M, 21.04% of the total. The Capital Improvement Fund (General and Utility Funds) is \$ 47.30M, 17.71% of the total and the Solid Waste Fund represents \$12.60M, 4.72% of the total \$267.00M. The remaining funds total 14.6% of the total Adopted Budget.

Adopted Millage and Rollback Tax Rate

– The millage rate for FY 2022-23 has been adopted at 7.8500 mills. This adopted millage rate is 12.95% above the rollback rate of 6.9501 mills and .04 less than the FY 2021-22 adopted millage rate of 7.8900. The adopted rate of 7.8500 mills for the FY 2022-23 Budget is expected to realize \$61.30M in net property taxes; this is an increased by \$8.3 million over FY 2021-22.

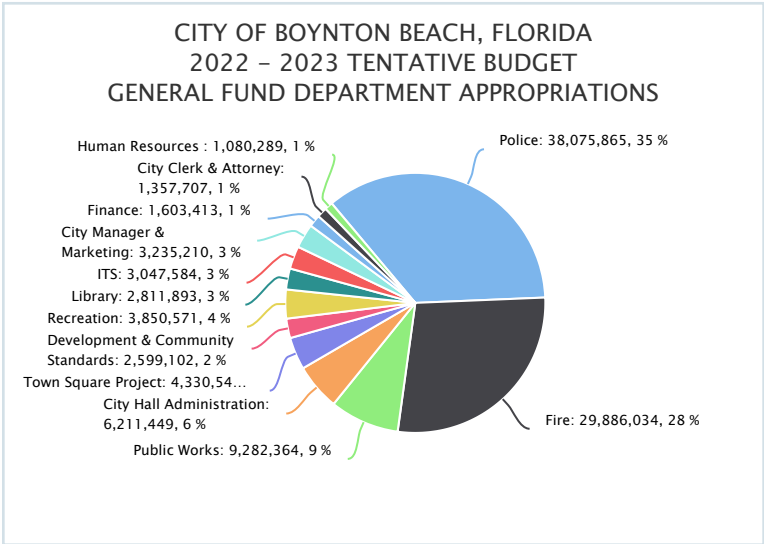
SUMMARY OF ALL FUNDS – EXPENDITURES



A simple tax calculation example follows for a single residential property with a Homestead exemption. The property had an assessed valuation of \$100,000 in 2022 with a \$50,000 homestead exemption resulting in a taxable value of \$50,000. The tax rate in FY 2022 was 7.8900 (millage rate) per \$1,000 of taxable value yielding an annual 2022 property tax of \$395. In FY 2023, per the Save Our Homes Law, the assessed value of this property will increase by the CPI of 3.0%. This results in a taxable value of \$53,000 after the homestead exemption.

Rollback Tax Illustration for a Homestead Residential Property				
Assessed Value Increase of 15% (Save Our Home 3% or CPI Change 3.%, the lessor)"				
Homestead Residential Property	2021-22 Adopted Tax Calculation	2022-23 Roll-back Tax Calculation	2022-23 Adopted Tax Calculation	FY % Change
Assessed Value	\$ 100,000	\$ 101,400	\$ 103,000	3.0%
Homestead Exemption	\$ (50,000)	\$ (50,000)	\$ (50,000)	
Taxable Value	\$ 50,000	\$ 51,400	\$ 53,000	6.0%
Tax Rate	7.8900	7.6211	7.8500	-0.5%
Annual Property Tax	\$ 395	\$ 392	\$ 416	5.5%

With the Adopted 2023 millage rate of 7.8500, the annual property tax is \$416 in 2023, yielding a 5.46% annual property tax increase.



General Fund Adopted Expenditure Budget – The General Fund budget provides the resources to carry out the majority of the direct services to City taxpayers. This budget supports the Commission’s vision and maintains high quality services and fiscal responsibility. The Adopted Budget for FY 2022-23 totals \$107.40M, an increase of \$2.40M (2.3%) over the FY 2021-22 amended budget of \$105.0M.

Public Safety remains a top priority for the City. Together, the Police and Fire Departments’ proposed budgets totals \$67.9M or approximately 64% of the \$107.40M General Fund budget. The other major General Fund departments, with increases, include Public Works at \$9.2M, which is 8.6% of the total General Fund budget. The City Hall budget of

\$6.2M funds the contractual obligations for the City Clinic, a 6% to 8% raise for General Fund employees, property insurance premiums, and transfers to the Capital Improvement Fund and Risk Management Fund. Lastly, the Police department budget was approved for various increases related to contractual obligations and personnel. .



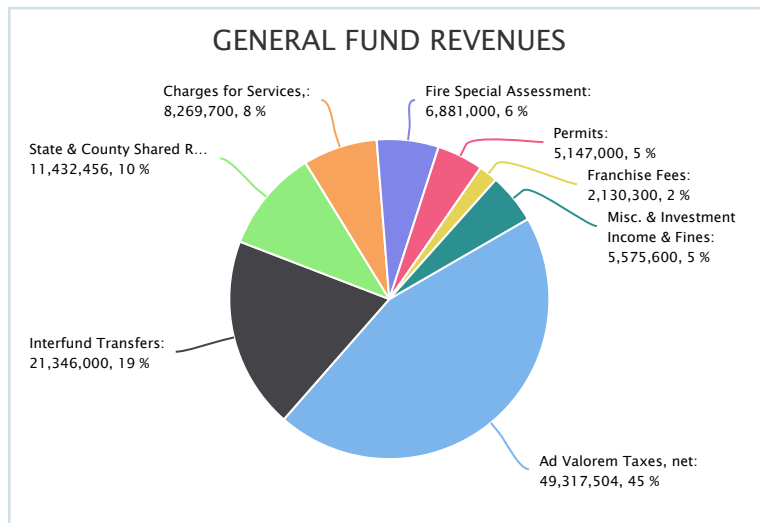
Two Year Comparison of Department Budgets

General Fund Departments	2021-22 Amended Budget	% Change btw. FY2021-22 and FY2022-23	2022-23 Adopted Budget	FY 2022-23 Budget by Object Classification			
				Personnel Services	Operating Expenses	Capital Outlay	Non- Operating
City Commission	\$ 316,229	10.6%	\$ 349,632	\$ 241,712	\$ 77,920	\$ -	\$ 30,000
City Manager	1,008,988	-27.2%	734,734	677,287	41,926	-	15,521
City Hall/General Admin.	3,658,479	69.8%	6,211,449	17,000	2,715,083	-	3,479,366
Marketing/ Communications	449,401	6.0%	476,243	382,593	93,650	-	-
Special Events	649,265	48.2%	962,341	222,093	740,248	-	-
Town Square Project	4,334,834	-0.1%	4,330,543	-	173,289	4,157,254	-
City Clerk	848,126	-12.8%	739,955	499,055	240,900	-	-
Financial Services	1,667,679	-3.9%	1,603,413	1,488,387	115,026	-	-
Information Technology	2,945,942	3.5%	3,047,584	1,376,613	1,625,971	45,000	-
Human Resources	1,087,664	-0.7%	1,080,289	683,324	393,965	3,000	-
ADA & Inclusion	231,799	-32.7%	156,032	94,805	61,227	-	-
City Attorney	694,120	-11.0%	617,752	123,864	493,888	-	-
Police - Uniform Services	20,014,025	-6.4%	18,726,943	17,967,929	759,014	-	-
Police - Office of the Chief	5,419,926	-7.4%	5,020,943	2,254,522	1,250,359	-	1,516,062
Police - Support Services	13,600,516	5.3%	14,327,979	11,428,492	2,779,687	119,800	-
Fire	29,151,650	2.4%	29,849,497	26,063,225	2,356,208	43,773	1,386,291
Community Standards	1,433,300	-0.6%	1,424,148	1,256,310	136,315	2,500	29,023
Emergency Mgmt	33,437	9.3%	36,537	-	23,037	13,500	-
Development- Support	376,201	-6.7%	351,015	296,360	54,655	-	-
Building	-	0%	-	-	-	-	-
Planning & Zoning	902,422	-8.7%	823,939	666,190	157,749	-	-
Economic Development	567,831	-2.0%	556,228	323,064	233,164	-	-
Public Works Admin.	156,063	20.8%	188,449	180,119	8,330	-	-
Facilities Mgmt.	2,393,047	1.5%	2,429,745	859,317	1,511,363	-	59,065
Streets Maintenance	1,452,019	5.9%	1,538,315	550,314	958,575	-	29,426
Engineering	590,398	-18.6%	480,792	411,357	60,695	2,500	6,240
Parks & Grounds	4,209,636	3.6%	4,359,766	1,572,188	2,681,770	5,000	100,808
Parking Services	223,815	27.5%	285,297	107,837	174,460	3,000	-
Library	2,536,739	-1.7%	2,492,902	2,105,693	277,209	110,000	-
School Museum Services	298,474	6.9%	318,991	-	318,991	-	-
Recreation	3,757,013	2.5%	3,850,571	2,966,513	762,416	66,300	55,342
Totals	\$ 105,009,038	2.3%	\$ 107,372,024	\$74,816,163	\$21,277,090	\$4,571,627	\$6,707,144
Total Object Classification Percentage			100.0%	69.7%	19.8%	4.3%	6.2%



The table above displays the expenditure distribution by department. Personnel services of \$74.80M represent 69.68% of the total \$107.40M Proposed General Fund Budget. Major components of personnel services include salaries and wages, pension costs, health insurance, overtime and holiday pay, and employer FICA. Most components are subject to collective bargaining agreements with the unions. Non-operating expenditures are primarily payments or transfers to City Internal Service funds for Self Insurance, Warehouse, and Fleet Maintenance and Contingency Funding.

General Fund Proposed Funding Sources – To balance the General Fund expenditure budget of \$107.40M, revenues comprising of Ad Valorem Taxes (directly related to the millage rate of 7.8500), Intergovernmental Revenues, Charges for Services, Assessments, and Transfers from other funds are the funding sources proposed for FY 2022-23.



General Fund Revenues – General Fund revenues of \$88.80M, plus transfers from other funds of \$21.30M, total \$107.402M. As a result of the increased taxable values in the City the General Fund will recognize approximately \$2.8M in FY 2022-23 over FY 2021-22.

Overall revenues have increased in most categories, as such, the Fund Balance will be increased by \$2,727,536 - No fund balance usage is required for FY 2022-23.

The table to the right offers a three-year perspective on the City's General Fund revenues. Note: Ad Valorem Taxes have increased 15.7% from FY2021-22 to FY2022-23; there is no increase in the Fire Assessment projected revenues for FY2022-23 over the prior fiscal year; Intergovernmental revenues (mainly State & County Shared Revenues and Sales Tax) have ranged between \$12.5M to \$11.4M. Transfers from Other Funds range from \$21.6M to \$21.3M, an decrease of \$.3M, from FY2021-22 to FY2022-23. No utilization of Fund Balance is required for FY2022-23. Note: The CRA's TIF increments are expected to increase from \$9.9M to \$11.9M. (see table above for all previously referenced amounts).

	2020-21 Actual Revenue	2021-22 Amended Revenue	2022-23 Budget Revenue
General Fund-Revenue Snapshot			
Taxes			
Ad Valorem Taxes	\$ 50,300,576	\$ 52,968,382	\$ 61,282,091
Less TIF Taxes to CRA	(9,377,669)	(9,930,598)	(11,964,587)
Franchise Taxes	4,688,829	5,147,000	5,147,000
Total Taxes	45,611,736	48,184,784	54,464,504
Fire Assessment	7,033,880	6,784,000	6,881,000
Licenses & Permits	2,067,478	2,235,200	2,130,300
Intergovernmental Revenue	10,800,733	12,534,785	11,432,456
Charges for Services	7,639,234	8,687,026	8,269,700
Fines & Forfeitures	612,001	500,000	507,800
Rental Income	550,081	442,800	467,800
Investment Income	114,058	192,000	142,000
Miscellaneous Revenue	4,360,076	4,388,000	4,458,000
Total Revenues	78,789,277	83,948,595	88,753,560
Transfers from Other Funds	18,473,000	21,649,500	21,346,000
Fund Balance (Increase) Decrease	1,589,673	(589,057)	(2,727,536)
Total Revenues & Transfers	\$ 98,851,950	\$ 105,009,038	\$ 107,372,024



The table below provides information on the City taxable values and millage rates over a five-year period, currently \$8.080 billion and 7.8500, respectively.

	FY 2018-2019 Adopted	FY 2019-2020 Adopted	FY 2020-2021 Adopted	FY 2021-2022 Adopted	FY 2022-2023 Budget
Taxable Values	\$ 5,794,656,675	\$ 6,208,473,339	\$ 6,623,563,815	\$ 6,935,204,311	\$ 8,079,877,366
% Change	6.51%	7.14%	6.69%	4.71%	16.51%
Operating Millage Rate	7.9000	7.9000	7.9000	7.8900	7.8500
Taxes Levied	\$ 45,777,788	\$ 49,046,939	\$ 52,326,154	\$ 54,718,762	\$ 63,427,037
Less Discounts	(1,602,223)	(1,716,643)	(1,831,415)	(1,915,157)	(2,219,946)
Add Delinquent Taxes	\$ 150,000	\$ 120,000	\$ 60,000	\$ 50,000	\$ 75,000
Total Taxes Received	\$ 44,325,565	\$ 47,450,296	\$ 50,554,739	\$ 52,853,605	\$ 61,282,091
Less Taxes to CRA	\$ (7,816,311)	\$ (8,693,724)	\$ (9,345,700)	\$ (9,930,598)	\$ (11,964,587)
Net City Taxes	\$ 36,509,254	\$ 38,756,572	\$ 41,209,039	\$ 42,923,007	\$ 49,317,504
Change From Prior Year	\$ 2,233,148	\$ 2,247,318	\$ 2,452,466	\$ 1,713,969	\$ 6,394,497
% Change	6.55%	6.16%	6.33%	4.16%	14.90%
Debt Service Millage	-	-	-	-	-

The City's long-range financial outlook is one of stability over the next several years. Our estimates for revenues and expenditures are projected between 4% to 6% annual growth rate. This is manageable due to the City's average taxable growth experience of approximately 8%.

Financial snapshot with three-year comparison of expenditures for all Funds (table below). Brief overview of major budgetary changes between FY 2021-22 and FY 2022-23 are as follows:

Classification	2020-21 Actual BUDGET	2021-22 Amended BUDGET	2022-23 Proposed BUDGET	2022-23 Adopted BUDGET	Change between FY23P vs FY23A
General Fund	\$ 98,862,600	\$ 105,009,038	\$ 106,929,947	\$ 107,372,024	\$ (442,077)
Water & Sewer Fund	54,654,909	54,884,450	56,176,736	56,176,736	-
Utility (CIP)	6,040,163	47,318,776	33,330,000	33,330,000	-
Solid Waste Fund	11,785,942	12,725,342	12,604,689	12,604,689	-
General Govt (CIP)	9,933,810	15,522,705	11,155,933	13,936,621	(2,780,688)
Public Service Tax DS	10,256,995	11,625,894	11,632,169	11,632,169	-
Fleet Fund	11,493,838	13,911,059	12,152,383	12,152,383	-
Golf Course Fund	1,935,099	2,335,175	2,749,033	2,749,033	-
Self Insurance Fund	5,653,768	6,358,453	6,996,395	6,996,395	-
Building Fund	3,080,766	3,397,351	3,756,482	3,756,482	-
Local Option Gas Tax Fund	1,301,150	1,301,150	1,300,941	1,300,941	-
Other Funds	3,302,488	5,091,092	5,040,572	5,040,572	-
Total -- All Funds	\$ 218,301,528	\$ 279,480,485	\$ 263,825,280	\$ 267,048,045	\$ (3,222,765)



General Fund: The budget increased by \$2,362,986 due mainly to personnel and pension adjustments related to the Police, Fire, and various departments .

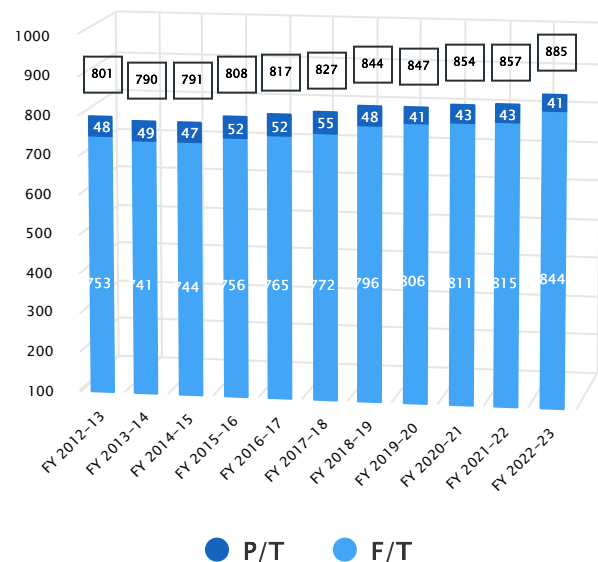
Water & Sewer Fund: The budget increased by \$1,292,286 primarily related to the personnel and increased operating cost across various divisions.

Utility and General CIP Fund: The budget decreased by \$13,988,776 and \$5,718,866, respectively, due to the completion of prior year projects.

CHANGES IN PERSONNEL: The Adopted FY 2022-23 Budget represents a total net increase of 27.93 positions citywide with a total employee count for full-time equivalent and part-time count of 885.

Various Funds	2020-21 Amended	2021-22 Amended	2022-23 Budget
General Fund	589.29	591.79	605.79
Utility Fund	140.00	140.00	146.50
Golf Fund	22.50	22.50	23.00
Grants Fund	1.00	2.00	2.00
Solid Waste	47.30	47.30	47.30
Fleet Maintenance	16.00	16.00	16.00
Traffic Fund	5.00	5.00	11.00
Recreation Revenue Fund	3.45	3.45	3.38
Materials & Distribution	6.00	6.00	6.00
Building Fund	11.00	11.00	12.00
Community Improvements	2.50	2.50	2.50
Public Arts	1.50	1.50	1.50
Self Insurance	6.00	6.00	6.00
Cemetery Fund	2.00	2.00	2.00
Total All Funds:	853.54	857.04	884.97
Total Increase (Decrease)		3.50	27.93
Percentage Change		0.41%	3.26%

EMPLOYEES – ALL FUNDS



I appreciate the assistance of the Budget Review Team which includes Assistant City Managers Andrew Mack and Kathryn Matos, Budget Division Director Anthony Davidson, Finance Director Mara Frederiksen, and the previous Interim City Manager Jim Stables. Also, I would like to acknowledge the Executive Team and the Commission for their hard work and assistance during this phase of the budget cycle.

Through a well-prioritized budget, we will administer the vision of the City Commission, provide exceptional service to our diverse community, and continue to navigate a course toward economic sustainability.

Respectfully submitted,

Daniel Duggar
City Manager



UTILIZING THE DOCUMENT

In order to assist the reader in their review of the Budget document and obtaining information, several specific financial devices, such as graphs, charts, and tables have been utilized. The reader may obtain information at three separate levels: City, fund, and department.

A City level summary of the most important information coupled with comparative data has been included on the following pages.

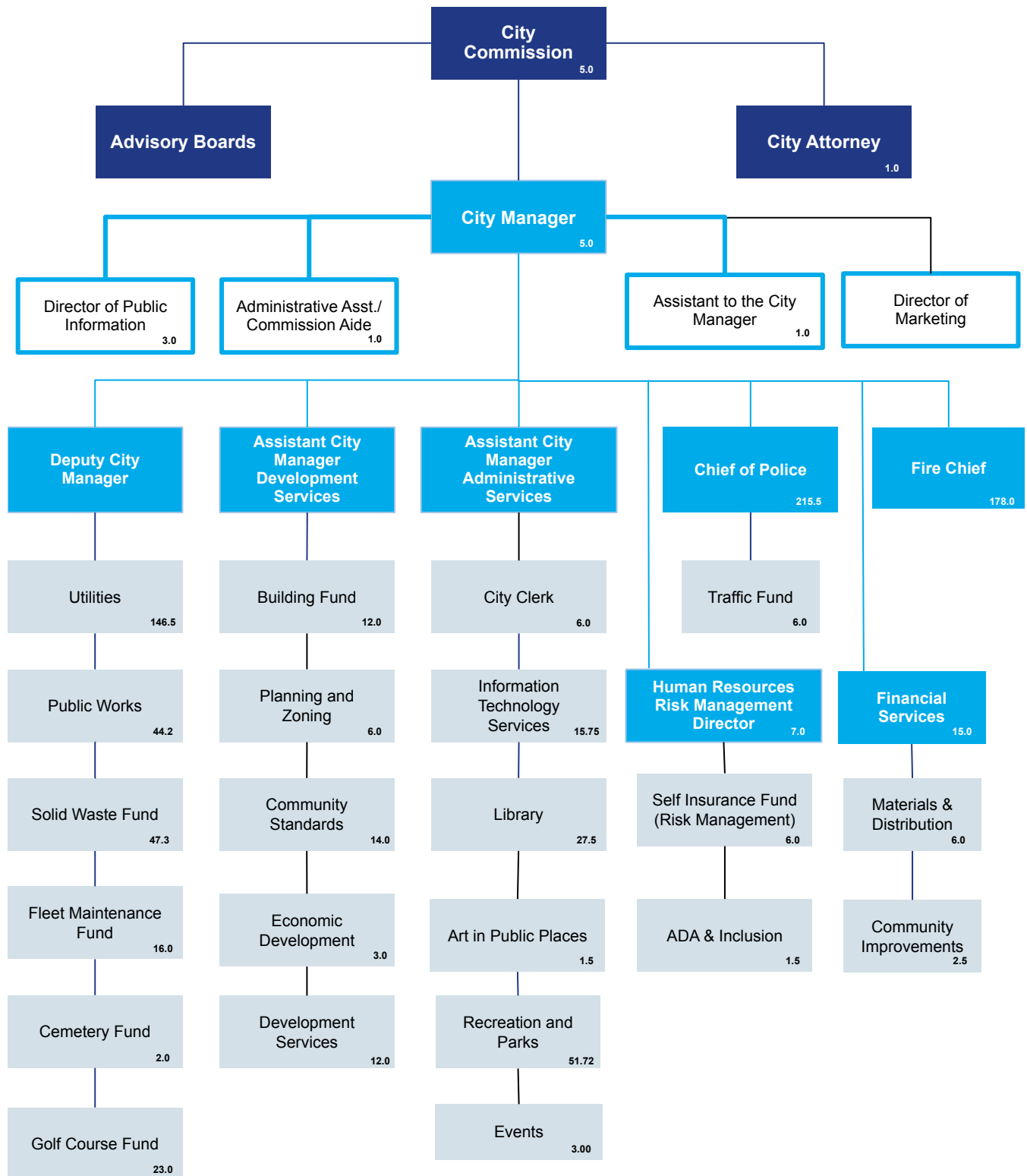
- City Organizational Chart
- Senior Management Team
- Budget Calendar
- Fund Definitions
- Budget & Accounting Process
- Revenue Criteria
- Revenue & Expenditure Charts and Schedules
- Personnel Data
- Outstanding Debt with Policy

Most of the Budget document has been divided into sections with a separate fund (the Table of Contents designates the order and detail of these funds). Most funds contain department level budgetary information such as mission and goals, organizational charts, personnel allocation data, performance measures, and departmental expenditures on a line-item basis.

Note: The City Manager's Transmittal Letter provides an overview of the main strategic initiatives/concerns and actions to be taken for the upcoming fiscal year. Other important information provided in the transmittal letter includes

- City's Financial Overview (Revenue and Expenditures)
- Discussion or illustration of the Millage and Rollback Tax Rates
- Discussion or illustration of the Proposed Budget for all funds
- Snapshot of the changes in personnel





Senior Management Team

Daniel Duggar

City Manager

Andrew Mack

Deputy City Manager

Adam Temple

Assistant City Manager, Development Services

Kathryn Matos

Assistant City Managers - Administrative Services

Eleanor Krusell

Director, Marketing and Events

Mara Frederiksen

Director of Financial Services

Mario Guzman

Director, Public Works

Julie Oldbury

Director, Human Resources & Risk Management

Hugh Bruder

Director, Fire & EMS Services

Joseph Degiulio

Chief of Police

Poonam Kalkat

Director, Utilities

Kacy Young

Director, Recreation & Parks

Fred Harris

Director, Information Technology Services



FY 2022-23 Budget & Fire Assessment Calendar

Friday, Feb 4, 2022	Open	Distribute forms for Vehicle requests to the departments and any guidance (2-week submittal for return (Friday February 18th).
Friday, Feb 4, 2022	Open	Distribute Personnel Requests to the department and any guidance (2-week submittal for return (Friday February 18th)
Friday, Feb 11, 2022	Open	Distribute forms for Grant Funds, and Technology requests Funds to the departments and any guidance (1-week submittal for return (Friday February 18th).
Friday, Feb 11, 2022	Open	Distribute Capital Improvement Program forms to the CIP Committee & the Utility department.
Thursday, March 3, 2022	5:00 PM	Finance and respective departments review individual requests previously submitted.
Thursday, March 3, 2022	Open	Distribute Budget materials to all departments. Cost Allocations will be available by March 16.
Thursday, March 17, 2022	5:00 PM	Complete first draft of FY 2022-23 CIP
Friday, April 1, 2022	5:00 PM	Final review of personnel, grant, technology and Vehicle submissions with Grants Team, H.R. and I.T.S.
Friday, April 1, 2022	5:00 PM	Departments final day of Operating budget data entry & Revenue Projections
Friday, April 1, 2022	11:00 AM	2022 Non Ad Valorem Meeting (+2022 Tax Calendar) by Property Appraiser's Office
Friday, April 22 to May 3, 2022	5:00 PM	CM and Executive Team Review department proposals prior to meeting with departments.
Monday - Friday May 9 - 13, 2022	TBD	Budget Review Team meets with departments to review Operating & CIP budgets and goals. Verify CM's personnel modifications with Human Resources. Complete Proposed Budget in June.
Thursday, May 26, 2022	PM	Estimated Property Taxable Values received from Palm Beach County
Friday, July 1, 2022	PM	Truth in Millage (TRIM) process begins - Preliminary Property Taxable Values to be sent from Palm Beach County Property Appraiser on July 1, 2022
Friday, July 1, 2022		Budget Transmission to City Commission (PAPA's Preliminary Tax Roll certified to DOR)
Monday, July 11, 2022	10am	Budget Workshops - Police Station
Tuesday, July 12, 2022	10am	Discuss Adopted FY22/23 Operating & CIP Budget presented to City Commission
Wednesday, July 13, 2022	5:30pm	Continue to discuss FY22/23 Proposed Budget & Adopt Preliminary Fire Assessment Rate Resolution and Assessment Resolution for Canal Maintenance Special Assessment*
Week of July 25, 2022		Special Commission Budget Meeting for Adoption of Tentative Millage Rate 1. Advise Property Appraiser of Preliminary Fire Assessment Rate and Fire Assessment adoption hearing date (Thursday, September 8, 2022) 2. Proposed Millage, rolled-back rate, date, time and meeting place of the tentative budget hearing on Form DR-420 by Friday, July 22, 2022, Certify via eTRIM 3. GSG to provide Property Appraiser with City's Fire Assessment Roll for TRIM (on 7/25/22)
Thursday August 18, 2022		Advertise Notice of Public Hearing for Annual Fire Assessment Resolution (Tuesday, September 10) (City Clerk/City Mgr. action) Note: Statutorily required before August 19, 2022. Advertise Notice of Public Hearing for Final Assessment Resolution for Canal Maintenance Special Assessment (Tuesday, September 8) (City Clerk/City Mgr. action) Note: Statutorily required before August 18, 2022.
Thursday August 18, 2022		Mail statutorily required First Class Notices to affected property owners. (GSG action) Note: Statutorily required before August 18, 2022, Trim notice mailing
Thursday, September 8, 2022	5:30 PM	1st Budget Public Hearing to adopt Proposed Budget (must be 65 days after July 1st) <u>After 9/3/22, date cannot coincide with School Board (9/7) or County (9/20/22) meeting dates.</u> Public Hearing at adopt the Final FY 2022-23 Annual Fire Assessment Resolution and Final Assessment Resolution for Canal Maintenance Special Assessment <u>Note: Date cannot coincide with School Board (09/7) or County (9/20/22) meeting dates.</u>
Friday, September 16, 2022		Advertise final millage and budget hearing in newspaper for Saturday (within 15 days after 1st Public Hearing). Start summary on 9/12/22. City certifies Final Non-Ad Valorem Assessment Roll to Palm Beach County Tax Collector
Thursday, September 22, 2022	5:30 PM	2nd Budget Public Hearing and Final Adoption of FY 2022-23 Budget (within 2 to 5 days after Ad) Note: Date may not coincide with School Board (9/21) and County (9/20/22) meeting date.
Monday, October 3, 2022		First day City can send out invoices for Canal Maintenance Special Assessment for FY 22/23
Monday, October 3, 2022		Submit resolution/ordinance adopting final millage rate to Property Appraiser, Tax Collector, and Department of Revenue within 3 days of adopting final millage rate.
Thursday, October 20, 2022		Submit completed TRIM package to DOR within 30 calendar days following adopting final millage rate with Form DR-487, Certificate of Compliance.



FINANCIAL POLICIES OVERVIEW

The following policies establish the basis for the City's overall financial planning and management. These policies show the citizens, the commercial investors, and the credit rating industry the City's commitment to sound financial management and fiscal integrity.

Internal Control Environment Goals

1. Protect the assets of the City through an adequate system of internal controls.
2. Maintain the financial viability of the City in order to ensure adequate levels of City services.
3. Maintain financial flexibility in order to continually adapt to economic and demographic changes.
4. Maintain and enhance infrastructure to provide for the health, safety and welfare of the City's citizens.
5. Report to the Citizens, State and Federal Governments, and creditors on the financial operations.

Balanced Budget

The Budget shall be balanced with *"The amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves. At a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report under s. 218.32(1). The adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except pursuant to the adopted budget."* as discussed in Florida Statutes Chapter 166.241(2). The department of Financial Services will annually produce a balanced budget document for all funds and provide monthly updates for the major funds in the City.

Budget Transfer/Amendment Policy

1. Transfers requested within expenditure category and/or between divisions within the same department, or between activity codes within the same department require approval by the Finance Department and City Manager. Budget transfers that affect more than one fund require Commission approval.
2. Appropriations related to prior year non-operating encumbrances and capital projects not completed will be submitted to the City Commission as a budget amendment

Asset Policy

The City will maintain an inventory of all assets with a value in excess of \$1,000 having an estimated life of more than one year. At a department's request, an asset will be disposed of when that asset is no longer functioning or has reached its replacement cycle. The City policy is in-line with Florida Administrative Code Chapter 69I-73 and Florida Statutes Chapter 274.02.

Investment Policy

This policy sets forth the investment objectives and parameters for the management of public funds of the City of Boynton Beach, Florida. These policies are designed to ensure the prudent management of public funds (safety), the availability of operating and capital funds (liquidity) and a competitive return on investment (yield). This investment policy applies to the investment of public funds in excess of amounts needed to meet current expenses, which includes cash and investment balances. The City staff and Commission will annually review its Investment Policy and offer guidance for staff and any investment managers hired by the City. The policy will comply with the requirements of Chapter 218.415 Florida Statutes.

Fund Balance

Policy Fund balance is the difference between assets and liabilities reported in a governmental fund. The City's minimum fund balance reserve policy is to maintain 10% of the following year's budgeted expenditures. The reserve is required to compensate for short term revenue shortfall and unforeseen emergency.



Revenue Policy

1. The City staff will review revenue projections on an annual basis.
2. The City Commission will establish the City's budget priorities based upon the revenue estimates and expenditure guidelines.
3. The total estimated revenues/sources (including balances brought forward) shall equal the total appropriations and reserves in accordance with Florida Statutes Chapters 166 and 200
4. The City will strive to develop or identify a diversified and stable revenue system.

Grants Management Policy

5. Departments are responsible for grant forecasting and identifying matching funds when preparing the fiscal year budget.
6. Grants Navigator, a software solution for grant research and grant management, will be used city-wide to provide an effective means to define projects, analyze funding sources, implement grant funded projects, generate required reports and provide centralized record keeping for audit purposes.

Appropriation/Expenditure Policy

7. Appropriations will be made at the major expenditure category: personnel services, operating expense, capital outlay, debt service, grants and aids, and non-operating expenses.
8. Operating expenditures should not exceed current operating revenues.
9. Position Control will be maintained by the Human Resources Department and the Finance Department.

Capital Management Policy

The Capital Improvement Program (CIP) shall consist of projects/equipment with a cost estimate of at least \$15,000 and an asset life of at least five (5) years. A CIP project may involve new construction or renovation to the City infrastructure, acquiring major equipment, and technology. All CIP projects must identify a possible source of funding before Commission approval.

Debt Management Policy

Debt management policies are intended to provide a comprehensive and viable plan which recognizes the capital improvement needs of the City as well as the taxpayers' ability to pay while taking into account existing legal, economic, financial, and debt market considerations. The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City. (Also, see page 3-34)

Performance Measurement Policy

The City requires all departments to establish performance measures aligned with the services being offered and the Strategic Plan of the City of Boynton Beach. The performance measures should be reviewed by departments at least quarterly or semi-annually. The performance measures will be published in the City's Adopted Budget Book. Performance measures will directly hold City staff and management accountable, foster transparency, and identify areas for improvement.



BRIEF EXPLANATION OF FUNDS

In accordance with generally accepted governmental accounting, auditing, and financial reporting principles, this document is organized by funds in the following manner:

- **GENERAL FUND (001)**
- **ENTERPRISE FUNDS**
 - Utilities Fund (401)
 - Solid Waste Fund (431)
 - Golf Course Fund (411)
- **INTERNAL SERVICE FUNDS**
 - Fleet Maintenance Fund (501)
 - Self-Insurance Fund (522)
 - Materials & Distribution Fund (502)
- **SPECIAL REVENUE FUNDS**
 - Traffic Safety Fund (103)
 - Local Option Gas Tax Fund (104)
 - Community Improvements Fund (122)
 - Building Fund (130)
 - Public Arts Fund (151)
 - Recreation Program Revenue Fund (172)
 - Cemetery Funds (631)(632)
- **DEBT SERVICE FUNDS**
 - Public Service Tax Fund (207)
- **CAPITAL PROJECTS FUND**
 - Parks & Rec Trust Fund (141)
 - General Government Fund (302)
 - Local Gov't Surtax Cap Fund (303)
 - Golf CIP Fund (412)
 - Utility Project Funds (403 & 404)



BRIEF EXPLANATION OF FUNDS (continued)

GENERAL FUND

The General Fund serves as the primary operating fund of the City. The fund accounts for all financial transactions not accounted for in another fund. Revenue is derived primarily from property taxes, state and federal distributions and other intergovernmental revenue.

ENTERPRISE FUNDS

The enterprise funds report operations that provide services primarily to the public which are financed primarily by user charges, or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Utilities Fund accounts for the construction, operation and maintenance of the Utilities Department and the City's share of the Regional Wastewater Treatment Plant.

Solid Waste Fund accounts for the operation, maintenance, and replacement of the sanitation fleet and the supporting functions enabling the City to collect all refuse and trash on a regular basis.

Golf Course Fund accounts for the construction, operation and maintenance of the Links Municipal Golf Course.

INTERNAL SERVICE FUNDS

Internal service funds are established to finance and account for services and commodities furnished by a designated department of the City to other departments of the City. Boynton Beach operates three (3) internal service funds; Fleet Maintenance, Warehouse and Self Insurance.

Fleet Maintenance Fund accounts for the operation, maintenance and replacement of all motor vehicles and heavy equipment pieces within the City fleet. The funds charges individual departments for (a) operations and maintenance of the vehicles and equipment and (b) a prefunding charge (depreciation) to replace the vehicle at the end of its useful life.

Self-Insurance Fund accounts for all insurance for property, workers' compensation, general and automotive liability claims.

Warehouse Fund accounts for the inventory and disbursement of supplies purchased in bulk. All using departments are charged based on the relative cost of the supplies purchased.



BRIEF EXPLANATION OF FUNDS (continued)

SPECIAL REVENUE FUNDS

These funds account for specific governmental revenue (other than special assessments and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Traffic Safety Fund accounts for the operations of the red light camera program in the City.

Local Option Gas Tax Fund - This fund was created during the 1983-84 Fiscal Year as a result of an Interlocal Agreement between Palm Beach County and local municipalities for the distribution of gas tax revenue. Expenditure of these funds is to be used for road improvements.

Community Improvements Fund accounts for those funds designated for housing improvement programs.

Building Fund - accounts for all funds collected and expended pursuant to Florida State Statute.

Public Arts Fund - accounts for all funds collected pursuant to Ordinance 05-060 enacted to enhance the City's heritage, diversity, and character through public artworks integrated in the architecture, infrastructure and landscape.

Recreation Program Revenue Fund accounts for all self-supporting recreational programs.

Cemetery Fund accounts for the operations of the City's cemeteries.

DEBT SERVICE FUND

This fund accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. **Public Service Tax Debt Service Fund** accounts for the debt service on the City's Public Service Tax Bonds.

CAPITAL PROJECT FUNDS

These funds account for the renovation or acquisition or construction of major capital facilities other than those financed by proprietary fund operations and special assessments.

Parks & Recreational Facilities Fund is used for the acquisition or development of City park and recreational land. The revenues are generated by park impact fees collected from developers.



BUDGETS AND THE BUDGETING PROCESS

The City follows these procedures in establishing the budgetary data reflected in the financial/budget documents:

- The distribution of documents to initiate the fiscal year's budget process begins in February. Proposed budget information is gathered, entered into the financial systems, and various departments provide justification for the requested budget for the upcoming fiscal year.
- During the first week of July, the City Manager submits to the City Commission a tentative budget for consideration and approval. The budget is available to the public at this time.
- Budget workshops are held by the City Commission to review the proposed budget and to obtain public comment. (July 11 - 13)
- The City advises the Palm Beach County Property Appraiser & Department of Revenue of the proposed millage rate, the rolled-back millage rate, and the day, time and place of the public hearing for budget acceptance. (No later than the week of July 25, 2022)
- The public hearings are held to obtain final taxpayer input and to adopt the final budget. (Two Commission meetings in September)
- The budget and related millage rates are legally enacted annually by passage of an ordinance at the second Commission meeting in September
- The proposed and/or adopted budget must be balanced, where revenues equal all appropriations
- Within 30 days after the Commission meeting (final public hearing) on the budget the final steps in the TRIM compliance process should occur

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 10% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.

For budgetary purposes, current year encumbrances are treated as expenditures and any unencumbered budgetary appropriations lapse at fiscal year-end. Changes or amendments to the total budgeted expenditures of the City or a department must be approved by the City Commission; however, changes within a department which do not affect the department's total expenditures may be approved at the administrative level. Expenditures may not legally exceed budgetary appropriations for the fund in total, although individual department's expenditures may exceed a department's budget. All Funds except Capital Funds unencumbered and unexpended appropriations lapse at fiscal year-end.

The reported budgetary data represents the final appropriated budget after amendments adopted by the City Commission. Appropriated budgets have been legally adopted for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) on the same modified-accrual basis used to reflect actual revenue and expenditures, except that for budgetary purposes, current year encumbrances are treated as expenditures.

Appropriated budgets are also prepared and adopted for the Water and Sewer Fund, Solid Waste Fund, Golf Course Fund, Fleet Maintenance Fund, Self-Insurance Fund, Warehouse and Cemetery Fund.

Budget Transfer/Amendment Policy: Transfers requested within a major expenditure category and/or between divisions within the same department, or between activity codes within the same department but not across funds require approval by the Finance Department and City Manager. Budget transfers and/or amendments that affect more than one fund require Commission approval.



ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Water and sewer and other proprietary fund revenues are recognized as earned when the services are provided.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available.

During the fiscal year for budgetary reporting purposes encumbrances are treated as expenditures to reflect available budget. The encumbrance system is utilized for budgetary control at the department level. Budgetary reports are issued and reviewed on a monthly basis for budgetary control. For GAAP basis of accounting purposes encumbrances are reported as reservations of fund balance at the end of the fiscal year.

Grant funds are non-budgeted throughout the fiscal year and are recorded as true expenditures at the end of the fiscal year. The budget is a projection of how the City forecasts services and revenues for the government-wide financial statements, proprietary and fiduciary fund financial statements. Within sixty days after the end of the fiscal year, when all revenues, expenditures, and encumbrances have been recorded, a budget amendment may be required which may be directly related to how the financial statements are issued.

The budgetary basis of budgeting for reporting/control of the final appropriated budget for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Proprietary Funds, the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) is the same for GAAP basis of accounting (stated above).

In developing and evaluating the City's accounting system, consideration is given to the adequacy of the internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute assurances regarding:

1. Safeguarding of assets against loss from unauthorized use or disposition.
2. Reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

1. The cost of control should not exceed the benefits likely to be derived.
2. The valuation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. We believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions.

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 10% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.



DEPARTMENT and FUND RELATIONSHIP

Department	General Fund	Utility Funds	Solid Waste Fund	Golf Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Internal Service Funds
City Commission	√							
City Manager	√	√	√	√			√	√
City Hall	√							
Marketing/Communications	√							
Special Events	√							
Town Square Project	√	√					√	
City Clerk	√	√	√	√				
Finance	√	√	√				√	
Information Technology Services	√	√	√					
Human Resources	√	√	√	√				√
ADA & Inclusion	√							
City Attorney	√	√	√					
Police - Uniform	√							
Police - Office of the Chief	√							
Police - Support Services	√							
Fire	√							
Community Standard	√							
Emergency Mgmt. (EOC)	√							
Develop SS	√	√					√	
Building	√	√			√			
Planning & Zoning	√	√						
Economic Development	√							
Public Works	√		√			√	√	
Engineering	√	√				√		
Streets Maintenance	√		√		√	√	√	
Parking Services	√							
Parks & Grounds	√						√	
Library	√							
School Museum Services	√							
Recreation	√				√		√	
Parks Maint	√						√	
Water & Sewer Departments		√						
Golf Administration & Maintenance				√				
Traffic Safety Fund					√			
Community Improvements Fund					√			
Building Fund		√			√			
Parks & Rec Trust Fund							√	
Public Arts Fund					√			
Recreation Program Revenue Fund					√			
Public Service Tax Fund						√		
Fleet Maintenance Fund								√
Warehouse Fund								√
Risk Mgmt (Self Insurance)								√
Cemetery Fund					√			



REVENUE ESTIMATES

The established Revenue criterion utilizes a conservative approach based on historical trends, current data, staff input, and various analyses. Additionally, specific operational information is gathered from different internal and external experts to aid the revenue forecasting process.

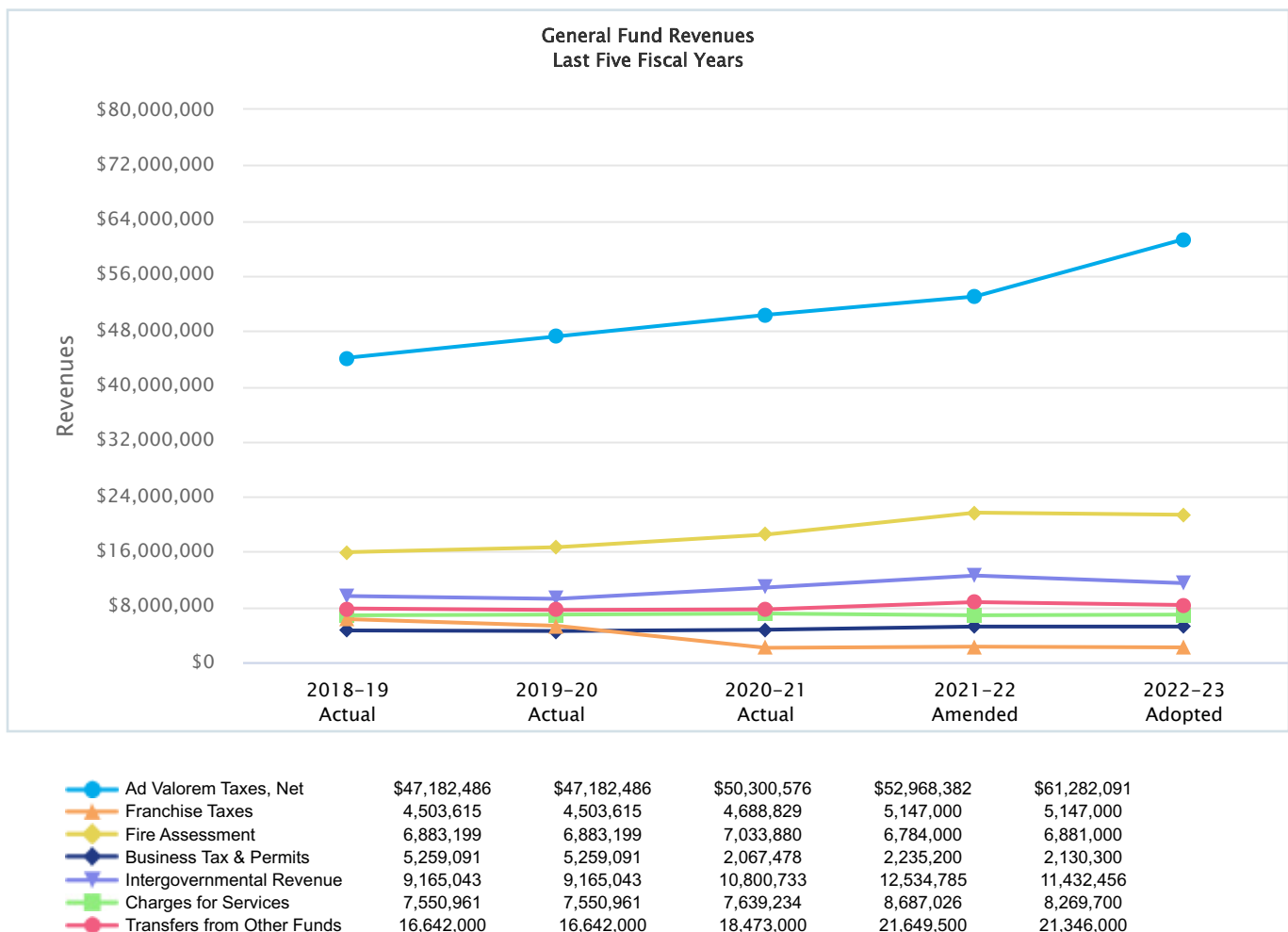
GENERAL FUND:

Current Ad Valorem Taxes are levied against real & personal property taxable value received from the property appraiser and millage rate established by the City Commission. Discounts are budgeted at 3.50% of Ad Valorem Taxes. As the major source of revenues for the General Fund, the reported gross Ad Valorem Taxes, in the table to the right, reflects an average of over 6.7% growth in the last five years. For FY 2022-23, the gross Ad Valorem Taxes of \$61.3M is 57.10% of the total general fund revenues of \$107.40M.

Both the Franchise/Utility Taxes are based on projected revenues received from the utility company, mainly based on historical data and population growth from Florida Power & Light. Franchise rates and estimates vary according to individual Franchise agreements with Florida Power & Light, Florida Public Utilities, and two towing companies. From FY 2018-19 to FY 2022-23, Franchise Taxes have ranged from \$4.58 to \$5.1M.

The Fire Assessment rate for FY 2022-23 is \$120 per residential dwelling (no change from FY 2021-22) and commercial property is based on a square footage rate schedule. The adopted budget for FY 2022-23 is \$6.9M, 6% of the total general fund revenue.

Business Taxes & Permits revenues, \$2.1M, are determined via trend analysis, the number of established businesses, building development activity, all in conjunction with the Building Department staff. This type of revenue represents 2.00% of the total budget of \$107.40M.



Intergovernmental Revenue for FY 2022-23 is budgeted at \$11.4M. The main components of intergovernmental revenue comprise of State Shared and County Shared Revenues, for FY 2022-23 budgeted at \$10.9M and \$0.5M, respectively. The budgets are driven by projections received from the State of Florida and analyses from City staff.

Other types of FY 2022-23 intergovernmental revenues include Palm Beach County Court (Moving Violations/Traffic Tickets) budgeted at \$80K similar to budget in FY 2021-22, Palm Beach Occupational Licenses budget at \$170K increased from \$170K in FY 2021-22, Mobile Home Licenses which is projected to yield annual revenues of \$60K, and Alcoholic Beverage Licenses expected to return on average \$65K. The budgets are established based on historical data and trend analysis (within a projection range of 2% to 3%).

Charges for Services revenues included but not limited to Inter-Government Fire Service Contracts, \$2.6M, ALS Transport Services, \$2.5M, Police Special Detail, \$550K, and Tax Searches, \$575K.

Fines & Forfeitures revenues for FY 2022-23 are budgeted at \$507.8K. These revenues are generated from library fines, code enforcement fines, police parking fines, and false alarm fines (determined by historical data and trend analysis).

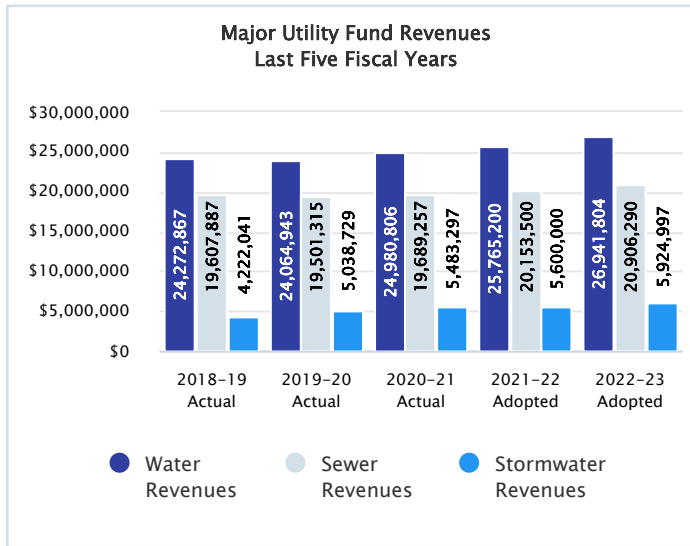
Investment Income projection in today's investment environment is based on cash-flow analysis and current interest rates. For FY 2022-23, the interest income budget has been established at \$142,000 compared to \$192,000 in the prior year.

Interfund Transfers over the last 3 years have averaged slightly over \$18.5 M, for FY 2022-23 the adopted budget is \$21.3M, and the transfers are approved by City Commission. These transfers are based on cost of providing various inter-department/fund services.

Most of the revenues are based on the use of the consumer price index data, historical data, demand for services, population growth, scenario & trend analysis with departmental projections



REVENUE ESTIMATES (continued)



UTILITIES FUND:

The three major revenue categories within the Utility Fund are water, sewer, and storm-water. These revenues are determined based on historical data, the existing and projected users, billing trend analysis, and a Commission approved fee schedule. Water revenues reflect a 2.2% annual increase over five fiscal years from FY 2018-19, \$24.3M, to FY 2022-23, \$26.9M. Sewer revenues from FY 2018-19 to FY 2022-23 averages \$19.5M. Storm-water revenues for FY 2022-23 are \$5.9M compared to FY 2021-22 budget of \$5.6M.

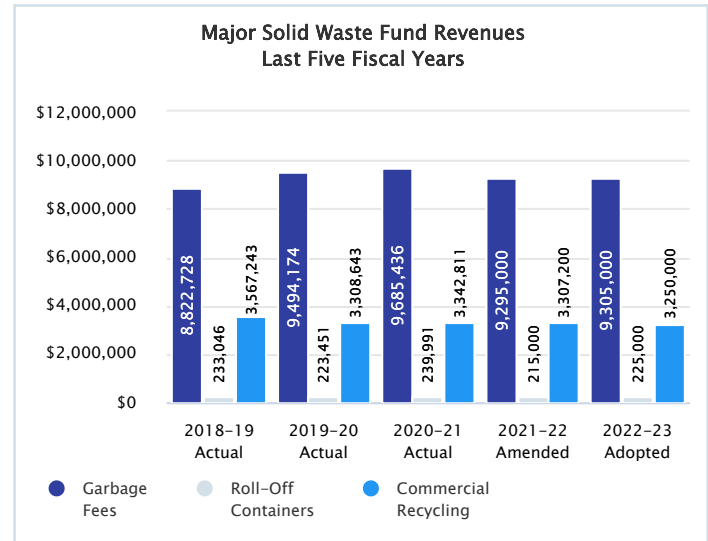
The Earnings on Investments (not shown in chart) budget for FY 2022-23 and FY 2021-22 was \$60,000, in FY 2020-21 actuals income was \$125K. The budget was established based on cash balance analysis and current interest rate environment.

SOLID WASTE FUND:

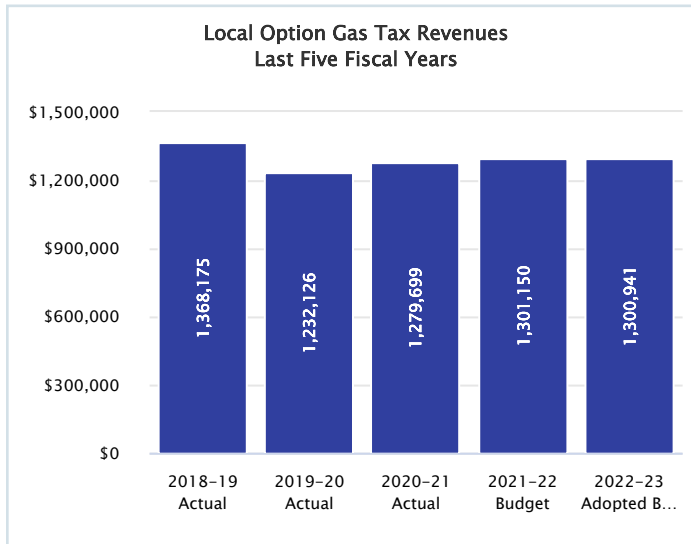
Revenue projections for Solid Waste services are based on historical data trend analysis plus projection of the number of new customers. Also, a rate increase of \$.50 was approved by the Commission. The Single family residential rate is \$18.00 per month; multi-family residential rate is \$14.75 per month. Commercial users are charged according to a fee schedule. Garbage Fee revenues are budgeted at \$9.3M for FY 2022-23 compared to the \$9.2 for FY 2021-22. In FY 2020-21 actual Garbage Fee revenues were \$9.6M.

For FY 2020/21, the actual revenues generated from commercial customers, tied to roll-off containers, was \$2.28M. Anticipated revenues for FY 2022-23 has been established at \$2.22

There is an annual transfer equivalent to \$10,000 from the Golf Course Fund for garbage collection.



REVENUE ESTIMATES (continued)



LOCAL OPTION GAS TAX FUND:

FY 2022-23 Local Option Gas Tax projected revenues are based on prior year data, anticipated increases, and estimates provided by Florida Department of Revenue. For FY 2022-23, the budget is \$1,300,941 that is equivalent to the previous year. The FY 2020-21 actual revenues of \$1.3.

GOLF COURSE FUND:

Golf Cart and Green Fees revenue projection are provided by the Golf Course Manager, based on the number of carts used in prior years plus any anticipated growth in the number of golfers. The user rates are Commission approved, found on the seasonal fee schedule, Golf Rates and Memberships | City of Boynton Beach (boynton-beach.org). The adopted budget for FY 2022-23 has been established at \$2.7M which is less than the FY 2021-22 budget of \$2.2M.

Merchandise and Range Balls estimates are based on sales from prior year plus projected revenue for new items being purchased for resale. The budget for FY 2022-23 is \$160,000 (\$70K for Merchandise and \$90K for range balls) which is a conservative estimate based on similar actual projections for FY 2020-21.



Surcharge for Course Improvement Fees are determined by the Golf Course Manager based on the number of golfers. The capital improvement fee is \$2.00 per round of golf which is built into the price structure of the daily rate or annual permit. For FY 2022-23, the anticipated Surcharge revenues, \$216,000, have been moved from Golf operating account to the Golf Capital Improvement Fund.

Annual Permit Dues have been replaced by Seasonal and Loyalty Dues, the Adopted Budget FY 2022-23 is estimated at \$122,200 (not shown in chart). This golf revenue source is based on the current number of permit holders and trend analysis.



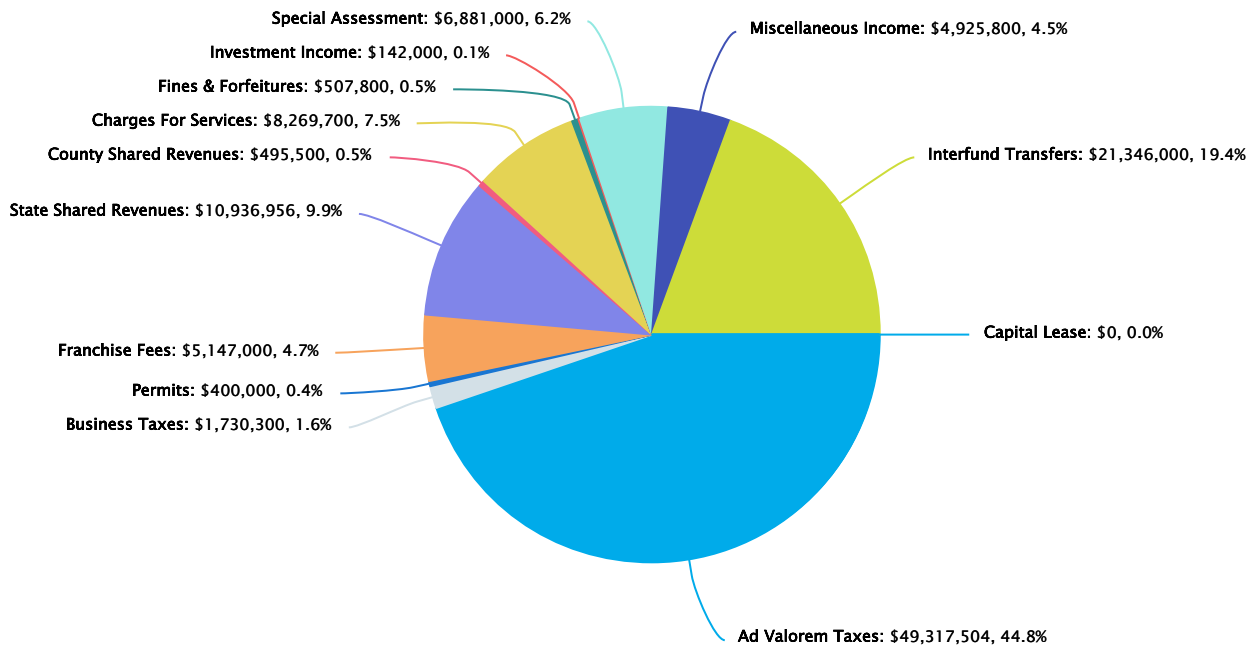
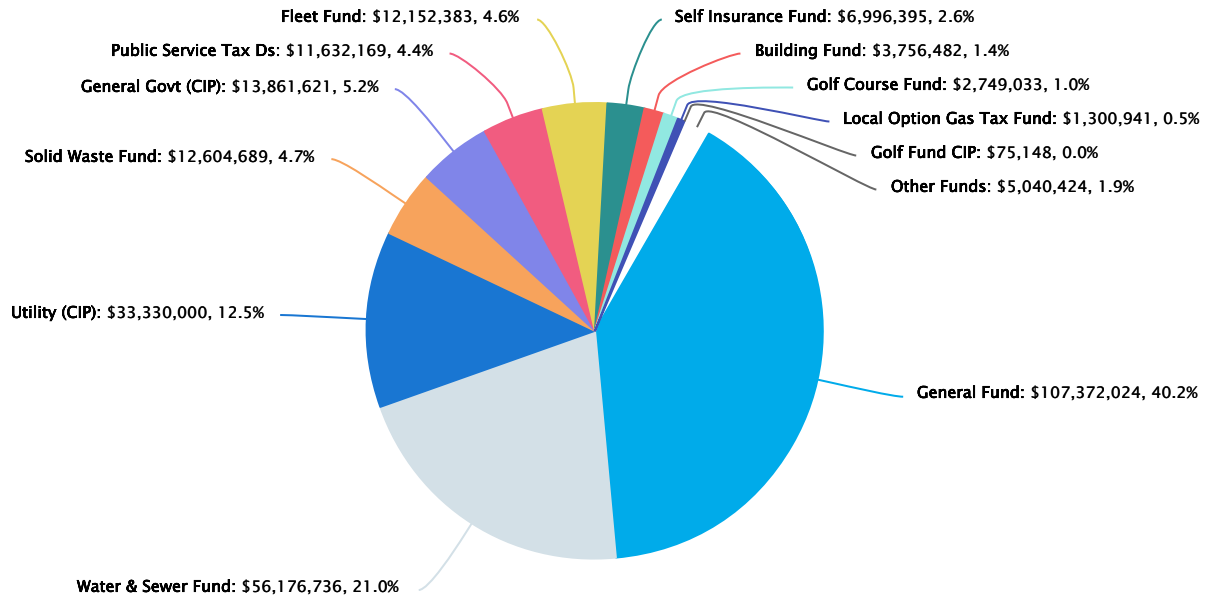
BUDGET SUMMARY for ALL FUNDS

General Fund 7.8500

Estimated Revenues:	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Taxes:							
Ad Valorem Taxes	\$ 61,282,091	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,282,091
Less CRA Tax							
Increment Financing	(11,964,587)	-	-	-	-	-	(11,964,587)
Franchise Taxes	5,147,000	-	-	-	-	-	5,147,000
Utility Taxes	-	-	10,399,738	-	-	-	10,399,738
Local Option Gas Tax	-	1,369,725	-	-	-	-	1,369,725
Licenses & Permits	2,130,300	-	-	-	-	-	2,130,300
Intergovernmental Revenue	11,432,456	3,853,374	-	4,382,000	-	-	19,667,830
Charges for Services	8,269,700	2,919,550	-	802,312	69,367,023	10,307,646	91,666,231
Fines & Forfeitures	507,800	-	-	-	-	-	507,800
Investment Earnings	142,000	23,063	20,836	129,550	62,500	8,000	385,949
Miscellaneous including Debt	4,925,800	28,650	-	23,206,000	5,500	75,000	28,240,950
Special Assessments	6,881,000	-	-	-	-	-	6,881,000
Total Revenues	88,753,560	8,194,362	10,420,574	28,519,862	69,435,023	10,390,646	215,714,027
Other Sources: Transfers In	18,946,000	20,000	350,000	11,016,000	10,000	7,020,438	37,362,438
Other Sources: Transfers In - Unbudgeted/Grants	2,400,000	-	-	-	-	-	2,400,000
Total Revenues & Transfers In	\$ 110,099,560	\$ 8,214,362	\$ 10,770,574	\$ 39,535,862	\$ 69,445,023	\$ 17,411,084	\$ 255,476,465
Expenditures:							
General Government	\$ 21,138,296	\$ 6,698,797	\$ 24,275	\$ 2,396,175	\$ -	\$ -	\$ 30,257,543
Public Safety	67,983,167	-	-	1,244,623	-	-	69,227,790
Physical Environment	992,876	-	-	-	9,444,759	-	10,437,635
Transportation	5,894,408	-	-	3,596,000	-	-	9,490,408
Culture/Recreation	6,906,549	888,636	-	6,699,971	2,299,945	-	16,795,101
Special Projects	-	264,544	-	-	-	-	264,544
Water/Sewer Services	-	-	-	33,330,000	38,123,276	-	71,453,276
Internal Services	-	-	-	-	-	19,691,416	19,691,416
Debt Service	-	-	2,417,894	-	-	-	2,417,894
Total Expenditures	102,915,296	7,851,977	2,442,169	47,266,769	49,867,980	19,691,416	230,035,607
Transfers Out	4,456,728	1,685,995	9,190,000	-	21,662,478	17,237	37,012,438
Total Expenditures & Transfers Out	107,372,024	9,537,972	11,632,169	47,266,769	71,530,458	19,708,653	267,048,045
Net Revenues Over (Under) Expenditures	2,727,536	(1,323,610)	(861,595)	(7,730,907)	(2,085,435)	(2,297,569)	(11,571,580)
Beginning Fund Balance, October 1	19,544,163	8,654,350	5,430,377	49,712,193	70,118,738	11,496,754	164,956,575
Ending Fund Balance, September 30	\$ 22,271,699	\$ 7,330,740	\$ 4,568,782	\$ 41,981,286	\$ 68,033,303	\$ 9,199,185	\$ 153,384,995



**ALL FUNDS
TOTAL ADOPTED BUDGET of \$267,048,045**



REVENUE SUMMARY

Classification	2020-21 Actual Revenue	2021-22 Amended Revenue	2022-23 Adopted Revenue
General Fund			
Taxes			
Ad Valorem Taxes	\$ 50,300,576	\$ 52,968,382	\$ 61,282,091
Less Tif Taxes To Cra	(9,377,669)	(9,930,598)	(11,964,587)
Franchise Taxes	4,688,829	5,147,000	5,147,000
Total Taxes	45,611,736	48,184,784	54,464,504
Licenses & Permits	2,067,478	2,235,200	2,130,300
Intergovernmental Revenue	10,800,733	12,534,785	11,432,456
Charges For Services	7,639,234	8,687,026	8,269,700
Fines & Forfeitures	612,001	500,000	507,800
Investment Income	114,058	192,000	142,000
Miscellaneous Revenue	4,920,807	4,830,800	4,925,800
Special Assessment	7,033,880	6,784,000	6,881,000
Transfers From Other Funds	18,473,000	21,649,500	21,346,000
Capital Lease	-	-	-
Fund Balance Appropriated	1,589,673	(589,057)	(2,727,536)
Total General Revenue	\$ 98,862,600	\$ 105,009,038	\$ 107,372,024

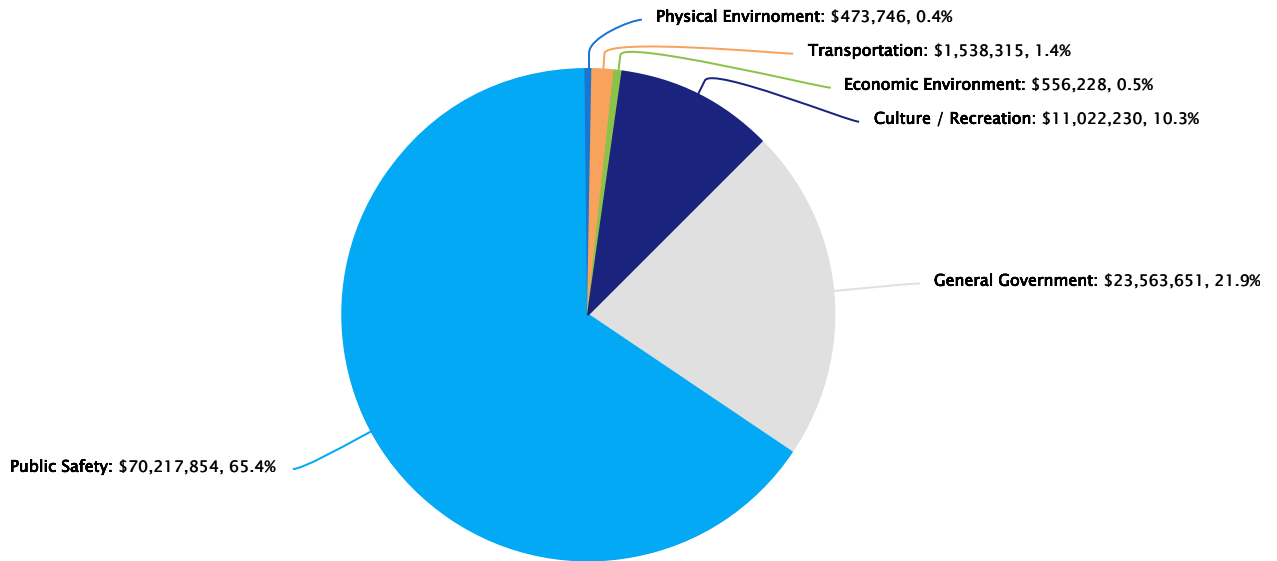


REVENUE SUMMARY

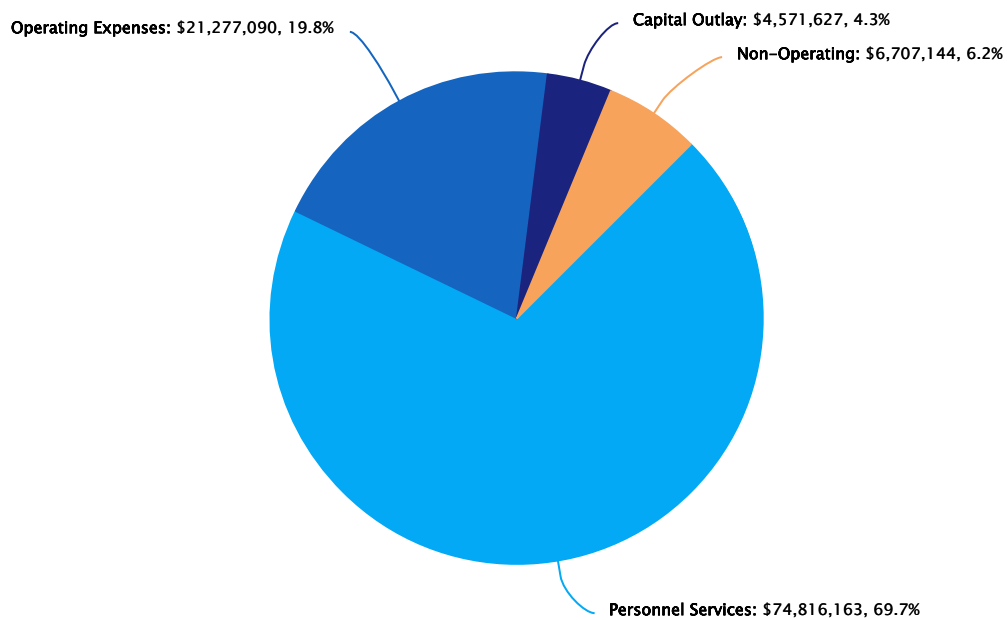
Classification	2020-21 Actual Revenue	2021-22 Amended Revenue	2022-23 Adopted Revenue
Enterprise Funds			
Water Revenues	\$ 24,980,806	\$ 25,765,200	\$ 26,941,804
Sewer Revenues	19,689,257	20,153,500	20,906,290
Stormwater Revenues	5,483,297	5,600,000	5,924,997
Other Revenues	4,501,549	3,365,750	2,403,645
Water & Sewer Revenue	54,654,909	54,884,450	56,176,736
Solid Waste	11,785,942	12,725,342	12,604,689
Golf Course Revenue	1,935,099	2,335,175	2,749,033
Total Enterprise Funds	68,375,950	69,944,967	71,530,458
Internal Service Funds			
Fleet Maintenance	11,493,838	13,911,059	12,152,383
Materials & Distribution (Warehouse)	484,044	521,501	559,875
Self Insurance	5,653,768	6,358,453	6,996,395
Total Internal Service Funds	17,631,650	20,791,013	19,708,653
Special Revenue Funds			
Traffic Safety	1,488,538	2,598,935	2,900,612
Local Option Gas Tax	1,301,150	1,301,150	1,300,941
Building Fund	3,080,766	3,397,351	3,756,482
Public Arts	273,302	303,689	339,700
Recreation Program Revenue	426,746	742,998	548,936
Community Improvements	319,624	339,800	267,775
Cemetery	310,234	584,169	423,526
Total Special Revenue Funds	7,200,360	9,268,092	9,537,972
Capital Improvement Projects			
Parks & Recreation Trust	17,526	241,067	350,048
Golf Fund CIP	-	289,200	75,148
General government CIP	3,314,626	5,478,099	4,704,427
General government (CIP Sales Surtax)	6,601,658	9,514,339	8,807,146
Utility	6,040,163	47,318,776	33,330,000
Total Capital Improvement Projects	15,973,973	62,841,481	47,266,769
Debt Service Funds			
Public Service Tax	10,256,995	11,625,894	11,632,169
Total Debt Service Funds	10,256,995	11,625,894	11,632,169
Total - All Funds	\$ 218,301,528	\$ 279,480,485	\$ 267,048,045



GENERAL FUND APPROPRIATIONS by Functions (Total of \$107,372,024)



GENERAL FUND APPROPRIATIONS by Object Classifications, (Total of \$107,372,024)



EXPENDITURE SUMMARY

Classification	2020-21 Actual Expense	2021-22 Amended Expenditure	2022-23 Adopted Budget
General Fund			
General Government	\$ 20,291,990	\$ 21,187,995	\$ 23,563,651
Public Safety	66,422,731	70,619,453	70,217,854
Physical Environment	108,422	156,063	188,449
Transportation	1,348,022	1,675,834	1,823,612
Economic Environment	517,313	567,831	556,228
Culture/Recreation	10,174,122	10,801,862	11,022,230
Total General Fund	98,862,600	105,009,038	107,372,024
Enterprise Funds			
Water & Sewer	54,654,909	54,884,450	56,176,736
Solid Waste	11,785,942	12,725,342	12,604,689
Golf Course	1,935,099	2,335,175	2,749,033
Total Enterprise Funds	68,375,950	69,944,967	71,530,458

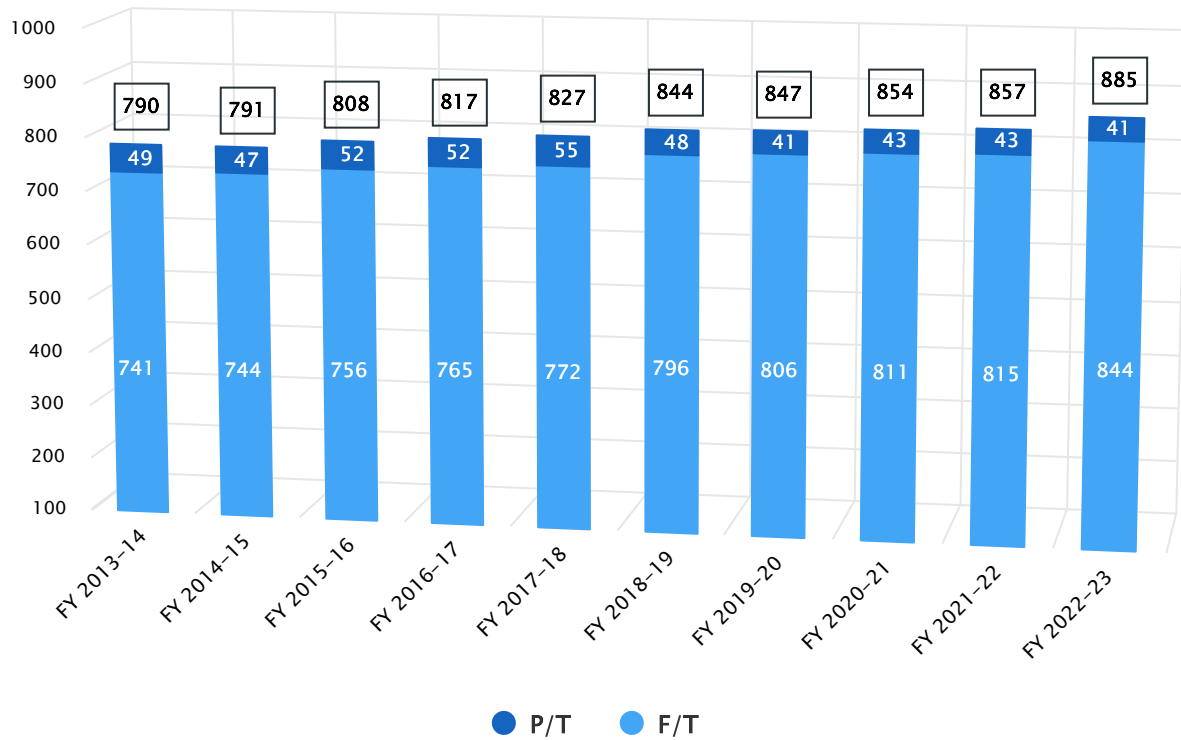


EXPENDITURE SUMMARY

Classification	2020-21 Actual Expense	2021-22 Amended Expenditure	2022-23 Adopted Budget
Internal Service Funds			
Fleet Maintenance	\$ 11,493,838	\$ 13,911,059	\$ 12,152,383
Materials & Distribution (Warehouse)	484,044	521,501	559,875
Self Insurance	5,653,768	6,358,453	6,996,395
Total Internal Service Funds	17,631,650	20,791,013	19,708,653
Special Revenue Funds			
Traffic Safety	1,488,538	2,598,935	2,900,612
Local Option Gas Tax	1,301,150	1,301,150	1,300,941
Building	3,080,766	3,397,351	3,756,482
Public Arts	273,302	303,689	339,700
Recreation Program Revenue	426,746	742,998	548,936
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Capital Improvement Projects			
Parks & Recreation Trust	17,526	241,067	350,048
Golf Fund CIP	-	289,200	75,148
General Government (CIP)	3,314,626	5,478,099	4,704,427
General Government (CIP Sales Surtax)	6,601,658	9,514,339	8,807,146
Utility	6,040,163	47,318,776	33,330,000
Total Capital Improvement Projects	15,973,973	62,841,481	47,266,769
Debt Service Funds			
Public Service Tax	10,256,995	11,625,894	11,632,169
Total Debt Service Funds	10,256,995	11,625,894	11,632,169
Total Adopted for All Funds	\$ 218,301,528	\$ 279,480,485	\$ 267,048,045



EMPLOYEES – ALL FUNDS



PERSONNEL

Department	2020-21 Amended	2021-22 Adopted	2022-23 Adopted	Change FY21/22 to FY22/23
General				
City Commission	5.00	5.00	5.00	-
City Manager	5.00	5.00	5.00	-
Marketing/Communications	3.00	3.00	3.00	-
Special Events	3.00	3.00	3.00	-
City Clerk	6.00	6.00	6.00	-
Financial Services	14.50	16.00	15.00	(1.00)
Information Technology Services	14.75	15.75	15.75	-
ADA & Inclusion	1.50	1.50	1.50	-
Human Resources	5.00	7.00	7.00	-
City Attorney	1.00	1.00	1.00	-
Police - Uniform	119.00	119.00	113.00	(6.00)
Police - Office of the Chief	15.00	15.00	14.00	(1.00)
Police - Support	86.50	86.50	87.50	1.00
Fire	157.00	153.00	174.00	21.00
Community Standards	14.00	14.00	14.00	-
Development-Support Services	12.00	12.00	12.00	-
Building	-	-	-	-
Planning And Zoning	6.00	6.00	6.00	-
Economic Development	2.00	3.00	3.00	-
Public Works	0.70	0.70	0.70	-
Engineering	5.50	4.50	4.50	-
Facilities Management	10.00	10.00	10.00	-
Streets Maintenance	4.00	6.00	6.00	-
Library	27.50	27.50	27.50	-
Recreation	48.34	48.34	48.34	-
Parks & Grounds	23.00	23.00	23.00	-
Total General Fund:	589.29	591.79	605.79	14.00



PERSONNEL (continued)

Department	2020-21 Amended	2021-22 Adopted	2022-23 Adopted	Change FY21/22 to FY22/23
Utility				
District Energy Plant	1.00	1.00	1.00	-
Water Distribution	18.00	17.00	14.00	(3.00)
Public Water System Operation	31.00	30.00	31.00	1.00
Meter Reading & Services	13.00	12.00	12.00	-
Wastewater Collection	16.00	16.00	16.00	-
Wastewater Lift Stations	12.00	12.00	15.00	3.00
Water Quality	6.00	6.00	6.00	-
Utilities Administration	12.00	15.00	18.50	3.50
Utilities Engineering	11.00	11.00	15.00	4.00
Stormwater Utilities	10.00	10.00	9.00	(1.00)
Customer Relations	10.00	10.00	9.00	(1.00)
Total Utility Fund	140.00	140.00	146.50	6.50
Golf				
Golf Course Administration	11.50	11.50	11.50	-
Golf Course Maintenance	11.00	11.00	11.50	0.50
Total Golf Course Fund	22.50	22.50	23.00	0.50
Grants Fund (105&112)	1.00	2.00	2.00	-
Solid Waste	47.30	47.30	47.30	-
Fleet Maintenance	16.00	16.00	16.00	-
Traffic Fund	5.00	5.00	11.00	6.00
Recreation Revenue Fund	3.45	3.45	3.38	(0.07)
Materials & Distribution (Warehouse)	6.00	6.00	6.00	-
Building Fund	11.00	11.00	12.00	1.00
Community Improvements	2.50	2.50	2.50	-
Public Arts	1.50	1.50	1.50	-
Self Insurance	6.00	6.00	6.00	-
Cemetery Fund	2.00	2.00	2.00	-
Total All Funds:	853.54	857.04	884.97	27.93



PERSONNEL ADDITIONS/DELETIONS

Department	Position	Proposed		Adopted	
		No.	Amount	No.	Amount
<u>GENERAL FUND (001)</u>					
Finance (1410)	Delete Accounting Tech	(1.00)	(54,600)	(1.00)	(54,600)
Police - Uniform Services (2410)	Transfer: Police Officers (3), Sergeant (1), and Community Service Officers	-	-	(6.00)	(453,000)
Fire & Rescue (2210)	Firefigthers	21.00	850,000	21.00	850,000
Library (2610)	Public Technology Trainer	0.70	35,002	1.00	64,002
	Delete Two PT positions (each .5 FTE)	(1.00)	(32,332)	(1.00)	(32,332)
Total General Fund		19.70	\$ 798,070	14.00	\$ 374,070
Traffic Fund (103)	Transfer from Police -Uniform Services	-	-	6.00	453,000
Building Fund (130)	New Inspector/Plans Examiner	1.00	99,633	1.00	99,633
Recreation Revenue Programs (172)	Summer Camp Counselor (Seasonal)	(0.07)	(22,591)	(0.07)	(22,591)
Utility Fund (401)	Plant Operator Track	1.00	64,328	1.00	64,328
	Utlities Field Tech	1.00	53,369	1.00	53,369
	Utilities Maintenance Mechanic	2.00	110,416	2.00	110,416
	Operations & Enviornmental Compliance Mgr	1.00	114,449	1.00	114,449
	Sustainabilty Coordinator	1.00	71,637	1.00	71,637
	GIS Intern	0.50	8,821	0.50	8,821
Golf Fund (411)	Greenskeeper	1.00	43,786	1.00	43,786
	Reclass PT	(0.50)	(15,600)	(0.50)	(15,600)
ADDITIONS/DELETIONS - ALL FUNDS		27.63	\$1,326,318	27.93	\$1,355,318



DEBT & DEBT SERVICE POLICY

The Comprehensive Plan of the City of Boynton Beach as adopted by the City Commission and reviewed by the State of Florida sets forth the following debt service management policy:

- Objective 9D.4 Provide a capital program that can be adequately accommodated by projected revenues or other financial resources.
- Policy 9D.4.1 Capital Improvements shall be financed, and debt shall be managed, as follows:
1. Public facilities financed by enterprise funds (i.e., Utilities, potable water, sanitary sewer, solid waste, and golf course) shall be financed by:
 - a) Debt to be repaid by user fees and charges for enterprise service; or
 - b) Current assets (i.e., reserves, surpluses, and current revenue, including transfers); or
 - c) A combination of debt and current assets.
 2. Public facilities which are financed by non-enterprise funds (i.e., roads, stormwater management, parks, library, fire service, police protection, and government buildings) shall be financed from current assets: Revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective consistent with prudent asset and liability management appropriate to the useful life of the projects to be financed, and efficient use of the local government's debt capacity.
- Policy 9D.4.2 The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.
- Policy 9D.4.3 Where feasible, the City's Capital Program shall recognize specific funding sources for specific projects or project categories.



SUMMARY OF OUTSTANDING DEBT & DEBT SERVICE

Description	Debt Outstanding at September 30, 2022	Security	Fiscal Year of Retirement	FY 2022-23			
	Principal (Nov. 1)			Interest (Nov. 1)	Interest (May 1)	Debt Service	
Governmental Activities:							
Revenue Debt:							
\$24,210,000 Public Service Tax	\$ 13,695,000	Public Service & Communications	2027	\$ 2,170,000	\$ 112,369	\$ 90,773	\$ 2,373,142
Refunding Revenue Bonds, Series 2015		Service Taxes					
Total Public Service Tax Debt	\$ 13,695,000						\$ 2,373,142
Maximum Allowed General Obligation Debt=\$967,488,218 representing 10% of total assessed valuation for FY 2023							
Business-Type Activities							
Revenue Debt:							
\$45,895,000 Utility System Revenue	\$ 2,565,000	Utility Net Revenues	2022	\$ 2,565,000	\$ 57,713	\$ -	\$ 2,622,713
Revenue Bonds, Series 2012 (Refunded)		& Impact Fees					
\$23,000,000 Utility System Revenue	\$ 23,000,000	Utility Net Revenues	2032	\$ 1,830,000	\$ 281,750	\$ 259,333	\$ 2,371,083
Revenue Bonds, Series 2016		& Impact Fees					
\$10,500,000 Utility System Revenue	\$ 42,140,000	Utility Net Revenues	2035	\$ 735,000	\$ 212,842	\$ 432,682	\$ 1,380,524
Revenue Bonds, Series 2020A		& Impact Fees					
\$11,065,000 Utility System Revenue	\$ 10,190,000	Utility Net Revenues	2035	\$ 630,000	\$ 110,052	\$ 103,248	\$ 843,300
Revenue Bonds, Series 2020B		& Impact Fees					
Total Utility System Revenue Debt	\$ 77,895,000						\$ 7,217,620
Total City Debt	\$ 91,590,000						\$ 9,590,762

**Bond Ratings: 2020 Moody's
Aa3**



**CITY OF BOYNTON BEACH
2022-23 BUDGET
CAPITAL OUTLAY REQUESTS**

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
Innovation & Tech Solutions	Computer Software	Econ Dev Share - Gridics Software	10,000	10,000
		Plotbox Cemetery Management Program	35,000	35,000
Human Resources	Computer Equipment	Two Laptops for department transition	3,000	3,000
Police - Support Services	General Equipment	Sirchie Airclean HEPA Workstation	3,800	3,800
		CSI Camera Kit	1,500	1,500
		Sirchie Dry Safe 36"	7,500	7,500
		Sirchie Dry Safe 30"	7,000	7,000
Police - Support Services	Computer Equipment	Covert PTZ cameras, routers and hardware	2,000	2,000
		Desktop Replacement Purchase	20,000	-
		Network Attached Storage of 56TB	8,806	5,000
		Computer Network Equipment	20,000	20,000
		Computer Software - Spidr	35,000	35,000
		Backup Tape Drive Replacement	9,500	9,000
		BB Ext Park: Network Equip For Security Cameras	6,000	6,000
		Network Equip For Security Cameras For Women's Club	6,000	6,000
		Network Attached Storage of 32TB	18,000	17,000
Fire	Special OPS Equipment	TRT (24) Boots	5,000	4,800
		TRT (2) K12 Saws	4,000	4,000
		TRT (2) Conrete Saws	5,100	5,100



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
Emergency Management	Computer Software	Code Red	6,500	6,500
		Earth works weather	3,000	3,000
	Computer Equipment	Laptop replacement for secure radio program	2,000	2,000
	Communication Equipment	Xfinity Equipment Upgrade	1,000	1,000
Community Standards	General Equipment	Telecommunications equipment	1,000	1,000
		Equipment for workstations	500	500
Engineering	Computer Equipment	Laptop replacement for field staff	2,000	2,000
	Computer Equipment	Laptop for Associate Engineer	2,500	2,500
Parking Services	General Equipment	Radios/Battery Backups	1,500	1,500
Library	Books	Books	110,000	110,000
Recreation	Building Improvements	Flooring Replacement - Pool Locker Room/ Office	8,000	8,000
		Install Ballet Bars in Dance Room - Arts & Cultrual	2,000	2,000
	General Equipment	AED Replacement (9 @ \$2,000; 2 @ \$2,200)	22,400	22,400
		Gym Floor Covering Replacement (Hester Ctr)	5,400	5,400
		Smart Televisions (2) - Arts & Cultural Center)	2,000	2,000
		Trailer (Move Items For Events)	2,500	2,500
		Rescue Board (Ocean Rescue)	1,200	1,200
	Recreation Equipment	Soccer Goals (2 Sets)	4,800	4,800
	Computer Software	Tennis Court Reservation Module	2,560	2,560
		POS For WebTrac	1,700	1,700
	Computer Equipment	Computers for Lab (4) - Sims Center	5,800	5,800
	Furniture & Fixtures	Patio Furniture - 8 Sets (Arts & Cultural Center)	8,000	8,000
		Replacement grills, rims, backboard, swings, chain		
Parks and Grounds	Parks Improvements		5,000	5,000
TOTAL GENERAL FUND			455,625	412,933



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
BUILDING FUND				
Building Fund	Computer Equipment	Laptops & Equipment	10,000	10,000
		Vehicle Replacement for Inspector	25,000	25,000
PARKS & REC TRUST FUND				
Parks & Grounds	Recreation Improvements	Reconfigure Jaycee Park to include dog park	-	350,000
PUBLIC ARTS FUND				
Public Arts	Acquisition of Public Art	Public Works: Art Elements	20,000	20,000
		Art Purchase - TBD	15,000	15,000
		Murals	15,000	15,000
		Vinyl Traffic Cabinet Wraps	10,000	10,000
UTILITIES FUND				
Water Distribution	Fire Hydrants	Tranisitioning to Mueller hydrants	65,000	65,000
	General Equipment	Tower Lights	20,000	20,000
Water Treatment	Vechicle Replacement	Used Golf Car	18,000	18,000
Meter Reading & Services	Large Meters	Construction Meters	30,746	30,746
Water Quality	General Equipment	Milliporesigma Ultraviolet Sterilizer	3,500	3,500
Utility Administration	Computer Equipment	PC Replacements, servers, storage	75,000	75,000
TOTAL UTILITIES FUND			282,246	282,246



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GOLF COURSE FUND				
Administration	Air Conditioners	Air Conditioner Components	2,000	2,000
	Kitchen equipment	Kitchen equipment	3,000	3,000
Maintenance	Golf Course Improv	Verticutting Fairways	\$ 20,000	\$ 20,000
	Maintenance Equipment	Sandpro Bunker Rake	\$ 21,000	\$ 21,000
		Greens Rollers	18,000	18,000
		45HP Tractor	30,000	30,000
TOTAL GOLF COURSE FUND			94,000	94,000
SOLID WASTE FUND	Computer Equipment	Tablets	3,700	3,700
		Keytrack	10300	10300
TOTAL SOLID WASTE FUND			14,000	14,000
FLEET MAINTENANCE FUND				
Fleet Maintenance	Building Improvements	Electronic Key Dispenser	42,000	42,000
	Computer Software	Asset Works Training	10,000	10,000
	Vehicle Purchases	City-wide Vehicle Purchases	7,790,235	7,790,235
TOTAL FLEET FUND			7,842,235	7,842,235
RISK MANAGEMENT FUND	Computer Equipment	Laptop ⁽²⁾	3,000	3,000
TOTAL RISK MANAGEMENT FUND			3,000	3,000





General Fund

FY 2022-2023 Adopted Budget

The General Fund is the primary operating fund for the City. Based on the financial summary below, the fund balance has been averaging approximately \$16M. Both operating revenues and expenditures have been increasing at the same pace. The need for fund transfers range between \$18M to \$21M from FY 2018-19 to FY 2022-23. For FY 2022-23, the budget that has been appropriated is 107,372,024 vs the prior year amount of \$105,009,038. The FY 2022-23 proposed operating expenditures have resulted in an average increase of approximately 4% over the last three years.

Transfers from other funds have offset the operating shortfall in revenues - the proposed transfer amount is 21,346,000. The two major funds that provide the most financial support to the General Fund Transfer are the Public Service Debt Fund for \$8.6M and the Water/Sewer Fund for \$7.9M.

A three year trend analysis of revenues and expenditures for FY 2018-19, FY 2019-20, and FY 2020-21 shows an increase ranging from 5% to 8% for revenues and 6% to 8% for expenditures. Our two-year projection for expenditures reflects an annual increase of 4.5%. The projection for future revenues reflected a 5% increase in FY 2023-24 and a 6% increase in FY 2024-25.

The City will be able to address future operating costs concerns - evident by the two-year projection for the General Fund balance for FY 2023-24 and FY 2024-25 at \$21,378,652 and \$24,318,560, respectively. Personnel expenditures are the largest component of the budget, at 70% or more - the City offers its employees a COLA adjustment ranging from 3 to 5% annually and will be able continue to provide this benefit.

GENERAL FUND

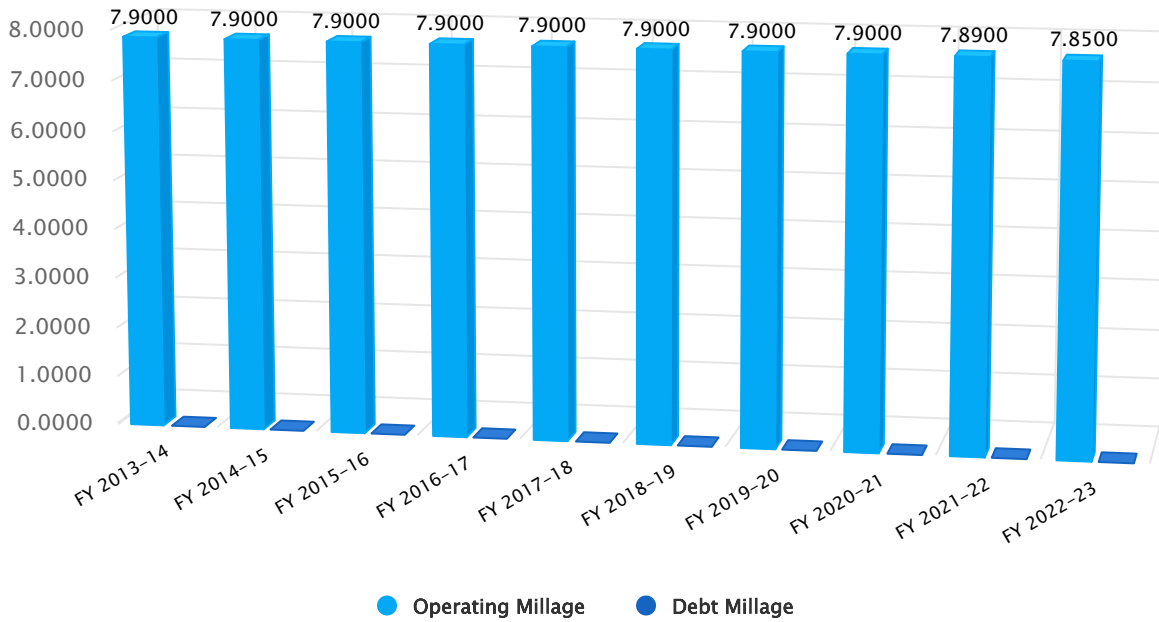
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Actual	Actual	Amended Budget	Adopted Budget	Projected Budget	Projected Budget
Total Fund Balance, October 1	\$ 17,475,098	\$ 17,445,541	\$ 15,874,034	\$ 16,463,091	\$ 19,190,627	\$ 21,378,653
Operating Revenues	\$ 80,217,149	\$ 80,708,519	\$ 83,948,595	\$ 88,753,560	\$ 93,191,238 ⁽¹⁾	\$ 98,782,712 ⁽¹⁾
Operating Expenditures	\$ (174,143,799)	\$ (96,970,656)	\$ (101,564,277)	\$ (102,915,296)	\$ (107,546,484) ⁽²⁾	\$ (112,386,076) ⁽²⁾
Operating Surplus (Deficit).	\$ (93,926,650)	\$ (16,262,137)	\$ (17,615,682)	\$ (14,161,736)	\$ (14,355,246)	\$ (13,603,364)
Transfers In (To) Other Funds						
Transfers In From Other Funds	\$ 16,642,000	\$ 18,473,000	\$ 21,649,500	\$ 21,346,000	\$ 21,000,000	\$ 21,000,000
Transfers to Other Funds	\$ (2,598,073)	\$ (3,782,370)	\$ (3,444,761)	\$ (4,456,728)	\$ (4,456,728)	\$ (4,456,728)
Net Transfers In (To) Other Funds	\$ 14,043,927	\$ 14,690,630	\$ 18,204,739	\$ 16,889,272	\$ 16,543,272	\$ 16,543,272
Change in Fund Balance - Surplus (Deficit)	\$ (29,557)	\$ (1,571,507)	\$ 589,057	\$ 2,727,536	\$ 2,188,026	\$ 2,939,908
Total Fund Balance, September 30	\$ 17,445,541	\$ 15,874,034	\$ 16,463,091	\$ 19,190,627	\$ 21,378,653	\$ 24,318,561
Less Reserves for Prepaid Items	\$ (69,144)	\$ (35,888)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Less Emergency Fund Designation	\$ (8,324,107)	\$ (10,239,669)	\$ (10,500,903)	\$ (10,737,202)	\$ (10,791,336)	\$ (10,791,336)
Undesignated Fund Balance Available	\$ 9,052,290	\$ 5,598,477	\$ 5,912,188	\$ 8,403,425	\$ 10,537,317	\$ 13,477,225

(1) Prior Year + 5%, based on 3yr trend

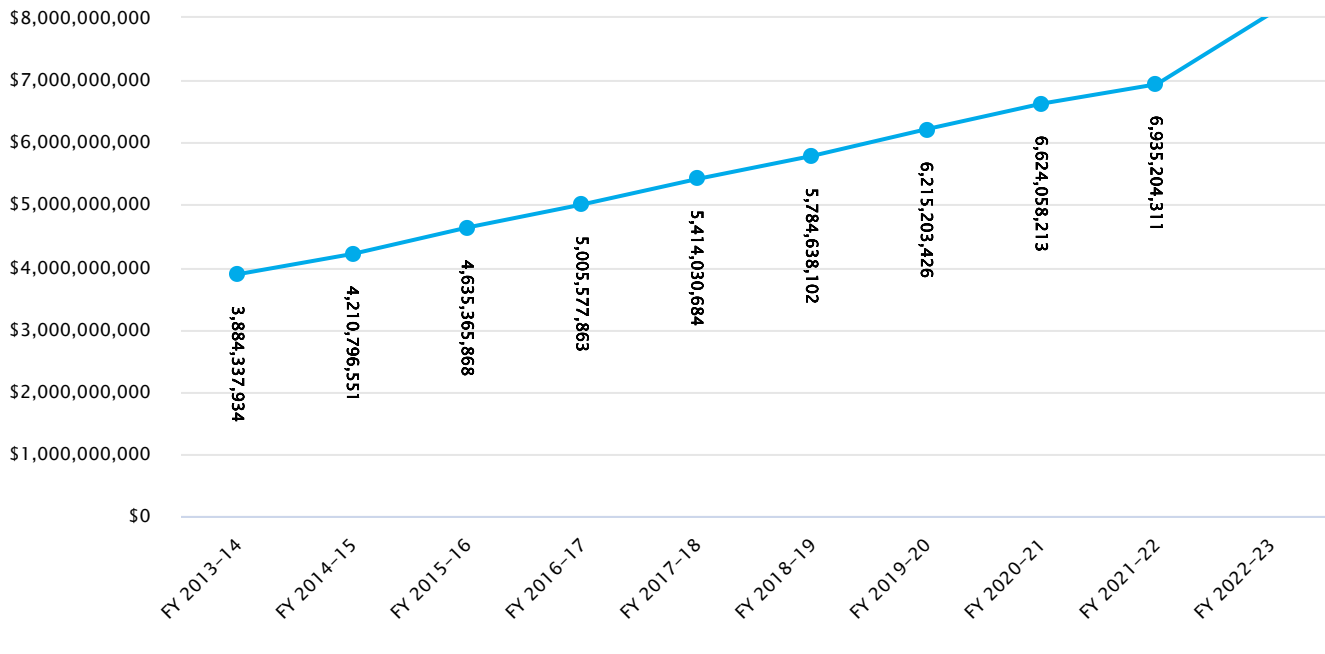
(2) Prior Year + 4.5%, based on 3yr trend



MILLAGE RATES



PROPERTY ASSESSED VALUES



COMPARISON OF ASSESSED VALUATION & BUDGETED NET AD VALOREM PROPERTY TAX

	2019-20	2020-21	2021-22	2022-23
	General	General	General	General
General Fund Budgeted Net Tax Revenues	Fund	Fund	Fund	Fund
Gross Taxable Value ⁽¹⁾	\$ 6,215,203,426	\$ 6,624,058,213	\$ 6,935,204,311	\$ 8,079,877,366
Millage Rate Per \$1,000	7.9000	7.9000	7.8900	7.8500
Gross Tax	\$ 49,100,107	\$ 52,330,060	\$ 54,718,762	\$ 63,427,037
Allowance for Discounts	(1,718,504)	(1,831,552)	(1,919,320)	(2,204,859)
Delinquent Taxes	120,000	60,000	50,000	75,000
Budgeted Net Ad Valorem Tax ⁽²⁾	\$ 47,501,603	\$ 50,558,508	\$ 52,849,442	\$ 61,297,178

⁽¹⁾ Updated for final adjustments by Property Appraiser thru FY 2021-22

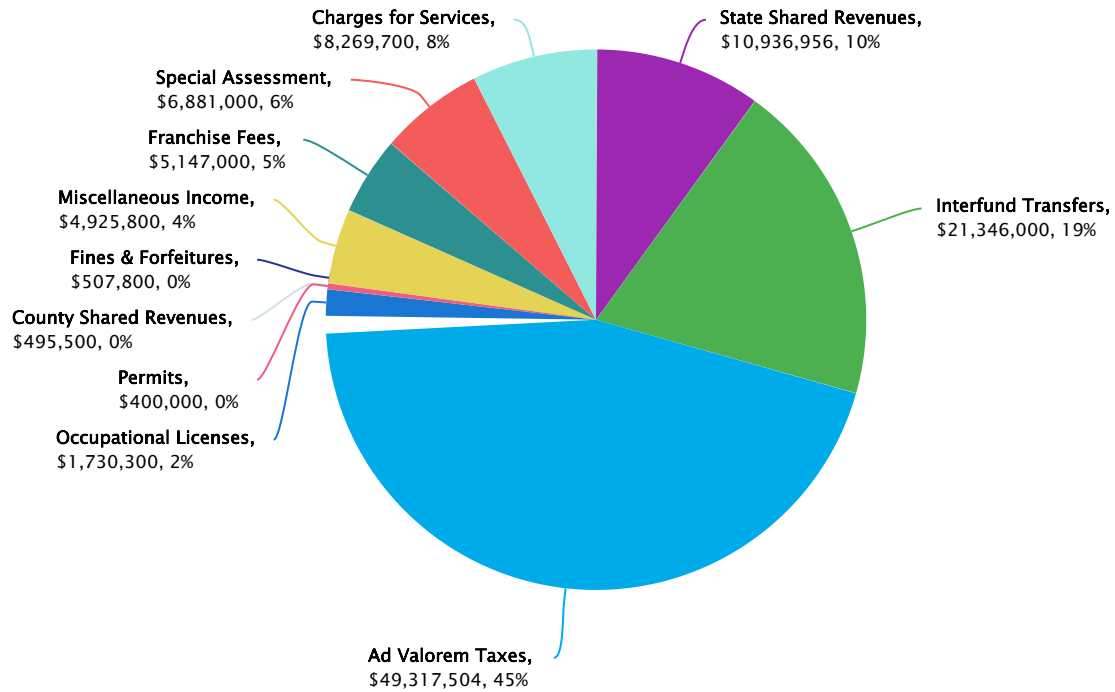
⁽²⁾ Before transfer of Tax Increment Financing to the CRA

COMPARISON OF TOTAL AD VALOREM TAX MILLAGE RATES

	2019-20	2020-21	2021-22	2022-23
	Adopted	Adopted	Adopted	Adopted
Tax Millage Rates	Rate	Rate	Rate	Rate
General Fund	7.9000	7.9000	7.8900	7.8500
Debt Service Fund	0.0000	0.0000	0.0000	0.0000
Total Millage	7.9000	7.9000	7.8900	7.8500



GENERAL FUND REVENUES
Adopted Budget of \$107,372,024



SUMMARY OF REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Ad Valorem Taxes					
Current Ad Valorem Taxes	52,135,227	54,837,702	54,750,000	57,728,294	63,427,037
Discounts	(1,888,007)	(1,919,320)	(1,950,000)	(2,020,490)	(2,219,946)
Delinquent Taxes	53,356	50,000	-	50,000	75,000
Subtotal	50,300,576	52,968,382	52,800,000	55,757,804	61,282,091
T.i.f. Taxes	(9,377,669)	(9,930,598)	(9,900,000)	(10,543,241)	(11,964,587)
Total Ad Valorem Taxes	\$ 40,922,907	\$ 43,037,784	\$ 42,900,000	\$ 45,214,563	\$ 49,317,504
Franchise Taxes					
Florida Power And Light	4,537,323	5,000,000	4,600,000	5,000,000	5,000,000
Florida Public Utilities	30,410	22,000	20,000	22,000	22,000
Towing	121,096	125,000	120,000	125,000	125,000
Total Franchise Taxes	\$ 4,688,829	\$ 5,147,000	\$ 4,740,000	\$ 5,147,000	\$ 5,147,000
Business Taxes					
Curr Business Taxes	1,458,107	1,750,000	2,000,000	1,700,000	1,700,000
Penalties	47,340	25,000	25,000	30,000	30,000
Bus Tax Pre-Inspect Fee	150	200	-	300	300
Total Business Tax	\$ 1,505,597	\$ 1,775,200	\$ 2,025,000	\$ 1,730,300	\$ 1,730,300
Permits & Fees					
Other Land Develop Fees	39,295	40,000	-	35,000	35,000
Certificate Of Use Res	144,470	60,000	65,000	60,000	60,000
Certificate Of Use Comm	202,923	120,000	115,000	100,000	100,000
Penalties On Permits	-	30,000	-	20,000	20,000
Parking Decals	168,084	200,000	150,000	175,000	175,000
Boat Ramp	1,079	-	10,000	-	-
Security Alarm Permits	6,030	10,000	6,000	10,000	10,000
Total Permits & Fees	\$ 561,881	\$ 460,000	\$ 346,000	\$ 400,000	\$ 400,000
State Shared Revenue					
Dea Overtime Reimb	33,302	50,000	30,000	50,000	50,000
State Revenue Sharing	3,125,669	3,898,235	3,500,000	3,050,000	3,593,325
Mobile Home Licenses	56,842	60,000	60,000	60,000	60,000
Alcoholic Beverage Lic	70,220	65,000	52,000	65,000	65,000
Sales Tax	6,790,775	7,831,050	6,500,000	6,400,000	7,028,631
Gasoline Tax Refund	82,573	70,000	58,000	70,000	70,000
Firefighter Suppl Comp	69,389	70,000	60,000	70,000	70,000
Total State Shared Rev.	\$ 10,228,770	\$ 12,044,285	\$ 10,260,000	\$ 9,765,000	\$ 10,936,956
County Shared Revenue					
County Court	116,019	80,000	85,000	80,000	80,000
Occupational Licenses	166,575	170,000	120,000	170,000	170,000
Pbc-911 Reimbursement	114,576	50,000	30,000	50,000	50,000
Pilot-Pb Co Hsg Auth	5,512	5,500	5,000	5,500	5,500
Pilot-Clipper Cove	169,281	185,000	180,000	190,000	190,000
Total County Shared Revenue	\$ 571,963	\$ 490,500	\$ 420,000	\$ 495,500	\$ 495,500



SUMMARY OF REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Budget	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges For Services					
Planning/Zoning Fees	66,776	107,000	125,000	100,000	100,000
Text Admendment Fees	35	-	-	-	-
Annexation Fee	-	-	2,000	-	-
Site Plan Approval Fee	329	1,500	155,000	1,500	1,500
Tax Searches	480,735	500,000	500,000	575,000	575,000
P&Z Permit Review	805	-	-	-	-
Photo Copying	1,608	5,000	-	5,000	5,000
Public Records Request	415	3,500	1,000	3,500	3,500
Police Services/Charges	32,665	30,000	20,000	30,000	30,000
Police Special Detail	430,927	550,000	650,000	550,000	550,000
Police Srvs Contract/Cra	149,462	150,000	200,000	150,000	150,000
Police Srv Contract/Briny	131,584	-	-	-	-
Trespass Signs	2,215	-	-	-	-
Fire Special Detail	11,775	1,200	-	1,200	1,200
Fire & Life Safety Fees	931,721	900,000	1,200,000	900,000	900,000
Fire Service Contracts	2,371,538	2,480,326	2,400,000	2,600,000	2,600,000
Als Transport Services	2,266,874	3,000,000	3,500,000	2,500,000	2,500,000
Protective Inspections	51,450	25,000	-	25,000	25,000
Fire Ot Inspections	8,150	6,000	-	6,000	6,000
Abandoned Prop.Registrat	77,025	75,000	35,000	75,000	75,000
Openings/Closings	10,500	5,000	-	5,000	5,000
Lot Mowing	11,923	10,000	10,000	10,000	10,000
Tennis Ctr Permits	46,778	40,000	-	40,000	40,000
Tennis Ctr Daily Fees	45,341	40,000	-	40,000	40,000
Tennis Ctr Lights Reimb	1,512	1,000	-	1,000	1,000
Pool Daily Fees	13,173	6,000	-	6,000	6,000
Daily Parking Fees	468,423	680,000	400,000	600,000	600,000
Sports Field Light Use	2,513	3,000	-	3,000	3,000
Special Event Service Fee	3,175	2,000	-	2,000	2,000
Sale Of Tennis Ctr Mdse	3,005	2,500	-	2,500	2,500
Sale Of Pool Merchandise	1,083	1,000	-	1,000	1,000
Beach Pking Citations	-	50,000	-	50,000	25,000
Recreation Special Detail	15,719	12,000	-	12,000	12,000
Total Charges For Services	\$ 7,639,234	\$ 8,687,026	\$ 9,198,000	\$ 8,294,700	\$ 8,269,700
Fines & Forfeitures					
Library Fines	10,301	5,000	-	12,800	12,800
Code Enforcement Fines	401,367	375,000	275,000	375,000	375,000
Police Parking Fines	25,094	40,000	-	40,000	40,000
False Alarm Fines	65,116	50,000	-	50,000	50,000
False Alarm Fines-Fire	85,200	30,000	-	30,000	30,000
Parking Fines	24,923	-	-	-	-
Total Fines Forfeitures	\$ 612,001	\$ 500,000	\$ 275,000	\$ 507,800	\$ 507,800
Investment Income					
Interest Income	95,617	175,000	-	125,000	125,000
Interest/Delinquent Taxes	9,328	12,000	-	12,000	12,000
Interest On Liens Recvbl	9,113	5,000	-	5,000	5,000
Total Investment Income	\$ 114,058	\$ 192,000	\$ -	\$ 142,000	\$ 142,000

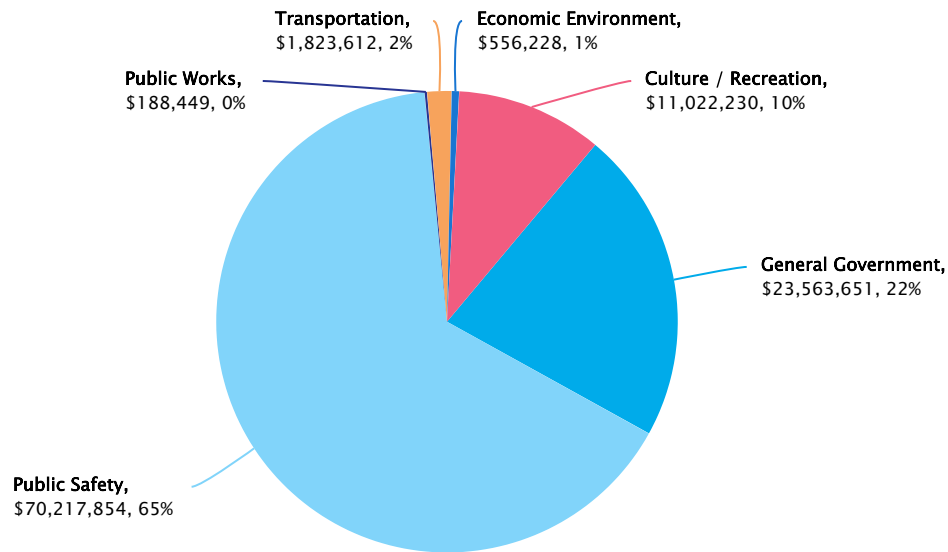


SUMMARY OF REVENUES

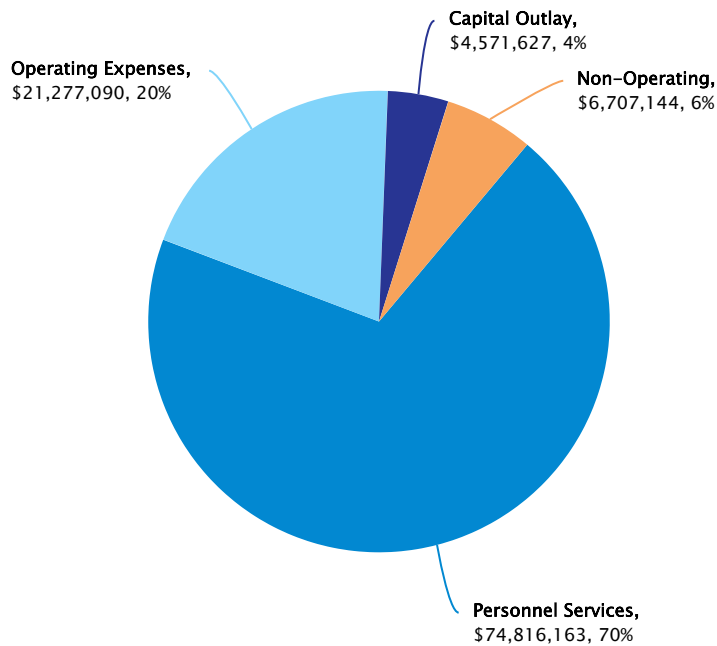
Account Description	2020-21 Actual Revenue	2021-22 Amended Budget	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Rents & Royalties					
Rental Of City Facilities	148,144	125,000	150,000	150,000	150,000
Amphitheater	-	12,000	-	12,000	12,000
Snack Bar Rental	12,600	6,000	-	6,000	6,000
Beach Chairs & Umbrellas	42,000	36,000	-	36,000	36,000
Billboard Rent	56,275	60,000	-	60,000	60,000
Kayak Rentals/Tours Lease	1,800	1,800	-	1,800	1,800
Tower Lease	284,605	200,000	250,000	200,000	200,000
Fpl	4,657	2,000	-	2,000	2,000
Total Rents & Royalties	\$ 550,081	\$ 442,800	\$ 400,000	\$ 467,800	\$ 467,800
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	2,633	3,000	-	3,000	3,000
Total Disposal Of Fixed Assets	\$ 2,633	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
Wellness Program					
Wellness Program	10,650	-	-	-	-
Total Disposal Of Fixed Assets	\$ 10,650	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income					
Pb Co Impact Admin Chg	54,950	25,000	-	45,000	45,000
Lot Clearing Admin. Fee	20,929	15,000	-	15,000	15,000
Bcaif Admin. Charge-Dbpr	2,714	3,000	-	3,000	3,000
Radon Trust Admn Chg-Dca	5,346	3,000	-	3,000	3,000
Returned Check Charge	21,836	15,000	-	15,000	15,000
Miscellaneous Income	382,603	200,000	250,000	250,000	250,000
Sales Tax Discount	390	-	-	-	-
Bus Shelter Advertising	15,382	14,000	-	14,000	14,000
Cra Reimbursement	134,903	530,000	600,000	530,000	530,000
Cra Reimbursement (Ts)	3,700,000	3,550,000	3,550,000	3,550,000	3,550,000
Epayables	18,390	30,000	-	30,000	30,000
Total Miscellaneous Income	\$ 4,357,443	\$ 4,385,000	\$ 4,400,000	\$ 4,455,000	\$ 4,455,000
Special Assessments					
Fire Assessments	7,356,049	7,100,000	7,100,000	7,200,000	7,200,000
Fire Assessments Discount	(254,777)	(247,000)	(250,000)	(250,000)	(250,000)
Fire Asses Collection Fee	(67,392)	(69,000)	(65,000)	(69,000)	(69,000)
Total Special Assessments	\$ 7,033,880	\$ 6,784,000	\$ 6,785,000	\$ 6,881,000	\$ 6,881,000
Transfers In					
Traffic Safety Fund	350,000	1,000,000	1,000,000	1,000,000	-
Local Option Gas Tax	850,000	850,000	850,000	850,000	850,000
Hurricane Grant Fund	1,250,000	400,000	400,000	400,000	400,000
American Rescue Plan	-	1,600,000	-	2,000,000	2,000,000
Building Fund	-	-	-	300,000	300,000
Recr Program Revenue	-	28,500	28,500	-	-
Ps Tax Debt	7,240,000	8,590,000	8,590,000	8,590,000	8,590,000
Water/Sewer Revenue	7,631,000	7,931,000	7,931,000	7,931,000	7,931,000
Golf Course	25,000	100,000	100,000	100,000	125,000
Sanitation	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Bbmp	27,000	50,000	50,000	50,000	50,000
Total Transfers In	\$ 18,473,000	\$ 21,649,500	\$ 20,049,500	\$ 22,321,000	\$ 21,346,000
Capital Lease					
Sub Total	\$ 97,272,927	\$ 105,598,095	\$ 101,798,500	\$ 105,824,663	\$ 110,099,560
Fund Balance (Increase) Decrease	1,589,673	(589,057)	3,962,582	1,808,344	(2,727,536)
Grand Total	\$ 98,862,600	\$ 105,009,038	\$ 105,761,082	\$ 107,633,007	\$ 107,372,024



GENERAL FUND APPROPRIATIONS by Functions (Total of \$107,372,024)



GENERAL FUND APPROPRIATIONS by Object Classifications, (Total of \$107,372,024)



BUDGET SUMMARY - GENERAL FUND OPERATING DEPARTMENTS

Department	Dept. No.	Description	Expenditure Function Code	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Total
City Commission	1110-511	Legislative	General Government	\$ 241,712	\$ 77,920	\$ -	\$ 30,000	\$ 349,632
City Manager	1210-512	Executive	General Government	677,287	41,926	-	15,521	734,734
City Hall/General Adm.	1211-512	Executive	General Government	17,000	2,715,083	-	3,479,366	6,211,449
Marketing/Communications	1212-519	Executive	General Government	382,593	93,650	-	-	476,243
Special Events	1213-519	Executive	General Government	222,093	740,248	-	-	962,341
Town Square Project	1214-512	Executive	General Government	-	173,289	4,157,254	-	4,330,543
City Clerk	1310-512	Executive	General Government	499,055	240,900	-	-	739,955
Financial Services	1410-513	Fin. & Admin.	General Government	1,488,387	115,026	-	-	1,603,413
Information Technology	1510-513	Fin. & Admin.	General Government	1,376,613	1,625,971	45,000	-	3,047,584
Human Resources	1610-513	Fin. & Admin.	General Government	683,324	393,965	3,000	-	1,080,289
ADA & Inclusion	1612-513	Fin. & Admin.	General Government	94,805	61,227	-	-	156,032
City Attorney	1910-514	Legal Counsel	General Government	123,864	493,888	-	-	617,752
Police - Uniform Services	2110-521	Law Enforc.	Public Safety	17,967,929	759,014	-	-	18,726,943
Police - Administrative Services	2111-521	Law Enforc.	Public Safety	2,254,522	1,250,359	-	1,516,062	5,020,943
Police - Support Services	2112-521	Law Enforc.	Public Safety	11,428,492	2,779,687	119,800	-	14,327,979
Fire	2210-522	Fire Control	Public Safety	26,063,225	2,356,208	43,773	1,386,291	29,849,497
Community Standards	2211-522	Fire Control	Public Safety	1,256,310	136,315	2,500	29,023	1,424,148
Emergency Mgmt	2220-525	Emer. Relief Serv	Public Safety	-	23,037	13,500	-	36,537
Development-Support	2410-524	Protect. Insp.	Public Safety	296,360	54,655	-	-	351,015
Building	2411-524	Protect. Insp.	Public Safety	-	-	-	-	-
Engineering	2413-524	Protect. Insp.	Public Safety	411,357	60,695	2,500	6,240	480,792
Planning & Zoning	2414-515	Comp. Plan.	General Government	666,190	157,749	-	-	823,939
Economic Development	2419-559	Other Econ. Environ.	Economic Environment	323,064	233,164	-	-	556,228
Public Works Admin.	2510-539	Other Physical Environ.	Physical Environment	180,119	8,330	-	-	188,449
Facilities Mgmt.	2511-519	Other Gen. Govt. Roads & Streets	General Government	859,317	1,511,363	-	59,065	2,429,745
Streets Maintenance	2512-541	Fac.	Transportation	550,314	958,575	-	29,426	1,538,315
Parking Services	2517-545	Other Physical Environ.	Physical Environment	107,837	174,460	3,000	-	285,297
Library	2610-571	Libraries	Culture/ Recreation	2,105,693	277,209	110,000	-	2,492,902
School Museum Services	2612-571	Libraries	Culture/ Recreation	-	318,991	-	-	318,991
Recreation	2710-572	Parks & Recr.	Culture/ Recreation	2,966,513	762,416	66,300	55,342	3,850,571
Parks & Grounds	2730-572	Parks & Recr.	Culture/ Recreation	1,572,188	2,681,770	5,000	100,808	4,359,766
Totals:				\$ 74,816,163	\$ 21,277,090	\$ 4,571,627	\$ 6,707,144	\$ 107,372,024



SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
City Commission 001-1110-511					
Department Summary					
Personnel Services	218,687	247,245	226,545	228,635	241,712
Operating Expenses	77,601	45,184	64,384	77,920	77,920
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	10,540	23,800	25,000	10,000	30,000
Total	\$ 306,828	\$ 316,229	\$ 315,929	\$ 316,555	\$ 349,632
Estimated As % Of Budget			100%		
City Manager 001-1210-512					
Department Summary					
Personnel Services	797,783	961,720	726,257	803,218	677,287
Operating Expenses	59,309	41,887	49,864	41,926	41,926
Capital Outlay	1,150	-	-	2,500	-
Nonoperating Expenses	5,381	5,381	5,381	15,521	15,521
Total	\$ 863,623	\$ 1,008,988	\$ 781,502	\$ 863,165	\$ 734,734
Estimated As % Of Budget			77%		
City Hall 001-1211-512					
Department Summary					
Personnel Services	36,722	21,900	17,000	17,000	17,000
Operating Expenses	2,773,349	2,823,411	2,719,691	2,777,628	2,715,083
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	946,057	813,168	684,816	1,611,121	3,479,366
Total	\$ 3,756,128	\$ 3,658,479	\$ 3,421,507	\$ 4,405,749	\$ 6,211,449
Estimated As % Of Budget			94%		
Marketing/Communications 001-1212-519					
Department Summary					
Personnel Services	349,346	320,372	329,304	333,308	382,593
Operating Expenses	69,714	125,029	91,576	103,650	93,650
Capital Outlay	-	4,000	4,000	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 419,060	\$ 449,401	\$ 424,880	\$ 436,958	\$ 476,243
Estimated As % Of Budget			95%		
Special Events 001-1213-519					
Department Summary					
Personnel Services	73,673	289,552	276,756	307,302	222,093
Operating Expenses	166,116	355,113	358,773	352,148	740,248
Capital Outlay	2,111	4,600	4,600	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 241,900	\$ 649,265	\$ 640,129	\$ 659,450	\$ 962,341
Estimated As % Of Budget			99%		
Town Square Project 001-1214-512					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	476,297	157,374	4,331,234	175,289	173,289
Capital Outlay	4,325,717	4,177,460	4,159,460	4,157,254	4,157,254
Nonoperating Expenses	-	-	-	-	-
Total	\$ 4,802,014	\$ 4,334,834	\$ 8,490,694	\$ 4,332,543	\$ 4,330,543
Estimated As % Of Budget			196%		



SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
City Clerk 001-1310-512					
Department Summary					
Personnel Services	477,874	473,426	549,401	539,626	499,055
Operating Expenses	133,560	374,700	276,600	220,900	240,900
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 611,434	\$ 848,126	\$ 826,001	\$ 760,526	\$ 739,955
Estimated As % Of Budget			97%		
Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,450,674	1,562,961	1,463,153	1,650,057	1,488,387
Operating Expenses	50,828	104,718	82,837	115,026	115,026
Capital Outlay	19,027	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 1,520,529	\$ 1,667,679	\$ 1,545,990	\$ 1,765,083	\$ 1,603,413
Estimated As % Of Budget			93%		
Information Technology Services 001-1510-513					
Department Summary					
Personnel Services	1,535,846	1,464,848	1,783,227	1,614,300	1,376,613
Operating Expenses	1,159,096	1,481,094	1,433,506	1,645,971	1,625,971
Capital Outlay	8,798	-	-	45,000	45,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 2,703,740	\$ 2,945,942	\$ 3,216,733	\$ 3,305,271	\$ 3,047,584
Estimated As % Of Budget			109%		
Human Resources 001-1610-513					
Department Summary					
Personnel Services	595,458	732,017	723,917	754,087	683,324
Operating Expenses	253,842	351,647	359,747	456,465	393,965
Capital Outlay	-	4,000	4,000	3,000	3,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 849,300	\$ 1,087,664	\$ 1,087,664	\$ 1,213,552	\$ 1,080,289
Estimated As % Of Budget			100%		
ADA & Inclusion 001-1612-513					
Department Summary					
Personnel Services	-	164,002	172,166	94,805	94,805
Operating Expenses	-	64,797	65,837	61,227	61,227
Capital Outlay	-	3,000	3,000	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ -	\$ 231,799	\$ 241,003	\$ 156,032	\$ 156,032
Estimated As % Of Budget			104%		
City Attorney 001-1910-514					
Department Summary					
Personnel Services	139,094	149,651	130,876	134,494	123,864
Operating Expenses	507,960	544,469	484,169	493,888	493,888
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 647,054	\$ 694,120	\$ 615,045	\$ 628,382	\$ 617,752
Estimated As % Of Budget			89%		
Police - Uniform Services 001-2110-521					
Department Summary					
Personnel Services	16,852,802	19,373,222	18,761,454	18,902,693	17,967,929
Operating Expenses	927,644	632,303	620,488	781,456	759,014
Capital Outlay	35,959	8,500	20,000	2,200	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 17,816,405	\$ 20,014,025	\$ 19,401,942	\$ 19,686,349	\$ 18,726,943
Estimated As % Of Budget			97%		



SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Police - Office of the Chief 001-2111-521					
Department Summary					
Personnel Services	2,391,333	2,478,126	2,357,765	2,348,311	2,254,522
Operating Expenses	1,632,192	1,524,356	1,351,311	1,252,359	1,250,359
Capital Outlay	4,164	-	-	3,300	-
Nonoperating Expenses	1,422,495	1,417,444	1,417,444	1,571,527	1,516,062
Total	\$ 5,450,184	\$ 5,419,926	\$ 5,126,520	\$ 5,175,497	\$ 5,020,943
Estimated As % Of Budget			95%		
Police - Support Services 001-2112-521					
Department Summary					
Personnel Services	10,940,324	11,189,125	11,020,473	11,735,078	11,428,492
Operating Expenses	1,768,717	2,230,511	2,424,564	2,831,627	2,779,687
Capital Outlay	75,213	180,880	95,448	145,106	119,800
Nonoperating Expenses	-	-	-	-	-
Total	\$ 12,784,254	\$ 13,600,516	\$ 13,540,485	\$ 14,711,811	\$ 14,327,979
Estimated As % Of Budget			100%		
Fire Rescue Department 001-2210-522					
Department Summary					
Personnel Services	23,489,188	25,172,911	23,951,417	25,144,632	26,063,225
Operating Expenses	2,382,156	2,685,130	2,214,182	2,422,632	2,356,208
Capital Outlay	165,616	182,923	227,500	61,159	43,773
Nonoperating Expenses	1,095,980	1,110,686	1,110,686	1,386,291	1,386,291
Total	\$ 27,132,940	\$ 29,151,650	\$ 27,503,785	\$ 29,014,714	\$ 29,849,497
Estimated As % Of Budget			94%		
Community Standard 001-2211-522					
Department Summary					
Personnel Services	1,789,813	-	-	-	-
Operating Expenses	175,378	-	-	-	-
Capital Outlay	4,841	-	-	-	-
Nonoperating Expenses	18,962	-	-	-	-
Total	\$ 1,988,994	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget			0%		
Emergency Management 001-2220-525					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	588	23,037	25,000	23,037	23,037
Capital Outlay	-	10,400	10,400	13,500	13,500
Nonoperating Expenses	-	-	-	-	-
Total	\$ 588	\$ 33,437	\$ 35,400	\$ 36,537	\$ 36,537
Estimated As % Of Budget			106%		
Development Admin 001-2410-524					
Department Summary					
Personnel Services	406,296	322,542	304,920	305,935	296,360
Operating Expenses	62,848	53,659	68,008	64,655	54,655
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 469,144	\$ 376,201	\$ 372,928	\$ 370,590	\$ 351,015
Estimated As % Of Budget			99%		



SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Building 001-2411-524					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	(1,284)	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ (1,284)	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
Community Standards 001-2412-524					
Department Summary					
Personnel Services	10,164	1,276,947	1,324,741	1,340,845	1,256,310
Operating Expenses	-	126,175	142,368	136,315	136,315
Capital Outlay	-	8,130	500	2,500	2,500
Nonoperating Expenses	-	22,048	22,048	29,023	29,023
Total	\$ 10,164	\$ 1,433,300	\$ 1,489,657	\$ 1,508,683	\$ 1,424,148
Estimated As % Of Budget			104%		
Planning & Zoning 001-2414-515					
Department Summary					
Personnel Services	729,968	722,303	657,598	768,337	666,190
Operating Expenses	70,111	168,065	175,228	160,149	157,749
Capital Outlay	-	12,054	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 800,079	\$ 902,422	\$ 832,826	\$ 928,486	\$ 823,939
Estimated As % Of Budget			92%		
Economic Development 001-2419-559					
Department Summary					
Personnel Services	314,242	340,677	314,077	314,077	323,064
Operating Expenses	203,071	227,154	199,114	233,164	233,164
Capital Outlay	-	-	10,000	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 517,313	\$ 567,831	\$ 523,191	\$ 547,241	\$ 556,228
Estimated As % Of Budget			92%		
Public Works, Admin 001-2510-539					
Department Summary					
Personnel Services	95,196	143,518	132,394	191,693	180,119
Operating Expenses	13,226	12,545	9,790	8,330	8,330
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 108,422	\$ 156,063	\$ 142,184	\$ 200,023	\$ 188,449
Estimated As % Of Budget			91%		
Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	870,914	728,300	727,194	991,787	859,317
Operating Expenses	1,862,562	1,615,044	2,001,430	1,511,363	1,511,363
Capital Outlay	-	9,350	-	-	-
Nonoperating Expenses	39,093	40,353	41,000	59,065	59,065
Total	\$ 2,772,569	\$ 2,393,047	\$ 2,769,624	\$ 2,562,215	\$ 2,429,745
Estimated As % Of Budget			116%		
Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	289,280	413,768	373,108	584,909	550,314
Operating Expenses	880,791	1,005,825	844,985	963,575	958,575
Capital Outlay	22,000	3,000	3,500	-	-
Nonoperating Expenses	33,041	29,426	28,000	29,426	29,426
Total	\$ 1,225,112	\$ 1,452,019	\$ 1,249,593	\$ 1,577,910	\$ 1,538,315
Estimated As % Of Budget			86%		



SUMMARY OF EXPENDITURES

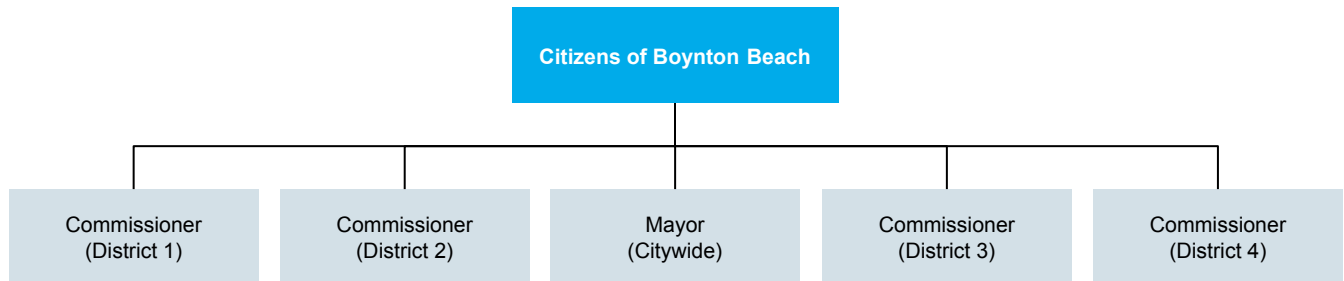
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Engineering 001-2413-524					
Department Summary					
Personnel Services	629,419	521,994	460,560	444,361	411,357
Operating Expenses	135,253	63,204	41,220	60,695	60,695
Capital Outlay	4,174	-	-	2,500	2,500
Nonoperating Expenses	2,496	5,200	-	6,240	6,240
Total	\$ 771,342	\$ 590,398	\$ 501,780	\$ 513,796	\$ 480,792
Estimated As % Of Budget			85%		
Parking Services 001-2517-545					
Department Summary					
Personnel Services	44,467	74,705	58,578	116,938	107,837
Operating Expenses	69,755	148,610	136,100	179,460	174,460
Capital Outlay	3,688	500	-	3,000	3,000
Nonoperating Expenses	5,000	-	-	-	-
Total	\$ 122,910	\$ 223,815	\$ 194,678	\$ 299,398	\$ 285,297
Estimated As % Of Budget			87%		
Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,453,911	1,431,498	1,530,500	1,664,154	1,572,188
Operating Expenses	2,192,012	2,648,110	2,476,675	2,811,518	2,681,770
Capital Outlay	7,871	39,100	3,000	5,000	5,000
Nonoperating Expenses	93,712	90,928	90,000	100,808	100,808
Total	\$ 3,747,506	\$ 4,209,636	\$ 4,100,175	\$ 4,581,480	\$ 4,359,766
Estimated As % Of Budget			97%		
Library 001-2610-571					
Department Summary					
Personnel Services	2,191,133	2,178,199	2,124,249	2,244,905	2,105,693
Operating Expenses	167,699	246,590	244,320	277,209	277,209
Capital Outlay	130,347	111,950	110,000	110,000	110,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 2,489,179	\$ 2,536,739	\$ 2,478,569	\$ 2,632,114	\$ 2,492,902
Estimated As % Of Budget			98%		
School Museum Serv 001-2612-571					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	364,362	298,474	283,180	318,991	318,991
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 364,362	\$ 298,474	\$ 283,180	\$ 318,991	\$ 318,991
Estimated As % Of Budget			95%		
Recreation 001-2710-572					
Department Summary					
Personnel Services	2,850,930	2,858,410	2,788,780	3,239,848	2,966,513
Operating Expenses	662,899	832,143	752,108	762,416	762,416
Capital Outlay	9,666	18,578	18,718	66,300	66,300
Nonoperating Expenses	47,312	47,882	47,882	55,342	55,342
Total	\$ 3,570,807	\$ 3,757,013	\$ 3,607,488	\$ 4,123,906	\$ 3,850,571
Estimated As % Of Budget			96%		
Grand Total : General Fund					
Department Summary					
Personnel Services	71,024,537	75,613,939	73,286,410	76,815,335	74,816,163
Operating Expenses	19,297,652	21,010,358	24,328,289	21,320,989	21,277,090
Capital Outlay	4,820,342	4,778,425	4,674,126	4,622,319	4,571,627
Nonoperating Expenses	3,720,069	3,606,316	3,472,257	4,874,364	6,707,144
Total	\$ 98,862,600	\$ 105,009,038	\$ 105,761,082	\$ 107,633,007	\$ 107,372,024
Estimated As % Of Budget			101%		



ORGANIZATIONAL CHART

DEPARTMENT: **City Commision**
DIVISION:

FUND: **001**
DEPT. NO.: **1110**



DEPARTMENT: City Commission
DIVISION:

FUND: 001
DEPT. NO.: 1110

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Elected Positions (P/T):							
City Commissioner - Mayor	00029	99	1.0	1.0	-	1.0	1.0
City Commissioner - Vice Mayor	00019	99	1.0	1.0	-	1.0	1.0
City Commissioners	00019	99	3.0	3.0	-	3.0	3.0
Total Personnel:			5.0	5.0	-	5.0	5.0

Performance Measures	Actual			Estimate 2021-22	Projected 2022-23
	2018-19	2019-20	2020-21		
Commission					
Adopted Operating Millage Rate	7.9000	7.9000	7.9000	7.8900	7.8500
General Fund Adopted Budget	\$ 89,746,893	\$ 172,666,095	\$ 98,862,600	\$ 105,009,038	\$ 107,372,024
Taxes Levied	\$ 44,091,068	\$ 47,182,486	\$ 50,558,508	\$ 52,968,382	\$ 60,866,109
Proclamations	49	50	42	46	44



DETAIL EXPENDITURES

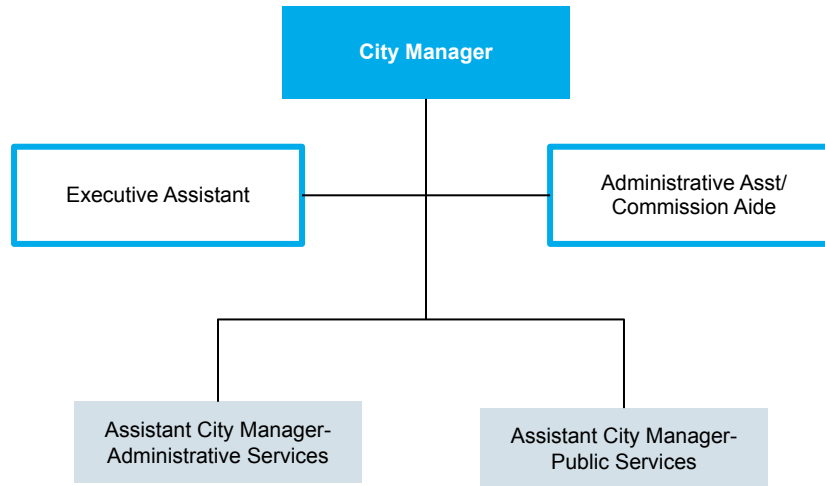
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 City Commission 001-1110-511					
Department Summary					
Personnel Services	218,687	247,245	226,545	228,635	241,712
Operating Expenses	77,601	45,184	64,384	77,920	77,920
Nonoperating Expenses	10,540	23,800	25,000	10,000	30,000
Total	\$ 306,828	\$ 316,229	\$ 315,929	\$ 316,555	\$ 349,632
Estimated As % Of Budget	100%				
11-10 Executive Salaries	102,387	118,239	103,239	103,239	116,316
15-12 Cell Phone Allowance	720	1,140	1,440	1,440	1,440
15-30 Expense Allowance	33,445	33,450	33,450	33,450	33,450
21-10 Employer Fica	10,376	11,312	10,512	10,512	10,512
22-11 State Pension	49,285	53,000	50,500	50,500	50,500
23-30 Health Insurance	21,011	28,368	25,868	27,912	27,912
23-40 Dental Insurance	1,309	1,525	1,375	1,416	1,416
23-50 Vision Insurance	154	211	161	166	166
Sub-total Personnel Services	\$ 218,687	\$ 247,245	\$ 226,545	\$ 228,635	\$ 241,712
34-32 Sister Cities Program	-	500	1,500	1,500	1,500
40-12 Business Meetings	15,679	17,000	23,000	32,700	32,700
41-15 Cellular Phone/Beeper	2,361	2,800	2,500	2,640	2,640
47-10 Printing & Binding	93	100	100	220	220
49-09 Self Insurance Chgs (W/C)	89	92	92	92	92
49-10 Warehouse Service Chg.	237	132	132	132	132
49-17 Other Contractual Svcs	25,001	250	-	-	-
52-85 Food Supplies	675	600	500	700	700
52-99 Misc. Supplies	241	1,000	700	1,000	1,000
54-20 Memberships	33,225	20,360	32,860	35,936	35,936
54-30 Training	-	2,350	3,000	3,000	3,000
Sub-total Operating Expenses	\$ 77,601	\$ 45,184	\$ 64,384	\$ 77,920	\$ 77,920
Subtotal	\$ 296,288	\$ 292,429	\$ 290,929	\$ 306,555	\$ 319,632
95-47 Community Investments	10,000	23,800	25,000	10,000	30,000
95-49 Community Support-Rev	540	-	-	-	-
Sub-total Nonoperating Expenses	\$ 10,540	\$ 23,800	\$ 25,000	\$ 10,000	\$ 30,000
Department Total	\$ 306,828	\$ 316,229	\$ 315,929	\$ 316,555	\$ 349,632



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210



PERSONNEL ALLOCATION

DEPARTMENT: City Manager	FUND: 001
DIVISION:	DEPT. NO.: 1210

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
City Manager	01019	98	1.0	1.0	-	1.0	1.0
Assistant City Manager - Public Services	01149	46	1.0	1.0	-	1.0	1.0
Assistant City Manager - Administrative Services	01149	46	1.0	1.0	-	1.0	1.0
Administrative Asst/Commission Aide	01040	14	1.0	1.0	-	1.0	1.0
Executive Assistant	01129	20	1.0	1.0	-	1.0	1.0
			5.00	5.00	-	5.00	5.00
Part-Time Positions:							
ADA Coordinator Assistant	01030	17	-	-	-	-	-
			-	-	-	-	-
Total Personnel:			5.00	5.00	-	5.00	5.00



DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210

DEPARTMENT MISSION STATEMENT:

Provide facilitative leadership to achieve an efficient, customer oriented, highly productive and superior delivery of services through high performance teams in an organizational culture that appreciates diversity, encourages creativity, requires integrity, promotes stewardship, cares about people and rewards outstanding performance.

DEPARTMENT CORE SERVICES:

- To provide progressive and enthusiastic positive leadership which allows the organization's teams to enjoy an environment in which they can excel.
- Core Service

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives No. 1: Anticipate and plan to meet the long-term water supply needs and environmental sustainability for the City.

1. Provide leadership and direction to the Utilities area, based on the strategic vision of the City Commission, to deliver a cost-effective, reliable water supply and address water resource needs for future growth, including adaptive use of recycled water.
2. Facilitate the implementation of sustainability efforts for long-term environmental improvement plans and policies.

Target Performance Metrics:

- Development of Utilities strategic plan for long-term water needs, wastewater reclamation use, and facility expansion.
- Provide leadership and direction to the Sustainability Team to implement a long-term environmental plan for the city.

Department Initiatives No. 2: Continuation of the Economic Development Program and creating Strategies for business attraction and retention to assist with improving the City's financial condition.

1. Continue the implementation of the Economic Development Program.
2. Continue to partner with the Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce to increase Economic Development opportunities and disseminate the Brand Promise to all stakeholders.

Target Performance Metrics:

- List primary targets (the number of businesses created) and milestones (the duration of time required to complete the Department Initiative(s)).

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

1. Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues, explore diverse funding sources and evaluate long-term City pension requirements. In light of revenue curtailment, conduct program review and prepare recommendation to the City Commission on cut-backs as required.
2. Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will impact municipal operations.
3. Develop and implement the operating budget and five-year financial plan for capital needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.



DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

1. Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
2. Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
3. Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- The number of community stakeholder and/or partnerships. List the number of schools that have implemented the initiative program.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

1. Facilitate the development and implementation of Brand Promise culturalization program.
2. Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
3. Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
4. Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

1. Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues/funding sources and evaluate long-term City pension requirements. Conduct program review and prepare recommendations to the City Commission on efficient operational alternatives.
2. Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will affect municipal operations.
3. Continue to develop and implement the budget and five-year financial plan for capital and operating needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Continue to identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

1. Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
2. Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
3. Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- Identify the number of partnerships created with various business entities.



DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

1. Facilitate the development and implementation of Brand Promise culturalization program.
2. Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
3. Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
4. Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

Target Performance Metrics:

- Produce a Succession Planning policy document.
- List the number of training events or seminar offered to City personnel

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
City Manager					
Population	76,800	77,696	80,380	81,011	82,000
Number of City Employees	826	844	854	860	888
Operating Expenditures per Capita	1,169	2,222	1,228	1,254	1,304
Operating Revenue per Capita	\$ 981	\$ 1,010	\$ 980	\$ 1,036	\$ 654



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 City Manager 001-1210-512					
Department Summary					
Personnel Services	797,783	961,720	726,257	803,218	677,287
Operating Expenses	59,309	41,887	49,864	41,926	41,926
Capital Outlay	1,150	-	-	2,500	-
Nonoperating Expenses	5,381	5,381	5,381	15,521	15,521
Total	\$ 863,623	\$ 1,008,988	\$ 781,502	\$ 863,165	\$ 734,734
Estimated As % Of Budget			77%		
12-10 Regular Salaries/Wages	554,823	691,252	487,527	490,252	490,252
14-10 Overtime	268	389	-	-	-
15-12 Cell Phone Allowance	540	966	504	504	504
15-20 Car Allowance	800	3,600	3,600	3,900	4,800
15-40 Incentive Pay	-	760	-	-	-
19-99 New Personnel/Reclass	-	-	-	68,418	-
21-10 Employer Fica	35,552	44,949	30,426	40,379	40,379
22-10 General Employees Pension	113,648	125,653	125,653	125,653	67,240
22-40 Def Comp Contribution	26,000	25,500	34,500	27,000	27,000
23-10 Life Insurance	625	1,448	202	192	192
23-20 Disability Insurance	3,163	3,419	2,556	2,843	2,843
23-30 Health Insurance	55,109	49,491	34,491	37,217	37,217
23-34 Hsa	4,313	11,213	4,750	4,750	4,750
23-40 Dental Insurance	2,621	2,714	1,833	1,888	1,888
23-50 Vision Insurance	321	366	215	222	222
Sub-total Personnel Services	\$ 797,783	\$ 961,720	\$ 726,257	\$ 803,218	\$ 677,287
34-34 Grants Team	7,300	-	-	-	-
40-12 Business Meetings	9,321	8,400	13,300	13,300	13,300
41-15 Cellular Phone/Beeper	-	720	1,440	720	720
44-31 Copy Machine Rental	-	1,332	-	1,332	1,332
46-30 Vehicle Maint. - Garage	10,622	12,993	16,544	7,519	7,519
47-10 Printing & Binding	136	500	500	500	500
49-09 Self Insurance Chgs (W/C)	6,315	8,895	8,895	8,895	8,895
49-10 Warehouse Service Chg	339	360	360	360	360
49-17 Other Contractual Svcs	678	1,607	2,000	2,000	2,000
49-18 Ada Inclusion Fee	18,048	-	-	-	-
51-10 Office Supplies	2,100	2,156	2,025	2,000	2,000
51-25 Computer Sftwre <\$1000	-	210	-	-	-
52-20 Opr. Equipment <\$1000	13	-	-	300	300
52-22 Uniforms	-	300	-	-	-
52-85 Food Supplies	1,107	700	700	700	700
54-10 Books And Publications	92	714	600	800	800
54-20 Memberships	2,590	3,000	3,500	3,500	3,500
54-30 Training	648	-	-	-	-
Sub- Total Operating Expenses	\$ 59,309	\$ 41,887	\$ 49,864	\$ 41,926	\$ 41,926
64-15 Computer Equipment	1,150	-	-	-	-
69-99 New Personnel/Capital	-	-	-	2,500	-
Sub- Total Capital Outlay	\$ 1,150	\$ -	\$ -	\$ 2,500	\$ -
Subtotal	\$ 858,242	\$ 1,003,607	\$ 776,121	\$ 847,644	\$ 719,213
91-30 Transfer/Veh. Srv. Fund	5,381	5,381	5,381	15,521	15,521
Sub-total Nonoperating Expenses	\$ 5,381	\$ 5,381	\$ 5,381	\$ 15,521	\$ 15,521
Department Total	\$ 863,623	\$ 1,008,988	\$ 781,502	\$ 863,165	\$ 734,734



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 11 City Hall 001-1211-512						
Department Summary						
Personnel Services		36,722	21,900	17,000	17,000	17,000
Operating Expenses		2,773,349	2,823,411	2,719,691	2,777,628	2,715,083
Nonoperating Expenses		946,057	813,168	684,816	1,611,121	3,479,366
Total		\$ 3,756,128	\$ 3,658,479	\$ 3,421,507	\$ 4,405,749	\$ 6,211,449
Estimated As % Of Budget				94%		
22-10	General Employees Pension	(17)	-	-	-	-
23-11	Life Insurance-Retirees	1,267	2,000	2,000	2,000	2,000
25-10	Unemployment	35,472	19,900	15,000	15,000	15,000
Sub-total Personnel Services		\$ 36,722	\$ 21,900	\$ 17,000	\$ 17,000	\$ 17,000
32-10	Audit Fee	40,555	50,056	50,056	74,073	74,073
41-12	Postage	37,337	58,400	50,000	50,000	50,000
43-10	Electric Service	47,446	71,500	66,500	66,500	66,500
43-20	Water/Sewer Service	5,489	21,500	18,000	19,000	19,000
43-21	District Energy Plant	209,631	219,000	165,356	197,000	197,000
44-30	Equipment Rental	13,631	11,992	11,316	6,492	6,492
44-31	Copy Machine Rental	6,494	17,310	13,310	13,310	13,310
48-01	Comm Promotion/Marketng	1,083	3,300	3,100	2,500	2,500
48-24	Special Events	4,747	14,900	-	20,000	7,455
49-08	Ins Chgs-Auto/Prop/Liab	2,060,504	2,092,313	2,092,313	2,092,313	2,092,313
49-10	Warehouse Service Chg	404	565	565	565	565
49-14	Credit Card Fees	235	13,000	1,200	-	-
49-17	Other Contractual Svcs	333,997	236,600	235,500	222,000	172,000
49-41	Licenses, Fees & Permits	40	-	-	-	-
51-10	Office Supplies	2,015	2,900	2,900	3,500	3,500
52-85	Food Supplies	521	500	-	500	500
54-20	Memberships	9,220	9,575	9,575	9,875	9,875
Sub-total Operating Expenses		\$ 2,773,349	\$ 2,823,411	\$ 2,719,691	\$ 2,777,628	\$ 2,715,083
Subtotal		\$ 2,810,071	\$ 2,845,311	\$ 2,736,691	\$ 2,794,628	\$ 2,732,083
91-02	Transfer To Self Ins/W.C.	-	-	528,950	-	-
91-04	Transfer To Grants-Match	-	2,000	-	-	-
91-05	Transfer To Self Ins.	463,950	528,950	-	528,950	528,950
91-14	Transfer To Developmnt Fd	534,948	135,866	135,866	-	-
91-15	Transfer To Public Arts F	20,000	20,000	20,000	20,000	20,000
91-31	Transfer To Capital Impov	-	-	-	-	750,000
95-46	Tennis Center Mdse	1,618	-	-	-	-
95-47	Pool Merchandise	650	-	-	-	-
95-60	Uncollectible Expense	(83,021)	-	-	-	-
99-01	Contingency	-	111,852	-	-	2,545
99-02	Non-Budgeted Expense	7,912	14,500	-	15,000	15,000
99-03	Rsv. For Future Approp.	-	-	-	1,047,171	2,162,871
Sub-total Nonoperating Expenses		\$ 946,057	\$ 813,168	\$ 684,816	\$ 1,611,121	\$ 3,479,366
Department Total		\$ 3,756,128	\$ 3,658,479	\$ 3,421,507	\$ 4,405,749	\$ 6,211,449



DETAIL EXPENDITURES

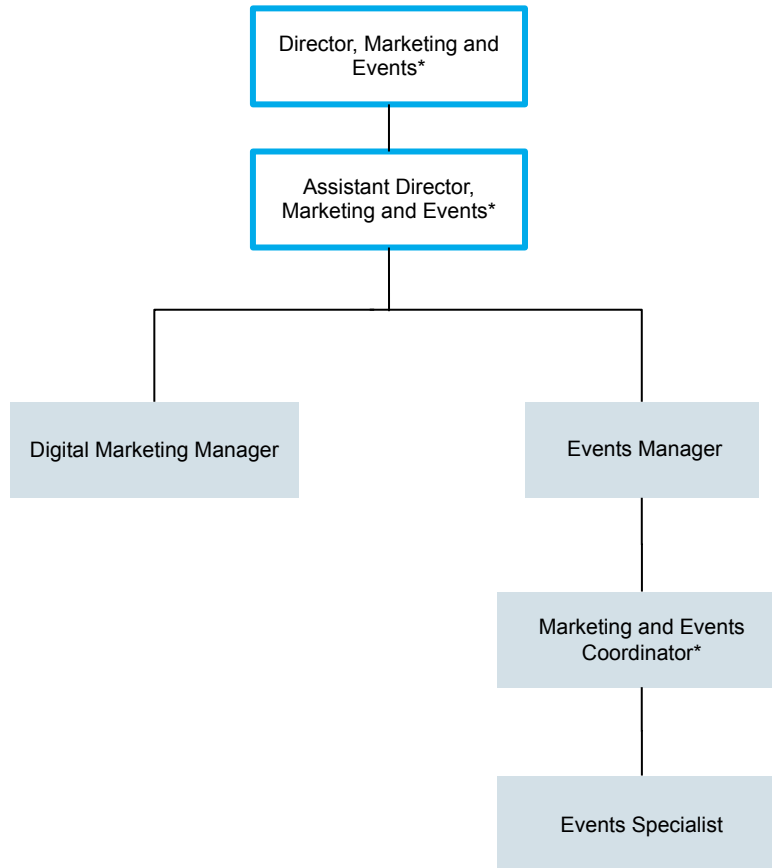
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 12 Town Square Project 001-1214-512					
Department Summary					
Operating Expenses	476,297	157,374	4,331,234	175,289	173,289
Capital Outlay	4,325,717	4,177,460	4,159,460	4,157,254	4,157,254
Total	\$ 4,802,014	\$ 4,334,834	\$ 8,490,694	\$ 4,332,543	\$ 4,330,543
Estimated As % Of Budget			196%		
31-11 Litigation Fees & Costs	192,318	116,000	150,000	150,000	148,000
31-15 Legal-Land Acq/Title	23,644	21,400	21,400	25,000	25,000
31-90 Other Professional Svcs	34,200	-	-	-	-
34-53 Consultant Fees	-	3,600	-	-	-
44-42 Office Rental	-	-	4,159,460	-	-
48-01 Comm Promotion/Marketng	7,017	-	-	-	-
49-10 Warehouse Service Chg	269	374	374	289	289
49-17 Other Contractual Svcs	50,813	-	-	-	-
52-20 Opr. Equipment <\$1000	168,036	16,000	-	-	-
Sub-Total Operating Expenses	\$ 476,297	\$ 157,374	\$ 4,331,234	\$ 175,289	\$ 173,289
64-16 Furniture & Fixtures	169,677	-	-	-	-
71-01 Principal Payment	1,660,491	1,397,441	1,397,441	1,458,656	1,458,656
72-01 Debt Interest Expense	2,495,549	2,762,019	2,762,019	2,698,598	2,698,598
73-02 Bond Issuance Expense	-	18,000	-	-	-
Sub-Total Capital Outlay	\$ 4,325,717	\$ 4,177,460	\$ 4,159,460	\$ 4,157,254	\$ 4,157,254
Subtotal	\$ 4,802,014	\$ 4,334,834	\$ 8,490,694	\$ 4,332,543	\$ 4,330,543
Department Total	\$ 4,802,014	\$ 4,334,834	\$ 8,490,694	\$ 4,332,543	\$ 4,330,543



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212



*position is funded 50% in Marketing and 50% in Events



DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach's Marketing Department's mission is to maximize opportunities to effectively inform and meaningfully engage the community.

DEPARTMENT CORE SERVICES:

- Media Relations, Marketing/Advertising, and Social Media
- Public Information, Community Engagement/Partnerships
- Crisis Communications, Content Writing/Graphic Design

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization:

1. **Value to the Community:**
 - a) Information available in multiple languages via the City's website
 - b) Exposure of amenities within each district
 - c) Connecting and engaging with the community
2. **Short Term Challenges and Opportunities:**
 - a) Staffing
 - b) Funding
 - c) Branding the City as a destination
 - d) Driving economic opportunities to local business and vendors
3. **Long Term Challenges and Opportunities:**
 - a) Funding/Resources
 - b) Creating partnerships
 - c) Creating city-wide inclusive culture
 - d) Driving economic opportunities to local business and vendors

STRATEGIC GOAL: Building Wealth in the Community

1. **Value to the Community:**
 - a) Fosters business development and partnership opportunities
 - b) Provides free leisure opportunities for residents
 - c) Highlights the City's amenities and businesses
2. **Short Term Challenges and Opportunities:**
 - a) Funding
 - b) Staffing
 - c) Marketing to showcase City's amenities and leisure opportunities available
3. **Long Term Challenges and Opportunities:**
 - a) Funding
 - b) Staffing

STRATEGIC GOAL: High Performing Organization

1. **Value to the Community:**
 - a. Streamlined processes
1. **Short Term Challenges and Opportunities:**
 - a) Funding
 - b) Staffing
 - c) Streamlined processes and policies



DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212

1. **Long Term Challenges and Opportunities:**

- a) Funding
- b) Staffing
- c) Community support

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

- 1. Develop Customer-Driven Branding Strategic Plan
- 2. Maximize Existing Public Communications Resources through Interdepartmental Coordination and Collaboration
- 3. Increase Public Communications through Community Engagement
- 4. Utilize Events as Opportunities to Increase Community Engagement, Foster Community Pride, and Brand Boynton Beach
- 5. Distinguish Boynton Beach from its Competitors

Target Performance Metrics:

- Conduct and evaluate community satisfaction surveys.
- Based on preferences and expectations of customers, develop a 2-year Branding Strategic Plan.
- Establish a Branding Team consisting of internal and external representatives to assist in the development of Branding Strategic Plan and support branding efforts.
- Establish a Communications & Marketing Team consisting of representatives from each city department to support citywide public communications efforts.
- Conduct public communications audits with each department to determine current distribution and timelines of all citywide public communications.
- Create a yearly calendar of citywide publications that includes responsibilities, progress targets and dissemination dates.
- Develop procedures and policies for employees presenting in public on behalf of the city.
- Provide two public communications and marketing training opportunities for employees.
- Launch a new website that is mobile-friendly, customer-driven, inclusive and includes engagement.
- Prepare a comprehensive list of community-based organizations, contact information, current engagement and additional cross-promotional opportunities.
- Cultivate current partnerships and develop ten new alliances viewed as resources.
- Develop metrics of city employees' participation in community-based organizations including reach.
- Ensure frequent opportunities for meaningful community engagement; conduct two new promotions.
- Meet with five organizations to discuss ways in which to increase dissemination of public communications to their residents, members and/or attendees.
- Provide a list of current and educational topics to organizations that city employees can present.
- Establish a Special Event Team consisting of representatives from each city department.
- Develop spreadsheet that analyzes each events' costs, sponsorships, community engagement and reach.
- Propose and present new ordinances, policies, procedures and metrics for event permitting, processing, support and marketing to the City Commission.
- Develop metrics of evaluating potential events and support.
- Develop an elevator message.
- Create "Top Amenities" lists for each city customer group.
- Submit 10 entries to regional, state and national award competitions.
- Advertise in two regional, state or national publications.
- Pitch and secure two statewide and/or national press coverage.
- Research opportunities for blogging to increase SEO.



PERSONNEL ALLOCATION

DEPARTMENT: City Manager	FUND: 001
DIVISION: Marketing and Events	DEPT. NO.: 1212

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Marketing and Events	01189	42	1.0	1.0	-	1.0	1.0
Assistant Director, Marketing and Events		30	1.0	1.0	-	1.0	1.0
Digital Marketing Manager	01179	26	1.0	1.0	-	1.0	1.0
Marketing & Events Coordinator		16	-	-	-	-	-
Total Personnel:			3.0	3.0	-	3.0	3.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Marketing and Events					
Marketing /Promotion Budget	\$ 4,256	\$ 5,024	\$ 2,191	\$ 1,030	\$ 8,000
Website Users	340,267	406,600	415,000	503,264	510,000
Awards	12	12	4	4	4
Social Media Followers	146,300	150,000	157,255	167,957	175,000
E-Newsletters	5	11	13	24	24



DETAIL EXPENDITURES

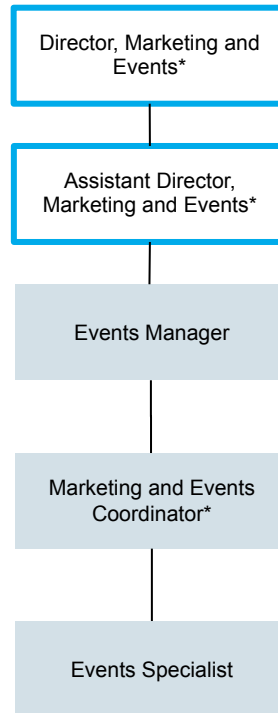
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Budget Budget
Div 12 Marketing and Events 001-1212-519					
Department Summary					
Personnel Services	349,346	320,372	329,304	333,308	382,593
Operating Expenses	69,714	125,029	91,576	103,650	93,650
Capital Outlay	-	4,000	4,000	-	-
Total	\$ 419,060	\$ 449,401	\$ 424,880	\$ 436,958	\$ 476,243
Estimated As % Of Budget			95%		
12-10 Regular Salaries/Wages	244,359	186,199	214,848	209,115	269,370
12-20 Holiday Pay	-	100	185	-	-
14-10 Overtime	3,197	2,000	1,778	-	-
15-12 Cell Phone Allowance	336	504	-	-	-
15-20 Car Allowance	3,300	3,600	1,800	1,800	1,800
21-10 Employer Fica	18,574	13,983	16,037	16,135	20,882
22-10 General Employees Pension	53,769	72,216	72,216	72,216	56,092
23-10 Life Insurance	160	202	167	132	132
23-20 Disability Insurance	1,625	2,029	2,421	1,415	1,822
23-30 Health Insurance	21,307	34,491	15,723	27,913	27,913
23-34 Hsa	1,500	3,000	3,000	3,000	3,000
23-40 Dental Insurance	1,091	1,833	1,010	1,416	1,416
23-50 Vision Insurance	128	215	119	166	166
Sub-total Personnel Services	\$ 349,346	\$ 320,372	\$ 329,304	\$ 333,308	\$ 382,593
40-12 Business Meetings	-	1,080	-	1,080	1,080
41-10 Telephone Services	573	1,080	-	1,298	1,298
41-12 Postage	-	500	212	500	500
41-15 Cellular Phone/Beeper	1,830	-	-	1,500	-
46-30 Vehicle Maint. - Garage	1,078	3,159	-	3,159	3,159
47-10 Printing & Binding	6,365	29,000	20,000	20,000	20,000
48-01 Comm Promotion/Marketng	2,191	2,500	1,983	10,000	8,000
48-05 Advertising	9,514	9,000	4,779	18,500	12,000
49-09 Self Insurance Chgs (W/C)	3,473	1,378	1,378	1,378	1,378
49-10 Warehouse Service Chg	5	20	20	20	20
49-17 Other Contractual Srvs	40,497	58,000	45,500	25,000	25,000
49-41 Licenses, Fees & Permits	1,055	1,000	673	-	-
51-10 Office Supplies	499	1,750	804	1,750	1,750
51-25 Computer Sftwre <\$1000	-	2,500	-	-	-
52-20 Opr Equipment <\$1000	-	-	-	135	135
54-10 Books-Publications-Videos	420	4,712	15	3,480	3,480
54-20 Memberships	2,204	3,350	2,212	3,350	3,350
54-30 Training	10	6,000	14,000	12,500	12,500
Sub- Total Operating Expenses	\$ 69,714	\$ 125,029	\$ 91,576	\$ 103,650	\$ 93,650
64-14 Computer Software	-	4,000	4,000	-	-
Sub- Total Capital Outlay	\$ -	\$ 4,000	\$ 4,000	\$ -	\$ -
Subtotal	\$ 419,060	\$ 449,401	\$ 424,880	\$ 436,958	\$ 476,243
Department Total	\$ 419,060	\$ 449,401	\$ 424,880	\$ 436,958	\$ 476,243



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213



*position is funded 50% in Marketing and 50% in Events



DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213

DEPARTMENT MISSION STATEMENT: The City of Boynton Beach's Department of Events contributes to the vitality of our diverse community through outdoor events that are inclusive and build wealth throughout the City's Cultural Districts.

DEPARTMENT CORE SERVICES:

- Produce Unique, Inclusive and Culturally Diverse Events
- Partner with Local Businesses and Organizations
- Utilize Local Vendors
- Activate Centennial Park and Amphitheater

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Culturally Distinct Districts:

1. **Value to the Community:**
 - a) Culturally diverse music, entertainment and experiences
 - b) Exposure of amenities within each district
 - c) Connecting and engaging with the community
2. **Short Term Challenges and Opportunities:**
 - a) Staffing and Support
 - b) Funding
 - c) Parking
 - d) Transfer of CRA Events
 - e) Branding the City as a destination
 - f) Driving economic opportunities to local business and vendors
 - g) Competition of local venues and events
3. **Long Term Challenges and Opportunities:**
 - a) Funding
 - b) Parking
 - c) Resources
 - d) Competition of local venues and events
 - e) Creating partnerships
 - f) Creating sponsorships to fund events
 - g) Creating city-wide inclusive culture
 - h) Driving economic opportunities to local business and vendors

STRATEGIC GOAL: Building Wealth in the Community

1. **Value to the Community:**
 - a) Drives revenue and financial opportunities to local businesses
 - b) Fosters business development and partnership opportunities
 - c) Provides free leisure opportunities for residents
 - d) Highlights the City's amenities and businesses



DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213

2. Short Term Challenges and Opportunities:

- a) Funding
- b) Staffing
- c) Parking
- d) Identifying event sponsors
- e) Accommodation all patrons in limited spaces
- f) Identifying new event venues
- g) Marketing to showcase City's amenities and leisure opportunities available

3. Long Term Challenges and Opportunities:

- a) Funding
- b) Staffing
- c) Identifying event sponsors
- d) Event transportation and parking
- e) Aligning events with businesses goals and expectations
- f) Develop partnerships with business and non-profit organizations

STRATEGIC GOAL: High Performing Organization

1. Value to the Community:

- a) Free, safe and inclusive events
- b) Streamlined processes
- c) Collaboration with local organizations to support events

2. Short Term Challenges and Opportunities:

- a) Funding
- b) Staffing
- c) Parking
- d) Event personnel support
- e) Software integration
- f) Streamlined event processes and policies

3. Long Term Challenges and Opportunities:

- a) Funding
- b) Staffing
- c) Transportation and parking
- d) Event personnel support
- e) Creating new and innovative, inclusive events city-wide
- f) New development that could impact event
- g) Community support

STRATEGIC GOAL: Safe, Inclusive, and Resilient Public Spaces

1. Value to the Community:

- a) Safe event environment
- b) Access and communication for all attendees and participants



DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213

2. Short Term Challenges and Opportunities:

- a) Funding
- b) Staffing

3. Long Term Challenges and Opportunities:

- a) Outgrowing venues
- b) Transportation and Parking
- c) Office Space

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

Objective 1: Create unique events in each of the culturally distinct districts.

Department Initiatives:

- 1. **Identify event opportunities and partnerships in each of the culturally distinct district**

Target End Date: September 2023

- 1. **Develop sponsorship opportunities**

- a) Target End Date: September 2023

STRATEGIC GOAL: Building Wealth in the Community

Objective 1: Utilize City events to increase economic opportunities for local businesses and vendors

Initiative 1: Create business directory on the City's website for each district

- a) March 2023
- b) Number of visits to the web page

STRATEGIC GOAL: High Performing Organization

Objective 1: Streamline the City's Events processes and policies

Initiative 1: Create an amphitheater policy manual.

- a) Target End Date: September 2023

Initiative 2: Create an interactive online amphitheater rental application with real time booking availability.

- a) Target End Date: September 2023

Initiative 3: Develop and maintain inventory supply spreadsheet.

- a) Target End Date: November 2022



PERSONNEL ALLOCATION

DEPARTMENT: City Manager			FUND: 001				
DIVISION: Events			DEPT. NO.: 1213				
Performance Measures	Actual			Estimate	Projected		
	2018-19	2019-20	2020-21	2021-22	2022-23		
Events							
Number of Events	-	-	11	22	24		
Number of Volunteers	-	-	7	15	25		
Number of Holiday Parade Participants	5	11	13	24	24		
Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Events Manager	61129	26	2.0	1.0	-	1.0	1.0
Marketing & Events Coordinator		16	-	1.0	-	1.0	1.0
Events Specialist		14	1.0	1.0	-	1.0	1.0
Subtotal:			3.0	3.0	-	3.0	3.0
Part-Time Positions (FTE):							
Administrative Associate - Community Events	61017	10	-	-	-	-	-
Subtotal:			-	-	-	-	-
Total Personnel:			3.0	3.0	-	3.0	3.0



DETAIL EXPENDITURES

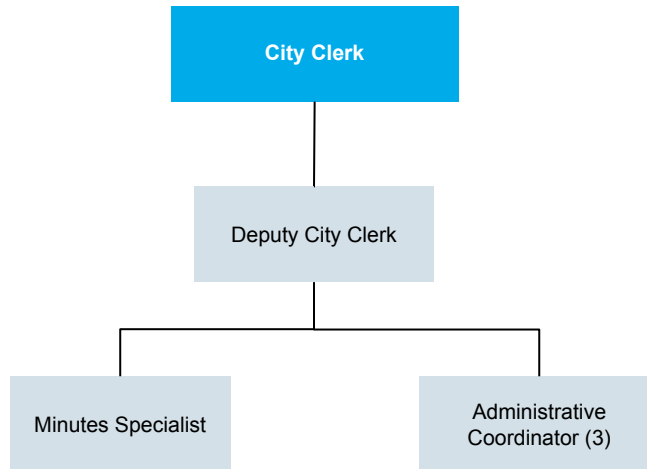
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Budget Budget
Div 12 Events 001-1213-519					
Department Summary					
Personnel Services	73,673	289,552	276,756	307,302	222,093
Operating Expenses	166,116	355,113	358,773	352,148	740,248
Capital Outlay	2,111	4,600	4,600	-	-
Total	\$ 241,900	\$ 649,265	\$ 640,129	\$ 659,450	\$ 962,341
Estimated As % Of Budget					
12-10 Regular Salaries/Wages	37,020	218,441	215,729	219,905	160,690
12-20 Holiday Pay	-	100	185	-	-
14-10 Overtime	389	3,000	2,369	7,500	5,000
15-12 Cell Phone Allowance	-	420	-	-	-
15-20 Car Allowance	300	2,000	1,800	1,800	1,800
21-10 Employer Fica	2,827	16,499	16,087	16,960	12,293
22-10 General Employees Pension	31,066	28,022	28,022	28,022	9,596
23-10 Life Insurance	-	126	62	132	132
23-20 Disability Insurance	-	424	833	1,488	1,087
23-30 Health Insurance	1,909	17,495	8,944	27,913	27,913
23-34 Hsa	-	2,000	2,000	2,000	2,000
23-40 Dental Insurance	145	917	648	1,416	1,416
23-50 Vision Insurance	17	108	77	166	166
Sub-total Personnel Services	\$ 73,673	\$ 289,552	\$ 276,756	\$ 307,302	\$ 222,093
34-40 Temporary Services	-	3,811	-	-	-
41-15 Cellular Phone/Beeper	-	4,100	4,100	1,500	2,600
47-10 Printing & Binding	657	1,000	1,000	2,500	2,500
48-01 Comm Promotion/Marketng	-	300	300	300	10,300
48-05 Advertising	67	50	-	-	-
48-24 Special Events	154,646	328,600	335,000	329,000	709,000
49-09 Self Insurance Chgs (W/C)	1,894	689	689	689	689
49-10 Warehouse Service Chg	4	24	24	24	24
49-17 Other Contractual Svcs	5,440	8,189	12,000	7,500	7,500
51-10 Office Supplies	957	2,000	1,710	1,000	1,000
52-20 Opr Equipment <\$1000	-	-	-	5,135	2,135
52-41 Activities Supplies	807	-	-	-	-
52-85 Food Supplies	473	1,650	1,500	1,500	1,500
54-20 Memberships	1,091	1,700	1,450	2,000	2,000
54-30 Training	80	3,000	1,000	1,000	1,000
Sub- Total Operating Expenses	\$ 166,116	\$ 355,113	\$ 358,773	\$ 352,148	\$ 740,248
64-02 General Equipment	-	-	4,600	-	-
64-15 Computer Equipment	2,111	4,600	-	-	-
Sub- Total Capital Outlay	\$ 2,111	\$ 4,600	\$ 4,600	\$ -	\$ -
Subtotal	\$ 241,900	\$ 649,265	\$ 640,129	\$ 659,450	\$ 962,341
Department Total	\$ 241,900	\$ 649,265	\$ 640,129	\$ 659,450	\$ 962,341



ORGANIZATIONAL CHART

DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310



DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310

DEPARTMENT MISSION STATEMENT:

The mission of the City Clerk's Office is, to follow all State mandated regulations and coordinate municipal elections in an ethical and unbiased manner and to process and preserve the official records of the City using current technology and provide data and information to both internal and external customers while maintaining a high level of customer satisfaction.

DEPARTMENT CORE SERVICES:

- State Mandates/Election
- Agenda Preparation
- Public Record Requests
- Public meetings/ Minutes
- Lien Searches
- Cemetery Records
- Records Management
- Codification of City Ordinances
- Codification of City Advisory Boards
- Enhance volunteerism and engage citizens by having more effective recruiting for Board Vacancies

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: State Mandates/Election

1. Follow all existing State Regulations and implement all new statutes

Target Performance Metrics:

- Maintain accurate records to ensure compliance with all mandates
- Track all legislation and new mandates to implement their intent as required
- Assist all candidates for elected office, contract with polling locations and poll workers and arrange training for all election day workers and process the payments for such services.

Department Initiatives No. 2: Agenda Preparation

1. Coordinate the publication of meeting agendas to provide the Commission with the necessary information to make informed decisions and enhance transparency in City Government.

Target Performance Metrics:

- Analyze the use of data collected in agenda items.
- Prepare reports to reflect the progress of the strategic objectives and climate action plan.

Department Initiatives No. 3: Public Record Requests

1. Monitor and track all public record requests received to ensure prompt responses and serve all internal and external customers

Target Performance Metrics

- Continue to educate and encourage all departments in the use of the GOV QA software to ensure compliance with public record laws
- Monitor timely completion of all requests
- Utilize report preparation function in current software to analyze expense of public record request for legislative changes to Public Records laws

Department Initiatives No. 4: PUBLIC MEETINGS/MINUTES

1. Attend public meetings when necessary and prepare accurate minutes to preserve the history of actions taken by governing bodies to grow the City of Boynton Beach

Target Performance Metrics

- Track monthly meeting calendars and coordinate minutes preparation
- Maintain minutes prepared from the meetings for use by others



DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310

Department Initiatives No. 5: CEMETERY RECORDS

1. Verify the accuracy of cemetery records to prepare for public access
2. Provide public access to cemetery maps and records via an online information management system

Target Performance Metrics

- Compare existing records prior to mapping
- Update, adhere and enforce the guidelines established for the sale of cemetery lots
- Implement a web-based cemetery information management system

Department Initiatives No. 6: RECORDS MANAGEMENT

1. Evaluate procedures for each process within the City Clerk's office to eliminate redundancy and promote cross training. Investigate the records management process in all departments to develop a City-wide records policy.
2. Provide a City-wide records management training

Target Performance Metrics

- Audit existing procedures to achieve efficiencies with current technology
- Create procedures for any new functions
- Utilize existing technology to provide more accurate data and create reports with pertinent data to assist other departments.
- Investigate record retention methods and compliance with State guidelines

Target Performance Metrics:

- Continue to educate and encourage all departments in the use of the GOV QA software to ensure compliance with public record laws
- Monitor timely completion of all requests
- Utilize report preparation function in current software to analyze expense of public record request for legislative changes to Public Records laws

Department Initiatives No. 4: Public Meetings/Minutes

1. Attend public meetings when necessary and prepare accurate minutes to preserve the history of actions taken by governing bodies to grow the City of Boynton Beach

Target Performance Metrics:

- Track monthly meeting calendars and coordinate minutes preparation
- Maintain minutes prepared from the meetings for use by others

Department Initiatives No. 5: Cemetery Records

1. Verify the accuracy of cemetery records to prepare for public access

Target Performance Metrics:

- Compare existing records prior to mapping
- Adhere and enforce the guidelines established for the sale of cemetery lots

Department Initiatives No. 6: Records Management

1. Evaluate procedures for each process within the City Clerk's office to eliminate redundancy and promote cross training. Investigate the records management process in all departments to develop a City-wide records policy.

Target Performance Metrics:

- Audit existing procedures to achieve efficiencies with current technology
- Create procedures for any new functions
- Utilize existing technology to provide more accurate data and create reports with pertinent data to assist other departments.
- Investigate record retention methods and compliance with State guidelines



PERSONNEL ALLOCATION

DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
City Clerk	03019	39	1.0	1.0	-	1.0	1.0
Deputy City Clerk	03029	24	1.0	1.0	-	1.0	1.0
Minutes Specialist	03022	14	1.0	1.0	-	1.0	1.0
Administrative Coordinator	03042	12	1.0	1.0	2.0	3.0	3.0
Imaging Technician	00372	11	1.0	1.0	(1.0)	-	-
Specialized Assistant	03012	14	1.0	1.0	(1.0)	-	-
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
City Clerk					
Public Records Request	4,279	3,883	4,200	4,300	4,300
Lien Search In and Out	3,656	3,612	4,400	4,500	4,500
Number of Agenda Items Processed	881	790	1,600	1,600	1,600
Public meetings	146	150	150	150	160
Minutes	1,562	1,270	1,490	1,700	1,800



DETAIL EXPENDITURES

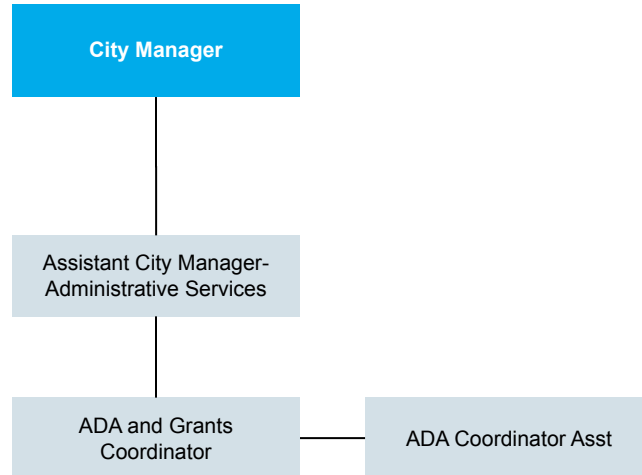
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 City Clerk 001-1310-512					
Department Summary					
Personnel Services	477,874	473,426	549,401	539,626	499,055
Operating Expenses	133,560	374,700	276,600	220,900	240,900
Total	\$ 611,434	\$ 848,126	\$ 826,001	\$ 760,526	\$ 739,955
Estimated As % Of Budget	97%				
12-10 Regular Salaries/Wages	314,567	306,667	356,667	356,667	356,667
14-10 Overtime	-	500	1,000	1,000	1,000
15-12 Cell Phone Allowance	-	-	175	400	400
19-99 New Personnel/Reclass	-	-	5,000	-	-
21-10 Employer Fica	23,770	23,485	27,285	27,285	27,285
22-10 General Employees Pension	87,989	91,876	91,876	91,876	51,305
23-10 Life Insurance	160	176	176	176	176
23-20 Disability Insurance	2,252	2,413	2,413	2,413	2,413
23-30 Health Insurance	41,923	40,236	51,736	51,736	51,736
23-32 Cigna Hsa	-	-	5,000	-	-
23-34 Hsa	4,750	5,000	5,000	5,000	5,000
23-40 Dental Insurance	2,204	2,750	2,750	2,750	2,750
23-50 Vision Insurance	259	323	323	323	323
Sub-total Personnel Services	\$ 477,874	\$ 473,426	\$ 549,401	\$ 539,626	\$ 499,055
40-12 Business Meetings	-	1,400	3,400	3,400	900
41-15 Cellular Phone/Beeper	385	575	175	575	575
44-31 Copy Machine Rental	-	-	4,600	-	-
46-20 Equipment Maintenance	-	300	1,500	1,500	1,500
47-10 Printing & Binding	603	400	400	400	400
47-22 Codify Ordinances	4,834	6,000	15,000	5,000	5,000
48-21 Employee Recognition	205	-	-	-	-
49-09 Self Insurance Chgs (W/C)	1,081	1,111	1,111	1,111	1,111
49-10 Warehouse Service Chg	401	209	209	209	209
49-12 Legal Ads	24,719	45,500	20,000	20,000	40,000
49-14 Credit Card Fees	15,153	14,000	12,000	-	-
49-15 Election Expense	165	185,000	140,000	100,000	100,000
49-16 Court Costs	3,000	500	4,000	4,000	4,000
49-17 Other Contractual Svcs	78,017	112,700	67,200	77,200	77,200
51-10 Office Supplies	1,328	1,300	1,300	1,300	1,300
52-01 Supplies	1,093	1,400	1,400	1,400	1,400
52-85 Food Supplies	-	-	-	700	700
54-10 Books And Publications	999	250	1,250	1,250	1,250
54-20 Memberships	877	1,055	1,055	1,055	1,055
54-30 Training	700	3,000	2,000	1,800	4,300
Sub- Total Operating Expenses	\$ 133,560	\$ 374,700	\$ 276,600	\$ 220,900	\$ 240,900
Subtotal	\$ 611,434	\$ 848,126	\$ 826,001	\$ 760,526	\$ 739,955
Department Total	\$ 611,434	\$ 848,126	\$ 826,001	\$ 760,526	\$ 739,955



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: ADA & Inclusion

FUND: 001
DEPT. NO.: 1612



PERSONNEL ALLOCATION

DEPARTMENT: City Manager	FUND: 001
DIVISION: ADA & Inclusion	DEPT. NO.: 1612

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Grants and ADA Coordinator	01139	23	1.0	1.0	-	1.0	1.0
			1.00	1.00	-	1.0	1.0
Part-Time Positions:							
ADA Coordinator Assistant	01030	17	0.5	0.5	-	0.5	0.5
			0.5	0.5	-	0.5	0.5
Total Personnel:			1.50	1.50	-	1.5	1.5



DETAIL EXPENDITURES

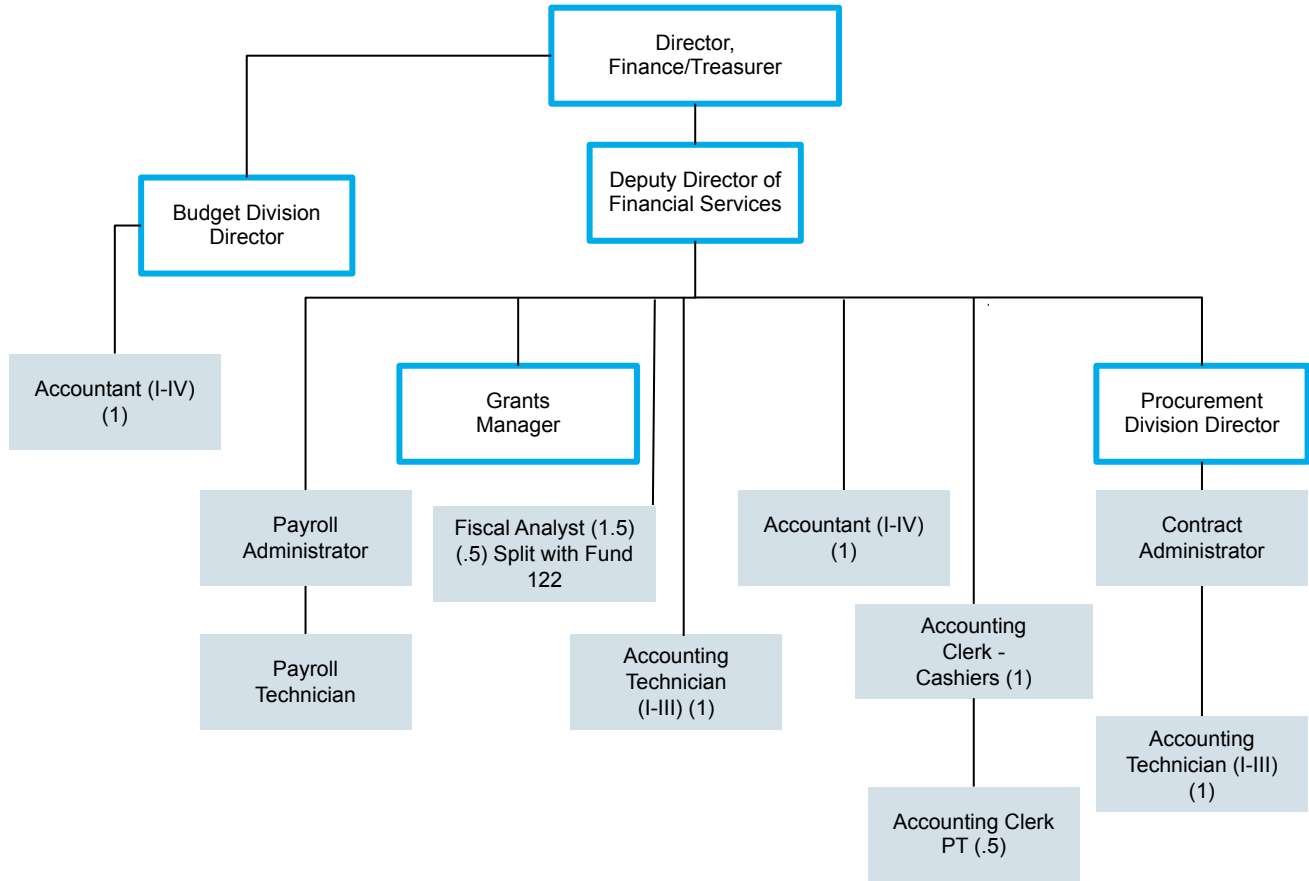
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 ADA & Inclusion 001-1612-513					
Department Summary					
Personnel Services	-	164,002	172,166	94,805	94,805
Operating Expenses	-	64,797	65,837	61,227	61,227
Capital Outlay	-	3,000	3,000	-	-
Total	\$ -	\$ 231,799	\$ 241,003	\$ 156,032	\$ 156,032
Estimated As % Of Budget			104%		
12-10 Regular Salaries/Wages	-	145,968	133,946	77,696	77,696
15-20 Car Allowance	-	-	1,750	-	-
21-10 Employer Fica	-	7,417	10,247	5,943	5,943
22-40 Def Comp Contribution	-	-	5,000	-	-
23-10 Life Insurance	-	63	120	60	60
23-20 Disability Insurance	-	669	1,439	525	525
23-30 Health Insurance	-	8,623	18,609	9,304	9,304
23-34 Hsa	-	750	-	750	750
23-40 Dental Insurance	-	458	944	472	472
23-50 Vision Insurance	-	54	111	55	55
Sub-total Personnel Services	\$ -	\$ 164,002	\$ 172,166	\$ 94,805	\$ 94,805
40-12 Business Meetings	-	5,000	5,150	1,200	1,200
48-24 Special Events	-	2,500	2,500	-	-
49-17 Other Contractual Svcs	-	46,989	46,989	57,052	57,052
49-18 Computer Service Chgs.	-	3,008	3,008	-	-
51-10 Office Supplies	-	500	500	125	125
52-20 Opr Equipment <\$1000	-	-	-	500	500
52-85 Food Supplies	-	500	500	-	-
54-10 Books-Publications-Videos	-	50	50	50	50
54-20 Memberships	-	2,000	2,140	300	300
54-30 Training	-	4,250	5,000	2,000	2,000
Sub- Total Operating Expenses	\$ -	\$ 64,797	\$ 65,837	\$ 61,227	\$ 61,227
64-16 Furniture & Fixtures	-	3,000	3,000	-	-
Sub- Total Capital Outlay	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -
Subtotal	\$ -	\$ 231,799	\$ 241,003	\$ 156,032	\$ 156,032
Department Total	\$ -	\$ 231,799	\$ 241,003	\$ 156,032	\$ 156,032



ORGANIZATIONAL CHART

DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410



DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

MISSION STATEMENT:

To safeguard the assets of the City and to maximize allocations of said assets. To maintain a strong financial condition to ensure funds are available to provide the level of services that fulfill residents' expectations. Communicate effectively with staff, management, and the Commission. Work in a supportive, respectful and cooperative manner to ensure we provide the highest quality financial service to all our customers.

DEPARTMENT CORE SERVICES:

- Accounting, Accounts Payable, Payroll, Purchasing/Procurement, Revenue Management, and Grants
- Cashier & Customer Service
- Annual Financial Audit, Annual Budget Development, and Policies & Procedures

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: ACCOUNTING

1. Maintain a uniform chart of accounts (Guidance - F.S. 218.33)
2. Process all accounting entries related to Assets, Liabilities, Revenues and Expenditures

Target Performance Metrics (Measurement of Achievement) – ACCOUNTING:

- Number of accounting entries process monthly

Department Initiatives No. 2: PURCHASING/PROCUREMENT

1. Ensure maximum open competition for all solicitations and timely Bids
2. Ensure fair, equitable, transparent procurement process
3. Increase business with local vendors
4. Reduce processing time from start to finish for Purchase Orders
5. Offer sound guidance to ensure accuracy and comprehensive Contract Management

Target Performance Metrics (Measurement of Achievement) - PROCUREMENT :

- Reduce the number of procurement outstanding issues
- Reduce the number of protests received
- Quantifying the amount of business with local vendors
- All purchase orders should be processed within 72 hours

Department Initiatives No. 3: PAYROLL

1. Reconcile vacation, sick, and other leave balances
2. Address employee pension

Target Performance Metrics (Measures of Achievement) - PAYROLL

- Number/Amount of payroll adjustments vs total payroll

Department Initiatives No. 4: ACCOUNTS PAYABLE

1. Expedite vendor payment (per prompt payment guidelines)

Target Performance Metrics (Measurement of Achievement) – ACCOUNTS PAYABLE

- Percentage of accounts payable transactions processed monthly and annually
- Number of 121 Checks vs Purchase Orders

Department Initiatives No. 5: REVENUE MANAGEMENT

1. Perform Revenue analysis to aid the improvement for collection process
2. Evaluate various check processing methods for efficiency
3. Cash Receipts/Accounts Receivable process improvement
4. Cash Management and Investment Reporting
5. **Department Initiatives No. 4: ACCOUNTS PAYABLE**
6. Expedite vendor payment (per prompt payment guidelines)



DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

Department Initiatives No. 4: ACCOUNTS PAYABLE

1. Expedite vendor payment (per prompt payment guidelines)

Target Performance Metrics (Measurement of Achievement) – ACCOUNTS PAYABLE

- Percentage of accounts payable transactions processed monthly and annually
- Number of 121 Checks vs Purchase Orders

Department Initiatives No. 5: REVENUE MANAGEMENT

1. Perform Revenue analysis to aid the improvement for collection process
2. Evaluate various check processing methods for efficiency
3. Cash Receipts/Accounts Receivable process improvement
4. Cash Management and Investment Reporting

Target Performance Metrics - REVENUE

- Analysis of budget versus actual revenues, dollars or as a percent.

Department Initiatives No. 6: ANNUAL FINANCIAL AUDIT

1. Complete the process in 4 to 6 months
2. State Annual Financial Report (Guidance: Florida Statute and GASB)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Certificate of Achievement for Excellence in Financial Reporting for CAFR
- Implement GASB Statement

Department Initiatives No. 7: ANNUAL BUDGET DEVELOPMENT

1. Improve data analysis, documentation, etc.
2. Improve Capital Improvement Program budget and monthly financial reporting (Guidance: F.S. 166.241, 200.065, 216.181)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Distinguished Budget Presentation Award

Department Initiatives No. 8: POLICIES and PROCEDURES

1. Capitalization and depreciation of fixed assets
2. Improve cash management or revenue forecasting methods
3. Improve the Capital Improvement Policy
4. Improve financial reporting to Commission
5. Improve Financial Transparency Module IGM



PERSONNEL ALLOCATION

DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Finance/Treasurer	04119	53	1.0	1.0	-	1.0	1.0
Deputy Director of Financial Services	04199	36	1.0	1.0	-	1.0	1.0
Budget Division Director	04209	35	1.0	1.0	-	1.0	1.0
Grants Manager	25309	27	1.0	1.0	-	1.0	1.0
Fiscal Analyst ⁽¹⁾	04279	18	-	0.5	1.0	1.5	1.5
Procurement Division Director					1.0	1.0	1.0
Purchasing Manager	04229	30	1.0	1.0	(1.0)	-	-
Payroll Coordinator		18	-	2.0	-	2.0	2.0
Payroll Administrator	04150	20	1.0	-	-	-	-
Payroll Technician	04180	16	1.0	-	-	-	-
		18 to					
Accountant I to IV (Unspecified)	04149	26	2.0	2.0	-	2.0	2.0
Contract Administrator			1.0	1.0	-	1.0	1.0
Accounting Clerk	04220	10	1.0	1.0	-	1.0	1.0
Accounting Technician Career Path Unspecified							
Personnel			3.0	4.0	(2.0)	2.0	2.0
Accounting Technician I	04160	12	*	*	*	*	*
Accounting Technician II	04200	13	*	*	*	*	*
Accounting Technician III	04210	15	*	*	*	*	*
Accounting Technician IV		17	*	*	*	*	*
Sub-total for Full-time Positions			14.0	15.5	(1.0)	14.5	14.5
Part-Time Positions (FTE):							
Accounting Clerk PT	04220	10	0.5	0.5	-	0.5	0.5
Buyer Intern (1,040 hours)	04160	10	-	-	-	-	-
Sub-total for Full-time Positions			0.5	0.5	-	0.5	0.5
Total Personnel (General Fund):			14.5	16.0	(1.0)	15.0	15.0
Grant Funded Positions:							
Project Manager - ARPA		27	-	1.0	-	1.0	1.0
Total Personnel:			14.5	17.0	(1.0)	16.0	16.0



DETAIL EXPENDITURES

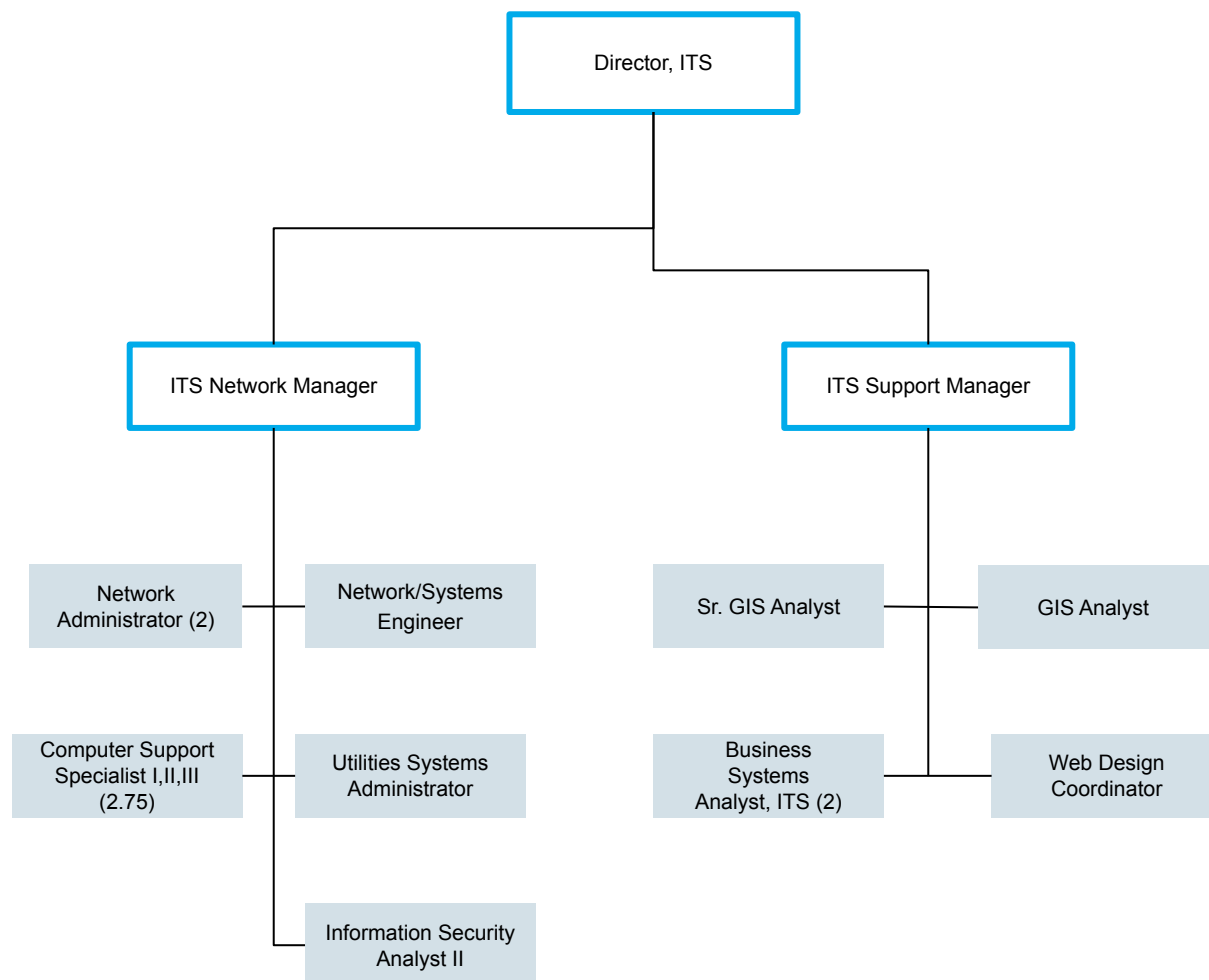
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,450,674	1,562,961	1,463,153	1,650,057	1,488,387
Operating Expenses	50,828	104,718	82,837	115,026	115,026
Capital Outlay	19,027	-	-	-	-
Total	\$ 1,520,529	\$ 1,667,679	\$ 1,545,990	\$ 1,765,083	\$ 1,603,413
Estimated As % Of Budget			93%		
12-10 Regular Salaries/Wages	1,001,071	1,064,416	985,740	1,128,000	1,128,008
14-10 Overtime	23	1,436	1,500	1,500	1,500
15-12 Cell Phone Allowance	-	504	-	504	504
15-20 Car Allowance	3,600	6,600	6,600	6,600	6,600
19-99 New Personnel/Reclass	-	-	-	(14,036)	(47,086)
21-10 Employer Fica	74,280	80,066	74,442	85,316	85,893
22-10 General Employees Pension	251,194	261,422	261,422	261,422	132,124
22-40 Def Comp Contribution	-	5,000	5,000	5,000	5,000
23-10 Life Insurance	442	795	495	652	652
23-20 Disability Insurance	5,971	8,102	6,602	7,232	7,325
23-30 Health Insurance	98,223	113,323	101,856	145,612	145,612
23-34 Hsa	10,292	14,000	14,000	14,000	14,000
23-40 Dental Insurance	4,992	6,530	4,917	7,387	7,387
23-50 Vision Insurance	586	767	579	868	868
Sub-total Personnel Services	\$ 1,450,674	\$ 1,562,961	\$ 1,463,153	\$ 1,650,057	\$ 1,488,387
31-90 Other Professional Svcs	1,095	1,545	1,545	1,480	1,480
32-10 Audit Fee	-	-	7,381	-	-
34-34 Grants Team	-	7,381	-	-	-
40-12 Business Meetings	-	1,250	-	1,250	1,250
44-31 Copy Machine Rental	6,020	7,140	4,140	6,200	6,200
46-20 Equipment Maintenance	1,595	1,592	1,500	1,500	1,500
46-91 Software Maintenance	-	-	-	48,109	48,109
47-10 Printing & Binding	74	186	250	250	250
49-09 Self Insurance Chgs (W/C)	2,595	2,667	2,595	2,667	2,667
49-10 Warehouse Service Chg	1,651	1,496	1,496	1,496	1,496
49-17 Other Contractual Svcs	15,139	59,755	48,755	22,500	22,500
51-10 Office Supplies	12,617	10,247	8,800	12,460	12,460
51-25 Computer Sftwre <\$1000	-	1,820	-	-	-
52-20 Opr Equipment <\$1000	3,870	-	-	1,000	1,000
52-22 Uniforms	943	164	-	250	250
54-10 Books-Publications-Videos	-	-	-	1,000	1,000
54-20 Memberships	1,330	3,325	3,325	3,364	3,364
54-30 Training	3,899	6,150	3,050	11,500	11,500
Sub- Total Operating Expenses	\$ 50,828	\$ 104,718	\$ 82,837	\$ 115,026	\$ 115,026
64-02 General Equipment	1,027	-	-	-	-
64-14 Computer Software	18,000	-	-	-	-
Sub- Total Capital Outlay	\$ 19,027	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 1,520,529	\$ 1,667,679	\$ 1,545,990	\$ 1,765,083	\$ 1,603,413



ORGANIZATIONAL CHART

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S. / G.I.S.

FUND: 001
DEPT. NO.: 1510



DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S. / G.I.S.

FUND: 001
DEPT. NO.: 1510

DEPARTMENT MISSION STATEMENT:

To provide technology products and services that enhance the City of Boynton Beach's ability to deliver world-class service to the City's residents and visitors.

DEPARTMENT CORE SERVICES:

- Desktop Services, Application Services, Business Analysis
- Enterprise Infrastructure & Software
- Project Management (Geographic Information Systems, etc.)
- Information/Cyber Security
- Internet-Based Systems

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**City Goal/Initiative No. 2: High Performing Organization****1. Value to the Community:**

- a) Improved services to our customers
- b) Integration with internal departments
- c) Increased focus on current and future business needs
- d) Establishes a proactive delivery of services (less reactive)

2. Short Term Challenges and Opportunities:

- a) Re-train existing ITS staff
- b) Implement new service desk software portal
- c) Identify customer-department subject matter experts (SMEs)
- d) Develop and deploy customer satisfaction survey

3. Long Term Challenges and Opportunities:

- a) Career advancement opportunity for customer SME's
- b) Measure the impact of changes by way of the survey results

4. Target End Date: September 2024**5. Key Performance Indicators:**

- a) Implement a customer survey in order to create a baseline for the satisfaction survey by December 2022
- b) Improve overall customer satisfaction by 5% by September 2023



PERSONNEL ALLOCATION

DEPARTMENT: Innovation & Technology Solutions
DIVISION:

FUND: 001
DEPT. NO.: 1510

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, ITS	06019	43	1.0	1.0	-	1.0	1.0
ITS Network Manager	06079	36	1.0	1.0	-	1.0	1.0
ITS Support Manager	06089	26	1.0	1.0	-	1.0	1.0
Cyber Security Manager		36	1.0	1.0	-	1.0	1.0
Utilities System Administrator	48059	29	1.0	1.0	-	1.0	1.0
Network Administrator	06059	22	2.0	3.0	-	3.0	3.0
Business Systems Analyst ITS	06099	22	1.0	1.0	-	1.0	1.0
Senior GIS Analyst	70209	24	1.0	1.0	-	1.0	1.0
GIS Analyst	70109	17	1.0	1.0	-	1.0	1.0
Programmer/Analyst	06039	20	1.0	1.0	-	1.0	1.0
Web Design Coordinator	06679	22	1.0	1.0	-	1.0	1.0
Computer Support Specialist II	06230	17	1.0	1.0	-	1.0	1.0
Computer Support Specialist	06200	15	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			14.0	15.0	-	15.0	15.0
Part-Time Positions (FTE):							
Computer Support Specialist	06200	15	0.75	0.75	-	0.75	0.75
ITS Assistant	06737	10	-	-	-	-	-
Sub-total for Part-time Positions			0.75	0.75	-	0.75	0.75
Total Personnel:			14.75	15.75	-	15.75	15.75

*50% funded in Utilities



DETAIL EXPENDITURES

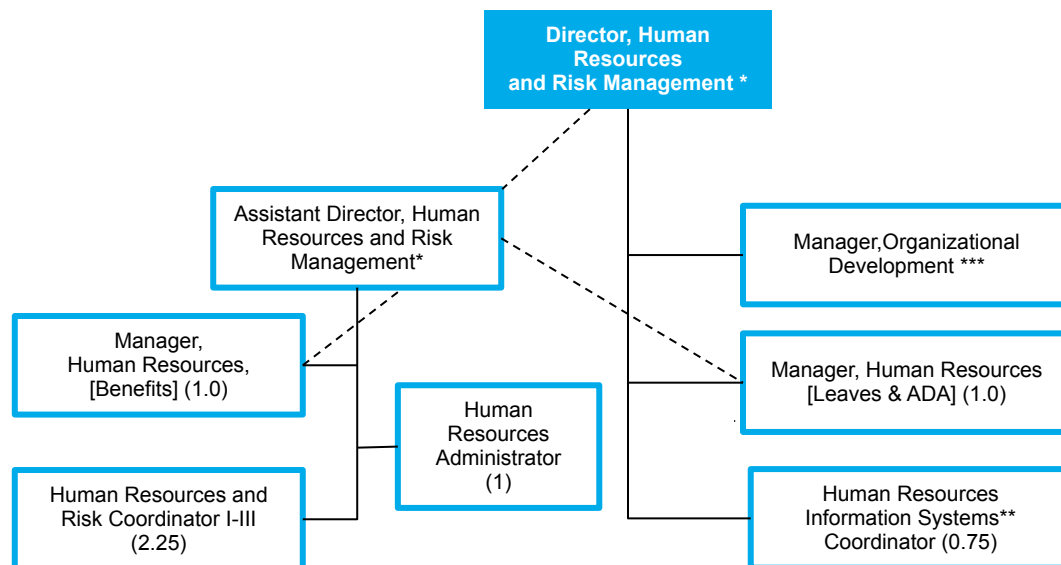
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Innovation & Technology Solutions 001-1510-513					
Department Summary					
Personnel Services	1,535,846	1,464,848	1,783,227	1,614,300	1,376,613
Operating Expenses	1,159,096	1,481,094	1,433,506	1,645,971	1,625,971
Capital Outlay	8,798	-	-	45,000	45,000
Total	\$ 2,703,740	\$ 2,945,942	\$ 3,216,733	\$ 3,305,271	\$ 3,047,584
Estimated As % Of Budget			109%		
12-10 Regular Salaries/Wages	1,071,548	1,036,224	1,053,842	1,071,742	1,071,742
14-10 Overtime	-	2,000	150	2,000	2,000
15-12 Cell Phone Allowance	504	1,008	750	1,008	1,008
19-99 New Personnel/Reclass	-	-	100,000	113,759	-
21-10 Employer Fica	79,433	86,139	80,000	86,964	86,964
22-10 General Employees Pension	243,318	208,313	416,000	208,313	84,385
23-10 Life Insurance	721	679	668	529	529
23-20 Disability Insurance	7,219	6,868	8,200	6,368	6,368
23-30 Health Insurance	115,929	103,472	103,472	103,472	103,472
23-34 Hsa	10,875	14,000	14,000	14,000	14,000
23-40 Dental Insurance	5,637	5,499	5,499	5,499	5,499
23-50 Vision Insurance	662	646	646	646	646
Sub-total Personnel Services	\$ 1,535,846	\$ 1,464,848	\$ 1,783,227	\$ 1,614,300	\$ 1,376,613
40-12 Business Meetings	1,881	1,900	1,900	1,900	1,900
41-10 Telephone Services	353,697	319,780	397,330	361,580	341,580
41-15 Cellular Phone/Beeper	8,240	10,590	14,000	13,771	13,771
44-31 Copy Machine Rental	-	1,000	-	-	-
46-20 Equipment Maintenance	7,462	10,070	10,070	84,770	84,770
46-22 Computer Maintenance	63,953	76,800	76,800	86,950	86,950
46-23 Telephone Maint/Supplies	701	1,500	800	1,500	1,500
46-30 Vehicle Maint. - Garage	1,552	1,092	992	1,000	1,000
46-91 Software Maintenance	380,830	560,705	518,520	609,618	609,618
48-21 Employee Recognition	-	-	-	500	500
49-09 Self Insurance Chgs (W/C)	7,240	7,442	7,442	7,442	7,442
49-10 Warehouse Service Chg	331	380	380	380	380
49-17 Other Contractual Srvs	319,880	481,310	393,360	456,770	456,770
51-10 Office Supplies	971	1,325	1,250	1,250	1,250
52-01 Supplies	1,253	1,500	1,500	1,500	1,500
52-20 Opr Equipment <\$1000	6,502	1,550	7,000	7,000	7,000
52-22 Uniforms	-	200	200	200	200
54-10 Books-Publications-Videos	-	250	250	250	250
54-20 Memberships	319	700	600	590	590
54-30 Training	4,284	3,000	1,112	9,000	9,000
Sub- Total Operating Expenses	\$ 1,159,096	\$ 1,481,094	\$ 1,433,506	\$ 1,645,971	\$ 1,625,971
64-14 Computer Software	-	-	-	45,000	45,000
64-15 Computer Equipment	8,798	-	-	-	-
Sub- Total Capital Outlay	\$ 8,798	\$ -	\$ -	\$ 45,000	\$ 45,000
Subtotal	\$ 2,703,740	\$ 2,945,942	\$ 3,216,733	\$ 3,305,271	\$ 3,047,584
Department Total	\$ 2,703,740	\$ 2,945,942	\$ 3,216,733	\$ 3,305,271	\$ 3,047,584



ORGANIZATIONAL CHART

DEPARTMENT: Human Resources
DIVISION:

FUND: 001
DEPT. NO.: 1610



*Funded 50% / ** Funded 25% in Self Insurance (522-1710)

*** Funded 25% in Utility (401-2821)



DEPARTMENT: Human Resources
DIVISION: Human Resources

FUND: 001
DEPT. NO.: 1610

DEPARTMENT MISSION STATEMENT:

Human Resources creates and promotes a respectful working environment that fosters employee innovation, collaboration, and calculated risk-taking in the everyday performance of meeting the City's strategic business goals and in the delivery of the City's brand experience to our internal customers and the general public.

DEPARTMENT CORE SERVICES:

Advance the innovation, productivity, effectiveness, diversity, flexibility, performance, and service of the City by evaluating and challenging the "status-quo."

- Treat all customers with the highest level of respect and provide excellent, real time service.
- Foster an inclusive culture that embraces diversity and encourages personal growth while ensuring the organization's success.
- Create progressive City policies to attract and retain high quality employees.
- Utilize our current workforce in a flexible manner to meet the human capital needs of City departments.
- Maximize our human capital by hiring the most qualified candidates and retaining our valued employees.
- Offer employees the opportunity to obtain high level, quality benefits, while controlling cost and improving employee health by engaging employees in the City's wellness program.
- Develop training programs, needs assessment, and organization development services to all levels of employees Citywide.
- Train employees via in person or online to improve employee skills and knowledge, prepare for promotional opportunities, and increase job satisfaction and morale.
- Utilizing advanced technology to streamline and enhance internal, manual processes.
- Respond to public records request in an accurate, timely, consistent and professional manner.
- Negotiate, interpret and enforce the City's Collective Bargaining Agreements and other policies in a legal, fair and equitable manner.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No.4: High Performing Organization

1. **Objective 1:** Retain long-term and high performing employees.
 - a) **Initiative 1: Initiative supporting the objective:** Create a comprehensive employee engagement, employee recognition and marketing program.
 - i. Completion Date - October 1, 2023
 - ii. Fiscal Year 22-23 – 1st Qtr: Create an employee engagement survey. Receive at least 20% of employee survey responses.
 - iii. Fiscal Year 22-23 – 2nd Qtr: Complete employee engagement and marketing program draft.
 - iv. Fiscal Year 22-23 – 3rd Qtr: Survey at least ten (10) municipal employee engagement Programs.
 - b) **Value to the Community:**
 - i. By retaining long-term employees, the public will receive high quality, professional City services.
 - c) **Short Term Challenges and Opportunities:**
 - i. Short-term Challenge – Staff time and limited resources.
 - ii. Short-term Challenge – Employee participation.
 - iii. Short-term Opportunities – Efficient use of technology to engage with employees.
 - d) **Long Term Challenges and Opportunities:**
 - e) Long-term Challenge – Sustaining program with fresh and innovative ideas.
 - f) Long-term Opportunities – Pivoting and adapting to employees' values.



PERSONNEL ALLOCATION

DEPARTMENT: Human Resources
DIVISION:

FUND: 001
DEPT. NO.: 1610

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Human Resources & Risk Mgmt	05019	47	0.5	0.5	-	0.5	0.5
Deputy Director, Human Res & Risk Mgmt	05379	39	0.5	0.5	-	0.5	0.5
Manager, Organizational Development		34	-	1.0	-	1.0	1.0
Manager, Human Resources	05369	29	2.0	1.0	-	1.0	1.0
Human Resources Administrator		20	-	1.0	-	1.0	1.0
Human Resources Information Sys Coord	05120	18	0.5	0.75	-	0.75	0.75
HR/Risk Coordinator Career Path			1.5	2.25	-	2.25	2.25
HR/Risk Coordinator I	05100	20	*	*	-	*	*
HR/Risk Coordinator II	05110	22	*	*	-	*	*
HR/Risk Coordinator III	05139	25	*	*	-	*	*
Sub-total for Full-time Positions			5.0	7.0	-	7.0	7.0
Total Personnel:			5.0	7.0	-	7.0	7.0



DETAIL EXPENDITURES

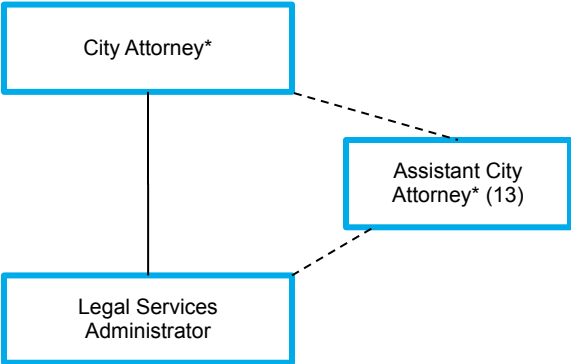
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Human Resources 001-1610-513					
Department Summary					
Personnel Services	595,458	732,017	723,917	754,087	683,324
Operating Expenses	253,842	351,647	359,747	456,465	393,965
Capital Outlay	-	4,000	4,000	3,000	3,000
Total	\$ 849,300	\$ 1,087,664	\$ 1,087,664	\$ 1,213,552	\$ 1,080,289
Estimated As % Of Budget			100%		
12-10 Regular Salaries/Wages	389,018	515,738	515,738	514,341	514,341
14-10 Overtime	2,093	1,000	1,000	2,000	2,000
15-12 Cell Phone Allowance	1,218	2,016	2,016	2,520	2,520
15-20 Car Allowance	4,771	7,200	7,200	6,900	6,900
19-99 New Personnel/Reclass	-	-	-	9,236	(2,545)
21-10 Employer Fica	29,270	37,813	32,813	40,595	40,595
22-10 General Employees Pension	113,985	97,454	97,454	97,454	38,472
22-40 Def Comp Contribution	-	5,000	5,000	5,000	5,000
23-10 Life Insurance	396	402	302	334	334
23-20 Disability Insurance	4,027	4,712	1,712	3,530	3,530
23-30 Health Insurance	43,387	51,736	51,736	62,804	62,804
23-34 Hsa	4,875	6,000	6,000	5,813	5,813
23-40 Dental Insurance	2,164	2,644	2,644	3,186	3,186
23-50 Vision Insurance	254	302	302	374	374
Sub-total Personnel Services	\$ 595,458	\$ 732,017	\$ 723,917	\$ 754,087	\$ 683,324
34-30 Empl. Assistance Program	8,121	12,050	12,000	12,750	12,750
40-12 Business Meetings	-	1,400	600	600	600
44-31 Copy Machine Rental	4,312	3,250	3,250	5,000	4,000
46-20 Equipment Maintenance	-	-	125,500	-	-
46-91 Software Maintenance	95,155	126,500	-	161,100	161,100
47-10 Printing & Binding	184	250	250	250	250
48-21 Employee Recognition	-	5,000	5,000	10,000	-
48-22 Wellness Program	-	3,000	3,000	5,000	5,000
49-09 Self Insurance Chgs (W/C)	1,202	1,236	1,236	1,275	1,275
49-10 Warehouse Service Chg	310	411	411	390	390
49-13 Recruiting Expense	9,011	25,000	25,000	31,350	25,000
49-17 Other Contractual Svcs	87,582	90,200	90,200	120,500	87,850
51-10 Office Supplies	1,362	3,500	2,500	3,500	3,500
51-25 Computer Sftwre <\$1000	-	1,950	750	2,150	2,150
52-20 Opr Equipment <\$1000	2,280	-	-	1,000	1,000
52-85 Food Supplies	144	1,500	1,500	1,500	1,500
54-10 Books-Publications-Videos	-	300	300	300	300
54-20 Memberships	150	2,050	2,050	1,850	1,850
54-30 Training	1,620	5,000	5,000	5,450	5,450
54-35 College Tuition Reimb.	35,172	20,050	30,000	40,000	40,000
54-36 Career Development	7,237	49,000	50,000	52,500	40,000
59-99 New Personnel/Supplies	-	-	1,200	-	-
Sub- Total Operating Expenses	\$ 253,842	\$ 351,647	\$ 359,747	\$ 456,465	\$ 393,965
64-15 Computer Equipment	-	2,500	2,500	3,000	3,000
69-99 New Personnel/Capital	-	1,500	1,500	-	-
Sub- Total Capital Outlay	\$ -	\$ 4,000	\$ 4,000	\$ 3,000	\$ 3,000
Subtotal	\$ 849,300	\$ 1,087,664	\$ 1,087,664	\$ 1,213,552	\$ 1,080,289
Department Total	\$ 849,300	\$ 1,087,664	\$ 1,087,664	\$ 1,213,552	\$ 1,080,289



ORGANIZATIONAL CHART

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910



* Non-City employee

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

DEPARTMENT MISSION STATEMENT:

The mission of the City Attorney's office is to provide quality, timely, ethical legal advice and representation to the City Commission and the City's administrative staff in order that they may lawfully serve the public interest that has been entrusted to them by the citizens of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- The City Attorney's office provides high-quality legal services to elected officials, appointed officials and staff in conducting City business.
- Implements legal processes at the direction of the City Commission.
- Renders legal advice and opinions.
- Drafts and reviews contracts, ordinances, resolutions and other documents needed to accomplish the City's policies and goals.
- Represents the City's legal interests before judicial and administrative agencies.
- Prosecutes violations of the City Charter and Municipal Code.
- Develops and implements strategic processes to limit the City's liability.
- Identify areas of concern for the City and advises the Commission and City Administration.
- Works with administration, department heads, and staff to develop policies and procedures to:
 - Improve the efficiency of day-to-day City operations;
 - Implement the City's Strategic Plan;
 - Address areas of weakness that are identified by the Commission, citizens, or other entities;
 - Establish the legal basis for implementing innovative public projects and services;
 - Broaden areas of research beyond traditional legal channels to seek innovative solutions;
 - Improve efficiencies of management and defense of litigation in which City or City employees are Defendants.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Department Initiatives/Actions Alignment:

1. **Work with City personnel as requested to provide legal guidance and assistance**
 - a) **Value to the Community:**
 - i. City personnel who understand the Code of Ordinances and applicable laws are better equipped to perform their duties; efficient and effective City personnel are a benefit to the community.
 - ii. City personnel often suggest plans and programs that are beneficial to the community, and partner with the City Attorney's Office to make sure such plans and programs are legally sound. This is a direct benefit to the community and to the goal of creating Culturally distinct districts.
 - b) **Short Term Challenges and Opportunities:**
 - i. The only challenge is that City personnel are not always aware that the City Attorney's Office (CAO) is available to assist them. This creates an opportunity for the CAO to reach out to staff and develop new channels of communication.
 - c) **Long Term Challenges and Opportunities:** None.
 - d) **Target End Date:** Ongoing.
 - e) **Key Performance Indicators:**
 - i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.



DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

Strategic Goal: Wealth in the Community

Department Initiatives/Actions Alignment:

1. **Work with City personnel as requested to provide legal guidance and assistance**
 - a) **Value to the Community:**
 - i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
 - ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.
 - b) **Short Term Challenges and Opportunities:** None.
 - c) **Long Term Challenges and Opportunities:** None.
 - d) **Target End Date:** Ongoing.
 - e) **Key Performance Indicators:**
 - i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts

Strategic Goal: Efficient Transportation and Mobility

Department Initiatives/Actions Alignment:

1. Work with City personnel as requested to provide legal guidance and assistance. Track development of mobility fee challenges.
 - a) **Value to the Community:** List primary benefits the program/project has for the City's residents (aligned to program/project).
 - i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
 - ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.
 - b) **Short Term Challenges and Opportunities:** None
 - c) **Long Term Challenges and Opportunities:**
 - i. This is an opportunity for the CAO to work more closely with Risk Management to identify areas of improvement which may reduce the City's exposure to liability.
 - d) **Target End Date:** Ongoing.
 - e) **Key Performance Indicators:**
 - i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.

Strategic Goal: High Performing Organization

Department Initiatives/Actions Alignment:

1. **Work with City personnel as requested to provide legal guidance and assistance.**
 - a) **Value to the Community:**
 - i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
 - ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.
 - b) **Short Term Challenges and Opportunities:**
 - i. This goal presents the opportunity for the CAO to work more closely with staff to provide legal support and guidance as they grow in their careers.
 - c) **Long Term Challenges and Opportunities:** None.
 - d) **Target End Date:** Ongoing.
 - e) **Key Performance Indicators:**
 - i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.



DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

Strategic Goal: Safe Spaces

Department Initiatives/Actions Alignment:

1. **Work with City personnel as requested to provide legal guidance and assistance.**
 - a) **Value to the Community:**
 - i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
 - ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.
 - b) **Short Term Challenges and Opportunities:** None.
 - c) **Long Term Challenges and Opportunities:**
 - i. This is an opportunity for the CAO to work more closely with Risk Management to identify areas of improvement which may reduce the City's exposure to liability.
 - ii. This is an opportunity for the CAO to work with all staff to provide additional training on physical and professional safety in the workplace.
 - d) **Target End Date:** Ongoing.
 - e) **Key Performance Indicators:**
 - i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.

Strategic Goal: Environmental Sustainability & Racial and Social Equity

Department Initiatives/Actions Alignment:

1. **Work with City personnel as requested to provide legal guidance and assistance.**
 - a) **Value to the Community:**
 - i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
 - ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.
 - iii. Value
 - b) **Short Term Challenges and Opportunities:** None.
 - c) **Long Term Challenges and Opportunities:** None.
 - d) **Target End Date:** Ongoing.
 - e) **Key Performance Indicators:**
 - i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.



PERSONNEL ALLOCATION

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
City Attorney			*	*	*	*	*
Assistant City Attorney (13)			*	*	*	*	*
Legal Services Administrator	02059	20	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			1.0	1.0	-	1.0	1.0
Total Personnel:			1.0	1.0	-	1.0	1.0



DETAIL EXPENDITURES

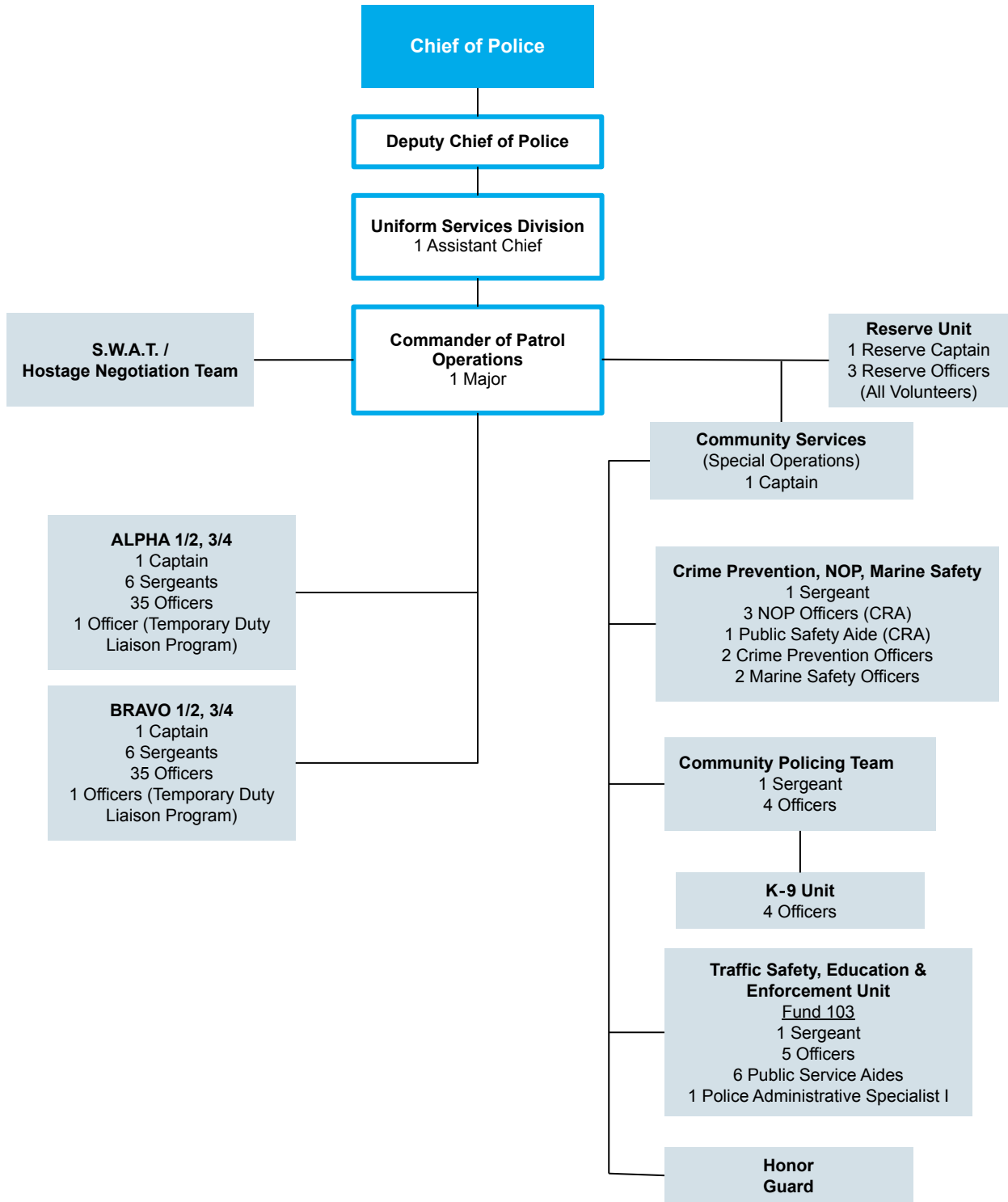
Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 City Attorney 001-1910-514						
Department Summary						
Personnel Services		139,094	149,651	130,876	134,494	123,864
Operating Expenses		507,960	544,469	484,169	493,888	493,888
Total		\$ 647,054	\$ 694,120	\$ 615,045	\$ 628,382	\$ 617,752
Estimated As % Of Budget				89%		
12-10	Regular Salaries/Wages	94,320	105,000	90,000	92,700	92,700
21-10	Employer Fica	6,243	7,035	6,885	7,092	7,092
22-10	General Employees Pension	25,776	23,184	23,184	23,184	12,554
23-10	Life Insurance	63	113	63	60	60
23-20	Disability Insurance	609	684	609	627	627
23-30	Health Insurance	10,596	12,123	8,623	9,304	9,304
23-34	Hsa	1,000	1,000	1,000	1,000	1,000
23-40	Dental Insurance	436	458	458	472	472
23-50	Vision Insurance	51	54	54	55	55
Sub-total Personnel Services		\$ 139,094	\$ 149,651	\$ 130,876	\$ 134,494	\$ 123,864
31-10	Retainer-City Attorney	238,569	238,594	242,694	252,402	252,402
31-11	Litigation Fees & Costs	209,824	226,000	160,000	165,000	165,000
31-12	Legal-Labor Contingency	40,104	67,000	50,000	45,000	45,000
31-14	Legal-Litigation Conting	-	-	5,000	5,000	5,000
31-15	Legal-Land Acq/Title	12,186	7,700	15,000	20,000	20,000
33-10	Court Reporter Fees	6,411	3,700	10,000	5,000	5,000
44-31	Copy Machine Rental	-	500	800	800	800
49-09	Self Insurance Chgs (W/C)	186	180	180	190	190
49-10	Warehouse Service Chg.	65	45	45	46	46
51-10	Office Supplies	435	750	450	450	450
54-20	Memberships	180	-	-	-	-
Sub- Total Operating Expenses		\$ 507,960	\$ 544,469	\$ 484,169	\$ 493,888	\$ 493,888
Subtotal		\$ 647,054	\$ 694,120	\$ 615,045	\$ 628,382	\$ 617,752
Department Total		\$ 647,054	\$ 694,120	\$ 615,045	\$ 628,382	\$ 617,752



ORGANIZATIONAL CHART

DEPARTMENT: Police
DIVISION: Uniform Services

FUND: 001
DEPT. NO.: 2110



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Uniform Services

FUND: 001
DEPT. NO.: 2110

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-time Positions:							
Sworn Staff							
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Major	11139	39	1.0	1.0	-	1.0	1.0
Police Lieutenant	11206	LT	3.0	3.0	-	3.0	3.0
Police Sergeant	11215	SGT	15.0	15.0	(1.0)	14.0	14.0
Police Officer	11234	PO	93.0	93.0	(3.0)	90.0	90.0
Police Officer (Funded By CRA)	11234	PO	3.0	3.0	-	3.0	3.0
Sub-total for Sworn Staff			116.0	116.0	(4.0)	112.0	112.0
Civilian Staff							
Community Service Officers	11352	10	2.0	2.0	(2.0)	-	-
Community Service Officers (CRA Funded)	11352	10	1.0	1.0	-	1.0	1.0
Sub-total for Civilian Staff			3.0	3.0	(2.0)	1.0	1.0
Total Personnel (General Fund):			119.0	119.0	(6.0)	113.0	113.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Police - Uniform Services (001-2110)					
Number of Traffic Citations	n/a	n/a	n/a	6,902	7,000
Vehicle Crashes @ RLC Locations	n/a	68	85	302	200
Moving Traffic Violations	n/a	4,261	4,921	4,560	4,600
Physical Arrests	2,469	1,930	1,205	1,276	1,300



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Police Uniform Services 001-2110-521					
Department Summary					
Personnel Services	16,852,802	19,373,222	18,761,454	18,902,693	17,967,929
Operating Expenses	927,644	632,303	620,488	781,456	759,014
Capital Outlay	35,959	8,500	20,000	2,200	-
Total	\$ 17,816,405	\$ 20,014,025	\$ 19,401,942	\$ 19,686,349	\$ 18,726,943
Estimated As % Of Budget			96.9%		
12-10 Regular Salaries/Wages	8,864,268	9,679,912	9,220,912	9,683,766	9,230,573
12-20 Holiday Pay	525,940	610,692	612,344	737,351	772,611
14-10 Overtime	1,177,219	1,585,831	1,300,000	700,000	560,584
14-20 Reimbursable Wages	354,824	350,000	400,000	425,000	406,027
15-10 Clothing/Cleaning Allow	16,088	20,000	20,000	15,560	15,560
15-12 Cell Phone Allowance	420	360	360	360	360
15-40 Incentive Pay	82,940	85,200	84,000	79,890	74,400
19-99 New Personnel/Reclass	-	-	-	96,610	-
21-10 Employer Fica	824,150	938,648	895,648	857,527	820,036
22-10 General Employees Pension	17,390	38,591	38,591	38,591	12,467
22-20 Police Pension	3,967,829	4,931,335	4,931,335	4,913,164	4,730,371
23-10 Life Insurance	4,769	5,682	5,682	5,460	5,238
23-20 Disability Insurance	33,157	36,170	64,170	62,765	62,217
23-30 Health Insurance	839,858	928,866	1,017,477	1,104,884	1,104,884
23-34 Hsa	94,247	107,000	110,000	119,000	113,000
23-40 Dental Insurance	44,481	48,533	54,533	56,168	53,336
23-50 Vision Insurance	5,222	6,402	6,402	6,597	6,265
Sub-total Personnel Services	\$ 16,852,802	\$ 19,373,222	\$ 18,761,454	\$ 18,902,693	\$ 17,967,929
34-11 Dry Cleaning	6,293	14,000	10,000	10,000	10,000
41-15 Cellular Phone/Beeper	-	2,000	2,000	2,000	2,000
44-42 Office Rental	7,799	-	4,000	-	-
46-20 Equipment Maintenance	17,974	11,700	12,500	14,700	14,700
46-30 Vehicle Maint. - Garage	3,283	500	-	-	-
46-91 Software Maintenance	1,055	316	316	-	-
47-10 Printing & Binding	846	500	500	500	500
48-01 Comm Promotion/Marketing	2,003	1,000	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	163,256	158,524	158,524	167,691	167,691
49-13 Recruiting Expense	2,500	3,500	-	-	-
49-14 Credit Card Fees	1,815	-	-	-	-
49-17 Other Contractual Svcs	497,950	199,250	194,000	298,563	298,563
49-41 Licenses, Fees & Permits	12,112	9,714	11,214	13,650	13,650
51-10 Office Supplies	7,110	7,462	8,000	8,000	8,000
51-25 Computer Equip/Sw <\$1000	1,808	800	800	-	-
52-01 Supplies	81	-	-	-	-
52-10 Gas, Oil & Lube	2,189	8,000	4,500	5,000	5,000
52-20 Opr Equipment <\$1000	2,480	-	-	-	-
52-22 Uniforms	49,106	56,810	57,310	58,310	58,310
52-23 Safety Clothing/Equip.	7,044	3,000	3,000	3,000	3,000
52-50 Range Supplies	24,712	21,000	34,000	33,900	33,900
52-51 Law Enforcement Supplies	32,058	34,159	38,559	50,442	46,000
52-53 K-9 Unit Supplies	25,641	34,450	19,000	23,100	23,100
52-54 Parking Enforcement Suppl	3,141	-	-	500	500
52-55 Explorer Program Supplies	2,122	750	1,425	2,800	2,800
52-56 P.A.L. Supplies	-	-	500	-	-



DETAIL EXPENDITURES

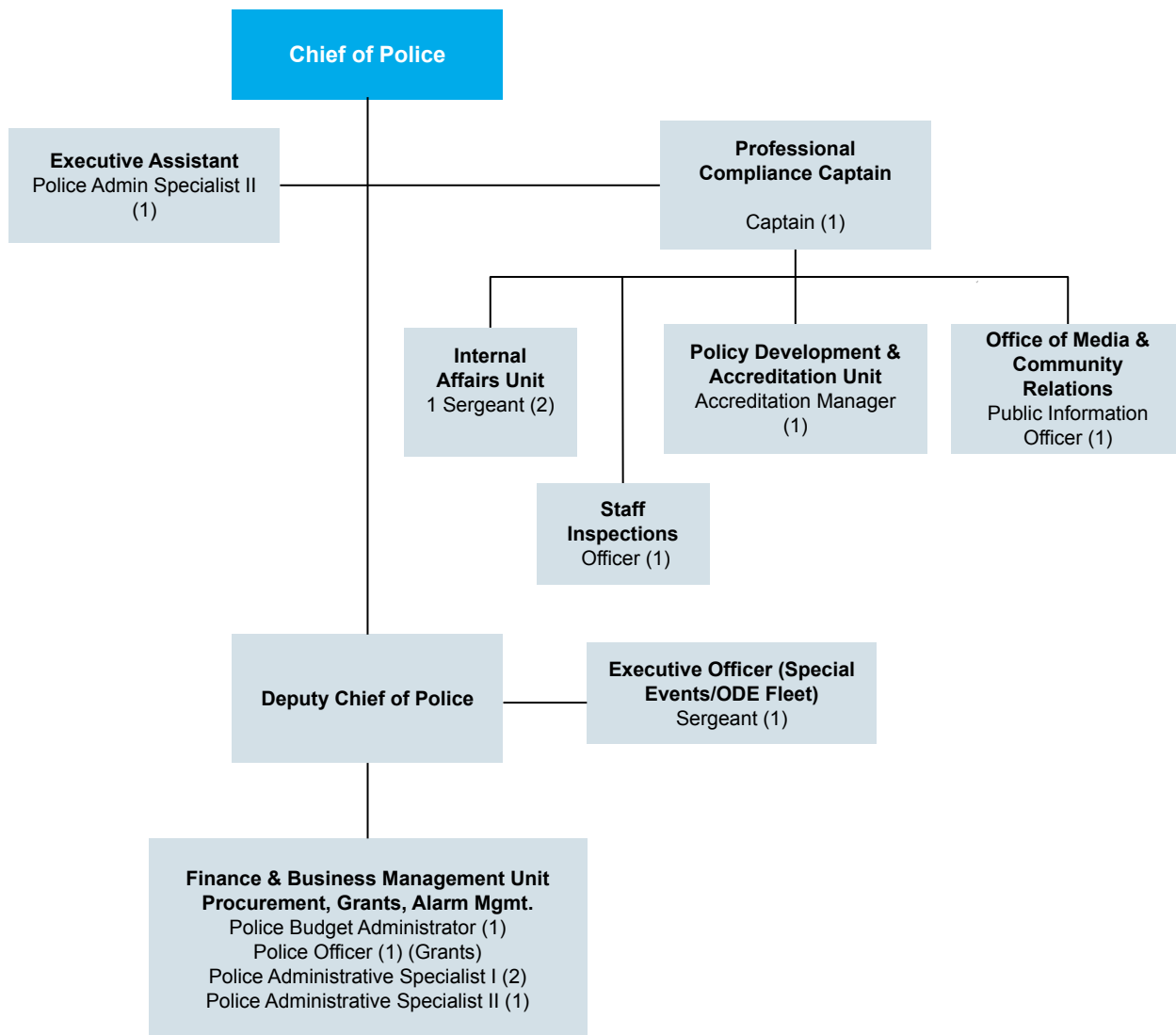
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-57 J.F.O. Supplies	-	500	500	500	500
52-58 C.O.P. Supplies	-	-	-	500	500
52-59 Crime Prevention Suppl	6,382	8,063	4,100	5,300	5,300
52-62 Crime Lab Supplies	-	500	1,500	-	-
52-63 Cit Pol Academy Supp	-	1,400	2,000	2,000	2,000
52-85 Food Supplies	-	500	500	500	500
54-20 Memberships	380	740	740	1,500	1,500
54-30 Training	46,504	53,165	50,000	78,000	60,000
Sub-Total Operating Expenses	\$ 927,644	\$ 632,303	\$ 620,488	\$ 781,456	\$ 759,014
64-02 General Equipment	23,891	-	10,000	-	-
64-14 Computer Software	-	8,500	10,000	-	-
64-33 Vehicle Purchases	12,068	-	-	-	-
69-99 Capital Outlay	-	-	-	2,200	-
Sub-Total Capital Outlay	\$ 35,959	\$ 8,500	\$ 20,000	\$ 2,200	\$ -
Subtotal	\$ 17,816,405	\$ 20,014,025	\$ 19,401,942	\$ 19,686,349	\$ 18,726,943
Department Total	\$ 17,816,405	\$ 20,014,025	\$ 19,401,942	\$ 19,686,349	\$ 18,726,943



ORGANIZATIONAL CHART

DEPARTMENT: Police
DIVISION: Office of the Chief

FUND: 001
DEPT. NO.: 2111



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Office of the Chief

FUND: 001
DEPT. NO.: 2111

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-time Positions:							
Sworn Staff							
Police Chief	11119	53	1.0	1.0	-	1.0	1.0
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Captain	11199	38	2.0	2.0	-	2.0	2.0
Police Sergeant	11215	SGT	2.0	2.0	(1.0)	1.0	1.0
Police Officer	11234	PO	2.0	2.0	-	2.0	2.0
Sub-total for Sworn Staff			8.0	8.0	(1.0)	7.0	7.0
Civilian Staff							
Accreditation Manager			1.0	1.0	-	1.0	1.0
Police Budget Services Administrator	11179	17	1.0	1.0	-	1.0	1.0
Computer Support Specialist	06200	15	-	-	-	-	-
Public Information Officer	11159	24	1.0	1.0	-	1.0	1.0
Police Administrative Specialist I	11210	12	2.0	2.0	-	2.0	2.0
Police Administrative Specialist II	11220	17	2.0	2.0	-	2.0	2.0
Sub-total for Civilian Staff			7.0	7.0	-	7.0	7.0
Part-time Positions:							
Forefeiture Specialist			-	-	-	-	-
Total Personnel:			15.0	15.0	(1.0)	14.0	14.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Police - Office of the Chief (001-2111)					
Number of sworn officers	156	156	156	156	156
Training Cost/Budget	167,017	139,306	115,763	131,792	176,400
Training Cost/Budget per officer	1,071	893	742	845	1,131



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Police Office of the Chief 001-2111-521					
Department Summary					
Personnel Services	2,391,333	2,478,126	2,357,765	2,348,311	2,254,522
Operating Expenses	1,632,192	1,524,356	1,351,311	1,252,359	1,250,359
Capital Outlay	4,164	-	-	3,300	-
Nonoperating Expenses	1,422,495	1,417,444	1,417,444	1,571,527	1,516,062
Total	\$ 5,450,184	\$ 5,419,926	\$ 5,126,520	\$ 5,175,497	\$ 5,020,943
Estimated As % Of Budget			94.6%		
12-10 Regular Salaries/Wages	1,369,288	1,563,750	1,473,750	1,319,313	1,319,313
12-20 Holiday Pay	34,627	40,811	40,811	34,537	37,798
14-10 Overtime	55,266	78,000	65,000	60,000	60,000
14-20 Reimbursable Wages	10,591	20,000	20,000	20,000	20,000
15-10 Clothing/Cleaning Allow	15,292	17,930	15,830	12,310	12,310
15-40 Incentive Pay	10,840	11,120	9,720	8,400	8,400
19-99 New Personnel/Reclass	-	-	-	60,101	-
21-10 Employer Fica	112,431	125,693	109,693	107,268	107,268
22-10 General Employees Pension	110,979	81,937	81,937	81,937	44,988
22-20 Police Pension	543,163	385,930	385,930	487,364	487,364
22-40 Def Comp Contribution	6,000	3,900	6,000	6,000	6,000
23-10 Life Insurance	637	737	737	637	637
23-20 Disability Insurance	6,738	9,231	9,231	8,631	8,631
23-30 Health Insurance	99,948	120,718	120,000	120,956	120,956
23-34 Hsa	10,250	11,200	12,000	14,000	14,000
23-40 Dental Insurance	4,728	6,416	6,416	6,136	6,136
23-50 Vision Insurance	555	753	710	721	721
Sub-total Personnel Services	\$ 2,391,333	\$ 2,478,126	\$ 2,357,765	\$ 2,348,311	\$ 2,254,522
34-11 Dry Cleaning	1,800	1,800	1,800	1,800	1,800
40-10 Mileage Reimbursement	-	250	-	250	250
41-10 Telephone Services	8,753	4,500	10,000	10,000	10,000
41-12 Postage	130	400	350	400	400
41-15 Cellular Phone/Beeper	23,021	19,011	18,081	23,000	23,000
43-10 Electric Service	117,598	140,000	128,000	120,000	120,000
43-20 Water/Sewer Service	26,013	32,140	28,000	27,000	27,000
44-31 Copy Machine Rental	15,772	22,000	21,275	23,000	23,000
45-54 P/F Accident Ins	-	500	6,000	6,500	6,500
46-20 Equipment Maintenance	3,772	-	-	-	-
46-30 Vehicle Maint. - Garage	978,187	908,147	737,147	643,648	643,648
46-31 Vehicle Maint. - Other	3,605	200	2,000	1,000	1,000
46-91 Software Maintenance	76,495	22,611	27,611	30,391	30,391
47-10 Printing & Binding	196	500	300	750	750
48-01 Comm Promotion/Marketing	12,827	5,900	10,900	10,900	10,900
48-22 Wellness Program	-	75,000	50,000	50,000	50,000
49-09 Ins Chgs-Workers Comp	113,433	108,628	108,628	114,768	114,768
49-10 Warehouse Service Chg.	45,277	40,925	40,925	40,707	40,707
49-13 Recruiting Expense	29,175	22,200	25,000	25,000	25,000
49-17 Other Contractual Svcs	110,788	17,120	28,120	23,120	23,120
51-10 Office Supplies	9,298	4,200	6,200	6,200	6,200
51-25 Computer Equip/Sw <\$1000	311	1,500	1,500	1,500	1,500
52-20 Opr Equipment <\$1000	913	500	500	500	500
52-22 Uniforms	7,342	6,000	6,000	6,000	6,000
52-23 Safety Clothing/Equip.	1,607	500	3,000	3,000	3,000



DETAIL EXPENDITURES

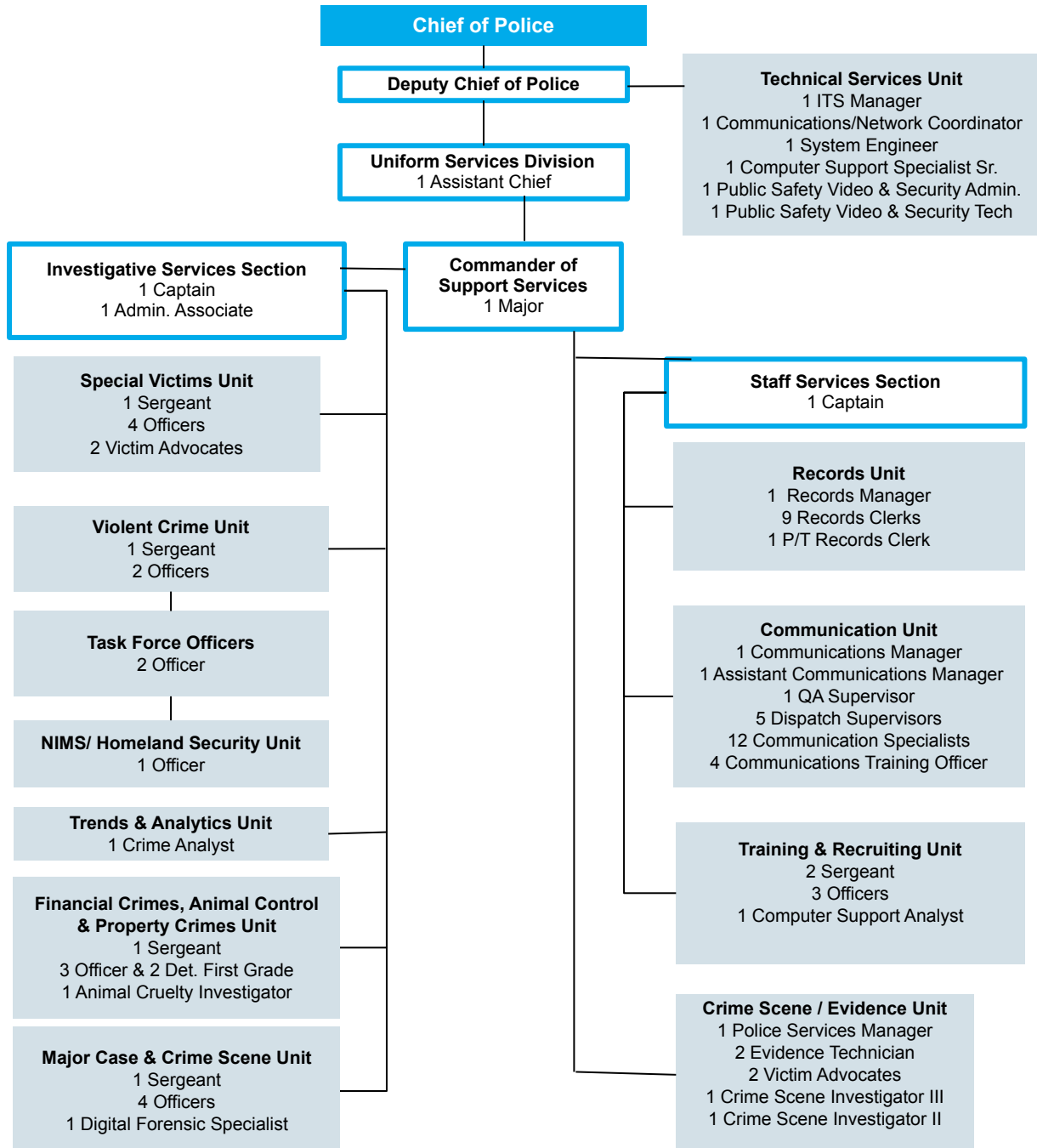
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-51 Law Enforcement Supplies	8,455	4,389	7,989	8,000	8,000
52-78 First Aid Supplies	6,785	7,500	10,000	10,000	8,000
52-79 Training Aids	166	500	500	500	500
52-85 Food Supplies	43	1,250	1,200	1,250	1,250
54-10 Books And Publications	1,428	1,500	2,200	1,500	1,500
54-20 Memberships	2,824	4,150	4,150	4,275	4,275
54-30 Training	14,582	24,535	28,935	22,400	22,400
54-35 College Tuition Reimb.	11,596	46,000	35,000	35,000	35,000
Sub- Total Operating Expenses	\$ 1,632,192	\$ 1,524,356	\$ 1,351,311	\$ 1,252,359	\$ 1,250,359
64-02 General Equipment	2,904	-	-	-	-
64-17 Office Machines/Equip	1,260	-	-	-	-
69-99 Capital Outlay	-	-	-	3,300	-
Sub- Total Capital Outlay	\$ 4,164	\$ -	\$ -	\$ 3,300	\$ -
Subtotal	\$ 4,027,689	\$ 4,002,482	\$ 3,709,076	\$ 3,603,970	\$ 3,504,881
91-30 Transfer/Veh. Srv. Fund	1,422,495	1,417,444	1,417,444	1,571,527	1,516,062
Sub-total Nonoperating Expenses	\$ 1,422,495	\$ 1,417,444	\$ 1,417,444	\$ 1,571,527	\$ 1,516,062
Department Total	\$ 5,450,184	\$ 5,419,926	\$ 5,126,520	\$ 5,175,497	\$ 5,020,943



ORGANIZATIONAL CHART

DEPARTMENT: Police
DIVISION: Support Services

FUND: 001
DEPT. NO.: 2112



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services Dept. No.:

FUND: 001
2110/11/12

DEPARTMENT MISSION STATEMENT:

To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for the dignity and rights of all.

DEPARTMENT CORE SERVICES:

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES:

The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

1. Value to the Community:

- a) Improve officers' abilities to more effectively communicate and engage in de-escalation strategies when called to defuse volatile or emotionally charged situations leading to more successful outcomes and improved community relations.
- b) Improve officer performance, judgement and decision making under stress through real-life scenarios that prepare them for a variety of challenging community and tactical problems.
- c) Through improved communication and decision making, reduce the number of situations involving physical force becomes necessary and improves the safety of officers and the community.
- d) Improved performance and communication by officers when interacting with the community has been shown to strengthen the public's perception and trust in law enforcement officers.

2. Short Term Challenges and Opportunities:

- a) Current resources and facilities are limited
- b) Funding identification
- c) Inter-departmental project

3. Long Term Challenges and Opportunities:

- a) Continued commitment of resources
- b) Future budgetary challenges
- c) Improved outcomes when dealing with incidents that may be volatile, emotionally charged, rapidly evolving and/or involve those who are mentally ill or suffering a mental health crisis.
- d) Improve public confidence in local policing.

4. Target End Date: 2025

5. Key Performance Indicators Key Performance Indicators:

- a) Conduct a police and fire training facility needs assessment.
- b) Identify programming for the training facility.
- c) Identify building options for the site.
- d) Identify funding
- e) Construction



DEPARTMENT: Police

FUND: 001

DIVISION: Office of Chief/Uniform Services/Support Services Dept. No.:

2110/11/12

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

1. Value to the Community:

- a) More effectively identify offenders who commit a disproportionate amount of crime.
- b) More efficiently direct and allocate resources to identify those responsible for multiple criminal or violent offenses.
- c) Allows the police department to work more proactively to address community problems rather than being reactive.
- d) Reduce negative interactions with members of the community by focusing enforcement efforts on those responsible for crime.
- e) By identifying prolific offenders and removing them from the community, significant reductions in crime can be experienced.
- f) The principals of intelligence led policing support strong community partnerships, citizen involvement, effective communication.
- g) Intelligence led policing supports collaboration and is results oriented rather than being driven solely by increased police enforcement actions that may be ineffective and lead to the over policing of economically challenged areas.

2. Short Term Challenges and Opportunities:

- a) Systems and technology to support the analysis of information to produce actionable intelligence.
- b) The need for sustained training and emphasis on intelligence led policing for those who may cling to traditional philosophies that are broad and enforcement focused.
- c) A properly supported and implemented intelligence led policing program can lead to significant reductions in crime.
- d) The integration of internal information silos and systems.

3. Long Term Challenges and Opportunities:

- a) A continued commitment of funding and systems designed to support intelligence led policing.
- b) Consistent internal participation
- c) The opportunity to improve the agency's overall effectiveness and efficiency when dealing with a variety of community problems.
- d) Improved public perceptions of police actions so they are seen as legitimate and fair.

4. Target End Date: ongoing, 2023

5. Key Performance Indicators:

- a) Increase utilization of the new Records Management System and crime reporting tools to allow for analytic review of criminal activity as well as calls for service in the city. Specific outcomes include the decrease of criminal activity and the increase of officers' "uncommitted" time that can be used for community policing.
- b) Increase usage of the BBPD Real Time Crime Center to monitor suspicious activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.
- c) Increase usage of the BBPD Real Time Crime Center to monitor suspicious activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.
- d) Increased collaboration between department staff, the community and other law enforcement entities to analyze information to produce actionable intelligence that aids in more focused results-oriented tactics and strategies.



DEPARTMENT: **Police**
 DIVISION: **Office of Chief/Uniform Services/Support Services Dept. No.:**

FUND: **001**
2110/11/12

Strategic Goal: Safe Spaces

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence-based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

1. Value to the Community

- a) Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- b) Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners. Utilize real-time crime data to effectively patrol our community Efficiently utilize officers non-committed time to address hot spots for criminal activity Effectively utilize officers non-committed time to increase time committed to community policing activities

2. Short Term Challenges and Opportunities:

- a) Systems and technology to support the analysis of information to produce actionable intelligence.
- b) The need for sustained training and emphasis on intelligence led policing for those who may cling to traditional philosophies that are broad and enforcement focused.
- c) A properly supported and implemented intelligence led policing program can lead to significant reductions in crime

3. Long Term Challenges and Opportunities:

- a) A continued commitment of funding and systems designed to support intelligence led policing
- b) Consistent internal participation
 - i. The opportunity to improve the agency's overall effectiveness and efficiency when dealing with a variety of community problems.
 - ii. Improved public perceptions of police actions so they are seen as legitimate and fair.

4. Target End Date: On-going

- a) **Key Performance Indicators: These metrics will facilitate evaluation of the initiative's impact on the objectives.**
 - i. Measure the volume of calls for service
 - ii. Measure the volume of part 1 crimes
 - iii. Measure the volume of traffic complaints
 - iv. Measure the volume of community satisfaction

Department Initiative No. 2: Violent Crime Reduction Program

In calendar year 2020, the Police Department reduced violent crime by 7% through this initiative. Specifically, in 2019, the department received reports of 565 violent crimes and in calendar year 2020 the department received 528 reports of violent crime demonstrating a reduction of 7%. In calendar year 2021 as of July 31 the City of Boynton Beach has seen a reduction of 35% in violent crime. Empirically, through July 31, 2020 the police department received reports of 358 violent index crimes and for the same period in 2021 has experienced 232. The department will further reduce incidents of violent crime by proactively addressing the following items:

1. Value to the Community:

- a) Measurement of violent crime rates.
- b) Tracking of Intelligence product sharing.
- c) Tracking of Crime Prevention disseminations.
- d) Tracking of community satisfaction results
- e) Seizure/recovery of illicit firearms during patrol and specific enforcement operations.



DEPARTMENT: Police**FUND: 001****DIVISION: Office of Chief/Uniform Services/Support Services Dept. No.:****2110/11/12**

- f) Continuing to conducting platoon operations focused on violent crime locations.
- g) Ensuring continued collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- h) Engaging with community groups to share crime prevention strategies and address community concerns.
- i) Proactively engaging and educating event sponsors/promoters of public safety measures.
- 2. **Short Term Challenges and Opportunities:**
 - a) Systems and technology to support the analysis of information to produce actionable intelligence.
 - b) The need for sustained training and emphasis on intelligence led policing for those who may cling to traditional philosophies that are broad and enforcement focused.
 - c) A properly supported and implemented intelligence led policing program can lead to significant reductions in crime.
- 3. **Long Term Challenges and Opportunities:**
 - a) A continued commitment of funding and systems designed to support intelligence led policing.
 - b) Consistent internal participation
 - c) The opportunity to improve the agency's overall effectiveness and efficiency when dealing with a variety of community problems.
 - d) Improved public perceptions of police actions so they are seen as legitimate and fair.
- 4. **Target End Date: Ongoing, 2023**
- 5. **Key Performance Indicators:**
 - a) Measurement of violent crime rates.
 - b) Tracking of Intelligence product sharing.
 - c) Tracking of Crime Prevention disseminations.
 - d) Tracking of community satisfaction results
 - e) Seizure/recovery of illicit firearms during patrol and specific enforcement operations.

Department Initiative No 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

- 1. **Value to the Community:**
 - a) Added equipment serves as a force multiplier with increased coverage.
 - b) The use of such equipment can lead to the immediate detection of criminal activity and the rapid identification and apprehension of those responsible. Thus reducing investigative activities that are required when such information is not available.
 - c) Serves as a crime deterrence and an improvement to safety and security in public spaces.
 - d) Project may be incrementally expanded based on funding availability.
 - e) The use of this equipment may lead to the collection of evidence crucial to a successful criminal Prosecution.
 - f) Equipment usage supports intelligence led policing strategies.
 - g) Information provided will provide for actionable intelligence that will allow for a more deliberate police response while reducing threats to officers and the community.
- 2. **Short Term Challenges and Opportunities:**
 - a) Funding allocations for equipment
 - b) Integration of disparate systems into real time crime center platform
 - c) Opportunity to respond and act on crimes before they are reported.
 - d) Staffing



DEPARTMENT: **Police**
 DIVISION: **Office of Chief/Uniform Services/Support Services Dept. No.:**

FUND: **001**
2110/11/12

1. Long Term Challenges and Opportunities:

- a) Continued funding
- b) Staffing of real time crime center
- c) Opportunity to more effectively respond to in-progress crime rather than after it has been reported via telephone
- d) More effective delivery of police services for in-progress crimes.
- e) Crime deterrence established in areas monitored by cameras.

2. Target End Date: ongoing, 2023

3. Key Performance Indicators:

- a) Install and configure cameras, facility access control, and video management software within additional City facilities.
- b) Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- c) Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- d) Collaborate with appropriate commercial businesses and individual stakeholders interested in voluntarily registering their security camera with the Police Department for investigative follow-up and criminal activity disruption.
- e) Track instances where real-time information leads to the identification and apprehension of those
- f) individuals responsible for criminal acts

Strategic Goal: Accessible Transportation and Mobility

Department Initiative No 1: Expand on a Strategic Traffic Safety Plan

The Strategic Traffic Safety Plan is a citywide, comprehensive, data-driven effort to reduce fatalities and serious injuries across all travel modes and on all public streets. The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Camera enforcement to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.
- Utilize Traffic Safety Grants to increase education and enforcement-committed time in selected areas of the city, leading to the reduction of crashes without increasing un-reimbursed overtime.
- Utilize the new crime/incident analysis reporting systems to educate the zone officers of problem areas.
- Utilization of the department's message boards to educate and alert the public of traffic management and crime prevention messages.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

1. Value to the Community:

- a) Safer Communities – Traffic violators compromise vehicle motorists and pedestrians to the dangers of potential motor vehicle accidents or serious injuries Citizens of Boynton Beach expect safer roadways and the peace of mind that traffic violators are being addressed.
- b) Education – through the various initiatives in the safety plan, citizens will be more educated on traffic laws through daily contacts and using the necessary tools to put information out to the community. Education can also enhance enforcement by increasing motorists' perceptions of the risk of apprehension.
- c) Community/Law Enforcement Partnership – the success of the safety plan is driven by community involvement and each citizen doing their part. You see something, say something. Citizens providing information to law enforcement officials on traffic safety concerns can help drive resources to address specific concerns. When citizens can see positive results from the safety plan, they will be influenced by the partnerships established and over time build trust among the officers serving their communities.



DEPARTMENT: Police

FUND: 001

DIVISION: Office of Chief/Uniform Services/Support Services Dept. No.:

2110/11/12

1. Short Term Challenges and Opportunities:

- a) Motor/DUI Officer positions – with only two Motor officers and one DUI Officer, it can pose significant challenges of addressing many traffic safety concerns. Prioritizing departmental assets to the Traffic Unit to allow at least four Motor officers and two DUI officers would significantly help bring value to the traffic safety plan.
- b) Red Light Camera Program Expansion – the City of Boynton Beach has currently 15 active
- c) Red-Light Cameras throughout the City. Six additional cameras will supplement the program to address more red-light violators. The program allows for the use of investigative opportunities
- d) for traffic crashes and other non-traffic related crimes.
- e) Re-engage with county and statewide traffic enforcement initiatives such as Palm Beach County Sheriff's Office Countywide Traffic Enforcement Operations. Also, the Florida Highway Patrol with Staying Alive on 95 campaign and Arrive Alive traffic safety initiative. Developing partnerships with county and state agencies can assist not only our traffic safety efforts but also help their overall county/statewide traffic initiatives.

2. Long Term Challenges and Opportunities:

- a) Increase in city population can be a threat to the continuing efforts of traffic enforcement.
- b) Continuous engagement – losing sight of the end goal of this safety plan is not an option. We must not lose sight of what the mission is and what we're trying to accomplish. We need to maintain engagement with the community and stakeholders. Keep law enforcement officers informed and driven to these goals. Ensure buy-in is at every level of the agency.
- c) Budget deficits and/or constraints – there can be long-term effects to the budget when adding additional resources to traffic safety initiatives such as salaries, overtime, and additional tools/equipment.

3. Target End Date: Ongoing**4. Key Performance Indicators:**

- a) Reduction in fatality crashes
- b) Reduction in all other crashes
- c) Reduction in speeding complaints
- d) Improved performance in Community Satisfaction Surveys



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Support Services

FUND: 001
DEPT. NO.: 2112

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-time Positions:							
Sworn Staff							
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Captain	11199	37	2.0	2.0	-	2.0	2.0
Police Sergeant	11215	SGT	6.0	6.0	1.0	7.0	7.0
Police Detective	11224	DET	3.0	3.0	-	3.0	3.0
Police Officer	11234	PO	20.0	20.0	-	20.0	20.0
			32.0	32.0	1.0	33.0	33.0
Civilian Staff							
Police Services Manager			1.0	1.0	-	1.0	1.0
Police Admin Specialist I	11210	12	1.0	1.0	-	1.0	1.0
Criminal Intelligence Analyst	11372	12	1.0	1.0	-	1.0	1.0
Real Time Crime Center Analyst		18	1.0	1.0	1.0	1.0	1.0
Digital Forensic Specialist		20	1.0	1.0	1.0	1.0	1.0
Animal Cruelty Investigator	11910	18	1.0	1.0	-	1.0	1.0
Victim Advocate	11169	14	1.0	1.0	-	1.0	1.0
Evidence Technician	11302	12	2.0	2.0	-	2.0	2.0
Administrative Associate	00370	10	1.0	1.0	-	1.0	1.0
Forfeiture Specialist	11312	12	-	-	-	-	-
Police Records Technicians	11322	9	9.0	9.0	-	9.0	9.0
Manager, Information Technology Svcs	06029	36	1.0	1.0	-	1.0	1.0
Police Records Manager	11309	29	1.0	1.0	-	1.0	1.0
Police Digital Sys & Public Records Spec	11309	29	1.0	1.0	-	1.0	1.0
Police Video & Technology Security Admin *			1.0	1.0	-	1.0	1.0
Communications/Network Coordinator	06050	22	1.0	1.0	-	1.0	1.0
Network Administrator /Systems Engineer			1.0	1.0	-	1.0	1.0
Computer Support Specialist, Senior	06220	17	1.0	1.0	-	1.0	1.0
Computer Support Specialist	06200	15	1.0	1.0	-	1.0	1.0
Manager, Communications Systems	08019	29	1.0	1.0	-	1.0	1.0
Assistant Manager, Communications	08049	22	1.0	1.0	-	1.0	1.0
Communications QA Supervisor	08020	18	1.0	1.0	-	1.0	1.0
Communications Supervisors	08200	18	4.0	4.0	-	4.0	4.0
Unspecified Personnel *			4.0	4.0	-	4.0	4.0
Crime Scene Investigator III	11432	16	*	*	*	*	*
Crime Scene Investigator II	11422	15	*	*	*	*	*
Crime Scene Investigator I	11412	14	*	*	*	*	*
Unspecified Personnel *			16.0	16.0	(1.0)	16.0	16.0
Communications Specialists	08212	16	*	*	*	*	*
Communications Dispatchers	08222	14	*	*	*	*	*
			54.0	54.0	1.0	54.0	54.0
Part-time Positions (Fte):							
Forfeiture Specialist	11317	12	-	-	-	-	-
Evidence Technician	11302	12	-	-	-	-	-
Police Records Technician	11327	9	0.5	0.5	-	0.5	0.5
			0.5	0.5	-	0.5	0.5
Total Personnel (General Fund):			86.5	86.5	2.0	87.5	87.5
Grant Funded Positions:							
Victim Advocate (Fund 105)	11169	14	1.0	1.0	-	1.0	1.0
Total Personnel:			87.5	87.5	2.0	88.5	88.5



Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Police - Support Services (001-2112)					
LPR Vehicle Felony Hits	n/a	5,070	6,300	6,250	6,305
Red light Camera Violations	48,169	29,203	35,000	46,552	48,000
Number of Calls Taken	182,701	168,229	174,105	174,105	174,105
Number of 911 Calls Taken	60,065	56,895	60,955	60,955	60,955
Total Public Records Requests	3,527	2,780	2,339	3,515	3,620
Average days to fill Public Records Requests	6	5	12	6	6



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Police Support Services 001-2112-521					
Department Summary					
Personnel Services	10,940,324	11,189,125	11,020,473	11,735,078	11,428,492
Operating Expenses	1,768,717	2,230,511	2,424,564	2,831,627	2,779,687
Capital Outlay	75,213	180,880	95,448	145,106	119,800
Total	\$ 12,784,254	\$ 13,600,516	\$ 13,540,485	\$ 14,711,811	\$ 14,327,979
Estimated As % Of Budget			99.6%		
12-10 Regular Salaries/Wages	5,955,088	6,116,255	6,142,255	6,600,173	6,600,173
12-20 Holiday Pay	233,574	256,859	269,859	273,660	299,497
14-10 Overtime	1,193,279	1,365,000	1,100,000	700,000	700,000
14-20 Reimbursable Wages	34,569	7,000	36,000	40,000	40,000
15-10 Clothing/Cleaning Allow	42,561	49,320	43,000	48,080	48,080
15-12 Cell Phone Allowance	120	-	-	360	360
15-40 Incentive Pay	29,390	27,460	24,960	30,360	30,360
19-99 New Personnel/Reclass	-	-	-	7,333	7,333
21-10 Employer Fica	553,084	570,332	590,000	578,969	578,969
22-10 General Employees Pension	744,440	709,842	709,842	709,842	377,419
22-20 Police Pension	1,488,438	1,372,198	1,372,198	1,735,551	1,735,551
23-10 Life Insurance	2,507	2,742	2,742	3,053	3,053
23-20 Disability Insurance	27,948	29,705	41,705	44,355	44,355
23-30 Health Insurance	543,231	585,862	590,000	828,081	828,081
23-34 Hsa	60,125	60,000	65,000	87,000	87,000
23-40 Dental Insurance	28,550	31,869	30,000	43,188	43,188
23-50 Vision Insurance	3,420	4,681	2,912	5,073	5,073
Sub-total Personnel Services	\$ 10,940,324	\$ 11,189,125	\$ 11,020,473	\$ 11,735,078	\$ 11,428,492
34-11 Dry Cleaning	499	500	500	500	500
40-10 Mileage Reimbursement	204	300	300	300	300
40-12 Business Meetings	-	2,000	2,000	2,000	2,000
41-10 Telephone Services	66,392	85,968	75,000	93,044	93,044
41-12 Postage	168	500	250	500	500
41-15 Cellular Phone/Beeper	94,912	112,054	105,000	105,055	105,055
43-10 Electric Service	2,908	3,900	3,700	3,700	3,700
46-20 Equipment Maintenance	34,411	185,092	194,092	203,451	203,451
46-22 Computer Maintenance	49,954	42,030	51,030	51,450	51,450
46-24 Radio Repairs	141,502	142,864	141,502	143,000	143,000
46-91 Software Maintenance	479,932	679,131	689,785	748,857	748,857
47-10 Printing & Binding	1,755	2,500	2,500	2,500	2,500
48-21 Employee Recognition	814	-	-	1,000	1,000
49-09 Ins Chgs-Workers Comp	119,832	115,571	115,571	122,018	122,018
49-11 Confidential Funds	10,000	10,000	10,000	10,000	10,000
49-13 Recruiting Expense	-	12,000	61,000	67,000	50,000
49-17 Other Contractual Svcs	377,383	427,525	547,450	822,268	822,268
49-41 Licenses, Fees & Permits	-	500	500	500	500
51-10 Office Supplies	29,896	32,400	29,400	30,450	30,450
51-25 Computer Equip/Sw <\$1000	28,193	14,950	5,450	4,200	4,200
52-01 Supplies	-	170	170	-	-
52-10 Gas, Oil & Lube	2,435	1,200	1,200	-	-



DETAIL EXPENDITURES

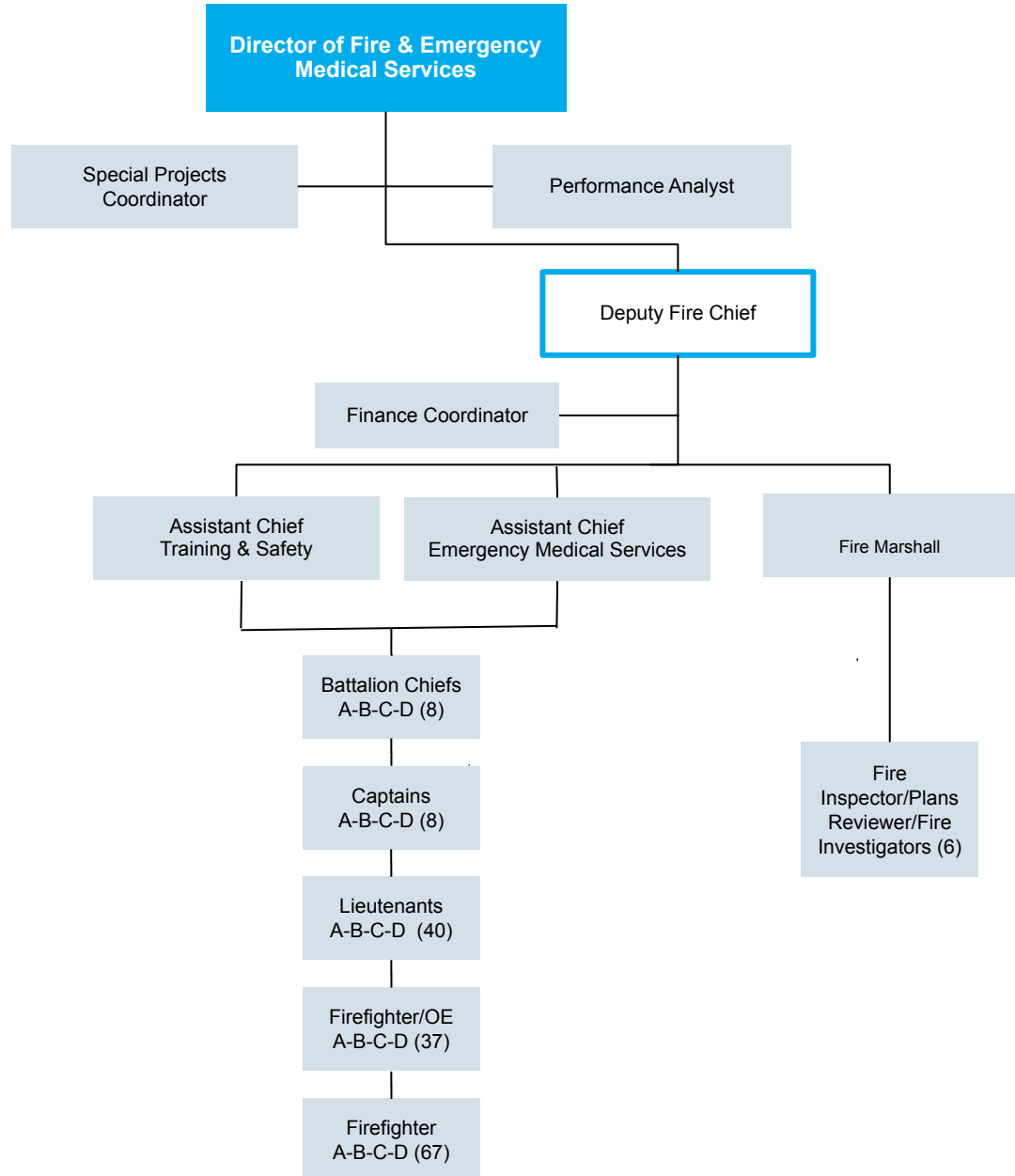
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-20 Opr Equipment <\$1000	2,770	27,016	10,224	500	500
52-22 Uniforms	48,362	54,000	50,000	51,000	50,000
52-27 Hardware/Tools	-	500	500	500	500
52-50 Range Supplies	92,222	77,700	100,000	97,320	90,000
52-51 Law Enforcement Supplies	97,809	109,560	125,860	136,970	120,000
52-53 K-9 Unit Supplies	1,441	1,200	1,200	1,200	1,200
52-59 Crime Prevention Suppl	(31)	-	-	-	-
52-62 Crime Lab Supplies	24,865	20,310	20,310	16,374	16,374
52-73 Radio Batteries/Supplies	1,997	8,000	8,000	2,000	2,000
52-78 First Aid Supplies	-	300	300	300	300
52-79 Training Aids	247	300	300	300	300
52-85 Food Supplies	-	1,500	6,500	6,500	4,000
54-10 Books And Publications	-	250	250	250	250
54-20 Memberships	3,167	4,720	4,720	5,470	5,470
54-30 Training	54,678	54,000	60,000	101,150	94,000
Sub- Total Operating Expenses	\$ 1,768,717	\$ 2,230,511	\$ 2,424,564	\$ 2,831,627	\$ 2,779,687
64-02 General Equipment	15,072	59,399	23,099	19,800	19,800
64-14 Computer Software	-	-	349	-	-
64-15 Computer Equipment	60,141	121,481	72,000	125,306	100,000
Sub- Total Capital Outlay	\$ 75,213	\$ 180,880	\$ 95,448	\$ 145,106	\$ 119,800
Subtotal	\$ 12,784,254	\$ 13,600,516	\$ 13,540,485	\$ 14,711,811	\$ 14,327,979
Department Total	\$ 12,784,254	\$ 13,600,516	\$ 13,540,485	\$ 14,711,811	\$ 14,327,979



ORGANIZATIONAL CHART

DEPARTMENT: Fire Rescue
DIVISION:

FUND: 001
DEPT. NO.: 2210



DEPARTMENT: Fire Rescue
DIVISION: Fire/Admin/OPS/FLS

FUND: 001
DEPT. NO.: 2210

DEPARTMENT MISSION STATEMENT:

To provide the highest level of emergency response and community services, through fiscally responsible leadership in order to meet the needs of both the customers we serve and the members of the Boynton Beach Fire Rescue Department.

DEPARTMENT CORE SERVICES:

- Provide efficient and cost-effective Fire and Emergency Medical services to the citizens, residents and visitors of the City of Boynton Beach.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. Statement of program/project department will work on this budget year that supports above-referenced Strategic Goal. (multiple as applicable)
 - a) **Value to the Community:** Boynton Beach Fire Rescue is keenly aware of budgetary constraints placed on public safety agencies to effectively do their import work. We strive to be a department that runs a lean organization being ever cognizant of our budgetary and fiscal responsibilities.
 - b) **Short Term Challenges and Opportunities:** The main challenges that the Boynton Beach Fire Rescue Department is facing are rising costs of fuel, maintenance and equipment to keep our units on the road and the rising cost of medical equipment needed to perform Emergency Medical Services. Our opportunities will be to take advantage of any grant funding that is earmarked for fire and emergency medical service organizations.
 - c) **Long Term Challenges and Opportunities:** Boynton Beach Fire Rescue Departments long term challenges are to remain lean and fiscally responsible while providing world class fire rescue services. Another challenge faced by many public safety departments across the country which is bringing significant challenges were the hiring and retention of qualified applicants. We are seeing a statistical decline in those choosing a life in emergency services. We find this an excellent opportunity to reach out within our own community to foster interest in our local youth through a re-invigorated fire explorer program.
 - d) **Target End Date:** BBFR has projects relating to strategic planning that will be worked throughout the 22/23 fiscal year. With the current environment of delays in the supply chain many projects will become multi-year in nature.
 - e) **Key Performance Indicators:** List program/project primary targets, metrics, milestones, and/or performance outcomes that you expect to reach by the conclusion of this budget year (aligned to program/project).

Strategic Goal: Wealth in the Community

1. Evaluate the feasibility of a community paramedic/mobile integrated health program. FY 23/24
2. All standard operating procedures will be reviewed and updated by the end of FY 22/23.
3. Evaluation of emergency response times and other objective indicators of service delivery. Work toward achieving an Insurance Service Organization rating of 1. Complete fiscal year FY 23/24
4. Collect and analyze public comment cards and letters, develop a process to develop and distribute customer survey tools to evaluate organizational performance. FY 22/23
5. Updates and upgrades to our dispatch system, which will reduce response times and improve safety and quality of life of citizens served.



DEPARTMENT: Fire Rescue
DIVISION: Fire/Admin/OPS/FLS

FUND: 001
DEPT. NO.: 2210

Strategic Goal: Efficient Transportation and Mobility

1. Move forward on purchasing more efficient fire inspection vehicles. 22/23 (and beyond)

Strategic Goal: High Performing Organization

1. The identification and implementation of a department-wide records management system. FY 22/23
2. Expand mobile electronic data collection for all aspects of Fire Rescue Department operations. FY 22/23
3. Work towards department accreditation through CFAI Commission of Fire Accreditation International FY22/23
4. Continue to provide advanced leadership training for all fire officers. FY 22/23
5. Obtain grant funds for a new fire/rescue boat and dock for secure storage of the vessel. FY 22/23
6. Procure/ purchase with grant funds new Phoenix fire dispatch system FY 22/23 (and beyond, which will reduce response times)

Strategic Goal: Safe Spaces

1. Continue Boynton Beach Fire Departments commitment to utilization of fire/rescue facilities designated as "Safe Spaces" for the purpose of infant/child drop off (ongoing)
2. Provide the community with installation of infant car seats by certified and trained fire rescue personnel. (ongoing).
3. Developing innovative outreach through public safety awareness and outreach to provide quality of life services.

Strategic Goal: Environmental Sustainability

1. Ensuring that our facilities which are staffed on a 24-hour basis with emergency service providers take steps to minimize their carbon footprint and utilization of resources such as electricity and water. (ongoing)
2. Plan for the rebuild of fire station 3 with state of the art sustainably conscious materials used in its construction. Starting the design phase in FY 22/23.
3. New fire/rescue program and space at Henry Oyer Park designated for fire/policy water vessel usage will be re-built using state of the art products and sustainably conscious building materials. FY 22/23
4. Implementing sustainable practices within our department through the purchasing of hybrid vehicles.

Strategic Goal: Racial and Social Equity

1. Utilize the BBFR fire rescue C.A.R.E.S program to perform community outreach in local high schools to empower and stimulate minority youth with our community to look more closely at careers in public service, and in particular the job of a firefighter/paramedic. FY 22/23
2. Develop a scholarship program to offer those identified from our C.A.R.E.S program who could benefit from financial assistance to cover the cost of tuition and books for both basic fire certification and EMT school. FY 23/24



DEPARTMENT: Fire Rescue
DIVISION: Fire/Admin/OPS/FLS

FUND: 001
DEPT. NO.: 2210

Department Initiatives No. 4: Developing a high-performance organization by supporting a highly skilled culturally competent workforce

1. Provide staff with training to maintain and enhance technical skill and abilities and to provide opportunities for personal and professional development

Target Performance Metrics:

- Mandatory training will be conducted while on-duty
- The department will provide internal opportunities professional and career development every quarter
- Review and update career ladders to optimize opportunities for professional and personal development

Department Initiatives No. 5: The department develop initiatives to enhance the safety of residents and visitors in our city.

1. Coordinate the City's emergency planning and disaster preparedness.
2. Support the development of safe, reliable, and efficient transportation and routing systems for the public And our emergency responders based on the anticipated increases in population densities in the city.

Target Performance Metrics:

- Review and update the City's Emergency Response Plan annually.
- Conduct a hurricane planning drill prior to hurricane season
- Evaluate the need for traffic pre-emption for emergency responders.
- Use GIS and traffic data to optimize emergency response zones.

Accomplishment:

- Purchase and installation of gear dryer for station 3, with other stations in 2022 and 2023 budgets respectively
- Implementation of decontamination procedures for after a fire contamination
- Upgrade of ALS Transport units to Horton with fleet replacement schedule updated
- Movement of 2010 ALS pumper to reserve with 2022 replacement; clean-cab concept pumper.
- Increase the safety and training of Life Safety Division Inspection practices through new policies and procedures
- Implementation of Junior Fire Academy for the youth of Boynton Beach
- Developed an RFP for a department-wide records management system (RMS)
- Delivered Emergency Management Training in April 2021, with 2 additional trainings scheduled



PERSONNEL ALLOCATION

DEPARTMENT: Fire Rescue

FUND: 001

DIVISION:

DEPT. NO.: 2210

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Fire & EMS Services	15019	53	1.0	1.0	-	1.0	1.0
Deputy Fire Chief/Administration and Emergency Mgmt	15189	43	1.0	1.0	-	1.0	1.0
Administrative Supervisor, EMS Billing	15199	23	1.0	-	-	-	-
Assistant Chief of Training- Fire	15209	34	1.0	1.0	-	1.0	1.0
Assistant Chief of EMS	15219	34	1.0	1.0	-	1.0	1.0
Administrative Assistant- Fire	15010	14	2.0	-	-	-	-
Special Projects Coordinator			-	1.0	-	1.0	1.0
Performance Analyst			-	1.0	-	1.0	1.0
Finance Coordinator	15030		-	1.0	-	1.0	1.0
EMS Billing Coder	00282	11	1.0	-	-	-	-
EMS Billing Specialist I	15202	12	2.0	-	-	-	-
Fire Battalion Chief	15039	FBC	3.0	3.0	-	3.0	3.0
Fire Captain	15203	CPA	10.0	10.0	-	10.0	10.0
Fire Lieutenant	15213	LTA	30.0	30.0	-	30.0	30.0
Unspecified Personnel			96.0	96.0	21.0	117.0	117.0
Firefighter II	15233	FR	*	*	*	*	*
Firefighter II	15243	FR	*	*	*	*	*
Firefighter III	15243	FR	*	*	*	*	*
Firefighter	01910	FR	*	*	*	*	*
Fire Marshal	15009	34	1.0	1.0	-	1.0	1.0
Fire Inspector/Plans Reviewer/							
Fire Investigators			-	6.0	*	6.0	6.0
Fire Plan Reviewer II			1.0	-	-	-	-
Unspecified Personnel **			5.0	-	-	-	-
Fire Inspector I	15242	19	*	*	*	*	*
Fire Inspector II	15262	20	*	*	*	*	*
Administrative Assistant- Fire	00259	14	1.0	-	-	-	-
Total Personnel (General Fund):			157.0	153.0	21.0	174.0	174.0
Grant Funded Positions:							
Firefighter (excluded in							
Unspecified Personnel above)	01910		-	-	-	-	-
Total Personnel:			157.0	153.0	21.0	174.0	174.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Fire (001-2210)					
Number of 911 Calls for Service	13,892	15,000	15,000	15,200	16,000
Number of EMS Calls	11,835	12,500	12,500	12,500	13,600
Number of Fire Calls	100	200	200	212	250
Number of Other Calls	1,957	2,300	2,400	2,400	2,150
Inspections	10,502	11,000	11,500	11,500	11,800
Fire Investigations	35	40	50	50	60
Number of Medical Transport	7,814	8,500	8,500	8,500	8,900
Average Response Time to Emergency Calls	5:36	5:37	5:38	5:38	5:28
Fractile % Response Times: Emergency Responses Only - LOS Standard	95%	95%	95%	95%	95%
Number of Purchase Requisitions processed	50	52	55	55	60
Number Emergency Management exercises	1	2	2	2	2
Car Seat Interventions: Installations & Adjustments	260	275	280	280	300
CPR / Stop the Bleed Trained	807	825	250	250	275



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Fire Rescue 001-2210-522					
Department Summary					
Personnel Services	23,489,188	25,172,911	23,951,417	25,144,632	26,063,225
Operating Expenses	2,382,156	2,685,130	2,214,182	2,422,632	2,356,208
Capital Outlay	165,616	182,923	227,500	61,159	43,773
Nonoperating Expenses	1,095,980	1,110,686	1,110,686	1,386,291	1,386,291
Total	\$ 27,132,940	\$ 29,151,650	\$ 27,503,785	\$ 29,014,714	\$ 29,849,497
Estimated As % Of Budget			94.3%		
12-10 Regular Salaries/Wages	12,667,621	13,431,286	12,887,519	13,929,597	15,049,924
12-20 Holiday Pay	611,293	583,000	550,000	550,000	586,539
14-10 Overtime	1,728,623	2,202,550	1,796,947	1,500,000	500,000
14-20 Reimbursable Wages	34,634	12,000	-	-	-
15-12 Cell Phone Allowance	2,330	3,600	2,400	2,400	2,400
15-13 Shoe Allowance	19,805	20,250	20,250	20,250	20,250
15-40 Incentive Pay	153,857	160,620	150,120	127,920	127,920
19-99 New Personnel/Reclass	-	-	-	-	850,000
21-10 Employer Fica	1,132,357	1,201,634	1,009,634	984,284	984,284
22-10 General Employees Pension	81,386	87,300	87,300	87,300	5,027
22-30 Firefighters Pension	5,215,363	5,545,366	5,545,366	5,703,846	5,703,846
22-31 Firefighters' Suppl Ins	289,771	302,000	347,000	360,326	360,326
22-40 Def Comp Contribution	4,452	6,100	6,000	6,000	-
23-10 Life Insurance	6,084	6,415	5,629	6,203	6,203
23-20 Disability Insurance	38,354	44,730	45,965	84,730	84,730
23-30 Health Insurance	149,295	198,095	207,600	132,260	132,260
23-34 Hsa	138,500	147,000	147,000	153,000	153,000
23-35 Health Insurance Ffighter	1,150,712	1,149,011	1,077,019	1,417,928	1,417,928
23-40 Dental Insurance	58,047	63,238	58,856	70,327	70,327
23-50 Vision Insurance	6,704	8,716	6,812	8,261	8,261
Sub-total Personnel Services	\$ 23,489,188	\$ 25,172,911	\$ 23,951,417	\$ 25,144,632	\$ 26,063,225
31-20 Physician Exams	60,000	500	-	60,000	60,000
31-90 Other Professional Svcs	20,814	18,000	18,000	18,000	18,000
34-51 Medical Director	48,750	36,250	39,000	39,000	39,000
40-12 Business Meetings	920	10,600	14,100	19,350	16,350
41-15 Cellular Phone/Beeper	32,815	46,465	35,700	38,300	38,300
43-10 Electric Service	115,681	145,000	130,000	133,900	133,900
43-20 Water/Sewer Service	25,588	29,500	27,794	20,600	20,600
43-21 District Energy Plant	45,259	46,000	33,531	43,260	43,260
43-30 Garbage Fees/Roll Offs	-	600	-	-	-
43-40 Fuel/Propane	10,526	12,000	10,000	10,300	10,300
44-31 Copy Machine Rental	3,295	5,460	10,675	10,675	10,675
45-54 P/F Accident Ins	-	9	-	2,909	2,909
46-20 Equipment Maintenance	37,263	69,837	72,987	70,212	70,212
46-21 Fire Extinguisher Service	493	2,185	3,500	3,500	3,500
46-30 Vehicle Maint. - Garage	653,354	624,822	380,000	411,406	411,406
46-31 Vehicle Maint. - Other	1,707	6,700	20,000	20,000	15,000
46-91 Software Maintenance	94,200	143,315	141,300	95,043	95,043
47-10 Printing & Binding	88	300	2,000	2,300	2,300
48-22 Wellness Program	-	75,000	50,000	50,000	45,000
49-09 Self Insurance Chgs (W/C)	306,122	304,434	304,434	325,540	325,540
49-10 Warehouse Service Chg.	59,367	59,874	59,874	61,670	61,670
49-12 Legal Ads	-	500	500	500	500
49-14 Credit Card Fees	-	108,000	-	-	-
49-16 Court Costs	-	350	-	350	350
49-17 Other Contractual Svcs	30,918	16,400	52,000	55,400	55,400
49-41 Licenses, Fees & Permits	4,474	3,700	19,200	19,200	19,200



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
51-10 Office Supplies	11,391	17,000	17,000	19,500	17,500
51-25 Computer Equip/Sw<\$1000	469	2,208	-	2,208	2,208
52-01 Supplies	4,609	2,300	-	5,000	5,000
52-20 Opr Equipment <\$1000	9,120	5,000	5,000	5,000	5,000
52-21 Chemicals & Lab Supplies	180	4,000	5,000	6,000	6,000
52-22 Uniforms	64,876	122,500	80,000	81,500	78,000
52-23 Safety Clothing/Equip.	225,584	251,350	188,650	176,822	176,822
52-25 Janitor Supplies	53,605	54,050	51,000	40,000	40,000
52-27 Hardware/Tools	11,456	12,250	12,250	22,500	17,000
52-65 Fire Prevention Supplies	-	2,500	1,500	2,500	2,500
52-66 Medical Supplies	295,469	266,799	260,000	326,000	302,000
52-67 Suppression Equip/Supply	27,538	17,700	15,000	15,000	15,000
52-73 Radio Batteries/Supplies	14,005	17,050	20,450	20,450	18,500
52-79 Training Aids	6,435	8,050	17,750	17,335	15,400
52-85 Food Supplies	2,054	2,000	1,000	1,000	1,000
52-91 Cert Program	1,716	-	-	-	-
52-92 Honor Guard Program	3,207	7,000	8,000	3,500	3,500
54-10 Books And Publications	224	2,917	2,917	2,617	2,617
54-20 Memberships	20,153	4,070	6,070	23,350	23,350
54-30 Training	66,080	106,000	75,000	108,000	93,461
54-35 College Tuition Reimb	11,542	13,000	15,000	25,000	25,000
54-37 Recertification	809	1,585	8,000	7,935	7,935
Sub- Total Operating Expenses	\$ 2,382,156	\$ 2,685,130	\$ 2,214,182	\$ 2,422,632	\$ 2,356,208
64-02 General Equipment	7,545	1,500	20,200	-	-
64-06 Safety Equipment	1,069	19,105	20,005	-	-
64-07 Fire Special Ops Equip	-	3,500	7,000	25,600	24,773
64-14 Computer Software	-	-	5,000	-	-
64-15 Computer Equipment	5,370	1,800	6,000	6,000	6,000
64-16 Furniture & Fixtures	-	9,500	5,300	29,559	13,000
64-20 Communication Equip.	2,238	-	5,000	-	-
64-23 Paramedic Equipment	-	1,523	13,000	-	-
64-33 Vehicle Purchases	3,400	-	-	-	-
71-01 Principal Payment	137,827	141,852	141,852	-	-
72-01 Interest Expense	8,167	4,143	4,143	-	-
Sub- Total Capital Outlay	\$ 165,616	\$ 182,923	\$ 227,500	\$ 61,159	\$ 43,773
Subtotal	\$ 26,036,960	\$ 28,040,964	\$ 26,393,099	\$ 27,628,423	\$ 28,463,206
91-04 Transfer To Grants-Match	48,483	-	-	40,000	40,000
91-30 Transfer/Veh. Srv. Fund	1,047,497	1,110,686	1,110,686	1,346,291	1,346,291
Sub-total Nonoperating Expenses	\$ 1,095,980	\$ 1,110,686	\$ 1,110,686	\$ 1,386,291	\$ 1,386,291
Department Total	\$ 27,132,940	\$ 29,151,650	\$ 27,503,785	\$ 29,014,714	\$ 29,849,497



DETAIL EXPENDITURES

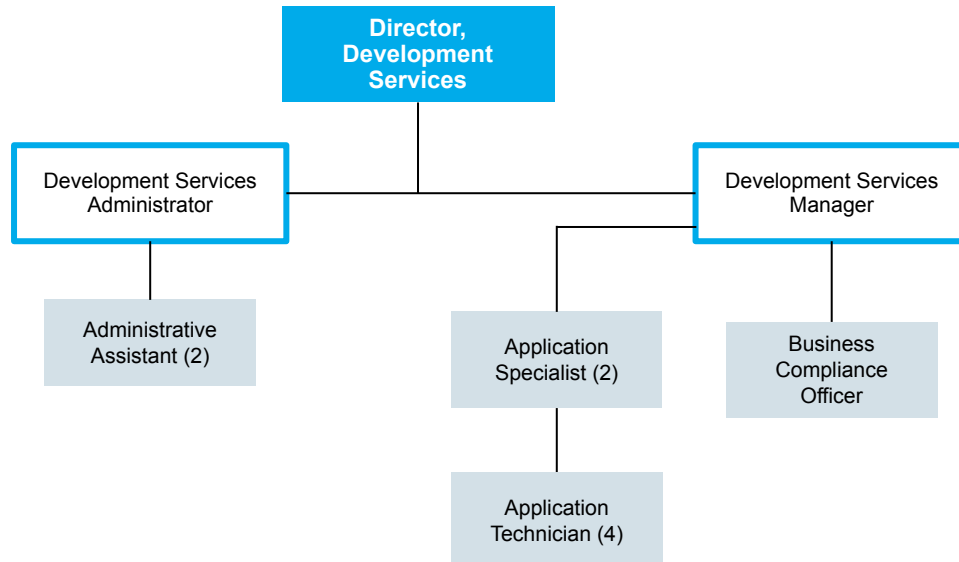
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Emergency Management 001-2220-525					
Department Summary					
Operating Expenses	588	23,037	25,000	23,037	23,037
Capital Outlay	-	10,400	10,400	13,500	13,500
Total	\$ 588	\$ 33,437	\$ 35,400	\$ 36,537	\$ 36,537
Estimated As % Of Budget			105.9%		
40-12 Business Meetings	-	2,000	2,000	2,000	2,000
41-10 Telephone Services	-	2,500	2,500	2,500	2,500
46-91 Software Maintenance	-	3,100	3,100	3,100	3,100
47-10 Printing & Binding	-	500	-	500	500
49-10 Warehouse Service Chg	65	37	-	37	37
49-17 Other Contractual Svcs	607	4,000	4,000	4,000	4,000
51-10 Office Supplies	(84)	500	500	500	500
52-20 Opr Equipment <\$1000	-	1,000	-	-	-
52-73 Radio Batteries/Supplies	-	4,500	4,000	500	500
52-85 Food Supplies	-	2,200	2,200	2,200	2,200
52-91 Cert Program	-	-	4,000	5,000	5,000
54-20 Memberships	-	200	200	200	200
54-30 Training	-	2,500	2,500	2,500	2,500
Sub-total Operating Expenses	\$ 588	\$ 23,037	\$ 25,000	\$ 23,037	\$ 23,037
64-14 Computer Software	-	6,400	6,400	9,500	9,500
64-15 Computer Equipment	-	2,000	2,000	2,000	2,000
64-20 Communication Equip.	-	2,000	2,000	2,000	2,000
Sub- Total Capital Outlay	\$ -	\$ 10,400	\$ 10,400	\$ 13,500	\$ 13,500
Subtotal	\$ 588	\$ 33,437	\$ 35,400	\$ 36,537	\$ 36,537
Department Total	\$ 588	\$ 33,437	\$ 35,400	\$ 36,537	\$ 36,537



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Development Services**

FUND: **001**
DEPT. NO.: **2410**



¹ Community Improvement Specialist funded 90% from General Fund, 10% from CDBG



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DEPARTMENT MISSION STATEMENT:

To promote the development of the City at each phase of the development cycle through proactive planning, efficient permitting, and effective code compliance while providing quality service and continuously enhancing public health, safety and the quality of life for the residents of the City of Boynton Beach.

(Note: **Community Standards and Planning & Zoning objectives/initiatives/measures are discussed**).

DEPARTMENT CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.
- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Building Wealth in the Community: Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.

1. **Value to the Community:**
 - a) Allow for greater number of residents to achieve asset ownership
 - b) Reduces substandard housing conditions
 - c) Increased property value
 - d) Increased community involvement and good will in the community.
2. **Short Term Challenges and Opportunities:**
 - a) High commercial vacancy rates
 - b) Acquiring land supply
 - c) Removing absentee landlords and poor property conditions
 - d) Educating and gaining buy-in: Giving adequate information
3. **Long Term Challenges and Opportunities:**
 - a) Largely decided by private funding and banking sectors
 - b) Keeping up with the high demand for property
 - c) Maintaining voluntary compliance when ownership changes.
 - d) Maintaining voluntary compliance during HOA and community-based organization staff turnover.

Culturally Distinct Districts: Create unique cultural districts for business and entertainment to serve as the foundation that connect businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others).

1. **Value to the Community**
 - a) Specific branding and incentives can attract a targeted business sector.
 - b) Allow for more tourism and visitors.
 - c) Allow for additional housing units and/or more housing options.



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- a) Proactively identify areas with development or redevelopment potential.
- b) Improved economic viability

1. Short Term Challenges and Opportunities

- a) Lack of available resources and staff to complete planning projects.
- b) Business retention despite changes in market.

2. Long Term Challenges and Opportunities

- a) Largely market driven.
- b) Development cycles fluctuate.
- c) Private funding challenges, cost of construction, inflations, and profit margins.

Accessible Transportation and Mobility: Improve multimodal transportation for all residents, workers, and visitors.

1. Value to the Community

- a) Access to alternative modes of transportations
- b) Attracts residents that prefer alternative to driving cars
- c) Allows for more sustainable transportation options

2. Short Term Challenges and Opportunities

- a) Funding of the construction of mobility projects
- b) Collaboration with other transportation agencies on the future design of roadways.
- c) Lack of transportation engineering and planning expertise on staff

3. Long Term Challenges and Opportunities

- a) Funding of the maintenance of mobility systems
- b) Funding of the operations of mass transit options

High Performing Organization: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

1. Value to the Community

- a) Efficient plan review.
- b) Streamlined business application processing.
- c) Increased accessibility to address developmental needs.
- d) Benefits the contractor's bottom line and customer experience.

2. Short Term Challenges and Opportunities

- a) Creating the value for customers to be motivated to take advantage of the available educational resources to learn and transition to the new software.
- b) New software implementations have a small window of time where staff is learning and attempting to address drawbacks and/or obstacles identified after implementation is completed.
- c) Software obstacles and shortfalls may decrease training and educational effectiveness.
- d) The educational resources provide staff with an opportunity to build and maintain relationships with the public and sharpen public speaking engagements.

3. Long Term Challenges and Opportunities

- a) Budgetary constraints make it difficult to expend excessive resources for robust systems.
- b) Migration from older systems and integration into new systems may have a negative effect on efficiency.
- c) Improvement of overall operating trends and capabilities.



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Safe, Inclusive, and Resilient Spaces: Ensuring access to safe and affordable public spaces. (addressing how safety and security of parks and public spaces, crime and fear of crime, built environment, and technology can affect people's perception of safety and influence safety/security and sustainability.

1. **Value to the Community**

- a) Availability of safe public space
- b) Provides for a better quality of life
- c) Attracts residents

2. **Short Term Challenges and Opportunities**

- a) The cost to developers that are required to contribute to public spaces

3. **Long Term Challenges and Opportunities**

- a) Cost of long-term management and maintenance of public spaces

Racial and Social Equity: Cultivate consciousness and develop a framework to address racial and social equity in the delivery of City services for the benefit of all communities within the City.

1. **Value to the Community:**

- a) Reduced number of liens
- b) Decreased absentee landlords and poor property conditions
- c) Outreach Coordinators give a voice to the public
- d) Increased understanding of Community Standards role: Improves public's perception
- e) Increased options for affordable housing for all levels of income

b. **Short Term Challenges and Opportunities:**

- a) Educating residence/property owners about the lien reduction process
- b) Hiring staff to perform annual inspections
- c) Outreach Coordinates meeting with City event planners and communities to educate the positive affects Community Standards has on the City.

c. **Long Term Challenges and Opportunities:**

- a) Meeting residents and businesses expectation regarding affordability
- b) Methods used for communication by the division, explore other avenues for communication other than verbal and mailing a notice.
- c) Maintaining a positive perception during the enforcement process while working with residents and businesses to achieve compliance.

Environmental Sustainability: Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.

1. **Value to the Community**

- a) Enhanced quality of life for current and future residents.
- b) Improved knowledge and awareness by the residents of the value of environmental and historical assets in the City.
- c) Reduction in carbon emissions and other enhancements to environmental quality.

2. **Short Term Challenges and Opportunities**

- a) Lack of available resources and staffing to complete planning projects.

3. **Long Term Challenges and Opportunities**

- a) Conflicting objectives between sustainability and economic development/growth of the City.
- b) Development pressure Private funding challenges, cost of construction, inflations, and profit margins.



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DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Culturally Distinct Districts

1. Objective 1: Continue creating, developing, and amending the City's planning documents to support the evaluation of housing, branding, land use patterns, transportation, and other components that contribute to culturally distinct districts.

1. **Initiative 1:** Update the City's Comprehensive Plan to establish defined planning areas.
 - a) **Target End Date:** Spring 2023
 - b) **Key Performance Indicators:**
 - i. Adoption of an amended Future Land Use Element
2. **Initiative 2:** Create a Medical Overlay District to incentivize medical uses within Boynton Beach
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new medical related businesses
 - ii. Number of new square feet of non-residential space
3. **Initiative 3:** Develop a comprehensive Corridor Plan for Congress Avenue
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new businesses or dwelling units
 - ii. Number of new square feet of non-residential space
 - iii. Number of redevelopment projects
4. **Initiative 4:** Develop a comprehensive Corridor Plan for Woolbright Avenue
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new businesses or dwelling units
 - ii. Number of new square feet of non-residential space
 - iii. Number of redevelopment projects
5. **Initiative 5:** Develop a comprehensive Corridor Plan for Seacrest Blvd.
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new businesses or dwelling units
 - ii. Number of new square feet of non-residential space
 - iii. Number of redevelopment projects
6. **Initiative 5:** Evaluate the CRA plan for a comprehensive update.
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Adoption of an updated CRA Plan.

Building Wealth in the Community

1. Objective 1: Enhance the Development Department's outreach program.

1. **Initiative supporting the objective:** Collaborate with community-based organizations, business owners and association board members to educate and gain support regarding the development process and code compliance.
 - a) **Target completion date:** TBD



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- a) **Key performance indicators:**
 - i. Number of meetings attended
 - ii. Number of relationships established
 - iii. Number of undocumented issues resolved.
- 1. **Initiative supporting the objective:** Enhance current informational brochures and create new avenues to distribute educational information to residence and business owners.
 - a) **Target completion date:** TBD
 - b) **Key performance indicators:**
 - i. Brochures updated
 - ii. Number of way education information is being distributed
- 2. **Initiative 2:** Incorporate into P & Z Division's annual work plan the practice of regular evaluation of proposed LDRs & Comprehensive Plan amendments targeting possible impacts on housing affordability and availability, including internal coordination with the City's Community Improvement staff.
 - i. **Target End Date:**
 - ii. **Key Performance Indicators:**
 - 1) Work plan amended
 - 2) Coordination meetings held
 - 3) Target's identified, impacts minimized
- d. **Initiative:** Contributing toward and Evaluating Inventory of Public Lands Available for needed Housing.
 - i. **Target End Date:**
 - ii. **Key Performance Indicators:**
 - 1. Regular coordination achieved with City Staff to set eligibility criteria and mapping updates.
- 2. **Objective 3:** Develop a robust public education program to enhance the user/resident experience within our development process.
 - a) Once live, provide educational videos and publications to teach users how to navigate Gridics
 - i. **Target completion date:** October 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - b. Provide educational videos and publications to teach users how to navigate the City's new permitting system.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - c. Expand the use of Sages Gov to be used for development and planning submittals.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - 1. Provide workshops for property owners regarding the importance of periodic maintenance of rental units.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of inspections done



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Accessible Transportation and Mobility

1. **Objective 1:** Continue implementing the City's Complete Streets and Mobility Plan
 - a) **Initiative 1:** Amend the City's LDRs & Comprehensive Plan to fully implement the recommendations within the Mobility Plan.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Updates to LDRs and Comprehensive Plan have been completed

High Performing Organization

1. **Objective 1:** Transform our operational systems to the most efficient and effective software available for our product needs with convenient access for our customers.
 - a. **Initiative 1:** Fully implement Gridics for planning needs.
 - i. **Target End Date:** Spring 2024
 - ii. **Key Performance Indicators:**
 - 1) Increase customer's self-sufficiency to identify setbacks and land use questions.
 - 2) Decrease customer phone calls.
 - a) **Initiative 2:** Fully implement and expand operational capabilities with SagesGov.
 - b) **Target End Date:** Spring 2024
 - c) **Key Performance Indicators:**
 - 1) Increase electronic application processing capabilities across divisions.
 - 2) Improve customer service and accessibility.
 - 3) Decrease paper submittals.
 - 4) Streamline application requests and processing.
 - d) **Initiative 3:** Fully implement a call center software that increases self-help capabilities.
 - e) **Target End Date:** Spring 2024
 - f) **Key Performance Indicators:**
 - i. Increase call center dependency to resolve questions and concerns.
 - ii. Improve technical problem-solving capabilities with screen sharing software.
 - iii. Expand reporting, coaching, and evaluation abilities.
 - g) **Initiative 4:** Complete the Department's strategic plan for smaller scale project management, planning, mission, vision and values curtailed to our Divisions.
 - h) **Target End Date:** Spring 2023
 - i) **Key Performance Indicators:**
 - i. Actively begin working towards attaining goals related to the plan.
 - ii. Complete SWOT analysis
 - iii. Monitor progress towards departmental initiatives.
 - iv. Identify departmental mission, vision, and key service statements to ensure all staff are on the same accord.
2. **Objective 2:** Ongoing customer service training and initiatives to continually improve skills and capabilities with public interactions.
 - a. **Initiative 1:** Annual or bi-annual Departmental Leadership Training.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Improve leadership qualities in all staff.
 - 2) Improve employee morale.



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b. Initiative 2: Lean Six Sigma Training and Certification opportunities for staff.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Employees will undergo practical training and certification.
- 2) Improve professional development and process improvement.
- 3) Eradicate waste and inefficiencies by applying training methodologies.

a) **Initiative 3:** Quarterly departmental meetings that highlights topics conducive to working together as a team as well as improved leadership.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Improve interdepartmental communication.
- 2) Reinforce common goals and initiatives.

d. Initiative 4: Communication etiquette training.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Employees will improve communication and interpersonal skills.
- 2) Improve employee morale and professional environment.

e. Initiative 5: Regular coordination meetings between divisions and inter-departmental employee shadowing in other divisions.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Bridge gaps of understanding what other divisions' functions consist of.
- 2) Share ideas of how to serve customers better in cross divisional services.

3. Objective 3: Improve employee morale to make for happier employees to provide memorable experiences to our customers

a. Initiative 1: Regular team building events and after hour social events.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Improve employee morale between management and staff.
- 2) Positive reinforcement through fun and educational exercises.
- 3) Improve interpersonal relationships with staff.

a) **Initiative 2:** Create an acknowledgment program for leadership excellence.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Increase the number of employees' commitment to leadership excellence and keep it at the forefront of their personal and professional growth.

c. Initiative 3: Employee of the Quarter Awards.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Promote positive reinforcement and reward of exceptional performance across all paradigms.
- 2) Increase motivation to improve behavior and/or performance.

1. Initiative 4: Further Development of Career paths.



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- i. **Target End Date:** 2023
- ii. **Key Performance Indicators:**
 - 1) Further incentives to share the department's common goals.
 - 2) Promote self-investment to attain skills, experience and qualifications for future growth opportunities.

Safe, Inclusive, and Resilient Spaces

- 1. **Objective 1:** Ensure developers are contributing to the city's availability of quality public spaces.
 - a) **Initiative 1:** Review regulations which require developers to contribute to the city's availability of quality public spaces for areas of improvement.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of or overall square footage of public spaces and plazas.
- 2. **Objective 2** – Interdepartmental coordination in the design and development of public spaces & parks
 - a) **Initiative 1:** Through interdepartmental coordination, review proposed parks and public spaces for compliance to ADA, Stormwater management and local Flood ordinance.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of ADA and stormwater improvements made.
- 3. **Objective 3:** Create a rental inspection program to allow for annual inspections to review for required maintenance to ensure sanitary and safe housing.
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of annual inspections done under this program.

Racial and Social Equity

- 1. **Objective 1:** Promote inclusive citizen engagement, develop and implement policies and programs that address community-defined needs and priorities.
 - a) **Initiative supporting the objective:** Developed a lien amnesty program to provide property owners with an opportunity to resolve their code enforcement issues and obtain a clear title that will allow them to refinance or sell their properties.
 - i. **Target completion date:** TBD
 - ii. **Key performance indicators:**
 - 1) Number of liens satisfied.
 - 2) Number of properties in full compliance
- 2. **Initiative supporting the objective:** Implement annual rental inspections to ensure the health, safety, and welfare of the tenants.
 - a) **Target completion date:** TBD
 - b) **Key performance indicators:**
 - i. Number of rental inspections completed
 - ii. Number of eliminated deplorable living conditions
- 3. **Initiative supporting the objective:** Implement bi-annual diversity and inclusion training for all levels of staff.
 - a) **Target completion date:** TBD
 - b) **Key performance indicators:**
 - i. Number of training courses completed

Environmental Sustainability:

- 1. **Objective 1:** Update the City's Comprehensive Plan to maintain current resource data bases and to support appropriate preservation initiatives while balancing traditionally competing City initiatives.
 - a. **Initiative 1:** Update the City's inventory of environmentally sensitive lands.



DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

1) The status in the City of "A", "B" and "C" rated scrub and wetland ecosystems

b. Initiative 2: Identification of most vulnerable highest quality ecosystems and priorities for preservation considering and balancing environmental needs, recreation/park master plan efforts, and economic development initiatives.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

1) Adoption of policies addressing current preservation priorities.

c. Initiative 3: Review and update Comprehensive Plan policies to encourage and where appropriate, require best development practices to maximize development sustainability and smart growth characteristics, and to further the City's green initiatives.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

1) Consideration or establishment of transfer of development programs, density or intensity clustering or other incentives to encourage preservation and promote efficient development.

2) Adoption of policies supporting the establishment of recommended tools for maximizing preservation and efficient development.

2. Objective 2: Review and amend the City's Land Development Regulations for consistency with updated Comprehensive Plan policies regarding but not limited to preservation of environmentally sensitive lands, sustainable and smart growth development and preservation of existing built historic assets.

1. **Initiative 1:** Incorporate development standards to allow best practices that promote recommended preservation and set-a-sides without impacting feasibility of development.

i. **Target End Date:** Spring 2023

ii. **Key Performance Indicators:**

1) Increase in the inventory of preserved sites.

2. **Initiative 2:** Establish and implement zoning and regulatory framework to further support energy conserving sustainable development. Tri-Rail TOD development with optimal land use densities and intensities while also preserving any warranted sensitive lands.

i. **Target End Date:** Spring 2023



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Development	21019	45	1.0	1.0	-	1.0	1.0
Development Services Manager	21099	24	1.0	1.0	-	1.0	1.0
Development Services Administrator		24	-	1.0	-	1.0	1.0
Customer Support Services Manager	21089	24	1.0	1.0	-	-	-
Business Compliance Officer	21002	16	1.0	1.0	-	1.0	1.0
Application Technician/Application Specialist							
Career Path Unspecified							
Application Specialist	22432	14	*	*	*	*	*
Application Technician	22352	12	*	*	*	*	*
Administrative Assistant	00259	14	2.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			12.0	12.0	-	12.0	12.0
Total Personnel:			12.0	12.0	-	12.0	12.0

Position Notes:

(1) Community Improvement Specialist split 90/10 funding from General Fund/Community Improvements.

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Development (001-2410)					
Walk In Customers	21,147	11,529	5,995	6,500	6,200
Building Applications	5,459	5,988	6,485	7,500	7,500
Business Tax Applications	2,312	857	403	500	500
New Business Tax Reciepts Issued	2,400	1,961	1,859	1,750	1,750
Business Tax Transfers	152	99	115	95	100
Business Tax Renewals	11,410	9,139	7,618	8,000	8,000
Planning & Zoning Applications	411	211	192	325	300



DETAIL EXPENDITURES

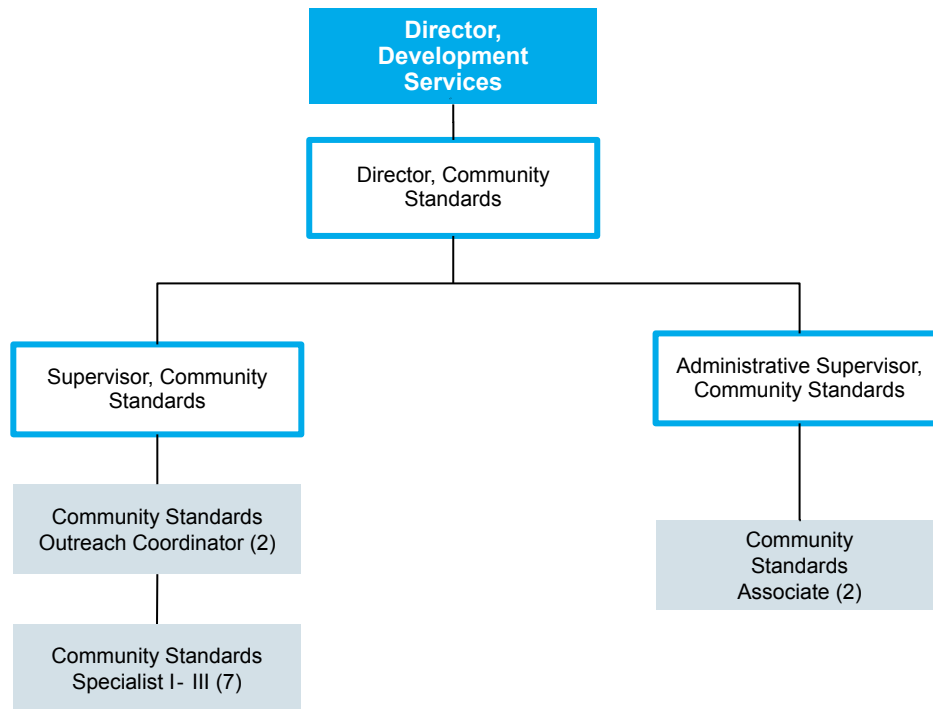
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Development Admin 001-2410-524					
Department Summary					
Personnel Services	406,296	322,542	304,920	305,935	296,360
Operating Expenses	62,848	53,659	68,008	64,655	54,655
Total	\$ 469,144	\$ 376,201	\$ 372,928	\$ 370,590	\$ 351,015
Estimated As % Of Budget	99.1%				
12-10 Regular Salaries/Wages	243,957	222,713	192,213	199,813	199,813
14-10 Overtime	19,124	7,000	7,000	5,000	5,000
15-12 Cell Phone Allowance	253	510	505	1,010	1,010
15-13 Shoe Allowance	150	150	150	150	150
15-20 Car Allowance	1,020	1,450	3,000	2,964	2,964
21-10 Employer Fica	19,513	17,720	15,220	15,286	15,286
22-10 General Employees Pension	78,386	25,883	25,883	25,883	16,308
22-40 Def Comp Contribution	-	5,000	5,000	5,000	5,000
23-10 Life Insurance	368	584	334	379	379
23-20 Disability Insurance	5,868	6,211	3,794	3,900	3,900
23-30 Health Insurance	33,211	28,750	30,250	30,250	30,250
23-34 Hsa	2,784	4,500	14,500	14,500	14,500
23-40 Dental Insurance	1,487	1,828	6,328	1,600	1,600
23-50 Vision Insurance	175	243	743	200	200
Sub-total Personnel Services	\$ 406,296	\$ 322,542	\$ 304,920	\$ 305,935	\$ 296,360
34-40 Temporary Services	8,321	-	15,000	7,500	7,500
40-12 Business Meetings	-	1,750	500	500	500
41-12 Postage	17,000	2,000	17,000	17,000	17,000
41-15 Cellular Phone/Beeper	-	-	-	1,500	1,500
46-20 Equipment Maintenance	-	100	100	100	100
46-22 Computer Maintenance	-	100	100	100	100
48-21 Employee Recognition	-	-	-	1,000	1,000
49-09 Ins Chgs-Workers Comp	9,576	9,349	9,349	9,890	9,890
49-10 Warehouse Service Chg.	481	185	185	290	290
49-17 Other Contractual Svcs	21,452	32,514	17,000	17,000	7,000
51-10 Office Supplies	421	325	500	500	500
51-25 Computer Sftwre <\$1000	-	50	250	250	250
52-01 Supplies	1,872	700	700	500	500
52-20 Opr Equipment <\$1000	856	750	750	750	750
52-22 Uniforms	1,507	950	949	950	950
52-85 Food Supplies	262	1,228	850	500	500
54-10 Books-Publications-Videos	-	12	100	100	100
54-20 Memberships	329	900	725	1,925	1,925
54-30 Training	771	2,746	3,950	4,300	4,300
Sub- Total Operating Expenses	\$ 62,848	\$ 53,659	\$ 68,008	\$ 64,655	\$ 54,655
Subtotal	\$ 469,144	\$ 376,201	\$ 372,928	\$ 370,590	\$ 351,015
Department Total	\$ 469,144	\$ 376,201	\$ 372,928	\$ 370,590	\$ 351,015



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2412**



DEPARTMENT: Development
DIVISION: Community Standards

FUND: 001
DEPT. NO.: 2412

DEPARTMENT MISSION STATEMENT:

The Community Standards Division is determined to help promote safe, clean, prosperous, and sustainable neighborhoods and businesses that we can all be proud of, through education and engagement with our neighbors throughout the community.

DEPARTMENT CORE SERVICES:

- Respond to citizen requests for service for enforcement of city regulations
- Proactively enforce city regulations city wide
- Coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance
- Identifying and abating public nuisances
- Record liens, process releases of liens, and perform code violation searches for interested parties.
- Educate citizens on city codes and recognize examples of stewardship

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives:

1. Provide up-to-date technology equipment for Community Standards personnel
2. Neighborhood sustainability through regulations and enforcement
3. Streamline lien reduction process and provide vacant lot lien tool

Target Performance Metrics:

- Compliance rate of cases initiated
- Number of lien reductions and releases of liens
- Number of proactive inspections versus reactive inspections

City Initiative No. 2: Building Wealth in the Community

1. Provide a safe environment for citizens by ensuring code compliant properties
2. Complete a review and update of mission critical policy and procedural documents.
3. Improve the overall performance of the Community Standards Division
4. Increase volunteer opportunities to establish good will in the community

Target Performance Metrics:

- Identify opportunities that can improve collaboration with other Departments, agencies, and civic groups.
- All standard operating procedures for field personnel will be reviewed and updated.
- New standard operating procedures will be developed for administrative personnel.
- Continue to collect, measure, analyze and adjust key performance indicators to improve our level of service.

Department Initiatives No. 1 : Strengthening the Department's revenue base in support of a strong local economy.

1. Improve revenue collections for outstanding fines and administrative fees.
2. Creating easier access for the residence to advocate invoices and records.

Target Performance Metrics:

- Update the collection procedures using emails and letters
- Assist other departments and divisions with collections



DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2412**

Department Initiatives No. 2: Building wealth in community by improving departmental performance and efficiency

1. Enhance the collection, storage and retrieval of records and operational data by digitizing records
2. Improve operational efficiency through data analysis, benchmarking, and the use of dashboards to present critical metrics.

Department Initiatives No. 3: Building wealth in community by supporting a highly skilled culturally competent workforce

- a) Provide all levels of staff with training to maintain and enhance basic and advanced skill and abilities and opportunities professional and career development
- b) Encourage leadership development within the division
- c) Analyze career paths for administrative staff

Target Performance Metrics:

1. Mandatory training will be conducted while on-duty
2. Provide internal opportunities professional and career development
3. Reviewing and update career ladders to optimize opportunities for professional and personal development



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Community Standards

FUND: 001
DEPT. NO.: 2412

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Community Standards	15309	39	1.0	1.0	-	1.0	1.0
Supervisor, Community Standards	15329	23	1.0	1.0	-	1.0	1.0
Admin Supervisor, Community Standards		20	1.0	1.0	-	1.0	1.0
Community Standards Outreach Coordinator	15319	20	3.0	2.0	-	2.0	2.0
Unspecified Personnel **			6.0	7.0	-	7.0	7.0
Community Standards Specialist I	15312	14	*	*	*	*	*
Community Standards Specialist II	15322	16	*	*	*	*	*
Community Standards Specialist III	15332	18	*	*	*	*	*
Community Standards Associate	15302	12	2.0	2.0	-	2.0	2.0
			-	-	-	-	-
Total Personnel:			14.0	14.0	-	14.0	14.0

** An unspecified number of positions not to exceed 6 will be allowed.

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Community Standards (001-2412)					
Code Enforcement Violations	3,500	3,500	3,500	3,000	3,500
Number of Properties brought into compliance	3,000	2,500	2,500	2,500	3,000
Number of Vacant Lots cleaned/mowed	35	50	50	50	50
Number of Properties Inspected	6,500	6,000	6,000	6,100	6,100



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 20 Community Standard 001-2211-522					
Department Summary					
Personnel Services	1,789,813	-	-	-	-
Operating Expenses	175,378	-	-	-	-
Capital Outlay	4,841	-	-	-	-
Nonoperating Expenses	18,962	-	-	-	-
Total	\$ 1,988,994	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget			0%		
12-10 Regular Salaries/Wages	1,160,081	-	-	-	-
14-10 Overtime	13,672	-	-	-	-
15-20 Car Allowance	2,450	-	-	-	-
21-10 Employer Fica	87,166	-	-	-	-
22-10 General Employees Pension	349,707	-	-	-	-
23-10 Life Insurance	624	-	-	-	-
23-20 Disability Insurance	7,909	-	-	-	-
23-30 Health Insurance	144,512	-	-	-	-
23-34 Hsa	15,643	-	-	-	-
23-40 Dental Insurance	7,219	-	-	-	-
23-50 Vision Insurance	830	-	-	-	-
Sub-total Personnel Services	\$ 1,789,813	\$ -	\$ -	\$ -	\$ -
34-25 Nuisance Abatement	12,615	-	-	-	-
40-12 Business Meetings	1,205	-	-	-	-
41-15 Cellular Phone/Beeper	15,343	-	-	-	-
44-31 Copy Machine Rental	5,431	-	-	-	-
46-20 Equipment Maintenance	492	-	-	-	-
46-30 Vehicle Maint. - Garage	18,173	-	-	-	-
46-91 Software Maintenance	22,558	-	-	-	-
47-10 Printing & Binding	3,024	-	-	-	-
49-09 Self Insurance Chgs (W/C)	32,549	-	-	-	-
49-10 Warehouse Service Chg.	2,559	-	-	-	-
49-14 Credit Card Fees	8,370	-	-	-	-
49-16 Court Costs	2,000	-	-	-	-
49-17 Other Contractual Svcs	22,469	-	-	-	-
51-10 Office Supplies	4,417	-	-	-	-
51-25 Computer Equip/Sw<\$1000	2,814	-	-	-	-
52-01 Supplies	590	-	-	-	-
52-22 Uniforms	4,998	-	-	-	-
52-23 Safety Clothing/Equip.	3,093	-	-	-	-
52-27 Hardware/Tools	1,144	-	-	-	-
52-65 Fire Prevention Supplies	1,469	-	-	-	-
54-10 Books And Publications	1,900	-	-	-	-
54-20 Memberships	4,301	-	-	-	-
54-30 Training	3,186	-	-	-	-
54-37 Recertification	678	-	-	-	-
Sub- Total Operating Expenses	\$ 175,378	\$ -	\$ -	\$ -	\$ -
64-15 Computer Equipment	4,841	-	-	-	-
Sub- Total Capital Outlay	\$ 4,841	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 1,970,032	\$ -	\$ -	\$ -	\$ -
91-30 Transfer/Veh. Srv. Fund	18,962	-	-	-	-
Sub-total Nonoperating Expenses	\$ 18,962	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 1,988,994	\$ -	\$ -	\$ -	\$ -



DETAIL EXPENDITURES

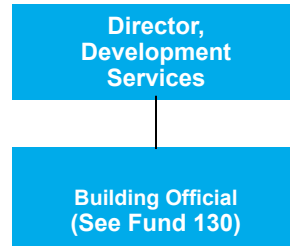
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 24 Community Standards 001-2412-524					
Department Summary					
Personnel Services	10,164	1,276,947	1,324,741	1,340,845	1,256,310
Operating Expenses	-	126,175	142,368	136,315	136,315
Capital Outlay	-	8,130	500	2,500	2,500
Nonoperating Expenses	-	22,048	22,048	29,023	29,023
Total	\$ 10,164	\$ 1,433,300	\$ 1,489,657	\$ 1,508,683	\$ 1,424,148
Estimated As % Of Budget			103.9%		
12-10 Regular Salaries/Wages	9,442	766,992	773,242	779,018	779,018
14-10 Overtime	-	10,000	10,000	10,000	10,000
15-20 Car Allowance	-	4,200	4,200	4,200	4,200
21-10 Employer Fica	722	62,087	66,897	60,000	60,000
22-10 General Employees Pension	-	322,298	322,298	322,298	237,763
23-10 Life Insurance	-	477	229	230	230
23-20 Disability Insurance	-	5,647	5,147	5,455	5,455
23-30 Health Insurance	-	83,718	110,000	130,260	130,260
23-34 Hsa	-	10,800	22,000	22,000	22,000
23-40 Dental Insurance	-	9,601	9,601	6,608	6,608
23-50 Vision Insurance	-	1,127	1,127	776	776
Sub-total Personnel Services	\$ 10,164	\$ 1,276,947	\$ 1,324,741	\$ 1,340,845	\$ 1,256,310
34-25 Nuisance Abatement	-	16,588	40,000	40,000	40,000
40-12 Business Meetings	-	3,800	3,200	3,200	3,200
41-15 Cellular Phone/Beeper	-	11,210	10,000	10,000	10,000
44-31 Copy Machine Rental	-	5,400	3,000	3,000	3,000
46-30 Vehicle Maint-Garage	-	31,293	28,293	22,305	22,305
47-10 Printing & Binding	-	2,956	3,000	3,500	3,500
47-20 Reproduction Services	-	44	-	-	-
49-09 Ins Chgs-Workers Comp	-	22,950	22,950	20,068	20,068
49-10 Warehouse Service Chg.	-	2,152	2,152	2,117	2,117
49-16 Court Costs	-	2,500	500	4,000	4,000
49-17 Other Contractual Svcs	-	10,000	12,000	12,000	12,000
51-10 Office Supplies	-	4,513	3,500	3,500	3,500
51-25 Computer Sftwre <\$1000	-	45	-	-	-
52-01 Supplies	-	124	123	-	-
52-22 Uniforms	-	6,000	6,000	6,550	6,550
52-23 Safety Clothing/Equip	-	200	200	200	200
52-27 Hardware/Tools	-	-	250	250	250
52-73 Radio Batteries/Supplies	-	-	200	200	200
54-20 Memberships	-	3,000	3,000	1,425	1,425
54-30 Training	-	2,900	3,500	3,500	3,500
54-37 Recertification	-	500	500	500	500
Sub-Total Operating Expenses	\$ -	\$ 126,175	\$ 142,368	\$ 136,315	\$ 136,315
64-02 General Equipment	-	4,950	500	500	500
64-14 Computer Software	-	1,280	-	-	-
64-15 Computer Equipment	-	1,900	-	2,000	2,000
Sub-Total Capital Outlay	\$ -	\$ 8,130	\$ 500	\$ 2,500	\$ 2,500
Subtotal	\$ 10,164	\$ 1,411,252	\$ 1,467,609	\$ 1,479,660	\$ 1,395,125
91-30 Transfer To Veh Srv Fund	-	22,048	22,048	29,023	29,023
Sub-total Nonoperating Expenses	\$ -	\$ 22,048	\$ 22,048	\$ 29,023	\$ 29,023
Department Total	\$ 10,164	\$ 1,433,300	\$ 1,489,657	\$ 1,508,683	\$ 1,424,148



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Building**

FUND: **001**
DEPT. NO.: **2411**



DEPARTMENT: Development
DIVISION: Building

FUND: 001
DEPT. NO.: 2411

DEPARTMENT MISSION STATEMENT:

To promote the life safety, health, and welfare for the Community and Stakeholder's of the City of Boynton Beach through administration and enforcement of the Florida Building Code and Federal, State and Local regulations during the Construction Phase of the City's Development Cycle.

DEPARTMENT CORE SERVICES:

- Manage multi-departmental workflows
- Manage Permit Plan Review Process
- Conduct Building Code Inspections
- Oversee Flood Plan Management Program

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT: See Fund 130 (The Building Fund)



DETAIL EXPENDITURES

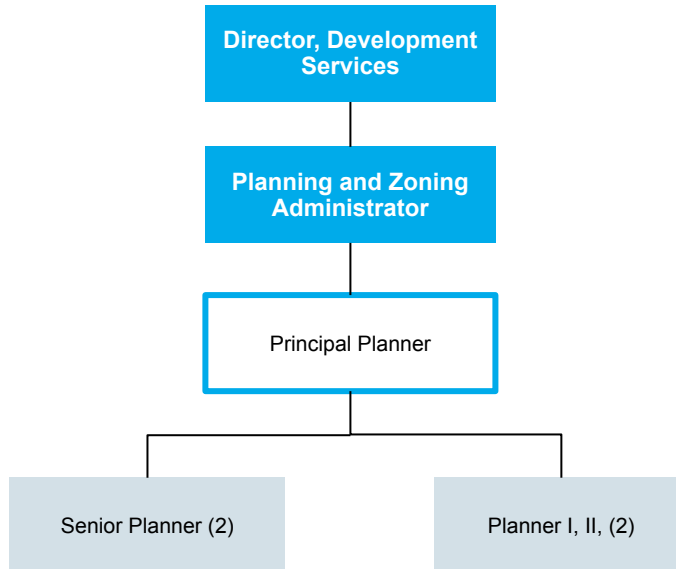
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 11 Building 001-2411-524					
Department Summary					
Operating Expenses	(1,284)	-	-	-	-
Total	\$ (1,284)	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget			0%		
44-30 Equipment Rental	(1,274)	-	-	-	-
44-31 Copy Machine Rental	(5)	-	-	-	-
46-30 Vehicle Maint-Garage	(5)	-	-	-	-
Sub-Total Operating Expenses	\$ (1,284)	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ (1,284)	\$ -	\$ -	\$ -	\$ -
Department Total	\$ (1,284)	\$ -	\$ -	\$ -	\$ -



ORGANIZATIONAL CHART

DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414



DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414

DEPARTMENT MISSION STATEMENT:

To guide growth and development within the City that promotes economic sustainability and enhances the environment, quality of life, and aesthetics.

DEPARTMENT CORE SERVICES:

- Development Review
- Maintenance of Land Development Regulations
- Comprehensive Plan Management / Redevelopment Planning / Special Projects and Studies

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative: Redevelop Downtown

Department Initiatives Alignment:

1. Develop various Comprehensive Plans within Boynton Beach

Target Performance Metrics:

- Prepare & process LDR amendments to support redevelopment plan and related initiatives
- Support project through review of applications (master/site plan modifications and permits)

City Initiative: Building Wealth in the Community

Department Initiatives Alignment:

1. City Growth Planning (District Plans and Area Studies)
2. CRA project development and implementation
3. Neighborhood Sustainability through Regulations and Enforcement

Target Performance Metrics:

- Prepare LDR amendments to support redevelopment plan and neighborhood sustainability initiatives
- Prepare & process FLU and Zoning Map Amendments to support related initiatives
- Evaluate study areas, obtain stakeholder/public input, prepare plan with City Commission approval

City Initiative: Transportation and Mobility

Department Initiatives Alignment:

1. Complete/Update Streets Manual

Target Performance Metrics:

- Review best practices and other relevant information to prepare manual
- LDR Audit: Analyze Consistency with CRA Plan
- Prepare and present recommendations for LDR amendment to Planning & Development Board
- Present recommendations for LDR amendment to City Commission
- City Initiated Future Land Use Map Amendments & Rezoning
- Identify potential redevelopment site and proactively amend FLU and Zoning to reflect development goals
- Prepare and present recommendations to Planning & Development Board and/or CRA



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Planning and Zoning Administrator	24119	34	1.0	1.0	-	1.0	1.0
Principal Planner	24059	30	1.0	1.0	-	1.0	1.0
Unspecified Personnel			4.0	4.0	-	4.0	4.0
Senior Planner	24029	25	*	*	*	*	*
Planner II	24089	22	*	*	*	*	*
Planner I	24009	20	*	*	*	*	*
Total Full-Time Personnel:			6.0	6.0	-	6.0	6.0
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Planning & Zoning (001-2414)					
Applications Processed	n/a	n/a	192	115	200
% of development apps reviewed w/in target turnaround time	n/a	n/a	99%	99%	99%
Number of Pre-App Meetings	250	136	155	160	160
Number of DART Meetings Held	n/a	n/a	30	60	75
Number of Plans Reviewed (Bldg. Permits)	2,990	3,000	1,410	1,450	1,500
% of plans reviewed w/in target turnaround time	n/a	n/a	n/a	50%	50%
Number of Board Meetings Held	n/a	n/a	18	21	24
Number of Zoning Verification Letters	81	85	96	120	120



DETAIL EXPENDITURES

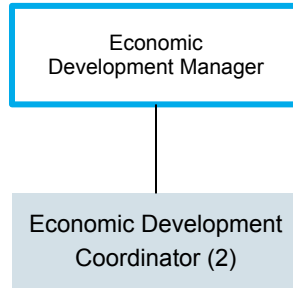
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 14 Planning & Zoning 001-2414-515					
Department Summary					
Personnel Services	729,968	722,303	657,598	768,337	666,190
Operating Expenses	70,111	168,065	175,228	157,749	157,749
Capital Outlay	-	12,054	-	-	-
Total	\$ 800,079	\$ 902,422	\$ 832,826	\$ 926,086	\$ 823,939
Estimated As % Of Budget			92.3%		
12-10 Regular Salaries/Wages	539,590	554,022	500,022	532,901	532,901
15-12 Cell Phone Allowance	588	1,008	1,008	1,008	1,008
15-20 Car Allowance	2,142	3,250	-	2,400	2,400
19-99 New Personnel/Reclass	-	-	-	67,292	-
21-10 Employer Fica	40,739	41,330	37,830	40,492	40,492
22-10 General Employees Pension	84,101	55,670	55,670	55,670	20,815
23-10 Life Insurance	357	777	472	264	264
23-20 Disability Insurance	3,227	2,834	1,934	3,558	3,558
23-30 Health Insurance	51,132	54,336	51,736	55,826	55,826
23-34 Hsa	5,125	6,000	6,000	6,000	6,000
23-40 Dental Insurance	2,655	2,719	2,619	2,619	2,619
23-50 Vision Insurance	312	357	307	307	307
Sub-total Personnel Services	\$ 729,968	\$ 722,303	\$ 657,598	\$ 768,337	\$ 666,190
40-12 Business Meetings	175	-	200	200	200
44-31 Copy Machine Rental	-	1,287	-	-	-
46-91 Software Maintenance	-	84,150	78,000	58,000	58,000
47-10 Printing & Binding	592	450	250	250	250
48-01 Comm Promotion/Marketng	426	1,200	700	700	700
48-21 Employee Recognition	-	-	-	1,000	1,000
49-09 Self Insurance Chgs (W/C)	9,852	9,522	9,522	10,053	10,053
49-10 Warehouse Service Chg.	161	147	147	146	146
49-17 Other Contractual Svcs	54,666	57,946	70,000	75,000	75,000
51-10 Office Supplies	568	500	500	500	500
51-25 Computer Sftwre <\$1000	40	1,150	1,150	1,200	1,200
52-01 Supplies	308	193	150	150	150
52-20 Opr Equipment <\$1000	-	4,757	4,559	-	-
54-10 Books And Publications	110	250	250	250	250
54-20 Memberships	1,612	2,500	2,000	2,000	2,000
54-30 Training	1,601	4,013	7,800	8,300	8,300
59-99					
Sub- Total Operating Expenses	\$ 70,111	\$ 168,065	\$ 175,228	\$ 157,749	\$ 157,749
64-15 Computer Equipment	-	12,054	-	-	-
Sub- Total Capital Outlay	\$ -	\$ 12,054	\$ -	\$ -	\$ -
Subtotal	\$ 800,079	\$ 902,422	\$ 832,826	\$ 926,086	\$ 823,939
Department Total	\$ 800,079	\$ 902,422	\$ 832,826	\$ 926,086	\$ 823,939



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419



DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach Department of Economic Development and Strategy promotes a healthy and vibrant community through locally-based, regionally-driven economic development for business creation, expansion, retention, recruitment, and community development.

DEPARTMENT CORE SERVICES:

- Economic Development Strategy Management
- Strategic Plan Management
- Performance Management
- Entrepreneurship and Business Support
- Workforce Development

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

1. Value to the Community:

- a) Cluster industry specific jobs and businesses
- b) Create industry specific ecosystems
- c) Drive revenue
- d) Attract customers

Drive tourism

1. Short Term Challenges and Opportunities:

- a) Undefined districts
- b) Disruptions in the real estate market
- c) Establish new and maintain current industry relationships
- d) Define culturally distinct districts
- e) Targeted marketing strategies for potential investors

2. Long Term Challenges and Opportunities:

- a) Lack of stakeholder buy-in
- b) Lack of public support
- c) Market driven
- d) Lack of industry specific clusters
- e) Drive revenue and customers to businesses within the district
- f) Create industry specific ecosystems
- g) Increased tourism

Strategic Goal: Building Wealth in the Community

1. Value to the Community:

- a) Driving revenue to our businesses to create jobs and wealth
- b) Support business viability to withstand economic disruptions
- c) Innovation through entrepreneurship
- d) Adiverse and skilled workforce
- e) Creates a pathway for career development
- f) Local wealth creation



DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

1. Short Term Challenges and Opportunities:

- a) Outreach challenges
- b) Stakeholder collaboration
- c) External stakeholder collaboration
- d) Private sector participation
- e) Providing targeted technical assistance to local businesses
- f) Building better relationships with our businesses
- g) Greater customer service for businesses
- h) New partnerships with businesses and organizations

2. Long Term Challenges and Opportunities:

- a) Funding availability

Maintaining strong partnerships

- a) External negative economic disruptions
- b) Supporting business growth and expansion
- c) Greater efficiency among departments
- d) Building partnerships with organizations to support businesses
- e) Availability and cost of training programs
- f) Diverse and skilled workforce
- g) Building careers equitably

Strategic Goal: High Performing Organization

1. Value to the Community:

- a) Creates a long-term roadmap and vision for the City
- b) Creates a more efficient and productive organization for residents and businesses
- c) Strategically allocates funding in the City
- d) Aligns services to defined goals with the vision of a welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.
- e) Improved city services and customer service
- f) Demonstrates the City's values of innovation, vision, adaptability, servant leadership, inclusivity, and empathy

2. Short Term Challenges and Opportunities:

- a) Lack of internal participation and resources
- b) Alignment of City priorities and goals with the budget
- c) Improved city services and customer service
- d) Internal systems integration

3. Long Term Challenges and Opportunities:

- a) Consistent internal participation
- b) Finite resources

4. Strategic allocation of city resources

- a) Efficient city services
- b) Exceptional customer service
- c) As an organization, always striving to achieve our mission and vision



DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

STRATEGIC GOALS AND DEPARTMENT OBJECTIVES/INITIATIVES/ACTIONS ALIGNMENT:**STRATEGIC GOAL: Culturally Distinct Districts****Strategic Goal: Building Wealth in the Community****Objective**

1. Develop an entrepreneurial ecosystem where start-ups and small businesses are supported and grown

Department Initiatives

1. Creation of a one-stop-shop program for business support.
 - a) **Target End Date:** December 1, 2023
2. Create a partnership program with FAU Tech Runway/SBDC
 - a) **Target End Date:** March 31, 2023
 - b) **Key Performance Indicators**
 - i. Number of local businesses/entrepreneurs served through the partnership
 - ii. Number of new businesses established through the partnership
3. Develop incentive package to support business start-ups and attract new businesses
 - a) **Target End Date:** June 30, 2023

Objective

1. Create a diverse and skilled workforce to meet current and future employment needs

Department Initiatives/Actions Alignment

1. Develop a workforce strategy that creates a pipeline for local employers
 - a) **Target End Date:** December 31, 2024
 - b) **Key Performance Indicators**
 - i. Number of jobs placed from the job fairs
2. Create a program that connects local employers to potential future employees
 - a) **Target End Date:** September 30, 2024

Strategic Goal: High Performing Organization**Objective**

1. Create a shared vision and mission for the City that sets organizational goals and policy priorities and aligns the organization's resources with those goals and priorities.

Department Initiatives/Actions Alignment

1. Develop a 5-Year Strategic Plan
 - a) **Target End Date:** June 30, 2022
 - b) **Key Performance Indicators**
 - i. Number of departments who are on track to meet their initiatives and objectives
 - ii. Percentage of initiatives that are on track to be completed



DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

Department Initiatives Alignment: Local Business Development

1. Develop a Business Accelerator program.
2. Develop a toolbox of business support resources.

Target Performance Metrics: Local Business Development

- Business Accelerator program 50% complete.
- Update 100% of City business grant programs.
- Contact 90% of City businesses twice per year.

Department Initiatives Alignment: Neighborhood Economic Development

1. Coordinate with communities and community-based organizations in the development of Neighborhood Economic Development Plans.
2. Coordinate on the development of area redevelopment plans.

Target Performance Metrics:

- Initiate 50% of Activity Center Development Plans.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment: All

1. Partner on branding development.

Target Performance Metrics:

- 90% participation in collaborating opportunities.

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment: All

1. Partner on transportation and mobility development initiatives.

Target Performance Metrics:

- 90% participation in collaborating opportunities.



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Economic Development & Strategy	23039	53	1.0	-	-	-	-
Economic Development Coordinator			-	2.0	-	2.0	2.0
Economic Development Manager	23019	28	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			2.0	3.0	-	3.0	3.0
Total Personnel:			2.0	3.0	-	3.0	3.0



DETAIL EXPENDITURES

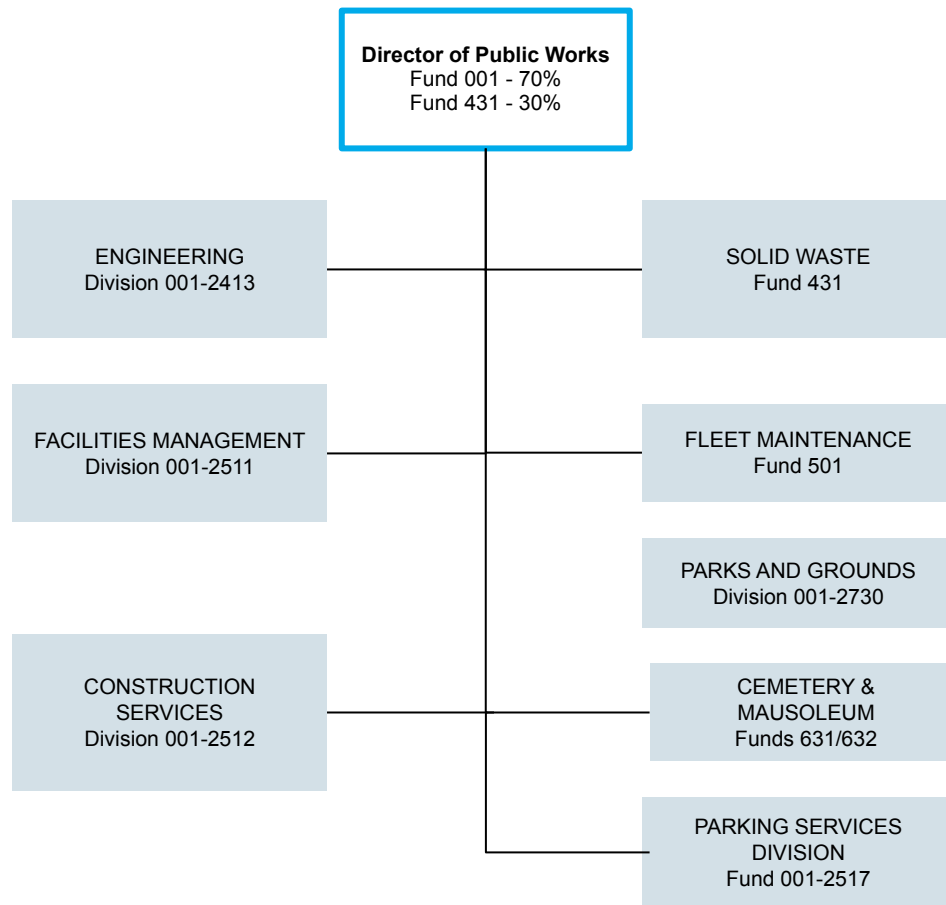
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 16 Economic Development 001-2419-559					
Department Summary					
Personnel Services	314,242	340,677	314,077	314,077	323,064
Operating Expenses	203,071	227,154	199,114	233,164	233,164
Capital Outlay	-	-	10,000	-	-
Total	\$ 517,313	\$ 567,831	\$ 523,191	\$ 547,241	\$ 556,228
Estimated As % Of Budget			92.1%		
12-10 Regular Salaries/Wages	217,716	237,088	213,088	213,088	213,088
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	-	35,714
21-10 Employer Fica	15,753	18,167	15,567	15,567	15,567
22-10 General Employees Pension	55,477	55,090	55,090	55,090	33,363
22-40 Def Comp Contribution	-	5,000	5,000	5,000	-
23-10 Life Insurance	126	126	126	126	126
23-20 Disability Insurance	1,336	1,336	1,336	1,336	1,336
23-30 Health Insurance	17,509	17,245	17,245	17,245	17,245
23-34 Hsa	1,750	2,000	2,000	2,000	2,000
23-40 Dental Insurance	873	917	917	917	917
23-50 Vision Insurance	102	108	108	108	108
Sub-total Personnel Services	\$ 314,242	\$ 340,677	\$ 314,077	\$ 314,077	\$ 323,064
31-90 Other Professional Svcs	-	-	-	8,000	8,000
40-10 Mileage Reimbursement	-	200	100	200	200
40-12 Business Meetings	1,168	6,700	4,000	7,500	7,500
41-12 Postage	-	200	-	200	200
46-91 Software Maintenance	14,310	16,100	-	-	-
47-10 Printing & Binding	38	750	-	2,000	2,000
48-01 Comm Promotion/Marketing	-	800	320	1,000	1,000
48-05 Advertising	-	900	900	1,500	1,500
49-09 Self Insurance Chgs (W/C)	-	300	300	300	300
49-10 Warehouse Service Chg	-	4	4	4	4
49-17 Other Contractual Svcs	79,882	97,790	85,000	100,000	100,000
49-68 Commercial Grant Program	100,001	93,650	100,000	100,000	100,000
51-10 Office Supplies	150	250	50	250	250
51-25 Computer Sftwre <\$1000	-	-	-	700	700
52-01 Supplies	150	250	-	250	250
52-85 Food Supplies	467	900	250	1,500	1,500
54-10 Books-Publications-Videos	349	300	90	300	300
54-20 Memberships	5,010	6,460	6,100	6,460	6,460
54-30 Training	1,546	1,600	2,000	3,000	3,000
Sub- Total Operating Expenses	\$ 203,071	\$ 227,154	\$ 199,114	\$ 233,164	\$ 233,164
64-14 Computer Software	-	-	10,000	-	-
Sub- Total Capital Outlay	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Subtotal	\$ 517,313	\$ 567,831	\$ 523,191	\$ 547,241	\$ 556,228
Department Total	\$ 517,313	\$ 567,831	\$ 523,191	\$ 547,241	\$ 556,228



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT. NO.: **2510**



DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT. NO.: **2510**

DEPARTMENT MISSION STATEMENT:

To provide quality leadership, resources, and support to all divisions within the Public Works Department.

DEPARTMENT CORE SERVICES:

- Offering Administrative Support
- Evaluation of Staff
- Services and Management Structure
- Maintain Quality Leadership and Support
- Assist each Division to reach their goals and objectives

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES**STRATEGIC GOAL: High Performing Organization**

1. **Value to the Community:** List primary benefits the goal has for the City's residents (Repeat for each goal)
 - a) Continue informing residents/customers about MyCivic app
2. **Short Term Challenges and Opportunities:** List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) People not wanting to use the app or have difficulties with it
3. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) People not wanting to use the app or have difficulties with it

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:**STRATEGIC GOAL: High Performing Organization**

1. **Objective 1:** Educate residents/customers how to utilize the MyCivic app.
2. **Initiative 1: Initiative supporting the objective:**
 - a) MyCivic is an ongoing process
 - b) Data showing the number of users_



PERSONNEL ALLOCATION

DEPARTMENT: Public Works	FUND: 001
DIVISION: Administration	DEPT. NO.: 2510

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Public Works and Engineering *	51019	50	0.7	0.7	-	0.7	0.7
Total Personnel:			0.7	0.7	-	0.7	0.7

* Position funded 70% in Public Works Admin and 30% in Solid Waste

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Public Works Admin (001-2510)					
Number of Public Works Staff	90	99	108	108	112
Total Square Footage for Public Works	35,639	35,639	35,639	35,639	35,639
Number of Public Works Compound Capital Projects	n/a	350,000	268,157	\$60,125	\$60,125



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Public Works, Admin 001-2510-539						
Department Summary						
Personnel Services		95,196	143,518	132,394	191,693	180,119
Operating Expenses		13,226	12,545	9,790	8,330	8,330
Total		\$ 108,422	\$ 156,063	\$ 142,184	\$ 200,023	\$ 188,449
Estimated As % Of Budget		91.1%				
12-10	Regular Salaries/Wages	58,978	102,984	94,000	138,505	138,505
15-12	Cell Phone Allowance	176	53	-	-	-
21-10	Employer Fica	4,014	7,740	7,000	9,471	9,471
22-10	General Employees Pension	27,597	25,317	27,000	25,317	13,743
23-10	Life Insurance	37	94	40	50	50
23-20	Disability Insurance	586	885	580	937	937
23-30	Health Insurance	2,937	5,536	2,900	15,817	15,817
23-34	Hsa	700	550	700	700	700
23-40	Dental Insurance	153	321	154	802	802
23-50	Vision Insurance	18	38	20	94	94
Sub-total Personnel Services		\$ 95,196	\$ 143,518	\$ 132,394	\$ 191,693	\$ 180,119
40-12	Business Meetings	185	612	600	500	500
43-10	Electric Service	3,533	4,400	3,200	3,000	3,000
43-20	Water/Sewer Service	917	950	920	900	900
44-31	Copy Machine Rental	-	-	-	775	775
46-30	Vehicle Maint. - Garage	4,878	2,193	2,000	-	-
49-09	Self Insurance Chgs (W/C)	2,779	2,685	2,600	2,685	2,685
49-10	Warehouse Service Chg	70	70	70	70	70
51-10	Office Supplies	400	1,635	400	400	400
54-20	Memberships	464	-	-	-	-
Sub- Total Operating Expenses		\$ 13,226	\$ 12,545	\$ 9,790	\$ 8,330	\$ 8,330
Subtotal		\$ 108,422	\$ 156,063	\$ 142,184	\$ 200,023	\$ 188,449
Department Total		\$ 108,422	\$ 156,063	\$ 142,184	\$ 200,023	\$ 188,449



DETAIL EXPENDITURES

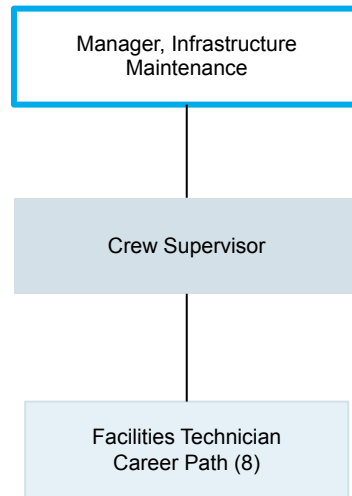
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 14 Parking Services 001-2517-545					
Department Summary					
Personnel Services	44,467	74,705	58,578	116,938	107,837
Operating Expenses	69,755	148,610	136,100	179,460	174,460
Capital Outlay	3,688	500	-	3,000	3,000
Nonoperating Expenses	5,000	-	-	-	-
Total	\$ 122,910	\$ 223,815	\$ 194,678	\$ 299,398	\$ 285,297
12-10 Regular Salaries/Wages	30,781	53,414	45,000	76,264	76,264
12-20 Holiday Pay	2,523	1,300	2,200	5,000	5,000
14-10 Overtime	1,807	1,500	1,200	5,500	5,500
15-12 Cell Phone Allowance	50	504	-	-	-
15-20 Car Allowance	250	-	-	250	250
19-99 New Personnel/Reclass	-	-	-	9,101	-
21-10 Employer Fica	2,384	4,254	2,400	2,806	2,806
23-10 Life Insurance	-	10	-	18	18
23-20 Disability Insurance	-	491	-	250	250
23-30 Health Insurance	5,954	11,221	6,000	13,957	13,957
23-34 Hsa	365	1,300	1,200	3,000	3,000
23-40 Dental Insurance	316	613	540	708	708
23-50 Vision Insurance	37	98	38	84	84
Sub-total Personnel Services	\$ 44,467	\$ 74,705	\$ 58,578	\$ 116,938	\$ 107,837
41-15 Cellular Phone/Beeper	916	2,400	2,400	4,200	4,200
43-10 Electric Service	-	500	-	2,000	2,000
43-20 Water/Sewer Service	-	250	-	1,000	1,000
44-31 Copy Machine Rental	-	250	-	1,000	1,000
46-91 Software Maintenance	5,574	107,527	80,000	80,690	80,690
49-10 Warehouse Service Chg	250	-	-	-	-
49-14 Credit Card Fees	50,685	29,000	24,000	55,000	50,000
49-17 Other Contractual Svcs	-	1,600	18,000	19,000	19,000
51-10 Office Supplies	1,991	1,000	1,500	1,800	1,800
52-01 Supplies	6,316	3,500	7,000	7,500	7,500
52-20 Opr Equipment <\$1000	1,035	-	-	2,000	2,000
52-22 Uniforms	2,456	1,163	1,800	1,800	1,800
52-23 Safety Clothing/Equip	493	500	500	500	500
54-10 Books-Publications-Videos	-	170	-	170	170
54-20 Memberships	-	500	300	500	500
54-30 Training	39	250	600	2,300	2,300
Sub- Total Operating Expenses	\$ 69,755	\$ 148,610	\$ 136,100	\$ 179,460	\$ 174,460
64-02 General Equipment	2,295	500	-	1,500	1,500
64-15 Computer Equipment	1,393	-	-	1,500	1,500
Sub- Total Capital Outlay	\$ 3,688	\$ 500	\$ -	\$ 3,000	\$ 3,000
Subtotal	\$ 117,910	\$ 223,815	\$ 194,678	\$ 299,398	\$ 285,297
91-30 Transfer To Veh Srv Fund	5,000	-	-	-	-
Sub-total Nonoperating Expenses	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 122,910	\$ 223,815	\$ 194,678	\$ 299,398	\$ 285,297



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT. NO.: **2511**



DEPARTMENT: Public Works
DIVISION: Facilities Management

FUND: 001
DEPT. NO.: 2511

DEPARTMENT MISSION STATEMENT:

To maintain functional facilities for the City's employees, residents, and visitors.

DEPARTMENT CORE SERVICES:

- Provide facilities maintenance services
- Continue maintenance of the Capital Maintenance Inventory matrix for City Facilities
- Continue maintenance of the Capital Maintenance Inventory matrix for opportunities to improve energy usage/consumption and to research facility upgrades/replacement that will make them "Green"
- Work with HR/Risk to reduce potential hazards throughout the City to the public and employees.
- Work on securing local vendors to perform work for the City

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES**STRATEGIC GOAL: High Performing Organization****1. Value to the Community:**

- a) Providing well maintained and operable facilities throughout the City
- b) Providing Energy efficient facilities throughout the City
- c) Providing safe facilities for the Public and all City employees
- d) Providing opportunities for Local Vendors to perform work within the City

2. Short Term Challenges and Opportunities:

- a) Getting all Facilities up to a manageable state for the staff to control
- b) Having enough available funding to retrofit current buildings to LED Lighting to provide an energy cost savings
- c) Training staff to recognize hazards while moving through the city facilities
- d) Finding enough licensed skilled vendors within the City Limits

3. Long Term Challenges and Opportunities:

- a) Establishing a regimented maintenance schedule for all facilities
- b) Savings from energy efficiency retrofits will provide funding for future "GREEN" initiatives
- c) Fewer hazards by repetitive training will result in safer environments City wide.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Facilities Management

FUND: 001
DEPT. NO.: 2511

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Manager, Infrastructure Maintenance	52049	30	1.0	1.0	-	1.0	1.0
Crew Supervisor	82250	17	1.0	1.0	-	1.0	1.0
Career Path Facilities Technician Assistant			8.0	8.0		8.0	8.0
Facilities Technician I		8	*	*	*	*	*
Facilities Technician II		10	*	*	*	*	*
Facilities Technician III		12	*	*	*	*	*
Facilities Technician IV		14	*	*	*	*	*
Facilities Technician V		18	*	*	*	*	*
Total Personnel:			10.0	10.0	-	10.0	10.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Facilities Management (001-2511)					
Number of Facilities Maintained	55	55	55	55	55
Total Square Footage of Facilities Maintained	378,682	378,682	378,682	378,682	378,682
Number of Work Order processed	2,682	2,789	2,618	1,709	1,770
Custodial Service: Contractual Services	\$ 217,572	\$ 334,379	\$ 877,605	\$ 771,244	\$ 881,000



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Current Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 11 Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	870,914	728,300	727,194	991,787	859,317
Operating Expenses	1,862,562	1,615,044	2,001,430	1,511,363	1,511,363
Capital Outlay	-	9,350	-	-	-
Nonoperating Expenses	39,093	40,353	41,000	59,065	59,065
Total	\$ 2,772,569	\$ 2,393,047	\$ 2,769,624	\$ 2,562,215	\$ 2,429,745
Estimated As % Of Budget			115.7%		
12-10 Regular Salaries/Wages	559,118	453,030	437,000	588,821	588,821
12-20 Holiday Pay	61	200	400	-	-
14-10 Overtime	13,132	8,946	10,000	8,000	8,000
15-12 Cell Phone Allowance	1,008	1,008	504	504	504
15-13 Shoe Allowance	1,050	1,479	750	1,350	1,350
19-99 New Personnel/Reclass	-	-	-	84,234	8,718
21-10 Employer Fica	43,488	38,069	33,000	39,785	39,785
22-10 General Employees Pension	155,081	145,995	156,000	145,995	89,041
23-10 Life Insurance	219	227	240	180	180
23-20 Disability Insurance	3,400	3,525	3,600	3,769	3,769
23-30 Health Insurance	82,452	64,550	75,000	102,347	102,347
23-34 Hsa	7,312	6,150	7,000	11,000	11,000
23-40 Dental Insurance	4,110	4,583	3,200	5,192	5,192
23-50 Vision Insurance	483	538	500	610	610
Sub-total Personnel Services	\$ 870,914	\$ 728,300	\$ 727,194	\$ 991,787	\$ 859,317
34-10 Janitorial Services	226,793	611,000	650,000	632,000	632,000
40-12 Business Meetings	-	510	600	-	-
41-15 Cellular Phone/Beeper	4,055	4,800	6,800	6,800	6,800
43-10 Electric Service	3,151	5,125	3,200	3,000	3,000
43-20 Water/Sewer Service	5,851	4,560	5,000	3,100	3,100
44-30 Equipment Rental	310	-	-	2,000	2,000
44-31 Copy Machine Rental	1,114	1,530	1,530	1,530	1,530
46-10 Building Repairs	42,654	37,997	35,000	60,000	60,000
46-20 Equipment Maintenance	-	200	300	-	-
46-25 Mechanical Repairs	186,622	346,708	342,000	237,000	237,000
46-30 Vehicle Maint. - Garage	43,564	38,429	40,000	30,697	30,697
46-91 Software Maintenance	67,586	-	-	50,000	50,000
47-10 Printing & Binding	19	-	-	-	-
49-09 Self Insurance Chgs (W/C)	51,151	49,569	50,000	52,335	52,335
49-10 Warehouse Service Chg	10,952	5,074	5,100	4,961	4,961
49-17 Other Contractual Srvs	995,548	296,064	550,000	247,000	247,000
49-41 Licenses, Fees & Permits	8,583	3,010	2,000	8,100	8,100
51-10 Office Supplies	605	500	500	500	500
51-25 Computer Sftwre <\$1000	4,586	330	-	-	-
52-20 Opr Equipment <\$1000	638	-	-	500	500
52-22 Uniforms	3,505	4,321	3,600	3,300	3,300
52-23 Safety Clothing/Equip.	2,682	2,235	2,500	3,000	3,000
52-24 Bldg Supplies/Materials	170,253	177,500	275,000	140,000	140,000
52-25 Janitor Supplies	12,890	7,100	12,000	10,000	10,000



DETAIL EXPENDITURES

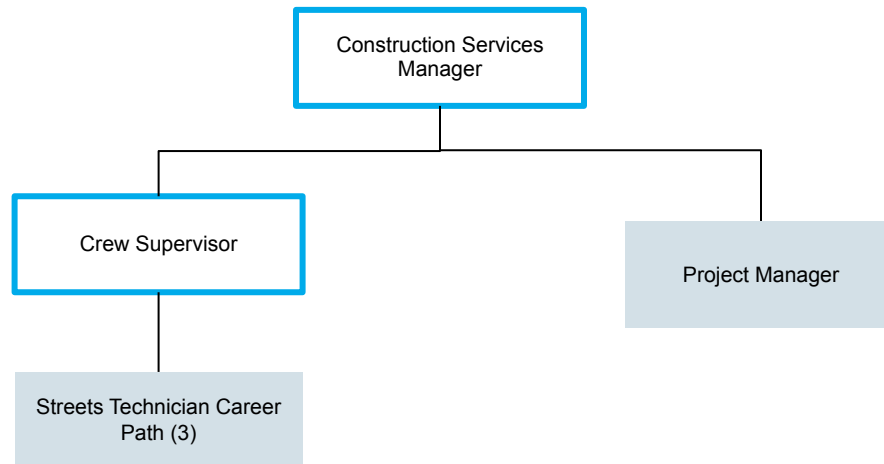
Account	2020/2021 Actual Expense	2021/2022 Current Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-27 Hardware/Tools	13,385	14,297	14,000	5,000	5,000
52-78 First Aid Supplies	93	-	-	2,400	2,400
54-20 Memberships	-	715	300	2,000	2,000
54-30 Training	5,972	3,470	2,000	6,140	6,140
Sub- Total Operating Expenses	\$ 1,862,562	\$ 1,615,044	\$ 2,001,430	\$ 1,511,363	\$ 1,511,363
64-02 General Equipment	-	9,350	-	-	-
Sub- Total Capital Outlay	\$ -	\$ 9,350	\$ -	\$ -	\$ -
Subtotal	\$ 2,733,476	\$ 2,352,694	\$ 2,728,624	\$ 2,503,150	\$ 2,370,680
91-30 Transfer/Veh. Srv. Fund	39,093	40,353	41,000	59,065	59,065
Sub-total Nonoperating Expenses	\$ 39,093	\$ 40,353	\$ 41,000	\$ 59,065	\$ 59,065
Department Total	\$ 2,772,569	\$ 2,393,047	\$ 2,769,624	\$ 2,562,215	\$ 2,429,745



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT. NO.: **2512**



DEPARTMENT: Public Works
DIVISION: Streets Maintenance

FUND: 001
DEPT. NO.: 2512

DEPARTMENT MISSION STATEMENT:

To provide the citizens, business owners, and general public with well-maintained streets, sidewalks, and street lights.

DEPARTMENT CORE SERVICES:

- Maintain Streets
- Maintain Sidewalks
- Maintain Street Lights

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment:

1. Ensure that streets and city right-of-ways are adequately lit at intersections.
2. Ensure that streets are safe for the traveling public.
3. Work with Risk to reduce potential hazards in City owned parking lots and on City owned sidewalks.
4. Continue five-year street sign replacement program in compliance with new federal reflectivity standards.

Target Performance Metrics:

- To have minimal street light outages at any given time.
- Replace 50% of substandard stop signs this fiscal year.
- Become more efficient with work load.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Construction Services

FUND: 001
DEPT. NO.: 2512

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Construction Services Manager		30	-	1.0	-	1.0	1.0
Project Manager		24	-	1.0	-	1.0	1.0
Crew Supervisor	82250	17	1.0	1.0	-	1.0	1.0
Career Path Street Technician			3.0	3.0	-	3.0	3.0
Street Technician I (EO I & Sign Tech)			*	*	-	*	*
Street Technician II (EO Sr)			*	*	-	*	*
Total Personnel:			4.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Street Maintenance (001-2512)					
Asphalt Repairs (Tons)	52	229	261	269	277
Concrete Repairs - Includes Sidewalks (Tons)	155	112	132	136	140
Sign Installation/Making/Repairs (Number)	3,600	1,056	1,320	782	1,050
Street Sweeping (Miles)	16,000	6,136	7,200	7,416	7,416



DETAIL EXPENDITURES

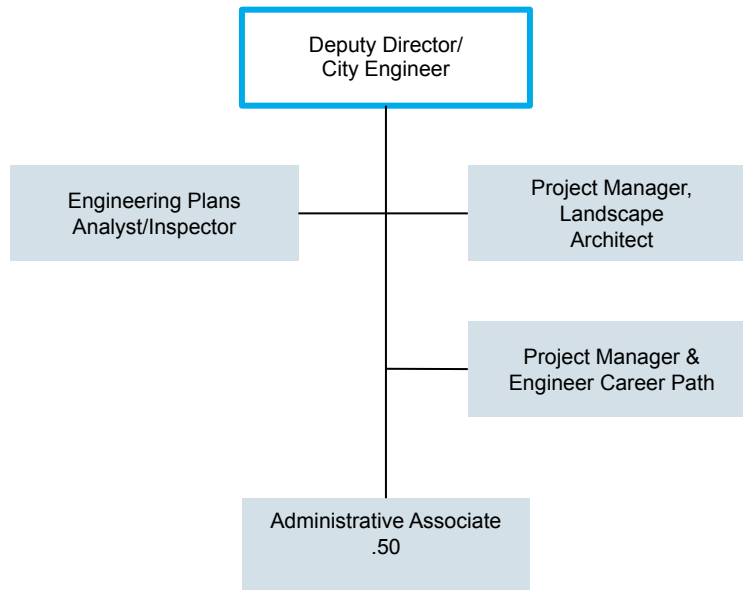
Account	2020/2021 Actual Expense	2021/2022 Current Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 12 Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	289,280	413,768	373,108	584,909	550,314
Operating Expenses	880,791	1,005,825	844,985	963,575	958,575
Capital Outlay	22,000	3,000	3,500	-	-
Nonoperating Expenses	33,041	29,426	28,000	29,426	29,426
Total	\$ 1,225,112	\$ 1,452,019	\$ 1,249,593	\$ 1,577,910	\$ 1,538,315
Estimated As % Of Budget			86.1%		
12-10 Regular Salaries/Wages	182,907	286,516	265,000	419,922	419,922
12-20 Holiday Pay	96	200	150	-	-
14-10 Overtime	2,464	6,000	2,500	6,000	6,000
15-12 Cell Phone Allowance	-	504	600	1,008	1,008
15-13 Shoe Allowance	600	739	450	900	900
15-20 Car Allowance	-	100	3,600	3,600	3,600
21-10 Employer Fica	13,829	22,297	13,200	31,505	31,505
22-10 General Employees Pension	49,867	46,051	47,000	46,051	11,456
23-10 Life Insurance	50	125	50	228	228
23-20 Disability Insurance	1,168	1,772	1,800	2,773	2,773
23-30 Health Insurance	32,848	42,291	32,000	65,130	65,130
23-34 Hsa	3,500	4,550	4,800	4,000	4,000
23-40 Dental Insurance	1,746	2,333	1,750	3,404	3,404
23-50 Vision Insurance	205	290	208	388	388
Sub-total Personnel Services	\$ 289,280	\$ 413,768	\$ 373,108	\$ 584,909	\$ 550,314
41-15 Cellular Phone/Beeper	2,335	1,910	1,910	1,910	1,910
43-10 Electric Service	3,848	4,100	3,200	1,500	1,500
43-11 Street Lighting	715,999	847,000	700,000	731,000	731,000
43-20 Water/Sewer Service	874	700	850	-	-
44-11 Fec Railroad Lease	42,658	19,625	30,000	101,625	101,625
44-31 Copy Machine Rental	-	625	625	625	625
46-30 Vehicle Maint. - Garage	31,123	19,742	25,000	28,142	28,142
46-91 Software Maintenance	-	-	-	450	450
46-98 Grounds Maintenance	-	7,500	-	-	-
49-09 Self Insurance Chgs (W/C)	18,864	18,233	19,000	18,233	18,233
49-10 Warehouse Service Chg.	6,176	5,390	5,200	5,390	5,390
49-17 Other Contractual Svcs	3,375	10,000	-	5,000	5,000
51-10 Office Supplies	300	300	-	300	300
52-20 Opr. Equipment <\$1000	331	500	-	500	500
52-22 Uniforms	1,053	1,950	500	2,100	2,100
52-23 Safety Clothing/Equip.	117	500	-	500	500
52-27 Hardware/Tools	1,396	1,500	1,500	1,500	1,500
52-75 Equip. Parts/Supplies	812	1,500	1,200	1,500	1,500
53-10 St. Repair & Maint. Suppl	26,251	36,400	30,000	30,000	25,000
53-11 Traffic/Street Signs	25,004	27,850	25,000	30,000	30,000
54-30 Training	275	500	1,000	3,300	3,300
Sub- Total Operating Expenses	\$ 880,791	\$ 1,005,825	\$ 844,985	\$ 963,575	\$ 958,575
64-02 General Equipment	22,000	3,000	3,500	-	-
Sub- Total Capital Outlay	\$ 22,000	\$ 3,000	\$ 3,500	\$ -	\$ -
Subtotal	\$ 1,192,071	\$ 1,422,593	\$ 1,221,593	\$ 1,548,484	\$ 1,508,889
91-30 Transfer/Veh. Srv. Fund	33,041	29,426	28,000	29,426	29,426
Sub-total Nonoperating Expenses	\$ 33,041	\$ 29,426	\$ 28,000	\$ 29,426	\$ 29,426
Department Total	\$ 1,225,112	\$ 1,452,019	\$ 1,249,593	\$ 1,577,910	\$ 1,538,315



ORGANIZATIONAL CHART

DEPARTMENT: Public Works
DIVISION: Engineering

FUND: 001
DEPT. NO.: 2413



DEPARTMENT: Public Works
DIVISION: Engineering

FUND: 001
DEPT. NO.: 2413

DEPARTMENT MISSION STATEMENT:

To provide efficient, centralized, and cost-effective municipal engineering and project management services for the benefit of the City to all stakeholders (i.e. colleagues, residents, and businesses).

DEPARTMENT CORE SERVICES:

- Plan for the future
- Provide Expertise
- Provide Services to Construct, Preserve and Improve the City's Infrastructure

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Accessible Transportation and Mobility

1. **Value to the Community:** Rehabilitate all City maintained roads within 15 years (about \$2 Million/year)
 - a) Quality of roads influences the property values
2. **Short Term Challenges and Opportunities:**
 - a) Road Rehabilitation is primarily funded by sales tax funding
 - b) CIP Funding fluctuates from year to year.
 - c) Roads scheduled for rehabilitation often have utility issues that need correction in advance of resurfacing.
3. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) Road surfaces in poor condition degrade at a faster pace.

STRATEGIC GOAL: High Performing Organization

1. **Value to the Community:** A high performing Engineering team can get more work done and save the City time and money
 - a) Implementing designs for current project that include infrastructure for the future
 - b) Project Management that has design and construction experience can better negotiate fees and costs with Consultants and Contractors.
 - c) Experienced engineers solve engineering problems quickly and avoid expensive Alternatives.
2. **Short Term Challenges and Opportunities:**
 - a) Experienced staffing
 - b) Resource Management
 - c) Project scope changes
 - d) Current Market conditions driving project's cost
3. **Long Term Challenges and Opportunities:**
 - a) Available funding available for projects
 - b) Prioritizing Projects
 - c) Making sure staff works the career path.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Public Spaces

1. **Value to the Community:** Making sure security and ADA requirements are implemented in new projects.
 - a) Accommodations made in consideration of those with a disability often benefits all residents.
 - b) Security in parks reduces vandalization and littering and increases usership
2. **Short Term Challenges and Opportunities:**
 - a) Cameras are installed in the year following a park improvement.
 - b) ADA deficiencies (i.e. detectable warnings at crosswalks and cross slopes) are corrected in conjunction with adjacent projects.
3. **Long Term Challenges and Opportunities:**
 - a) Due to market conditions, the technology in the cameras has become scarce.
 - b) Many of the items listed in the ADA Transition plan are programmed in the CIP.



DEPARTMENT: Public Works
DIVISION: Engineering

FUND: 001
DEPT. NO.: 2413

STRATEGIC GOAL: Environmental Sustainability

1. **Value to the Community:**
 - a) Using recycled materials, like crushed concrete, can save money
 - b) Using recycled materials can save space in landfill
 - c) By considering FEMA flood map elevations, projects can be built so that it precludes the needs for flood insurance.
2. **Short Term Challenges and Opportunities:** List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) FEMA is planning on releasing an update to its current flood map.
 - b) Installing trees reduces the City's carbon footprint.
 - c) Trees planted in open spaces require maintenance and increase the City's maintenance costs.
3. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) Climate Change
 - b) Additional Changes to the FEMA Flood Maps
 - c) Trees planted in the name of sustainability may need to be removed to accommodate the changing needs of the community.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Accessible Transportation and Mobility

1. **Objective 1:** Consider alternative modes of transportation when resurfacing roads.
 - a) **Initiative 1: Initiative supporting the objective:** Some roadways can be narrowed by adding pavement markings. The unused portion of the road surface can be used as a bike path.
 - i. Target completion date – Considered for each road project.
 - ii. Key performance indicators – Bike Paths are shown on the Greenway plan.

STRATEGIC GOAL: High Performing Organization

1. **Objective 1:** Staff completes projects with budget and schedule in mind.
 - a) **Initiative 1: Initiative supporting the objective:** Staff background is in private consulting engineering
 - i. Target completion date – 9/30/2022
 - ii. Key performance indicators: All FTE are filled.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

1. **Objective 1:** All Projects include ADA and security infrastructure.
2. **Initiative 1: Initiative supporting the objective:** The ADA coordinator and the Police department are included as stakeholders and review the plans.
 - a) Target completion date - Ongoing
 - b) Key performance indicators – Projects are built to the satisfaction of the ADA Coordinator and the Police Department's liaison.

STRATEGIC GOAL: Environmental Sustainability

1. **Objective 1:** Projects are built to last
 - a) **Initiative 1: Initiative supporting the objective:** The Sustainability Coordinator is a Stakeholder and included in all phases of the planning and design.
 - i. Target completion date - ongoing
 - ii. Key performance indicators – project service life



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Engineering

FUND: 001
DEPT. NO.: 2413

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
City Engineer	70169	37	1.0	1.0	-	1.0	1.0
Project Manager, Landscape Architect	70189	26	1.0	1.0	-	1.0	1.0
Engineering Plans Analyst/Inspector	70262	18	1.0	1.0	-	1.0	1.0
Associate Engineer	70219	24	2.0	-	-	-	-
Career Path Project Manager & Engineer			-	1.0	-	1.0	1.0
Project Manager I		24	*	*	*	*	*
Project Manager II		26	*	*	*	*	*
Project Manager III		28	*	*	*	*	*
Project Manager IV		30	*	*	*	*	*
Engineer I		26	*	*	*	*	*
Engineer II		28	*	*	*	*	*
Engineer III		30	*	*	*	*	*
Engineer IV		32	*	*	*	*	*
Administrative Associate		10	0.5	0.5	-	0.5	0.5
Total Personnel:			5.5	4.5	-	4.5	4.5

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Engineering					
Number of applications requiring Engineer Review	350	350	360	371	371
Average number of hours required to review permit	3	6	10	10	10
Sidewalk Replacement (Sq. Ft.)	50,000	50,000	18,000	9,000	20,000
Street Resurfacing (miles)	-	-	1.4	7.0	4.0



DETAIL EXPENDITURES

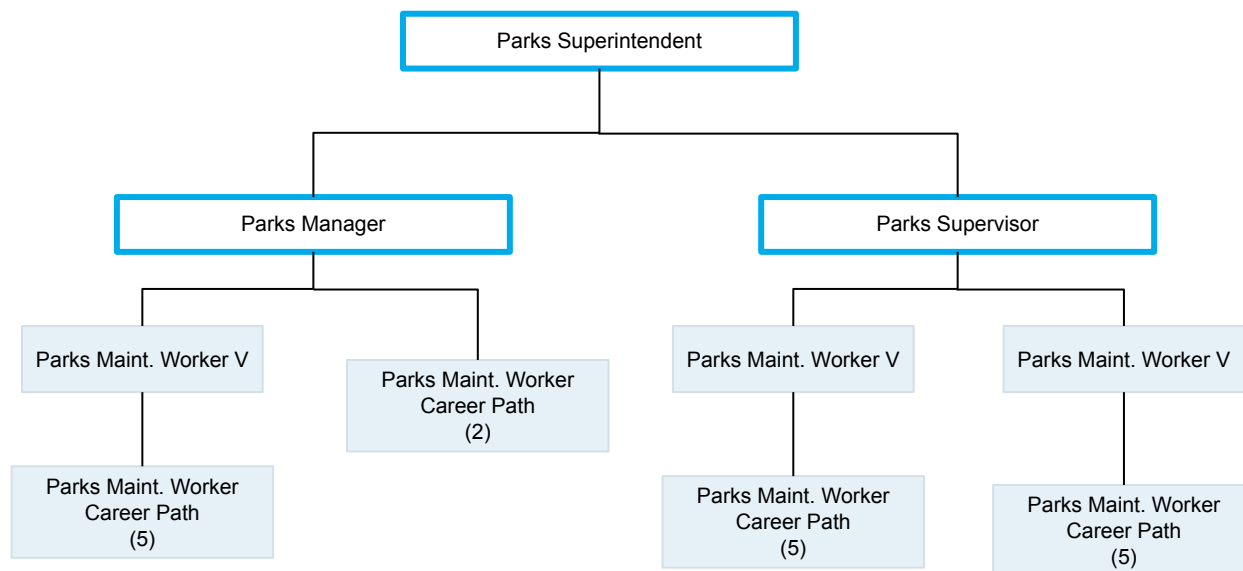
Account Description	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 13 Engineering 001-2413-524					
Department Summary					
Personnel Services	629,419	521,994	460,560	444,361	411,357
Operating Expenses	135,253	63,204	41,220	60,695	60,695
Capital Outlay	4,174	-	-	2,500	2,500
Nonoperating Expenses	2,496	5,200	-	6,240	6,240
Total	\$ 771,342	\$ 590,398	\$ 501,780	\$ 513,796	\$ 480,792
Estimated As % Of Budget			85.0%		
12-10 Regular Salaries/Wages	416,939	348,683	300,000	285,600	285,600
14-10 Overtime	144	-	-	-	-
15-12 Cell Phone Allowance	1,498	1,872	1,500	1,830	1,830
15-13 Shoe Allowance	150	592	-	450	450
15-20 Car Allowance	12,000	9,400	12,000	10,668	10,668
21-10 Employer Fica	30,862	27,758	25,000	22,729	22,729
22-10 General Employees Pension	109,343	76,281	80,000	76,281	43,277
23-10 Life Insurance	245	328	250	144	144
23-20 Disability Insurance	2,267	2,352	2,300	1,932	1,932
23-30 Health Insurance	49,480	46,562	35,000	37,217	37,217
23-34 Hsa	4,500	5,400	3,000	5,400	5,400
23-40 Dental Insurance	1,782	2,475	1,300	1,888	1,888
23-50 Vision Insurance	209	291	210	222	222
Sub-total Personnel Services	\$ 629,419	\$ 521,994	\$ 460,560	\$ 444,361	\$ 411,357
31-90 Other Professional Svcs	15,542	25,000	10,000	20,000	20,000
40-10 Mileage Reimbursement	-	44	50	-	-
40-12 Business Meetings	150	-	-	-	-
44-31 Copy Machine Rental	-	600	-	400	400
46-30 Vehicle Maint-Garage	7,336	4,375	2,200	2,786	2,786
46-91 Software Maintenance	-	-	2,000	2,450	2,450
47-10 Printing & Binding	38	179	-	500	500
49-09 Ins Chgs-Workers Comp	24,631	23,807	23,000	25,133	25,133
49-10 Warehouse Service Chg.	253	216	220	226	226
49-17 Other Contractual Svcs	81,431	2,300	-	3,000	3,000
51-10 Office Supplies	982	2,150	450	450	450
52-20 Opr Equipment <\$1000	488	793	200	250	250
52-22 Uniforms	1,157	981	1,200	1,200	1,200
52-23 Safety Clothing/Equip	-	100	-	100	100
52-27 Hardware/Tools	-	500	-	-	-
54-10 Books-Publications-Videos	100	100	-	100	100
54-20 Memberships	537	606	300	100	100
54-30 Training	2,608	1,453	1,600	4,000	4,000
Sub- Total Operating Expenses	\$ 135,253	\$ 63,204	\$ 41,220	\$ 60,695	\$ 60,695
64-15 Computer Equipment	4,174	-	-	2,500	2,500
Sub- Total Capital Outlay	\$ 4,174	\$ -	\$ -	\$ 2,500	\$ 2,500
Subtotal	\$ 768,846	\$ 585,198	\$ 501,780	\$ 507,556	\$ 474,552
91-30 Transfer To Veh Srv Fund	2,496	5,200	-	6,240	6,240
Sub-total Nonoperating Expenses	\$ 2,496	\$ 5,200	\$ -	\$ 6,240	\$ 6,240
Department Total	\$ 771,342	\$ 590,398	\$ 501,780	\$ 513,796	\$ 480,792



ORGANIZATIONAL CHART

DEPARTMENT: Public Works
DIVISION: Parks & Grounds

FUND: 001
DEPT. NO.: 2730



DEPARTMENT: Public Works
DIVISION: Parks & Grounds

FUND: 001
DEPT. NO.: 2730

DEPARTMENT MISSION STATEMENT:

Enhancing our physical environment through the conservation and preservation of natural resources, sound management of City owned green spaces, and participation in the promotion of landscape beautification throughout the community.

DEPARTMENT CORE SERVICES:

- Provide quality service maintaining public right-of-ways, City properties, and Parks

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Building Wealth in the Community

1. **Value to the Community:**
 - a) Continue to work towards creating a uniformed look throughout City parks and facilities.
 - b) Continue to strive for accreditation in maintenance and achievement motivation with staff.
2. **Short Term Challenges and Opportunities:**
 - a) Scheduling maintenance to assure the aesthetics of the City parks and facilities.
 - b) Share best practices with staff for maintenance and attainability.
3. **Long Term Challenges and Opportunities:**
 - a) Procuring the funds necessary for the upkeep of the City parks and facilities.
 - b) Training all parks staff on athletic, grounds, and cemetery operations



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Parks & Grounds

FUND: 001
DEPT. NO.: 2730

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Parks Superintendent	62069	30	1.0	1.0	-	1.0	1.0
Parks Manager	62059	26	1.0	1.0	-	1.0	1.0
Parks Supervisor	82379	20	1.0	1.0	-	1.0	1.0
Parks Maintenance Worker V	82360	14	3.0	3.0	-	3.0	3.0
Career Path Parks Maintenance I-IV			17.0	17.0	-	17.0	17.0
Parks Maintenance Worker IV	82351	12	*	*	*	*	*
Parks Maintenance Worker III	82341	10	*	*	*	*	*
Parks Maintenance Worker II	82331	8	*	*	*	*	*
Parks Maintenance Worker I	82321	6	*	*	*	*	*
Sub-total for Full-time Positions			23.0	23.0	-	23.0	23.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Parks & Grounds (001-2730)					
Acres of maintained landscaping	145	145	145	145	149
Number of Sports Fields	7	7	7	7	7
Contractual Landscaping for City Lots & Medians/R.O.W.s	\$ 1,206,474	\$ 1,111,916	\$ 1,105,536	\$ 828,000	\$ 878,000



DETAIL EXPENDITURES

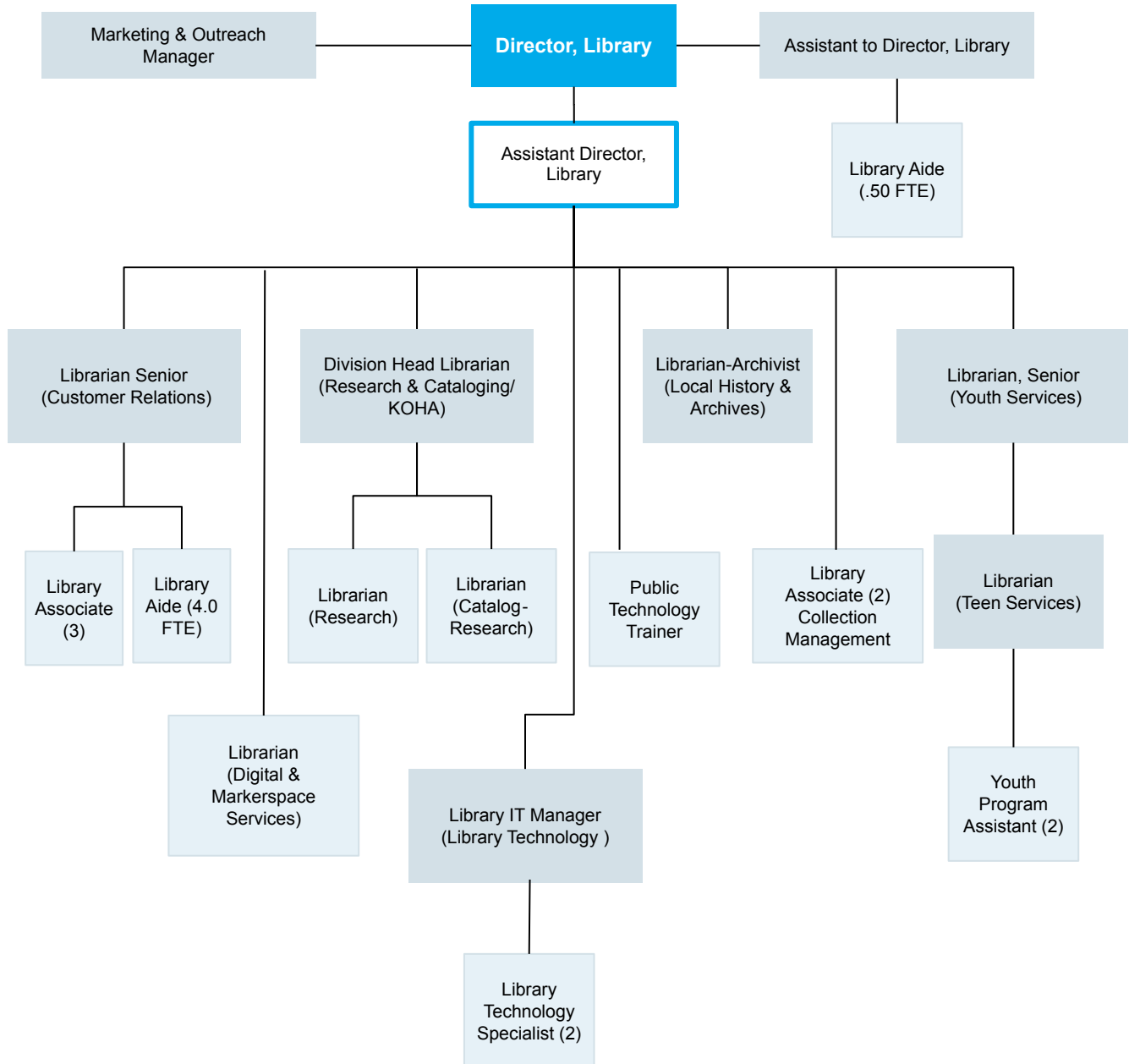
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 30 Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,453,911	1,431,498	1,530,500	1,664,154	1,572,188
Operating Expenses	2,192,012	2,648,110	2,476,675	2,811,518	2,681,770
Capital Outlay	7,871	39,100	3,000	5,000	5,000
Nonoperating Expenses	93,712	90,928	90,000	100,808	100,808
Total	\$ 3,747,506	\$ 4,209,636	\$ 4,100,175	\$ 4,581,480	\$ 4,359,766
Estimated As % Of Budget			97.4%		
12-10 Regular Salaries/Wages	960,963	912,025	1,000,000	1,088,647	1,088,647
12-20 Holiday Pay	267	2,750	2,200	2,000	2,000
14-10 Overtime	11,494	21,100	17,000	20,000	20,000
15-13 Shoe Allowance	2,850	2,850	2,550	3,300	3,300
15-20 Car Allowance	3,600	600	2,700	3,600	3,600
21-10 Employer Fica	71,556	72,822	71,000	75,728	75,728
22-10 General Employees Pension	182,044	219,573	219,573	219,573	127,607
23-10 Life Insurance	375	327	277	276	276
23-20 Disability Insurance	5,935	5,363	6,000	6,674	6,674
23-30 Health Insurance	186,089	166,322	180,000	213,999	213,999
23-34 Hsa	18,375	18,000	18,000	19,000	19,000
23-40 Dental Insurance	9,274	8,682	10,000	10,082	10,082
23-50 Vision Insurance	1,089	1,084	1,200	1,275	1,275
Sub-total Personnel Services	\$ 1,453,911	\$ 1,431,498	\$ 1,530,500	\$ 1,664,154	\$ 1,572,188
41-15 Cellular Phone/Beeper	7,255	9,000	9,000	9,000	9,000
43-10 Electric Service	129,116	88,500	65,000	60,000	60,000
43-20 Water/Sewer Service	416,429	430,225	350,000	370,000	370,000
44-31 Copy Machine Rental	499	675	675	675	675
46-20 Equipment Maintenance	1,427	2,375	-	4,000	4,000
46-30 Vehicle Maint. - Garage	155,155	146,569	130,000	104,084	104,084
46-45 Irrigation Maint/Supplies	36,023	41,488	32,000	32,000	32,000
46-98 Grounds Maintenance	136,038	502,025	456,000	565,000	565,000
47-10 Printing & Binding	38	-	-	-	-
49-09 Self Insurance Chgs (W/C)	69,694	66,824	65,000	70,750	70,750
49-10 Warehouse Service Chg	5,721	5,588	5,200	6,705	6,705
49-17 Other Contractual Svcs	1,158,352	1,312,965	1,314,000	1,564,000	1,434,252
51-10 Office Supplies	428	550	500	500	500
52-01 Supplies	1,167	1,532	1,800	1,300	1,300
52-20 Opr Equipment <\$1000	16,574	4,875	1,500	1,500	1,500
52-21 Chemicals	5,004	12,825	18,000	-	-
52-22 Uniforms	5,663	5,375	6,000	7,250	7,250
52-23 Safety Clothing/Equip	736	1,100	1,000	1,000	1,000
52-26 Gardening Supplies	34,069	7,775	10,000	5,000	5,000
52-27 Hardware/Tools	145	560	700	400	400
52-75 Equip. Parts/Supplies	7,079	5,170	7,000	5,000	5,000
54-10 Books-Publications-Videos	-	-	-	100	100
54-20 Memberships	50	165	500	495	495
54-30 Training	5,350	1,949	2,800	2,759	2,759
Sub-Total Operating Expenses	\$ 2,192,012	\$ 2,648,110	\$ 2,476,675	\$ 2,811,518	\$ 2,681,770
63-05 Parks Improvements	-	4,100	3,000	5,000	5,000
64-02 General Equipment	7,871	35,000	-	-	-
Sub-Total Capital Outlay	\$ 7,871	\$ 39,100	\$ 3,000	\$ 5,000	\$ 5,000
Subtotal	\$ 3,653,794	\$ 4,118,708	\$ 4,010,175	\$ 4,480,672	\$ 4,258,958
91-30 Transfer To Veh Srv Fund	93,712	90,928	90,000	100,808	100,808
Sub-total Nonoperating Expenses	\$ 93,712	\$ 90,928	\$ 90,000	\$ 100,808	\$ 100,808
Department Total	\$ 3,747,506	\$ 4,209,636	\$ 4,100,175	\$ 4,581,480	\$ 4,359,766



ORGANIZATIONAL CHART

DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**



DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**

DEPARTMENT MISSION STATEMENT: The Boynton Beach City Library enriches lives by inspiring learning and nurturing creativity.

DEPARTMENT CORE SERVICES:

- Digital Literacy & Technology Access
- Literacy Resources For Adults, Teens & Youth
- Community Outreach
- Local History & Archives
- Nurture Creativity & Learning

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Culturally Distinct Districts:

STRATEGIC GOAL: Building Wealth in the Community

1. **Value to the Community:** List primary benefits the goal has for the City's residents (Repeat for each goal)
 - a) Assists entrepreneurs in learning new technologies to support small business endeavors.
 - b) Connects residents to essential programs and resources available both in the Library and in the community. Encouraging residents to build literacy and information comprehension skills, helping to bridge the digital divide.
2. **Short Term Challenges and Opportunities:** List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) Expanding partnerships with community organizations to offer workshops.
 - b) Maintaining and upgrading equipment and software
 - c) Discernment of how to best inform patrons about upcoming programs and library resources.
3. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) Unpredictable State Aid to Libraries Grant Funding used to purchase technology equipment determined by Florida State legislature.
 - b) Public Technology Trainer position currently grant funded only through 9/30/22. If the Public technology Trainer position is funded in the FY 22-23 budget, classes will continue and offerings can be expanded.
 - c) Utilize patron feedback from new marketing resources to tailor our services and outreach methods.

STRATEGIC GOAL: Racial and Social Equity

1. **Value to the Community:** List primary benefits the goal has for the City's residents (Repeat for each goal)
 - a) The Library will update the collection development policy and its collection to reflect the city's values of equity, diversity, and inclusion (EDI).
2. **Short Term Challenges and Opportunities:** List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) Choosing a proven approach to evaluate the Library Collections that will provide a successful EDI balanced collection as recommended by the American Library Association.



DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**

1. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) Choosing an American Library Association proven approach to evaluate the Library Collections that will provide a successful EDI balanced collection.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

STRATEGIC GOAL: Building Wealth in the Community

1. **Objective 1:** Offering technology training where entrepreneurs and small businesses are supported and grown.

Initiative 1: Initiative supporting the objective: Technology training offered through classes, workshops, and one-on-one instruction on business topics, software, and professional creative tools.

- i. Target completion date September 30, 2023
- ii. Key performance indicators (measures used to track progress towards objective)
 - 1) Creative Edge Studio appointments
 - 2) Number of technology trainings offered, attendance, and survey feedback
1. **Objective 2:** Provide direct platforms for residents to learn about and connect with the Library and easily share feedback.
 - a) **Initiative 1: Initiative supporting the objective:** Growth of patron email list to further reach of e-newsletters, which directly reach patrons of all ages.
 - i. Target completion date September 30, 2023

Key performance indicators (measures used to track progress towards objective) Achieve and open rate of 23% or more for monthly email newsletters.

STRATEGIC GOAL: Racial and Social Equity

1. **Objective 1:** Updating the Library Collection Development Policy and its collections to reflect the city's values of equity, diversity, and inclusion (EDI).
 - a) **Initiative 1: Initiative supporting the objective:** Choosing a proven approach to evaluate the Library Collection that will produce a successful EDI balanced collection.
 - i. Target completion date September 30, 2023
 - ii. Key performance indicators
 - 1) Evaluation of the Library collection for Equity, Diversity, and Inclusion (EDI) values, as recommended by the American Library Association.



DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**

Department Initiatives No. 4: Local History & Archives

1. Create six new finding aids that directs researchers to Archives holdings annually
2. Increase the use of the Boynton Beach History and Research, including the Lake Worth Herald and other historical local newspapers.

Target Performance Metrics:

- Number of finding aids created
- Number of resource uses, Lake Worth Herald, and feature resources on social media monthly

Department Initiatives No. 5: Nurture Creativity & Creative Learning

1. Host five programs for all ages that encourage creative learning activities
2. Host five opportunities for independent creative activities while providing appropriate resources for those activities

Target Performance Metrics:

- Number of programs and attendance monthly
- Number of uses and type of activities monthly



PERSONNEL ALLOCATION

DEPARTMENT: Library
DIVISION:

FUND: 001
DEPT. NO.: 2610

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Library	30019	39	1.0	1.0	-	1.0	1.0
Assistant Director, Library	30029	32	1.0	1.0	-	1.0	1.0
Division Head Librarian	30039	23	2.0	2.0	-	2.0	2.0
Library Information Technology Manager	30079	22	1.0	1.0	-	1.0	1.0
Librarian	30059	18	2.0	2.0	-	2.0	2.0
Librarian Sr	30089	22	2.0	2.0		2.0	2.0
Marketing & Outreach Manager	61559	22	1.0	1.0		1.0	1.0
Assistant to Director, Library	30099	20	1.0	1.0		1.0	1.0
Public Technology Trainer			-	-	1.0	1.0	1.0
Library Digital & Markerspace Services		20	1.0	1.0	-	1.0	1.0
Library Technology Specialist	30240	12	2.0	2.0	-	2.0	2.0
Library Programming/Comm. Relations Coordinator	30109	20	1.0	1.0	-	1.0	1.0
Youth Program Assistant	30230	10	2.0	2.0	-	2.0	2.0
Library Associate	30202	10	5.0	5.0	-	5.0	5.0
Sub-total for Full-time Positions			22.0	22.0	1.0	23.0	23.0
Part-Time Positions (FTE):							
Library Aide (7,280 hours)	30217	8	3.5	3.5	(0.5)	3.0	3.0
Library Page (4,160 hours)	30227	3	2.0	2.0	(0.5)	1.5	1.5
Sub-total for Part-time Positions			5.5	5.5	(1.0)	4.5	4.5
Total Personnel:			27.5	27.5	-	27.5	27.5

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Library (001-2610)					
Media Circulation	210,000	61,250	128,183	140,000	145,000
Cardholders	31,000	15,500	19,200	19,500	21,000
Number of Print Material	115,000	98,416	79,148	79,000	79,000
Number of DVD Material	13,300	15,086	13,873	14,100	14,100
Number of Audio Material	7,200	5,994	4,290	4,200	4,200
Online Catalog/Database Searches	315,000	145,833	133,000	251,000	258,000



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Library 001-2610-571					
Department Summary					
Personnel Services	2,191,133	2,178,199	2,124,249	2,244,905	2,105,693
Operating Expenses	167,699	246,590	244,320	277,209	277,209
Capital Outlay	130,347	111,950	110,000	110,000	110,000
Total	\$ 2,489,179	\$ 2,536,739	\$ 2,478,569	\$ 2,632,114	\$ 2,492,902
Estimated As % Of Budget			97.7%		
12-10 Regular Salaries/Wages	1,431,317	1,461,981	1,412,482	1,469,929	1,455,494
14-10 Overtime	78,379	70,019	75,916	77,540	77,540
15-12 Cell Phone Allowance	2,016	2,016	2,016	2,016	2,016
19-99 New Personnel/Reclass	-	-	-	35,115	31,670
21-10 Employer Fica	106,062	112,430	103,010	110,217	110,217
22-10 General Employees Pension	347,252	302,295	302,295	302,295	180,963
23-10 Life Insurance	919	930	1,611	841	841
23-20 Disability Insurance	8,173	8,563	8,444	8,689	8,689
23-30 Health Insurance	187,842	190,199	191,592	204,694	204,694
23-34 Hsa	18,688	19,000	16,250	22,000	22,000
23-40 Dental Insurance	9,383	9,582	9,515	10,384	10,384
23-50 Vision Insurance	1,102	1,184	1,118	1,185	1,185
Sub-total Personnel Services	\$ 2,191,133	\$ 2,178,199	\$ 2,124,249	\$ 2,244,905	\$ 2,105,693
40-10 Mileage Reimbursement	193	250	-	350	350
40-12 Business Meetings	199	580	506	980	980
41-10 Telephone Services	24	-	-	-	-
41-11 Leased Lines	6,149	6,480	6,073	11,880	11,880
41-12 Postage	12	-	-	-	-
41-15 Cellular Phone/Beeper	72	80	143	240	240
43-10 Electric Service	28,104	43,000	40,000	43,000	43,000
43-20 Water/Sewer Service	365	-	-	2,500	2,500
44-30 Equipment Rental	1,359	-	-	-	-
44-31 Copy Machine Rental	4,498	4,500	4,998	5,000	5,000
46-20 Equipment Maintenance	17,358	35,102	37,735	38,303	38,303
46-22 Computer Maintenance	8,975	18,637	18,973	22,295	22,295
46-30 Vehicle Maint. - Garage	21	-	-	-	-
47-10 Printing & Binding	500	100	600	600	600
49-09 Self Insurance Chgs (W/C)	4,008	3,875	3,875	4,091	4,091
49-10 Warehouse Service Chg.	1,664	1,342	1,342	1,612	1,612
49-14 Credit Card Fees	345	480	480	480	480
49-17 Other Contractual Svcs	29,016	16,170	16,119	28,170	28,170
49-80 C.O.A.L.A.	19,962	23,800	23,528	23,625	23,625
51-10 Office Supplies	5,460	5,625	5,500	5,500	5,500
51-25 Computer Sftwre <\$1000	3,743	1,785	3,764	4,596	4,596
52-01 Supplies	9,987	10,000	10,000	13,000	13,000
52-72 Library Supplies	9,997	16,700	12,000	12,000	12,000
54-10 Books And Publications	13,743	56,329	56,579	56,052	56,052
54-20 Memberships	1,025	655	1,105	1,935	1,935
54-30 Training	920	1,100	1,000	1,000	1,000
Sub- Total Operating Expenses	\$ 167,699	\$ 246,590	\$ 244,320	\$ 277,209	\$ 277,209
64-16 Furniture & Fixtures	2,347	-	-	-	-
66-01 Books	128,000	111,950	110,000	110,000	110,000
Sub- Total Capital Outlay	\$ 130,347	\$ 111,950	\$ 110,000	\$ 110,000	\$ 110,000
Subtotal	\$ 2,489,179	\$ 2,536,739	\$ 2,478,569	\$ 2,632,114	\$ 2,492,902
Department Total	\$ 2,489,179	\$ 2,536,739	\$ 2,478,569	\$ 2,632,114	\$ 2,492,902



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 School House Museum 001-2612-571					
Department Summary					
Operating Expenses	364,362	298,474	283,180	318,991	318,991
Total	\$ 364,362	\$ 298,474	\$ 283,180	\$ 318,991	\$ 318,991
Estimated As % Of Budget	94.9%				
31-91 Staff Services	322,600	230,000	230,000	175,000	175,000
34-10 Janitorial Services	1,035	4,297	-	15,500	15,500
34-20 Pest Control Services	847	1,000	231	2,500	2,500
41-10 Telephone Services	580	575	500	500	500
43-10 Electric Service	19,792	37,000	30,000	32,000	32,000
43-20 Water/Sewer Service	816	1,550	1,100	1,000	1,000
46-10 Building Repairs	-	100	-	2,500	2,500
46-20 Equipment Maintenance	6,061	11,603	9,000	11,000	11,000
49-08 Ins Chgs-Auto/Prop/Liab	12,133	11,849	11,849	11,866	11,866
49-17 Other Contractual Svcs	498	500	500	67,125	67,125
Sub- Total Operating Expenses	364,362	298,474	283,180	318,991	318,991
Subtotal	\$ 364,362	\$ 298,474	\$ 283,180	\$ 318,991	\$ 318,991
Department Total	\$ 364,362	\$ 298,474	\$ 283,180	\$ 318,991	\$ 318,991



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

DEPARTMENT MISSION STATEMENT: To enhance the quality of life in our community.

DEPARTMENT CORE SERVICES:

- Affordable, Diverse, Recreation Opportunities that create an inclusive environment for all.
- Social, Health and Wellness Services for adults 55+.
- Recreation programs to encourage an active community.
- Community Outreach programs that teach resourceful life skills.
- Creating a welcoming, safe environment for all park visitors.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

Strategic Goal: Culturally Distinct Districts

1. **Value to the Community:** List primary benefits the program/project has for the City's residents (aligned to program/project).
 - a) Recreation opportunities in dance, art, and theater
 - b) Recreation programs that educate on different cultures
 - c) Rental space that will allow patrons the opportunity to create a unique space.
2. **Short Term Challenges and Opportunities:** List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Creation of diverse programs that welcome the community.
 - b) Affordable programs, events, and rental spaces.
 - c) Competition from other rental facilities
 - d) Lack of skilled instructors
 - e) Marketing of available services
3. **Long Term Challenges and Opportunities:** List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Creating a destination space for culturally themed programs, events, and rentals
 - b) Adding needed amenities to offer a unique space
 - c) Public awareness of the Arts & Cultural Center

Strategic Goal: Wealth in the Community

1. **Value to the Community:** List primary benefits the program/project has for the City's residents (aligned to program/project).
 - a) Teaching Job skills
 - b) Preparing for job opportunities
 - c) Volunteer opportunities to get involved in the community
2. **Short Term Challenges and Opportunities:** List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Marketing of programs
 - b) Partnering with local schools
 - c) List of volunteer opportunities
 - d) Registration process to volunteer
 - e) Continuing communication



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

1. **Long Term Challenges and Opportunities:** List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Developing a network of volunteers
 - b) Incentives to increase volunteers
 - c) Funding for certification program
 - d) Hiring of participants that complete the certification course

Strategic Goal: Safe Spaces

1. **Value to the Community:**
 - a) Park Rangers provide presence in the park to assist park patrons
 - b) Inspections ensure the recreation center are safe for use

Access to customer service resources that is convenient for the customer

1. **Short Term Challenges and Opportunities:**
 - a) Ratio of city parks to Park Ranger on duty.
 - b) Educating patrons on park rules
 - c) In person interaction not available when convenient for customer
 - d) Outreach events for park patrons
 - e) Development of communication resources to provide assistance
2. **Long Term Challenges and Opportunities:**
 - a) Marketing to increase awareness of Park Ranger program
 - b) Increase in available self-serving functions on web site
 - c) Systematic approach to preventative maintenance to decrease park safety hazards

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Objective 1. Development of the Arts & Cultural Center into a cultural arts destination

Department Initiatives 1: Develop cultural themed programming at the Arts & Cultural Center.

- a) **Target End Date:** September 2024
- b) **Key Performance Indicators:**
 - i. Increase program registration at the Arts & Culture
 - ii. Increase rental revenue at the Arts & Cultural Center

Objective 2. Special Events that provide opportunities to educate on different cultural arts.

- a) **Target End Date:** September 2024
- b) **Key Performance Indicators:**
 - i. Increase the number of opportunities to educate on various cultural arts.

Objective 3. Rental Space opportunities.

- a) **Target End Date:** September 2024
- b) **Key Performance Indicators:**
 - i. Increase rental revenue at the Arts & Cultural Center



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

Strategic Goal: Wealth in the Community

Objective 1: Develop programs to educate the public on job opportunities in the recreation industry

Department Initiatives/Actions Alignment:

1. Offer Lifeguard Certification Courses to increase candidate pool for employment at John Denson Pool
2. Volunteer opportunities to develop skills to become a recreational professional
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase the number of participants that achieve lifeguard certification by completing Lifeguard Certification Course
 - ii. Increase the number of volunteer hours recorded

Objective 1. Promote local business and resources during recreation programs and events

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. Vendor Opportunities to promote local businesses at Department Special Events
2. Sponsorship Opportunities to promote local business during Department programs
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:** List program/project primary targets, metrics, milestones, and/or performance outcomes that you expect to reach by the conclusion of this budget year (aligned to program/project).
 - i. Increase the number of local vendors that register to attend special events
 - ii. Increase sponsorship agreements to promote businesses that assist with recreation programs.

Strategic Goal: Safe Spaces

Objective 1. Create a welcoming environment for patrons to visit parks

Department Initiatives

1. Park Ranger program to monitor for park safety.
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in calls for assistance to Park Rangers
 - ii. Customer Service satisfactory rate through use of customer surveys
 - iii. Increase in online transactions for rentals and program registration
2. Recreation Centers facility inspections
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in calls for assistance to Park Rangers
 - ii. Customer Service satisfactory rate through use of customer surveys
 - iii. Increase in online transactions for rentals and program registration
3. Increase availability of customer service resources through use of technology
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in calls for assistance to Park Rangers
 - ii. Customer Service satisfactory rate through use of customer surveys
 - iii. Increase in online transactions for rentals and program registration



PERSONNEL ALLOCATION

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Recreation & Parks	61019	39	1.0	1.0	-	1.0	1.0
Assistant Director, Recreation and Parks	61179	33	1.0	1.0	-	1.0	1.0
Recreation Manager	61189	26	1.0	1.0	-	1.0	1.0
Parks Ranger Manager	62089	26	1.0	1.0	-	1.0	1.0
Recreation Administrator	61119	22	1.0	1.0	-	1.0	1.0
Aquatics Supervisor	61249	15	1.0	1.0	-	1.0	1.0
Ocean Rescue Chief	61109	20	1.0	1.0	-	1.0	1.0
Cultural Arts Center Manager	61199	20	1.0	1.0	-	1.0	1.0
Recreation Supervisor	61039	14	3.0	4.0	-	4.0	4.0
Ocean Lifeguard Lieutenant	61261	13	2.0	2.0	-	2.0	2.0
Tennis Center Facility Coordinator	61260	12	1.0	1.0	-	1.0	1.0
Administrative Associate Sr.	00382	11	1.0	1.0	-	1.0	1.0
Administrative Associate	00370	10	2.0	2.0	-	2.0	2.0
Recreation & Assessment Specialist	61010	16	1.0	-	-	-	-
Marketing & Outreach Specialist	61220	16	-	1.0	-	1.0	1.0
Recreation Specialist	61220	10	5.0	4.0	-	4.0	4.0
Ocean Lifeguard	61241	10	5.0	5.0	-	5.0	5.0
Park Ranger	61101	10	5.0	5.0	-	5.0	5.0
Pool Lifeguard, Senior	61217	11	1.0	1.0	-	1.0	1.0
Parks Maintenance Worker	82301	6	-	-	-	-	-
Sub-total for Full-time Positions			34.0	34.0	-	34.0	34.0
Part-Time Positions (FTE):							
Pool Lifeguard (Seasonal)	61228	8	0.75	0.75	-	0.75	0.75
Administrative Associate	00370	10	1.45	1.45	-	1.45	1.45
Office Assistant	00202	6	0.74	0.74	-	0.74	0.74
* Pool Lifeguard	61227	8	3.05	3.05	-	3.05	3.05
Recreation Specialist	61220	10	1.83	1.83	-	1.83	1.83
Parks Maintenance Worker	82307	6	0.40	0.40	-	0.40	0.40
Ocean Lifeguard On-Call	61251	10	0.65	0.65	-	0.65	0.65
Recreation Leader Assistant			0.50	0.50	-	0.50	0.50
* Recreation Leader	61231	5	4.97	4.97	-	4.97	4.97
Sub-total for Part-time Positions			14.34	14.34	-	14.34	14.34
Part-Time and Seasonal Positions (FTE):							
Recreation Program Revenue Fund 172- 2712							
Summer Camp Inclusion Counselor	61278	5	0.70	0.70	-	0.70	0.70
Summer Day Camp Counselor	61278	5	2.35	2.35	(0.07)	2.28	2.28
Bus Driver	54207	8	0.25	0.25	-	0.25	0.25
Seasonal Bus Driver		8	0.15	0.15	-	0.15	0.15
Sub-total for Part-Time and Seasonal Positions			3.45	3.45	(0.07)	3.38	3.38
Total Personnel:			51.79	51.79	(0.07)	51.72	51.72

* 50% funded in Recreation Program Fund 2712

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Recreation (001-2710)					
Camp Program Participants (summer camps)	251	38	100	140	140
Class Participants (registered programs; not including drop-in)	3,119	1,719	2,453	2,600	2,800
Beach Visitors	141,077	205,895	199,930	200,000	200,000
Lifeguard Actions	2,262	1,978	2,970	2,500	2,500
Volunteer Hours	6,770	1,657	645	2,238	2,585
Parking Decals Sold	3,737	3,378	2,731	2,300	2,500
Pavilion Reservation Attendance	12,964	5,500	9,711	11,000	12,000
Revenue from Facility Rentals	79,705	30,893	148,144	175,000	200,000
Revenue from Program Fees	518,586	328,053	510,030	450,000	566,950
Revenue from Recreation Fees, Programs, Sales, Etc.	1,235,728	949,077	147,455	140,000	150,000
Program cost recovery through fees (%)	36.92%	30.67%	36.99%	35.0%	35.0%



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Recreation 001-2710-572					
Department Summary					
Personnel Services	2,850,930	2,858,410	2,788,780	3,239,848	2,966,513
Operating Expenses	662,899	832,143	752,108	762,416	762,416
Capital Outlay	9,666	18,578	18,718	66,300	66,300
Nonoperating Expenses	47,312	47,882	47,882	55,342	55,342
Total	\$ 3,570,807	\$ 3,757,013	\$ 3,607,488	\$ 4,123,906	\$ 3,850,571
Estimated As % Of Budget			96.0%		
12-10 Regular Salaries/Wages	1,920,725	1,908,912	1,850,400	2,113,982	2,113,982
12-20 Holiday Pay	10,444	12,220	12,000	13,525	13,525
14-10 Overtime	14,044	24,900	14,000	9,000	9,000
14-20 Reimbursable Wages	8,952	21,425	18,000	20,000	20,000
15-10 Clothing Allowance	1,050	1,050	1,050	1,050	1,050
15-12 Cell Phone Allowance	2,482	1,969	2,616	2,616	2,616
15-20 Car Allowance	1,833	6,517	6,492	8,950	8,950
19-99 New Personnel/Reclass	6,900	-	-	95,240	-
21-10 Employer Fica	147,254	152,972	141,556	162,685	162,685
22-10 General Employees Pension	427,615	435,676	435,676	435,676	257,581
23-10 Life Insurance	883	1,071	951	967	967
23-20 Disability Insurance	10,594	10,474	11,864	11,569	11,569
23-30 Health Insurance	255,944	242,586	248,376	312,853	312,853
23-34 Hsa	26,823	24,500	31,500	34,000	34,000
23-40 Dental Insurance	13,031	12,651	12,796	15,871	15,871
23-50 Vision Insurance	1,530	1,487	1,503	1,864	1,864
25-10 Unemployment	826	-	-	-	-
Sub-total Personnel Services	\$ 2,850,930	\$ 2,858,410	\$ 2,788,780	\$ 3,239,848	\$ 2,966,513
40-10 Mileage Reimbursement	157	200	100	250	250
40-12 Business Meetings	3,080	50	100	100	100
41-15 Cellular Phone/Beeper	4,618	1,710	1,859	2,280	2,280
43-10 Electric Service	203,019	296,950	260,000	264,000	264,000
43-20 Water/Sewer Service	40,069	50,100	53,142	51,450	51,450
43-21 District Energy Plant	87,166	85,375	79,000	90,000	90,000
44-31 Copy Machine Rental	7,888	9,550	9,000	9,500	9,500
46-20 Equipment Maintenance	3,465	6,475	5,000	9,800	9,800
46-30 Vehicle Maint. - Garage	59,717	48,504	35,000	35,790	35,790
46-92 Beach Maintenance	3,900	4,500	4,800	5,000	5,000
47-10 Printing & Binding	19	-	-	-	-
49-09 Self Insurance Chgs (W/C)	57,478	55,555	55,555	58,649	58,649
49-10 Warehouse Service Chg	2,957	3,272	3,272	3,467	3,467
49-14 Credit Card Fees	9,815	10,150	10,000	10,000	10,000
49-17 Other Contractual Svcs	106,200	188,057	155,000	144,600	144,600
51-10 Office Supplies	4,567	3,500	3,700	3,100	3,100
52-01 Supplies	5,927	7,125	8,200	7,700	7,700
52-20 Opr Equipment <\$1000	25,285	21,725	26,000	23,500	23,500
52-21 Chemicals	13,727	15,484	13,500	14,800	14,800
52-22 Uniforms	6,105	7,100	8,200	6,800	6,800
52-23 Safety Clothing/Equip	4,948	2,247	4,200	3,050	3,050
52-85 Food Supplies	884	1,379	750	1,200	1,200
54-20 Memberships	4,529	3,485	3,730	4,480	4,480
54-30 Training	7,379	9,650	12,000	12,900	12,900
Sub- Total Operating Expenses	\$ 662,899	\$ 832,143	\$ 752,108	\$ 762,416	\$ 762,416



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
62-01 Building Improvements	-	-	-	10,000	10,000
64-02 General Equipment	6,007	14,245	14,218	33,500	33,500
64-03 Recreation Equipment	-	-	-	4,800	4,800
64-14 Computer Software	-	-	-	4,200	4,200
64-15 Computer Equipment	3,659	4,333	3,000	5,800	5,800
64-16 Furniture & Fixtures	-	-	1,500	8,000	8,000
Sub- Total Capital Outlay	\$ 9,666	\$ 18,578	\$ 18,718	\$ 66,300	\$ 66,300
Subtotal	\$ 3,523,495	\$ 3,709,131	\$ 3,559,606	\$ 4,068,564	\$ 3,795,229
91-30 Transfer To Veh Srv Fund	47,312	47,882	47,882	55,342	55,342
Sub-total Nonoperating Expenses	\$ 47,312	\$ 47,882	\$ 47,882	\$ 55,342	\$ 55,342
Department Total	\$ 3,570,807	\$ 3,757,013	\$ 3,607,488	\$ 4,123,906	\$ 3,850,571





Utility Fund

FY 2022-2023 Adopted Budget

The Water and Sewer Utility Fund is the largest Enterprise Fund of the City. It includes the operation of our water, sanitary sewer and storm-water systems that serve over 117,000 people. For FY 2022-23, the operating revenues have been averaging annually over a 22.8% increase, now \$53.7M. The annual expenses (personnel, contractual services, chemicals/supplies, etc.) to operate and serve the customers have been consistent, averaging around \$29M over the last three years. Operating expenses are projected to increase from \$29.7M to \$32.2M by FY 2024-25.

The transfers to the Utility General CIP Fund will continue to support future capital projects and improve the infrastructure of the Utility. The transfer of \$16.9M to the General Fund (for indirect cost) and Utility General CIP Fund will be maintained at the same level of funding over the next two years.

The projected two years from FY 2023-24 to FY 2024-25 will provide additional revenues to increase Net Assets. The trends for revenues growth has been consistently increasing year-over-year at 3% to 4%. This annual increase in water and sewer revenues is directly related to the population growth and commercial customers.

UTILITY FUND

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Net Assets, October 1	\$ 149,117,515	\$ 143,222,812	\$ 138,967,840	\$ 135,737,890	\$ 133,481,732	\$ 134,142,673
Operating Revenues	\$ 48,841,750	\$ 50,196,287	\$ 51,518,700	\$ 53,787,678	\$ 55,401,308 ⁽¹⁾	\$ 57,063,348 ⁽¹⁾
Operating Expenses	\$ (24,236,840)	\$ (23,990,640)	\$ (29,932,203)	\$ (29,784,481)	\$ (30,975,860) ⁽²⁾	\$ (32,214,895) ⁽²⁾
Operating Income (Loss)	\$ 24,604,910	\$ 26,205,647	\$ 21,586,497	\$ 24,003,197	\$ 24,001,320	\$ 24,848,453
Nonoperating Revenue	\$ 244,335	\$ 203,525	\$ 135,800	\$ 132,900	\$ 150,000	\$ 150,000
Nonoperating (Expense)	\$ (14,986,902)	\$ (13,764,771)	\$ (7,825,372)	\$ (8,126,549)	\$ (8,126,549)	\$ (8,126,549)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - ⁽³⁾
Nonoperating (Contra Acct- Capital Credit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Contributions	\$ (383,850)	\$ (182,894)	\$ (120,683)	\$ (212,246)	\$ (212,246)	\$ (212,246)
Transfers From (To) Other Funds						
Risk Management / Self Insurance Fund	\$ (123,870)	\$ (123,870)	\$ (123,870)	\$ (123,870)	\$ (131,414)	\$ (135,356)
Vehicle Service Fund	\$ (992,792)	\$ (961,609)	\$ (951,322)	\$ (998,590)	\$ (1,020,171)	\$ (1,050,776)
General Government CIP Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Capital Renewal & Replacement Fund	\$ (7,000,000)	\$ (8,000,000)	\$ (8,000,000)	\$ (9,000,000)	\$ (8,000,000)	\$ (8,000,000)
General Fund	\$ (7,050,000)	\$ (7,631,000)	\$ (7,931,000)	\$ (7,931,000)	\$ (6,000,000)	\$ (6,000,000)
Net Transfers In (To) Other Funds	\$ (15,166,662)	\$ (16,716,479)	\$ (17,006,192)	\$ (18,053,460)	\$ (15,151,585)	\$ (15,186,132)
Increase (Decrease) In Net Assets	\$ (5,894,704)	\$ (4,254,972)	\$ (3,229,950)	\$ (2,256,158)	\$ 660,941	\$ 1,473,526
Net Assets, September 30 ⁽³⁾	\$ 115,696,145 ⁽³⁾	\$ 138,967,840	\$ 135,737,890	\$ 133,481,732	\$ 134,142,673	\$ 135,616,198
Less Investment in Capital Assets, Net	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)
Less Restricted for:						
Capital Improvements	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)
Revenue Bond Covenants	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)
Unrestricted Net Assets Available	\$ (46,810,082)	\$ (23,538,387)	\$ (26,768,337)	\$ (29,024,495)	\$ (28,363,554)	\$ (26,890,029)

⁽¹⁾ Prior Year + 3%, based on 3yr trend

⁽²⁾ Prior Year + 4%, based on 3yr trend

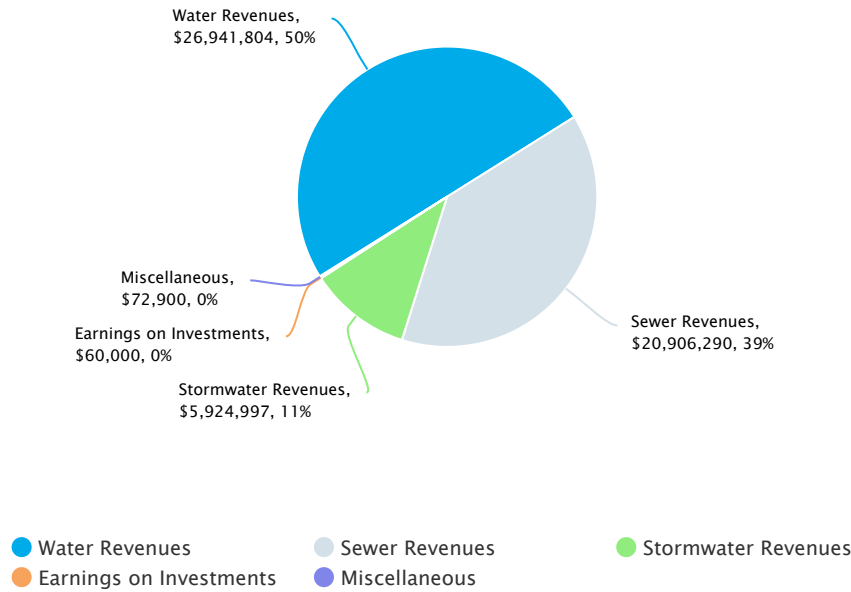
⁽³⁾ Restatement for GASB Implementation



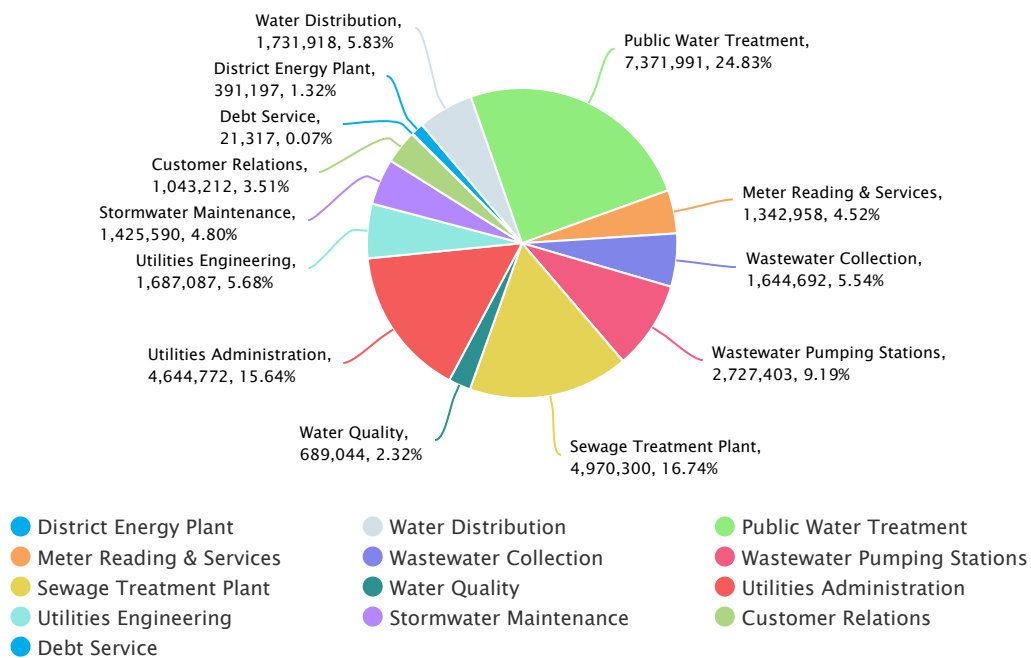
Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Utility Fund (401)					
Population Served	114,500	114,500	114,500	114,500	117,000
Number of Sanitary Sewer Overflows	3	2	4	3	3
Unplanned water Main Outages <30 customers/ month	16	16	12	10	14
Average pressure (Target >50psig)	55 - 60	55 - 60	55 - 60	55 - 60	55 - 60
Average Chlorine Residual Target > 3.0mg/l	3.10	3.10	3.10	3.01	3.01
Number of Lost Time Accidents	1	5	4	3	2
Compliance with Consumptive Use Permit > 7.61B	Yes	Yes	Yes	Yes	Yes
Water System					
Total Meters	37,018	37,225	37,416	37,425	37,450
Total Living Units Served	60,000	61,836	64,106	64,200	64,350
Avg Daily Water Consumption (thousand of gallons)	13,670	13,783	13,867	13,700	13,890
Number of Quality Control Test Performed	25,000	25,000	25,000	25,000	25,000
Miles of Water Main	449	449	458	462	470
# of Fire Hydrants	4,224	4,224	4,310	4,350	4,500
Sewer System					
Total Connections	34,600	34,856	35,078	35,090	35,100
Total Living Units Served	57,250	58,311	59,011	59,200	59,300
Number of Lift Stations	168	170	187	191	195
Miles of Gravity Sewer	295	295	295	295	295
Storm Water					
Total Miles of Stormwater Pipes	22	22	86	86	86
Stormwater Revenues Collected	4,222,041	5,038,729	5,483,297	5,600,000	5,924,997
Number of Retention/Detention Ponds Maintained	26	26	34	34	34
Number of Storm Sewer Inlets cleaned	200	334	186	200	330



Utility FY 2021-22 Operating Revenues



Utility FY 2021-22 Operating Expenditures



UTILITY FUND COMPARATIVE STATEMENT OF REVENUES & EXPENDITURES (BUDGET BASIS)

Utility Fund Statement of Operating Income	2020-21 Actual	2021-22 Amended	2022-23 Adopted
Operating Revenues:			
Water Revenues	\$ 24,980,806	\$ 25,765,200	\$ 26,941,804
Sewer Revenues	19,689,257	20,153,500	20,906,290
Stormwater Revenues	5,483,297	5,600,000	5,924,997
Earnings on Investments	125,498	60,000	60,000
Miscellaneous	73,749	75,800	72,900
Total Operating Revenue:	50,352,607	51,654,500	53,905,991
Operating Expenditures:			
District Energy Plant	310,665	311,810	391,197
Water Distribution	(550,528)	1,728,325	1,731,918
Public Water Treatment	6,403,905	6,937,403	7,371,991
Meter Reading & Services	1,160,435	1,248,134	1,342,958
Wastewater Collection	1,614,328	1,606,967	1,644,692
Wastewater Pumping Stations	2,418,942	2,514,598	2,727,403
Sewage Treatment Plant	4,798,071	6,719,300	4,970,300
Water Quality	636,953	654,864	689,044
Utilities Administration	3,747,812	4,155,776	4,644,772
Utilities Engineering	1,218,003	1,322,482	1,687,087
Stormwater Maintenance	1,142,694	1,209,959	1,425,590
Customer Relations	811,079	1,058,085	1,043,212
Debt Service	18,700	9,000	21,317
Total Operating Expenditures:	23,731,059	29,476,703	29,691,481
Operating Income:	\$ 26,621,548	\$ 22,177,797	\$ 24,214,510
Utility Fund Statement of Changes in Net Assets	2020-21 Actual	2021-22 Amended	2022-23 Adopted
Operating Income:	\$ 26,621,548	\$ 22,177,797	\$ 24,214,510
Non-operating Expenditures:			
Capital Outlay	182,894	95,183	212,246
Transfers Out	8,776,272	8,891,612	9,306,192
Debt Service	1,583,563	7,644,471	7,632,154
Renewal & Replacement	8,000,000	8,000,000	9,000,000
Non-Budgeted Expense	11,974,834	562,369	504,695
Total Non-Operating Expenditures:	30,517,563	25,193,635	26,655,287
Increase (Decrease) In Appropriated Net Assets	\$ (3,896,015)	\$ (3,015,838)	\$ (2,440,777)



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges For Services					
Subd Ord. Procedure Fee	4,278	13,700	7,000	34,460	34,460
Water Sales	23,401,936	24,200,000	24,200,000	25,427,969	25,427,969
Water Connection Fee	81,286	125,000	100,000	100,000	100,000
Water Service Charge	546,608	500,000	500,000	500,000	500,000
Wtr-Backflow Prevntn Test	41,476	26,500	30,000	30,000	30,000
Reclaimed Water Sales	563,167	500,000	500,000	449,375	449,375
Chilled Air	342,055	400,000	400,000	400,000	400,000
Water Canal Assessment	-	-	10,518	11,440	11,440
Sewer Service	19,687,708	20,150,000	20,150,000	20,894,700	20,894,700
Swr Rev Enhance Svc	47,205	-	3,147	3,147	3,147
Stormwater Utility Fee	5,483,297	5,600,000	5,600,000	5,924,997	5,924,997
Televise Sewer Lines	1,549	3,500	3,500	11,590	11,590
Total Charges For Services	\$ 50,200,565	\$ 51,518,700	\$ 51,504,165	\$ 53,787,678	\$ 53,787,678
Investment Income					
Interest Income	125,498	60,000	60,000	60,000	60,000
Total Investment Income	\$ 125,498	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	14,160	-	-	-	-
Sale Of Scrap	-	1,000	3,500	3,500	3,500
Gain Loss On Invest	(67,205)	-	-	-	-
Total Disposal Of Fixed Assets	\$ (53,045)	\$ 1,000	\$ 3,500	\$ 3,500	\$ 3,500
Miscellaneous Income					
Ocean Rge Ut Tax Adm Chg	904	800	800	900	900
Miscellaneous Income	106,017	70,000	50,000	50,000	50,000
Lake Worth Water Sewer	5,712	4,000	4,000	4,000	4,000
Water Main Assessment	14,161	-	-	-	-
Lake Ida Water Quality	-	-	14,390	14,500	14,500
Total Miscellaneous Income	\$ 126,794	\$ 74,800	\$ 69,190	\$ 69,400	\$ 69,400
Transfers In					
Sub Total	\$ 50,399,812	\$ 51,654,500	\$ 51,636,855	\$ 53,920,578	\$ 53,920,578
Fund Balance (Increase) Decrease	5,208,812	3,229,950	3,888,098	2,256,158	2,256,158
Grand Total	\$ 55,608,624	\$ 54,884,450	\$ 55,524,953	\$ 56,176,736	\$ 56,176,736



DEPARTMENT SUMMARY

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
District Energy Plant 401-2805-536	\$ 311,675	\$ 320,335	\$ 314,085	\$ 399,933	\$ 399,933
Water Distribution 401-2810-536	(330,531)	1,848,191	1,868,956	1,937,190	1,937,190
Public Water Treatment 401-2811-536	6,524,734	7,048,588	6,931,437	7,588,047	7,488,047
Meter Reading & Services 401-2814-536	1,190,042	1,282,456	1,360,340	1,450,588	1,400,588
Wastewater Collection 401-2815-536	1,837,038	1,844,596	2,305,257	1,989,747	1,889,747
Wastewater Pumping Station 401-2816-536	2,571,934	2,673,007	2,731,561	2,916,465	2,866,465
Sewage Treatment 401-2817-536	4,798,071	6,719,300	6,719,300	4,970,300	4,970,300
Water Quality 401-2819-536	648,671	669,048	672,048	698,648	698,648
Utility Administration 401-2821-536	19,788,885	20,924,123	20,876,046	21,976,278	22,376,278
General Administration 401-2822-536	12,232,530	-	-	-	-
Utilities Engineering 401-2823-536	1,235,702	1,343,786	1,414,016	1,702,293	1,702,293
Stormwater Maintenance 401-2824-536	1,432,691	1,499,464	1,624,651	1,850,564	1,750,564
Customer Relations 401-2825-536	811,079	1,058,085	1,053,785	1,043,212	1,043,212
Debt Service 401-3011-517	1,602,263	7,653,471	7,653,471	7,653,471	7,653,471
Grand Total : Utility Fund	\$ 54,654,784	\$ 54,884,450	\$ 55,524,953	\$ 56,176,736	\$ 56,176,736



SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
District Energy Plant 401-2805-536					
Department Summary					
Personnel Services	88,182	108,794	103,244	105,994	105,994
Operating Expenses	222,483	203,016	202,316	285,203	285,203
Capital Outlay	1,010	-	-	-	-
Nonoperating Expenses	-	8,525	8,525	8,736	8,736
Total	\$ 311,675	\$ 320,335	\$ 314,085	\$ 399,933	\$ 399,933
Estimated As % Of Budget			98%		
Water Distribution 401-2810-536					
Department Summary					
Personnel Services	(1,035,952)	1,255,690	1,246,455	1,196,637	1,196,637
Operating Expenses	485,424	472,635	455,475	535,281	535,281
Capital Outlay	110,758	17,840	65,000	85,000	85,000
Nonoperating Expenses	109,239	102,026	102,026	120,272	120,272
Total	\$ (330,531)	\$ 1,848,191	\$ 1,868,956	\$ 1,937,190	\$ 1,937,190
Estimated As % Of Budget			101%		
Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	2,742,845	2,724,464	2,700,403	2,848,175	2,848,175
Operating Expenses	3,661,060	4,212,939	4,118,849	4,623,816	4,523,816
Capital Outlay	12,605	14,900	15,900	18,000	18,000
Nonoperating Expenses	108,224	96,285	96,285	98,056	98,056
Total	\$ 6,524,734	\$ 7,048,588	\$ 6,931,437	\$ 7,588,047	\$ 7,488,047
Estimated As % Of Budget			98%		
Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	785,509	881,359	912,188	995,015	995,015
Operating Expenses	374,926	366,775	408,261	397,943	347,943
Capital Outlay	-	2,300	7,869	30,746	30,746
Nonoperating Expenses	29,607	32,022	32,022	26,884	26,884
Total	\$ 1,190,042	\$ 1,282,456	\$ 1,360,340	\$ 1,450,588	\$ 1,400,588
Estimated As % Of Budget			106%		
Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	1,046,775	1,148,991	1,567,652	1,241,301	1,241,301
Operating Expenses	567,553	457,976	499,976	503,391	403,391
Capital Outlay	1,015	-	-	-	-
Nonoperating Expenses	221,695	237,629	237,629	245,055	245,055
Total	\$ 1,837,038	\$ 1,844,596	\$ 2,305,257	\$ 1,989,747	\$ 1,889,747
Estimated As % Of Budget			125%		
Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	980,598	1,022,483	1,108,060	1,269,326	1,269,326
Operating Expenses	1,438,344	1,492,115	1,475,894	1,508,077	1,458,077
Capital Outlay	-	13,000	2,198	-	-
Nonoperating Expenses	152,992	145,409	145,409	139,062	139,062
Total	\$ 2,571,934	\$ 2,673,007	\$ 2,731,561	\$ 2,916,465	\$ 2,866,465
Estimated As % Of Budget			102%		



SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Sewage Treatment 401-2817-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	4,798,071	6,719,300	6,719,300	4,970,300	4,970,300
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 4,798,071	\$ 6,719,300	\$ 6,719,300	\$ 4,970,300	\$ 4,970,300
Estimated As % Of Budget	100%				
Water Quality 401-2819-536					
Department Summary					
Personnel Services	512,926	526,917	526,817	547,015	547,015
Operating Expenses	124,027	127,947	136,247	142,029	142,029
Capital Outlay	6,312	8,600	3,400	3,500	3,500
Nonoperating Expenses	5,406	5,584	5,584	6,104	6,104
Total	\$ 648,671	\$ 669,048	\$ 672,048	\$ 698,648	\$ 698,648
Estimated As % Of Budget	100%				
Utility Administration 401-2821-536					
Department Summary					
Personnel Services	1,699,558	2,095,718	2,030,445	2,509,497	2,509,497
Operating Expenses	2,048,254	2,060,058	2,029,800	2,095,275	2,095,275
Capital Outlay	50,179	38,543	75,000	75,000	75,000
Nonoperating Expenses	15,990,894	16,729,804	16,740,801	17,296,506	17,696,506
Total	\$ 19,788,885	\$ 20,924,123	\$ 20,876,046	\$ 21,976,278	\$ 22,376,278
Estimated As % Of Budget	100%				
General Administration 401-2822-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	12,232,530	-	-	-	-
Total	\$ 12,232,530	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,159,813	1,241,656	1,307,386	1,562,144	1,562,144
Operating Expenses	58,190	80,826	85,326	124,943	124,943
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	17,699	21,304	21,304	15,206	15,206
Total	\$ 1,235,702	\$ 1,343,786	\$ 1,414,016	\$ 1,702,293	\$ 1,702,293
Estimated As % Of Budget	105%				



SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	548,698	691,821	724,876	737,557	737,557
Operating Expenses	593,996	518,138	610,270	788,033	688,033
Capital Outlay	1,015	-	-	-	-
Nonoperating Expenses	288,982	289,505	289,505	324,974	324,974
Total	\$ 1,432,691	\$ 1,499,464	\$ 1,624,651	\$ 1,850,564	\$ 1,750,564
Estimated As % Of Budget			108.3%		
Customer Relations 401-2825-536					
Department Summary					
Personnel Services	487,194	655,664	651,264	654,790	654,790
Operating Expenses	323,885	402,421	402,521	388,422	388,422
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 811,079	\$ 1,058,085	\$ 1,053,785	\$ 1,043,212	\$ 1,043,212
Estimated As % Of Budget			99.6%		
Debt Service 401-3011-517					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	18,700	9,000	9,000	9,000	21,317
Capital Outlay	1,706,034	7,644,471	7,644,471	7,644,471	7,632,154
Nonoperating Expenses	(122,471)	-	-	-	-
Total	\$ 1,602,263	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471
Estimated As % Of Budget			100.0%		
Grand Total : Utility Fund					
Department Summary					
Personnel Services	9,016,146	12,353,557	12,878,790	13,667,451	13,667,451
Operating Expenses	14,714,913	17,123,146	17,153,235	16,371,713	15,984,030
Capital Outlay	1,888,928	7,739,654	7,813,838	7,856,717	7,844,400
Nonoperating Expenses	29,034,797	17,668,093	17,679,090	18,280,855	18,680,855
Total	\$ 54,654,784	\$ 54,884,450	\$ 55,524,953	\$ 56,176,736	\$ 56,176,736
Estimated As % Of Budget			101.2%		



BUDGET SUMMARY - UTILITY FUND OPERATING DEPARTMENTS

Department	Dept. No.	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Transfers	Adopted Total
District Energy Plant	2810	\$ 105,994	\$ 285,203	\$ -	\$ -	\$ 8,736	\$ 399,933
Water Distribution	2810	1,196,637	535,281	85,000	-	120,272	1,937,190
Public Water Treatment	2811	2,848,175	4,523,816	18,000	-	98,056	7,488,047
Meter Reading	2814	995,015	347,943	30,746	-	26,884	1,400,588
Wastewater Collection	2815	1,241,301	403,391	-	-	245,055	1,889,747
Wastewater Pumping Stations	2816	1,269,326	1,458,077	-	-	139,062	2,866,465
Sewage Treatment	2817	-	4,970,300	-	-	-	4,970,300
Water Quality	2819	547,015	142,029	3,500	-	6,104	698,648
Administration	2821	2,509,497	2,095,275	75,000	627,395	17,069,111	22,376,278
Utilities Engineering	2823	1,562,144	124,943	-	-	15,206	1,702,293
Stormwater Maintenance	2824	737,557	688,033	-	-	324,974	1,750,564
Customer Relations	2825	654,790	388,422	-	-	-	1,043,212
Totals:		\$ 13,667,451	\$ 15,962,713	\$ 212,246	\$ 627,395	\$ 18,053,460	\$ 48,523,265
Debt Service	3011	\$ -	\$ 21,317	\$ 7,632,154	\$ -	\$ -	\$ 7,653,471
Totals with Debt Service:		\$ 13,667,451	\$ 15,984,030	\$ 7,844,400	\$ 627,395	\$ 18,053,460	\$ 56,176,736

BUDGET SUMMARY OF CAPITAL OUTLAY

	2020-21 Actual	2021-22 Amended	2022-23 Proposed
District Energy Plant	\$ 1,010	\$ -	\$ -
Water Distribution	110,758	17,840	85,000
Public Water Treatment	12,605	14,900	18,000
Meter Readings	-	2,300	30,746
Wastewater Collection	1,015	-	-
Wastewater Pumping Stations	-	13,000	-
Water Quality	6,312	8,600	3,500
Utilities Administration	50,179	38,543	75,000
Utilities Engineering	-	-	-
Stormwater Maintenance	1,015	-	-
Customer Relations	-	-	-
Total:	\$ 182,894	\$ 95,183	\$ 212,246

BOND COVERAGE REQUIREMENTS

	2020-21 Actual	2021-22 Amended	2022-23 Adopted
Operating Revenues	\$ 50,200,565	\$ 51,518,700	\$ 53,787,678
Current Operating Expenses	23,731,059	29,476,703	29,691,481
Net Available Revenues (A)	\$ 26,469,506	\$ 22,041,997	\$ 24,096,197
Current Debt Service (Principal And Interest) (B)	\$ 6,555,106	\$ 7,513,750	\$ 7,435,383
Coverage (A) / (B)	4.04	2.93	3.24

Note: Rate Coverage Requirement Is 110% Of Debt Service



DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

FUND: 401
DEPT. NO.: All

DEPARTMENT MISSION STATEMENT:

To provide outstanding water, wastewater, stormwater and reclaimed water services to our customers while keeping rates reasonable and strive to continually enhance performance of a resilient and environmentally sustainable infrastructure for a better living environment for our residents, businesses and visitors as well as a safe and thriving work environment for our employees.

DEPARTMENT CORE SERVICES:

- Public Drinking Water Supply and Treatment meeting all regulatory requirements
- Drinking Water Distribution meeting drinking water standards
- Wastewater Collection and Transmission with no sewer overflows
- Reclaimed Water Distribution to improve water conservation and reuse
- Stormwater and Drainage Management to reduce neighborhood flooding
- Customer Relation and Services by efficient and affordable billing and metering
- Chilled Water Generation and Distribution to provide sustainable and affordable energy options
- Climate Action Planning and Implementation

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. **Enhance the utility's District Energy System to provide redundant chilled water generating capacity for air conditioning serving downtown developments**
 - a) **Value to the Community:**
 - i. Provide centralized chilled water to replace individual air conditioners
 - ii. Realize energy efficiency and more efficient operations with a centralized facility
 - iii. Provide air conditioning capacity to support downtown redevelopment
 - b) **Short Term Challenges and Opportunities:**
 - i. Operate equipment sized for full build-out as construction progresses in phases
 - ii. Obtain smaller chiller unit sized for lower air conditioning demands
 - iii. Maintain facility and equipment to meet short term needs
 - c) **Long Term Challenges and Opportunities:**
 - i. Meet future air conditioning demand for full build-out of downtown development
 - ii. Train staff to maintain in-house knowledge of the District Energy system and equipment
 - iii. Challenges - Budget for life-cycle replacement of equipment in the future
 - d) **Target End Date:** Ongoing
 - e) **Key Performance Indicators:**
 - i. Provide back-up chilling capacity for delivery of chilled water to City Hall and the cultural center within the Town square and downtown development
 - ii. Operate and maintain efficient chiller equipment within design parameters of equipment
 - iii. Train staff to maintain in-house knowledge of the District Energy system and equipment



DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

FUND: 401
DEPT. NO.: All

1. **Develop conceptual plans and obtain conceptual permit approvals for enhanced stormwater management within the downtown watershed area**
 - a) **Value to the Community:**
 - i. Minimize flood risks to residents and businesses
 - ii. Support redevelopment of the downtown Ocean Avenue and Federal Highway corridor
 - iii. Provide a vibrant downtown area with Downtown Pond as a water feature and recreation area
 - b) **Short Term Challenges and Opportunities:**
 - i. Conduct master planning with City and CRA staff to identify needs
 - ii. Design improvements to underground piping and Downtown Stormwater Pond as necessary
 - iii. Construct improvements prior to development needs
 - c) **Long Term Challenges and Opportunities:**
 - i. Provide infrastructure for the redevelopment of the downtown Ocean Avenue and Federal Highway corridors
 - ii. Provide funding in Utilities Capital Improvement Plan
 - iii. Stormwater discharges to downtown system may be limited due to capacity of the infrastructure and Downtown Pond
 - iv. Sea level rise impacts and other climate change impacts
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Finalize the conceptual downtown watershed report and obtain conceptual approval of the plan from the South Florida Water management District
 - ii. Finalize master redevelopment plan with City and CRA staff
 - iii. Provide funding for CIP projects to support development and redevelopment
2. **Continue to partner with the public, private and community sectors to encourage new business development that allows the City to thrive and grow while providing more opportunities for jobs as well as community engagement**
 - a) **Value to the Community:**
 - i. A thriving and vibrant downtown district for residents, businesses and visitors.
 - b) **Short Term Challenges and Opportunities:**
 - i. Ensuring utilities infrastructure can meet the needs of the community
 - ii. Educating developers and businesses for better management of water resources
 - iii. Working closely with CRA and other City departments for the best work product.
 - c) **Long Term Challenges and Opportunities:**
 - i. Continuing Master Planning for the downtown district
 - ii. Stormwater drainage challenges due to climate change impacts and increased density
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Staff continues to review new development plans for the downtown area for compliance with City standards.



DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

FUND: 401
DEPT. NO.: All

Strategic Goal: High Performing Organization

1. **Continue to evaluate and optimize water treatment processes at the City Water Treatment Plants (WTP)**
 - a) **Value to the Community:**
 - i. Providing safe and aesthetically pleasing drinking water at affordable rates to our customers
 - ii. Building trust with the community
 - iii. Being efficient and effective by using best management practices
 - iv. Safe and thriving work environment for employees
 - b) **Short Term Challenges and Opportunities:**
 - i. Increasing regulatory challenges can drive treatment decisions
 - ii. Increasing cost of supplies and services
 - iii. Better and more efficient treatment and monitoring equipment
 - iv. Opportunities-Federal funding availability for water infrastructure improvements
 - c) **Long Term Challenges and Opportunities:**
 - i. Developing a master plan for both water plants
 - ii. Aging infrastructure and cost
 - iii. Increasing scarcity of skilled workforce
 - iv. Challenges-Potential salt water intrusion because of climate change and sea level rise and finding alternative sources of water
 - v. Challenges-Increasing demands for potable water due to population growth
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Master plans for Source water, East and West Water Treatment Plants and Water Distribution
 - ii. Condition assessment for treatment and transmission infrastructure
 - iii. Reduction in safety incidents and workers compensation cost
2. **Improve accuracy of the Utility's base maps for water, reclaimed water, wastewater, stormwater and chilled water infrastructure piping and facilities**
 - a) **Value to the Community:**
 - i. Maintain detailed maps for the location of all Utilities underground infrastructure
 - ii. Provide data to developers and engineers for new development and redevelopment projects
 - iii. Support growth and expansion of the Utilities infrastructure
 - iv. Reduces response time for infrastructure emergencies.
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Collect GIS data and update GIS layers for underground utilities due to shortage of skilled staff
 - ii. Challenges-Opportunities-Train staff to use Collector app and other tools
 - iii. Challenges and Opportunities-Perform QA/QC with engineering, inspections, and management staff for final as-built drawings for all CIP, Development as well as R&R projects.
 - iv. Challenges and Opportunities -Develop workflow processes for better efficiencies



DEPARTMENT: **Utilities**
 DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
 DEPT. NO.: **All**

- a) **Long Term Challenges and Opportunities:**
 - i. Challenges and Opportunities -Create hyperlinks in GIS to as-built drawings
 - ii. Challenges-Update GIS layers regularly to incorporate CIP and development projects as they are completed
 - iii. Challenges and Opportunities-Continue to train and involve staff to use GIS information on a daily basis
- b) **Target End Date:** December 2025
- c) **Key Performance Indicators:**
 - i. Continue collection of GIS data to improve base maps (drinking water and reclaimed water distribution, wastewater collection and stormwater system infrastructure) to support development decisions and capacity and transmission needs.
 - 1) Complete GIS layer updates
 - 2) Create hyperlinks in GIS to as-built drawings
 - 3) Complete process flow maps
 - 4) Finalize AutoCad and GIS standards
- 1. **Expanding the Utilities Asset Management/work order system to include wells, wastewater pumping stations, district energy system and remote water storage facilities to optimize staff performance and extend life of the assets**
 - a) **Value to the Community:**
 - i. Provide excellent service in a timely manner
 - ii. Reduce service interruptions and operational costs allowing for affordable rates
 - iii. Safer communities as well as work environment for staff
 - iv. Ensure resilient utility infrastructure assets
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Training staff to utilize asset management systems
 - ii. Challenges-Providing appropriate and affordable tools compatible with asset management system
 - iii. Collecting usable and useful data that can be analyzed for trends
 - iv. Opportunities-Preventative and Predictive maintenance rather than reactive operations.
 - c) **Long Term Challenges and Opportunities:**
 - i. Cost of replacing asset management system and keeping up with the changing industry
 - ii. Opportunities-Preventative and Predictive maintenance rather than reactive operations.
 - iii. Keeping staff trained, engaged and maintain updated datasets
 - d) **Target End Date:** December 2023 for the asset management system utilities data up to date.
 - e) **Key Performance Indicators:**
 - i. Completion of Preventive maintenance work orders on a monthly basis
 - ii. Reduction of corrective maintenance work versus preventive maintenance work
 - iii. Reducing cost for after hours call outs for preventable emergencies
 - iv. Reducing life cycle cost of assets and improve asset life span



DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

FUND: 401
DEPT. NO.: All

1. **Continue to enhance utility customer service culture, efficiency and effectiveness**
 - a) **Value to the Community:**
 - i. Create a clear customer experience vision
 - ii. Provide exceptional service for our customers
 - iii. Encourage honest customer feedback and better engagement with the community
 - b) **Short Term Challenges and Opportunities:**
 - i. Understanding customer expectations
 - ii. Exceeding customer experience
 - iii. Choosing the right channels and tools
 - c) **Long Term Challenges and Opportunities:**
 - i. Invest in Self-Service solutions
 - ii. Opportunities-Regularly communicate and engage with customers
 - iii. Opportunities-Strengthen the customer service team
 - d) **Target End Date:** Web based portal by December 2024
 - e) **Key Performance Indicators:**
 - i. Develop a web-based customer portal where utility customers can track water use and manage their accounts at an affordable cost
 - ii. Leverage multi-channel servicing platforms; MyCivic and email support
 - iii. Social media customer support
2. **Provide professional development opportunities to field and office employees to help with professional growth and development.**
 - a) **Value to the Community:**
 - i. Improved and skilled workforce providing improved quality of service to our customers
 - ii. Better prepared and informed employees-continuity of operations
 - iii. Better response for emergency services and customer issues
 - b) **Short Term Challenges and Opportunities:**
 - i. Standardized training of staff and filling vacancies with skilled workforce
 - ii. Changing the work culture from being reactive to proactive
 - iii. Staff input for reviewing and revising process flows for operational efficiencies
 - c) **Long Term Challenges and Opportunities:**
 - i. Retaining experienced staff and attracting new talent
 - ii. Continued review of job descriptions, career paths and pay grades to stay competitive with other municipalities and private sector
 - iii. Losing staff to retirement
 - d) **Target End Date:** Ongoing, currently completing review of job descriptions and career paths and reorganization
 - e) **Key Performance Indicators:**
 - i. Retention rates
 - ii. Reduction in call outs and missed work days
 - iii. Certifications, licenses and defined training program completion



DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

FUND: 401
DEPT. NO.: All

Strategic Goal: Safe Spaces

1. **San Castle neighborhood drainage and underground utilities improvement**
 - a) **Value to the Community:**
 - i. Minimize flood risks and improved drainage in the neighborhood
 - ii. Reduce potential sewer spills or water main leaks
 - iii. Improved fire suppression needs throughout the neighborhood
 - b) **Short Term Challenges and Opportunities:**
 - i. Opportunities-\$16.5 Million DEO grant money available
 - ii. Ensuring all grant requirements are fulfilled, including environmental assessment
 - iii. Maintaining infrastructure during design and construction
 - iv. Need additional staff (external) for grant management
 - c) **Long Term Challenges and Opportunities:**
 - i. Opportunities-Improved property values and living conditions in the neighborhood
 - ii. Opportunities-Improved infrastructure with a longer life span of utility assets
 - iii. Opportunities-Reduced unplanned emergency response cost
 - d) **Target End Date:** Fall 2027
 - e) **Key Performance Indicators:**
 - i. Reduced drainage issues and after hour call-outs
 - ii. Reduced complaint call volume from concerned residents
 - iii. Reduced costs for mitigating flooding incidents.
2. **Major upgrade of Master Lift Station 317 located on Boynton Beach Blvd. west of Congress Avenue**
 - a) **Value to the Community:**
 - i. Efficient pumping and sewer transmission reducing potential sewer overflows and odor concerns
 - ii. Improved level of service to the customers
 - iii. Safer environment for public health
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Maintaining the lift station during design and construction
 - ii. Educating neighborhood regarding Fats, Oils and Grease and rags in the collection system
 - iii. Challenges-Avoid disruptions in sewer flow during construction as it is a major lift station by bypassing the station
 - c) **Long Term Challenges and Opportunities:**
 - i. Improved efficiency in pumping with more energy efficient pumps and motors
 - ii. Support population growth due to new development and redevelopment by increased capacity
 - iii. Master plan for wastewater collection and pumping for better efficiencies and bypass opportunities.
 - d) **Target End Date:** Design by Spring 2023, Construction by Fall of 2025
 - e) **Key Performance Indicators:**
 - i. Reduced energy consumption at the station
 - ii. Reduced maintenance cost and after-hours staff call outs
 - iii. Improved pumping and transmission efficiencies.



DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

FUND: 401
DEPT. NO.: All

Strategic Goal: Environmental Sustainability

1. **Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, waste water, reclaimed water, chilled water and stormwater customers**
 - a) **Value to the Community:**
 - i. Reduce costs to the Utility by increasing efficiencies
 - ii. Contribute to greenhouse gas reduction targets to help mitigate climate change
 - iii. Improve service reliability for residents and businesses.
 - b) **Short Term Challenges and Opportunities:**
 - i. Opportunities-Availability of federal funding for infrastructure projects
 - ii. Challenges- Supply and demand parts and materials including energy efficient equipment
 - iii. Master planning for system improvements
 - c) **Long Term Challenges and Opportunities:**
 - i. Opportunity -Better technology and reduced cost long term for energy efficient equipment
 - ii. Challenges-Aging infrastructure and the challenge of replacing large number of assets at the same time
 - iii. Challenges-Growing population requires increased energy usage due to higher water demands and waste water transmission and treatment.
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Water Treatment plant Sustainability/affordability by evaluating elimination of the use of certain chemicals at the City's West WTP
 - ii. Replace membrane treatment elements at the West WTP
 - iii. Evaluate alternate water softening technologies
 - iv. Installation of energy efficient equipment
2. **Assist with improving the City's FEMA Community Rating System (CRS) score**
 - a) **Value to the Community:**
 - i. Foster comprehensive floodplain management
 - ii. Reduce and avoid flood risk
 - iii. Support the insurance aspects of the National Flood Insurance Program (NFIP)
 - iv. Reduced flood insurance cost for residents and businesses in the City.
 - b) **Short Term Challenges and Opportunities:**
 - i. Policy leadership and collaboration across departments working to minimize flood losses
 - ii. Flood damage reduction, proactive floodplain management planning, flood warning and response
 - iii. Enforcement of regulations in floodplain to protect development
 - c) **Long Term Challenges and Opportunities:**
 - i. Dissemination of information
 - ii. Requires assistance from a highly qualified group of consultants
 - iii. Worsening flood risks due to sea level rise and climate change
 - d) **Target End Date:** ongoing



DEPARTMENT: **Utilities**
 DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
 DEPT. NO.: **All**

- a) **Key Performance Indicators:**
 - i. Completion of non-intrusive inspections and rehabilitation of older stormwater, wastewater collection, and water distribution piping networks throughout the utility service area
 - ii. Continue to conduct educational forums and produce material to assist with educating the community on means to minimize the risk of flood damage
 - iii. Coordination with the Insurance Service Office (ISO) to achieve a Class 4 rating or better
1. **Support the City's greenhouse gas inventory, climate action planning and implementation of green initiatives**
 - a) **Value to the Community:**
 - i. Contribute to global effort to mitigate climate change
 - ii. Establish Boynton Beach as a sustainability leader in the region
 - iii. Support a clean and healthy environment for all City residents, business and visitors.
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Lack of stakeholder knowledge, buy-in and sense of urgency
 - ii. Challenges-Short window of time to limit global warming
 - iii. Challenges-prohibitive state legislation
 - iv. Opportunities-Regional/global networks and technical assistance organizations
 - v. Opportunities-Federal funding for climate action
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenges-worsening climate impacts
 - ii. Opportunities-Decreasing cost of renewable and efficient energy technologies
 - iii. Opportunities-Technology development and innovation
 - d) **Target End Date:** ongoing, annual GHG inventory, CAP update 2025
 - e) **Key Performance Indicators:**
 - i. Complete annual greenhouse gas inventories for Utilities/City operations and Boynton Beach Community
 - ii. Develop and adopt High Impact Actions for Climate Action Plan (CAP)
 - iii. Track and report CAP implementation progress
 - iv. Integrate CAP actions into cross-departmental strategic initiatives
2. **Conduct climate vulnerability assessment and implement measures to mitigate risks of flooding and other climate hazards**
 - a) **Value to the Community:**
 - i. Reduce climate risks and protect public safety
 - ii. Build public support for adaptation investments
 - iii. Improve economic confidence and protect bond rating
 - iv. Support applications and improve chances for competitive grant funding for projects
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Requirement to comply with new Resilient Florida legislations. 380.093 F.S.
 - ii. Challenges-Limited staff capacity for resilience assessments, grant application and management.
 - iii. Opportunities-State and Federal funding for climate adaptation and flood mitigation
 - iv. Opportunities-Regional/global networks and technical assistance organizations



DEPARTMENT: **Utilities**
 DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
 DEPT. NO.: **All**

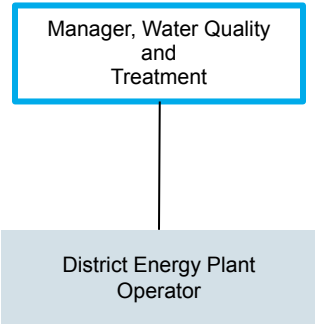
- a) **Long Term Challenges and Opportunities:**
 - i. Challenges-Worsening climate impacts
 - ii. Challenges-Development pressures in vulnerable areas
 - iii. Opportunities-Improving climate data and modeling techniques
 - iv. Opportunities-Increasing knowledge of adaptation strategies
- b) **Target End Date:** Ongoing, CCVA September 2022
- c) **Key Performance Indicators:**
 - i. Update climate change vulnerability assessments (CCVA) to comply with s.380.093 F.S.
 - ii. Complete seawall vulnerability assessment and adaptation plan
 - iii. Implement capital projects that mitigate flood risks
 - iv. Apply AccelAdapt tool assessment and Resilience checklist to all stormwater and drainage capital improvement projects.
- 1. Support public outreach and education about water conservation and environmental sustainability
 - a) **Value to the Community:**
 - i. Engage and empower residents with tangible actions to help the environment
 - ii. Save residents money with reduced utility bills
 - iii. Improve quality of life with a clean and healthy environment
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Limited staff capacity for public outreach
 - ii. Challenges-Lack of public interest or competing priorities
 - iii. Opportunities-sustainability internship and additional staff position to help with these initiatives
 - iv. Opportunities-Engage school programs and general public to educate and inform, build on existing City programs
 - v. Opportunities-Partner organization including nonprofits to assist with public outreach
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenges-Economic stress and inflation makes it harder to engage public
 - ii. Challenges-prohibitive state legislation e.g. reduced incentives for using solar energy
 - iii. Opportunities-Growing environmental awareness and innovative technology
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Number of conservation kits and rain barrels distributed
 - ii. Number of public events, presentations and workshops
 - iii. Website, social media and social newsletter engagement
 - iv. Partner organization engagement



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: District Energy Plant

FUND: 401
DEPT. NO.: 2805



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: District Energy Plant

FUND: 401
DEPT. NO.: 2805

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
District Energy Plant Operator		20	1.0	1.0	-	1.0	1.0
Total Personnel:			1.0	1.0	-	1.0	1.0



DETAIL EXPENDITURES

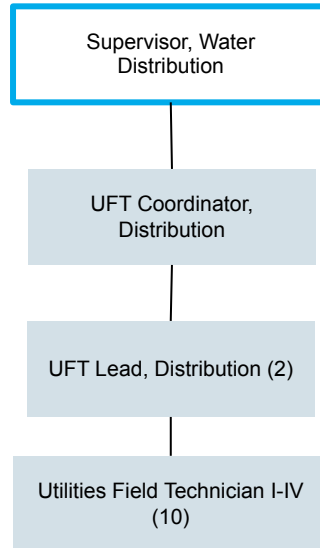
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 10 DISTRICT ENERGY PLANT 401-2805-536					
Department Summary					
Personnel Services	88,182	108,794	103,244	105,994	105,994
Operating Expenses	222,483	203,016	202,316	285,203	285,203
Capital Outlay	1,010	-	-	-	-
Nonoperating Expenses	-	8,525	8,525	8,736	8,736
Total	\$ 311,675	\$ 320,335	\$ 314,085	\$ 399,933	\$ 399,933
Estimated As % Of Budget			98.05%		
12-10 Regular Salaries/Wages	69,681	73,647	67,147	69,044	69,044
12-20 Holiday Pay	456	300	800	800	800
14-10 Overtime	2,369	1,800	3,000	3,000	3,000
21-10 Employer Fica	5,537	5,837	5,137	5,282	5,282
22-10 General Employees Pension	-	16,584	16,584	16,584	16,584
23-10 Life Insurance	13	13	13	12	12
23-20 Disability Insurance	427	478	428	441	441
23-30 Health Insurance	8,212	8,623	8,623	9,304	9,304
23-34 Hsa	1,000	1,000	1,000	1,000	1,000
23-40 Dental Insurance	436	458	458	472	472
23-50 Vision Insurance	51	54	54	55	55
Sub- Total Personnel Services	\$ 88,182	\$ 108,794	\$ 103,244	\$ 105,994	\$ 105,994
34-10 Janitorial Services	78	50	2,700	2,700	2,700
41-15 Cellular Phone/Beeper	482	1,914	603	520	520
43-10 Electric Service	102,395	126,000	100,000	100,000	100,000
43-20 Water/Sewer Service	16,390	22,100	20,000	22,000	22,000
43-40 Fuel/Propane	-	2,100	5,000	7,000	7,000
46-30 Vehicle Maint-Garage	1,789	2,050	1,250	500	500
46-91 Software Maintenance	1,014	50	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	-	150	150	150	150
49-10 Warehouse Service Chg	-	1,076	1,076	1,083	1,083
49-17 Other Contractual Srvs	92,012	33,500	45,000	130,000	130,000
49-41 Licenses, Fees & Permits	25	-	-	150	150
52-01 Supplies	2,192	500	1,500	3,000	3,000
52-23 Safety Clothing/Equip	35	300	400	400	400
52-25 Janitor Supplies	-	200	200	200	200
52-27 Hardware/Tools	55	300	500	500	500
52-35 Process Chemicals	-	9,300	12,000	15,000	15,000
52-75 Equip Parts/Supplies	4,643	3,389	10,000	-	-
54-30 Training	1,373	37	937	1,000	1,000
Sub- Total Operating Expenses	\$ 222,483	\$ 203,016	\$ 202,316	\$ 285,203	\$ 285,203
64-02 General Equipment	1,010	-	-	-	-
Sub- Total Capital Outlay	\$ 1,010	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 311,675	\$ 311,810	\$ 305,560	\$ 391,197	\$ 391,197
91-30 Transfer To Veh Srv Fund	-	8,525	8,525	8,736	8,736
Sub-total Nonoperating Expenses	\$ -	\$ 8,525	\$ 8,525	\$ 8,736	\$ 8,736
Department Total	\$ 311,675	\$ 320,335	\$ 314,085	\$ 399,933	\$ 399,933



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT. NO.: **2810**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT. NO.: **2810**

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Supervisor, Water Distribution	41019	26	1.0	1.0	-	1.0	1.0
Utility Field Technician Coordinator, Distribution		22	-	-	1.0	1.0	1.0
Utility Field Technician Lead, Distribution		18	-	-	2.0	2.0	2.0
Utility Field Technician V	40060	20	1.0	-	-	-	-
Administrative Associate*	00370	10	1.0	1.0	(1.0)	-	-
Career Path Utility Field Technician I-IV			15.0	15.0	(5.0)	10.0	10.0
Heavy Equipment Operator II		14	*	*	*	*	*
Heavy Equipment Operator I		12	*	*	*	*	*
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Total Personnel:			18.0	17.0	(3.0)	14.0	14.0

* Administrative associate moved from division 2821



DETAIL EXPENDITURES

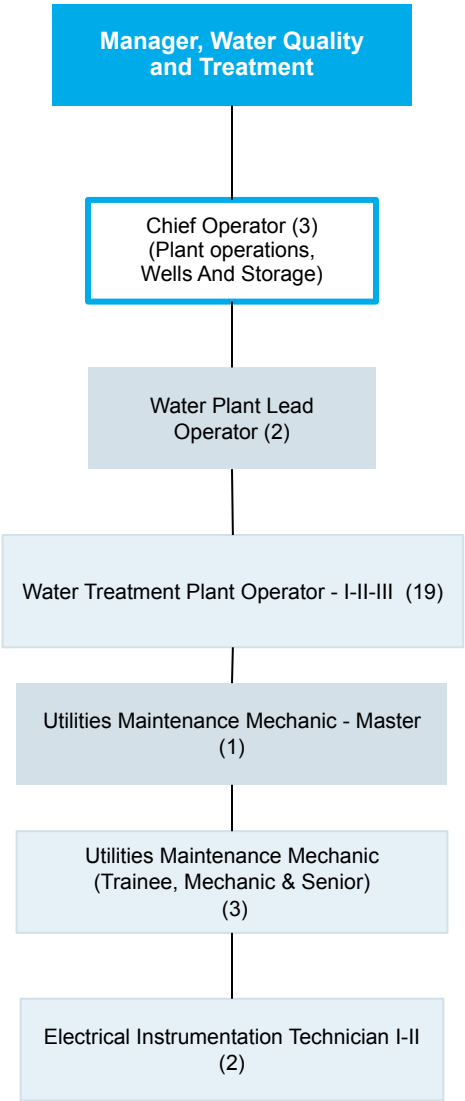
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Water Distribution 401-2810-536					
Department Summary					
Personnel Services	(1,035,952)	1,255,690	1,246,455	1,196,637	1,196,637
Operating Expenses	485,424	472,635	455,475	535,281	535,281
Capital Outlay	110,758	17,840	65,000	85,000	85,000
Nonoperating Expenses	109,239	102,026	102,026	120,272	120,272
Total	\$ (330,531)	\$ 1,848,191	\$ 1,868,956	\$ 1,937,190	\$ 1,937,190
Estimated As % Of Budget			101.12%		
12-10 Regular Salaries/Wages	712,948	776,009	740,009	697,801	697,801
12-20 Holiday Pay	-	1,000	1,000	1,500	1,500
14-10 Overtime	21,160	37,000	30,000	30,000	30,000
15-13 Shoe Allowance	1,800	2,250	2,250	2,100	2,100
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	25,765	42,679	42,679
21-10 Employer Fica	54,371	63,046	61,046	53,818	53,818
22-10 General Employees Pension	(1,976,573)	197,820	197,820	197,820	197,820
23-10 Life Insurance	232	277	277	228	228
23-20 Disability Insurance	4,349	5,263	5,263	4,615	4,615
23-30 Health Insurance	122,265	145,208	155,208	139,564	139,564
23-34 Hsa	13,000	15,000	15,000	15,000	15,000
23-40 Dental Insurance	6,183	8,249	8,249	7,080	7,080
23-50 Vision Insurance	713	968	968	832	832
Sub-total Personnel Services	\$ (1,035,952)	\$ 1,255,690	\$ 1,246,455	\$ 1,196,637	\$ 1,196,637
40-12 Business Meetings	-	-	-	510	510
41-15 Cellular Phone/Beeper	8,191	11,253	10,260	8,720	8,720
43-20 Water/Sewer Service	(1,386)	-	-	-	-
46-20 Equipment Maintenance	306	-	-	6,000	6,000
46-30 Vehicle Maint-Garage	137,650	80,513	80,513	74,609	74,609
46-47 Water Main Maintenance	71,019	129,900	100,000	130,000	130,000
46-91 Software Maintenance	1,819	-	-	-	-
49-09 Ins Chgs-Workers Comp	34,098	35,523	35,523	35,573	35,573
49-10 Warehouse Service Chg	32,727	29,554	29,554	30,869	30,869
49-17 Other Contractual Svcs	43,435	23,500	25,000	50,000	50,000
49-41 Licenses, Fees & Permits	10,763	13,800	13,800	14,500	14,500
52-01 Supplies	102	500	500	3,800	3,800
52-20 Opr Equipment <\$1000	-	-	-	1,200	1,200
52-23 Safety Clothing/Equip	4,461	7,000	7,000	7,000	7,000
52-27 Hardware/Tools	19,559	9,000	9,000	9,000	9,000
52-29 Fire Hydrant Supplies	5,438	5,900	8,500	8,500	8,500
52-31 Water Main Supplies	114,988	118,860	125,000	140,000	140,000
52-36 Water Reuse Main Supplies	-	6,500	6,500	8,500	8,500
52-75 Equip Parts/Supplies	374	-	-	500	500
54-30 Training	1,880	832	4,325	6,000	6,000
Sub- Total Operating Expenses	\$ 485,424	\$ 472,635	\$ 455,475	\$ 535,281	\$ 535,281
63-14 Fire Hydrants	72,478	14,500	65,000	65,000	65,000
64-02 General Equipment	38,280	3,340	-	20,000	20,000
Sub- Total Capital Outlay	\$ 110,758	\$ 17,840	\$ 65,000	\$ 85,000	\$ 85,000
Subtotal	\$ (439,770)	\$ 1,746,165	\$ 1,766,930	\$ 1,816,918	\$ 1,816,918
91-30 Transfer To Veh Srv Fund	109,239	102,026	102,026	120,272	120,272
Sub-total Nonoperating Expenses	\$ 109,239	\$ 102,026	\$ 102,026	\$ 120,272	\$ 120,272
Department Total	\$ (330,531)	\$ 1,848,191	\$ 1,868,956	\$ 1,937,190	\$ 1,937,190



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Public Water Treatment

FUND: 401
DEPT. NO.: 2811



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Public Water Treatment

FUND: 401
DEPT. NO.: 2811

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Chief Plant Operator	42019	28	2.0	3.0	-	3.0	3.0
Environmental Inspector	44202	16	1.0	-	-	-	-
Water Plant Lead Operator	42241	20	2.0	2.0	-	2.0	2.0
Plant Operator Career Track Personnel			17.0	18.0	1.0	19.0	19.0
Water Treatment Plant Operator III	42201	17	*	*	*	*	*
Water Treatment Plant Operator II	42211	14	*	*	*	*	*
Water Treatment Plant Operator I	42221	12	*	*	*	*	*
TEMP Water Treatment Plant Operator II	42221	12	*	*	*	*	*
Plant Operator Maintainer Trainees		9	-	-	*	-	-
E/I Tech Career Track Personnel			3.0	3.0	(1.0)	2.0	2.0
Electrical/Instrumentation Tech I	45001	18	*	*	*	*	*
Electrical/Instrumentation Tech II	45011	20	*	*	*	*	*
Instrumentation Technician			-	-	1.0	1.0	1.0
Administrative Associate	00370	10	1.0	-	-	-	-
Master Utilities Maintenance Mechanic	81300	20	1.0	1.0	-	1.0	1.0
Utilities Maintenance Mechanic - Water Treatment Career Path							
Utilities Maintenance Mechanic, Water Treatment Sr.	8132x	18	4.0	3.0	-	3.0	3.0
Utilities Maintenance Mechanic - Water Treatment	8131x	14	*	*	*	*	*
Utilities Maintenance Mechanic - Trainee	81301	11	*	*	*	*	*
Total Personnel:			31.0	30.0	1.0	31.0	31.0

* An unspecified number of Water Plant Operator I, Water Plant Operator II, and Water Plant Operator III positions not to exceed 19



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 11 Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	2,742,845	2,724,464	2,700,403	2,848,175	2,848,175
Operating Expenses	3,661,060	4,212,939	4,118,849	4,623,816	4,523,816
Capital Outlay	12,605	14,900	15,900	18,000	18,000
Nonoperating Expenses	108,224	96,285	96,285	98,056	98,056
Total	\$ 6,524,734	\$ 7,048,588	\$ 6,931,437	\$ 7,588,047	\$ 7,488,047
Estimated As % Of Budget			98.3%		
12-10 Regular Salaries/Wages	1,746,507	1,718,136	1,698,136	1,756,117	1,756,117
12-20 Holiday Pay	22,169	26,500	23,000	23,000	23,000
14-10 Overtime	117,184	142,500	100,000	100,000	100,000
15-12 Cell Phone Allowance	-	960	960	960	960
15-13 Shoe Allowance	3,450	3,900	3,900	3,750	3,750
15-20 Car Allowance	4,355	7,300	6,800	10,800	10,800
19-99 New Personnel/Reclass	-	-	-	64,328	64,328
21-10 Employer Fica	141,148	143,014	129,453	135,529	135,529
22-10 General Employees Pension	452,817	416,394	416,394	416,394	416,394
23-10 Life Insurance	386	491	491	552	552
23-20 Disability Insurance	10,158	11,342	11,342	11,793	11,793
23-30 Health Insurance	208,421	216,303	267,303	279,129	279,129
23-34 Hsa	23,866	22,750	26,750	30,000	30,000
23-40 Dental Insurance	11,129	13,206	14,206	14,160	14,160
23-50 Vision Insurance	1,255	1,668	1,668	1,663	1,663
Sub-total Personnel Services	\$ 2,742,845	\$ 2,724,464	\$ 2,700,403	\$ 2,848,175	\$ 2,848,175
31-90 Other Professional Svcs	82,504	39,011	20,000	20,000	20,000
34-54 Disp Of Hazardous Matls	1,476	1,000	1,000	1,000	1,000
34-63 Bulk Water Purchase	26,681	271,797	271,797	300,000	300,000
40-12 Business Meetings	-	-	-	1,100	1,100
41-12 Postage	460	-	-	-	-
41-15 Cellular Phone/Beeper	6,698	8,995	8,640	8,721	8,721
43-10 Electric Service	801,165	1,192,000	923,500	1,104,000	1,104,000
43-20 Water/Sewer Service	4,198	5,000	6,000	6,000	6,000
43-40 Fuel/Propane	6,810	12,000	27,000	27,000	27,000
44-30 Equipment Rental	105,963	97,200	107,200	130,800	130,800
46-10 Building Repairs	4,035	6,800	7,800	7,800	7,800
46-20 Equipment Maintenance	74,969	23,000	45,000	45,000	45,000
46-30 Vehicle Maint-Garage	38,026	37,111	19,611	22,885	22,885
46-40 Water Tank/Tower R&M	24,721	289	10,000	10,000	10,000
46-46 Wtp Pump & Motor Rpr	27,066	6,000	10,000	27,066	27,066
46-50 Wells & Screens-R&M	17,955	1,700	-	-	-
46-91 Software Maintenance	6,038	-	-	-	-
46-98 Grounds Maintenance	110,000	100,000	100,000	120,000	120,000
47-10 Printing & Binding	-	500	500	1,500	1,500
49-09 Ins Chgs-Workers Comp	60,474	61,978	61,978	62,065	62,065
49-10 Warehouse Service Chg	14,377	13,109	13,109	13,270	13,270
49-17 Other Contractual Svcs	379,766	299,228	345,840	435,200	435,200
49-41 Licenses, Fees & Permits	26,027	6,425	28,425	28,425	28,425



DETAIL EXPENDITURES

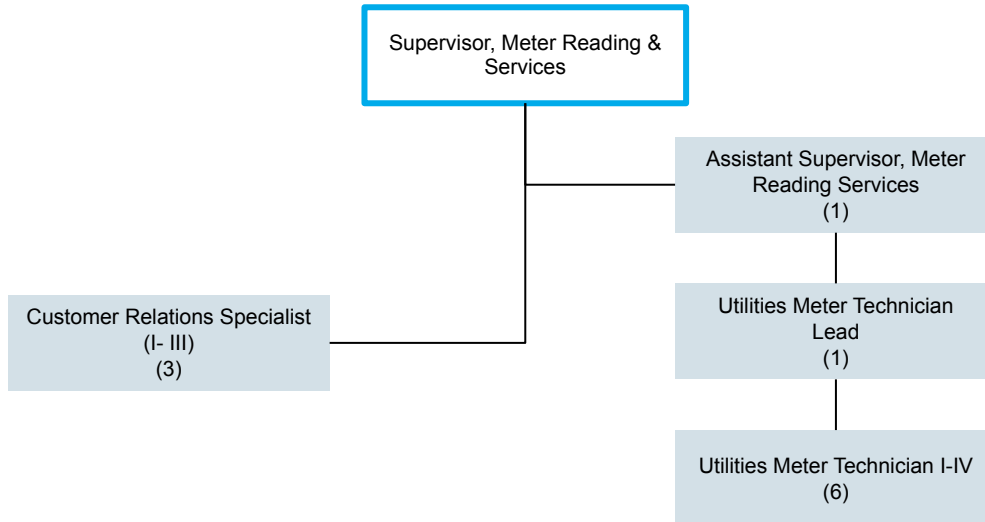
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-01 Supplies	2,480	1,200	2,480	2,480	2,480
52-20 Opr Equipment <\$1000	8,770	6,300	7,500	7,500	7,500
52-21 Chemicals	22,475	22,800	30,000	30,000	30,000
52-23 Safety Clothing/Equip	2,387	2,500	3,000	3,000	3,000
52-24 Bldg Supplies/Materials	18,187	9,500	10,000	10,000	10,000
52-25 Janitor Supplies	1,369	1,100	1,369	1,369	1,369
52-27 Hardware/Tools	8,475	7,500	7,500	7,500	7,500
52-28 Chlorine	195,440	300,000	300,000	350,000	350,000
52-35 Process Chemicals	1,429,348	1,488,900	1,564,400	1,582,985	1,532,985
52-75 Equip Parts/Supplies	144,527	184,551	179,100	250,000	200,000
52-85 Food Supplies	-	200	-	-	-
54-30 Training	8,193	5,245	6,100	7,150	7,150
Sub- Total Operating Expenses	\$ 3,661,060	\$ 4,212,939	\$ 4,118,849	\$ 4,623,816	\$ 4,523,816
64-02 General Equipment	12,605	14,900	15,900	-	-
64-31 Vehicle Replacement	-	-	-	18,000	18,000
Sub- Total Capital Outlay	\$ 12,605	\$ 14,900	\$ 15,900	\$ 18,000	\$ 18,000
Subtotal	\$ 6,416,510	\$ 6,952,303	\$ 6,835,152	\$ 7,489,991	\$ 7,389,991
91-30 Transfer To Veh Srv Fund	108,224	96,285	96,285	98,056	98,056
Sub-total Nonoperating Expenses	\$ 108,224	\$ 96,285	\$ 96,285	\$ 98,056	\$ 98,056
Department Total	\$ 6,524,734	\$ 7,048,588	\$ 6,931,437	\$ 7,588,047	\$ 7,488,047



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Meter Reading & Services

FUND: 401
DEPT. NO.: 2814



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Meter Reading & Services

FUND: 401
DEPT. NO.: 2814

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Supervisor, Meter Reading/Services	41029	26	1.0	1.0	-	1.0	1.0
Assistant Supervisor, Meter Reading Services		20	-	-	1.0	1.0	1.0
Utility Meter Technician Lead		18	-	-	1.0	1.0	1.0
Utility Field Technician V	40060	20	1.0	-	-	-	-
Utility Meter Technician I-III, Career Path			-	-	6.0	6.0	6.0
Utility Meter Technician III			*	*	*	*	*
Utility Meter Technician III			*	*	*	*	*
Utility Meter Technician I			*	*	*	*	*
Career Path Utility Field Technician I-IV			7.0	7.0	(7.0)	-	-
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Utility Field Technician IV	40041	16	*	*	*	*	*
Customer Relations Specialist I-III			4.0	4.0	(1.0)	3.0	3.0
Customer Relations Specialist III	40122	14	*	*	*	*	*
Customer Relations Specialist II	40112	12	*	*	*	*	*
Customer Relations Specialist I	40102	10	*	*	*	*	*
Total Personnel:			13.0	12.0	-	12.0	12.0



DETAIL EXPENDITURES

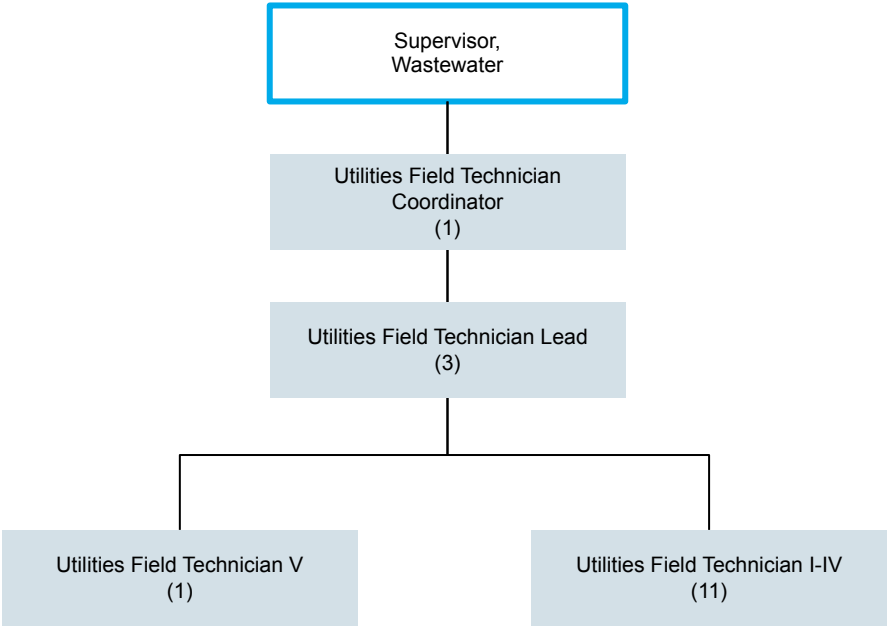
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 14 Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	785,509	881,359	912,188	995,015	995,015
Operating Expenses	374,926	366,775	408,261	397,943	347,943
Capital Outlay	-	2,300	7,869	30,746	30,746
Nonoperating Expenses	29,607	32,022	32,022	26,884	26,884
Total	\$ 1,190,042	\$ 1,282,456	\$ 1,360,340	\$ 1,450,588	\$ 1,400,588
Estimated As % Of Budget			106.1%		
12-10 Regular Salaries/Wages	495,409	576,587	590,587	626,735	626,735
12-20 Holiday Pay	-	400	200	400	400
14-10 Overtime	2,680	5,000	5,000	6,000	6,000
15-13 Shoe Allowance	1,050	1,050	1,050	1,050	1,050
15-20 Car Allowance	-	1,600	1,200	3,600	3,600
19-99 New Personnel/Reclass	-	-	12,030	36,209	36,209
21-10 Employer Fica	37,519	45,556	49,556	48,301	48,301
22-10 General Employees Pension	146,728	138,372	138,372	138,372	138,372
23-10 Life Insurance	128	214	166	192	192
23-20 Disability Insurance	3,112	4,329	4,329	4,176	4,176
23-30 Health Insurance	84,384	92,095	93,042	111,651	111,651
23-34 Hsa	9,500	10,000	10,000	12,000	12,000
23-40 Dental Insurance	4,474	5,457	5,957	5,664	5,664
23-50 Vision Insurance	525	699	699	665	665
Sub-total Personnel Services	\$ 785,509	\$ 881,359	\$ 912,188	\$ 995,015	\$ 995,015
40-12 Business Meetings	-	-	-	360	360
41-15 Cellular Phone/Beeper	7,107	8,060	8,560	6,130	6,130
43-10 Electric Service	641	766	700	700	700
43-20 Water/Sewer Service	1,835	2,200	1,020	1,100	1,100
46-20 Equipment Maintenance	105	200	-	500	500
46-30 Vehicle Maint-Garage	52,924	45,673	43,411	37,372	37,372
46-52 Reuse Maintenance	-	-	3,000	3,000	3,000
46-91 Software Maintenance	46,553	62,724	103,055	80,520	80,520
49-09 Ins Chgs-Workers Comp	9,479	9,244	9,244	9,257	9,257
49-10 Warehouse Service Chg	33,642	30,708	30,708	33,539	33,539
49-17 Other Contractual Svcs	5,545	13,500	10,000	10,000	10,000
49-41 Licenses, Fees & Permits	-	-	-	200	200
52-01 Supplies	758	1,000	800	800	800
52-20 Opr Equipment <\$1000	347	2,500	2,463	2,465	2,465
52-23 Safety Clothing/Equip	952	1,000	2,000	2,000	2,000
52-27 Hardware/Tools	6,512	5,900	6,000	6,000	6,000
52-30 Water Meter Supplies	203,873	182,500	185,000	200,000	150,000
52-75 Equip Parts/Supplies	3,093	800	800	1,000	1,000
54-30 Training	1,560	-	1,500	3,000	3,000
Sub- Total Operating Expenses	\$ 374,926	\$ 366,775	\$ 408,261	\$ 397,943	\$ 347,943
63-12 Large Meters	-	100	6,000	-	-
64-02 General Equipment	-	2,200	1,869	30,746	30,746
Sub- Total Capital Outlay	\$ -	\$ 2,300	\$ 7,869	\$ 30,746	\$ 30,746
Subtotal	\$ 1,160,435	\$ 1,250,434	\$ 1,328,318	\$ 1,423,704	\$ 1,373,704
91-30 Transfer To Veh Srv Fund	29,607	32,022	32,022	26,884	26,884
Sub-total Nonoperating Expenses	\$ 29,607	\$ 32,022	\$ 32,022	\$ 26,884	\$ 26,884
Department Total	\$ 1,190,042	\$ 1,282,456	\$ 1,360,340	\$ 1,450,588	\$ 1,400,588



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Collection**

FUND: **401**
DEPT. NO.: **2815**



PERSONNEL ALLOCATION

DEPARTMENT: Utilities	FUND: 401
DIVISION: Wastewater Collection	DEPT. NO.: 2815

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Supervisor, Wastewater		30	1.0	1.0	-	1.0	1.0
Utility Field Technician Coordinator		22	-	-	-	1.0	1.0
Utility Field Technician Lead		20	-	-	3.0	3.0	3.0
Utility Field Technician V	40060	20	1.0	1.0	-	-	-
Career Path Utility Field Technician I-IV			14.0	14.0	(3.0)	11.0	11.0
Heavy Eequipment Operator II		14	*	*	*	*	*
Heavy Eequipment Operator I		12	*	*	*	*	*
Utility Field Technician I	40011	8	*	*	*	*	*
Utility Field Technician II	40021	10	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Total Personnel:			16.0	16.0	-	16.0	16.0

* Full-Time Position: one half of time spent in Wastewater Pumping Stations; noe-half of time spent in Stormwater



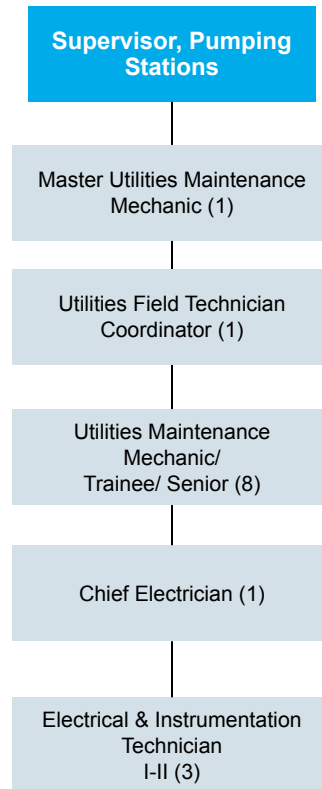
DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 15 Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	1,046,775	1,148,991	1,567,652	1,241,301	1,241,301
Operating Expenses	567,553	457,976	499,976	503,391	403,391
Capital Outlay	1,015	-	-	-	-
Nonoperating Expenses	221,695	237,629	237,629	245,055	245,055
Total	\$ 1,837,038	\$ 1,844,596	\$ 2,305,257	\$ 1,989,747	\$ 1,889,747
Estimated As % Of Budget			125.0%		
12-10 Regular Salaries/Wages	631,809	689,063	714,113	685,908	685,908
12-20 Holiday Pay	-	1,000	1,000	1,000	1,000
14-10 Overtime	23,580	55,000	50,000	60,000	60,000
15-13 Shoe Allowance	1,650	2,250	2,250	1,950	1,950
15-20 Car Allowance	1,800	2,550	1,800	3,600	3,600
19-99 New Personnel/Reclass	-	-	399,361	83,055	83,055
21-10 Employer Fica	50,170	52,875	52,875	52,896	52,896
22-10 General Employees Pension	205,640	185,603	185,603	185,603	185,603
23-10 Life Insurance	223	221	221	228	228
23-20 Disability Insurance	4,231	4,590	4,590	4,585	4,585
23-30 Health Insurance	109,599	133,652	133,652	139,564	139,564
23-34 Hsa	12,007	14,250	14,250	15,000	15,000
23-40 Dental Insurance	5,383	7,103	7,103	7,080	7,080
23-50 Vision Insurance	683	834	834	832	832
Sub-total Personnel Services	\$ 1,046,775	\$ 1,148,991	\$ 1,567,652	\$ 1,241,301	\$ 1,241,301
40-12 Business Meetings	-	500	-	480	480
41-15 Cellular Phone/Beeper	7,600	10,542	8,987	8,720	8,720
44-30 Equipment Rental	1,003	3,000	3,000	3,000	3,000
46-20 Equipment Maintenance	1,441	3,850	4,000	8,000	8,000
46-30 Vehicle Maint-Garage	153,857	99,324	99,324	81,594	81,594
46-42 Sewer Main Repairs	230,696	147,500	180,000	200,000	100,000
46-91 Software Maintenance	6,174	8,633	9,383	10,000	10,000
49-09 Ins Chgs-Workers Comp	29,670	30,480	30,480	30,523	30,523
49-10 Warehouse Service Chg	8,802	7,997	7,997	7,574	7,574
49-17 Other Contractual Svcs	56,911	38,700	40,000	40,000	40,000
49-41 Licenses, Fees & Permits	15,940	17,100	17,100	21,500	21,500
52-01 Supplies	141	-	-	-	-
52-20 Opr Equipment <\$1000	-	500	500	-	-
52-23 Safety Clothing/Equip	5,260	5,000	5,000	5,000	5,000
52-27 Hardware/Tools	3,436	9,000	5,000	4,000	4,000
52-32 Sewer Main Supplies	34,685	61,400	69,200	60,000	60,000
52-75 Equip Parts/Supplies	8,385	11,000	15,000	15,000	15,000
54-30 Training	3,552	3,450	5,005	8,000	8,000
Sub- Total Operating Expenses	\$ 567,553	\$ 457,976	\$ 499,976	\$ 503,391	\$ 403,391
64-02 General Equipment	1,015	-	-	-	-
Sub- Total Capital Outlay	\$ 1,015	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 1,615,343	\$ 1,606,967	\$ 2,067,628	\$ 1,744,692	\$ 1,644,692
91-30 Transfer To Veh Srv Fund	221,695	237,629	237,629	245,055	245,055
Sub-total Nonoperating Expenses	\$ 221,695	\$ 237,629	\$ 237,629	\$ 245,055	\$ 245,055
Department Total	\$ 1,837,038	\$ 1,844,596	\$ 2,305,257	\$ 1,989,747	\$ 1,889,747



ORGANIZATIONAL CHART

DEPARTMENT: Utilities	FUND: 401
DIVISION: Wastewater Pumping Stations	DEPT. NO.: 2816



PERSONNEL ALLOCATION

DEPARTMENT: Utilities

FUND: 401

DIVISION: Wastewater Pumping Stations

DEPT. NO.: 2816

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Supervisor, Pumping Stations	44019	26	1.0	1.0	-	1.0	1.0
E/I Tech Career Track Personnel			3.0	3.0	-	3.0	3.0
Electrical/Instrumentation Tech I	45001	18	*	*	*	*	*
Electrical/Instrumentation Tech II	45011	20	*	*	*	*	*
Instrumentation & Control Technician	43200	20	1.0	1.0	(1.0)	-	-
Chief Electrician	81401	21	-	-	1.0	1.0	1.0
Utilities Field Technician Coordinator		20	1.0	1.0	-	1.0	1.0
Utilities Maintenance Master Mechanic			-	-	1.0	1.0	1.0
Utilities Maintenance Mechanic - Pumping Stations - Career Path			6.0	6.0	2.0	8.0	8.0
Utilities Maintenance Mechanic - Pumping Stations, Sr	81321	17	*	*	-	*	*
Utilities Maintenance Mechanic - Pumping Stations	81311	13	*	*	-	*	*
Utilities Maintenance Mechanic Trainee	81301	11	*	*	-	*	*
Total Personnel:			12.0	12.0	3.0	15.0	15.0



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 16 Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	980,598	1,022,483	1,108,060	1,269,326	1,269,326
Operating Expenses	1,438,344	1,492,115	1,475,894	1,508,077	1,458,077
Capital Outlay	-	13,000	2,198	-	-
Nonoperating Expenses	152,992	145,409	145,409	139,062	139,062
Total	\$ 2,571,934	\$ 2,673,007	\$ 2,731,561	\$ 2,916,465	\$ 2,866,465
Estimated As % Of Budget			102.2%		
12-10 Regular Salaries/Wages	641,206	655,558	679,709	755,977	755,977
12-20 Holiday Pay	607	1,000	1,000	1,000	1,000
14-10 Overtime	45,454	78,000	45,000	45,000	45,000
15-13 Shoe Allowance	1,200	1,650	1,650	1,500	1,500
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	74,226	142,643	142,643
21-10 Employer Fica	50,819	54,199	52,399	58,222	58,222
22-10 General Employees Pension	140,099	126,274	126,274	126,274	126,274
23-10 Life Insurance	167	170	170	192	192
23-20 Disability Insurance	3,653	4,415	4,415	4,938	4,938
23-30 Health Insurance	81,373	81,472	103,472	111,651	111,651
23-34 Hsa	8,031	10,000	10,000	12,000	12,000
23-40 Dental Insurance	3,928	5,499	5,499	5,664	5,664
23-50 Vision Insurance	461	646	646	665	665
Sub-total Personnel Services	\$ 980,598	\$ 1,022,483	\$ 1,108,060	\$ 1,269,326	\$ 1,269,326
40-12 Business Meetings	-	150	150	360	360
41-15 Cellular Phone/Beeper	6,440	8,591	6,977	6,645	6,645
43-10 Electric Service	331,183	393,000	350,000	350,000	350,000
43-20 Water/Sewer Service	93,038	102,000	75,000	94,000	94,000
43-40 Fuel/Propane	2,827	10,000	10,000	10,000	10,000
44-30 Equipment Rental	38,075	24,000	16,000	16,000	16,000
46-10 Building Repairs	2,135	9,850	10,000	15,000	15,000
46-20 Equipment Maintenance	114,473	85,000	85,000	90,000	90,000
46-30 Vehicle Maint-Garage	99,321	73,610	73,610	69,722	69,722
46-51 Lift Station Repairs	119,868	89,000	100,000	100,000	100,000
46-91 Software Maintenance	6,914	-	-	-	-
46-98 Grounds Maintenance	58,000	60,000	60,000	100,000	100,000
49-09 Ins Chgs-Workers Comp	20,686	21,251	21,251	21,281	21,281
49-10 Warehouse Service Chg	39,190	37,206	37,206	36,269	36,269
49-17 Other Contractual Svcs	67,393	70,000	70,000	85,000	85,000
49-41 Licenses, Fees & Permits	1,350	2,000	2,700	3,500	3,500
52-01 Supplies	19,730	14,071	14,000	14,000	14,000
52-20 Opr Equipment <\$1000	1,004	1,500	1,500	3,800	3,800
52-23 Safety Clothing/Equip	2,134	3,500	3,500	3,500	3,500
52-27 Hardware/Tools	3,258	4,000	4,000	4,000	4,000
52-35 Process Chemicals	183,788	105,000	230,000	180,000	180,000
52-75 Equip Parts/Supplies	222,757	375,000	300,000	300,000	250,000
54-30 Training	4,780	3,386	5,000	5,000	5,000
Sub- Total Operating Expenses	\$ 1,438,344	\$ 1,492,115	\$ 1,475,894	\$ 1,508,077	\$ 1,458,077
63-12 Large Meters	-	5,000	-	-	-
64-02 General Equipment	-	8,000	2,198	-	-
Sub- Total Capital Outlay	\$ -	\$ 13,000	\$ 2,198	\$ -	\$ -
Subtotal	\$ 2,418,942	\$ 2,527,598	\$ 2,586,152	\$ 2,777,403	\$ 2,727,403
91-30 Transfer To Veh Srv Fund	152,992	145,409	145,409	139,062	139,062
Sub-total Nonoperating Expenses	\$ 152,992	\$ 145,409	\$ 145,409	\$ 139,062	\$ 139,062
Department Total	\$ 2,571,934	\$ 2,673,007	\$ 2,731,561	\$ 2,916,465	\$ 2,866,465



DETAIL EXPENDITURES

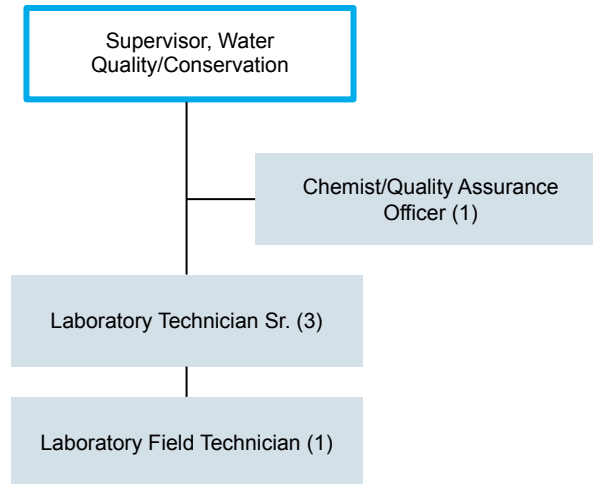
Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 17 Sewage Treatment 401-2817-536						
Department Summary						
Operating Expenses		4,798,071	6,719,300	6,719,300	4,970,300	4,970,300
Total		\$ 4,798,071	\$ 6,719,300	\$ 6,719,300	\$ 4,970,300	\$ 4,970,300
Estimated As % Of Budget		100.0%				
34-80	Shared Wastewater Trtmt	3,936,056	4,249,000	4,100,000	4,100,000	4,100,000
34-81	Reuse Charges	262,015	355,300	270,300	270,300	270,300
49-70	Regional Plant	600,000	2,115,000	2,349,000	600,000	600,000
Sub-total Operating Expenses		\$ 4,798,071	\$ 6,719,300	\$ 6,719,300	\$ 4,970,300	\$ 4,970,300
Subtotal		\$ 4,798,071	\$ 6,719,300	\$ 6,719,300	\$ 4,970,300	\$ 4,970,300
Department Total		\$ 4,798,071	\$ 6,719,300	\$ 6,719,300	\$ 4,970,300	\$ 4,970,300



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT. NO.: **2819**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT. NO.: **2819**

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Supervisor, Water Quality	46029	27	1.0	1.0	-	1.0	1.0
Chemist & Quality Assurance Officer	46202	20	1.0	1.0	-	1.0	1.0
Laboratory Technician, Senior	46232	16	3.0	3.0	-	3.0	3.0
Laboratory Field Technician	46222	12	1.0	1.0	-	1.0	1.0
Total Personnel:			6.0	6.0	-	6.0	6.0



DETAIL EXPENDITURES

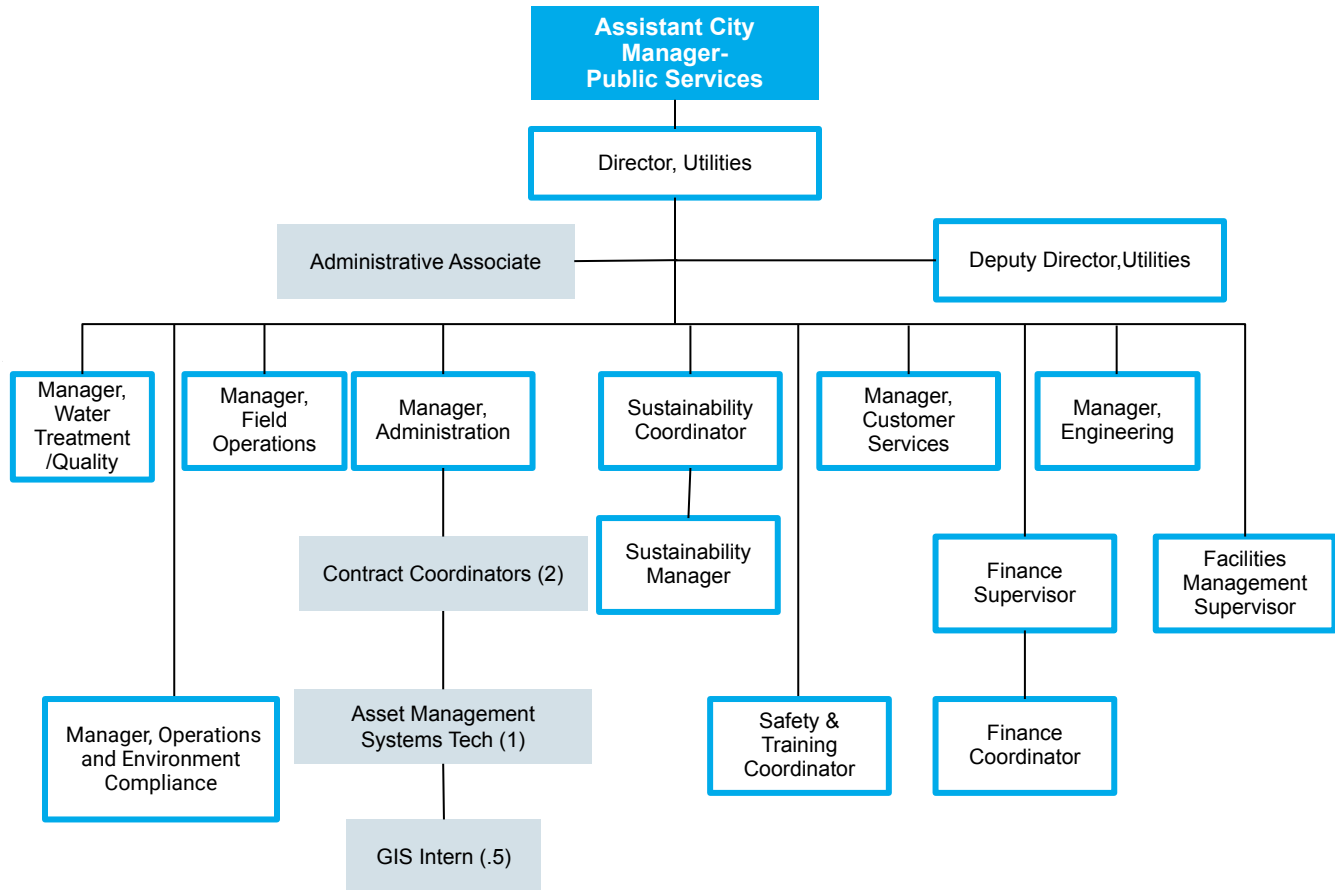
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 19 Water Quality 401-2819-536					
Department Summary					
Personnel Services	512,926	526,917	526,817	547,015	547,015
Operating Expenses	124,027	127,947	136,247	142,029	142,029
Capital Outlay	6,312	8,600	3,400	3,500	3,500
Nonoperating Expenses	5,406	5,584	5,584	6,104	6,104
Total	\$ 648,671	\$ 669,048	\$ 672,048	\$ 698,648	\$ 698,648
Estimated As % Of Budget			100.4%		
12-10 Regular Salaries/Wages	337,437	344,784	344,784	357,489	357,489
12-20 Holiday Pay	-	300	300	300	300
14-10 Overtime	753	4,000	4,000	4,000	4,000
15-12 Cell Phone Allowance	-	480	480	480	480
15-13 Shoe Allowance	600	600	600	600	600
15-20 Car Allowance	3,455	3,600	3,600	3,600	3,600
21-10 Employer Fica	25,637	25,443	25,343	27,706	27,706
22-10 General Employees Pension	92,375	85,343	85,343	85,343	85,343
23-10 Life Insurance	162	176	176	168	168
23-20 Disability Insurance	2,125	2,132	2,132	2,338	2,338
23-30 Health Insurance	43,444	51,736	51,736	55,826	55,826
23-34 Hsa	4,500	5,250	5,250	6,000	6,000
23-40 Dental Insurance	2,182	2,750	2,750	2,832	2,832
23-50 Vision Insurance	256	323	323	333	333
Sub-total Personnel Services	\$ 512,926	\$ 526,917	\$ 526,817	\$ 547,015	\$ 547,015
34-54 Disp Of Hazardous Matls	-	500	500	700	700
41-12 Postage	5,604	-	6,000	6,000	6,000
41-15 Cellular Phone/Beeper	1,359	1,609	1,306	519	519
44-30 Equipment Rental	-	3,000	3,000	3,000	3,000
46-20 Equipment Maintenance	7,553	7,274	7,274	7,800	7,800
46-30 Vehicle Maint-Garage	8,285	7,578	5,778	4,092	4,092
46-91 Software Maintenance	219	-	-	-	-
47-10 Printing & Binding	6,809	7,000	7,000	7,000	7,000
49-09 Ins Chgs-Workers Comp	10,034	10,308	10,308	10,322	10,322
49-10 Warehouse Service Chg	369	361	361	396	396
49-17 Other Contractual Svcs	15,308	19,000	13,000	13,000	13,000
49-40 Laboratory Tests	17,153	25,100	30,000	35,000	35,000
49-41 Licenses, Fees & Permits	1,600	3,000	3,000	1,600	1,600
52-01 Supplies	608	1,000	1,000	1,000	1,000
52-21 Chemicals	29,451	32,620	38,120	42,000	42,000
52-23 Safety Clothing/Equip	-	600	600	600	600
52-31 Water Main Supplies	18,698	5,000	5,000	5,000	5,000
52-75 Equip Parts/Supplies	312	2,300	2,000	2,000	2,000
54-30 Training	665	1,697	2,000	2,000	2,000
Sub- Total Operating Expenses	\$ 124,027	\$ 127,947	\$ 136,247	\$ 142,029	\$ 142,029
64-02 General Equipment	6,312	8,600	3,400	3,500	3,500
Sub- Total Capital Outlay	\$ 6,312	\$ 8,600	\$ 3,400	\$ 3,500	\$ 3,500
Subtotal	\$ 643,265	\$ 663,464	\$ 666,464	\$ 692,544	\$ 692,544
91-30 Transfer To Veh Srv Fund	5,406	5,584	5,584	6,104	6,104
Sub-total Nonoperating Expenses	\$ 5,406	\$ 5,584	\$ 5,584	\$ 6,104	\$ 6,104
Department Total	\$ 648,671	\$ 669,048	\$ 672,048	\$ 698,648	\$ 698,648



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Utilities Administration

FUND: 401
DEPT. NO.: 2821



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Utilities Administration

FUND: 401
DEPT. NO.: 2821

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, Utilities	48019	45	1.0	1.0	-	1.0	1.0
Deputy Director, Utilities Operations	48029	39	1.0	1.0	-	1.0	1.0
Manager, Engineering	48129	37	1.0	1.0	-	1.0	1.0
Manager, Water Treatment/Quality	48119	37	1.0	1.0	-	1.0	1.0
Manager, Field Operations	48099	37	1.0	1.0	-	1.0	1.0
Manager, Operations and Env Compliance					1.0	1.0	1.0
Finance Supervisor	48199	24	-	1.0	-	1.0	1.0
Finance Coordinator	15030	18	-	1.0	-	1.0	1.0
Facilities Management Supervisor		26	-	1.0	-	1.0	1.0
Safety & Training Coordinator		20	-	1.0	-	1.0	1.0
Asset Management Systems Technician	48170	16	1.0	1.0	-	1.0	1.0
Manager, Administration	48189	37	1.0	1.0	-	1.0	1.0
Manager, Customer Services	48179	36	1.0	1.0	-	1.0	1.0
Contract Coordinator	70119	16	2.0	2.0	-	2.0	2.0
Sustainability Manager		30	-	-	1.0	1.0	1.0
Sustainability Coordinator	48149	30	1.0	1.0	-	1.0	1.0
Intern, GIS					0.5	0.5	0.5
Administrative Assistant*	48010	14	1.0	-	-	-	-
Administrative Associate			-	-	1.0	1.0	1.0
Total Personnel:			12.00	15.00	3.50	18.50	18.50



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 21 Utility Administration 401-2821-536					
Department Summary					
Personnel Services	1,699,558	2,095,718	2,030,445	2,509,497	2,509,497
Operating Expenses	2,048,254	2,060,058	2,029,800	2,095,275	2,095,275
Capital Outlay	50,179	38,543	75,000	75,000	75,000
Nonoperating Expenses	15,990,894	16,729,804	16,740,801	17,296,506	17,696,506
Total	\$ 19,788,885	\$ 20,924,123	\$ 20,876,046	\$ 21,976,278	\$ 22,376,278
Estimated As % Of Budget			99.8%		
12-10 Regular Salaries/Wages	1,177,787	1,460,576	1,395,895	1,573,208	1,573,208
14-10 Overtime	1,975	3,250	2,000	1,500	1,500
15-12 Cell Phone Allowance	859	4,179	2,604	5,052	5,052
15-20 Car Allowance	24,482	37,050	31,650	33,150	33,150
19-99 New Personnel/Reclass	-	-	7,733	232,446	232,446
21-10 Employer Fica	88,081	107,934	107,934	122,521	122,521
22-10 General Employees Pension	285,888	326,780	326,780	326,780	326,780
23-10 Life Insurance	538	646	646	649	649
23-11 Life Insurance-Retirees	231	350	250	250	250
23-20 Disability Insurance	6,617	8,580	8,580	10,970	10,970
23-30 Health Insurance	82,427	118,562	118,562	167,477	167,477
23-34 Hsa	9,009	10,770	10,770	16,000	16,000
23-40 Dental Insurance	4,546	6,301	6,301	8,496	8,496
23-50 Vision Insurance	534	740	740	998	998
25-10 Unemployment	16,584	10,000	10,000	10,000	10,000
Sub-total Personnel Services	\$ 1,699,558	\$ 2,095,718	\$ 2,030,445	\$ 2,509,497	\$ 2,509,497
31-90 Other Professional Svcs	40,908	14,400	30,000	30,000	30,000
32-10 Audit Fee	36,737	48,620	36,820	62,279	62,279
34-40 Temporary Services	-	27,000	-	-	-
40-12 Business Meetings	288	200	200	544	544
41-12 Postage	-	9	-	-	-
41-15 Cellular Phone/Beeper	6,060	8,761	6,000	6,000	6,000
43-30 Garbage Fees/Roll Offs	9,605	10,852	9,800	9,800	9,800
44-31 Copy Machine Rental	7,031	15,000	15,000	18,000	18,000
46-10 Building Repairs	1,598	6,000	8,000	8,000	8,000
46-20 Equipment Maintenance	-	1,272	5,000	29,010	29,010
46-30 Vehicle Maint-Garage	6,287	5,130	4,202	3,350	3,350
46-52 Reuse Maintenance	1,500	-	-	-	-
46-91 Software Maintenance	170,799	172,732	171,700	177,422	177,422
49-08 Ins Chgs-Auto/Prop/Liab	1,513,819	1,533,925	1,533,925	1,536,062	1,536,062
49-09 Ins Chgs-Workers Comp	38,204	39,237	39,237	39,292	39,292
49-10 Warehouse Service Chg	15,047	7,255	7,255	7,455	7,455
49-17 Other Contractual Svcs	123,322	96,376	90,000	90,000	90,000
49-41 Licenses, Fees & Permits	9,138	10,469	5,000	5,000	5,000
51-10 Office Supplies	12,841	13,000	13,000	13,000	13,000
51-25 Computer Sftwre <\$1000	382	-	-	-	-
52-01 Supplies	2,024	1,100	1,100	1,100	1,100
52-20 Opr Equipment <\$1000	2,893	-	5,000	5,000	5,000
52-22 Uniforms	24,376	27,750	22,000	25,000	25,000
52-23 Safety Clothing/Equip	125	300	300	300	300
52-24 Bldg Supplies/Materials	528	1,000	1,000	1,000	1,000
52-27 Hardware/Tools	-	50	-	-	-
52-36 Water Reuse Main Supplies	6,999	-	-	-	-
52-75 Equip Parts/Supplies	1,254	1,250	1,000	1,000	1,000



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-85 Food Supplies	155	250	250	250	250
54-20 Memberships	8,237	10,831	9,011	9,011	9,011
54-30 Training	8,097	7,289	15,000	15,000	15,000
59-99 New Personnel/Supplies	-	-	-	2,400	2,400
Sub-Total Operating Expenses	\$ 2,048,254	\$ 2,060,058	\$ 2,029,800	\$ 2,095,275	\$ 2,095,275
64-02 General Equipment	10,650	-	-	-	-
64-14 Computer Software	3,680	-	-	-	-
64-15 Computer Equipment	35,849	38,543	75,000	75,000	75,000
Sub-Total Capital Outlay	\$ 50,179	\$ 38,543	\$ 75,000	\$ 75,000	\$ 75,000
Subtotal	\$ 3,797,991	\$ 4,194,319	\$ 4,135,245	\$ 4,679,772	\$ 4,679,772
91-01 Transfer To General Fund	4,109,000	4,000,000	4,000,000	4,000,000	4,000,000
91-02 Transfer To Self Ins/W.C.	123,870	123,870	123,870	123,870	123,870
91-04 Grant Fund	-	26,000	-	-	-
91-13 Transfer To Gf-Direct Ovhd	3,522,000	3,931,000	3,931,000	3,931,000	3,931,000
91-30 Transfer To Veh Srv Fund	27,765	13,033	13,033	14,241	14,241
91-31 Transfer To Capital Impov	-	300,000	300,000	300,000	-
91-38 Transfer To W/S Ren/Repl	8,000,000	8,000,000	8,000,000	8,000,000	9,000,000
95-43 Conservation Fund	51,672	40,000	40,000	35,000	35,000
95-44 Sustainability Fund	89,284	73,000	115,000	98,000	98,000
95-60 Uncollectible Expense	(52,453)	42,000	-	-	-
99-03 Rsv. For Future Approp.	-	180,901	217,898	794,395	494,395
99-25 Loss-Disposal Of Assets	119,756	-	-	-	-
Sub-total Nonoperating Expenses	\$ 15,990,894	\$ 16,729,804	\$ 16,740,801	\$ 17,296,506	\$ 17,696,506
Department Total	\$ 19,788,885	\$ 20,924,123	\$ 20,876,046	\$ 21,976,278	\$ 22,376,278



DETAIL EXPENDITURES

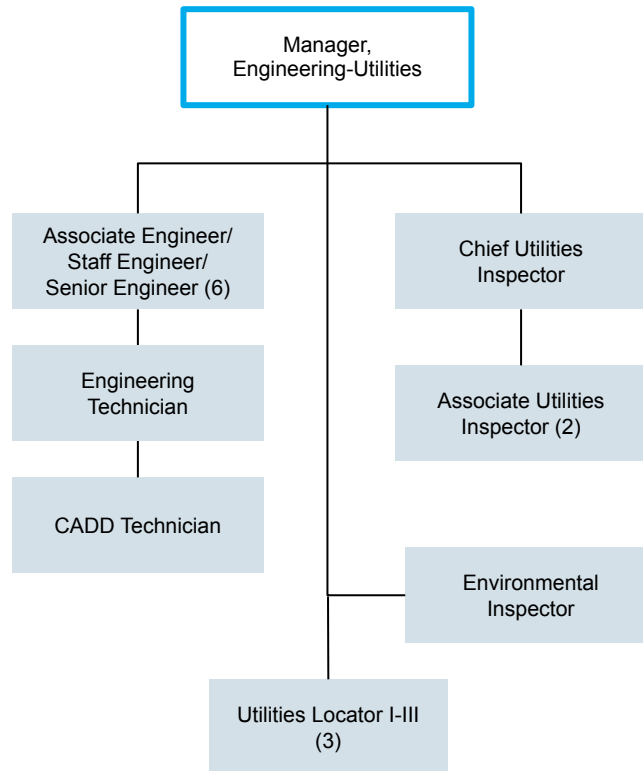
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 22 General Administration 401-2822-536					
Department Summary					
Nonoperating Expenses	12,232,530	-	-	-	-
Total	\$ 12,232,530	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
95-40 Depreciation Expense	12,146,991	-	-	-	-
99-02 Non-Budgeted Expense	85,539	-	-	-	-
Sub- Total Nonoperating Exps.	\$ 12,232,530	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 12,232,530	\$ -	\$ -	\$ -	\$ -



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Utilities Engineering

FUND: 401
DEPT. NO.: 2823



PERSONNEL ALLOCATION

DEPARTMENT: Utilities	FUND: 401
DIVISION: Utilities Engineering	DEPT. NO.: 2823

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Engineering Career Path Positions *			6.0	6.0	-	6.0	6.0
Associate Engineer - Utilities		24	*	*	*	*	*
Staff Engineer - Utilities		26	*	*	*	*	*
Senior Engineer - Utilities		30	*	*	*	*	*
Engineering Technician			-	-	1.0	1.0	1.0
CADD Technician/Design Supervisor	70059	15	1.0	1.0	-	1.0	1.0
Chief Utilities Inspector	70212	18	1.0	1.0	-	1.0	1.0
Associate Utilities Inspector	48222	18	2.0	2.0	-	2.0	2.0
Environmental Inspector	44202	16	-	1.0	-	1.0	1.0
Career Path Utilities Locators			-	-	3.0	3.0	3.0
Utility Locator I		10	*	*	*	*	*
Utility Locator II		12	*	*	*	*	*
Utility Locator III		16	*	*	*	*	*
Administrative Associate			1.0	-	-	-	-
Total Personnel:			11.0	11.0	4.0	15.0	15.0

* An unspecified number of Associate, staff & Senior Engineers not to exceed 6

** 1 UFT position moved to each of the following divisions 2810, 2815 & 2824



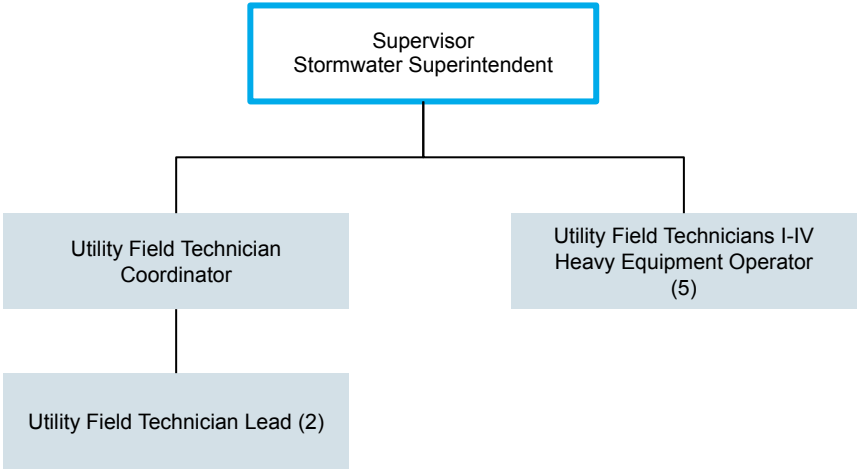
DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 23 Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,159,813	1,241,656	1,307,386	1,562,144	1,562,144
Operating Expenses	58,190	80,826	85,326	124,943	124,943
Nonoperating Expenses	17,699	21,304	21,304	15,206	15,206
Total	\$ 1,235,702	\$ 1,343,786	\$ 1,414,016	\$ 1,702,293	\$ 1,702,293
Estimated As % Of Budget			105.2%		
12-10 Regular Salaries/Wages	772,658	819,084	831,134	1,052,587	1,052,587
14-10 Overtime	5,982	19,000	7,000	15,000	15,000
15-12 Cell Phone Allowance	-	2,450	2,400	2,880	2,880
15-13 Shoe Allowance	-	450	-	450	450
15-20 Car Allowance	7,200	7,200	7,200	21,600	21,600
19-99 New Personnel/Reclass	-	-	66,180	16,576	16,576
21-10 Employer Fica	57,786	66,638	66,638	82,430	82,430
22-10 General Employees Pension	196,652	189,702	189,702	189,702	189,702
23-10 Life Insurance	443	517	517	553	553
23-20 Disability Insurance	4,622	5,864	5,864	7,058	7,058
23-30 Health Insurance	98,397	112,095	112,095	148,869	148,869
23-34 Hsa	10,750	12,000	12,000	16,000	16,000
23-40 Dental Insurance	4,764	5,957	5,957	7,552	7,552
23-50 Vision Insurance	559	699	699	887	887
Sub-total Personnel Services	\$ 1,159,813	\$ 1,241,656	\$ 1,307,386	\$ 1,562,144	\$ 1,562,144
31-90 Other Professional Svcs	23,805	31,400	35,000	50,000	50,000
40-12 Business Meetings	-	1,000	1,000	1,000	1,000
41-15 Cellular Phone/Beeper	4,770	5,424	4,400	6,486	6,486
46-30 Vehicle Maint-Garage	14,942	21,312	21,312	13,522	13,522
46-91 Software Maintenance	5,596	7,000	8,500	26,100	26,100
47-10 Printing & Binding	-	100	100	100	100
49-09 Ins Chgs-Workers Comp	1,683	1,731	1,731	1,733	1,733
49-10 Warehouse Service Chg	1,178	783	783	602	602
49-17 Other Contractual Svcs	700	1,000	1,000	1,000	1,000
49-41 Licenses, Fees & Permits	275	1,000	1,000	1,500	1,500
52-01 Supplies	325	1,600	1,000	4,000	4,000
52-20 Opr Equipment <\$1000	-	1,000	1,000	1,000	1,000
52-23 Safety Clothing/Equip	514	500	500	1,800	1,800
52-27 Hardware/Tools	-	500	500	1,500	1,500
52-75 Equip Parts/Supplies	-	500	500	500	500
54-20 Memberships	203	2,000	2,000	2,500	2,500
54-30 Training	4,199	3,976	5,000	11,600	11,600
Sub- Total Operating Expenses	\$ 58,190	\$ 80,826	\$ 85,326	\$ 124,943	\$ 124,943
Subtotal	\$ 1,218,003	\$ 1,322,482	\$ 1,392,712	\$ 1,687,087	\$ 1,687,087
91-30 Transfer To Veh Srv Fund	17,699	21,304	21,304	15,206	15,206
Sub-total Nonoperating Expenses	\$ 17,699	\$ 21,304	\$ 21,304	\$ 15,206	\$ 15,206
Department Total	\$ 1,235,702	\$ 1,343,786	\$ 1,414,016	\$ 1,702,293	\$ 1,702,293



ORGANIZATIONAL CHART

DEPARTMENT: Utilities	FUND: 401
DIVISION: Stormwater Utilities	DEPT. NO.: 2824



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Stormwater Utilities

FUND: 401
DEPT. NO.: 2824

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Utilities Stormwater Supervisor	44019	26	1.0	1.0	-	1.0	1.0
Utility Field Technician V	44060	20	1.0	1.0	(1.0)	-	-
Utility Field Technician Coordinator		24	-	-	1.0	1.0	1.0
Utility Field Technician Lead		188	-	-	2.0	2.0	2.0
Career Path Utility Field Technician I-IV			8.0	8.0	(3.0)	5.0	5.0
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Utility Field Technician IV	40041	16	*	*	*	*	*
Total Personnel:			10.0	10.0	(1.0)	9.0	9.0



DETAIL EXPENDITURES

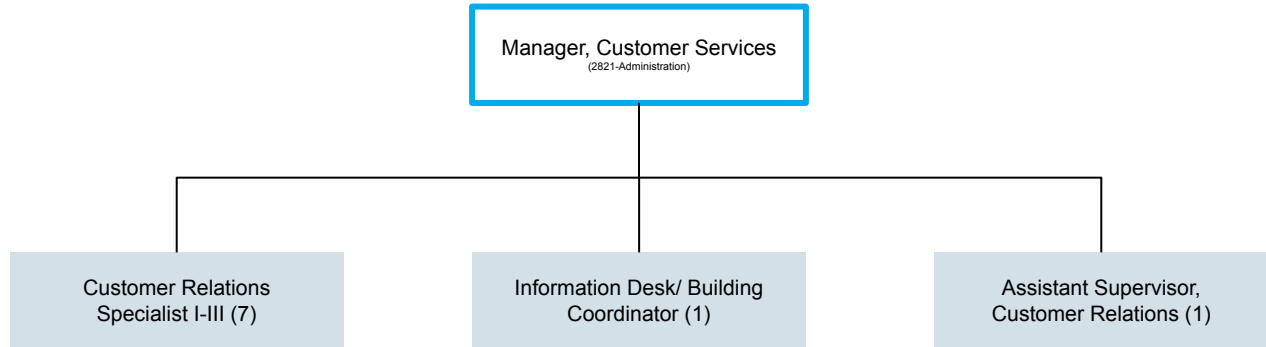
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 24 Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	548,698	691,821	724,876	737,557	737,557
Operating Expenses	593,996	518,138	610,270	788,033	688,033
Capital Outlay	1,015	-	-	-	-
Nonoperating Expenses	288,982	289,505	289,505	324,974	324,974
Total	\$ 1,432,691	\$ 1,499,464	\$ 1,624,651	\$ 1,850,564	\$ 1,750,564
Estimated As % Of Budget			108.3%		
12-10 Regular Salaries/Wages	320,151	415,479	415,479	434,175	434,175
12-20 Holiday Pay	-	800	800	800	800
14-10 Overtime	7,966	7,000	7,000	7,000	7,000
15-13 Shoe Allowance	750	1,350	1,050	1,050	1,050
15-20 Car Allowance	1,800	2,741	1,800	3,600	3,600
19-99 New Personnel/Reclass	-	-	34,296	38,613	38,613
21-10 Employer Fica	24,830	32,321	32,321	33,570	33,570
22-10 General Employees Pension	127,993	118,181	118,181	118,181	118,181
23-10 Life Insurance	79	158	158	204	204
23-20 Disability Insurance	1,763	2,808	2,808	2,878	2,878
23-30 Health Insurance	53,484	94,850	94,850	83,739	83,739
23-34 Hsa	6,875	10,500	10,500	9,000	9,000
23-40 Dental Insurance	2,691	5,041	5,041	4,248	4,248
23-50 Vision Insurance	316	592	592	499	499
Sub-total Personnel Services	\$ 548,698	\$ 691,821	\$ 724,876	\$ 737,557	\$ 737,557
40-12 Business Meetings	-	-	-	330	330
41-15 Cellular Phone/Beeper	4,710	6,830	5,670	5,707	5,707
43-10 Electric Service	2,859	3,500	3,000	3,000	3,000
43-20 Water/Sewer Service	4,069	5,000	5,000	5,000	5,000
44-30 Equipment Rental	1,202	3,500	3,000	3,000	3,000
46-20 Equipment Maintenance	295	500	91,691	1,500	1,500
46-30 Vehicle Maint-Garage	156,669	91,691	91,691	104,034	104,034
46-44 Storm Drain Repairs	340	32,083	25,000	100,000	100,000
46-91 Software Maintenance	1,337	-	-	-	-
46-98 Grounds Maintenance	81,720	99,000	100,000	120,000	120,000
49-09 Ins Chgs-Workers Comp	12,219	12,553	12,553	12,570	12,570
49-10 Warehouse Service Chg	3,300	2,165	2,165	1,892	1,892
49-17 Other Contractual Svcs	265,964	206,000	206,000	345,000	245,000
49-41 Licenses, Fees & Permits	2,282	3,000	3,000	3,000	3,000
52-01 Supplies	955	-	-	500	500
52-20 Opr Equipment <\$1000	-	-	500	500	500
52-23 Safety Clothing/Equip	1,676	4,000	1,500	5,000	5,000
52-27 Hardware/Tools	1,511	2,000	2,000	4,500	4,500
52-33 Storm Drain Supplies	49,486	39,976	50,000	65,000	65,000
52-75 Equip Parts/Supplies	1,804	3,000	3,000	3,000	3,000
53-11 Traffic/Street Signs	-	1,500	1,500	1,500	1,500
54-30 Training	1,598	1,840	3,000	3,000	3,000
Sub- Total Operating Expenses	\$ 593,996	\$ 518,138	\$ 610,270	\$ 788,033	\$ 688,033
64-02 General Equipment	1,015	-	-	-	-
Sub- Total Capital Outlay	\$ 1,015	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 1,143,709	\$ 1,209,959	\$ 1,335,146	\$ 1,525,590	\$ 1,425,590
91-30 Transfer To Veh Srv Fund	288,982	289,505	289,505	324,974	324,974
Sub-total Nonoperating Expenses	\$ 288,982	\$ 289,505	\$ 289,505	\$ 324,974	\$ 324,974
Department Total	\$ 1,432,691	\$ 1,499,464	\$ 1,624,651	\$ 1,850,564	\$ 1,750,564



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Customer Relations

FUND: 401
DEPT. NO.: 2825



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Customer Relations

FUND: 401
DEPT. NO.: 2825

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Assistant Supervisor, Customer Relations	40100	20	1.0	1.0	-	1.0	1.0
Customer Relations Specialist I -III Career Path Unspecified Personnel			8.0	8.0	(1.0)	7.0	7.0
Customer Relations Specialist III	40122	14	*	*	*	*	*
Customer Relations Specialist II	40112	12	*	*	*	*	*
Customer Relations Specialist I	40102	10	*	*	*	*	*
Information Desk/Building Coordinator	40120	14	1.0	1.0	-	1.0	1.0
Total Personnel:			10.0	10.0	(1.0)	9.0	9.0



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 25 Customer Relations 401-2825-536					
Department Summary					
Personnel Services	487,194	655,664	651,264	654,790	654,790
Operating Expenses	323,885	402,421	402,521	388,422	388,422
Total	\$ 811,079	\$ 1,058,085	\$ 1,053,785	\$ 1,043,212	\$ 1,043,212
Estimated As % Of Budget	99.59%				
12-10 Regular Salaries/Wages	265,139	404,808	406,108	395,064	395,064
14-10 Overtime	1,618	4,900	2,000	6,000	6,000
15-20 Car Allowance	-	1,800	-	-	-
21-10 Employer Fica	20,055	28,648	27,648	30,222	30,222
22-10 General Employees Pension	143,765	123,238	123,238	123,238	123,238
23-10 Life Insurance	82	113	113	108	108
23-20 Disability Insurance	1,796	2,445	2,445	2,672	2,672
23-30 Health Insurance	45,641	77,604	77,604	83,739	83,739
23-34 Hsa	6,375	7,500	7,500	9,000	9,000
23-40 Dental Insurance	2,437	4,124	4,124	4,248	4,248
23-50 Vision Insurance	286	484	484	499	499
Sub-total Personnel Services	\$ 487,194	\$ 655,664	\$ 651,264	\$ 654,790	\$ 654,790
40-12 Business Meetings	-	-	-	300	300
41-15 Cellular Phone/Beeper	975	1,383	1,383	519	519
44-31 Copy Machine Rental	2,187	-	-	-	-
46-91 Software Maintenance	5,234	16,000	16,000	-	-
47-10 Printing & Binding	125	1,000	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	1,433	1,472	1,472	1,474	1,474
49-10 Warehouse Service Chg	1,593	969	969	929	929
49-14 Credit Card Fees	5,308	-	-	-	-
49-17 Other Contractual Srvs	302,195	372,400	375,000	375,000	375,000
51-10 Office Supplies	4,235	5,500	5,500	5,500	5,500
52-20 Opr Equipment <\$1000	-	1,197	1,197	1,200	1,200
54-30 Training	600	2,500	-	2,500	2,500
Sub- Total Operating Expenses	\$ 323,885	\$ 402,421	\$ 402,521	\$ 388,422	\$ 388,422
Subtotal	811,079	1,058,085	1,053,785	1,043,212	1,043,212
Department Total	\$ 811,079	\$ 1,058,085	\$ 1,053,785	\$ 1,043,212	\$ 1,043,212



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 11 Debt Service 401-3011-517					
Department Summary					
Operating Expenses	18,700	9,000	9,000	9,000	21,317
Capital Outlay	1,706,034	7,644,471	7,644,471	7,644,471	7,632,154
Nonoperating Expenses	(122,471)	-	-	-	-
Total	\$ 1,602,263	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471
Estimated As % Of Budget			100.0%		
31-90 Other Professional Svcs	18,700	9,000	9,000	9,000	21,317
Sub-total Operating Expenses	\$ 18,700	\$ 9,000	\$ 9,000	\$ 9,000	\$ 21,317
71-01 Principal Payment	-	5,760,000	5,760,000	5,760,000	6,105,000
72-01 Debt Interest Expense	1,689,769	1,881,471	1,881,471	1,881,471	1,523,154
73-01 Fiscal Agents Fee	1,265	3,000	3,000	3,000	4,000
73-02 Bond Issuance Expense	15,000	-	-	-	-
Sub- Total Capital Outlay	\$ 1,706,034	\$ 7,644,471	\$ 7,644,471	\$ 7,644,471	\$ 7,632,154
Subtotal	\$ 1,724,734	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471
95-30 Amortized Interest	(122,471)	-	-	-	-
Sub-total Nonoperating Expenses	\$ (122,471)	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 1,602,263	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471	\$ 7,653,471





Solid Waste Fund

FY 2022-2023 Adopted Budget

The Solid Waste Fund is the City's Sanitation Department that serves both residential and commercial accounts inside the City limits per City Code 10-30(c). For FY 2022-23, operating revenues are \$12.8M and \$10.0M for operating expenses, while total transfers equal \$2.7M (including a \$1.1M transfer to the General Fund). Increasing revenues while lowering the fund transfers and operating expenses will improve net assets (fund balance).

Projections for FY 2023-24 and FY 2024-25, yield revenues of \$13M annually. The revenues generated from garbage collection and recycling will aid management in its goal to keep annual operating expenditures at \$9.5M. The Solid Waste fund is trending towards being financially strong.

SOLID WASTE FUND (An Enterprise Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Net Assets, October 1	\$ (2,065,681)	\$ (1,129,227)	\$ 366,969	\$ 472,626	\$ 660,937	\$ 1,779,968
Operating Revenues	\$ 13,026,268	\$ 13,268,238	\$ 12,817,200	\$ 12,780,000	\$ 13,163,400 ⁽¹⁾	\$ 13,558,302 ⁽¹⁾
Operating Expenses	\$ (9,327,738)	\$ (9,109,628)	\$ (10,011,724)	\$ (9,419,759)	\$ (9,702,352)	\$ (9,993,422)
Operating Income (Loss)	\$ 3,698,530	\$ 4,158,610	\$ 2,805,476	\$ 3,360,241	\$ 3,461,048	\$ 3,564,880
Nonoperating Revenue	\$ 5,559	\$ 1,991	\$ 3,799	\$ 3,000	\$ 3,913	\$ 4,030
Nonoperating (Expense)	\$ (251,322)	\$ (105,795)	\$ 2,000	\$ (25,000)	\$ (25,000)	\$ (25,000)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating (Contra Acct- Capital Credit)	\$ (955)	\$ (1,909)	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Golf Course Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Water & Sewer Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Self Insurance (Risk Mgmt) Fund	\$ (30,930)	\$ (30,930)	\$ (30,930)	\$ (30,930)	\$ (30,930)	\$ (30,930)
Vehicle Service Fund - Fleet Replacement	\$ (1,395,383)	\$ (1,437,680)	\$ (1,584,688)	\$ (2,029,000)	\$ (1,200,000)	\$ (1,200,000)
General Fund	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)
Net Transfers In (To) Other Funds	\$ (2,516,313)	\$ (2,558,610)	\$ (2,705,618)	\$ (3,149,930)	\$ (2,320,930)	\$ (2,320,930)
Increase (Decrease) In Net Assets	\$ 936,454	\$ 1,496,196	\$ 105,657	\$ 188,311	\$ 1,119,031	\$ 1,222,980
Net Assets, September 30	\$ (1,129,227)	\$ 366,969	\$ 472,626	\$ 660,937	\$ 1,779,968	\$ 3,002,948
Less Investment in Capital Assets/PY Adj.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (1,129,227)	\$ 366,969	\$ 472,626	\$ 660,937	\$ 1,779,968	\$ 3,002,948

⁽¹⁾ Prior Year + 3%, based on 3yr trend



SOLID WASTE FUND

Revenues:

Garbage Fees	\$ 9,305,000
Roll-Off Containers	225,000
Commercial Recycling	3,250,000
Miscellaneous Income	500
Transfer from Golf Course	10,000
Interest Income	2,500
Fund Balance (Increase) Decrease	<u>(188,311)</u>

Total Revenues:	<u>\$ 12,604,689</u>

Appropriations:

Personnel Services	\$ 3,950,910
Operating Expenses	5,335,759
Transfer to Risk Management	\$ 30,930
Transfer to Vehicle Service Fund	2,029,000
Transfer to General Fund	<u>1,100,000</u>
Total Operating Expenses:	<u>12,446,599</u>

Capital Expenditures	14,000
Non Operating	<u>144,090</u>
Total Non Operating:	<u>158,090</u>

Total Appropriations:	<u>\$ 12,604,689</u>



Detail Revenues

Account Description	2020/2021 Actual Revenue	2021/2022 Amended Revenue	2021/2022 Estimated Revenue	2022/2023 Proposed Revenue	2022/2023 Adopted Revenue
Charges For Services					
Recycling Rev Share/Swa	10,441	5,000	30,000	5,000	5,000
Garbage Fees	4,756,598	4,500,000	5,800,000	4,800,000	4,800,000
Garbage/Roll-Off Contain	2,047,268	1,800,000	1,770,000	2,000,000	2,000,000
Garbage/Commer Rcyl	239,991	215,000	220,000	225,000	225,000
Commercial Dumping	3,342,811	3,307,200	3,300,000	3,250,000	3,250,000
Refuse-Multifamily	2,871,129	2,990,000	2,700,000	2,500,000	2,500,000
Total Charges For Services	\$ 13,268,238	\$ 12,817,200	\$ 13,820,000	\$ 12,780,000	\$ 12,780,000
			107.82%		
Outside Ot Reimbursemnt					
Outside Ot Reimbursemnt	-	-	1,000	-	-
Total Investment Income	\$ -	\$ -	\$ 1,000	\$ -	\$ -
Investment Income					
Interest Income	1,991	2,799	-	2,500	2,500
Total Investment Income	\$ 1,991	\$ 2,799	\$ -	\$ 2,500	\$ 2,500
Miscellaneous Income					
Miscellaneous Income	-	1,000	-	500	500
Total Miscellaneous Income	\$ -	\$ 1,000	\$ -	\$ 500	\$ 500
Transfers In					
Golf Course	10,000	10,000	5,000	10,000	10,000
Total Transfers In	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ 10,000
Subtotal	\$ 13,280,229	\$ 12,830,999	\$ 13,826,000	\$ 12,793,000	\$ 12,793,000
Fund Balance (Increase) Decrease	(1,494,287)	(105,657)	(1,891,635)	(349,342)	(188,311)
Grand Total	\$ 11,785,942	\$ 12,725,342	\$ 11,934,365	\$ 12,443,658	\$ 12,604,689

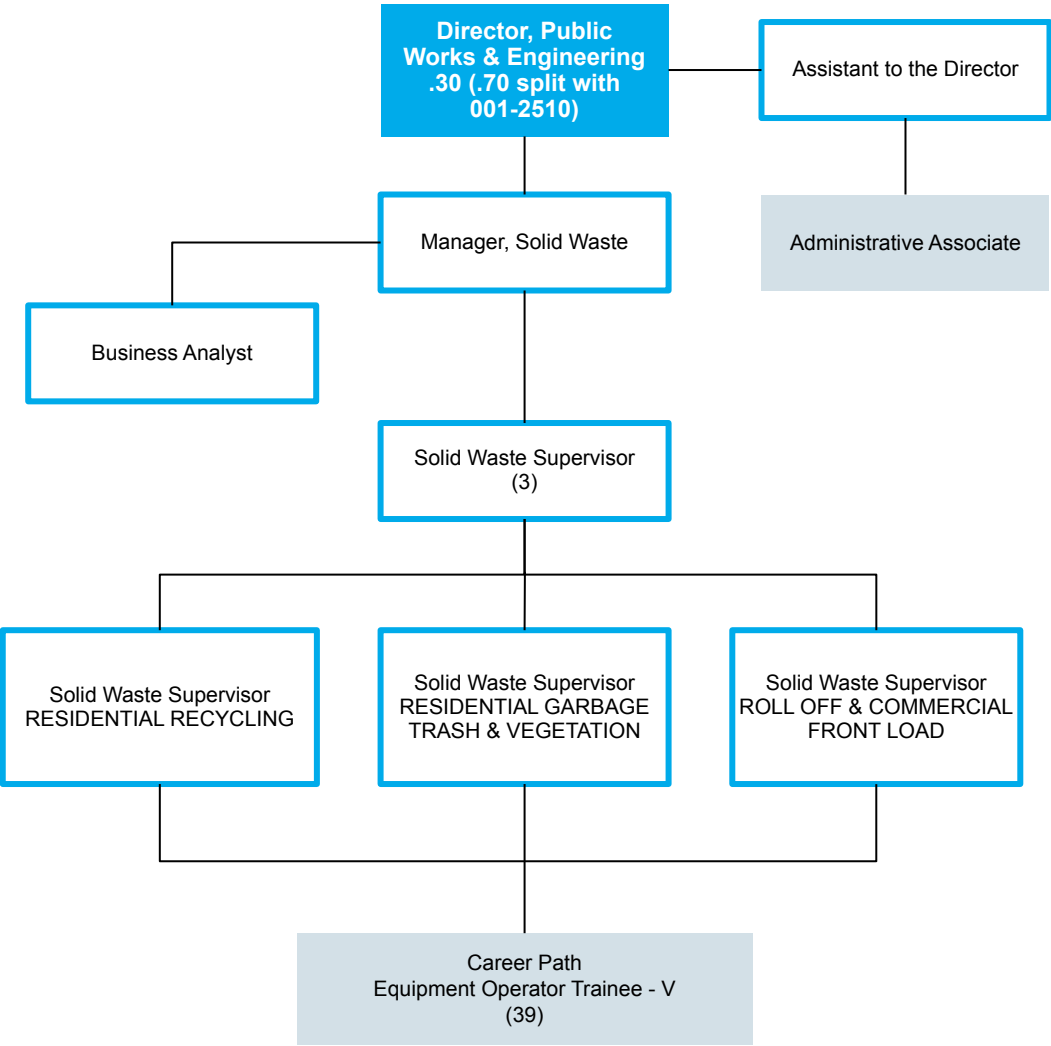
SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Solid Waste Fund 431-2515-534					
Department Summary					
Personnel Services	3,422,589	3,968,625	3,735,360	3,789,879	3,950,910
Operating Expenses	5,687,042	6,039,396	5,662,305	5,335,759	5,335,759
Capital Outlay	1,906	3,340	5,000	14,000	14,000
Nonoperating Expenses	2,674,405	2,713,981	2,531,700	3,304,020	3,304,020
Total	\$ 11,785,942	\$ 12,725,342	\$ 11,934,365	\$ 12,443,658	\$ 12,604,689
Estimated As % Of Budget			93.8%		



ORGANIZATIONAL CHART

DEPARTMENT: Public Works	FUND: 431
DIVISION: Solid Waste	DEPT. NO.: 2515



DEPARTMENT: Public Works
DIVISION: Solid Waste

FUND: 431
DEPT. NO.: 2515

DEPARTMENT MISSION STATEMENT:

To provide superior and consistent service to all residents and businesses in the city by utilizing best practices in all lines of service. Also, ensure fair market price for comparable service with neighboring municipalities.

DEPARTMENT CORE SERVICES:

- Provide garbage, recycling, vegetation and bulk trash pick-up as well as, roll off service for residents.
- Provide garbage and recycling (FEL) and roll off service for businesses.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT

STRATEGIC GOAL: High Performing Organization:

1. **Value to the Community:**
 - a) Safer Drivers
 - b) Less Incidents
 - c) Improved Missed Pick Up's
2. **Short Term Challenges and Opportunities:**
 - a) Installation of Equipment (on board cameras)
 - b) Tech Support
 - c) Driver training
3. **Long Term Challenges and Opportunities:**
 - a) Coaching and Accessing events
 - b) Using data from the system for tracking performance
 - c) Reengineer routes

STRATEGIC GOAL: Environmental Sustainability:

1. **Value to the Community:**
 - a) Greater recycling participation by residents and commercial accts
 - b) Reduced dollars spent on solid waste disposal
 - c) More efficient routes saving fuel and time
2. **Short Term Challenges and Opportunities:**
 - a) Resident recycling participation increased by education programs
 - b) Show commercial customers recycling can be a cost saving measure
 - c) The more we recycle the less we spend in disposal fees
3. **Long Term Challenges and Opportunities:**
 - a) Nonparticipating residents identified
 - b) Make residents aware of the financial savings to the city

STRATEGIC GOAL: High Performing Organization

1. **Objective 1: Add routes – Roll Off / ASL – Garbage / Recycling and reduce incident**
 - a) **Initiative 1: Hire new drivers**
 - i. Target completion date - Continuous through the year
 - ii. Key performance indicators:
 - 1) Accelerate the career path with current staff
 - 2) Improve safety programs
 - 3) Actively use Drive Cam for safety and risk purposes



DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT. NO.: **2515**

STRATEGIC GOAL: Environmental Sustainability

1. **Objective 1:** Increase Recycle participation and right size commercial dumpsters to conserve fuel.
 - a) **Initiative 1: Review current practices**
 - i. Target completion date - Continuous through the year
 - ii. Key performance indicators:
 - 1) Monitor disposal costs
 - 2) Site visits to determine needs
 - 3) Evaluate dumpster size and frequency



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Solid Waste

FUND: 431
DEPT. NO.: 2515

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full Time Positions:							
Director, Public Works and Engineering	51019	45	0.3	0.3	-	0.3	0.3
Manager, Solid Waste	55019	30	1.0	1.0	-	1.0	1.0
Solid Waste Supervisor	55029	20	3.0	3.0	-	3.0	3.0
Assistant To Director	51049	20	1.0	1.0	-	1.0	1.0
Solid Waste Customer Service Rep	55010	11	1.0	1.0	-	-	-
Business Analyst			-	-	-	1.0	1.0
Administrative Associate	00370	10	1.0	1.0	-	1.0	1.0
Equipment Operator Career Path Trainee - IV (Unspecified)			39.0	39.0		39.0	39.0
Equipment Operator V	55430	16	*	*	*	*	*
Equipment Operator IV	55331	14	*	*	*	*	*
Equipment Operator III	15212	12	*	*	*	*	*
Equipment Operator II	55231	10	*	*	*	*	*
Equipment Operator I	55131	8	*	*	*	*	*
Equipment Operator Trainee	55031	6	*	*	*	*	*
Total Full-Time Positions (FTE):			46.3	46.3	-	46.3	46.3
Part-Time Positions (FTE):							
Crew Worker	55007	6	1.0	1.0	-	1.0	1.0
Total Personnel:			47.3	47.3	-	47.3	47.3



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 15 Public Works: Solid Waste 431-2515-534					
Department Summary					
Personnel Services	3,422,589	3,968,625	3,735,360	3,789,879	3,950,910
Operating Expenses	5,687,042	6,039,396	5,662,305	5,335,759	5,335,759
Capital Outlay	1,906	3,340	5,000	14,000	14,000
Nonoperating Expenses	2,674,405	2,713,981	2,531,700	3,304,020	3,304,020
Total	\$ 11,785,942	\$ 12,725,342	\$ 11,934,365	\$ 12,443,658	\$ 12,604,689
Estimated As % Of Budget			93.8%		
12-10 Regular Salaries/Wages	2,142,514	2,158,343	1,910,000	2,293,671	2,293,671
12-20 Holiday Pay	57,799	59,055	58,000	50,000	50,000
14-10 Overtime	538,481	480,000	500,000	100,000	250,000
15-12 Cell Phone Allowance	76	152	-	-	-
15-13 Shoe Allowance	5,100	5,450	4,650	5,850	5,850
15-20 Car Allowance	2,236	2,040	1,700	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	-	11,031
21-10 Employer Fica	206,563	208,508	210,000	173,894	173,894
22-10 General Employees Pension	46,993	644,293	645,000	644,293	644,293
23-10 Life Insurance	609	680	610	811	811
23-11 Life Insurance-Retirees	89	150	150	150	150
23-20 Disability Insurance	13,276	13,863	13,250	15,102	15,102
23-30 Health Insurance	336,609	337,643	337,000	430,788	430,788
23-34 Hsa	37,487	35,300	35,000	47,300	47,300
23-40 Dental Insurance	17,523	18,926	18,000	21,853	21,853
23-50 Vision Insurance	1,998	2,222	2,000	2,567	2,567
25-10 Unemployment	15,236	2,000	-	-	-
Sub-total Personnel Services	\$ 3,422,589	\$ 3,968,625	\$ 3,735,360	\$ 3,789,879	\$ 3,950,910
32-10 Audit Fee	4,269	5,269	7,000	8,527	8,527
34-62 Waste Disposal	2,549,905	2,881,800	2,600,000	2,403,000	2,403,000
41-15 Cellular Phone/Beeper	12,030	26,420	20,000	30,720	30,720
43-10 Electric Service	1,855	1,250	1,900	1,250	1,250
43-20 Water/Sewer Service	732	500	750	500	500
44-31 Copy Machine Rental	1,932	4,200	4,200	4,200	4,200
46-30 Vehicle Service Cost	1,967,872	1,833,281	1,700,000	1,389,569	1,389,569
46-91 Software Maintenance	104,274	38,900	34,000	140,000	140,000
46-93 Dumpster Repairs	40,689	111,500	200,000	175,000	175,000
47-10 Printing & Binding	1,903	3,000	2,000	6,000	6,000
49-08 Ins Chgs-Auto/Prop/Liab	278,903	274,821	275,000	275,204	275,204
49-09 Self Insurance Chgs (W/C)	271,636	262,579	263,000	262,945	262,945
49-10 Warehouse Service Chg.	6,597	7,041	6,000	7,719	7,719
49-12 Legal Ads	84	-	80	-	-
49-14 Credit Card Fees	13,988	270	300	-	-
49-17 Other Contractual Srvs	130,960	256,000	200,000	167,500	167,500
49-41 Licenses, Fees & Permits	445	300	275	1,000	1,000
51-10 Office Supplies	1,991	2,200	2,000	2,000	2,000
52-20 Opr Equipment <\$1000	442	1,200	200	500	500
52-22 Uniforms	16,277	22,850	16,000	17,700	17,700
52-23 Safety Clothing/Equip.	6,777	1,500	6,000	6,000	6,000
52-27 Hardware/Tools	-	350	400	350	350
52-74 Carts/Containers	244,862	282,090	300,000	410,000	410,000
52-95 Hurricane Wilma	428	-	-	-	-
52-99 Misc. Supplies	23,084	20,050	20,000	20,000	20,000
54-20 Memberships	223	525	1,200	1,075	1,075



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
54-30 Training	4,884	1,500	2,000	5,000	5,000
Sub- Total Operating Expenses	\$ 5,687,042	\$ 6,039,396	\$ 5,662,305	\$ 5,335,759	\$ 5,335,759
64-15 Computer Equipment	1,906	3,340	5,000	14,000	14,000
Sub- Total Capital Outlay	\$ 1,906	\$ 3,340	\$ 5,000	\$ 14,000	\$ 14,000
Subtotal	\$ 9,111,537	\$ 10,011,361	\$ 9,402,665	\$ 9,139,638	\$ 9,300,669
91-01 Transfer To General Fund	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
91-02 Transfer To Self Ins/W.C.	30,930	30,930	31,000	30,930	30,930
91-30 Transfer/Veh. Srv. Fund	1,437,680	1,584,688	1,400,000	2,029,000	2,029,000
95-40 Depreciation Expense	(37,702)	-	-	-	-
95-60 Uncollectible Expense	(11,821)	(2,000)	700	25,000	25,000
99-02 Non-Budgeted Expense	115,143	-	-	-	-
99-03 Rsv. For Future Approp.	-	363	-	119,090	119,090
99-25 Loss-Disposal Of Assets	40,175	-	-	-	-
Sub-total Nonoperating Expenses	\$ 2,674,405	\$ 2,713,981	\$ 2,531,700	\$ 3,304,020	\$ 3,304,020
Department Total	\$ 11,785,942	\$ 12,725,342	\$ 11,934,365	\$ 12,443,658	\$ 12,604,689





Golf Course Fund

FY 2022-2023 Adopted Budget

The Golf Course Fund is responsible for the operation of the Boynton Links Golf Course on Jog Road outside of the City limits. It is one of the few public golf courses that is 100% self-supporting. It has been recognized by Golf Digest as one of the best places to play golf.

Revenues have improved since the installation of new greens in the summer of 2022. The FY 2022-23 operating revenues of \$2.22M projected to increase. The FY 2022-233 adopted budget of \$2,250,175 is higher than FY 2021-22 due to anticipated capital improvement and equipment purchase.

The projections for FY 2023-24 and FY 2024-25 are increased conservatively at 4% and 3%, respectively, for revenues and expenditures. Cart and Green Fees are 92% of all revenues and Personnel services are 50% of all expenditures. The projections reflect continued growth in operations/revenues and containment of cost, both will positively affect the fund balance for Golf.

GOLF COURSE FUND (An Enterprise Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Net Assets, October 1	\$ 392,942	\$ 636,804	\$ 1,425,089	\$ 1,318,369	\$ 1,300,781	\$ 1,737,868
Operating Expenses	\$ 2,018,370	\$ 2,553,834	\$ 2,223,252	\$ 2,726,445	\$ 2,835,503 ⁽¹⁾	\$ 2,948,923 ⁽¹⁾
Operating Revenue	\$ (1,770,295)	\$ (1,757,058)	\$ (2,001,504)	\$ (2,202,637)	\$ (2,268,716) ⁽²⁾	\$ (2,336,778) ⁽²⁾
Operating Income (Loss)	\$ 248,075	\$ 796,776	\$ 221,748	\$ 523,808	\$ 566,787	\$ 612,145
Nonoperating Revenue/Transfer	\$ -	\$ 5,438	\$ 5,203	\$ 5,000	\$ -	\$ -
Nonoperating (Expense)	\$ (178,540)	\$ (120,695)	\$ (27,374)	\$ (97,308)	\$ (97,308)	\$ (97,308)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating (Contra Acct- Capital Credit)	\$ 217,907	\$ 164,115	\$ -	\$ -	\$ -	\$ -
Net Transfers From (To) Other Funds	\$ (43,580)	\$ (57,346)	\$ (306,297)	\$ (449,088)	\$ (32,392)	\$ (32,392)
Increase (Decrease) In Net Assets	\$ 243,862	\$ 788,288	\$ (106,720)	\$ (17,588)	\$ 437,087	\$ 482,445
Net Assets, September 30	\$ 636,804	\$ 1,425,089	\$ 1,318,369	\$ 1,300,781	\$ 1,737,868	\$ 2,220,313
Less Investment in Capital Assets	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)
Less Assets Designated for Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (1,186,805)	\$ (398,520)	\$ (505,240)	\$ (522,828)	\$ (85,741)	\$ 396,704

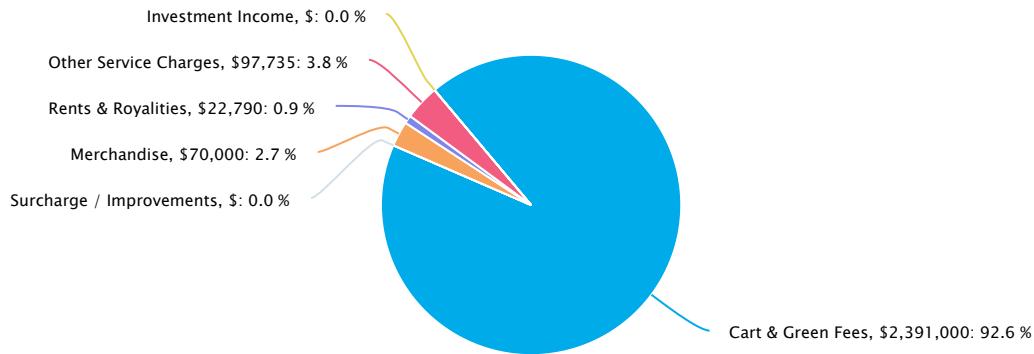
⁽¹⁾ Prior Year + 4%, based on 3yr trend



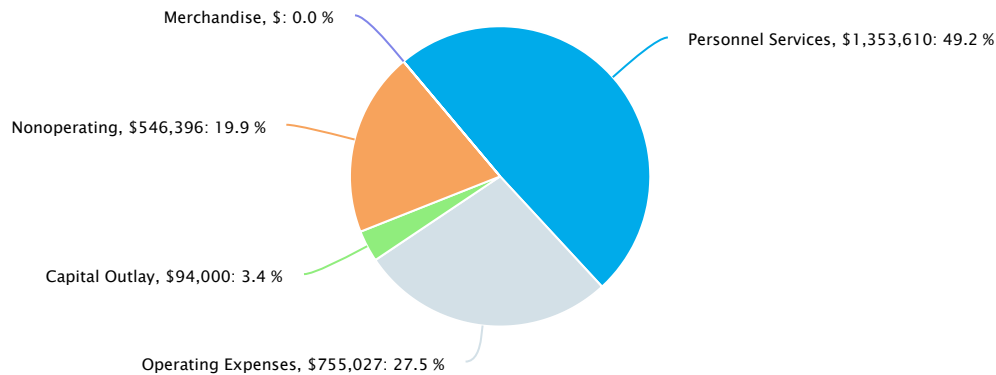
GOLF COURSE FUND

Revenue:	
Seasonal & Loyalty Dues	
Cart & Green Fees	2,391,000
Surcharge / Improvements	-
Prem Year-Rnd Dues	122,200
Links Loyalty Dues	27,720
Merchandise	70,000
Rent & Royalties	22,790
Other Service Charges	97,735
Investment Income	-
Fund Balance (Increase) Decrease	17,588
Total Revenues:	
	<u>\$ 2,749,033</u>
Appropriations:	
Personnel Services	\$ 1,353,610
Operating Expenses	755,027
Capital Outlay	94,000
Nonoperating	546,396
Total Appropriations:	
	<u>\$ 2,749,033</u>

GOLF COURSE REVENUES



GOLF COURSE APPROPRIATIONS



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges For Services					
Handicapping Services	2,570	2,375	2,500	2,375	2,375
Cart And Greens Fees	2,108,981	1,815,707	2,210,000	2,391,000	2,391,000
Range Balls	74,816	85,000	90,000	90,000	90,000
Merchandise	82,706	65,000	70,000	70,000	70,000
Surcharge/Improvements	142,593	135,300	-	-	-
Prem Seasonal Dues	62,400	58,200	-	-	-
Prem Year-Rnd Dues	7,800	-	110,500	122,200	122,200
Links Loyalty Dues	46,168	42,785	27,720	27,720	27,720
Total Charges For Services	\$ 2,528,034	\$ 2,204,367	\$ 2,510,720	\$ 2,703,295	\$ 2,703,295
113.90%					
Investment Income					
Interest Income	46	-	-	-	-
Total Investment Income	\$ 46	\$ -	\$ -	\$ -	\$ -
Rents & Royalties					
Locker Rental	325	325	390	390	390
Bag Storage Rental	2,029	1,700	1,700	1,700	1,700
Golf Club Rental	4,463	5,000	5,000	5,000	5,000
Pull Cart Rental	4,666	3,000	3,000	3,700	3,700
Snack Bar Rental	6,791	8,000	8,000	12,000	12,000
Total Rents & Royalties	\$ 18,274	\$ 18,025	\$ 18,090	\$ 22,790	\$ 22,790
Sale Of Surplus Equip.					
Sale Of Surplus Equip.	7,050	-	-	-	-
Total Investment Income	\$ 7,050	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income					
Miscellaneous Income	5,438	5,203	5,000	5,000	5,000
Sales Tax Discount	390	360	360	360	360
Jr Golf Program Revenues	40	500	-	-	-
Total Miscellaneous Income	\$ 5,868	\$ 6,063	\$ 5,360	\$ 5,360	\$ 5,360
Transfers In					
Sub Total	\$ 2,559,272	\$ 2,228,455	\$ 2,534,170	\$ 2,731,445	\$ 2,731,445
Fund Balance (Increase) Decrease	(624,173)	106,720	(198,995)	17,588	17,588
Grand Total	\$ 1,935,099	\$ 2,335,175	\$ 2,335,175	\$ 2,749,033	\$ 2,749,033



SUMMARY OF EXPENDITURES

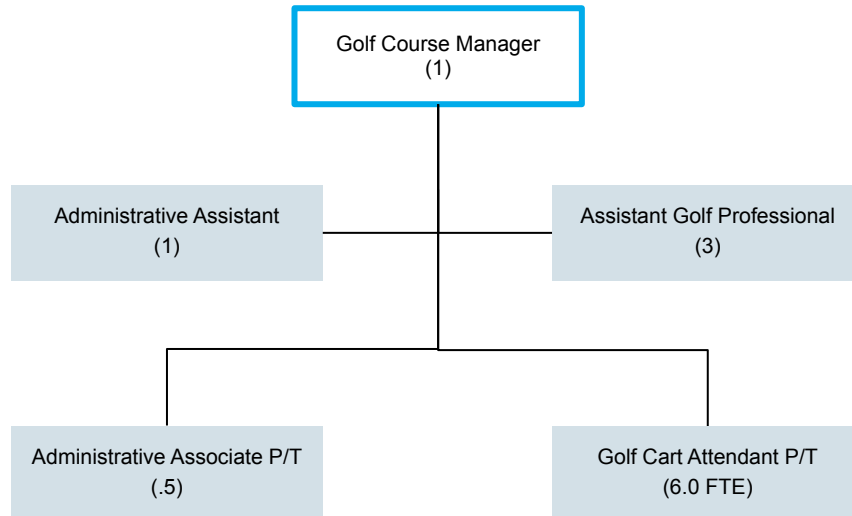
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Golf Course Admin 411-2910-572					
DEPARTMENT SUMMARY					
Personnel Services	439,787	641,848	581,261	668,320	668,320
Operating Expenses	360,020	294,482	299,794	330,738	330,738
Capital Outlay	-	-	6,000	5,000	5,000
Nonoperating Expenses	198,553	217,374	316,834	443,308	443,308
Total	\$ 998,360	\$ 1,153,704	\$ 1,203,889	\$ 1,447,366	\$ 1,447,366
Estimated as % of Budget	104%				
Golf Course Maint 411-2911-572					
DEPARTMENT SUMMARY					
Personnel Services	565,932	592,935	555,728	685,290	685,290
Operating Expenses	313,461	378,702	349,795	424,289	424,289
Capital Outlay	-	93,537	93,537	89,000	89,000
Nonoperating Expenses	57,346	116,297	116,297	103,088	103,088
Total	\$ 936,739	\$ 1,181,471	\$ 1,115,357	\$ 1,301,667	\$ 1,301,667
Estimated as % of Budget	94%				
Grand Total : Golf Fund					
DEPARTMENT SUMMARY					
Personnel Services	1,005,719	1,234,783	1,136,989	1,353,610	1,353,610
Operating Expenses	673,481	673,184	649,589	755,027	755,027
Capital Outlay	0	93,537	99,537	94,000	94,000
Nonoperating Expenses	255,899	333,671	433,131	546,396	546,396
Total	\$ 1,935,099	\$ 2,335,175	\$ 2,319,246	\$ 2,749,033	\$ 2,749,033
Estimated as % of Budget	99.32%				



ORGANIZATIONAL CHART

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT. NO.: **2910**



DEPARTMENT: Golf Course
DIVISION: Administration / Golf Operations

FUND: 411
DEPT. NO.: 2910

DEPARTMENT MISSION STATEMENT:

To provide the public with an attractive and well-maintained golf course and to ensure its long-term financial viability for the benefit and enjoyment of present and future golfers.

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To offer rates which are competitive with area public golf courses

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**Strategic Goal: High Performing Organization****Department Initiatives/Actions Alignment: Upgrade irrigation pumphouse and in-take line****Upgrade our irrigation pumphouse wells and in-take line in order to enhance facility infrastructure.**

1. **Value to the Community:** List primary benefits the program/project has for the City's residents (aligned to program/project).
 - a) Enhanced facility infrastructure will provide better facility and course conditions to City residents.
2. **Short Term Challenges and Opportunities:** List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Supply-chain challenges
 - b) Inflated cost
3. **Long Term Challenges and Opportunities:** List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Decreased water usage due to more efficient in-take line and well
 - b) Decreased energy usage
 - c) Improved golf course infrastructure condition and golf course conditions
4. **Target End Date:** June 2023
5. **Key Performance Indicators:** List program/project primary targets, metrics, milestones, and/or performance outcomes that you expect to reach by the conclusion of this budget year (aligned to program/project).
 - a) Decreased sand/sediment in irrigation heads and lines
 - b) Decreased water and energy usage compared to prior years
 - c) Increased customer satisfaction of golf course conditions



DEPARTMENT: Golf Course
DIVISION: Administration / Golf Operations

FUND: 411
DEPT. NO.: 2910

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: Maintain Audubon International certification

1. **Maintain Audubon International certification by practicing water conservation and management, limiting chemical use, and promoting environmental and wildlife education outreach.**
 - a) **Value to the Community:** List primary benefits the program/project has for the City's residents (aligned to program/project).
 - i. Limit local environmental impact by reducing fertilizer run-off into lakes and canals
 - ii. Conserve water usage by irrigating only necessary turf areas, and using rain gauge auto shut-off feature
 - iii. Promote environmental and wildlife education through enhancement of local wildlife habitats
 - b) **Short Term Challenges and Opportunities:** List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - i. Weather/drought conditions affecting water usage on the golf course
 - ii. Community involvement and interest
 - iii. Government involvement in "green" initiatives
 - c) **Long Term Challenges and Opportunities:** List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - i. Staff shortages
 - ii. Weather/drought conditions affecting water usage on the golf course
 - iii. Government involvement in "green" initiatives
 - d) **Target End Date:** Ongoing
 - e) **Key Performance Indicators:** List program/project primary targets, metrics, milestones, and/or performance outcomes that you expect to reach by the conclusion of this budget year (aligned to program/project).
 - i. Overall healthiness of bodies of water on golf course compared to prior year
 - ii. Quarterly water usage comparison to prior year
 - iii. Annual count of wildlife species on golf course



PERSONNEL ALLOCATION

DEPARTMENT: Golf Course			FUND: 411				
DIVISION: Administration			DEPT. NO.: 2910				
Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full Time Positions:							
Golf Course Manager	63119	28	1.0	1.0	-	1.0	1.0
Administrative Assistant	00259	14	1.0	1.0	-	1.0	1.0
Assistant Golf Professional	63200	6	3.0	3.0	-	3.0	3.0
			5.0	5.0	-	5.0	5.0
Part-Time Positions (FTE):							
Golf Cart Attendant (4,160 hours)	63347	NC	6.0	6.0	-	6.0	6.0
Administrative Associate (P/T)	00367	10	0.5	0.5	-	0.5	0.5
			6.5	6.5	-	6.5	6.5
Total Personnel:			11.5	11.5	-	11.5	11.5

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Golf Course Administration/Operations (411-2910)					
Total Rounds Played Championship course 9 or 18 Hole	52,488	52,026	58,371	51,050	53,100
Total Rounds Played Family Course	17,482	20,426	17,407	16,600	18,900
Number of Links Loyalty Memberships	177	176	232	280	280
Number of Links Premium Memberships	12	12	23	33	33



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 10 GOLF COURSE ADMIN 411-2910-572					
Department Summary					
Personnel Services	439,787	641,848	581,261	668,320	668,320
Operating Expenses	360,020	294,482	299,794	330,738	330,738
Capital Outlay	-	-	6,000	5,000	5,000
Nonoperating Expenses	198,553	217,374	316,834	443,308	443,308
Total	\$ 998,360	\$ 1,153,704	\$ 1,203,889	\$ 1,447,366	\$ 1,447,366
Estimated As % Of Budget			104%		
12-10 Regular Salaries/Wages	356,198	461,658	416,000	495,822	495,822
12-20 Holiday Pay	2,455	3,000	3,300	4,000	4,000
14-10 Overtime	8,274	9,283	6,000	6,000	6,000
15-12 Cell Phone Allowance	-	80	76	76	76
21-10 Employer Fica	30,038	43,480	35,000	37,936	37,936
22-10 General Employees Pension	(3,709)	67,796	67,795	67,796	67,796
23-10 Life Insurance	159	413	175	165	165
23-11 Life Insurance-Retirees	28	45	45	-	-
23-20 Disability Insurance	1,567	1,964	1,717	1,891	1,891
23-30 Health Insurance	35,691	43,976	43,560	47,917	47,917
23-34 Hsa	3,812	4,650	3,900	4,000	4,000
23-40 Dental Insurance	1,746	2,491	2,315	2,431	2,431
23-50 Vision Insurance	205	369	272	286	286
25-10 Unemployment	3,323	2,643	1,106	-	-
Sub-total Personnel Services	\$ 439,787	\$ 641,848	\$ 581,261	\$ 668,320	\$ 668,320
31-90 Other Professional Svcs	2,522	2,500	2,000	2,000	2,000
32-10 Audit Fee	2,135	2,635	2,135	1,628	1,628
40-10 Mileage Reimbursement	1,080	1,500	1,200	1,500	1,500
41-10 Telephone Services	4,192	4,496	4,000	5,920	5,920
43-10 Electric Service	15,243	13,000	14,600	15,000	15,000
43-20 Water/Sewer Service	6,370	9,200	9,000	9,000	9,000
44-30 Equipment Rental	91,501	84,558	87,000	113,220	113,220
44-31 Copy Machine Rental	1,309	1,450	1,400	1,400	1,400
46-10 Building Repairs	736	1,509	3,000	3,000	3,000
46-20 Equipment Maintenance	15,401	875	1,000	1,150	1,150
46-22 Computer Maintenance	3,818	5,000	5,000	5,000	5,000
46-25 Mechanical Maint/Repairs	7,267	6,300	7,200	7,200	7,200
46-96 Range Repairs & Maint.	281	-	-	-	-
48-05 Advertising	456	1,000	1,000	2,000	2,000
48-21 Employee Recognition	1,000	1,000	1,000	1,000	1,000
49-08 Ins Chgs-Auto/Prop/Liab	116,602	112,829	112,829	112,986	112,986
49-09 Self Insurance Chgs (W/C)	14,512	14,032	14,032	14,051	14,051
49-10 Warehouse Service Chg	660	515	516	476	476
49-14 Credit Card Fees	52,525	1,009	1,890	-	-
49-17 Other Contractual Svcs	8,094	9,600	10,100	10,300	10,300
49-41 Licenses, Fees & Permits	492	500	492	500	500
51-10 Office Supplies	1,976	2,000	2,500	2,700	2,700
52-01 Supplies	300	300	300	300	300
52-20 Opr Equipment <\$1000	481	1,000	1,000	1,000	1,000
52-22 Uniforms	863	1,500	1,400	1,500	1,500
52-25 Janitor Supplies	54	100	-	-	-
52-50 Range Supplies	3,447	3,900	3,900	4,700	4,700
52-75 Equip. Parts/Supplies	1,437	2,000	2,500	2,500	2,500
52-78 First Aid Supplies	-	75	-	-	-



DETAIL EXPENDITURES

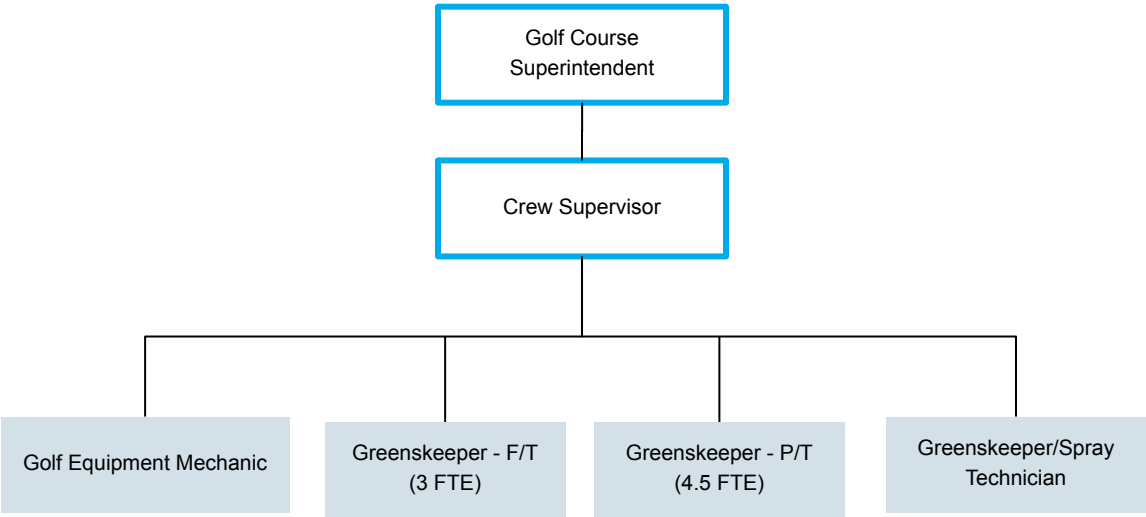
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-85 Food Supplies	-	-	-	500	500
52-99 Misc Supplies	1,778	5,871	5,000	5,957	5,957
54-10 Books-Publications-Videos	265	300	300	300	300
54-20 Memberships	3,223	3,428	3,000	3,450	3,450
54-30 Training	-	500	500	500	500
Sub-total Operating Expenses	\$ 360,020	\$ 294,482	\$ 299,794	\$ 330,738	\$ 330,738
64-15 Computer Equipment	-	-	1,000	-	-
64-18 Air Conditioners	-	-	2,000	2,000	2,000
64-24 Kitchen Equipment	-	-	3,000	3,000	3,000
Sub-total Capital Outlay	\$ -	\$ -	\$ 6,000	\$ 5,000	\$ 5,000
Subtotal	\$ 799,807	\$ 936,330	\$ 887,055	\$ 1,004,058	\$ 1,004,058
91-01 Transfer To General Fund	25,000	100,000	100,000	125,000	125,000
91-15 Transfer To Golf Cip	-	85,000	210,000	216,000	216,000
91-35 Transfer To Sanitation	5,000	5,000	5,000	5,000	5,000
95-01 Golf Pro Shop Merchandise	47,858	-	-	-	-
95-40 Depreciation Expense	63,487	-	-	-	-
99-01 Contingency	-	-	-	28,207	28,207
99-02 Non-Budgeted Expense	(2,772)	2,000	1,834	-	-
99-03 Rsv. For Future Approp.	-	25,374	-	69,101	69,101
99-25 Loss-Disposal Of Assets	59,980	-	-	-	-
Sub-total Non-operating Exp	\$ 198,553	\$ 217,374	\$ 316,834	\$ 443,308	\$ 443,308
Department Total	\$ 998,360	\$ 1,153,704	\$ 1,203,889	\$ 1,447,366	\$ 1,447,366



ORGANIZATIONAL CHART

DEPARTMENT: Golf Course
DIVISION: Maintenance

FUND: 411
DEPT. NO.: 2911



DEPARTMENT: Golf Course	FUND: 411
DIVISION: Maintenance	DEPT. NO.: 2911

DEPARTMENT MISSION STATEMENT:
 To provide the public with an attractive and well-maintained 150-acre, 27-hole golfing facility.

- DEPARTMENT CORE SERVICES:**
- To provide a top-quality golf course on a daily basis
 - To keep the entire golfing facility well maintained at all times

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 3: Boynton Beach Branding

- Department Initiatives: Improve overall condition and aesthetics of the golf course**
1. Continue to develop and implement a maintenance program that nurtures the new Championship greens and delivers a well-conditioned golf course throughout the year.

- Target Performance Metrics:**
- Provide firm/healthy greens
 - Control 90% of weeds on the golf course
 - Maintain a well-manicured appearance, making the golf course an asset to the City of Boynton Beach

PERSONNEL ALLOCATION

DEPARTMENT: Golf Course
DIVISION: Maintenance

FUND: 411
DEPT. NO.: 2911

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Golf Course Superintendent	63059	27	1.0	1.0	-	1.0	1.0
Golf Equipment Mechanic	63271	12	1.0	1.0	-	1.0	1.0
Crew Supervisor	82250	17	1.0	1.0	-	1.0	1.0
Greenskeeper/Spray Technician	63261	6	1.0	1.0	-	1.0	1.0
Greenskeeper	63281	5	2.0	2.0	1.0	3.0	3.0
			6.0	6.0	1.0	7.0	7.0
Part-Time Positions (FTE):							
Greenskeeper (2,080 hours)	63287	5	5.0	5.0	(0.5)	4.5	4.5
			5.0	5.0	(0.5)	4.5	4.5
Total Personnel:			11.0	11.0	0.5	11.5	11.5

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Golf Course Maintenance (411-2911)					
Number of Golf Holes Maintained	27	27	27	27	27
Number of Golf Course Acres Maintained	115	115	115	115	115
Total Acres Maintained	140	140	140	140	140



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 11 Golf Course Maint 411-2911-572					
Department Summary					
Personnel Services	565,932	592,935	555,728	685,290	685,290
Operating Expenses	313,461	378,702	349,795	424,289	424,289
Capital Outlay	0	93,537	93,537	89,000	89,000
Nonoperating Expenses	57,346	116,297	116,297	103,088	103,088
Total	\$ 936,739	\$ 1,181,471	\$ 1,115,357	\$ 1,301,667	\$ 1,301,667
Estimated As % Of Budget			94%		
12-10 Regular Salaries/Wages	411,946	417,101	382,000	472,996	472,996
12-20 Holiday Pay	1,860	2,700	3,000	3,500	3,500
14-10 Overtime	593	2,000	2,200	2,500	2,500
15-13 Shoe Allowance	450	750	750	600	600
19-99 New Personnel/Reclass	-	-	-	28,187	28,187
21-10 Employer Fica	30,764	34,004	32,000	36,230	36,230
22-10 General Employees Pension	55,685	73,527	73,527	73,527	73,527
23-10 Life Insurance	120	126	132	120	120
23-20 Disability Insurance	1,780	1,918	2,032	1,989	1,989
23-30 Health Insurance	53,464	51,736	52,072	55,826	55,826
23-34 Hsa	5,938	6,000	5,000	6,650	6,650
23-40 Dental Insurance	2,982	2,750	2,698	2,832	2,832
23-50 Vision Insurance	350	323	317	333	333
Sub-Total Personnel Services	\$ 565,932	\$ 592,935	\$ 555,728	\$ 685,290	\$ 685,290
43-10 Electric Service	21,036	33,500	24,000	24,000	24,000
43-20 Water/Sewer Service	6,524	8,745	9,000	9,000	9,000
44-30 Equipment Rental	3,856	-	1,000	1,000	1,000
46-10 Building Repairs	1,482	2,100	2,000	2,000	2,000
46-20 Equipment Maintenance	808	1,500	1,500	1,500	1,500
46-30 Vehicle Maint. - Garage	250	683	683	606	606
48-21 Employee Recognition	-	500	500	500	500
49-09 Self Insurance Chgs (W/C)	15,353	14,843	14,843	14,864	14,864
49-10 Warehouse Service Chg	936	843	844	844	844
49-17 Other Contractual Svcs	14,428	15,850	18,000	19,300	19,300
49-41 Licenses, Fees & Permits	65	125	125	125	125
52-10 Gas, Oil & Lube	743	2,700	2,750	1,750	1,750
52-11 Fuel Oil Other	12,111	20,650	16,000	17,000	17,000
52-12 Tires & Tubes	1,328	1,500	1,500	5,000	5,000
52-18 Sprklr/Irrigton. Supplies	17,173	29,000	20,000	24,000	24,000
52-19 Fertilizer	71,233	81,500	82,500	125,000	125,000
52-20 Opr Equipment <\$1000	2,044	3,150	2,500	3,000	3,000
52-21 Chemicals	76,971	82,500	82,500	96,800	96,800
52-22 Uniforms	834	2,000	2,000	2,000	2,000
52-23 Safety Clothing/Equip	278	300	300	300	300
52-25 Janitor Supplies	2,942	3,000	3,000	3,200	3,200
52-26 Gardening Supplies	11,610	20,000	22,000	24,500	24,500
52-27 Hardware/Tools	2,414	5,945	5,500	4,500	4,500
52-75 Equip. Parts/Supplies	39,459	36,518	25,000	30,000	30,000



DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
52-99 Misc Supplies	8,043	9,500	10,000	10,000	10,000
54-20 Memberships	710	1,000	1,000	1,250	1,250
54-30 Training	830	750	750	2,250	2,250
Sub- Total Operating Expenses	\$ 313,461	\$ 378,702	\$ 349,795	\$ 424,289	\$ 424,289
63-01 Golf Course Improvements	-	-	93,537	20,000	20,000
64-02 General Equipment	-	54,740	-	-	-
64-21 Maintenance Equipment	-	38,797	-	69,000	69,000
Sub- Total Capital Outlay	\$ -	\$ 93,537	\$ 93,537	\$ 89,000	\$ 89,000
Subtotal	\$ 879,393	\$ 1,065,174	\$ 999,060	\$ 1,198,579	\$ 1,198,579
91-30 Transfer To Veh Srv Fund	52,346	111,297	111,297	98,088	98,088
91-35 Transfer To Sanitation	5,000	5,000	5,000	5,000	5,000
Sub-total Nonoperating Expenses	\$ 57,346	\$ 116,297	\$ 116,297	\$ 103,088	\$ 103,088
Department Total	\$ 936,739	\$ 1,181,471	\$ 1,115,357	\$ 1,301,667	\$ 1,301,667





Fleet Maintenance Fund

FY 2022-2023 Adopted Budget

The Fleet Fund is an internal service fund that is responsible for the repair and replacement of all City vehicles. Funding for fleet operations comes 100% in the form of vehicle service charges and transfers from user departments for vehicle prefunded replacement based on a schedule that varies from department to department depending on the vehicles used, estimated life of the vehicle and intensity of use. The Fleet budget has decreased to \$12.15M from FY 2021-22 budget of \$13.9M due to replacement & acquisition of a smaller fleet for FY 2022-23. The vehicle purchases budget for FY 2022-23 is \$7.8M compared to \$9.447M in FY 2021-22.

For the projected FY 2023-24 and FY 2024-25 revenues are increased by 4% due to repairs, and cost escalation for parts and repairs service provided to City departments. The projected expenditures reflect no increase over the prior year. The benefits are recognized in the change in Net Assets.

FLEET MAINTENANCE FUND (An Internal Service Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Net Assets, October 1	\$ 10,352,771	\$ 10,879,100	\$ 12,003,082	\$ 7,581,939	\$ 5,768,119	\$ 4,114,374
Operating Revenues	\$ 4,253,557	\$ 5,055,034	\$ 4,024,230	\$ 4,001,875	\$ 4,161,950 ⁽¹⁾	\$ 4,328,428
Operating Expenses	\$ (3,989,642)	\$ (4,526,675)	\$ (13,911,059)	\$ (12,152,383)	\$ (12,152,383)	\$ (12,152,383)
Depreciation/Capital Outlay in Budget Years	\$ (4,271,469)	\$ (4,633,699)	\$ -	\$ -	\$ -	\$ -
Operating Income (Loss)	\$ (4,007,554)	\$ (4,105,340)	\$ (9,886,829)	\$ (8,150,508)	\$ (7,990,433)	\$ (7,823,955)
Nonoperating Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating Expense - GASB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ -	\$ -	\$ 4,368	\$ 4,368	\$ 4,368	\$ 4,368
General Fund	\$ 2,114,123	\$ 2,714,989	\$ 2,769,347	\$ 3,157,778	\$ 3,157,778	\$ 3,157,778
Community Improvements Fund	\$ -	\$ -	\$ 2,600	\$ 3,231	\$ 3,231	\$ 3,231
Building Fund	\$ -	\$ 21,320	\$ 10,400	\$ 12,480	\$ 12,480	\$ 12,480
Water & Sewer Utility Fund	\$ 992,792	\$ 961,609	\$ 951,322	\$ 998,590	\$ 998,590	\$ 998,590
Golf Course	\$ 8,580	\$ 52,346	\$ 111,297	\$ 98,088	\$ 98,088	\$ 98,088
Solid Waste Fund	\$ 1,395,383	\$ 1,437,680	\$ 1,584,688	\$ 2,029,000	\$ 2,029,000	\$ 2,029,000
Warehouse Fund	\$ 6,448	\$ 22,583	\$ 12,869	\$ 12,869	\$ 12,869	\$ 12,869
Recreation Program Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Fund	\$ 16,557	\$ 18,795	\$ 18,795	\$ 20,284	\$ 20,284	\$ 20,284
Net Transfers In (To) Other Funds	\$ 4,533,883	\$ 5,229,322	\$ 5,465,686	\$ 6,336,688	\$ 6,336,688	\$ 6,336,688
Contra Account - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase (Decrease) In Net Assets	\$ 526,329	\$ 1,123,982	\$ (4,421,143)	\$ (1,813,820)	\$ (1,653,745)	\$ (1,487,267)
Net Assets, September 30	\$ 10,879,100	\$ 12,003,082	\$ 7,581,939	\$ 5,768,119	\$ 4,114,374	\$ 2,627,107
Less Designated for Prefunded Vehicles	\$ 220,332	\$ -	\$ -	\$ -	\$ -	\$ -
Less Investment in Capital Assets	\$ (11,859,436)	\$ (9,573,019)	\$ (9,573,019)	\$ (9,573,019)	\$ (9,573,019)	\$ (9,573,019)
Undesignated Net Assets Available	\$ (760,004)	\$ 2,430,063	\$ (1,991,080)	\$ (3,804,900)	\$ (5,458,645)	\$ (6,945,912)

(1) Prior Year + 4%, based on 3yr trend



FLEET MAINTENANCE FUND

Revenue:

Vehicle Service Charges	\$ 3,161,291
Miscellaneous Income	839,084
Interest Income	1,500
Transfer In	6,336,688
Fund Balance (Increase) Decrease	<u>1,813,820</u>
 Total Revenues:	 <u>\$ 12,152,383</u>

Appropriations:

Personnel Services	\$ 1,471,776
Operating Expenses	2,783,029
Capital Outlay	7,842,235
Vehicle Purchases	-
Transfer	<u>55,343</u>
 Total Appropriations:	 <u>\$ 12,152,383</u>



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Adopted Revenue	2022-23 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	4,514,685	3,291,955	3,200,000	3,161,291	3,161,291
Total Charges For Services	\$ 4,514,685	\$ 3,291,955	\$ 3,200,000	\$ 3,161,291	\$ 3,161,291
Confiscations					
Confiscations	-	-	720,000	-	-
Total Investment Income	\$ -	\$ -	\$ 720,000	\$ -	\$ -
Investment Income					
Interest Income	715	2,000	-	1,500	1,500
Total Investment Income	\$ 715	\$ 2,000	\$ -	\$ 1,500	\$ 1,500
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	411,459	370,275	-	250,000	250,000
Total Disposal Of Fixed Assets	\$ 411,459	\$ 370,275	\$ -	\$ 250,000	\$ 250,000
Miscellaneous Income					
Miscellaneous Income	506	-	28,000	-	-
Vs - Parts Markup	87,484	70,000	70,000	80,000	80,000
Vs - Fuel Markup	40,185	40,000	40,000	40,000	40,000
Vs - Labor	-	250,000	550,000	400,000	469,084
Total Miscellaneous Income	\$ 128,175	\$ 360,000	\$ 688,000	\$ 520,000	\$ 589,084
Transfers In					
General Fund	2,714,989	2,769,347	2,760,000	3,226,862	3,157,778
Community Improvements	-	2,600	2,600	3,231	3,231
Building Fund	21,320	10,400	10,400	12,480	12,480
Water/Sewer Revenue	961,609	951,322	951,322	998,590	998,590
Golf Course	52,346	111,297	111,297	98,088	98,088
Sanitation	1,437,680	1,584,688	1,584,688	2,029,000	2,029,000
Vehicle Service	-	4,368	4,368	4,368	4,368
Warehouse	22,583	12,869	12,000	12,869	12,869
Bbmp	18,795	18,795	18,000	20,284	20,284
Total Transfers In	\$ 5,229,322	\$ 5,465,686	\$ 5,454,675	\$ 6,405,772	\$ 6,336,688
Sub Total	\$ 10,284,356	\$ 9,489,916	\$ 10,062,675	\$ 10,338,563	\$ 10,338,563
Encumbrance Roll Over					
Fund Balance (Increase) Decrease	1,209,482	4,421,143	3,622,780	1,813,820	1,813,820
Grand Total	\$ 11,493,838	\$ 13,911,059	\$ 13,685,455	\$ 12,152,383	\$ 12,152,383

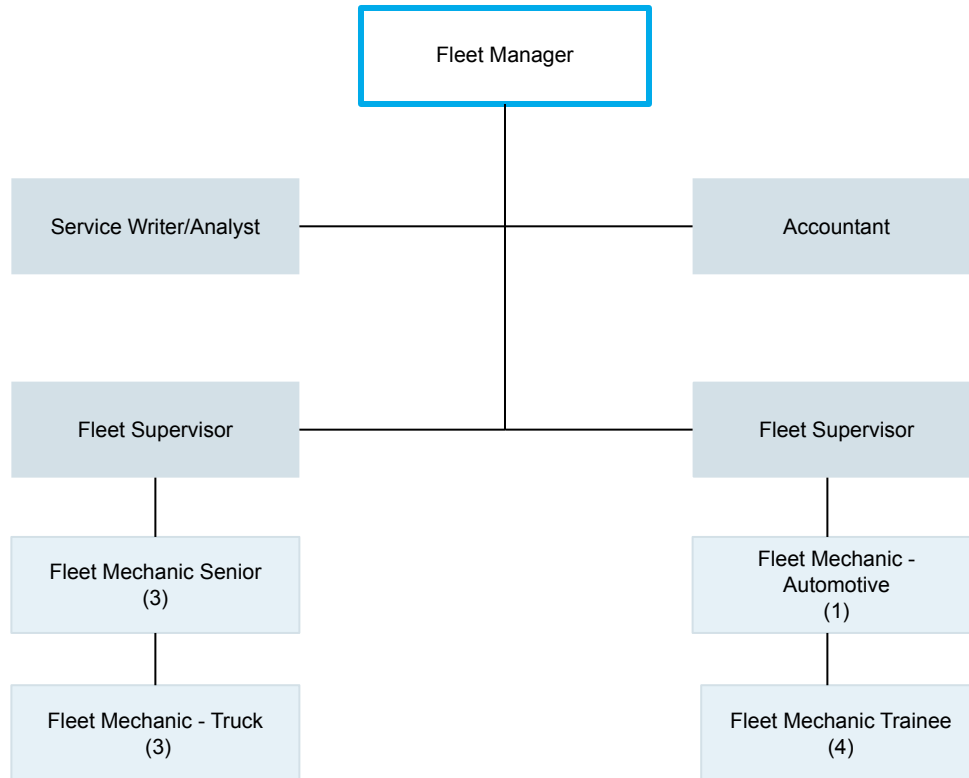
SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Budget
Fleet Maintenance Fund 501-2516-519					
Department Summary					
Personnel Services	1,309,896	1,530,967	1,489,610	1,465,606	1,471,776
Operating Expenses	2,877,480	2,977,085	2,654,150	2,789,199	2,783,029
Capital Outlay	2,567,613	9,398,486	9,537,495	7,842,235	7,842,235
Nonoperating Expenses	4,738,849	4,521	4,200	55,343	55,343
			\$		
Total	\$ 11,493,838	\$ 13,911,059	13,685,455	\$ 12,152,383	\$ 12,152,383
Estimated as % of Budget			98.4%		



ORGANIZATIONAL CHART

DEPARTMENT: Public Works	FUND: 501
DIVISION: Fleet Maintenance	DEPT. NO.: 2516



DEPARTMENT: Public Works
DIVISION: Fleet Maintenance

FUND: 501
DEPT. NO.: 2516

DEPARTMENT MISSION STATEMENT:

The Fleet Maintenance Division is committed to providing the highest quality of service in the most cost effective and efficient manner. Fleet Maintenance is also dedicated to environmental sustainability.

DEPARTMENT CORE SERVICES:

- Provide quality service to ensure that departments throughout the City can provide their organizational mission.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

1. **Value to the Community:** List primary benefits the goal has for the City's residents
 - a) Ensure the fleet is operational so that the City can provide its services.
2. **Short Term Challenges and Opportunities:**
 - a) Intense use results in increased maintenance
 - b) Adequate staffing (turnover)
 - c) Performing scheduled maintenance and keeping parts in stock
 - d) Cost fluctuations and scarcity due to market conditions
3. **Long Term Challenges and Opportunities:**
 - a) Ensure technicians are aware of the latest automotive technology through the original equipment manufacturer and professional organizations.
 - b) Procure Software that will allow managers to track service and time to provide service.

STRATEGIC GOAL: Environmental Sustainability

1. **Value to the Community:**
 - a) Adopt cleaner and more efficient fleet will have economic benefits for the City
2. **Short Term Challenges and Opportunities:**
 - a) Hybrids and electric vehicles cannot replace Police, Fire, Solid Waste and other working vehicles.
 - b) Cost of Hybrids and Electric vehicles is high and they are more difficult to maintain.
 - c) Prefunding amount doesn't always cover the cost of the new vehicle.
- c. **Long Term Challenges and Opportunities:**
 - a) Overcoming preconceived notions about the maintenance of vehicles
 - b) As technology develops, staff will have to reevaluate the applicability to the fleet.
 - c) Time and Cost of training staff to maintain electric vehicles.

STRATEGIC GOAL: High Performing Organization

1. **Objective 1:** Provide full inspection of vehicles on scheduled intervals.
 - a) Initiative 1: Inform customers via maintenance reports, PM reports, and emails.
 - b) Initiative 2: Monitor technician productivity to ensure quick turnaround time.
 - c) Initiative 3: Ensure technicians are aware of the latest automotive technology through the original equipment manufacturer and professional organizations.
 - i. Target completion date – Continuous throughout the year
 - ii. Key performance indicators – Customer feedback and later this year use the software that tracks performance.



DEPARTMENT: Public Works	FUND: 501
DIVISION: Fleet Maintenance	DEPT. NO.: 2516

STRATEGIC GOAL: Environmental Sustainability

- 1. **Objective 1:** Evaluate which operations in fleet can be productive with electric vehicles
 - a) **Initiative 1: Initiative supporting the objective:** Work with Departments about possible applications
 - i. Target completion date – Continuous throughout the year.
 - ii. Key performance indicators – Departments request for vehicles that are scheduled for replacement



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Fleet Maintenance

FUND: 501
DEPT. NO.: 2516

PositionTitle	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Fleet Manager	56359	26	1.0	1.0	-	1.0	1.0
Fleet Mechanic, Supervisor	56349	24	2.0	2.0	-	2.0	2.0
Administrative Associate	00370	10	1.0	1.0	-	-	-
Accountant	04149	18	-	-	-	1.0	1.0
Service Writer/Analyst	04542	14	1.0	1.0	-	1.0	1.0
Career Path Fleet Mechanic Trainee - Master			11.0	11.0	-	11.0	11.0
Fleet Mechanic Trainee	56231	12	*	*	*	*	*
Fleet Mechanic - Automotive	56251	14	*	*	*	*	*
Fleet Mechanic - Automotive, Sr.	56271	18	*	*	*	*	*
Fleet Mechanic - Truck	56241	16	*	*	*	*	*
Fleet Mechanic, Sr - Truck	56261	20	*	*	*	*	*
Fleet Mechanic - Master	56289	22	*	*	*	*	*
Total Personnel:			16.0	16.0	-	16.0	16.0

Performance Measures	Actual			Esitmate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Fleet (501-2516)					
Number of Vehicles (Prior Year Information unavailable in H.T.E.)	670	670	670	690	690
Number of work orders (jobs) processed	8,800	8,800	9,000	6,800	7,000
Total maintenance expenditures for PD Vehicles (Maint. & Fuel)	\$ 1,015,000	\$ 1,015,000	\$ 1,025,000	\$ 520,000	\$ 520,000



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Budget Budget
Div 16 Fleet 501-2516-519						
Department Summary						
	Personnel Services	1,309,896	1,530,967	1,489,610	1,465,606	1,471,776
	Operating Expenses	2,877,480	2,977,085	2,654,150	2,789,199	2,783,029
	Capital Outlay	2,567,613	9,398,486	9,537,495	7,842,235	7,842,235
	Nonoperating Expenses	4,738,849	4,521	4,200	55,343	55,343
	Total	\$ 11,493,838	\$ 13,911,059	\$ 13,685,455	\$ 12,152,383	\$ 12,152,383
	Estimated As % Of Budget			98.4%		
12-10	Regular Salaries/Wages	883,781	914,962	895,000	883,466	883,466
12-20	Holiday Pay	5,742	6,368	5,800	5,668	5,668
14-10	Overtime	78,492	90,500	88,000	60,000	60,000
15-11	Tool Allowance	10,833	11,000	11,000	11,000	11,000
15-13	Shoe Allowance	1,800	1,950	1,800	1,950	1,950
15-20	Car Allowance	4,800	4,800	2,400	4,800	4,800
19-99	New Personnel/Reclass	-	-	-	-	6,170
21-10	Employer Fica	73,343	80,354	68,354	68,875	68,875
22-10	General Employees Pension	102,523	250,474	250,474	250,474	250,474
23-10	Life Insurance	327	502	252	288	288
23-11	Life Insurance-Retirees	13	30	30	30	30
23-20	Disability Insurance	5,471	5,871	5,800	5,747	5,747
23-30	Health Insurance	121,733	139,963	138,000	148,869	148,869
23-34	Hsa	13,208	16,000	16,000	16,000	16,000
23-40	Dental Insurance	5,819	7,332	6,000	7,552	7,552
23-50	Vision Insurance	636	861	700	887	887
25-10	Unemployment	1,375	-	-	-	-
Sub-Total Personnel Services		\$ 1,309,896	\$ 1,530,967	\$ 1,489,610	\$ 1,465,606	\$ 1,471,776
32-10	Audit Fee	4,269	5,269	6,000	7,135	7,135
40-12	Business Meetings	-	2,900	-	-	-
41-15	Cellular Phone/Beeper	1,942	2,450	2,450	2,450	2,450
43-10	Electric Service	4,088	5,300	4,000	3,000	3,000
43-20	Water/Sewer Service	568	1,100	600	1,100	1,100
44-30	Equipment Rental	1,941	1,500	1,800	1,500	1,500
44-31	Copy Machine Rental	1,422	3,000	3,000	3,000	3,000
46-20	Equipment Maintenance	2,037	1,500	1,500	1,500	1,500
46-26	Commercial Repairs	114,508	34,655	100,000	100,000	100,000
46-30	Vehicle Maint. - Garage	39,767	60,245	40,000	45,621	45,621
46-31	Vehicle Maint. - Other	308,254	143,855	200,000	85,000	85,000
46-91	Software Maintenance	14,869	154,048	10,000	55,858	55,858
49-09	Self Insurance Chgs (W/C)	23,768	22,975	24,000	23,007	23,007
49-10	Warehouse Service Chg	224,478	260,014	260,000	265,983	265,983
49-17	Other Contractual Srvs	8,523	55,250	30,000	55,000	55,000
49-41	Licenses, Fees & Permits	1,080	1,600	1,000	2,000	2,000
51-10	Office Supplies	3,706	2,530	2,000	2,000	2,000
51-25	Computer Sftwre <\$1000	150	45	500	695	695
52-01	Supplies	1,105	575	500	500	500
52-10	Fuel Oil Vehicles	1,232,708	1,281,500	1,100,000	1,300,000	1,300,000



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Budget Budget
52-12	Tires & Tubes	209,672	190,000	200,000	200,000	193,830
52-13	Auto Parts & Supplies	663,909	725,400	650,000	600,000	600,000
52-20	Opr Equipment <\$1000	439	400	500	800	800
52-21	Chemicals	430	383	1,000	750	750
52-22	Uniforms	3,454	4,579	3,900	4,800	4,800
52-23	Safety Clothing/Equip.	1,387	421	1,000	1,000	1,000
52-25	Janitor Supplies	598	500	1,000	500	500
52-27	Hardware/Tools	5,079	2,196	4,600	8,000	8,000
54-10	Books-Publications-Videos	-	500	-	500	500
54-20	Memberships	549	2,395	1,800	4,000	4,000
54-30	Training	2,780	10,000	3,000	13,500	13,500
Sub-Total Operating Expenses		\$ 2,877,480	\$ 2,977,085	\$ 2,654,150	\$ 2,789,199	\$ 2,783,029
62-01	Building Improvements	41,577	26,000	-	42,000	42,000
64-02	General Equipment	20,870	11,500	3,000	-	-
64-14	Computer Software	949	-	-	10,000	10,000
64-15	Computer Equipment	4,174	500	-	-	-
64-31	Vehicle Replacement	-	-	100	-	-
64-33	Vehicle Purchases	2,500,043	9,360,486	9,534,395	7,790,235	7,790,235
Sub-Total Capital Outlay		\$ 2,567,613	\$ 9,398,486	\$ 9,537,495	\$ 7,842,235	\$ 7,842,235
Subtotal		\$ 6,754,989	\$ 13,906,538	\$ 13,681,255	\$ 12,097,040	\$ 12,097,040
91-30	Transfer/Veh. Srv. Fund	-	4,368	4,200	4,368	4,368
95-40	Depreciation Expense	4,633,699	-	-	-	-
99-02	Non-Budgeted Expense	105,150	-	-	-	-
99-03	Rsv. For Future Approp.	-	153	-	50,975	50,975
Sub-total Nonoperating Expenses		\$ 4,738,849	\$ 4,521	\$ 4,200	\$ 55,343	\$ 55,343
Department Total		\$ 11,493,838	\$ 13,911,059	\$ 13,685,455	\$ 12,152,383	\$ 12,152,383





Materials & Distribution Fund

FY 2022-2023 Adopted Budget

This is an internal service fund responsible for bulk purchases and storage, record storage, replenishment and delivery of commodities for departments. Materials & Distribution is a division of the Financial Services Department working closely with Procurement Services.

The Materials & Distribution division receives funding from charges for services to operating departments of the City, anticipated FY 2022-23 revenues are \$545,320. The operating expenses for the Materials & Distribution Fund in Fiscal Year 2022-23 are \$547,006.

FY 2022-2023 thru FY 2024-25 has the City's Materials & Distribution Fund realizing modest improvements in Net Assets. The projected years through FY 2024-25 with a 3% increase in both revenues and expenses will provide the opportunity of maintaining minimal inventory levels while still meeting the needs of the City. Management will continue to analyze the internal service charges to other Funds/Departments to prevent any operating shortfalls in the future.

MATERIALS & DISTRIBUTION FUND (An Internal Service Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Net Assets, October 1	\$ (197,294)	\$ (239,902)	\$ (125,836)	\$ (117,899)	\$ (132,454)	\$ (147,381)
Operating Revenues	\$ 390,921	\$ 525,250	\$ 529,438	\$ 545,320 ⁽¹⁾	\$ 561,680 ⁽¹⁾	\$ 578,530
Operating Expenses	\$ (419,076)	\$ (440,479)	\$ (502,562)	\$ (547,006)	\$ (563,416)	\$ (580,319)
Operating Income(Loss)	\$ (28,155)	\$ 84,771	\$ 26,876	\$ (1,686)	\$ (1,737)	\$ (1,789)
Nonoperating Revenue	\$ -	\$ 62,615	\$ -	\$ -	\$ -	\$ -
Nonoperating Expense	\$ (8,005)	\$ (10,737)	\$ (6,070)	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ (6,448)	\$ (22,583)	\$ (12,869)	\$ (12,869)	\$ (13,191)	\$ (13,520)
Increase (Decrease) In Net Assets	\$ (42,608)	\$ 114,066	\$ 7,937	\$ (14,555)	\$ (14,927)	\$ (15,309)
Net Assets, September 30	\$ (239,902)	\$ (125,836)	\$ (117,899)	\$ (132,454)	\$ (147,381)	\$ (162,690)
Less Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (239,902)	\$ (125,836)	\$ (117,899)	\$ (132,454)	\$ (147,381)	\$ (162,690)

⁽¹⁾ Prior Year + 3%, based on 3yr trend



MATERIALS & DISTRIBUTION FUND

Revenue:	
Materials & Distribution Operations	\$ 545,320
Miscellaneous Income	-
Fund Balance (Increase) Decrease	<u>14,555</u>
Total Revenues:	<u>\$ 559,875</u>
Appropriations:	
Personnel Services	514,457
Operating Expenses	19,932
Capital Outlay	-
Non Operating	<u>25,486</u>
Total Appropriations:	<u>\$ 559,875</u>



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges for Services					
Int Srv Chgs-General	140,484	128,281	128,281	135,106	135,106
Int Srv Chgs-Comm Impr	111	81	81	89	89
Int Svc Chgs-Building	-	458	458	176	176
Int Srv Chgs-Public Arts	275	85	85	77	77
Int Srv Chgs-Recr Progr	1,141	682	682	725	725
Int Srv Chgs-Wtr & Swr	150,225	131,183	131,183	133,878	133,878
Int Srv Chgs-Golf Course	1,596	1,358	1,358	1,320	1,320
Int Srv Chgs-Sanitation	6,597	7,041	7,041	7,719	7,719
Int Srv Chgs-Vehicle Srv	224,478	260,014	260,014	265,983	265,983
Int Srv Chgs-Self Insurnc	113	144	144	140	140
Int Srv Chgs-B.B.M.P.	230	111	111	107	107
TOTAL CHARGES FOR SERVICES	\$ 525,250	\$ 529,438	\$ 529,438	\$ 545,320	\$ 545,320
Miscellaneous Income					
Miscellaneous Income	62,615	-	-	-	-
Total Miscellaneous Income	\$ 62,615	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 587,865	\$ 529,438	\$ 529,438	\$ 545,320	\$ 545,320
Fund Balance (Increase) Decrease	(103,821)	(7,937)	(16,260)	14,555	14,555
Grant Total	\$ 484,044	\$ 521,501	\$ 513,178	\$ 559,875	\$ 559,875

SUMMARY OF EXPENDITURES

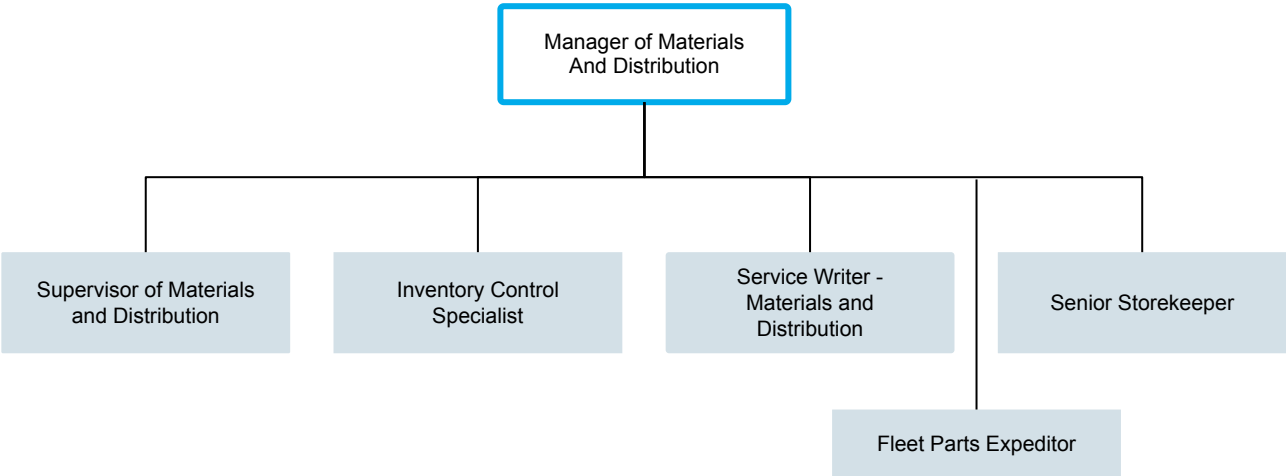
Account	2020/2021 Actual Expense	2021/2022 Current Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
MATERIALS & DISTRIBUTION (WAREHOUSE) 502-1412-513					
DEPARTMENT SUMMARY					
Personnel Services	403,112	473,590	469,220	514,457	514,457
Operating Expenses	25,361	31,494	31,041	19,932	19,932
Capital Outlay	10,245	-	-	-	-
Nonoperating Expenses	45,326	16,417	12,917	25,486	25,486
TOTAL	\$ 484,044	\$ 521,501	\$ 513,178	\$ 559,875	\$ 559,875
Estimated as % of Budget			98%		



ORGANIZATIONAL CHART

DEPARTMENT: Financial Services
DIVISION: Warehouse

FUND: 502
DEPT. NO.: 1412



DEPARTMENT: Financial Services
DIVISION: Materials and Distribution

FUND: 502
DEPT. NO.: 1412

DEPARTMENT MISSION STATEMENT:

To provide enhanced efficiency, cost reduction and greater accountability through consolidated buying, volume purchasing and automated inventory.

DEPARTMENT CORE SERVICES:

- Inventory
- Procurement
- Fixed Assets
- Surplus
- Record Storage
- Deliveries
- Emergency Preparedness

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: High Performance Organization

Department Initiatives Alignment No. 1: INVENTORY

1. Conduct spot checks and monthly sectional counts
2. Conduct quarterly and year-end counts
3. Maintain minimum level of inventory while providing for the City's needs

Target Performance Metrics (Measurement of Achievement) – INVENTORY

- To have close to zero discrepancies by year-end
- To provide for the City's needs in a timely manner

Department Initiatives Alignment No. 2: PROCUREMENT

1. Solicit sealed competitive bids for inventory
2. Obtain quotes for smaller purchases
3. Establish contracts and obtain quotes for special orders

Target Performance Metrics (Measurement of Achievements) – PROCUREMENT

- Establish low prices due to high volume purchasing
- Establish quicker turn-around time of product with earned buying power

Department Initiatives Alignment No. 3: FIXED ASSETS

1. Conduct quarterly inventory
2. Document and properly catalog assets according to their description
3. Acquire photos of all asset equipment
4. Maintain and record all pertaining paperwork involving the life cycle of the fixed asset.

Target Performance Metrics Measurement of Achievement) – FIXED ASSETS

- Correctly document and catalog the fixed asset throughout its life cycle.



DEPARTMENT: Financial Services
DIVISION: Materials and Distribution

FUND: 502
DEPT. NO.: 1412

Department Initiatives Alignment No. 4: SURPLUS

1. Sell unwanted surplus for possible revenue
2. Dispose fixed asset surplus from system in a timely fashion

Target Performance Metrics Measurement of Achievement) – SURPLUS

- To find a new use for surplus with departments or selling via online auction.

Department Initiatives Alignment No. 5: RECORD STORAGE

1. Maintain and update online access for departments
2. Conduct inventory with internal tracking numbers

Target Performance Metrics:

- Allowing access for departments to record storage with the most up to date information.

Department Initiatives Alignment No. 6: DELIVERIES

1. Maintain accurate delivery of goods to departments.
2. Increase frequency of deliveries to insure quicker turnaround time.

Target Performance Metrics:

- To deliver goods to departments in an accurate and timely fashion.

Department Initiatives Alignment No. 7: EMERGENCY PREPAREDNESS

1. Maintain adequate supply of hurricane supplies for departments
2. Review and update PPE for pandemic supplies
3. Establish contract for hurricane commissary

Target Performance Metrics:

- To maintain adequate supply of supplies for emergency situations



PERSONNEL ALLOCATION

DEPARTMENT: Financial Services

FUND: 502

DIVISION: Materials & Distribution (Warehouse)

DEPT. NO.: 1412

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Manager, Materials and Distribution	04539	26	1.0	1.0	-	1.0	1.0
Supervisor, Materials and Distribution	04550	24	1.0	1.0	-	1.0	1.0
Inventory Control Specialist, Career Path	04520		1.0	1.0	-	1.0	1.0
Inventory Control Specialist I			*	*	*	*	*
Inventory Control Specialist II			*	*	*	*	*
Inventory Control Specialist III			*	*	*	*	*
Fleet Parts Expeditor		14	1.0	1.0	-	1.0	1.0
Service Writer, Materials and Distribution	04532	9	1.0	1.0	-	1.0	1.0
Senior Storekeeper	04530	9	1.0	1.0	-	1.0	1.0
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Warehouse (502-1410)					
Amount of Inventory maintained	\$ 723,190	\$ 831,515	\$ 731,376	\$ 762,027	\$ 784,887
Number of Field Purchase Orders managed	5,188	6,117	6,117	5,807	5,981
Number of Inventory Issues (Orders) managed	46,685	37,358	37,327	40,456	41,669



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 13 MATERIALS & DISTRIBUTION (Warehouse) 502-1412-513						
Department Summary						
	Personnel Services	403,112	473,590	469,220	514,457	514,457
	Operating Expenses	25,361	31,494	31,041	19,932	19,932
	Capital Outlay	10,245	-	-	-	-
	Nonoperating Expenses	45,326	16,417	12,917	25,486	25,486
	Total	\$ 484,044	\$ 521,501	\$ 513,178	\$ 559,875	\$ 559,875
	Estimated as % of Budget			98.4%		
12-10	Regular Salaries/Wages	310,861	305,427	300,427	330,243	330,243
14-10	Overtime	-	1,000	1,000	-	-
15-12	Cell Phone Allowance	480	480	480	480	480
15-13	Shoe Allowance	150	300	300	300	300
15-20	Car Allowance	-	3,600	3,600	3,600	3,600
19-99	New Personnel/Reclass	-	-	-	9,894	9,894
21-10	Employer Fica	23,680	25,031	23,031	25,212	25,212
22-10	General Employees Pension	17,504	77,441	77,441	77,441	77,441
23-10	Life Insurance	126	176	126	120	120
23-20	Disability Insurance	1,990	2,056	2,006	2,176	2,176
23-30	Health Insurance	41,270	45,106	51,736	55,826	55,826
23-34	Hsa	4,500	6,000	6,000	6,000	6,000
23-40	Dental Insurance	2,037	2,750	2,750	2,832	2,832
23-50	Vision Insurance	239	323	323	333	333
25-10	Unemployment	275	3,900	-	-	-
Sub-Total Personnel Services		\$ 403,112	\$ 473,590	\$ 469,220	\$ 514,457	\$ 514,457
32-10	Audit Fee	1,067	1,317	1,317	377	377
41-15	Cellular Phone/Beeper	923	1,020	718	-	-
43-10	Electric Service	3,533	4,500	4,000	4,000	4,000
44-31	Copy Machine Rental	1,484	2,060	1,560	1,800	1,800
46-30	Vehicle Maint. - Garage	5,049	5,674	5,674	3,854	3,854
46-91	Software Maintenance	1,118	-	-	-	-
49-09	Self Insurance Chgs (W/C)	2,377	2,298	2,298	2,301	2,301
51-10	Office Supplies	2,876	2,750	3,000	1,700	1,700
52-20	Opr Equipment <\$1000	1,368	3,000	3,000	1,500	1,500
52-22	Uniforms	868	2,000	2,000	1,500	1,500
52-23	Safety Clothing/Equip.	18	400	400	400	400
52-27	Hardware/Tools	1,088	201	1,500	1,000	1,000
54-20	Memberships	3,592	4,974	3,874	1,500	1,500
54-30	Training	-	-	500	-	-
54-36	Career Development	-	1,300	1,200	-	-
Sub-Total Operating Expenses		\$ 25,361	\$ 31,494	\$ 31,041	\$ 19,932	\$ 19,932
64-02	General Equipment	10,245	-	-	-	-
Sub-Total Capital Outlay		\$ 10,245	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 438,718	\$ 505,084	\$ 500,261	\$ 534,389	\$ 534,389
91-30	Transfer/Veh. Srv. Fund	22,583	12,869	12,869	12,869	12,869
95-40	Depreciation Expense	1,761	-	-	-	-
99-02	Non-Budgeted Expense	20,982	(6,070)	48	-	-
99-03	Rsv. For Future Approp.	-	9,618	-	12,617	12,617
Sub-total Nonoperating Expenses		\$ 45,326	\$ 16,417	\$ 12,917	\$ 25,486	\$ 25,486
Department Total		\$ 484,044	\$ 521,501	\$ 513,178	\$ 559,875	\$ 559,875





Self Insurance/ Risk MGMT Fund

FY 2022-2023 Adopted Budget

This is an internal service fund that is responsible for the City's liability insurance program, workers compensation and the safety program. The fund is operating as planned and the staff has instituted excellent safety and loss prevention programs to reduce our exposure.

The budgeted expenses for FY 2022-23 have increased to \$7.0M from the \$6.3M in FY 2021-22. Revenues are generated from service charges to all departments and are expected to increase 3% next fiscal year. There is an improvement in the fund balance in future fiscal years.

The Self-Insurance/Risk Management Fund with projected years through FY 2024-25 with increases of 3% for revenues and 2% for expenses still does not improve the deficit in Net Assets. Currently, this trend has forced management to examine the internal service charges to other Funds/Departments and educate staff on methods to mitigate losses/safety/incident prevention.

SELF-INSURANCE/RISK MGMT. FUND (An Internal Service Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Net Assets, October 1	\$ (3,239,883)	\$ (3,268,383)	\$ (2,270,717)	\$ (2,234,420)	\$ (2,711,561)	\$ (3,199,375)
Operating Revenues	\$ 5,501,116	\$ 5,937,684	\$ 5,616,000	\$ 5,758,451 ⁽¹⁾	\$ 5,931,205 ⁽¹⁾	\$ 6,109,141
Operating Expenses	\$ (6,183,388)	\$ (5,645,050)	\$ (6,348,228)	\$ (6,996,395) ⁽¹⁾	\$ (7,136,323) ⁽²⁾	\$ (7,279,049)
Operating Income (Loss)	\$ (682,272)	\$ 292,634	\$ (732,228)	\$ (1,237,944)	\$ (1,205,118)	\$ (1,169,909)
Nonoperating Revenue	\$ 77,112	\$ 95,000	\$ 95,000	\$ 85,000	\$ 85,000	\$ 85,000
Nonoperating (Expense)	\$ (42,090)	\$ (8,718)	\$ (10,225)	\$ (7,947)	\$ (7,947)	\$ (7,947)
Transfers In (To) Other Funds						
General Fund	\$ 463,950	\$ 463,950	\$ 528,950	\$ 528,950	\$ 480,188	\$ 480,188
Water & Sewer Fund	\$ 123,870	\$ 123,870	\$ 123,870	\$ 123,870	\$ 128,050	\$ 128,050
Sanitation	\$ 30,930	\$ 30,930	\$ 30,930	\$ 30,930	\$ 32,013	\$ 32,013
Net Transfers In (To) Other Funds	\$ 618,750	\$ 618,750	\$ 683,750	\$ 683,750	\$ 640,251	\$ 640,251
Increase (Decrease) In Net Assets	\$ (28,500)	\$ 997,666	\$ 36,297	\$ (477,141)	\$ (487,814)	\$ (452,605)
Net Assets, September 30	\$ (3,268,383)	\$ (2,270,717)	\$ (2,234,420)	\$ (2,711,561)	\$ (3,199,375)	\$ (3,651,980)
Less Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (3,268,383)	\$ (2,270,717)	\$ (2,234,420)	\$ (2,711,561)	\$ (3,199,375)	\$ (3,651,980)

(1) Prior Year + 3%, based on 3yr fixed

(2) Prior Year + 2%, based on 3yr trend



SELF INSURANCE (RISK MGMT.) FUND

Revenue:	
Investment Income	\$ 8,000
Miscellaneous Income	85,000
Interfund Service Charges	5,750,451
Transfers	683,750
Fund Balance (Increase) Decrease	<u>469,194</u>
 Total Revenues:	 <u><u>\$ 6,996,395</u></u>
Appropriations:	
Personnel	\$ 689,759
Operating Expenses	6,295,689
Capital Outlay	3,000
Non Operating	<u>7,947</u>
 Total Appropriations:	 <u><u>\$ 6,996,395</u></u>



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	3,116,067	3,077,677	3,077,677	3,221,794	3,221,794
Traffic Fund	-	450	450	450	450
Int Srv Chgs-Comm Impr	6,499	6,282	6,282	6,632	6,632
Int Svc Chgs-Building	-	34,920	34,920	36,865	36,865
Int Srv Chgs-Public Arts	1,619	1,665	1,665	1,720	1,720
Int Srv Chgs-Recr Progr	10,070	9,744	9,744	10,287	10,287
Int Srv Chgs-Wtr & Swr	1,731,799	1,757,852	1,757,852	1,760,302	1,760,302
Int Srv Chgs-Golf Course	146,467	141,704	141,704	141,901	141,901
Int Srv Chgs-Sanitation	550,539	537,400	537,400	538,149	538,149
Int Srv Chgs-Vehicle Srv	23,768	22,975	22,975	23,007	23,007
Int Srv Chgs-Warehouse	2,377	2,298	2,298	2,301	2,301
Int Srv Chgs-Self Insurnc	1,900	1,946	1,946	1,949	1,949
Int Srv Chgs-B.B.M.P.	5,263	5,087	5,087	5,094	5,094
TOTAL CHARGES FOR SERVICES	\$ 5,596,368	\$ 5,600,000	\$ 5,600,000	\$ 5,750,451	\$ 5,750,451
Investment Income					
Interest Income	6,128	16,000	16,000	8,000	8,000
Total Investment Income	\$ 6,128	\$ 16,000	\$ 16,000	\$ 8,000	\$ 8,000
Miscellaneous Income					
Subrogation	300	20,000	20,000	10,000	10,000
Miscellaneous Income	30	-	-	-	-
Insurance Reimbursement	429,858	75,000	75,000	75,000	75,000
Total Miscellaneous Income	\$ 430,188	\$ 95,000	\$ 95,000	\$ 85,000	\$ 85,000
Transfers In					
General Fund	463,950	528,950	528,950	528,950	528,950
Water/Sewer Revenue	123,870	123,870	123,870	123,870	123,870
Sanitation	30,930	30,930	30,930	30,930	30,930
Total Transfers In	\$ 618,750	\$ 683,750	\$ 683,750	\$ 683,750	\$ 683,750
Sub Total	\$ 6,651,434	\$ 6,394,750	\$ 6,394,750	\$ 6,527,201	\$ 6,527,201
Fund Balance (Increase) Decrease	(997,666)	(36,297)	(36,297)	469,194	469,194
Grand Total	\$ 5,653,768	\$ 6,358,453	\$ 6,358,453	\$ 6,996,395	\$ 6,996,395

SUMMARY OF EXPENDITURES

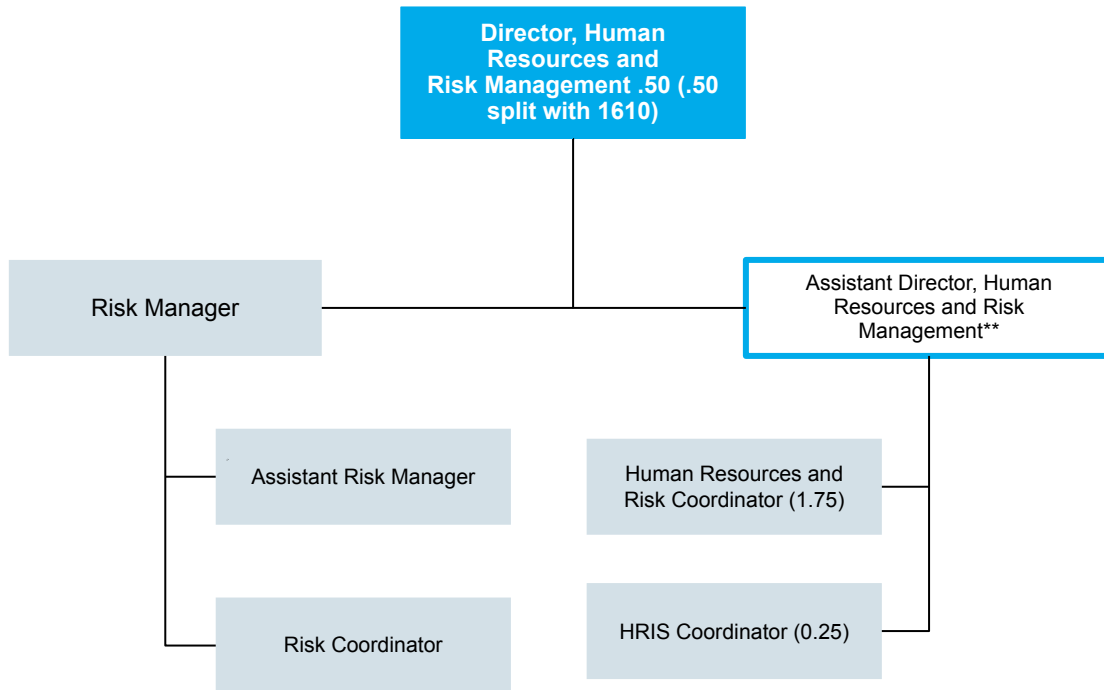
Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
RISK MGMNT/ SELF-INSURANCE 522-1710-519					
Department Summary					
Personnel Services	464,838	668,195	657,695	689,759	689,759
Operating Expenses	5,180,212	5,675,008	5,685,508	6,295,689	6,295,689
Capital Outlay	-	5,025	5,025	3,000	3,000
Nonoperating Expenses	8,718	10,225	10,225	7,947	7,947
TOTAL	\$ 5,653,768	\$ 6,358,453	\$ 6,358,453	\$ 6,996,395	\$ 6,996,395
Estimated as % of Budget			100%		



ORGANIZATIONAL CHART

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710



Director & Assistant, Human Resources and Risk Management - Funded 50% in Human Resources



DEPARTMENT: Risk Management
DIVISION:

FUND: 522
DEPT. NO.: 1710

DEPARTMENT MISSION STATEMENT:

Risk Management uses proactive strategies to protect the City's resources, especially its most important human assets, and provides timely customer service with competence and compassion to the community as a whole.

DEPARTMENT CORE SERVICES:

- Educate and inform employees on safety, incident prevention, and workers' compensation procedures.
- Reduce the cost of risk financing through Departmental incident priority determination.
- Proactively develop strategies and solutions to mitigate overall risk.
- Assist all vendors and individuals throughout the community with the highest level of respect and provide excellent, timely service.
- Develop communications systems integration across all City Departments.
- Facilitate the coordination of information reported to Risk Management.
- Assist in the protection of the City's employees and assets through litigation.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

1. **Complete RFP process and implement a new Risk Management Information System.**
 - a) **Value to the Community:**
 - i. Increased understanding of risk internal processes with the platform.
 - ii. Increase service delivery to complete the internal claim process for internal and external customers involved in City incidents.
 - iii. Increase efficiency in the facilitation of insurance related information to the general public.
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenge – Rollout and internal systems integration.
 - ii. Opportunities – Improved efficiency on the reporting of incidents for internal customers in the field.
 - iii. Opportunities – Assist in the completion of periodic Department safety inspections of various City properties.
 - iv. Opportunities – Increase effectiveness of standard operating procedures and safety manuals for City vehicles and equipment from data recorded.
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenge – Associated costs with maintaining the software.
 - ii. Opportunities – Reduce and mitigate the overall costs associated with risk.
 - iii. Opportunities – Develop and encourage a safety culture across City Departments.
 - iv. Opportunities – Retool and establish a robust internal claim process to analytically evaluate legitimate claims

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

1. **Complete RFP process and implement a new Risk Management Information System.**
 - a) **Value to the Community:**
 - i. Proactively identify potential risks to the public.
 - ii. Analyze and assess any known hazards around locations in the community.
 - iii. Raise awareness of existing areas of risk to the public.



DEPARTMENT: Risk Management
DIVISION:

FUND: 522
DEPT. NO.: 1710

a) **Short Term Challenges and Opportunities:**

- i. Challenge – Communicating to the public on new updated processes.
- ii. Opportunities – Ability to resolve and address safety hazards in specific geographical areas of the community.
- iii. Opportunities – Integration of vehicle telematics and cameras on all City commercial vehicles to improve safe driving in the community.

b) **Long Term Challenges and Opportunities:**

- i. Long-term Challenge – Redefining the importance of safety in geographical areas that have not been previously addressed.
- ii. Long-term Opportunities – Increase resident satisfaction with Department efficiency with the internal claim process.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVES/INITIATIVES/ACTIONS ALIGNMENT:

STRATEGIC GOAL: High Performing Organization

Objective

- 1. Create a safety culture that encourages the reporting and reduction of incidents involving City employees and assets.

Department Initiative

- 1. Apply and receive accreditation for safety initiative from City insurance carrier.
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Identify potential risk liability claims at all City buildings and facilities in each specific district with a target of 90% in detection of preventable risks.
 - ii. Reduce City involved incidents around all districts with a target of five (5) monthly risks.
 - iii. Establish safety inspections to assess City buildings and properties with a target of at least one (1) quarterly inspections and check-ins per Department.
 - iv. Meet with Departmental supervisors to ensure that all safety equipment is readily available with a target of 99% in providing safety resources.
 - v. Reduce the amount of City vehicle backing related MVAs with a target of 90% reduction.
 - vi. Increase employee reporting of hazards in the field with a target of 70% reporting.
 - vii. Create a written standard operation procedure for each Department with focus on all take-home City vehicles.

Objective

- 1. Redevelop the City's internal claim process to enhance and streamline the process for internal and external customers.

Department Initiative

- 1. Create a new internal claim process
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Build upon City employees from each Department that can assist with claim related questions or necessary processes with a target of 100% collaboration between all City Departments and Risk.
 - ii. Use resident satisfaction surveys following the end of the claim process to measure resident satisfaction with a target of 95% satisfied that the process was fair and comprehensive.



DEPARTMENT: Risk Management
DIVISION:

FUND: 522
DEPT. NO.: 1710

- i. Complete all City claim processes for Residents within 4 weeks (related to City investigation and paperwork) with a target of 90% completed on schedule.
- ii. Reduce risk spending on illegitimate claims by 50% in internal claim settlements.
- iii. Decrease the time that elapses from when an incident occurs and when it is brought to Risk Management's attention with a target of 24 hours from the time of incident.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

Objective 1. Promote overall safety and security in public areas through training City employees and reporting structures for hazards in the community.

Department Initiative

- 1. Create a safety culture for the community
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Address and analyze specific known hazards by type around locations surrounding all districts within City limits with a target of 95% of reporting said hazards.
 - ii. Reduce the amount of low-hanging wires throughout the City with a target of 80% reduction.
 - iii. Evaluate concerns with a target of 99% for investigation of reported safety concerns throughout the City.
 - iv. Implement and manage NeoGov Learn platform to initiate a defensive driving training City-wide with a target of 100% compliance to increase driving safety throughout the City.

Objective 2. Increase accessibility to information pertaining to safety and insurance for the community to conduct events in the City.

Department Initiative

- 1. Promote awareness of the City's risk management processes
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Answer and explain the City's COI limits to all residents with questions pertaining to insurance with a target of 100%;
 - ii. Effectively evaluate all content on the City's website with up-to-date information and clear concise instructions for common risk concerns;
 - iii. Conduct quarterly meetings with various City Departments to ensure that all Risk Management processes are understood by all communities within the City.



PERSONNEL ALLOCATION

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Director, HR & Risk Management	05019	47	0.5	0.5	-	0.5	0.5
Assistant Director, HR & Risk Management	05379	39	0.5	0.5	-	0.5	0.5
Risk Manager		36	1.0	1.0	-	1.0	1.0
Assistant Risk Manager		30	1.0	1.0	-	1.0	1.0
Risk Coordinator		22	1.0	1.0	-	1.0	1.0
Human Resources Information Sys Coor	05120	18	0.25	0.25	-	0.25	0.25
HR/Risk Coordinator Career Path			1.75	1.75	-	1.75	1.75
HR/Risk Coordinator I	05300	20	*	*	*	*	*
HR/Risk Coordinator II	05110	22	*	*	*	*	*
HR/Risk Coordinator III	05139	25	*	*	*	*	*
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Risk Management (522-1710)					
Number of Automobile Accidents	48	42	39	62	45
Workers Compensation Claims	75	125	147	127	120
<i>RecordOnly-</i>	6	20	57	60	55
<i>LostTime-</i>	10	25	18	20	15
<i>MedicalOnly-</i>	59	80	72	75	65
Number of Citywide Safety Meetings	150	155	130	135	140



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 19 Self-Insurance 522-1710-519						
Department Summary						
	Personnel Services	464,838	668,195	657,695	689,759	689,759
	Operating Expenses	5,180,212	5,675,008	5,685,508	6,295,689	6,295,689
	Capital Outlay	-	5,025	5,025	3,000	3,000
	Nonoperating Expenses	8,718	10,225	10,225	7,947	7,947
	Total	\$ 5,653,768	\$ 6,358,453	\$ 6,358,453	\$ 6,996,395	\$ 6,996,395
	Estimated As % Of Budget			100.0%		
12-10	Regular Salaries/Wages	373,029	488,501	488,501	481,268	481,268
14-10	Overtime	11,552	1,500	1,500	3,000	3,000
15-12	Cell Phone Allowance	1,215	1,504	504	1,008	1,008
15-20	Car Allowance	3,558	4,400	2,400	3,900	3,900
21-10	Employer Fica	28,940	30,991	24,491	37,192	37,192
22-10	General Employees Pension	(1,368)	96,452	96,452	96,452	96,452
23-10	Life Insurance	57	176	176	192	192
23-11	Life Insurance-Retirees	9	-	-	-	-
23-20	Disability Insurance	800	2,132	2,132	3,256	3,256
23-30	Health Insurance	39,875	35,491	34,491	55,826	55,826
23-34	Hsa	4,875	5,000	5,000	4,500	4,500
23-40	Dental Insurance	2,055	1,833	1,833	2,832	2,832
23-50	Vision Insurance	241	215	215	333	333
Sub-Total Personnel Services		\$ 464,838	\$ 668,195	\$ 657,695	\$ 689,759	\$ 689,759
31-11	Legal Fees - Prop & Liab	437,352	665,000	665,000	665,000	665,000
31-17	Legal Fees - Wc	88,034	110,000	110,000	110,000	110,000
31-20	Physician Exams	19,228	73,000	50,000	174,000	174,000
31-21	City Clinic	675,206	850,000	700,000	780,000	780,000
31-90	Other Prof Svcs-Prop&Lib	106,088	150,000	150,000	150,000	150,000
31-92	Prof Services - Wc	798,549	323,500	500,000	500,000	500,000
32-10	Audit Fee	2,668	3,293	3,293	4,600	4,600
32-11	Actuarial Fee	5,900	6,000	6,000	6,500	6,500
40-12	Business Meetings	-	2,000	2,000	2,000	2,000
45-04	Liability Insurance Pkg	277,539	274,000	267,000	310,000	310,000
45-05	Property Insurance Pkg	524,066	648,000	648,000	715,000	715,000
45-09	Workers Comp Excess Ins	120,858	117,000	117,000	135,000	135,000
45-12	Work Comp Self Insured	26,962	-	-	-	-
45-14	Workers' Comp Access Fees	25,023	40,000	40,000	40,000	40,000
45-15	Liability Insurance Misc	3,375	3,750	3,750	73,750	73,750
45-16	Asset Insurance Misc	930	-	-	60,000	60,000
46-91	Software Maintenance	-	116,000	100,000	125,000	125,000
48-21	Employee Recognition	-	-	-	750	750
49-09	Self Insurance Chgs (W/C)	1,900	1,946	1,946	1,949	1,949
49-10	Warehouse Service Chg	113	144	144	140	140
49-17	Other Contractual Svcs	83,920	129,375	129,375	153,000	153,000
49-19	Self Insurd Loss-Property	104,433	118,000	125,000	125,000	125,000
49-20	Self Insured Loss-Liab.	913,530	810,000	810,000	850,000	850,000
49-21	Auto Liab. Self Ins. Loss	26,220	-	-	-	-
49-22	Auto Phy. Dam. Self Ins	29,712	40,000	40,000	-	-
49-25	Self Insured Loss - Wc	906,287	1,190,000	1,213,000	1,300,000	1,300,000
51-10	Office Supplies	1,734	2,500	2,500	3,000	3,000
52-79	Training Aids	100	500	500	-	-



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
54-10	Books-Publications-Videos	100	500	500	500	500
54-20	Memberships	385	500	500	500	500
54-30	Training	-	-	-	10,000	10,000
Sub-Total Operating Expenses		5,180,212	5,675,008	5,685,508	6,295,689	6,295,689
64-15	Computer Equipment	-	3,000	3,000	3,000	3,000
69-99	New Personnel/Capital	-	2,025	2,025	-	-
Sub-Total Capital Outlay		\$ -	\$ 5,025	\$ 5,025	\$ 3,000	\$ 3,000
Subtotal		\$ 5,645,050	\$ 6,348,228	\$ 6,348,228	\$ 6,988,448	\$ 6,988,448
99-02	Non-Budgeted Expense	8,718	-	-	-	-
99-03	Rsv. For Future Approp.	-	10,225	10,225	7,947	7,947
Sub-total Nonoperating Expenses		\$ 8,718	\$ 10,225	\$ 10,225	\$ 7,947	\$ 7,947
Department Total		\$ 5,653,768	\$ 6,358,453	\$ 6,358,453	\$ 6,996,395	\$ 6,996,395





Traffic Fund

FY 2022-2023 Adopted Budget

This fund was established to maintain the financial operations of “Red Light Camera Program” in FY 2011-12. There are ongoing legal challenges to the red light camera program in Palm Beach County and the state of Florida thus revenues will vary annually.

The FY 2022-23 adopted budget, \$2.6M, the general fund transfer has been removed. Conversely, the staff and operational cost for the program has been transferred to the Traffic Fund. For FY 2022-23, the general fund transfer has been reduced from \$1,000K to \$0.

The Traffic Safety fund is projected to have a positive fund balance thru FY 2022-23. In FY 2023-24 and FY 2024-25 a transfer from the General Fund is needed and/or increase to revenues.

TRAFFIC SAFETY FUND (A Special Revenue Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Total Fund Balance, October 1	\$ 2,042,634	\$ 2,003,275	\$ 2,821,213	\$ 1,941,949	\$ 957,537	\$ 18,593
Revenues	\$ 1,937,832	\$ 2,306,475	\$ 1,719,671	\$ 1,916,200	\$ 1,973,686 ⁽¹⁾	\$ 2,032,897 ⁽¹⁾
Expenditures	\$ (1,008,866)	\$ (1,138,537)	\$ (1,598,935)	\$ (2,900,612)	\$ (2,987,630) ⁽²⁾	\$ (3,077,259) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 928,966	\$ 1,167,938	\$ 120,736	\$ (984,412)	\$ (1,013,944)	\$ (1,044,363)
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ (618,325)	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ (350,000)	\$ (350,000)	\$ (1,000,000)	\$ -	\$ 75,000	\$ 1,050,000
Net Transfers In (To) Other Funds	\$ (968,325)	\$ (350,000)	\$ (1,000,000)	\$ -	\$ 75,000	\$ 1,050,000
Net Change in Fund Balance	\$ (39,359)	\$ 817,938	\$ (879,264)	\$ (984,412)	\$ (938,944)	\$ 5,637
Total Fund Balance, September 30	\$ 2,003,275	\$ 2,821,213	\$ 1,941,949	\$ 957,537	\$ 18,593	\$ 24,230
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 2,003,275	\$ 2,821,213	\$ 1,941,949	\$ 957,537	\$ 18,593	\$ 24,230

⁽¹⁾ Prior Year + 3%, based on 3yr trend

⁽²⁾ Prior Year + 3%, based on 3yr trend



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Fines & Forfeitures					
Police Parking Fines	43,994	35,000	30,000	40,000	40,000
Violations Local Ord.	2,243,847	1,650,000	2,200,000	1,850,000	1,850,000
Red Light Cam Admin Fines	14,622	20,000	13,500	20,000	20,000
Total Charges For Services	\$ 2,302,463	\$ 1,705,000	\$ 2,243,500	\$ 1,910,000	\$ 1,910,000
Miscellaneous Income					
Investment Income					
Interest Income	4,011	14,671	-	6,200	6,200
Total Investment Income	\$ 4,011	\$ 14,671	\$ -	\$ 6,200	\$ 6,200
Sub Total	\$ 2,306,474	\$ 1,719,671	\$ 2,243,500	\$ 1,916,200	\$ 1,916,200
Fund Balance (Increase) Decrease	(817,936)	879,264	331,225	1,039,879	984,412
Grant Total	\$ 1,488,538	\$ 2,598,935	\$ 2,574,725	\$ 2,956,079	\$ 2,900,612

SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Traffic Safety Fund 103-2110-521					
Department Summary					
Personnel Services	188,651	362,843	282,675	385,771	1,330,304
Operating Expenses	945,049	1,226,050	1,290,050	1,562,994	1,562,994
Capital Outlay	4,838	2,000	2,000	-	-
Nonoperating Expenses	350,000	1,008,042	1,000,000	1,007,314	7,314
Total	\$ 1,488,538	\$ 2,598,935	\$ 2,574,725	\$ 2,956,079	\$ 2,900,612
Estimated As % Of Budget			99.07%		



TRAFFIC FUND

Revenue:

Charges For Services	\$ 1,910,000
Miscellaneous Income	-
Investment Income	6,200
Fund Balance (Increase) Decrease	<u>984,412</u>
Total Revenues:	<u>\$ 2,900,612</u>

Appropriations:

Personnel Services	\$ 1,330,304
Operating Expenses	1,562,994
Capital Outlay	-
Non Operating	<u>7,314</u>
Total Appropriations:	<u>\$ 2,900,612</u>

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Police Administrative Specialist I	11210	12	1.0	1.0	-	1.0	1.0
Police Sergeant	11215	SGT	-	-	1.0	1.0	1.0
Police Officer	11234	PO	-	-	3.0	3.0	3.0
Public Safety Aide	11392	10	4.0	4.0	2.0	6.0	6.0
Total Personnel:			5.0	5.0	6.0	11.00	11.00



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 10 Traffic Safety Fund 103-2110-521						
Department Summary						
	Personnel Services	188,651	362,843	282,675	385,771	1,330,304
	Operating Expenses	945,049	1,226,050	1,290,050	1,562,994	1,562,994
	Capital Outlay	4,838	2,000	2,000	-	-
	Nonoperating Expenses	350,000	1,008,042	1,000,000	1,007,314	7,314
	Total	\$ 1,488,538	\$ 2,598,935	\$ 2,574,725	\$ 2,956,079	\$ 2,900,612
Estimated As % Of Budget				99.1%		
12-10	Regular Salaries/Wages	110,314	250,682	190,000	232,089	685,282
12-20	Holiday Pay	1,647	-	1,257	-	31,390
14-10	Overtime	3,044	26,000	24,000	24,000	163,416
14-20	Reimbursable Wages	-	-	-	-	18,973
15-13	Shoe Allowance	-	295	-	-	-
15-40	Incentive Pay	-	500	-	390	5,880
21-10	Employer Fica	8,304	14,058	8,000	19,621	57,112
22-10	General Employees Pension	38,944	37,798	37,798	37,798	63,525
22-20	Police Pension	-	-	-	13,374	182,793
23-10	Life Insurance	-	69	69	63	285
23-20	Disability Insurance	-	881	881	1,570	2,118
23-30	Health Insurance	22,308	28,024	18,000	48,847	102,347
23-34	Hsa	2,708	3,000	2,000	5,250	11,250
23-40	Dental Insurance	1,237	1,375	600	2,478	5,310
23-50	Vision Insurance	145	161	70	291	623
Sub-total Personnel Services		\$ 188,651	\$ 362,843	\$ 282,675	\$ 385,771	\$ 1,330,304
31-11	Legal Fees & Costs	59,542	60,000	60,000	60,000	60,000
32-10	Audit Fee	-	-	-	1,880	1,880
34-53	Consultant Fees	33,994	50,000	50,000	50,000	50,000
44-30	Equipment Rental	843,094	746,000	819,000	1,071,000	1,071,000
49-09	Ins Chgs-Workers Comp	-	450	450	450	450
49-17	Other Contractual Svcs	4,288	367,600	359,600	377,664	377,664
51-10	Office Supplies	-	1,000	1,000	1,000	1,000
51-25	Computer Equip/Sw <\$1000	4,131	-	-	-	-
52-20	Opr Equipment <\$1000	-	1,000	-	1,000	1,000
Sub-Total Operating Expenses		945,049	1,226,050	1,290,050	1,562,994	1,562,994
64-15	Computer Equipment	4,838	-	-	-	-
69-99	Capital Outlay	-	2,000	2,000	-	-
Sub-Total Capital Outlay		\$ 4,838	\$ 2,000	\$ 2,000	\$ -	\$ -
Subtotal		\$ 1,138,538	\$ 1,590,893	\$ 1,574,725	\$ 1,948,765	\$ 2,893,298
91-01	Transfer To General Fund	350,000	1,000,000	1,000,000	1,000,000	-
99-03	Rsv. For Future Approp.	-	8,042	-	7,314	7,314
Sub-total Nonoperating Expenses		\$ 350,000	\$ 1,008,042	\$ 1,000,000	\$ 1,007,314	\$ 7,314
Department Total		\$ 1,488,538	\$ 2,598,935	\$ 2,574,725	\$ 2,956,079	\$ 2,900,612





Local Option Gas Tax Fund

FY 2022-2023 Adopted Budget

This Fund receives the restricted State-shared Local Option Gas Tax that can be used only for “Transportation Expenditures” as defined in the Local Option Gas Tax Fund section of the budget. The City uses the funds for both street maintenance activities in the General Fund and roadway or bridge projects in the Capital Improvements Fund. The projected revenue from the gas tax and interest earnings for FY 2022-23 is less than \$1.4M with similar funds being appropriated thru FY 2023-24.

LOCAL OPTION GAS TAX FUND (A Special Revenue Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Total Fund Balance, October 1	\$ 524,274	\$ 455,250	\$ 433,799	\$ 434,644	\$ 505,291	\$ 589,635
Revenues	\$ 1,232,126	\$ 1,279,699	\$ 1,301,995	\$ 1,371,588	\$ 1,385,304 ⁽¹⁾	\$ 1,399,157 ⁽¹⁾
Expenditures	\$ (1,150)	\$ (1,150)	\$ (1,150)	\$ (941)	\$ (960) ⁽²⁾	\$ (979) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 1,230,976	\$ 1,278,549	\$ 1,300,845	\$ 1,370,647	\$ 1,384,344	\$ 1,398,178
Transfers In (To) Other Funds						
General Fund	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)
Capital Improvement Fund	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)
Transportation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)
Net Change in Fund Balance	\$ (69,024)	\$ (21,451)	\$ 845	\$ 70,647	\$ 84,344	\$ 98,178
Total Fund Balance, September 30	\$ 455,250	\$ 433,799	\$ 434,644	\$ 505,291	\$ 589,635	\$ 687,813
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 455,250	\$ 433,799	\$ 434,644	\$ 505,291	\$ 589,635	\$ 687,813

⁽¹⁾ Prior Year + 1%, based on 3yr trend

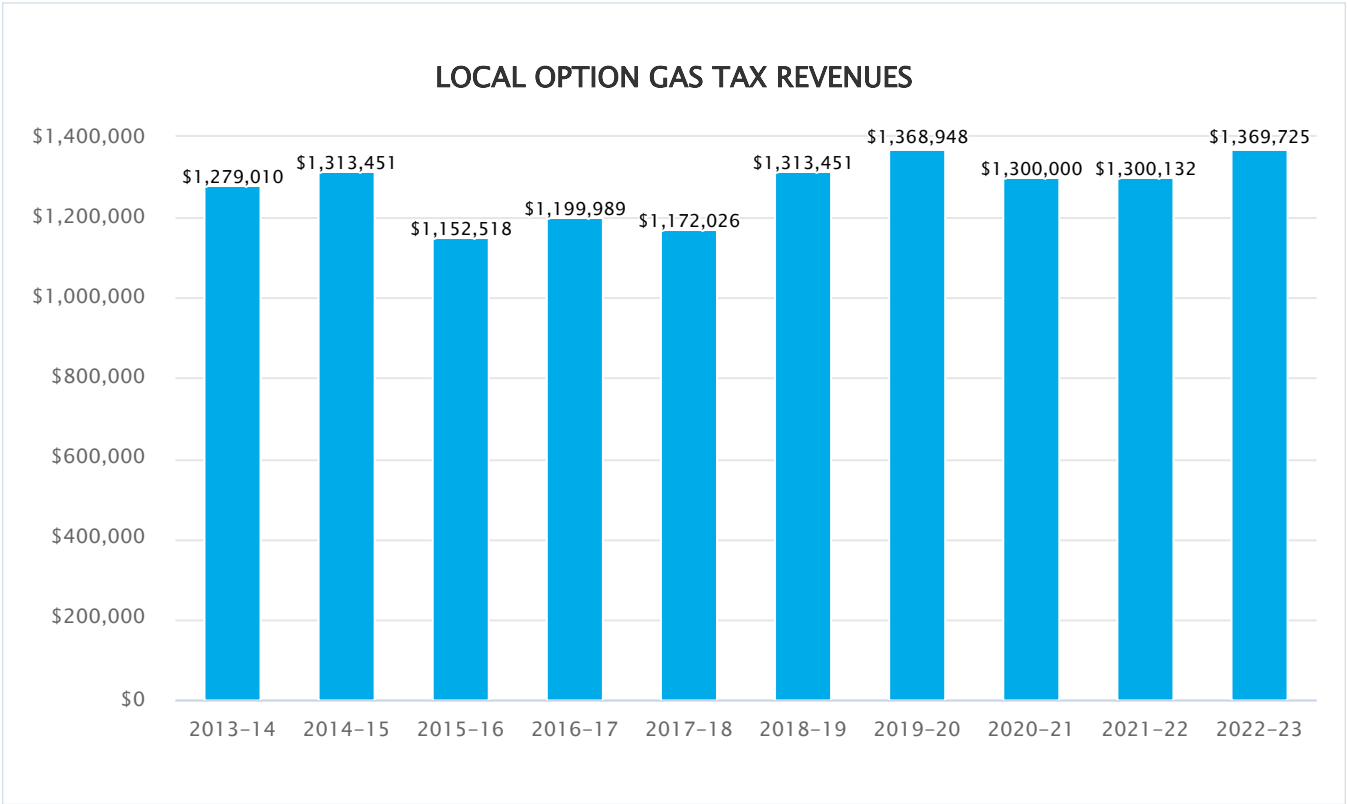
⁽²⁾ Prior Year + 2%, based on 3yr trend



GAS TAX BUDGET SUMMARY (10 YEARS)

Gas Tax Revenues and Expenditures									Adopted Budget	Adopted Budget
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2020-21	2021-22	2022-23
REVENUES:										
Local Option Gas Tax	\$ 1,279,010	\$ 1,313,451	\$ 1,350,572	\$ 1,350,572	\$ 1,365,107	\$ 1,229,597	\$ 1,229,597	\$ 1,279,256	\$ 1,300,132	\$ 1,369,725
Interest Earnings	588	123	575	575	3,068	2,529	2,529	443	1,863	1,863
Fund Balance (Increase) Decrease	(107,572)	(186,426)	(51,147)	(51,147)	(67,025)	69,024	69,024	21,451	(845)	(70,647)
Total Revenues	\$ 1,172,026	\$ 1,127,148	\$ 1,300,000	\$ 1,300,000	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,300,941
EXPENDITURES:										
Transfer to General Fund	796,000	815,000	815,000	848,850	850,000	850,000	850,000	850,000	850,000	850,000
Transfer to Transportation Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Improvements Fund	375,000	683,960	383,925	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Audit Charges	1,026	1,040	1,067	1,150	1,150	1,150	1,150	1,150	1,150	941
Reserve for Future Appropriation	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 1,172,026	\$ 1,500,000	\$ 1,199,992	\$ 1,300,000	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,300,941





LOCAL OPTION GAS TAX FUND

Revenue:

Local Option Gas Tax	\$ 1,369,725
Interest Income	1,863
Fund Balance (Increase) Decrease	<u>(70,647)</u>

Total Revenues: \$ 1,300,941

Appropriations:

Transfer to General Fund	\$ 850,000
Transfer to Capital Improvements Fund	450,000
Audit Fees	<u>941</u>

Total Appropriations: \$ 1,300,941



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
State Shared Revenue					
Local Option Gas Tax	1,279,256	1,300,132	1,300,000	1,300,132	1,369,725
Total Charges For Services	\$ 1,279,256	\$ 1,300,132	\$ 1,300,000	\$ 1,300,132	\$ 1,369,725
Investment Income					
Interest Income	443	1,863	1,800	1,863	1,863
Total Investment Income	\$ 443	\$ 1,863	\$ 1,800	\$ 1,863	\$ 1,863
Sub Total	\$ 1,279,699	\$ 1,301,995	\$ 1,301,800	\$ 1,301,995	\$ 1,371,588
Fund Balance (Increase) Decrease	21,451	(845)	(650)	(1,054)	(70,647)
Grand Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,300,941	\$ 1,300,941

SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Current Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Local Option Gas Tax Debt Serv. 104-3011-541					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	1,150	1,150	1,150	941	941
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,300,941	\$ 1,300,941
Estimated As % Of Budget			100%		

DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 11 Local Option Gas Tax / Debt Service 104-3011-541					
Department Summary					
Operating Expenses	1,150	1,150	1,150	941	941
Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,300,941	\$ 1,300,941
Estimated As % of Budget			100.00%		
32-10 Audit Fee	1,150	1,150	1,150	941	941
Sub-Total Operating Expenses	\$ 1,150	\$ 1,150	\$ 1,150	\$ 941	\$ 941
Subtotal	\$ 1,150	\$ 1,150	\$ 1,150	\$ 941	\$ 941
91-01 Transfer To General Fund	850,000	850,000	850,000	850,000	850,000
91-31 Transfer To Capital Impv	450,000	450,000	450,000	450,000	450,000
Sub- Total Non-Operating Exp.	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
Department Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,300,941	\$ 1,300,941



LOCAL OPTION GAS TAX FUND

GUIDELINES FOR ALLOCATION

Proceeds of the tax shall be distributed among the County Government and eligible municipalities based on the transportation expenditures of each of the five fiscal preceding years, in proportion to the total County and City expenditures.

The Local Option Gas Tax can be used only for "Transportation Expenditures":

1. Public transportation operation and maintenance
2. Roadway and right-of-way maintenance and equipment
3. Roadway and right-of-way drainage
4. Street lighting
5. Traffic signs, traffic engineering, signalization and pavement markings
6. Bridge maintenance and operation
7. Debt Service and current expenditures for transportation capital projects in the above program areas including construction or reconstruction of roads





Building Fund

FY 2022-2023 Adopted Budget

BUILDING FUND

Revenue:

Building Permits	\$ 3,635,000
Interest Income	3,000
Transfers in	-
Fund Balance (Increase) Decrease	<u>118,482</u>
 Total Revenues:	 <u><u>\$ 3,756,482</u></u>

Appropriations:

Personnel	\$ 2,362,149
Operating Expenses	679,210
Capital Outlay	360,964
Non Operating	<u>354,159</u>
 Total Appropriations:	 <u><u>\$ 3,756,482</u></u>



DEPARTMENT: Development
DIVISION: Building Fund

FUND: 130
DEPT. NO.: 2411

DEPARTMENT MISSION STATEMENT:

To promote the life safety, health, and welfare for the Community and Stakeholders of the City of Boynton Beach through administration and enforcement of the Florida Building Code and Federal, State and Local regulations during the Construction Phase of the City's Development Cycle.

DEPARTMENT CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.
- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Building Wealth in the Community: Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.

1. Value to the Community:

Allow for greater number of residents to achieve asset ownership

- a) Reduces substandard housing conditions
- b) Increased property value
- c) Increased community involvement and good will in the community.

1. Short Term Challenges and Opportunities:

- a) High commercial vacancy rates
- b) Acquiring land supply
- c) Removing absentee landlords and poor property conditions
- d) Educating and gaining buy-in: Giving adequate information

2. Long Term Challenges and Opportunities:

- a) Largely decided by private funding and banking sectors
- b) Keeping up with the high demand for property
- c) Maintaining voluntary compliance when ownership changes.
- d) Maintaining voluntary compliance during HOA and community-based organization staff turnover.

Culturally Distinct Districts: Create unique cultural districts for business and entertainment to serve as the foundation that connect businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others).



DEPARTMENT: Development
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FUND: 130
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1. **Value to the Community**

- a) Specific branding and incentives can attract a targeted business sector.
- b) Allow for more tourism and visitors.
- c) Allow for additional housing units and/or more housing options.
- d) Proactively identify areas with development or redevelopment potential.
- e) Improved economic viability

2. **Short Term Challenges and Opportunities**

- a) Lack of available resources and staff to complete planning projects.
- b) Business retention despite changes in market.

3. **Long Term Challenges and Opportunities**

- a) Largely market driven.
- b) Development cycles fluctuate.
- c) Private funding challenges, cost of construction, inflations, and profit margins.

Accessible Transportation and Mobility: Improve multimodal transportation for all residents, workers, and visitors.

1. **Value to the Community**

- a) Access to alternative modes of transportations
- b) Attracts residents that prefer alternative to driving cars
- c) Allows for more sustainable transportation options

2. **Short Term Challenges and Opportunities**

- a) Funding of the construction of mobility projects
- b) Collaboration with other transportation agencies on the future design of roadways.
- c) Lack of transportation engineering and planning expertise on staff

3. **Long Term Challenges and Opportunities**

- a) Funding of the maintenance of mobility systems
- b) Funding of the operations of mass transit options

High Performing Organization: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

1. **Value to the Community**

- a) Efficient plan review.
- b) Streamlined business application processing.
- c) Increased accessibility to address developmental needs.
- d) Benefits the contractor's bottom line and customer experience.

2. **Short Term Challenges and Opportunities**

- a) Creating the value for customers to be motivated to take advantage of the available educational resources to learn and transition to the new software.
- b) New software implementations have a small window of time where staff is learning and attempting to address drawbacks and/or obstacles identified after implementation is Completed.
- c) Software obstacles and shortfalls may decrease training and educational effectiveness.
- d) The educational resources provide staff with an opportunity to build and maintain relationships with the public and sharpen public speaking engagements.



DEPARTMENT: Development
DIVISION: Building Fund

FUND: 130
DEPT. NO.: 2411

c. Long Term Challenges and Opportunities

- a) Budgetary constraints make it difficult to expend excessive resources for robust systems.
- b) Migration from older systems and integration into new systems may have a negative effect on efficiency.
- c) Improvement of overall operating trends and capabilities.

Safe, Inclusive, and Resilient Spaces: Ensuring access to safe and affordable public spaces. (addressing how safety and security of parks and public spaces, crime and fear of crime, built environment, and technology can affect people's perception of safety and influence safety/security and sustainability.

1. Value to the Community

- a) Availability of safe public space
- b) Provides for a better quality of life
- c) Attracts residents

2. Short Term Challenges and Opportunities

- a) The cost to developers that are required to contribute to public spaces

3. Long Term Challenges and Opportunities

- a) Cost of long-term management and maintenance of public spaces

Racial and Social Equity: Cultivate consciousness and develop a framework to address racial and social equity in the delivery of City services for the benefit of all communities within the City.

Value to the Community:

- a) Reduced number of liens
- b) Decreased absentee landlords and poor property conditions
- c) Outreach Coordinators give a voice to the public
- d) Increased understanding of Community Standards role: Improves public's perception
- e) Increased options for affordable housing for all levels of income

1. Short Term Challenges and Opportunities:

- a) Educating residence/property owners about the lien reduction process
- b) Hiring staff to perform annual inspections
- c) Outreach Coordinates meeting with City event planners and communities to educate the positive affects Community Standards has on the City.

2. Long Term Challenges and Opportunities:

- a) Meeting residents and businesses expectation regarding affordability
- b) Methods used for communication by the division, explore other avenues for communication other than verbal and mailing a notice.
- c) Maintaining a positive perception during the enforcement process while working with residents and businesses to achieve compliance.

Environmental Sustainability: Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.



DEPARTMENT: Development
DIVISION: Building Fund

FUND: 130
DEPT. NO.: 2411

1. **Value to the Community**

- a) Enhanced quality of life for current and future residents.
- b) Improved knowledge and awareness by the residents of the value of environmental and historical assets in the City.
- c) Reduction in carbon emissions and other enhancements to environmental quality.

2. **Short Term Challenges and Opportunities**

- a) Lack of available resources and staffing to complete planning projects.

c. **Long Term Challenges and Opportunities**

- a) Conflicting objectives between sustainability and economic development/growth of the City. Development pressure Private funding challenges, cost of construction, inflations, and profit margins.

DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Culturally Distinct Districts

1. **Objective 1:** Continue creating, developing, and amending the City's planning documents to support the evaluation of housing, branding, land use patterns, transportation, and other components that contribute to culturally distinct districts.
 - a) **Initiative 1:** Update the City's Comprehensive Plan to establish defined planning areas.
 - i. **Target End Date:** Spring 2023
 - ii. **Key Performance Indicators:**
 - iii. Adoption of an amended Future Land Use Element
 - b) **Initiative 2:** Create a Medical Overlay District to incentivize medical uses within Boynton Beach
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of new medical related businesses
 - 2) Number of new square feet of non-residential space
 - c) **Initiative 3:** Develop a comprehensive Corridor Plan for Congress Avenue
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of new businesses and dwelling units
 - 2) Number of new square feet of non-residential space
 - 3) Number of redevelopment projects
 - d) **Initiative 4:** Develop a comprehensive Corridor Plan for Woolbright Avenue
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of new businesses and dwelling units
 - 2) Number of new square feet of non-residential space
 - 3) Number of redevelopment projects
 - e) **Initiative 5:** Develop a comprehensive Corridor Plan for Seacrest Blvd.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of new businesses and dwelling units
 - 2) Number of new square feet of non-residential space
 - 3) Number of redevelopment projects
 - f) **Initiative 6:** Evaluate the CRA plan for a comprehensive update.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**



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- 1) Adoption of an updated CRA Plan.

Building Wealth in the Community

1. **Objective 1:** Enhance the Development Department's outreach program.
 - a) **Initiative supporting the objective:** Collaborate with community-based organizations, business owners and association board members to educate and gain support regarding the development process and code compliance.
 - i. **Target completion date:** TBD
 - ii. **Key performance indicators:**
 - 1) Number of meetings attended
 - 2) Number of relationships established
 - 3) Number of undocumented issues resolved.
 - b) **Initiative supporting the objective:** Enhance current informational brochures and create new avenues to distribute educational information to residence and business owners.
 - i. **Target completion date:** TBD
 - ii. **Key performance indicators:**
 - 1) Brochures updated
 - 2) Number of way education information is being distributed
 - c) **Initiative 2:** Incorporate into P & Z Division's annual work plan the practice of regular evaluation of proposed LDRs & Comprehensive Plan amendments targeting possible impacts on housing affordability and availability, including internal coordination with the City's Community Improvement staff.
 - i. **Target End Date:**
 - ii. **Key Performance Indicators:**
 - 1) Work plan amended
 - 2) Coordination meetings held
 - 3) Target's identified, impacts minimized
 - d) **Initiative:** Contributing toward and Evaluating Inventory of Public Lands Available for needed Housing.
 - i. **Target End Date:**
 - ii. **Key Performance Indicators:**
 - 1) Regular coordination achieved with City Staff to set eligibility criteria and mapping updates.
2. **Objective 3:** Develop a robust public education program to enhance the user/resident experience within our development process.
 - a) Once live, provide educational videos and publications to teach users how to navigate Gridics
 - i. **Target completion date:** October 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - b) Provide educational videos and publications to teach users how to navigate the City's new permitting system.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - c) Expand the use of Sages Gov to be used for development and planning submittals.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - d) Provide workshops for property owners regarding the importance of periodic maintenance of rental units.



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- i. **Target completion date:** TBD
- ii. **Key performance indicators:**
 - 1) Number of inspections done

Accessible Transportation and Mobility

1. **Objective 1:** Continue implementing the City's Complete Streets and Mobility Plan
 - a) **Initiative 1:** Amend the City's LDRs & Comprehensive Plan to fully implement the recommendations within the Mobility Plan.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Updates to LDRs and Comprehensive Plan have been completed

High Performing Organization

1. **Objective 1:** Transform our operational systems to the most efficient and effective software available for our product needs with convenient access for our customers.
 - a) **Initiative 1:** Fully implement Gridics for planning needs.
 - i. **Target End Date:** Spring 2024
 - ii. **Key Performance Indicators:**
 - 1) Increase customer's self-sufficiency to identify setbacks and land use questions.
 - 2) Decrease customer phone calls.
 - b) **Initiative 2:** Fully implement and expand operational capabilities with SagesGov.
 - i. **Target End Date:** Spring 2024
 - ii. **Key Performance Indicators:**
 - 1) Increase electronic application processing capabilities across divisions.
 - 2) Improve customer service and accessibility.
 - 3) Decrease paper submittals.
 - iii. Streamline application requests and processing.
 - c) **Initiative 3:** Fully implement a call center software that increases self-help capabilities.
 - i. **Target End Date:** Spring 2024
 - ii. **Key Performance Indicators:**
 - 1) Increase call center dependency to resolve questions and concerns.
 - 2) Improve technical problem-solving capabilities with screen sharing software.
 - 3) Expand reporting, coaching, and evaluation abilities.
 - d) **Initiative 4:** Complete the Department's strategic plan for smaller scale project management, planning, mission, vision and values curtailed to our Divisions.
 - i. **Target End Date:** Spring 2023
 - ii. **Key Performance Indicators:**
 - 1) Actively begin working towards attaining goals related to the plan.
 - 2) Complete SWOT analysis
 - 3) Monitor progress towards departmental initiatives.
 - 4) Identify departmental mission, vision, and key service statements to ensure all staff are on the same accord.
2. **Objective 2:** Ongoing customer service training and initiatives to continually improve skills and capabilities with public interactions.
 - a) **Initiative 1:** Annual or bi-annual Departmental Leadership Training.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**



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- 1) Improve leadership qualities in all staff.
- 2) Improve employee morale.
- a) **Initiative 2:** Lean Six Sigma Training and Certification opportunities for staff.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Employees will undergo practical training and certification.
 - 2) Improve professional development and process improvement.
 - 3) Eradicate waste and inefficiencies by applying training methodologies.
- b) **Initiative 3:** Quarterly departmental meetings that highlights topics conducive to working together as a team as well as improved leadership.
 - i. **Target End Date:** 2023
 - ii. **Performance Indicators:**
 - 1) Improve interdepartmental communication.
 - 2) Reinforce common goals and initiatives.
- c) **Initiative 4:** Communication etiquette training.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Employees will improve communication and interpersonal skills.
 - 2) Improve employee morale and professional environment.
- d) **Initiative 5:** Regular coordination meetings between divisions and inter-departmental employee shadowing in other divisions.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Bridge gaps of understanding what other divisions' functions consist of.
 - 2) Share ideas of how to serve customers better in cross divisional services.
1. **Objective 3:** Improve employee morale to make for happier employees to provide memorable experiences to our customers.
 - a) **Initiative 1:** Regular team building events and after hour social events.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Improve employee morale between management and staff.
 - 2) Positive reinforcement through fun and educational exercises.
 - 3) Improve interpersonal relationships with staff.
 - b) **Initiative 2:** Create an acknowledgment program for leadership excellence.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Increase the number of employees' commitment to leadership excellence and keep it at the forefront of their personal and professional growth.
 - c) **Initiative 3:** Employee of the Quarter Awards.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Promote positive reinforcement and reward of exceptional performance across all paradigms.
 - 2) Increase motivation to improve behavior and/or performance.



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- a) **Initiative 4:** Further Development of Career paths.
 - i. **Target End Date:** 2023
 - ii. **Key Performance Indicators:**
 - 1) Further incentives to share the department's common goals.
 - 2) Promote self-investment to attain skills, experience and qualifications for future growth opportunities.

Safe, Inclusive, and Resilient Spaces

- 1. **Objective 1:** Ensure developers are contributing to the city's availability of quality public spaces.
 - a) **Initiative 1:** Review regulations which require developers to contribute to the city's availability of quality public spaces for areas of improvement.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of or overall square footage of public spaces and plazas.
- 2. **Objective 2:** Interdepartmental coordination in the design and development of public spaces & parks
 - a) **Initiative 1:** Through interdepartmental coordination, review proposed parks and public spaces for compliance to ADA, Stormwater management and local Flood ordinance.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of ADA and stormwater improvements made.
- 3. **Objective 3:** Create a rental inspection program to allow for annual inspections to review for required maintenance to ensure sanitary and safe housing.
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of annual inspections done under this program.

Racial and Social Equity

- 1. **Objective 1:** Promote inclusive citizen engagement, develop and implement policies and programs that address community-defined needs and priorities.
 - a) **Initiative supporting the objective:** Developed a lien amnesty program to provide property owners with an opportunity to resolve their code enforcement issues and obtain a clear title that will allow them to refinance or sell their properties.
 - i. **Target completion date:** TBD
 - ii. **Key performance indicators:**
 - 1) Number of liens satisfied.
 - 2) Number of properties in full compliance
 - b) **Initiative supporting the objective:** Implement annual rental inspections to ensure the health, safety, and welfare of the tenants.
 - i. **Target completion date:** TBD
 - ii. **Key performance indicators:**
 - 1) Number of rental inspections completed
 - 2) Number of eliminated deplorable living conditions
 - c) **Initiative supporting the objective:** Implement bi-annual diversity and inclusion training for all levels of staff.
 - i. **Target completion date:** TBD
 - ii. **Key performance indicators:**
 - 1) Number of training courses completed



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Environmental Sustainability:

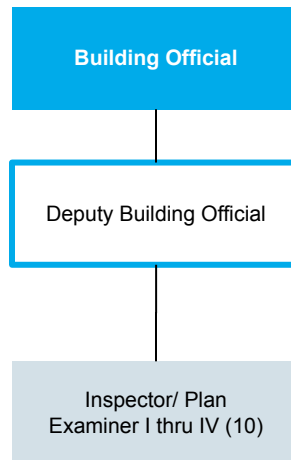
1. **Objective 1:** Update the City's Comprehensive Plan to maintain current resource data bases and to support appropriate preservation initiatives while balancing traditionally competing City initiatives.
 - a) **Initiative 1:** Update the City's inventory of environmentally sensitive lands.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) The status in the City of "A", "B" and "C" rated scrub and wetland ecosystems
 - b) **Initiative 2:** Identification of most vulnerable highest quality ecosystems and priorities for preservation considering and balancing environmental needs, recreation/park master plan efforts, and economic development initiatives.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Adoption of policies addressing current preservation priorities.
 - c) **Initiative 3:** Review and update Comprehensive Plan policies to encourage and where appropriate, require best development practices to maximize development sustainability and smart growth characteristics, and to further the City's green initiatives.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Consideration or establishment of transfer of development programs, density or intensity clustering or other incentives to encourage preservation and promote efficient development.
 - 2) Adoption of policies supporting the establishment of recommended tools for maximizing preservation and efficient development.
2. **Objective 2:** Review and amend the City's Land Development Regulations for consistency with updated Comprehensive Plan policies regarding but not limited to preservation of environmentally sensitive lands, sustainable and smart growth development and preservation of existing built historic assets.
 - a) **Initiative 1:** Incorporate development standards to allow best practices that promote recommended preservation and set-a-sides without impacting feasibility of development.
 - i. **Target End Date:** Spring 2023
 - ii. **Key Performance Indicators:**
 - 1) Increase in the inventory of preserved sites.
 - b) **Initiative 2:** Establish and implement zoning and regulatory framework to further support energy conserving sustainable development. Tri-Rail TOD development with optimal land use densities and intensities while also preserving any warranted sensitive lands.
 - i. **Target End Date:** Spring 2023



ORGANIZATIONAL CHART

DEPARTMENT: Development
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Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Building Official	22019	32	1.0	1.0	-	1.0	1.0
Deputy Building Official	22039	25	1.0	1.0	-	1.0	1.0
Unspecified Personnel *			9.0	9.0	1.0	10.0	10.0
Inspector/Plans Examiner I	22012	18	*	*	*	*	*
Inspector/Plans Examiner II	22022	20	*	*	*	*	*
Inspector/Plans Examiner III	22032	22	*	*	*	*	*
Inspector/Plans Examiner IV	22042	24	*	*	*	*	*
Sub-total for Full-time Positions			11.0	11.0	1.0	12.0	12.0
Part-Time Positions:							
Inspector/Plans Examiner II	22027	20	-	-	-	-	-
Sub-total for Part-time Positions			-	-	-	-	-
Total Personnel:			11.0	11.0	1.0	12.0	12.0

* An unspecified number of position not to exceed 9 will be allowed

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Building (130-2411)					
Number of Permits Issued (incl. temporary)	7,467	6,850	6,700	6,500	6,500
Number of CO's Issued (incl. temporary)	55	105	110	75	80
Number of Scheduled Inspections Conducted-BLDG	24,387	24,525	23,463	23,500	30,000
Number of Scheduled Inspections Per All Inspectors (8.5)	2,869	2,885	2,760	2,765	3,333
Number of Scheduled Inspections Conducted-BTR	3,435	2,975	2,975	3,000	3,000
Number of Scheduled Inspections Conducted-CODE	127	75	75	120	120
Number of Expired Permit Inspections	56	35	135	50	50
Number of Applications reviewed	5,650	5,700	4,008	5,500	5,600
Number of Applications reviewed Per Building Employees (11)	514	518	445	500	509
Number of Plans Reviewed	14,896	13,000	10,123	12,500	14,728
Number of Applications reviewed Per Building Employees (11)	1,354	1,182	920	1,136	1,339



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Building Permits					
Building Permits	3,455,488	3,200,000	3,200,000	3,600,000	3,600,000
Penalties On Permits	34,565	35,000	35,000	35,000	35,000
Total Building Permits	\$ 3,490,053	\$ 3,235,000	\$ 3,235,000	\$ 3,635,000	\$ 3,635,000
Interest Income					
Interest Income	62	12,111	-	3,000	3,000
Total Interest Income	\$ 62	\$ 12,111	\$ -	\$ 3,000	\$ 3,000
Miscellaneous Income					
Miscellaneous Income	183,088	-	-	-	-
Total Interest Income	\$ 183,088	\$ -	\$ -	\$ -	\$ -
Transfers in					
General Fund	534,948	135,866	135,000	-	-
Total Transfers in	\$ 534,948	\$ 135,866	\$ 135,000	\$ -	\$ -
Sub Total	\$ 4,208,151	\$ 3,382,977	\$ 3,370,000	\$ 3,638,000	\$ 3,638,000
Fund Balance (Increase) Decrease	(1,127,385)	14,374	(284,000)	118,482	118,482
Grand Total	\$ 3,080,766	\$ 3,397,351	\$ 3,086,000	\$ 3,756,482	\$ 3,756,482



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 24 Building 130-2411-524						
Department Summary						
Personnel Services		2,079,705	2,258,530	2,216,000	2,362,149	2,362,149
Operating Expenses		652,458	727,867	520,000	679,210	679,210
Capital Outlay		327,283	392,069	350,000	360,964	360,964
Nonoperating Expenses		21,320	18,885	-	354,159	354,159
Total		\$ 3,080,766	\$ 3,397,351	\$ 3,086,000	\$ 3,756,482	\$ 3,756,482
Estimated As % of Budget				90.8%		
12-10	Regular Salaries/Wages	1,361,651	1,492,322	1,490,000	1,532,102	1,532,102
14-10	Overtime	97,194	73,000	70,000	45,000	45,000
14-20	Reimbursable Wages	1,177	4,200	-	2,000	2,000
15-12	Cell Phone Allowance	1,689	2,223	-	1,100	1,100
15-13	Shoe Allowance	1,050	1,470	-	1,470	1,470
15-20	Car Allowance	7,272	8,265	-	7,986	7,986
19-99	New Personnel/Reclass	-	-	-	99,633	99,633
21-10	Employer Fica	106,866	114,318	115,000	117,211	117,211
22-10	General Employees Pension	310,648	349,460	350,000	349,460	349,460
23-10	Life Insurance	108	227	-	324	324
23-20	Disability Insurance	3,235	3,031	-	5,849	5,849
23-30	Health Insurance	164,720	179,603	179,000	179,603	179,603
23-34	Hsa	15,885	20,000	-	10,000	10,000
23-40	Dental Insurance	7,347	9,318	10,000	9,318	9,318
23-50	Vision Insurance	863	1,093	2,000	1,093	1,093
Sub-Total Personnel Services		\$ 2,079,705	\$ 2,258,530	\$ 2,216,000	\$ 2,362,149	\$ 2,362,149
32-10	Audit Fee	-	-	-	2,458	2,458
34-25	Nuisance Abatement	-	20,000	-	20,000	20,000
34-40	Temporary Services	7,063	1,000	-	1,000	1,000
40-12	Business Meetings	-	4,750	-	500	500
41-12	Postage	-	5,000	-	5,000	5,000
41-15	Cellular Phone/Beeper	4,748	9,450	-	10,000	10,000
43-10	Electric Service	-	4,855	-	4,855	4,855
43-20	Water/Sewer Service	-	402	-	402	402
43-21	District Energy Plant	-	1,825	-	1,825	1,825
44-30	Equipment Rental	7,000	-	-	-	-
44-31	Copy Machine Rental	5,584	7,000	-	7,000	7,000
46-22	Computer Maintenance	-	250	-	250	250
46-30	Vehicle Maint-Garage	15,348	18,508	20,000	11,879	11,879
46-91	Software Maintenance	12,015	148,850	150,000	140,270	140,270
47-10	Printing & Binding	755	800	-	750	750
47-21	Microfilming/Imaging	-	12,645	-	-	-
48-21	Employee Recognition	-	-	-	500	500
49-09	Ins Chgs-Workers Comp	36,130	34,920	35,000	36,865	36,865
49-10	Warehouse Service Chg.	515	458	-	176	176
49-14	Credit Card Fees	45,592	750	-	1,250	1,250
49-17	Other Contractual Svcs	500,030	425,184	300,000	400,000	400,000



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
51-10	Office Supplies	1,213	1,500	-	1,500	1,500
52-01	Supplies	1,086	800	-	500	500
52-20	Opr Equipment <\$1000	4,328	4,200	-	500	500
52-22	Uniforms	2,828	5,775	-	5,775	5,775
52-23	Safety Clothing/Equip	618	1,525	-	1,525	1,525
52-27	Hardware/Tools	-	50	-	50	50
52-85	Food Supplies	323	-	-	-	-
54-10	Books-Publications-Videos	1,756	1,000	-	1,000	1,000
54-20	Memberships	1,471	1,870	-	2,240	2,240
54-30	Training	4,055	14,500	15,000	14,500	14,500
59-99	New Personnel/Supplies	-	-	-	6,640	6,640
Sub-Total Operating Expenses		652,458	727,867	520,000	679,210	679,210
64-14	Computer Software	-	6,250	-	-	-
64-15	Computer Equipment	-	2,855	-	10,000	10,000
64-33	Vehicle Purchases	-	57,000	25,000	25,000	25,000
71-01	Principal Payment	-	325,964	325,000	325,964	325,964
72-01	Debt Interest Expense	327,283	-	-	-	-
Sub-Total Capital Outlay		\$ 327,283	\$ 392,069	\$ 350,000	\$ 360,964	\$ 360,964
Subtotal		\$ 3,059,446	\$ 3,378,466	\$ 3,086,000	\$ 3,402,323	\$ 3,402,323
91-01	Transfer To General Fund	-	-	-	300,000	300,000
91-30	Transfer To Veh Srv Fund	21,320	10,400	-	12,480	12,480
99-03	Rsv. For Future Approp.	-	8,485	-	41,679	41,679
Sub-total Nonoperating Expenses		\$ 21,320	\$ 18,885	\$ -	\$ 354,159	\$ 354,159
Department Total		\$ 3,080,766	\$ 3,397,351	\$ 3,086,000	\$ 3,756,482	\$ 3,756,482





Community Improvements Fund

FY 2022-2023 Adopted Budget

The Community Improvements Fund is responsible for providing property and housing improvements to income eligible individuals and families. Funding for the Community Improvements Fund comes mainly from two sources: Transfers from (1) State SHIP Funds and (2) Federal Community Development Block Grant (CDBG) Funds.

The SHIP & CDBG revenues stream is increasing from \$110K in FY 2020-21 to \$218K in FY 2022-23. For FY 2022-23 thru FY 2024-25, the fund balance and operating cost for housing rehabilitations is not sustainable. Lowering expenditures and/or seeking other grant opportunities would resolve the deficit.

COMMUNITY IMPROVEMENTS FUND (A Special Revenue Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Total Fund Balance, October 1	\$ (103,059)	\$ (239,810)	\$ (449,009)	\$ (455,695)	\$ (505,096)	\$ (546,992)
Revenues	\$ -	\$ 257	\$ 7,100	\$ -	\$ - ⁽¹⁾	\$ - ⁽¹⁾
Expenditures	\$ (149,622)	\$ (319,624)	\$ (337,200)	\$ (255,167)	\$ (260,270) ⁽²⁾	\$ (265,476) ⁽²⁾
Revenues Over (Under) Expenditures	\$ (149,622)	\$ (319,367)	\$ (330,100)	\$ (255,167)	\$ (260,270)	\$ (265,476)
Transfers In (To) Other Funds						
SHIP & CDBG Grant Funds	\$ 12,871	\$ 110,168	\$ 326,014	\$ 218,374	\$ 218,374	\$ 218,374
ARRA Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Service Fund	\$ -	\$ -	\$ (2,600)	\$ (12,608)	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ 12,871	\$ 110,168	\$ 323,414	\$ 205,766	\$ 218,374	\$ 218,374
Net Change in Fund Balance	\$ (136,751)	\$ (209,199)	\$ (6,686)	\$ (49,401)	\$ (41,896)	\$ (47,102)
Total Fund Balance, September 30	\$ (239,810)	\$ (449,009)	\$ (455,695)	\$ (505,096)	\$ (546,992)	\$ (594,094)
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ (239,810)	\$ (449,009)	\$ (455,695)	\$ (505,096)	\$ (546,992)	\$ (594,094)

(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Miscellaneous Income					
Pynt In Lieu Of Afford Hs	-	7,000	-	-	-
Miscellaneous Income	257	100	-	-	-
Total Miscellaneous Income	\$ 257	\$ 7,100	\$ -	\$ -	\$ -
Transfers In					
Grants	43,749	126,000	53,175	51,887	51,887
CDBG	66,419	200,014	176,487	166,487	166,487
Total Operating Transfers In	\$ 110,168	\$ 326,014	\$ 229,662	\$ 218,374	\$ 218,374
Sub Total	\$ 110,425	\$ 333,114	\$ 229,662	\$ 218,374	\$ 218,374
Fund Balance (Increase) Decrease	209,199	6,686	100,088	49,401	49,401
Grand Total	\$ 319,624	\$ 339,800	\$ 329,750	\$ 267,775	\$ 267,775

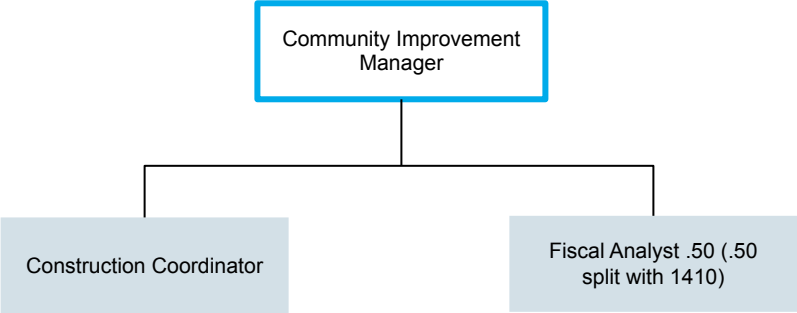
SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Community Improvement 122-2418-554					
Department Summary					
Personnel Services	267,069	326,613	288,783	235,736	235,736
Operating Expenses	52,555	10,501	34,281	19,431	19,431
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	2,686	6,686	12,608	12,608
Total	\$ 319,624	\$ 339,800	\$ 329,750	\$ 267,775	\$ 267,775
Estimated As % of Budget			97%		



ORGANIZATIONAL CHART

DEPARTMENT: Development	FUND: 122
DIVISION: Community Improvement	DEPT. NO.: 2418



¹ Community Improvement Specialist funded 50% from CDBG; 50% General Fund in Financial Services

DEPARTMENT: Development
DIVISION: Community Improvement

FUND: 122
DEPT. NO.: 2418

MISSION STATEMENT:

To improve the quality of life of the residents of Boynton Beach with attractive, healthy and safe neighborhoods, and stimulate social and economic opportunities.

DEPARTMENT CORE SERVICES:

- Administer State and Federal funds
- Administer Housing Programs
- Improve the City's existing housing stock
- Coordinate with Providers of Social Services to City Residents

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**City Initiative: Attainable Housing and Building Wealth in the Community****Department Initiatives Alignment: Attainable Housing**

1. Qualify applicants and allocate SHIP (State Housing Initiatives Program) funds for the construction of affordable housing units within the HOB (Heart of Boynton) area.
2. Fund agencies that provide educational opportunities that enhance income and self-sufficiency of residents.
3. Provide Funding for Economic incentives for business development

Target Performance Metrics:

1. Decrease number of substandard owner occupied dwellings.
2. Increase in valuation of properties and elimination of slum and blight.
3. Increase in valuation of properties in distressed area of city
4. Increase in availability of higher wage jobs for residents who are low –mod income



PERSONNEL ALLOCATION

DEPARTMENT: Development	FUND: 122
DIVISION: Community Improvement	DEPT. NO.: 2418

PositionTitle	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Community Improvement Manager	25019	27	1.0	1.0	-	1.0	1.0
Construction Coordinator	25200	18	1.0	1.0	-	1.0	1.0
Fiscal Analyst ⁽¹⁾	04279	18	0.5	0.5	-	0.5	0.5
Total Personnel:			2.5	2.5	-	2.5	2.5

⁽¹⁾ Community Improvement Specialist funded 10% from CDBG; 90% General Fund in Development

Performance Measures	Actual			Estimate		Projected	
	2018-19	2019-20	2020-21	2021-22	2022-23	2022-23	2022-23
Community Improvement Fund (122-2418)							
	Funding	Units	Funding	Units	Funding	Units	Funding
CDBG Sub-grantees	\$ 361,659	6	\$ 138,784	5	\$ 172,023	5	\$ 89,694
CDBG Home Repairs	\$ 273,861	4	\$ 68,878	1	\$ 56,035	1	\$ 354,347
SHIP First Time Home Buyers	\$ 20,200	1	\$ -	0	\$ -	0	\$ 380,000
SHIP Residential Repairs	\$ 68,000	1	\$ 98,691	1	\$ -	0	\$ 75,000



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 18 Community Imprvmnt 122-2418-554						
Department Summary						
Personnel Services		267,069	326,613	288,783	235,736	235,736
Operating Expenses		52,555	10,501	34,281	19,431	19,431
Nonoperating Expenses		-	2,686	6,686	12,608	12,608
Total		\$ 319,624	\$ 339,800	\$ 329,750	\$ 267,775	\$ 267,775
Estimated As % of Budget		97.0%				
12-10	Regular Salaries/Wages	187,368	241,135	206,135	162,697	162,697
15-13	Shoe Allowance	-	148	148	148	148
15-20	Car Allowance	1,256	50	-	-	-
21-10	Employer Fica	13,414	17,840	15,340	12,458	12,458
22-10	General Employees Pension	48,312	36,508	36,508	36,508	36,508
23-10	Life Insurance	59	124	124	78	78
23-20	Disability Insurance	844	44	1,394	1,101	1,101
23-30	Health Insurance	13,303	26,175	24,575	19,539	19,539
23-34	Hsa	1,771	3,100	3,100	2,100	2,100
23-40	Dental Insurance	664	1,326	1,306	991	991
23-50	Vision Insurance	78	163	153	116	116
Sub-Total Personnel Services		\$ 267,069	\$ 326,613	\$ 288,783	\$ 235,736	\$ 235,736
32-10	Audit Fee	3,735	4,610	3,735	246	246
40-10	Mileage Reimbursement	-	300	300	-	-
40-12	Business Meetings	-	200	200	-	-
41-15	Cellular Phone/Beeper	-	50	-	-	-
46-30	Vehicle Maint-Garage	2,018	1,558	1,558	564	564
47-10	Printing & Binding	38	300	-	-	-
48-01	Comm Promotion/Marketng	-	25	-	200	200
48-05	Advertising	724	100	-	-	-
49-09	Self Insurance Chgs (W/C)	6,499	6,282	6,282	6,632	6,632
49-10	Warehouse Service Chg	111	81	81	89	89
49-17	Other Contractual Srvs	38,804	(3,875)	9,125	-	-
49-67	Affordable Housing	-	200	10,000	10,000	10,000
51-10	Office Supplies	402	70	-	-	-
52-01	Supplies	-	250	-	-	-
52-22	Uniforms	224	200	200	200	200
54-20	Memberships	-	50	300	-	-
54-30	Training	-	-	1,500	1,500	1,500
54-36	Career Development	-	100	1,000	-	-
Sub-Total Operating Expenses		52,555	10,501	34,281	19,431	19,431
Subtotal		\$ 319,624	\$ 337,114	\$ 323,064	\$ 255,167	\$ 255,167
91-30	Transfer/Veh. Srv. Fund	-	2,600	-	3,231	3,231
99-03	Rsv. For Future Approp.	-	86	6,686	9,377	9,377
Sub-total Nonoperating Expenses		\$ -	\$ 2,686	\$ 6,686	\$ 12,608	\$ 12,608
Department Total		\$ 319,624	\$ 339,800	\$ 329,750	\$ 267,775	\$ 267,775





Public Arts Fund

FY 2022-2023 Adopted Budget

The Public Arts Fund was established to account for art fees from infrastructure development in the City. The fees are used by the City to establish and sustain a public art presence in the City. In FY 2019-20, the expenditures exceeded revenues – this triggered a deficit in the fund balance (due to the decrease in building activity).

FY 2019-20 saw revenue increases due to building licenses and permit fees in the Public Arts Fund. For FY 2022-23, total adopted revenues are \$380,500 with expenditures at \$339,700. Current and future revenues thru FY2024-25 are tied to building activity and challenging to predict. The projected expenditures reflect a 3% annual increase. The goal is to improve the financial health of the fund.

The General Fund transfer (\$20K) supports the community-wide Kinetic Art project.

PUBLIC ARTS FUND (A Special Revenue Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Total Fund Balance, October 1	\$ 270,294	\$ (352,087)	\$ (226,771)	\$ (334,960)	\$ (274,160)	\$ (208,331)
Revenues	\$ 13,871	\$ 378,618	\$ 175,500	\$ 380,500	\$ 395,720 ⁽¹⁾	\$ 407,592 ⁽¹⁾
Expenditures	\$ (656,252)	\$ (273,302)	\$ (303,689)	\$ (339,700)	\$ (349,891) ⁽²⁾	\$ (356,889) ⁽²⁾
Revenues Over (Under) Expenditures	\$ (642,381)	\$ 105,316	\$ (128,189)	\$ 40,800	\$ 45,829	\$ 50,703
Transfers In (To) Other Funds						
Misc Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Community Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Net Change in Fund Balance	\$ (622,381)	\$ 125,316	\$ (108,189)	\$ 60,800	\$ 65,829	\$ 70,703
Total Fund Balance, September 30	\$ (352,087)	\$ (226,771)	\$ (334,960)	\$ (274,160)	\$ (208,331)	\$ (137,628)
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance (Deficit)	\$ (352,087)	\$ (226,771)	\$ (334,960)	\$ (274,160)	\$ (208,331)	\$ (137,628)

(1) Prior Year + 4%, based on 3yr trend

(2) Prior Year + 3%, based on 3yr trend



PUBLIC ARTS FUND

Revenue:

Public Art Fees	\$ 380,000
Interest Income	500
Miscellaneous Income	-
Transfer In	20,000
Fund Balance (Increase) Decrease	<u>(60,800)</u>
 Total Revenues:	 <u>\$ 339,700</u>

Appropriations:

Personnel	\$ 141,605
Operating Expenses	130,867
Capital Outlay	60,000
Non Operating	<u>7,228</u>
 Total Appropriations:	 <u>\$ 339,700</u>



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges for Services					
Public Arts Fee 30%	349,226	130,000	346,000	240,000	240,000
Public Arts 70% Permit	26,392	30,000	8,400	140,000	140,000
Kinetic Art	-	15,000	-	-	-
Total Charges for Services	\$ 375,618	\$ 175,000	\$ 354,400	\$ 380,000	\$ 380,000
Investment Income					
Interest Income	-	500	-	500	500
Total Investment Income	\$ -	\$ 500	\$ -	\$ 500	\$ 500
Miscellaneous Income					
Miscellaneous Income	3,000	-	200	-	-
Total Miscellaneous Income	\$ 3,000	\$ -	\$ 200	\$ -	\$ -
General Fund	20,000	20,000	20,000	20,000	20,000
Sub Total	\$ 398,618	\$ 195,500	\$ 374,600	\$ 400,500	\$ 400,500
Fund Balance (Increase) Decrease	(125,316)	108,189	(143,427)	(60,800)	(60,800)
Grand Total	\$ 273,302	\$ 303,689	\$ 231,173	\$ 339,700	\$ 339,700

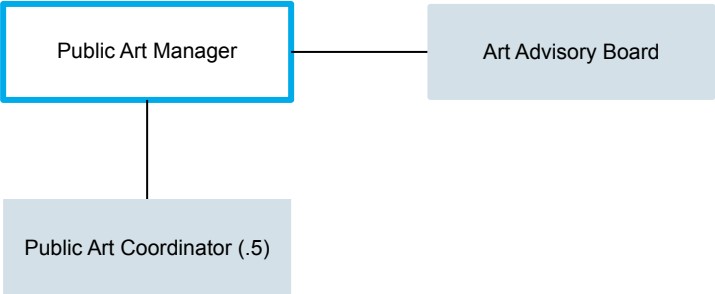
SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Public Arts 151-2611-579					
Department Summary					
Personnel Services	124,052	142,148	130,199	141,605	141,605
Operating Expenses	95,295	101,994	54,974	130,867	130,867
Capital Outlay	53,955	56,501	46,000	60,000	60,000
Nonoperating Expenses	-	3,046	-	7,228	7,228
Total	\$ 273,302	\$ 303,689	\$ 231,173	\$ 339,700	\$ 339,700
Estimated as % of Budget			76%		



ORGANIZATIONAL CHART

DEPARTMENT: City Manager	FUND: 151
DIVISION: Public Arts	DEPT. NO.: 2611



DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

DEPARTMENT VISION STATEMENT:

A fully inclusive public art program of artworks and art events that signals to the community and its visitors the welcoming spirit, prosperous trajectory, proud equity and determined resilience of Boynton Beach.

DEPARTMENT MISSION STATEMENT:

Successfully collaborate with multiple City departments, property owners and diverse communities to develop and deliver enhanced public spaces within the culturally distinct districts through the works and thoughts of artists.

DEPARTMENT CORE SERVICES:

- Lead the implementation of the Art in Public Places ordinance and guidelines
- Staff the Art Advisory Board
- Maintain the City public art collection
- Produce art events including the Kinetic Biennial and art exhibitions

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Culturally Distinct Districts

Create unique cultural districts for business and entertainment to serve as the foundation that connect businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others)

1. Value to the Community

- a) Visual identity expressing the aspirations of the residents and businesses in each district, including their cultural diversity.
- b) Connect people in each district through dialogue and activities when developing art projects, making the art and/or enjoying the art.
- c) Dynamic art projects and events that attract the mass media, cultural media and social media to promote the districts to a wide audience in Palm Beach County including tourists and seasonal residents.
- d) Successful placemaking that attracts customers to walk business areas and to patronize existing and future businesses.

2. Short Term Challenges and Opportunities

- a) Lack of standing district-focused community organizations for collaboration on objectives.
- b) Existing positive attitude regarding the potential of public art by major developers and some smaller developers especially in Downtown, Federal and Medical districts.
- c) Competition for the limited mass media attention without a budget to purchase advertising.
- d) Large numbers of talented, culturally diverse artists ready to apply for art commissions to meet the needs of each district and project.

CITY STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

CITY STRATEGIC GOAL: Culturally Distinct Districts

Objective #1: Develop and promote the Downtown into an important multicultural arts and culture district for the residents and tourists of Palm Beach County.

Department Initiatives

1. Build the collection of outdoor public artworks and pedestrian outdoor places in Downtown.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Increase City collection by one and private collection by two.
2. Produce public art events enjoyed by residents and tourists including Kinetic Biennial
 - a) **Target End Date:** January 30, 2023
 - b) **Key Performance Indicators:** Two days of exhibitions and performances with significant media coverage and attendance by 5,000 people.



DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

1. Attract repeat visitors to Downtown by changing outdoor artworks including banners, spinners, light projection and sculptures
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Exchange all platforms at least once with works from diverse artists
2. Celebrate and recognize the artists of Boynton and Palm Beach County through curated exhibitions for the Arts & Cultural Center
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Complete 4 curated exhibits with works from diverse artists.
3. Develop a community of Downtown artists through studios with sales space (and support the Boynton Beach Industrial Arts District)
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** A space for at least 6 artists
4. Create an iconic branding image with major sculptures intersection at Federal and Ocean
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Complete a plan with the CRA, P&Z and Private Developers.
5. Maintain public art and their sites in excellent condition
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Clean and if necessary restore all permanent artworks.
6. Enhance the knowledge of visitors about Downtown artworks, history and places through self-guided, smartphone tours.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Completed the self-guided tour.

Objective #2: Provide positive visual identity and pedestrian experiences for the micro-business districts and unique neighborhoods of Boynton Beach.

Department Initiatives

1. Add the arts and additional design features to the plans for MLK Blvd
 - a) **Target End Date:** March 1, 2023
 - b) **Key Performance Indicators:** Completed plan with funding and design for artworks and artistic enhancement of infrastructure.
2. Sponsor murals with community engagement
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Complete 3 murals in different districts with one in the Brewery district
3. Add artistic features to Road and Utility improvements
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Artistic features for sidewalks, traffic calming, pump stations and drains
4. Develop a Medical District art plan with Baptist Health
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Completed plan
5. Excellent online presence about the public art, locations and district.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Completed plan



DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

Objective #3: Through the arts, enhance the social bonds of people and businesses of each district and neighborhood.

Department Initiatives

1. With art projects and plans, attend or organize community discussions
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Participate or organize three in different places.
2. Engage students and their families in making art for the neighborhoods
 - a) **Target End Date:** May 30, 2023
 - b) **Key Performance Indicators:** Projects for Kinetic Biennial, bus stops and traffic cabinet wraps.
3. Utilize social media to connect people interested and engaged in the arts and their community.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Consistent social media posting all year with a minimum of 150 posts.

PUBLIC ART DEPARTMENT STRATEGIC INITIATIVES

Public Art Initiative #1: Excellent Artistic Services

Make available the full range of public art services to other City departments, CRA, community organizations, property developers and artists.

1. Partner with departments to advance their objectives
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Three department partnership
2. Develop partnership materials for engaging artists in projects.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Develop contact lists of 1000 artists, media, fabricators, installers, shippers and sign makers; and templates for contracts and call to artists
3. Successfully guide developers through the artist commission process
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Assist four developers.

Public Art Initiative #2: Meaningful Art Projects and Events

Purchase and sponsor art projects and events with cultural significance to the various ethnic, LGBTQ, disabled and other communities of Boynton Beach.

1. Organize or assist on projects with particular communities.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** MLK celebration (January), autism awareness (April), sister cities (April), Haitian (May), PRIDE (June), Hispanic (Sept), veterans (November)
2. Commission temporary or permanent artworks with a particular community.
 - a) **Target End Date:** May 30, 2023
 - b) **Key Performance Indicators:** One project with the deaf community.



PERSONNEL ALLOCATION

DEPARTMENT: City Manager FUND: 151
 DIVISION: Public Arts DEPT. NO.: 2611

PositionTitle	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Full-Time Positions:							
Public Arts Manager	30069	25	1.0	1.0	-	1.0	1.0
			1.0	1.0	-	1.0	1.0
Part-Time Positions:							
Public Art Coordinator - (PT)		10	0.5	0.5	-	0.5	0.5
Total Personnel:							
			1.5	1.5	-	1.5	1.5

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Public Arts Fund (151-2611)					
Number of Art Exhibitions	6	3	3	7	4
Number of Art Pieces Owned By The City	52 @ \$966,357	62 @ \$1,950,831	62 @ \$1,950,831	64 @ \$1,968,831	67 @ \$2,000,000
Number of Art Pieces on Loan	\$14	\$7	\$8	\$9	\$12
	33 @	33 @	35 @	37 @	38 @
Number of private development projects	\$1,178,727	\$1,667,727	\$1,683,487	\$1,203,487	\$1,243,487
Number of project repair/refurbish	2 @ \$5,000	8 @ \$14,500	0	2 @ \$15,000	6 @ \$18,750



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 11 Public Arts 151-2611-579						
Department Summary						
	Personnel Services	124,052	142,148	130,199	141,605	141,605
	Operating Expenses	95,295	101,994	54,974	130,867	130,867
	Capital Outlay	53,955	56,501	46,000	60,000	60,000
	Nonoperating Expenses	-	3,046	-	7,228	7,228
	Total	\$ 273,302	\$ 303,689	\$ 231,173	\$ 339,700	\$ 339,700
	Estimated as % of Budget			76.12%		
12-10	Regular Salaries/Wages	85,728	97,250	89,530	96,280	96,280
14-10	Overtime	357	-	3,000	5,000	5,000
15-12	Cell Phone Allowance	378	504	504	504	504
15-20	Car Allowance	2,282	3,050	1,800	3,000	3,000
21-10	Employer Fica	6,752	7,478	6,849	7,404	7,404
22-10	General Employees Pension	22,193	18,038	18,038	18,038	18,038
23-10	Life Insurance	-	63	63	60	60
23-20	Disability Insurance	-	305	305	488	488
23-30	Health Insurance	5,475	13,623	8,623	9,304	9,304
23-34	Hsa	562	1,000	1,000	1,000	1,000
23-40	Dental Insurance	291	736	436	472	472
23-50	Vision Insurance	34	101	51	55	55
Sub-total Personnel Services		\$ 124,052	\$ 142,148	\$ 130,199	\$ 141,605	\$ 141,605
32-10	Audit Fee	534	659	659	220	220
40-12	Business Meetings	-	3,500	-	-	-
44-42	Office Rental	3,527	2,000	800	-	-
46-20	Equipment Maintenance	188	5,001	15,000	18,750	18,750
46-91	Software Maintenance	472	1,600	1,600	1,600	1,600
48-01	Comm Promotion/Marketng	7,829	3,000	900	2,900	2,900
49-09	Self Insurance Chgs (W/C)	1,619	1,665	1,665	1,720	1,720
49-10	Warehouse Service Chg	275	85	300	77	77
49-14	Credit Card Fees	-	200	-	-	-
49-17	Other Contractual Svcs	70,740	77,184	27,750	96,000	96,000
52-20	Opr Equipment <\$1000	59	1,000	-	-	-
52-85	Food Supplies	4,228	2,500	1,200	3,800	3,800
52-99	Misc Supplies	5,444	2,000	3,500	3,800	3,800
54-20	Memberships	380	400	400	400	400
54-30	Training	-	1,200	1,200	1,600	1,600
Sub-Total Operating Expenses		\$ 95,295	\$ 101,994	\$ 54,974	\$ 130,867	\$ 130,867
67-01	Acquisition Of Public Art	53,955	56,501	46,000	60,000	60,000
Sub-Total Capital Outlay		\$ 53,955	\$ 56,501	\$ 46,000	\$ 60,000	\$ 60,000
Subtotal		\$ 273,302	\$ 300,643	\$ 231,173	\$ 332,472	\$ 332,472
99-03	Rsv. For Future Approp.	-	3,046	-	7,228	7,228
Sub-total Nonoperating Expenses		\$ -	\$ 3,046	\$ -	\$ 7,228	\$ 7,228
Department Total		\$ 273,302	\$ 303,689	\$ 231,173	\$ 339,700	\$ 339,700





Parks & Recreation Trust Fund

FY 2022-2023 Adopted Budget

This Park & Rec Trust Fund is used for the acquisition or development of City park and recreational land. The revenues are generated via impact fees collected from developers.

The FY 2022-23 adopted budget, \$350,048 increase from \$241,067 in FY 2021-22. The change in budget appropriation reflects contractual services activity and/or capital improvement projects related to parks.

FY 2022-23 shows a fund balance of \$526K that is projected to grow to \$1M by FY 2024-25. This will offer management the opportunity to improve existing parks or build new parks.

PARK & REC TRUST FUND (A Capital Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Total Fund Balance, October 1	\$ 169,335	\$ 273,844	\$ 460,809	\$ 290,742	\$ 526,506	\$ 770,486
Revenues	\$ 186,411	\$ 204,491	\$ 71,000	\$ 585,812	\$ 597,528	\$ 609,479
Expenditures	\$ (66,902)	\$ (17,526)	\$ (241,067)	\$ (350,048)	\$ (353,548)	\$ (357,084)
Revenues Over (Under) Expenditures	\$ 119,509	\$ 186,965	\$ (170,067)	\$ 235,764	\$ 243,980	\$ 252,395
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ (15,000)	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ (15,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 104,509	\$ 186,965	\$ (170,067)	\$ 235,764	\$ 243,980	\$ 252,395
Total Fund Balance, September 30	\$ 273,844	\$ 460,809	\$ 290,742	\$ 526,506	\$ 770,486	\$ 1,022,881
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 273,844	\$ 460,809	\$ 290,742	\$ 526,506	\$ 770,486	\$ 1,022,881



PARKS & RECREATION TRUST FUND

Revenue:		
Charges For Services	\$	585,312
Investment Income		500
Miscellaneous Income		-
Fund Balance (Increase) Decrease		<u>(235,764)</u>
Total Revenues:	\$	<u>350,048</u>
Appropriations:		
Personnel	\$	-
Operating Expenses		48
Capital Outlay		350,000
Non Operating		<u>-</u>
Total Appropriations:	\$	<u>350,048</u>



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Adopted Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges For Services					
Parks Fees/Land Donatn	203,905	70,000	100,000	585,812	585,312
Total Charges For Services	\$ 203,905	\$ 70,000	\$ 100,000	\$ 585,812	\$ 585,312
Investment Income					
Interest Income	586	1,000	-	-	500
Total Investment Income	\$ 586	\$ 1,000	\$ -	\$ -	\$ 500
Sub Total	\$ 204,491	\$ 71,000	\$ 100,000	\$ 585,812	\$ 585,812
Fund Balance (Increase) Decrease	(186,965)	170,067	76,317	(585,764)	(235,764)
Grand Total	\$ 17,526	\$ 241,067	\$ 176,317	\$ 48	\$ 350,048

DETAIL EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 10 Parks & Recreation Trust 141-2710-572					
Department Summary					
Operating Expenses	1,067	241,067	176,317	48	48
Capital Outlay	16,459	-	-	-	350,000
Total	\$ 17,526	\$ 241,067	\$ 176,317	\$ 48	\$ 350,048
Estimated As % Of Budget			73.14%		
32-10 Audit Fee	1,067	1,317	1,317	48	48
49-17 Other Contractual Srvs	-	239,750	175,000	-	-
Sub-Total Operating Expenses	\$ 1,067	\$ 241,067	\$ 176,317	\$ 48	\$ 48
63-12 Recreation Impvs	16,459	-	-	-	350,000
Sub-Total Capital Outlay	\$ 16,459	\$ -	\$ -	\$ -	\$ 350,000
Subtotal	\$ 17,526	\$ 241,067	\$ 176,317	\$ 48	\$ 350,048
Department Total	\$ 17,526	\$ 241,067	\$ 176,317	\$ 48	\$ 350,048





Recreation Program Rev. Fund

FY 2022-2023 Adopted Budget

The Recreation Program Fund is established to provide recreation programs for City and non-City residents based on 100% user fees. A surcharge is made for non-residents. For FY 2022-23, total revenue for recreation programs is projected at \$491,000 (needing \$32K from fund balance). The operating expenditures of \$548,936 which includes a transfer to the General Fund and reserves..

This is an important bridge to providing recreation programs to income-eligible persons or families. The Recreation Program Fund will need to continue to lower program expenses or adjust user fees to increase revenues to have a healthy Fund Balance. FY 2023-24 and FY 2024-25 projects reflect a 2% increase in both revenues and expenditures, as such, no financial concerns anticipated for the service that is being provided to the community.

RECREATION PROGRAM REVENUE FUND (A Special Revenue Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Total Fund Balance, October 1	\$ 527,517	\$ 534,249	\$ 617,535	\$ 585,057	\$ 527,121	\$ 468,026
Revenues	\$ 328,053	\$ 510,031	\$ 710,520	\$ 491,000	\$ 500,820 ⁽¹⁾	\$ 510,836 ⁽¹⁾
Expenditures	\$ (321,321)	\$ (426,745)	\$ (714,498)	\$ (548,936)	\$ (559,915) ⁽²⁾	\$ (571,113) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 6,732	\$ 83,286	\$ (3,978)	\$ (57,936)	\$ (59,095)	\$ (60,277)
Transfers In (To) Other Funds						
Fleet Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ (28,500)	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ -	\$ -	\$ (28,500)	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 6,732	\$ 83,286	\$ (32,478)	\$ (57,936)	\$ (59,095)	\$ (60,277)
Total Fund Balance, September 30	\$ 534,249	\$ 617,535	\$ 585,057	\$ 527,121	\$ 468,026	\$ 407,750
Less Reserves & Designations	\$ (5,342)	\$ (5,342)	\$ (4,200)	\$ (4,200)	\$ (4,200)	\$ (4,200)
Designated Fund Balance Available	\$ 528,907	\$ 612,193	\$ 580,857	\$ 522,921	\$ 463,826	\$ 403,550

⁽¹⁾ Prior Year + 2%, based on 3yr trend

⁽²⁾ Prior Year + 1%, based on 3yr trend



RECREATION PROGRAM REVENUE FUND

Revenue:		
Program Activity Fees	\$	300,000
Non Resident Registration Fees		150,000
Special Services Fees		18,550
Investment Income		1,500
Miscellaneous Income		20,950
Fund Balance (Increase) Decrease		<u>57,936</u>
Total Revenues:	\$	<u><u>548,936</u></u>
Appropriations:		
Personnel	\$	188,161
Operating Expenses		350,384
Capital Outlay		-
Non Operating		<u>10,391</u>
Total Appropriations:	\$	<u><u>548,936</u></u>



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges For Services					
Program Activity Fees	364,245	425,250	360,000	300,000	300,000
Non-Resdnt/Registr Fee	127,781	254,250	140,000	150,000	150,000
Special Event Service Fee	8,885	6,600	18,000	18,550	18,550
Total Charges For Services	\$ 500,911	\$ 686,100	\$ 518,000	\$ 468,550	\$ 468,550
Investment Income					
Interest Income	1,084	1,500	-	1,500	1,500
Total Investment Income	\$ 1,084	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
Miscellaneous Income					
Miscellaneous Income	8,036	22,920	20,000	20,950	20,950
Total Miscellaneous Income	\$ 8,036	\$ 22,920	\$ 20,000	\$ 20,950	\$ 20,950
Sub Total	\$ 510,031	\$ 710,520	\$ 538,000	\$ 491,000	\$ 491,000
Fund Balance (Increase) Decrease	(83,285)	32,478	(49,456)	57,936	57,936
Grand Total	\$ 426,746	\$ 742,998	\$ 488,544	\$ 548,936	\$ 548,936

SUMMARY OF EXPENDITURES

Account	2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Recreation Programs 172-2712-572					
Department Summary					
Personnel Services	102,176	189,423	108,373	188,161	188,161
Operating Expenses	323,301	499,018	351,671	350,384	350,384
Capital Outlay	1,269	4,500	-	-	-
Nonoperating Expenses	-	50,057	28,500	10,391	10,391
Total	\$ 426,746	\$ 742,998	\$ 488,544	\$ 548,936	\$ 548,936
Estimated as % of Budget			65.8%		



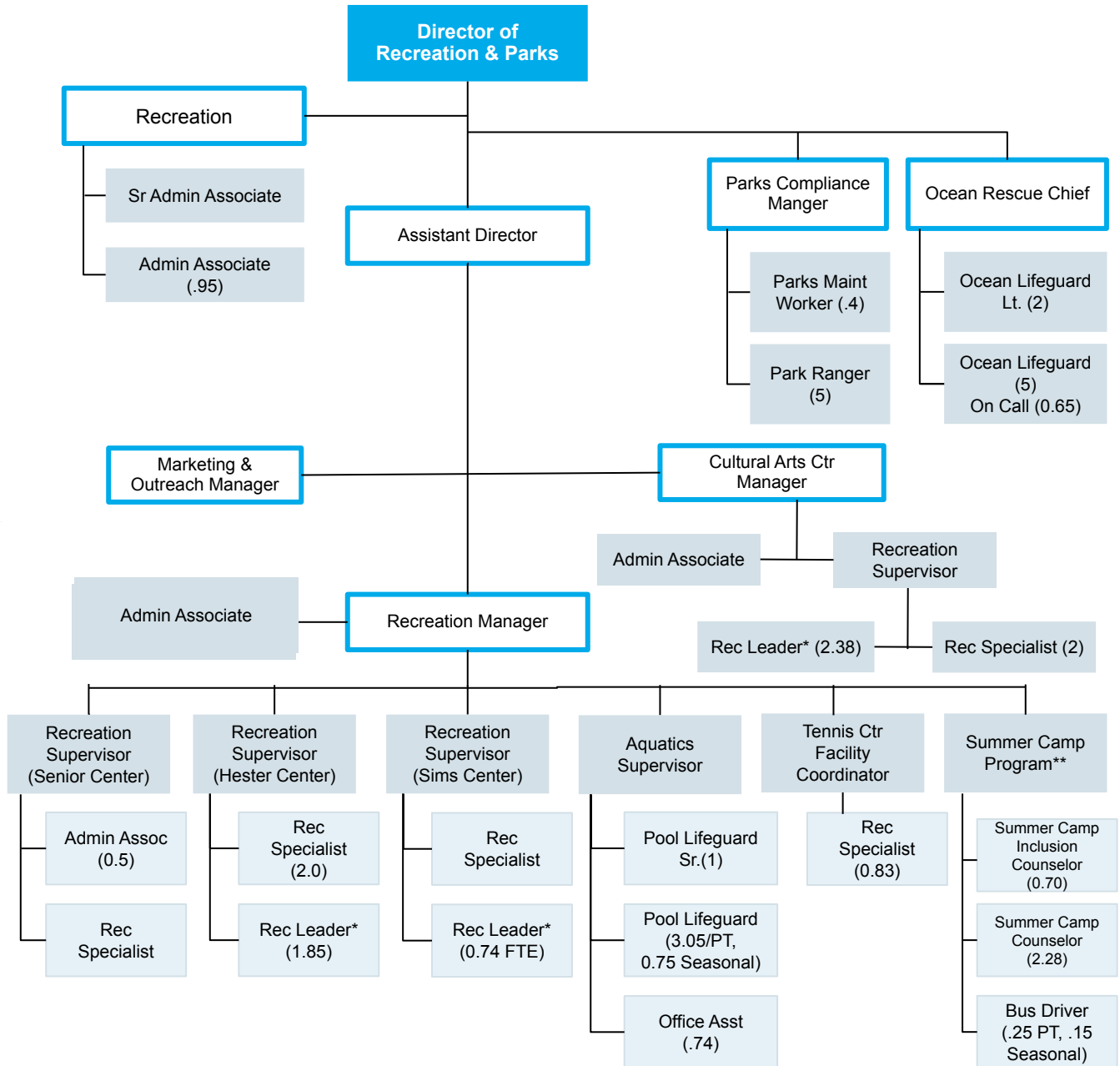
ORGANIZATIONAL CHART

DEPARTMENT: Recreation & Parks

FUND: 172

DIVISION: Recreation

DEPT. NO.: 2712



*50% Funded in the Rec Program Revenue Fund 2712
 ** Authorized and Funded in the Rec Program Revenue Fund 2712
 All other personnel authorized and funded in General Fund 2710

PERSONNEL ALLOCATION

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Adopted
Part-Time and Seasonal Positions (FTE):							
Recreation Program Revenue Fund 2712							
Summer Camp Inclusion Counselor	61288	8	0.70	0.70	-	0.70	0.70
Summer Day Camp Counselor	61278	5	2.35	2.35	(0.07)	2.28	2.28
Bus Driver	54207	8	0.25	0.25	-	0.25	0.25
Seasonal Bus Driver		8	0.15	0.15	-	0.15	0.15
Total Personnel:			3.45	3.45	(0.07)	3.38	3.38

Performance Measures	Actual			Estimate	Projected
	2018-19	2019-20	2020-21	2021-22	2022-23
Recreation					
Camp Program Participants (8 week summer camps)	251	38	100	140	140
Class Participants (registered programs; not including drop-in)	3,119	1,719	2,453	2,600	2,800
Beach Visitors	141,077	205,895	199,930	200,000	200,000
Lifeguard Actions	2,262	1,978	2,970	2,500	2,500
Volunteer Hours	6,770	1,657	645	2,238	2,585
Parking Decals Sold	3,737	3,378	2,731	2,300	2,500
Pavilion Reservation Attendance	12,964	5,500	9,711	11,000	12,000
Revenue from Facility Rentals	79,705	30,893	148,144	175,000	200,000
Revenue from Program Fees	518,586	328,053	510,030	450,000	566,950
Revenue from Recreation Fees, Programs, Sales, Etc.	1,235,728	949,077	147,455	140,000	150,000



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712

DEPARTMENT MISSION STATEMENT:

To enhance the quality of life in our community

DEPARTMENT CORE SERVICES:

- Affordable, Diverse, Recreation Opportunities that create an inclusive environment for all.
- Social, Health and Wellness Services for adults 55+.
- Recreation programs to encourage an active community.
- Community Outreach programs that teach resourceful life skills.
- Creating a welcoming, safe environment for all park visitors.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

Strategic Goal: Culturally Distinct Districts

1. **Value to the Community:**
 - a) Recreation opportunities in dance, art, and theater
 - b) Recreation programs that educate on different cultures
 - c) Rental space that will allow patrons the opportunity to create a unique space.
2. **Short Term Challenges and Opportunities:**
 - a) Creation of diverse programs that welcome the community.
 - b) Affordable programs, events, and rental spaces.
 - c) Competition from other rental facilities
 - d) Lack of skilled instructors
 - e) Marketing of available services
3. **Long Term Challenges and Opportunities:**
 - a) Creating a destination space for culturally themed programs, events, and rentals
 - b) Adding needed amenities to offer a unique space
 - c) Public awareness of the Arts & Cultural Center

Strategic Goal: Wealth in the Community

1. **Value to the Community:** List primary benefits the program/project has for the City's residents (aligned to program/project).
 - a) Teaching Job skills
 - b) Preparing for job opportunities
 - c) Volunteer opportunities to get involved in the community
2. **Short Term Challenges and Opportunities:** List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Marketing of programs
 - b) Partnering with local schools
 - c) List of volunteer opportunities
 - d) Registration process to volunteer
 - e) Continuing communication
3. **Long Term Challenges and Opportunities:** List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Developing a network of volunteers
 - b) Incentives to increase volunteers
 - c) Funding for certification program
 - d) Hiring of participants that complete the certification course



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712

Strategic Goal: Safe Spaces

1. **Value to the Community:**
 - a) Park Rangers provide presence in the park to assist park patrons
 - b) Inspections ensure the recreation center are safe for use
 - c) Access to customer service resources that is convenient for the customer
2. **Short Term Challenges and Opportunities:**
 - a) Ratio of city parks to Park Ranger on duty.
 - b) Educating patrons on park rules
 - c) In person interaction not available when convenient for customer
 - d) Outreach events for park patrons
 - e) Development of communication resources to provide assistance
3. **Long Term Challenges and Opportunities:**
 - a) Marketing to increase awareness of Park Ranger program
 - b) Increase in available self-serving functions on web site
 - c) Systematic approach to preventative maintenance to decrease park safety hazards

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Objective 1. Development of the Arts & Cultural Center into a cultural arts destination

Department Initiatives 1: Develop cultural themed programming at the Arts & Cultural Center.

1. **Target End Date:** September 2024
2. **Key Performance Indicators:**
 - a) Increase program registration at the Arts & Culture
 - b) Increase rental revenue at the Arts & Cultural Center

Objective 2. Special Events that provide opportunities to educate on different cultural arts.

1. **Target End Date:** September 2024
2. **Key Performance Indicators:**
 - a) Increase the number of opportunities to educate on various cultural arts.

Objective 3. Rental Space opportunities.

1. **Target End Date:** September 2024
2. **Key Performance Indicators:**
 - a) Increase rental revenue at the Arts & Cultural Center

Strategic Goal: Wealth in the Community

Objective 1: Develop programs to educate the public on job opportunities in the recreation industry

Department Initiatives/Actions Alignment:

1. Offer Lifeguard Certification Courses to increase candidate pool for employment at John Denson Pool
2. Volunteer opportunities to develop skills to become a recreational professional
3. **Target End Date:** September 2024
4. **Key Performance Indicators:**
 - a) Increase the number of participants that achieve lifeguard certification by completing Lifeguard Certification Course
 - b) Increase the number of volunteer hours recorded



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

Objective 1. Promote local business and resources during recreation programs and events

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. Vendor Opportunities to promote local businesses at Department Special Events
2. Sponsorship Opportunities to promote local business during Department programs
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:** List program/project primary targets, metrics, milestones, and/or performance outcomes that you expect to reach by the conclusion of this budget year (aligned to program/project).
 - i. Increase the number of local vendors that register to attend special events
 - ii. Increase sponsorship agreements to promote businesses that assist with recreation programs.

Strategic Goal: Safe Spaces

Objective 1. Create a welcoming environment for patrons to visit parks

Department Initiatives

1. Park Ranger program to monitor for park safety.
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in calls for assistance to Park Rangers
 - ii. Customer Service satisfactory rate through use of customer surveys
 - iii. Increase in online transactions for rentals and program registration
2. Recreation Centers facility inspections
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in calls for assistance to Park Rangers
 - ii. Customer Service satisfactory rate through use of customer surveys
 - iii. Increase in online transactions for rentals and program registration
3. Increase availability of customer service resources through use of technology
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in calls for assistance to Park Rangers
 - ii. Customer Service satisfactory rate through use of customer surveys
 - iii. Increase in online transactions for rentals and program registration



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Div 12 Recreation 172-2712-572						
Department Summary						
	Personnel Services	102,176	189,423	108,373	188,161	188,161
	Operating Expenses	323,301	499,018	351,671	350,384	350,384
	Capital Outlay	1,269	4,500	-	-	-
	Nonoperating Expenses	-	50,057	28,500	10,391	10,391
	Total	\$ 426,746	\$ 742,998	\$ 488,544	\$ 548,936	\$ 548,936
	Estimated As % of Budget			65.8%		
12-10	Regular Salaries/Wages	91,635	174,847	100,000	195,775	195,775
14-10	Overtime	-	200	28	-	-
14-20	Reimbursable Wages	-	-	58	-	-
19-99	New Personnel/Reclass	-	-	-	(22,591)	(22,591)
21-10	Employer Fica	7,090	13,376	7,650	14,977	14,977
25-10	Unemployment	3,451	1,000	637	-	-
	Sub-Total Personnel Services	\$ 102,176	\$ 189,423	\$ 108,373	\$ 188,161	\$ 188,161
32-10	Audit Fee	1,067	1,317	1,317	537	537
34-60	Program Fees/Instructors	234,953	270,725	200,000	147,750	147,750
41-12	Postage	5,367	6,000	4,800	5,000	5,000
47-10	Printing & Binding	18,527	35,000	36,000	36,450	36,450
48-05	Advertising	10	2,500	-	2,500	2,500
49-09	Self Insurance Chgs (W/C)	10,070	9,744	4,872	10,287	10,287
49-10	Warehouse Service Chg	1,141	682	682	725	725
49-14	Credit Card Fees	1,481	2,500	1,500	-	-
49-17	Other Contractual Svcs	28,494	106,750	65,000	98,785	98,785
52-40	Program Fees/Supplies	21,494	53,300	30,000	45,500	45,500
52-85	Food Supplies	320	3,500	2,500	2,850	2,850
54-30	Training	377	7,000	5,000	-	-
	Sub-Total Operating Expenses	\$ 323,301	\$ 499,018	\$ 351,671	\$ 350,384	\$ 350,384
64-03	Recreation Equipment	1,269	4,500	-	-	-
	Sub-Total Capital Outlay	\$ 1,269	\$ 4,500	\$ -	\$ -	\$ -
	Subtotal	\$ 426,746	\$ 692,941	\$ 460,044	\$ 538,545	\$ 538,545
91-01	Transfer To General Fund	-	28,500	28,500	-	-
99-03	Rsv. For Future Approp.	-	21,557	-	10,391	10,391
	Sub-total Nonoperating Expenses	\$ -	\$ 50,057	\$ 28,500	\$ 10,391	\$ 10,391
	Department Total	\$ 426,746	\$ 742,998	\$ 488,544	\$ 548,936	\$ 548,936





Debt Service Funds

FY 2022-2023 Adopted Budget

The City issued Public Service Tax Revenue Bonds in the past secured solely by all public service and communications service taxes. Beginning in FY 2008-09, this fund now receives all of the taxes directly to pay debt service on bond issues for capital construction projects. Previously, some of these taxes were credited directly to the General Fund or the Capital Improvement Fund. As a result, the total amount of taxes available and allocated was not clear in a single budget or accounting schedule. We now continue to show all revenue in the Public Service Tax Debt Service Fund.

The City is projected to receive a total of \$10.8M in Public Service Taxes in FY 2022-23. Of this amount, \$2.4M is budgeted for required debt service payments with \$8.6M transferred to the General Fund and a \$600K transfer to the Capital Projects fund. The future years, thru FY2024-25, show a decline in the fund balance which may require reduction in the amount of transfers.



PUBLIC SERVICE TAX REVENUE BONDS (A Debt Service Fund)

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Adopted Budget	2023-24 Projected Budget	2024-25 Projected Budget
Total Fund Balance, October 1	\$ 5,385,750	\$ 5,704,586	\$ 6,091,634	\$ 5,236,314	\$ 4,374,719	\$ 3,584,197
Revenues	\$ 10,590,411	\$ 10,644,043	\$ 10,770,574	\$ 10,770,574	\$ 10,878,280 ⁽¹⁾	\$ 10,987,063 ⁽¹⁾
Expenditures	\$ (2,431,575)	\$ (2,416,995)	\$ (2,435,894)	\$ (2,442,169)	\$ (2,478,802) ⁽²⁾	\$ (2,515,984) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 8,158,836	\$ 8,227,048	\$ 8,334,680	\$ 8,328,405	\$ 8,399,478	\$ 8,471,079
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)
General Fund	\$ (7,240,000)	\$ (7,240,000)	\$ (8,590,000)	\$ (8,590,000)	\$ (8,590,000)	\$ (8,590,000)
Net Transfers In (To) Other Funds	\$ (7,840,000)	\$ (7,840,000)	\$ (9,190,000)	\$ (9,190,000)	\$ (9,190,000)	\$ (9,190,000)
Net Change in Fund Balance	\$ 318,836	\$ 387,048	\$ (855,320)	\$ (861,595)	\$ (790,522)	\$ (718,921)
Total Fund Balance, September 30	\$ 5,704,586	\$ 6,091,634	\$ 5,236,314	\$ 4,374,719	\$ 3,584,197	\$ 2,865,276
Less Reserves & Designations	\$ (6,023,422)	\$ (6,091,634)	\$ (5,236,314)	\$ (4,374,719)	\$ (3,584,197)	\$ (2,865,276)
Undesignated Fund Balance Available	\$ (318,836)	\$ -	\$ -	\$ -	\$ -	\$ -

⁽¹⁾ Prior Year + 3%, based on 3yr trend⁽²⁾ Prior Year + 2%, based on 3yr trend

PUBLIC SERVICE TAX DEBT SERVICE FUND

Revenues:

Utility Taxes	\$ 10,399,738
Interest Income	20,836
Transfers In	350,000
Fund Balance (Increase) Decrease	<u>861,595</u>

Total Revenues:	<u><u>\$ 11,632,169</u></u>

Appropriations:

Principal	\$ 2,170,000
Interest	245,894
Transfers	9,190,000
CPA and Fiscal Agent Fees	17,260
Non Operating	<u>9,015</u>

Total Appropriations:	<u><u>\$ 11,632,169</u></u>



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Public Service Taxes					
Florida Power & Light	6,459,471	6,300,000	6,300,000	6,300,000	6,300,000
Misc Utility Taxes	48,354	50,000	50,000	50,000	50,000
Water & Sewer 10%	1,321,625	1,300,000	1,300,000	1,300,000	1,300,000
Florida Public Utilities	84,009	100,000	100,000	100,000	100,000
Amerigas	38,342	45,000	40,000	45,000	45,000
Communication Serv. Tax	2,685,713	2,604,738	2,600,000	2,604,738	2,604,738
Total Public Service Tax	\$ 10,637,514	\$ 10,399,738	\$ 10,390,000	\$ 10,399,738	\$ 10,399,738
Investment Income					
Interest Income	6,529	20,836	-	20,836	20,836
Total Investment Income	\$ 6,529	\$ 20,836	\$ -	\$ 20,836	\$ 20,836
Transfers In					
American Rescue Plan	-	350,000	-	350,000	350,000
Total Transfers In	\$ -	\$ 350,000	\$ -	\$ 350,000	\$ 350,000
Sub Total	\$ 10,644,043	\$ 10,770,574	\$ 10,390,000	\$ 10,770,574	\$ 10,770,574
Fund Balance (Increase) Decrease	(387,048)	855,320	1,215,000	861,595	861,595
Grand Total	\$ 10,256,995	\$ 11,625,894	\$ 11,605,000	\$ 11,632,169	\$ 11,632,169

DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 11 Public Service Tax Debt Service 207-3011-517						
Department Summary						
Operating Expenses		2,135	9,485	-	15,260	15,260
Capital Outlay		2,417,820	2,417,394	2,415,000	2,417,894	2,417,894
Nonoperating Expenses		7,837,040	9,199,015	9,190,000	9,199,015	9,199,015
Total		\$ 10,256,995	\$ 11,625,894	\$ 11,605,000	\$ 11,632,169	\$ 11,632,169
Estimated as % of Budget				99.8%		
31-90	Other Professional Svcs	-	6,850	-	6,850	6,850
32-10	Audit Fee	2,135	2,635	-	8,410	8,410
Sub-Total Operating Expenses		\$ 2,135	\$ 9,485	\$ -	\$ 15,260	\$ 15,260
71-01	Principal Payment	2,130,000	2,170,000	2,170,000	2,170,000	2,170,000
72-01	Debt Interest Expense	287,820	245,894	245,000	245,894	245,894
73-01	Fiscal Agents Fee	-	1,500	-	2,000	2,000
Sub-Total Capital Outlay		\$ 2,417,820	\$ 2,417,394	\$ 2,415,000	\$ 2,417,894	\$ 2,417,894
Subtotal		\$ 2,419,955	\$ 2,426,879	\$ 2,415,000	\$ 2,433,154	\$ 2,433,154
91-01	Transfer To General Fund	7,240,000	8,590,000	8,590,000	8,590,000	8,590,000
91-31	Transfer To Capital Impv	600,000	600,000	600,000	600,000	600,000
95-60	Uncollectible Expense	(2,960)	9,015	-	9,015	9,015
Sub-total Nonoperating Expenses		\$ 7,837,040	\$ 9,199,015	\$ 9,190,000	\$ 9,199,015	\$ 9,199,015
Department Total		\$ 10,256,995	\$ 11,625,894	\$ 11,605,000	\$ 11,632,169	\$ 11,632,169





Cemetery Fund

FY 2022-2023 Adopted Budget

The Boynton Beach Memorial Fund is the City's Fund for operating two cemeteries in the City. City staff manages the two cemeteries with policy direction by the Cemetery Advisory Board. For FY 2022-23, the Cemetery Fund expects only \$179K in revenues compared to \$187K in FY 2021-22. The City anticipates that the cemetery operational expenditures will be \$376K of the \$423K proposed budget. This will require a \$ 245K appropriation (reduction) of the fund balance in the Cemetery Trust Fund.

The FY 2022-23 projected fund balance of \$ 2.4M will continue to decrease through FY 2024-25. This economic situation exists because of limited availability of graves and crypts and the required maintenance of cemeteries.

Boynton Beach Memorial Park & Mausoleum Fund (A Special Revenue Fund) Table

	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2022-23 Budget Budget	2023-24 Projected Budget	2024-25 Projected Budget
Undesignated Fund Balance, October 1	\$3,204,862	\$3,132,484	\$2,991,804	\$2,595,335	\$2,350,509	\$2,096,183
Revenues	\$ 231,065	\$ 169,554	\$ 187,700	\$ 178,700	\$ 180,487 ⁽¹⁾	\$ 182,292 ⁽¹⁾
Expenditures	\$ (259,886)	\$ (264,439)	\$ (515,374)	\$ (376,242)	\$ (387,529) ⁽²⁾	\$ (399,155) ⁽²⁾
Revenues Over (Under) Expenditures	\$ (28,821)	\$ (94,885)	\$ (327,674)	\$ (197,542)	\$ (207,042)	\$ (216,863)
			(2,769)			
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ (16,557)	\$ (18,795)	\$ (18,795)	\$ (20,284)	\$ (20,284)	\$ (20,284)
General Fund	\$ (27,000)	\$ (27,000)	\$ (50,000)	\$ (27,000)	\$ (27,000)	\$ (27,000)
Net Transfers In (To) Other Funds	\$ (43,557)	\$ (45,795)	\$ (68,795)	\$ (47,284)	\$ (47,284)	\$ (47,284)
Net Change (Reduction) in Fund Balance	\$ (72,378)	\$ (140,680)	\$ (396,469)	\$ (244,826)	\$ (254,326)	\$ (264,147)
Total Fund Balance, September 30	\$3,132,484	\$2,991,804	\$2,595,335	\$2,350,509	\$2,096,183	\$1,832,035
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$3,060,462	\$2,991,804	\$2,595,335	\$2,350,509	\$2,096,183	\$1,832,035

⁽¹⁾ Prior Year + 1%, based on 3yr trend

⁽²⁾ Prior Year + 3%, based on 3yr trend



Boyton Beach Memorial Park Fund

Revenues:

Sale of Lots/Crypts	\$	88,000
Charges for Services		73,000
Investment Earnings		10,000
Miscellaneous Income		7,700
Fund Balance (Increase) Decrease		<u>244,826</u>

Total Revenues: \$ 423,526

Appropriations:

Personnel Services	\$	148,059
Operating Expenses		194,673
Capital Outlay		3,000
Non-Operating		<u>77,794</u>

Total Appropriations: \$ 423,526



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges for Service					
Openings/Closings	48,400	60,000	45,000	60,000	60,000
Cemetery/Equip Rtl.	4,950	13,000	1,485	13,000	13,000
Cemetery-Sale Of Lots	27,350	75,000	12,000	75,000	70,000
Total Charges for Services	\$ 80,700	\$ 148,000	\$ 58,485	\$ 148,000	\$ 143,000
Investment Income					
Interest Income	2,357	-	3,000	-	5,000
Total Investment Income	\$ 2,357	\$ -	\$ 3,000	\$ -	\$ 5,000
Miscellaneous Income					
Miscellaneous Income	3,550	7,000	7,000	7,000	7,000
Total Miscellaneous Income	\$ 3,550	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Sub Total	\$ 86,607	\$ 155,000	\$ 68,485	\$ 155,000	\$ 155,000
Fund Balance (Increase) Decrease	199,638	393,495	222,794	241,852	241,852
Grand Total - Cemetery	\$ 286,245	\$ 548,495	\$ 291,279	\$ 396,852	\$ 396,852

DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Revenue	2021-22 Estimated Revenue	2022-23 Proposed Revenue	2022-23 Adopted Revenue
Charges for Service					
Mausoleum/Sale Of Crypts	78,300	17,000	8,000	8,000	18,000
Total Charges for Services	\$ 78,300	\$ 17,000	\$ 8,000	\$ 8,000	\$ 18,000
Investment Income					
Interest Income	3,197	15,000	15,000	15,000	5,000
Total Investment Income	\$ 3,197	\$ 15,000	\$ 15,000	\$ 15,000	\$ 5,000
Miscellaneous Income					
Miscellaneous Income	1,450	700	700	700	700
Total Miscellaneous Income	\$ 1,450	\$ 700	\$ 700	\$ 700	\$ 700
Sub Total	\$ 82,947	\$ 32,700	\$ 23,700	\$ 23,700	\$ 23,700
Fund Balance (Increase) Decrease	(58,958)	2,974	(1,150)	2,974	2,974
Grand Total - Mausoleum	\$ 23,989	\$ 35,674	\$ 22,550	\$ 26,674	\$ 26,674



SUMMARY OF EXPENDITURES

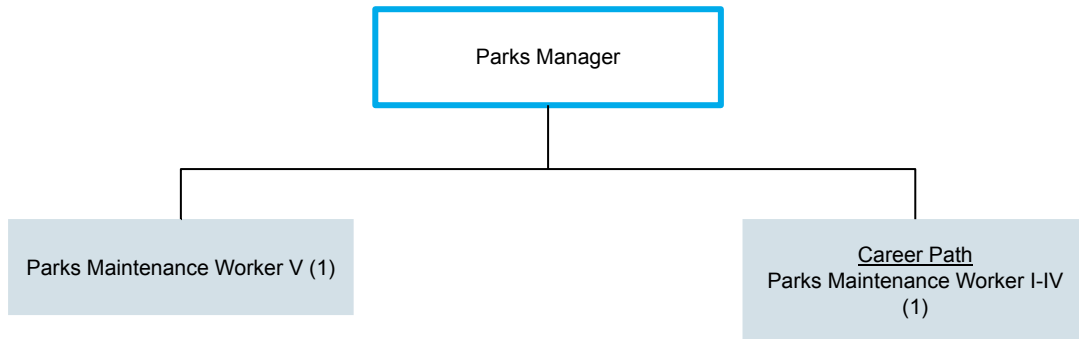
Account	2020/2021 Actual Expense	2021/2022 Current Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
Cemetery Fund 631-3110-539					
Department Summary					
Personnel Services	145,959	161,126	141,287	148,059	148,059
Operating Expenses	88,678	103,305	100,992	169,999	169,999
Capital Outlay	-	194,000	3,000	3,000	3,000
Non-operating Expenses	51,608	90,064	46,000	75,794	75,794
Total	\$ 286,245	\$ 548,495	\$ 291,279	\$ 396,852	\$ 396,852
Estimated as % of Budget			53.11%		
Cemetery Fund: Mausoleum 632-3110-539					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	18,989	29,674	15,550	24,674	24,674
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	5,000	6,000	7,000	2,000	2,000
Total	\$ 23,989	\$ 35,674	\$ 22,550	\$ 26,674	\$ 26,674
Estimated as % of Budget			63.2%		



ORGANIZATIONAL CHART

DEPARTMENT: PUBLIC WORKS
DIVISION: CEMETERY / MAUSOLEUM

FUND: 631&632
DEPT. NO.: 3110



DEPARTMENT: PUBLIC WORKS
DIVISION: CEMETERY / MAUSOLEUM

FUND: 631&632
DEPT. NO.: 3110

Position Title	Position Number	Pay Grade	2020-21 Actual	2021-22 Actual	2022-23 Inc/(Dec)	2022-23 Requested	2022-23 Budget
Full-Time Positions:							
Parks Maintenance Worker V	82360	10	1.0	1.0	-	1.0	1.0
Career Path Parks Maintenance I-IV			1.0	1.0	-	1.0	1.0
Parks Maintenance Worker IV	82351	12	*	*	-	*	*
Parks Maintenance Worker III	82341	10	*	*	-	*	*
Parks Maintenance Worker III	82331	8	*	*	-	*	*
Parks Maintenance Worker I	82321	6	*	*	-	*	*
			2.0	2.0	-	2.0	2.0
Total Personnel:			2.0	2.0	-	2.0	2.0



DEPARTMENT: PUBLIC WORKS
DIVISION: CEMETERY / MAUSOLEUM

FUND: 631&632
DEPT. NO.: 3110

DEPARTMENT MISSION STATEMENT:

Assist those in need with concrete support during stressed times during cemetery services

DEPARTMENT CORE SERVICES:

- Maintain high level of perpetual care at cemetery during services
- Grounds maintenance year round

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

1. **Value to the Community:**
 - a) Provide an affordable, accessible location for interment.
2. **Short Term Challenges and Opportunities:**
 - a) The cost of maintaining the Cemetery increases from year to year
 - b) Equipment needs maintenance and repairs.
 - c) Fewer and fewer spaces are available each year.
3. **Long Term Challenges and Opportunities:**
 - a) Additional Cemetery space should be planned.

STRATEGIC GOAL: Environmental Sustainability

1. **Value to the Community:**
 - a) A peaceful location for the community to visit in remembrance of their loved ones.
2. **Short Term Challenges and Opportunities:**
 - a) Replace the irrigation system
3. **Long Term Challenges and Opportunities:**
 - a) Add language to the sales agreements that will allow the city to reclaim the plots after 100 years of occupancy.



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 10 Cemetery 631-3110-539						
Department Summary						
	Personnel Services	145,959	161,126	141,287	148,059	148,059
	Operating Expenses	88,678	103,305	100,992	169,999	169,999
	Capital Outlay	-	194,000	3,000	3,000	3,000
	Non-Operating Expenses	51,608	90,064	46,000	75,794	75,794
	Total	\$ 286,245	\$ 548,495	\$ 291,279	\$ 396,852	\$ 396,852
	Estimated as % of Budget			53.11%		
12-10	Regular Salaries/Wages	87,673	97,746	84,000	91,827	91,827
12-20	Holiday Pay	-	1,980	900	-	-
14-10	Overtime	2,441	4,000	2,500	4,000	4,000
15-13	Shoe Allowance	300	300	-	300	300
21-10	Employer Fica	6,055	7,576	6,572	7,071	7,071
22-10	General Employees Pension	25,801	22,552	25,800	22,552	22,552
23-10	Life Insurance	25	25	25	24	24
23-20	Disability Insurance	575	677	580	621	621
23-30	Health Insurance	20,364	23,245	18,000	18,609	18,609
23-34	Hsa	1,750	2,000	1,800	2,000	2,000
23-40	Dental Insurance	873	917	1,000	944	944
23-50	Vision Insurance	102	108	110	111	111
	Subtotal Personnel Services	\$ 145,959	\$ 161,126	\$ 141,287	\$ 148,059	\$ 148,059
32-10	Audit Fees	2,135	2,635	3,000	416	416
41-15	Cellular Phone/Beeper	486	600	600	600	600
43-10	Electric Service	33,642	44,400	35,000	35,000	35,000
43-20	Water/Sewer Service	826	1,000	1,000	1,000	1,000
46-10	Building Repairs	-	150	-	150	150
46-30	Vehicle Maint. - Garage	13,900	28,312	17,912	12,742	12,742
46-45	Irrigation Maintenance	-	500	-	500	500
49-09	Self Insurance Chgs (W/C)	5,263	5,087	5,100	5,094	5,094
49-10	Warehouse Service Chg	230	111	240	107	107
49-17	Other Contractual Svcs	28,720	10,850	30,000	106,000	106,000
49-41	Licenses, Fees & Permits	36	40	40	40	40
52-20	Opr Equipment <\$1000	-	520	650	500	500
52-21	Chemicals	-	600	600	600	600
52-22	Uniforms	499	500	100	500	500
52-23	Safety Clothing/Equip.	-	250	250	250	250
52-26	Gardening Supplies	1,137	5,500	5,000	5,000	5,000
52-27	Hardware/Tools	129	500	500	500	500
52-75	Equip Parts/Supplies	1,675	1,750	1,000	1,000	1,000
	Subtotal Operating Expenses	\$ 88,678	\$ 103,305	\$ 100,992	\$ 169,999	\$ 169,999
63-15	Grounds Improvements	-	191,000	-	-	-
64-02	General Equipment	-	3,000	3,000	3,000	3,000
	Subtotal Capital Outlay	\$ -	\$ 194,000	\$ 3,000	\$ 3,000	\$ 3,000
	Subtotal	\$ 234,637	\$ 458,431	\$ 245,279	\$ 321,058	\$ 321,058
91-01	Transfer To General Fund	27,000	50,000	28,000	50,000	50,000
91-30	Transfer/Veh. Srv. Fund	18,795	18,795	18,000	20,284	20,284
95-60	Uncollectible Expense	5,353	18,000	-	-	-
99-03	Rsv. For Future Approp.	-	1,169	-	5,510	5,510
99-05	Refund On Cemetery Lots	460	2,100	-	-	-
	Sub-total Nonoperating Expenses	\$ 51,608	\$ 90,064	\$ 46,000	\$ 75,794	\$ 75,794
	Department Total	\$ 286,245	\$ 548,495	\$ 291,279	\$ 396,852	\$ 396,852



DETAIL EXPENDITURES

Account		2020/2021 Actual Expense	2021/2022 Amended Budget	2021/2022 Estimated Expenditures	2022/2023 Department Request	2022/2023 Adopted Budget
DIV 10 Mausoleum 632-3110-539						
Department Summary						
Operating Expenses		18,989	29,674	15,550	24,674	24,674
Non-operating Expenses		5,000	6,000	7,000	2,000	2,000
Total		\$ 23,989	\$ 35,674	\$ 22,550	\$ 26,674	\$ 26,674
Estimated as % of Budget				63.2%		
43-10	Electric Service	3,164	4,500	2,500	2,500	2,500
43-20	Water/Sewer Service	9,425	8,000	5,000	5,000	5,000
49-17	Other Contractual Svcs	4,143	14,124	5,000	14,124	14,124
52-01	Supplies	1,267	1,250	1,250	1,250	1,250
52-75	Equip Parts/Supplies	990	1,800	1,800	1,800	1,800
Subtotal Operating Expenses		\$ 18,989	\$ 29,674	\$ 15,550	\$ 24,674	\$ 24,674
Subtotal		\$ 18,989	\$ 29,674	\$ 15,550	\$ 24,674	\$ 24,674
99-06	Refund - Sale Of Crypts	5,000	6,000	7,000	2,000	2,000
Sub-total Nonoperating Expenses		\$ 5,000	\$ 6,000	\$ 7,000	\$ 2,000	\$ 2,000
Department Total		\$ 23,989	\$ 35,674	\$ 22,550	\$ 26,674	\$ 26,674





Capital Improvements

FY 2022-2023 Adopted Budget

CAPITAL IMPROVEMENT PLAN GOVERNMENT PROJECTS (page 398 to 481)

This section will provide information on the City of Boynton Beach Capital Improvement Plan (CIP), which is presented over a five-year period; internally the City develops a ten-year CIP. The CIP process of identifying the City needs for repair/maintenance/modifications begins during the months of December thru February of each fiscal year.

The CIP Committee (composes of senior/project managers and directors from Public Works, Financial Services, Information Technology Services, Recreation and Parks, Fire and Rescue, Police, Utilities, the Assistant City Manager and the City Manager) guides the annual CIP development process for projects that exceed \$15,000 for the projected five-year period. The Public Works director (plus City Engineer), and Finance departments are jointly responsible for preparing and maintaining the City of Boynton Beach's Capital Improvement Program and coordinating the development of the annual five-year CIP document with the guidance of the CIP Committee. The CIP process includes project prioritization, determining financial impacts to both operating and capital accounts, identifying potential funding sources, and providing monthly financial reports on the projects and fund balance. The recommended projects may be related to infrastructure modifications, new facilities, major equipment purchase, technology, and major renewal and replacement. A final CIP list of projects is submitted to the Commission for review and approval at the July workshops, then adopted in September, and then included in the final publication of the budget.

CIP objectives:

1. Replacement and expansion of City facilities, i.e. Hester Center and Eco Park (new)
2. Enhance service for the residents and visitors in the City of Boynton Beach, i.e. Boynton Beach Blvd. Extension, Jaycee Park improvements and Little League Park Improvement
3. Meet regulatory and/or Commission mandates, i.e. Transportation/Street and Utility projects
4. Reduce cost and/or generate revenue (addition of a future hotel in the downtown area)
5. May ensure/enforce the health and safety needs of the residents, i.e. Fire Station #2 Hardening door project

The CIP is divided into two major sections: Governmental and Enterprise. The Governmental section consists of General Government, Recreation and Parks, Public Safety, Information Technology, and Transportation/Roadway projects. The General Government projects are budgeted in primarily the Fund 302 and Fund 303. Fund 303 has only renewal and replacement projects which are supported by one-cent Surtax dollars for a period of 10 years (an oversight board was established to monitor the usage of these public dollars). The Enterprise section includes Golf Projects (Fund 412, pages 482 to 486) and all Utility projects (related to Water, Sewer, Stormwater, Reuse Systems, and the Regional Plant).

Important terminologies:

Source of Funds represents projected or expected revenues; i.e. sales tax funds, grants, bonds, fund transfers, fund balance (FB) or reserves.

Use of Funds represents appropriations/committed funds and planned expenditures in the future for projects.

Utility Projects Overview

The City of Boynton Beach Utility Department works within a consumptive use permit issued by the South Florida Water Management District which dictates the amount of natural resource that can be withdrawn for treatment and distribution.

The Utility CIP continues to be affected by factors and trends, such as, customer growth due to continued real estate development or population growth, maintaining capital reserves, and general balancing act of a rate structure for charges. The City will continue to review project expenditures, identifying new revenues, and improvement to its procurement process in order to gain the best economic advantage.

The Utility source of funding includes grants, debt, capacity facility fees, and fund reserves. The Utility projects are budgeted primarily in Fund 403 and Fund 404 (which is utilized for expansion related projects). See pages 488 to 546 for all Utility Capital Fund details and related capital project(s) information.

Major Projects (with impacts on the Operating Budget)

There are various Capital Improvement Projects listed for FY 2022-23 and carry-over projects from the FY 2021-22 that will impact future operating budgets for both the General Fund (001) and the Utility Operating Fund (401).



The General Government projects that have continued from FY 2021-22 and affect the General Fund operating budget in FY 2022-23 are: the site improvement projects at Hester Center Park (over \$3 million) and Boynton Beach Blvd. Extension (in excess of \$1.2 million). The City estimates that landscaping cost savings will be realized plus other operating maintenance when the Hester Center Park project is completed, at least \$15K. On the other hand, the Boynton Beach Blvd, Extension project will increase operating cost by \$9,000.

The Citywide Public Safety Radio System will cost the City \$372,000 for the next fiscal year. Police CAD Records Management System project is for operational needs and will increase the General Fund operating budget after FY 2022-2023.

The various data servers projects in the General Government and Utility CIP will add to the annual operating budget, i.e. the Data Center and Network Infrastructure Replacement.

In the Surtax Fund 303, Installation of Cameras is another major Public Safety project and management projects annual maintenance cost at approximately \$5,000 to \$10,000 per camera system.

Although the Utility Capital Funds (403 & 404) have major water and sewer projects, most are renewal and replacement projects which will produce savings as opposed to additional operating cost and improve drainage/sewer issues. The planned water/sewer main connection for the Coquina Cove improvement and meter replacement project will provide savings and generate revenues in the operating budget.

Note the CIP Priority Ranking represents:

High = Safety/Commission Mandate

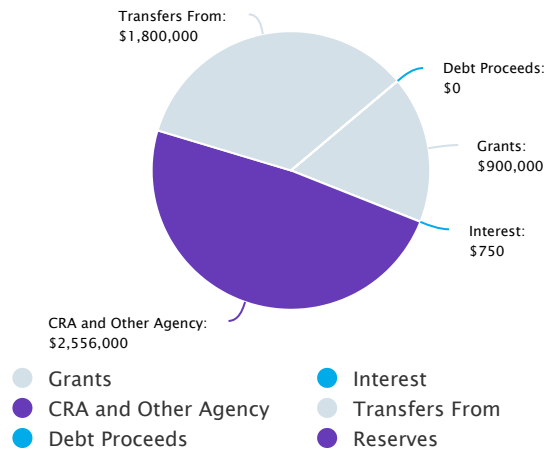
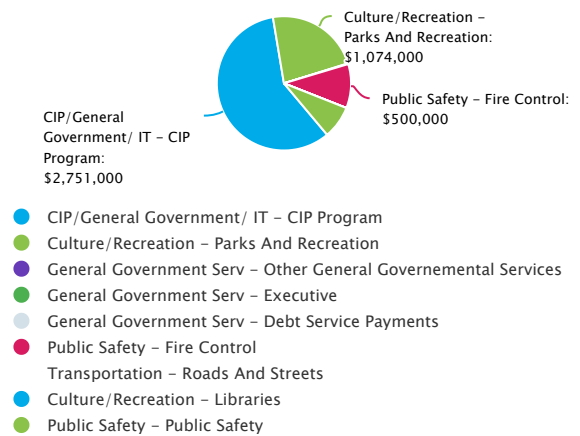
Medium = Maintain Level of Service

Low = Moderate benefit



ADOPTED BUDGET FOR CAPITAL PROJECTS (FUND 302 & 303)

Fund 302 Capital Improvement Program		FY 2021-22 Amended Budget	FY 2022-23 Adopted Budget
Sources	CRA and Other Agency	1,295,561	2,556,000
	Grants	1,600,000	900,000
	Transfers From	1,350,000	1,800,000
	Interest	750	750
	Reserves	1,231,788	(552,323)
		\$ 5,478,099	\$ 4,704,427
Expenditures	CIP/General Government/ IT - CIP Program	2,851,011	2,751,000
	Culture/Recreation - Parks And Recreation	1,803,363	1,074,000
	General Government Serv - Other General Governmental Services	3,952	7,804
	General Government Serv - Debt Service Payments	371,623	-
	Public Safety - Fire Control	418,100	500,000
	Transportation - Roads And Streets	22,550	-
	Culture/Recreation - Libraries	7,500	-
	Public Safety - Public Safety	-	371,623
		\$ 5,478,099	\$ 4,704,427

FY2022-23 - General Government
Capital Sources by Type, Fund 302FY2022-23 - General Government
Capital Sources by Type, Fund 302

FY2022-23 Capital Improvement Program
Fund Balance Analysis - Fund 302

Funding Sources	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Fund Balance Reserves (FB - 302)	\$ 1,290,433	\$ 1,842,756	\$ 574,756	\$ 1,650,899	\$ 3,199,095
Debt/Loan	-	-	-	-	-
CRA Reimbursement	1,956,000	250,000	-	-	-
Grants	900,000	900,000	-	-	-
From Other Agency	600,000	800,000	-	-	-
Fund Transfers from	-	-	-	-	-
General/Other Fund	750,000	500,000	750,000	850,000	500,000
Local Option Gas Tax (LOGT - 104)	450,000	450,000	450,000	450,000	450,000
Public Service Debt (PST - 207)	600,000	600,000	547,143	570,000	570,000
Utility (UF - 401)	-	500,000	-	400,000	-
Misc. Income & Interest	750	2,304	1,804	1,000	1,200
Total Revenues	5,256,750	4,002,304	1,748,947	2,271,000	1,521,200
Total Revenues + Fund Balance	\$ 6,547,183	\$ 5,845,060	\$ 2,323,703	\$ 3,921,899	\$ 4,720,295
Estimated Expenditures	\$ (4,696,623)	\$ (5,262,500)	\$ (665,000)	\$ (715,000)	\$ (65,000)
Audit Fee	\$ (7,804)	\$ (7,804)	\$ (7,804)	\$ (7,804)	\$ (7,804)
Ending Fund Balance	\$ 1,842,756	\$ 574,756	\$ 1,650,899	\$ 3,199,095	\$ 4,647,491



FY 2022-23 to FY 2026-27 Capital Improvement Program

Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Tennis Center Parking Lot Improvements	-	30,000	-	-	-
Carolyn Sims Basketball Court Cover	-	130,500	-	-	-
Total Center	-	160,500	-	-	-
Audit Fee	7,804	7,804	7,804	7,804	7,804
Total Finance	7,804	7,804	7,804	7,804	7,804
General Government - Design Administration	30,000	150,000	150,000	-	-
General Government - Misc Repairs	-	-	-	50,000	50,000
Historic Women's Club -Restrooms, balconies, doors (Design)	250,000	250,000	-	-	-
MLK Space Buildout (Heart of Boynton Village Shops)	45,000	-	-	-	-
North Federal Highway Median Planting - 5yr plan	-	20,000	-	-	-
Boynton Beach Blvd Extension & Pete Pond Improv	1,250,000	-	-	-	-
San Castle - Coordination Services	20,000	-	-	-	-
San Castle - Enviromental Survey	50,000	-	-	-	-
Total General Gov't Projects	1,645,000	420,000	150,000	50,000	50,000
Miscellaneous Small Parks Projects	15,000	15,000	15,000	15,000	15,000
Eco Park Design	1,000,000	-	-	-	-
Mangrove Demolition	59,000	-	-	-	-
Total Park	1,074,000	15,000	15,000	15,000	15,000
Citywide Public Safety Radio System - Principal	352,614	-	-	-	-
Citywide Public Safety Radio System - Interest	19,009	-	-	-	-
Fire Station 2 (Hardening)	500,000	-	-	-	-
Total Public Safety	871,623	-	-	-	-
Bridge Repair - Maintenance & Improvements	-	-	-	150,000	-
Total Transportation/Bridge	-	-	-	150,000	-
Sidewalks - Replacement	-	-	200,000	200,000	-
SE 1st St - Construction Roadway Improvements	-	2,667,000	-	-	-
SE 1st St - Construction Engineer Inspector	-	400,000	-	-	-
SE 36st Ave (Gulfstream Blvd) Road Rehabilitation	-	1,600,000	-	-	-
Boynton Beach Blvd - Complete Street Project	1,106,000	-	-	-	-
Street Maintenance/Impv.	-	-	300,000	300,000	-
Total Transportation/Sidewalks and Transportation/Streets	1,106,000	4,667,000	500,000	500,000	-
CIP Grand Total	\$ 4,704,427	\$ 5,270,304	\$ 672,804	\$ 722,804	\$ 72,804





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Audit Fee
Project #: GGAU20
Project G/L #: 302-4101-519.32-10

Location: City Hall
Project Type: Finance
Project Manager: Mara Fedricksen

Project Description

Annual prorated share of City-wide financial audit

Business Case

Project Picture(s):



State Mandate that all Municipalities must complete a independent audit of all business operations

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/22		Project Criteria	
Construction	12/1/22		Regulatory or Commission Mandate	
Project Priority	High (Critical - tied to mandates or safety)		Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 48,617	\$ 7,804	\$ 7,804	\$ 7,804	\$ 7,804	\$ 7,804	\$ 87,637
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,637

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 48,617	\$ 7,804	\$ 7,804	\$ 7,804	\$ 7,804	\$ 7,804	\$ 87,637
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 48,617	\$ 7,804	\$ 7,804	\$ 7,804	\$ 7,804	\$ 7,804	\$ 87,637

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Design Administration

Project #: GG2301

Project G/L #: 302-4101-580.31-90

Location: City Hall

Project Type: General Gov't Projects

Project Manager: Gary Dunmyer

Project Description
Various City Projects

Business Case

Project Picture(s):



Complete redesign and reconstruction of Building and Parks

Project Schedule	Date		Project Location	City-wide
	Estimated	Completed		
Contract Advertise/Award	11/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			

Project Priority	Project Criteria
Medium (Maintain level of service, operational savings)	Replacement of Facilities/Equipment (New)

Strategic Plan/Priorities
High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 30,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 330,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 330,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 30,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 330,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 330,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Historic Women's Club -Restrooms, balconies, doors (Design)	Location:	City Hall
Project #:	RP2138	Project Type:	General Gov't Projects
Project G/L #:	302-4104-571-62-01	Project Manager:	Jose Murray

Project Description

This project includes various repairs for the Women's Club including but not limited to, building of an IT Closet, security, Bathroom renovation, installation of a elevator, new windows, balcony repairs, etc.

Business Case

Project Picture(s):



The building is a popular location for civic uses. The parks department anticipates generating revenue from this venue.

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			

Project Priority	Medium (Maintain level of service, operational savings)	Project Criteria	Replacement of Facilities/Equipment (New)
		Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ 21,303	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 521,303
Total	\$ 21,303	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 521,303

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 21,303	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 521,303
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 21,303	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 521,303

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	MLK Space Buildout (Heart of Boynton Village Shops)	Location:	Center/Parks
Project #:	GG2303	Project Type:	General Gov't Projects
Project G/L #:	302-4103-580.63-15	Project Manager:	Moisey Abdurakhmanov

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Project Picture(s):



Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Total	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Boynton Beach Blvd Extension & Pete Pond Improv
Project #: GG2005
Project G/L #: 302-4103-580.63-15

Location: Center/Parks
Project Type: General Gov't Projects
Project Manager: Gary Dunmyer

Project Description

Improvements: removing the existing raised planters and adding parking., adding security, replacing the sidewalks, and refreshing the landscape.

Business Case

Project Picture(s):



Complete redesign and reconstruction of landscaping and streetscape

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advetise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization
Project Priority	High (Critical - tied to mandates or safety)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,750
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,750





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: San Castle - Coordination Services

Project #: GG2302C

Project G/L #: 302-4103-580.31-90

Location: Center/Parks

Project Type: General Gov't Projects

Project Manager: Moisey Abdurakhmanov

Project Description

Coordination with a Consultant to manage the administration, design, and construction phases of the San Castle Grant Project. The project will consist of coordinating with a consultant to provide critical upgrades to the water, stormwater, and traffic mob

Business Case

The San Castle neighborhood currently has poor drainage and easily floods during rain events; and an unreliable source of drinking water, as well as poor traffic flow. These improves will create a better quality of life for these residents (approximately 5

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			
			Project Criteria	Enhance Service to Public / Regulatory Mandate
			Strategic Plan/Priorities	High Performing Organization
Project Priority	High (Critical - tied to mandates or safety)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: San Castle - Enviromental Survey
Project #: GG2302E
Project G/L #: 302-4103-580.63-15

Location: Center/Parks
Project Type: General Gov't Projects
Project Manager: Moisey Abdurakhmanov

Project Description

Completing required documents per the Grant Agreement from DEO, and hiring a consultant to perform a level 1 Environmental Analysis/Survey of the project site (East of Seacrest, West of Grove Road/Orchid Road, South of Mentone Road, and North of NE 26th)

Business Case

Project Picture(s):



The Environmental Analysis/Survey is a requirement per the Grant Agreement from DEO

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			
Project Priority	High (Critical - tied to mandates or safety)			Project Criteria
				Enhance Service to Public / Regulatory Mandate
				Strategic Plan/Priorities
				High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Eco Park Design
Project #: RP2202
Project G/L #: 302-4135-572.63-05

Location: Eco Park
Project Type: Park
Project Manager: Gary Dunmyer

Project Description

Eco Park Design Plans - The project as proposed will include security, landscaping/irrigation, two (2) bathroom facilities, two (2) open pavilions, four (4) picnic shelters, two (2) proposed docks, and two (2) different types of nature trails.

Business Case

Eco Park Design Plans - The project as proposed will include security, landscaping/irrigation, two (2) bathroom facilities, two (2) open pavilions, four (4) picnic shelters, two (2) proposed docks, and two (2) different types of nature trails.

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/22	
Planning / Study	10/1/22	
Construction	12/1/22	

Project Location	1

Project Criteria
Replacement of Facilities/Equipment (New)

Project Priority	Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities
N/A

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ 19,808	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,019,808
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 19,808	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,019,808

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 19,808	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,019,808
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 19,808	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,019,808

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Mangrove Demolition

Location: Mangrove Park

Project #: RP2117

Project Type: Park

Project G/L #: 302-4227-572.62.01

Project Manager: Andrew Mack

Project Description

The removal of the boardwalk will require survey, permitting and demolition.

Business Case**Project Picture(s):**

This site was being leased from St Mark-s Catholic Church. The City was unable to reach an agreement to renew the lease for the Park. The Church is requiring that the City remove all the infrastructure from the land.

Project Schedule	Date		Project Location	1
	Estimated	Completed	Project Criteria	
Contract Advertise/Award	10/1/22		Replacement of Facilities/Equipment (New)	
Planning / Study	10/1/22		Strategic Plan/Priorities	
Construction	1/1/23		N/A	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ 59,000	\$ -	\$ -	\$ -	\$ -	\$ 59,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 59,000	\$ -	\$ -	\$ -	\$ -	\$ 59,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 59,000	\$ -	\$ -	\$ -	\$ -	\$ 59,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 59,000	\$ -	\$ -	\$ -	\$ -	\$ 59,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Citywide Public Safety Radio System - Principal

Project #: GG1750P

Project G/L #: 302-4122-580.92-00

Location: Communications/ITS

Project Type: Public Safety

Project Manager: Craig Richards

Project Description

Replacement or installation of a new radio system. The project requires replacement of Public Safety and General Government radios. Recommend funding in CIP to cover replacement costs in 2017. Principal Payment

Business Case

The Motorola system currently in use has a life expectancy of approximately 1 year. After that time period, support from the vendor and availability of replacement parts is not guaranteed. This radio system represents an essential component to our publi

Project Picture(s):



Project Schedule	Date		Project Location	City-wide
	Estimated	Completed		
Contract Advetise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	10/1/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ 1,999,967	\$ 352,614	\$ -	\$ -	\$ -	\$ -	\$ 2,352,581
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,999,967	\$ 352,614	\$ -	\$ -	\$ -	\$ -	\$ 2,352,581

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,999,967	\$ 352,614	\$ -	\$ -	\$ -	\$ -	\$ 2,352,581
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,999,967	\$ 352,614	\$ -	\$ -	\$ -	\$ -	\$ 2,352,581

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Fire Station 2 (Hardening)
Project #:	FA2201
Project G/L #:	302-4126-580.62-01

Location:	Fire Station 2
Project Type:	Public Safety
Project Manager:	Gary Dunmyer

Project Description

This is a grant project that will replace the bay roll up doors with 4-fold doors, replace the light poles with wind rated poles and tie down the a/c units.

Business Case

This building was constructed prior to the current wind load rating. A grant was won that would help bring the building and site up to modern standards.

Project Picture(s):



Project Schedule	Date		Project Location	1/2/00
Contract Advertise/Award Planning / Study Construction	Estimated	Completed		Project Criteria
	10/1/22			
	10/1/22			
	12/1/22			Replacement of Facilities/Equipment (New)
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	N/A

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	500,000	\$ -	\$ -	\$ -	\$ -	500,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Boynton Beach Blvd - Complete Street Project

Project #: TR2302

Project G/L #: 302-4905-580.63-08

Location: Streets

Project Type: Transportation/Streets

Project Manager: Gary Dunmyer

Project Description

In conjunction with the City of Delray Beach, the City will hire a consultant to redesign the road. Items to be addressed include drainage, sidewalk/bike lane or multiuse path, and lighting. The cost will be paid for by the City and Delray Beach will re

Business Case

No maintenance project, designed to prolong the life of SE 36th Ave (aka Gulfstream Blvd), has been performed in over a decade. The only maintenance has been to patch potholes. Due to the neglect, the road is failing. The City Engineer gave the road a

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22		Project Criteria	
Planning / Study	10/1/22		Replacement of Facilities/Equipment (New)	
Construction	10/1/22			
Project Priority	High (Critical - tied to mandates or safety)			Strategic Plan/Priorities
				Transportation and Mobility

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ 1,106,000	\$ -	\$ -	\$ -	\$ -	\$ 1,106,000
Total	\$ -	\$ 1,106,000	\$ -	\$ -	\$ -	\$ -	\$ 1,106,000

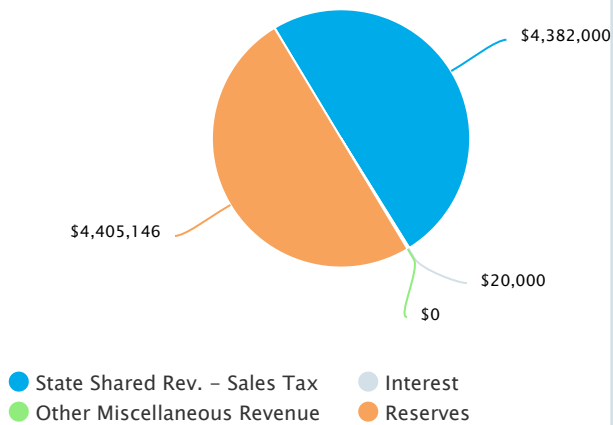
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,106,000	\$ -	\$ -	\$ -	\$ -	\$ 1,106,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,106,000	\$ -	\$ -	\$ -	\$ -	\$ 1,106,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -

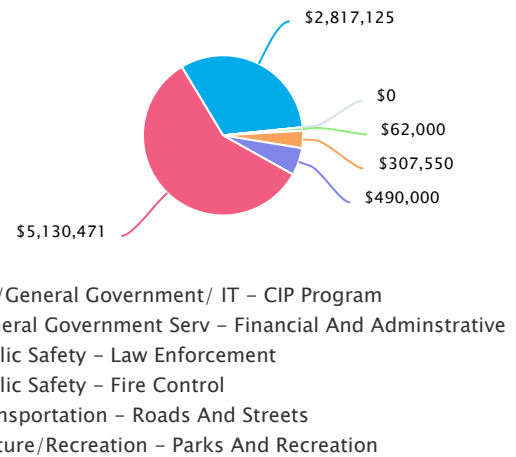


Fund 303		FY2021-22	FY 2022-23
Capital Improvement Program		Amended Budget	Adopted Budget
Sources	State Shared Rev. - Sales Tax	4,878,825	4,382,000
	Interest	53,767	20,000
	Reserves	4,581,747	4,405,146
		<u>\$ 9,514,339</u>	<u>\$ 8,807,146</u>
Expenditures	CIP/General Government/ IT - CIP Program	3,242,501	2,817,125
	Public Safety - Law Enforcement	541,586	62,000
	Public Safety - Fire Control	287,216	307,550
	Transportation - Roads And Streets	488,600	490,000
	Culture/Recreation - Parks And Recreation	4,864,741	5,130,471
	Culture/Recreation - Cultural Services	89,695	-
		<u>\$ 9,514,339</u>	<u>\$ 8,807,146</u>

FY2022-23 - General Government
Capital Sources by Type, Fund 303



FY2022-23 - General Government
Capital Projects by Type, Fund 303



FY2022-23 Capital Improvement Program

Fund Balance Analysis - Fund 303

Funding Sources	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Fund Balance Reserves (FB - 303)	\$ 2,529,250	\$ (1,345,304)	\$ (3,523,280)	\$ (4,289,908)	\$ (5,093,749)
Debt/Loan	-	-	-	-	-
Future State Funding	4,878,825	4,382,000	4,382,000	4,382,000	4,382,000
Misc. Trust Fund (691)	-	-	-	-	-
Misc. Income & Interest	53,767	25,000	25,000	30,000	25,000
Total Revenues	\$ 4,932,592	\$ 4,407,000	\$ 4,407,000	\$ 4,412,000	\$ 4,407,000
Total Revenues + Fund Balance	\$ 7,461,842	\$ 3,061,696	\$ 883,720	\$ 122,092	\$ (686,749)
Total Expenditures	\$ (8,807,146)	\$ (6,584,976)	\$ (5,173,628)	\$ (5,215,841)	\$ (1,959,850)
Total Encumbrance					
Available Ending Fund Balance	\$ (1,345,304)	\$ (3,523,280)	\$ (4,289,908)	\$ (5,093,749)	\$ (2,646,599)



**FY 2022-23 to FY 2026-27 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT**

Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Jaycee Park -Sealcoat parking lot ADA	2,000	-	-	-	-
Tennis Center - Clubhouse Repairs ADA	42,000	-	-	-	-
Barton Park - Restroom Renovation - ADA	20,000	-	-	-	-
Carolyn Sims Center - Sealcoat Parking Lot ADA	12,000	-	-	-	-
Little League Park ADA	89,000	-	-	-	-
Hester Center - Playground Equipment for ADA	-	-	60,000	-	-
Sidewalks Ramp - ADA (estimate)	100,000	100,000	75,000	-	-
Total American Disability Act	265,000	100,000	135,000	-	-
General Government - HVAC Repairs	20,000	20,000	20,000	-	-
Fire Station # 2 AHU 2, 3 and CU-1,2,3 HVAC Replacements	44,550	-	-	-	-
PW #1 (Admin, Fleet, Warehouse) CU-1 HVAC Replacement	10,125	-	-	-	-
Senior Center RTU-1 HVAC Replacement	30,000	-	-	-	-
Fire Station # 3 CU-1 HVAC Replacement	-	54,000	-	-	-
Wilson Center (Carolyn Sims) AHU-1 (CHILLER) HVAC Replacement	-	108,000	-	-	-
Fire Station # 5 AHU-1 ,2,3,4,5,6,7 (CHILLER) HVAC Replacement	-	-	136,350	-	-
Fire Station # 5 CH-1 HVAC Replacement	-	-	94,500	-	-
Total General Gov't - HVAC	104,675	182,000	250,850	-	-
Palmetto Greens Park - Paint Roof of Bathroom Bldg. & Pavilion	8,500	-	-	-	-
Fire Station 5 - Re-roof Main Building	-	-	50,000	-	-
Pete's Pond Repaint Gazebo Roof and Structure	-	50,000	-	-	-
Total General Gov't - Roof	8,500	50,000	50,000	-	-
Security - City Wide Upgrades - Door Hardware - Key	75,000	-	-	-	-
General Government - Carpet Replacement	10,000	10,000	10,000	-	-
General Government - Misc. Repairs & Replacement	40,000	40,000	40,000	-	-
General Government - Construction Amdministration	158,000	-	-	-	-
Library Cameras	-	15,000	-	-	-
Library & City Sign	50,000	-	-	-	-
Public Works Compound - Paint fuel tanks	5,000	-	-	-	-
Public Works Compound - Planning & Design	100,000	-	-	-	-
Arts & Culture - Caf- Space	-	50,000	-	-	-
City Hall Exterior Cameras	-	25,000	-	-	-
Public Works Bldg - Cameras	-	-	59,050	-	-
Total General Gov't Projects	438,000	140,000	109,050	-	-
Palmetto Greens Linear Park - Restroom Refurbishment	8,000	-	-	-	-
Oceanfront Park - Center shade sail replacement	-	-	25,000	-	-
Intracoastal Park - Audio/Visual Upgrades	-	10,000	-	-	-
Meadows Park - Site Improvements (Design & Construction)	-	-	300,000	-	-
Oceanfront Park - Replace Pavilion Steel Roof	-	-	90,000	-	-
Pioneer Canal Park - Split Rail Fence	-	75,000	-	-	-
Intracoastal Park -Cans, tables, benches	-	-	25,000	-	-
Pioneer Canal Park - Boat Ramp Repair (Design & Const.)	10,000	-	-	-	-
Oyer Park - Fishing Pier deck replacement	350,000	750,000	-	-	-
Oyer Park - Dredge Channel	30,000	-	-	-	-
Barton Park - Restroom Renovation	6,000	-	-	-	-
Annual Park & Playgrounds Repairs	34,000	34,000	34,000	-	-
Annual Park Site Furnishings Repair & Replacement	75,000	75,000	75,000	-	-
Intracoastal Park - Interior Paint	20,000	-	-	-	-



FY 2022-23 to FY 2026-27 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT

Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Oceanfront Park - Replace Cans, Benches, Cart Corrals	25,000	25,000	25,000	-	-
Meadows Park - Basketball court	7,000	-	-	-	-
Knollwood Park - Gazebo Painting	5,000	-	-	-	-
Little League Park Fields 3 & 4 replace existing lighting to LED (Esco)	350,000	-	-	-	-
Oceanfront Park - Boardwalk Decking Maintenance	10,000	-	-	-	-
Oyer Park - Coast Guard Bldg. window replacement	-	-	20,000	-	-
Jaycee Park -Sealcoat parking lot	4,000	-	-	-	-
Jaycee Park - Design	40,000	-	-	-	-
Jaycee Park - Dog Park Construction	500,000	-	-	-	-
Intracoastal Park - Pavilion Masonry Grill	40,000	-	-	-	-
Forest Hill Park - Master Site Plan	40,000	-	-	-	-
Carolyn Sims Center & Pool Area Cameras	-	28,418	-	-	-
Edward Harmening Arbor Park - Overlay path	-	15,000	-	-	-
Forest Hill Park - Basketball court upgrades	-	17,000	-	-	-
Jaycee Park - Playground Surface PIP	-	-	70,000	-	-
Pence Park - Reconstruction	-	1,250,000	750,000	-	-
Oyer Park - Pavilion Repairs	-	35,000	-	-	-
Carolyn Sims Center & Pool Areas - Cameras	-	28,418	-	-	-
Oceanfront Park - Cameras	-	93,429	-	-	-
Sara Sims Center & Pool Areas - Cameras	-	82,172	-	-	-
Galaxy Park - Design	40,000	-	-	-	-
Betty Thomas Neighborhood Park - Playground	-	-	50,000	-	-
Boynton Lakes Park - Fitness Stations	-	-	80,000	-	-
Boynton Lakes Park - Resurface path	-	-	75,000	-	-
Congress Ave Barrier Free - Fit zone	-	-	29,000	-	-
Congress Ave Barrier Free Park - Playground Replacement	-	-	25,000	-	-
Denson Pool - Deck Resurfacing	-	-	20,000	-	-
Forest Hill Park - Playground Replacement	-	-	112,000	-	-
Forest Hill Park - Refurb pavilions, replace tables	-	-	50,000	-	-
Intracoastal Park - Clubhouse Catering Area Renovation	-	-	25,000	-	-
Jaycee Park - Playground Replacement	-	-	90,000	-	-
Memorial Park (Cemetery) Irrigation replacement	-	-	200,000	-	-
Meadows Park - Tennis Court Resurfacing and Fencing	-	-	33,000	-	-
Pence Park - Level and resod field	-	-	100,000	-	-
Pence Park -Restroom refurbishment	-	-	10,000	-	-
Intracoastal Park - Wood stain pavilion structures	-	-	25,000	-	-
Oyer Park - Convert Pavilion to Storage	-	-	60,000	-	-
Total Park	1,594,000	2,518,437	2,398,000	-	-
Hester Center - Site Improvements (Design & Construction)	3,000,000	-	-	-	-
Tennis Center - Pickle Ball Courts	35,000	-	-	-	-
Carolyn Sims Center -Sealcoat Parking Lot	11,000	-	-	-	-
Hester Center Building - Exterior Painting	100,000	-	-	-	-
Tennis Center - Drainage	65,000	-	-	-	-
Hester Center - Bldg, Baseball, Basketball, Parking, - Cameras	230,971	-	-	-	-
Veterans Park - Cameras	-	-	58,794	-	-
Hester Center - Computer Lab	-	65,000	-	-	-
Hester Center Building - Game room carpeting	-	8,000	-	-	-
Senior Center - Cameras	-	48,025	-	-	-
Tennis Center - Cameras	-	25,370	-	-	-
Carolyn Sims Center -Playground equipment replacement	-	-	100,000	-	-
Carolyn Sims Center -Benches and Tables	-	-	18,000	-	-



**FY 2022-23 to FY 2026-27 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT**

Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Hester Center - Playground Equipment	-	-	75,000	-	-
Hester Center - Esports Lab	-	-	65,000	-	-
Hester Center - Restroom Exterior	-	-	100,000	-	-
Hester Center - Office Window/Wall Replacement	-	-	75,000	-	-
Hester Center - Game room glass block replacement	-	-	50,000	-	-
Hester Center - Tennis Court Renovations	-	-	40,000	-	-
Total Park/Center	3,441,971	146,395	581,794	-	-
Fire Station 2, 3 ,4, 5 - Cameras	73,000	50,000	-	-	-
Fire Station #3 - Digital Sign	25,000	-	-	-	-
Fire Station #4 - Bay Floor Coating	30,000	-	-	-	-
Fire Station #5 - Kitchen Renovation	75,000	-	-	-	-
Fire Station #5 - Sealcoat Parking Lot	35,000	-	-	-	-
Fire Station #5 - Generator & Fuel Tank Replacement	25,000	725,000	-	-	-
Fire Station #3 - Parking Lot Lighting	-	-	50,000	-	-
Fire Station #3 - Impact Windows	-	-	75,000	-	-
PD - Public Safety Radio Tower	50,000	1,400,000	-	-	-
PD - Mobile Command Center	-	75,000	75,000	-	-
Total Public Safety/Fire	313,000	2,250,000	200,000	-	-
PC Replacement & Laptop	100,000	75,000	75,000	-	-
Firewall Replacement - Data Center	30,000	-	-	-	-
Replace Datrium Server	-	700,000	-	-	-
Arts & Culture - Event Hall (Audio Visual Equipment)	-	50,000	-	-	-
ERP Central Square Upgrade	-	-	50,000	-	-
Network Infrastructure Replacement - Data Center	-	-	150,000	-	-
PD - Citywide Facilities- Access Control Updates	10,000	-	-	-	-
PD - Citywide - Security Upgrades (LPR)	50,000	50,000	-	-	-
Police Patrol Laptop Replacement	62,000	-	-	-	-
PD - Server Refresh/Replacement - Police	-	225,000	125,000	-	-
PD - Network Upgrades/Replacement	-	-	250,000	-	-
Total Technology	252,000	1,100,000	650,000	-	-
Bridge Repair - Maintenance & Improvements	50,000	50,000	50,000	-	-
Bridge Replacement Grant application (SW 22nd CT, S. Lake Dr, Mission Hill)	50,000	-	-	-	-
Total Transportation/Bridge	100,000	50,000	50,000	-	-
Sidewalks - Replacement	150,000	150,000	150,000	-	-
Total Transportation/Sidewalks	150,000	150,000	150,000	-	-
Street Maintenance/Impv.	1,950,000	750,000	500,000	-	-
FEC Crossing Upgrade	80,000	80,000	80,000	-	-
High Ridge Road Improvements (Gateway to Miner)	-	100,000	-	-	-
Woolbright and SW 22nd Street - Lane Removal.	60,000	-	-	-	-
Drive Safe Boynton	50,000	-	-	-	-
Total Transportation/Streets	2,140,000	930,000	580,000	-	-
CIP Grand Total	\$ 8,807,146	\$ 7,616,832	\$ 5,154,694	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Jaycee Park -Sealcoat parking lot ADA
Project #: R2328A
Project G/L #: 303-4235-572.62-03

Location: Jaycee Park
Project Type: American Disability Act
Project Manager: Gary Dunmyer

Project Description
 Modify parking space slope
Business Case

Project Picture(s):



Meet ADA

Project Schedule	Date		Project Location	3
	Estimated	Completed	Project Criteria	
Contract Advertise/Award	10/1/22		Replacement of Facilities/Equipment (New)	
Planning / Study	11/1/22		Strategic Plan/Priorities	
Construction	11/1/22		Culturally Distinct Downtown	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	2,000	\$ -	\$ -	\$ -	\$ -	2,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	2,000	\$ -	\$ -	\$ -	\$ -	2,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	2,000	\$ -	\$ -	\$ -	\$ -	2,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	2,000	\$ -	\$ -	\$ -	\$ -	2,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Carolyn Sims Center - Sealcoat Parking Lot ADA
Project #: RP2307
Project G/L #: 303-4113-572.62-03

Location: Carolyn Sims Center
Project Type: American Disability Act
Project Manager: Gary Dunmyer

Project Description

Modify parking space slope and provide accessible routes from parking to Pool and Sims building.
 Items 0001-0010

Business Case

Project Picture(s):



Meet ADA

Project Schedule		Date		Project Location	2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed				
	10/1/22					
	11/1/22					
	12/1/22					
Project Priority		Medium (Maintain level of service, operational savings)			Project Criteria	
					Replacement of Facilities/Equipment (New)	
					Strategic Plan/Priorities	
					Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000

Impact on Operating Budget	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Little League Park ADA
Project #: RP2315
Project G/L #: 303-4220-572.62-03

Location: Little League Park
Project Type: American Disability Act
Project Manager: Moisey Abdurakhmanov

Project Description

Complete the following ADA repairs, items 0001 to 0065 per the Citywide Transition Plan

Business Case

Project Picture(s):



Federally required ADA needs.

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority		Medium (Maintain level of service, operational savings)	Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$	- \$	- \$	- \$	- \$	- \$	- \$
General Fund ⁽⁰⁰¹⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$
Local Option Gas Tax ⁽¹⁰⁴⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$
Public Service Debt Fund ⁽²⁰⁷⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$
Sales Surtax Fund ⁽³⁰³⁾	\$	- \$	89,000 \$	- \$	- \$	- \$	89,000 \$
Utility Cap Fees ⁽⁴⁰⁴⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$
Debt / Grant / CRA	\$	- \$	- \$	- \$	- \$	- \$	- \$
Total	\$	- \$	89,000 \$	- \$	- \$	- \$	89,000 \$

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$	- \$	- \$	- \$	- \$	- \$	- \$
Construction	\$	- \$	89,000 \$	- \$	- \$	- \$	89,000 \$
Furniture/Equipment/Technology	\$	- \$	- \$	- \$	- \$	- \$	- \$
Art (1% of Construction)	\$	- \$	- \$	- \$	- \$	- \$	- \$
Contingency	\$	- \$	- \$	- \$	- \$	- \$	- \$
Program Management	\$	- \$	- \$	- \$	- \$	- \$	- \$
Total	\$	- \$	89,000 \$	- \$	- \$	- \$	89,000 \$

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$	- \$	- \$	- \$	- \$
Other Operating	\$	- \$	- \$	- \$	- \$
Supplies	\$	- \$	- \$	- \$	- \$
Capital Outlay	\$	- \$	- \$	- \$	- \$
Total	\$	- \$	- \$	- \$	- \$





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sidewalks Ramp - ADA (estimate)
Project #: TR1701
Project G/L #: 303-4904-541.63-03

Location: Citywide
Project Type: American Disability Act
Project Manager: Carl Frumentti

Project Description

Design and Construct sidewalk ramps at intersections.

Business Case

Project Picture(s):



Many sidewalks approach street intersections without the benefit of ramps. Therefore, they are not suitable for access by many disabled persons. This will be a recurring expense if funding available.

Project Schedule			Date			Project Location		District	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed							
	10/1/22								
	11/1/22								
Project Priority			High (Critical - tied to mandates or safety)				Strategic Plan/Priorities		
							Transportation and Mobility		

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 837,357	\$ 100,000	\$ 100,000	\$ 75,000	\$ -	\$ -	\$ 1,112,357
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 837,357	\$ 100,000	\$ 100,000	\$ 75,000	\$ -	\$ -	\$ 1,112,357

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 837,357	\$ 100,000	\$ 100,000	\$ 75,000	\$ -	\$ -	\$ 1,112,357
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 837,357	\$ 100,000	\$ 100,000	\$ 75,000	\$ -	\$ -	\$ 1,112,357

Impact on Operating Budget	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - HVAC Repairs
Project #: GG1004
Project G/L #: 303-4101-580.64-18

Location: Citywide
Project Type: General Gov't - HVAC
Project Manager: Melvin Stinson

Project Description
 Replacement of HVAC systems
Business Case



Replacement of HVAC systems and components based on the maintenance plan or due to a system failure.

Project Schedule		Date			Project Location		District	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			Project Criteria		Replacement of Facilities/Equipment (New)	
	10/1/22							
	10/1/22							
1/1/22								
Project Priority		Medium (Maintain level of service, operational savings)			Strategic Plan/Priorities			
					Public Health and Safety			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sales Surtax Fund ⁽³⁰³⁾	\$ 107,134	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	167,134
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 107,134	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	167,134

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$ 107,134	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	167,134
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 107,134	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	167,134

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station # 2 AHU 2, 3 and CU-1,2,3 HVAC Replacements

Project #: GH2202

Project G/L #: 303-4126-522.64-18

Location: Fire Station #2

Project Type: General Gov't - HVAC

Project Manager: Melvin Stinson

Project Description

Replace HVAC equipment, Units; AHU-1

Business Case

Project Picture(s):



Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/22		Project Criteria	
Planning / Study	12/1/22		Replacement of Facilities/Equipment (New)	
Construction	12/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 44,550	\$ -	\$ -	\$ -	\$ -	\$ 44,550
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 44,550	\$ -	\$ -	\$ -	\$ -	\$ 44,550

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 44,550	\$ -	\$ -	\$ -	\$ -	\$ 44,550
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 44,550	\$ -	\$ -	\$ -	\$ -	\$ 44,550

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PW #1 (Admin, Fleet, Warehouse)
CU-1 HVAC Replacement

Project #: GH2206

Project G/L #: 303-4116-580.64-18

Location: Public Works Compound

Project Type: General Gov't - HVAC

Project Manager: Melvin Stinson

Project Description

Replace HVAC equipment, Unit; CU-1, (Trane) that serves Admin, Fleet, and the Warehouse.

Business Case

Project Picture(s):



Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/22		Project Criteria	
Planning / Study	12/1/22		Replacement of Facilities/Equipment (New)	
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Senior Center RTU-1 HVAC Replacement

Project #: GH2304

Project G/L #: 303-4111-580.64-18

Location: Senior Center

Project Type: General Gov't - HVAC

Project Manager: Melvin Stinson

Project Description
Replace or upgrade HVAC equipment

Business Case

Project Picture(s):



Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/24		Project Criteria	
Planning / Study	12/1/24		Replacement of Facilities/Equipment (New)	
Construction	1/1/25			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Palmetto Greens Park - Paint Roof of Bathroom Bldg. & Pavilion
Project #: GR2301
Project G/L #: 303-4232-580.62-01

Location: Palmetto Greens Park
Project Type: General Gov't - Roof
Project Manager: Jose Murray

Project Description

Replace or repair or paint roof

Business Case

Project Picture(s):



Replace or repair or paint roof due paint needs of the building or structure.

Project Schedule		Date		Project Location		2	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New)			
		10/1/22					
		11/1/22					
		12/1/22					
Project Priority		Medium (Maintain level of service, savings)				Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 3,480	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 11,980
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 3,480	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 11,980

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 3,480	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 11,980
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 3,480	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 11,980

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Security - City Wide Upgrades - Door Hardware - Key

Project #: CP0323

Project G/L #: 303-4199-580.62-01

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Gail Mootz

Project Description

Replacement or installation of security systems for re-keying of all locks in the various City facilities.

Business Case

Project Picture(s):



For the upgrade and installation of locking systems, proximity card access systems, and security monitoring systems to improve the security of staff and property throughout the City facilities.

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority			Strategic Plan/Priorities	
Medium (Maintain level of service, operational savings)			Public Health and Safety	
			Project Criteria	
			Replacement of Facilities/Equipment (New)	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	75,000	\$ -	\$ -	\$ -	\$ -	75,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	75,000	\$ -	\$ -	\$ -	\$ -	75,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	75,000	\$ -	\$ -	\$ -	\$ -	75,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	75,000	\$ -	\$ -	\$ -	\$ -	75,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Carpet Replacement
Project #: CP0703
Project G/L #: 303-4101-580.62-01

Location: Citywide
Project Type: General Gov't Projects
Project Manager: Melvin Stinson

Project Description

Replacement of worn carpet and/or tile at various locations.

Business Case

Project Picture(s):



Replacement of worn carpet and/or tile.

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
		Medium (Maintain level of service, operational savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 52,358
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 52,358

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 52,358
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 52,358

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Misc. Repairs & Replacement

Project #: GG1901

Project G/L #: 303-4101-580.62-01

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Melvin Stinson

Project Description

Unplanned Projects that are beyond the scope of minor repairs or maintenance

Business Case

Project Picture(s):



Repairs for various unanticipated projects

Project Schedule		Date		Project Location	District
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	10/1/22				
	11/1/22				
Project Priority		Medium (Maintain level of service, operational savings)			Strategic Plan/Priorities
				Building Wealth in the Community	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 231,406	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 351,406
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 231,406	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 351,406

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 231,406	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 351,406
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 231,406	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 351,406

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Construction
Administration

Project #: GG2250

Project G/L #: 303-4101-580.62-01

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Gary Dunmyer

Project Description
Project Management
Business Case

Project Picture(s):



Project management and administration.

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	10/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Building Wealth in the Community	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 158,000	\$ -	\$ -	\$ -	\$ -	\$ 158,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 158,000	\$ -	\$ -	\$ -	\$ -	\$ 158,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 158,000	\$ -	\$ -	\$ -	\$ -	\$ 158,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 158,000	\$ -	\$ -	\$ -	\$ -	\$ 158,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Library & City Sign
Project #: GG2304
Project G/L #: 303-4199-580.62-01

Location: City Hall
Project Type: General Gov't Projects
Project Manager: Jose Murray

Project Description

A sign that makes it clear that the Library and City Hall are the same location.

Business Case

Project Picture(s):



There is no signage that makes it clear that City Hall and the Library are in the same building.

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Public Works Compound - Paint fuel tanks

Project #: GG2305

Project G/L #: 303-4116-580.62-01

Location: Public Works Compound

Project Type: General Gov't Projects

Project Manager: Jose Murray

Project Description

Maintain fuel tanks in compliance with DEP standards

Business Case

Project Picture(s):



There are two, twenty thousand gallon, above grade fuel tanks. These were painted in 2022 and should be painted every four years.

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	11/1/22			
Construction	12/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Public Works Compound - Planning & Design
Project #: GG2306
Project G/L #: 303-4116-580.62-03

Location: Public Works Compound
Project Type: General Gov't Projects
Project Manager: Moisey Abdurakhmanov

Project Description

Preliminary design and layout of new Public Works facility.

Business Case

Project Picture(s):



The Public Works Compound was constructed over 45 years ago. As such, building facilities (Solid Waste, Warehouse, Streets, Fleet, Parks Forestry & Grounds, etc.) are outdated and staff/equipment has outgrown the footprint.

Project Schedule		Date			Project Location		2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed						
	10/1/22							
	11/1/22							
	12/1/22							
Project Priority		Medium (Maintain level of service, operational savings)				Project Criteria		
						Replacement of Facilities/Equipment (New)		
						Strategic Plan/Priorities		
						Public Health and Safety		

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Impact on Operating Budget		FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	
Personnel	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Palmetto Greens Linear Park - Restroom Refurbishment	Location:	Palmetto Greens Linear Park
Project #:	RP1635	Project Type:	Park
Project G/L #:	303-4232-572-62.01	Project Manager:	Kevin Ramsey

Project Description

Refurbish existing restroom building, repair, prime, and paint, replace existing lights with LED fixtures.

Business Case

Project Picture(s):



The condition of the restrooms is horrendous. Fixtures are failing, toilet paper holders broken, walls and floors need coating, lighting could be improved. This work should be planned every three years at this park.

Project Schedule		Date		Project Location	2
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	10/1/22				
	11/1/22				
	11/1/22				
Project Priority		Medium (Maintain level of service, operational savings)		Project Criteria	
				Replacement of Facilities/Equipment (New)	
				Strategic Plan/Priorities	
				Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 12,500	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 20,500
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 12,500	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 20,500

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 12,500	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 20,500
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 12,500	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 20,500

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Pioneer Canal Park - Boat Ramp Repair (Design & Const.)

Project #: RP2123

Project G/L #: 303-4217-572.63-05

Location: Pioneer Canal Park

Project Type: Park

Project Manager: Kevin Ramsey

Project Description

Design and Construct new boat ramp and dock.

Business Case

Project Picture(s):



Many residents use the ramps to access the canal network in Boynton Beach. The ramp is old, has a drop off and has failing concrete. If this amenity is to remain, total replacement is recommended

Project Schedule		Date		Project Location	2
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	10/1/20				
	12/1/20				
	2/1/21				
Project Priority		Medium (Maintain level of service, operational savings)		Project Criteria	
				Replacement of Facilities/Equipment (New)	
				Strategic Plan/Priorities	
				Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oyer Park - Fishing Pier deck replacement
Project #: RP2213
Project G/L #: 303-4211-572.62-01

Location: Oyer Park
Project Type: Park
Project Manager: Kevin Ramsey

Project Description

Oyer Park - Fishing Pier Replacement. Year 1 - design and permitting. Year 2 will include the construction.

Business Case

Project Picture(s):



The existing Fishing Pier has reached the end of its useful life and needs to be replaced, it is a unsafe for Public use. Some of the existing fingers of the pier have been closed down due to safety reasons. The existing pier is wooden. The new pier will

Project Schedule		Date		Project Location	2
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	10/1/22				
	11/1/22				
	11/1/22				
Project Priority		Medium (Maintain level of service, operational savings)		Project Criteria	
				Replacement of Facilities/Equipment (New)	
				Strategic Plan/Priorities	
				Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 92,600	\$ 350,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,192,600
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 92,600	\$ 350,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,192,600

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 92,600	\$ 350,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,192,600
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 92,600	\$ 350,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,192,600

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oyer Park - Dredge Channel
Project #: RP2216
Project G/L #: 303-4211-580.49-17

Location: Oyer Park
Project Type: Park
Project Manager: Gary Dunmyer

Project Description

Remove the sand and silt that has accumulated in the boat channel. The design phase will include sea grass study and engineering fees

Business Case

Project Picture(s):



Due to tidal currents in the intra coastal waterway the boat channel, connecting Oyer Park to the navigable waters of the intracoastal, fills with sand and silt. Palm Beach County has received a Grant and will include this work in their project if the Ci

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Culturally Distinct Downtown
Project Priority	High (Critical - tied to mandates or safety)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Barton Park - Restroom Renovation
Project #: RP2304
Project G/L #: 303-4234-572.62-01

Location: Barton Park
Project Type: Park
Project Manager: Kevin Ramsey

Project Description

Paints walls and floors as required. Repair and replace fixtures and lighting.

Business Case

Project Picture(s):



Periodic restroom renovation is warranted.

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	10/1/22			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Annual Park & Playgrounds Repairs
Project #: RP2309
Project G/L #: 303-4199-580.63-05

Location: Annual Park & Playgrounds Repairs
Project Type: Park
Project Manager: Wesley Norwood

Project Description

The purpose of this project is to having funding to repair and replace park and playground amenities on a need basis. Items needed may include shade covers, damaged turf or pour in place surfacing, damaged play equipment, etc.

Business Case

This funding will assist with the turn around time of unexpected damages as they occur. When something in a park and / or playground is damaged the equipment can easily cost over \$1,000.00. This will allow us to move quickly on repairs and provide a better

Project Picture(s):



Project Schedule		Date		Project Location		1	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement/Expansion of Facilities/Equipment			
		10/1/22					
		10/1/22					
		10/1/22					
Project Priority		Medium (Maintain level of service, operational savings)				Strategic Plan/Priorities	
						Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 34,000	\$ 34,000	\$ 34,000	\$ -	\$ -	\$ 102,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 34,000	\$ 34,000	\$ 34,000	\$ -	\$ -	\$ 102,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 34,000	\$ 34,000	\$ 34,000	\$ -	\$ -	\$ 102,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 34,000	\$ 34,000	\$ 34,000	\$ -	\$ -	\$ 102,000
Impact on Operating Budget		FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	
Personnel	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Annual Park Site Furnishings Repair & Replacement

Project #: RP2310

Project G/L #: 303-4199-580.63-05

Location: Annual Park Site Furnishings Repair & Replacement

Project Type: Park

Project Manager: Jose Murray

Project Description

The purpose of this project is to having funding to replace site furnishings for mutple parks on a continious basis. The goal will be to create a uniformed look throughout the City and complete site furnishings replacement one or two parks at a time. lte

Business Case

The purpose of this project is to having funding to replace site furnishings for mutple parks on a continious basis. The goal will be to create a uniformed look throughout the City and complete site furnishings replacement one or two parks at a time. lte

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advrtise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	10/1/22			
Project Priority		Medium (Maintain level of service, operational savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 225,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 225,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 225,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 225,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Intracoastal Park - Interior Paint
Project #: RP2312
Project G/L #: 303-4223-572.62-01

Location: Intracoastal Park
Project Type: Park
Project Manager: Kevin Ramsey

Project Description

Repair, Prime, and Paint the interior of Intracoastal Park Clubhouse, all rooms.

Business Case
Project Picture(s):


Public areas and program rooms will require interior painting and minor repairs

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
			Project Criteria	
			Replacement of Facilities / Enhance Service to Public	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	20,000	\$ -	\$ -	\$ -	\$ -	20,000
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oceanfront Park - Replace Cans, Benches, Cart Corrals

Project #: RP2313

Project G/L #: 303-4210-572.62-01

Location: Oceanfront Park

Project Type: Park

Project Manager: Franky Lazo

Project Description

Replace all park amenities to include benches, tables, trash receptacles and BBQ grills.

Business Case

Project Picture(s):



Existing park amenities are damaged, rusted and outdated.

Project Schedule		Date		Project Location	3
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	10/1/22				
	11/1/22				
	11/1/22				
Project Priority		Medium (Maintain level of service, operational savings)		Project Criteria	
				Replacement of Facilities/Equipment (New)	
				Strategic Plan/Priorities	
				Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	25,000	25,000	25,000	\$ -	\$ -	75,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	25,000	25,000	\$ -	\$ -	75,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	25,000	25,000	25,000	\$ -	\$ -	75,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	25,000	25,000	\$ -	\$ -	75,000
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Meadows Park - Basketball court
Project #: RP2314
Project G/L #: 303-4216-572.63.05

Location: Meadows Park
Project Type: Park
Project Manager: Kevin Ramsey

Project Description

Repair cracks, seal and resurface basketball court complete with new markings.

Business Case
Project Picture(s):


Basketball court must be resurfaced to support a reasonable play experience

Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	7,000	\$ -	\$ -	\$ -	\$ -	7,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	7,000	\$ -	\$ -	\$ -	\$ -	7,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	7,000	\$ -	\$ -	\$ -	\$ -	7,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	7,000	\$ -	\$ -	\$ -	\$ -	7,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Little League Park Fields 3 & 4 replace existing lighting to LED (Esco)	Location:	Little League Park
Project #:	RP2317	Project Type:	Park
Project G/L #:	303-4220-580.62-01	Project Manager:	Wesley Norwood

Project Description

Little League Park Fields 3 & 4 replace existing lighting

Business Case**Project Picture(s):**

The existing lighting is outdated and some poles and fixtures are falling apart. In order to properly place new poles and underground wiring an updated survey with all all underground utilities needs to be updated.

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advetise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Culturally Distinct Downtown

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oceanfront Park - Boardwalk Decking Maintenance

Project #: RP2318

Project G/L #: 303-4210-572.62-01

Location: Oceanfront Park

Project Type: Park

Project Manager: Kevin Ramsey

Project Description

Remove all the screws from the deck boards and reinstall new screws.

Business Case

Project Picture(s):



Many of the existing screws are no longer counter sunk and now are tripping hazards. The screws need to be replaced to prevent injury to the users of the park.

Project Schedule		Date		Project Location	3
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	10/1/22				
	11/1/22				
	11/1/22				
Project Priority		Medium (Maintain level of service, operational savings)		Project Criteria	
				Replacement of Facilities/Equipment (New)	
				Strategic Plan/Priorities	
				Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Jaycee Park -Sealcoat parking lot
Project #: RP2327
Project G/L #: 303-4235-572.62-01

Location: Jaycee Park
Project Type: Park
Project Manager: Gary Dunmyer

Project Description

Sealcoat and stripe parking lot

Business Case
Project Picture(s):


The parking lot should be periodically sealcoated to avoid costly asphalt overlay in the future

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Jaycee Park - Design

Project #: RP2329

Project G/L #: 303-4235-572.62-01

Location: Jaycee Park

Project Type: Park

Project Manager: Gary Dunmyer

Project Description

The purpose of this project is to request a design for Jaycee Park to see if the park is functioning properly. Areas of potential improvement to be evaluated include: repurposing the open play area, adding walking path lighting, improving bocceball courts

Business Case

The design will allow us to evaluate Jaycee Park and take resident feedback in to account prior to any construction. This will improve park usage, enhance aesthetics and provide a better level of service for our residents.

Project Picture(s):


Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority		Medium (Maintain level of service, operational savings)	Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Jaycee Park - Dog Park Construction
Project #:	RP2330
Project G/L #:	303-4235-572.62-01

Location:	Jaycee Park
Project Type:	Park
Project Manager:	Gary Dunmyer

Project Description

Add an area were residents can let their dogs run off leash.

Business Case

Project Picture(s):



There are residents that want to drive to a location to walk their dogs.

Project Schedule		Date		Project Location	3
Contract Advertise/Award Planning / Study Construction	Estimated	Completed	Project Criteria		Replacement of Facilities/Equipment (New)
	10/1/22				
	11/1/22				
Project Priority		Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	500,000	\$ -	\$ -	\$ -	\$ -	500,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	500,000	\$ -	\$ -	\$ -	\$ -	500,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	500,000	\$ -	\$ -	\$ -	\$ -	500,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	500,000	\$ -	\$ -	\$ -	\$ -	500,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	5,000	5,000	5,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	5,000	5,000	5,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Intracoastal Park - Pavilion
Masonry Grill

Project #: RP2341

Project G/L #: 303-4223-572.62-01

Location: Intracoastal Park

Project Type: Park

Project Manager: Kevin Ramsey

Project Description

The existing grill has rusted out and needs replaced

Business Case

Project Picture(s):



Park users are unable to avail themselves the use of the grill. Without the grill, certain visitors will not be able to use the park for group events.

Project Schedule		Date		Project Location	2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed				
	10/1/22					
	11/1/22					
Project Priority	Medium (Maintain level of service, operational savings)				Project Criteria	
				Replacement of Facilities/Equipment (New)		
				Strategic Plan/Priorities		
				Culturally Distinct Downtown		

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Impact on Operating Budget		FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	
Personnel	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$	\$ -	\$ 8,965	\$ 8,965	\$ 8,965	\$ 8,965	\$ 8,965
Supplies	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$	\$ -	\$ 8,965	\$ 8,965	\$ 8,965	\$ 8,965	\$ 8,965





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Forest Hill Park - Master Site Plan
Project #: RP2381
Project G/L #: 303-4222-572.62-03

Location: Forest Hill Park
Project Type: Park
Project Manager: Anderson Slocombe

Project Description

Request for a conceptual design plan for Forest Hills Park. There are amenities at the park that are in need of repurposing due to lack of use. Improvements needed include resurfacing of the outdoor basketball court, ADA walkways to provide access to the

Business Case

Development of a conceptual design plan for Forest Hill park will allow the community to have input on use and needs of this park that will increase the usage and meet the needs of the community.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	12/1/22			
Construction	1/1/24			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Galaxy Park - Design
Project #: RP2440
Project G/L #: 303-4221-572.62-05

Location: Galaxy Park
Project Type: Park
Project Manager: Moisey Abdurakhmanov

Project Description

The purpose of this project is to request a Concept design for Galaxy Park. Areas of potential improvement to be evaluated include: repurposing the baseball field into a multipurpose field, adding field lighting, walking path enhancement, resurfacing tenn

Business Case

The design will allow us to evaluate Galaxy Park and take resident feedback in to account prior to any construction. This will improve park usage, enhance aesthetics and provide a better level of service for our residents.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/22			
Planning / Study	12/1/22			
Construction	1/1/23			
			Project Criteria	Expansion of Facilities
			Strategic Plan/Priorities	Culturally Distinct Downtown
Project Priority	Low (Moderate benefit)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	40,000	\$ -	\$ -	\$ -	\$ -	40,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	40,000	\$ -	\$ -	\$ -	\$ -	40,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	40,000	\$ -	\$ -	\$ -	\$ -	40,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	40,000	\$ -	\$ -	\$ -	\$ -	40,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	4,821	4,821	4,821	4,821
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	4,821	4,821	4,821	4,821





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Center - Site Improvements
(Design & Construction)

Project #: RP2101

Project G/L #: 303-4209-572.63-05

Location: Hester Center

Project Type: Park/Center

Project Manager: Gary Dunmyer

Project Description

The parks improvements include but are not limited to: - Provide additional parking areas - Provide a multipurpose field - Relocate/ redesign playground - New asphalt walking path - Overall Site lighting, - Security upgrades (emergency call boxes, PTZ and

Business Case

This project will provide much needed parking, utilization and aesthetics improvements to the park. Additionally, it will diversify athletic use options and expand sports programming offerings and simply maintenance needs.

Project Picture(s):



Project Schedule		Date				Project Location		2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed							
	10/1/22								
	11/1/22								
Project Priority		High (Critical - tied to mandates or safety)				Strategic Plan/Priorities			
						Culturally Distinct Downtown			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 143,028	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,143,028
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 143,028	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,143,028

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 143,028	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,143,028
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 143,028	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,143,028

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Tennis Center - Pickle Ball Courts
Project #: RP2306
Project G/L #: 303-4212-572.62.01

Location: Tennis Center
Project Type: Park/Center
Project Manager: Kacy Young

Project Description

This project converts (2) of the tennis center (4) Hard Courts into (6) pickleball courts including fencing to separate the courts. This project would also include resurfacing of the remaining (2) Hard Courts.

Business Case

Project Picture(s):



Pickleball is one of the fastest growing sports nationally. Converting (2) of (4) Hard courts into (6) Pickleball courts would generate revenue for the Tennis Center through daily court rentals and programming. Currently we offer pickleball courts with te

Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Carolyn Sims Center -Sealcoat Parking Lot
Project #: RP2308
Project G/L #: 303-4113-572.63-05

Location: Carolyn Sims Center
Project Type: Park/Center
Project Manager: Gary Dunmyer

Project Description
 Sealcoat parking lot and stripe
Business Case

Project Picture(s):



Sealcoating extends life of pavement surface to avoid costly asphalt overlay

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	11/1/22			
Construction	12/1/22			
Project Priority	Medium (Maintain level of service, operational savings)			Strategic Plan/Priorities Culturally Distinct Downtown

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Center Building - Exterior Painting

Project #: RP2311

Project G/L #: 303-4209-572.62-01

Location: Hester Center

Project Type: Park/Center

Project Manager: Kevin Ramsey

Project Description

Paint exterior of Hester Community Center

Business Case

Project Picture(s):



Building exterior must be painted to preserve building life and visual appearance

Project Schedule		Date		Project Location	2
		Estimated	Completed		
Contract Advertise/Award		10/1/22			
Planning / Study		11/1/22			
Construction		11/1/22			
Project Priority		Medium (Maintain level of service, operational savings)		Project Criteria	
				Replacement of Facilities/Equipment (New)	
				Strategic Plan/Priorities	
				Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Impact on Operating Budget		FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	
Personnel	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Tennis Center - Drainage
Project #:	RP2321
Project G/L #:	303-4212-572.62.01

Location:	Tennis Center
Project Type:	Park/Center
Project Manager:	Kacy Young

Project Description

Drainage project is needed to allow standing water to be removed from around the clay courts and prevent court flooding that removes court material that impact the safety, and court conditions. A resurfacing project was completed in 2020 that improved the

Business Case

Project Picture(s):



This project will allow the court resurfacing meet the expected life cycle because removal of court material will not occur more often due to court flooding from the drainage issues.

Project Schedule		Date			Project Location		1
Contract Advertise/Award Planning / Study Construction	Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New)				
	10/1/22						
	12/1/22						
	1/1/23						
Project Priority		Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities			Culturally Distinct Downtown

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	65,000	\$ -	\$ -	\$ -	\$ -	65,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	65,000	\$ -	\$ -	\$ -	\$ -	65,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	65,000	\$ -	\$ -	\$ -	\$ -	65,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	65,000	\$ -	\$ -	\$ -	\$ -	65,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	15,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	15,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Center - Bldg, Baseball, Basketball, Parking, - Cameras
Project #: RP2340
Project G/L #: 303-4209-572.64-15

Location: Hester Center
Project Type: Park/Center
Project Manager: Karl Maracotta

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity.

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigation.

Project Picture(s):



Project Schedule		Date		Project Location	3
		Estimated	Completed		
Contract Advertise/Award		10/1/22			
Planning / Study		11/1/22			
Construction		11/1/22			
Project Priority		Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
				Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station 2, 3, 4, 5 - Cameras
Project #: FA2210
Project G/L #: 303-4119-522.64-15

Location: Fire Station Various
Project Type: Public Safety/Fire
Project Manager: Karl Maracotta

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity.

Business Case

Project Picture(s):



Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigation.

Project Schedule	Date		Project Location	City-wide
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority			Strategic Plan/Priorities	
Medium (Maintain level of service, operational savings)			Public Health and Safety	
			Project Criteria	
			Replacement of Facilities/Equipment (New)	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 73,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 123,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 73,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 123,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 73,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 123,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 73,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 123,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #3 - Digital Sign
Project #: FA2302
Project G/L #: 303-4127-522.62-02

Location: Fire Station #3
Project Type: Public Safety/Fire
Project Manager: Kevin Ramsey

Project Description

Add a digital sign to the corner of Minor Rd and Congress Ave (at the Fire Station 3).

Business Case

Project Picture(s):



The sign is use to inform residents of the planned events being staged by the City.

Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
General Fund ⁽⁰⁰¹⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Public Service Debt Fund ⁽²⁰⁷⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Sales Surtax Fund ⁽³⁰³⁾	\$ - \$	25,000 \$	- \$	- \$	- \$	- \$	25,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Debt / Grant / CRA	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Total	\$ - \$	25,000 \$	- \$	- \$	- \$	- \$	25,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Construction	\$ - \$	25,000 \$	- \$	- \$	- \$	- \$	25,000
Furniture/Equipment/Technology	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Art (1% of Construction)	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Contingency	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Program Management	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Total	\$ - \$	25,000 \$	- \$	- \$	- \$	- \$	25,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ - \$	- \$	- \$	- \$	- \$
Other Operating	\$ - \$	29,550 \$	29,550 \$	29,550 \$	29,550
Supplies	\$ - \$	- \$	- \$	- \$	- \$
Capital Outlay	\$ - \$	- \$	- \$	- \$	- \$
Total	\$ - \$	29,550 \$	29,550 \$	29,550 \$	29,550





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #5 - Kitchen Renovation

Project #: FA2304

Project G/L #: 303-4129-522.62-01

Location: Fire Station #5

Project Type: Public Safety/Fire

Project Manager: Kevin Ramsey

Project Description

Fire Station #5 - Kitchen Renovation

Business Case

Project Picture(s):



Renovations to the kitchen in Fire Station 5 due to age, wear and tear. Each station houses 6-10 firefighters and used throughout each day, year round.

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22		Project Criteria	
Planning / Study	11/1/22		Replacement of Facilities/Equipment (New)	
Construction	11/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #5 - Sealcoat Parking Lot
Project #: FA2305
Project G/L #: 303-4129-522.62-01

Location: Fire Station #5
Project Type: Public Safety/Fire
Project Manager: Carl Frumentti

Project Description

Fire Station #5 - Sealcoat Parking Lot

Business Case

Project Picture(s):



Sealing the parking lots extends pavement life

Project Schedule		Date		Project Location	2
		Estimated	Completed		
Contract Advertise/Award		10/1/22		Project Criteria	
Planning / Study		11/1/22		Replacement of Facilities/Equipment (New)	
Construction		11/1/22			
Project Priority		Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
				Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #5 - Generator & Fuel Tank Replacement

Project #: FA2306

Project G/L #: 303-4129-522.62-01

Location: Fire Station #5

Project Type: Public Safety/Fire

Project Manager: Anderson Slocombe

Project Description

Replace the generator and fuel tank at Fire Station #5

Business Case

Project Picture(s):



The generator was sized to run the Fire Station #5, however, the Police Station is now expected to be accommodated from the same generator. A larger generator is needed and a larger fuel tank will be needed to supply the generator with fuel.

Project Schedule		Date		Project Location		2	
		Estimated	Completed				
Contract Advertise/Award		10/1/22					
Planning / Study		11/1/22					
Construction		11/1/22					
Project Priority		High (Critical - tied to mandates or safety)					

Project Criteria	
Enhance Service to Public	
Strategic Plan/Priorities	
Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	25,000	725,000	\$ -	\$ -	\$ -	750,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	725,000	\$ -	\$ -	\$ -	750,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	25,000	725,000	\$ -	\$ -	\$ -	750,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	725,000	\$ -	\$ -	\$ -	750,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PD - Public Safety Radio Tower
Project #: PD2301
Project G/L #: 303-4119-521.64-15

Location: Police Department
Project Type: Public Safety/Fire
Project Manager: Shiloh Toler

Project Description

The Public Safety Radio Tower project will protect the general public and environment from harm with the installation of a new tower to replace the one that is currently damaged due to corrosion. This project will build a new tower, install new lines and

Business Case

This project will replace 35 year old 320-ft. self-supporting radio tower and control sheds located at 551 NW 15th Avenue. The results of a recent inspection revealed extensive corrosive damage and deterioration which has compromised the structure's integ

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority			Project Criteria	
High (Critical - tied to mandates or safety)			Replacement of Facilities/Equipment (New) / Enhance Service / Health & Safety	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sales Surtax Fund ⁽³⁰³⁾	\$ -	50,000	1,400,000	\$ -	\$ -	\$ -	1,450,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	50,000	1,400,000	\$ -	\$ -	\$ -	1,450,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$ -	50,000	1,400,000	\$ -	\$ -	\$ -	1,450,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	50,000	1,400,000	\$ -	\$ -	\$ -	1,450,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	2,500	2,500	2,500	2,500
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	2,500	2,500	2,500	2,500





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PC Replacement & Laptop
Project #: IT1811
Project G/L #: 303-4101-580.64-15

Location: Citywide
Project Type: Technology
Project Manager: Charles Stevens

Project Description

Replace City PC's that are 5 years old or older. Best practice is to replace PC's every 3 - 5 years.

Business Case

Project Picture(s):



The I.T.S. Department replace the systems for the power-user systems first; then wipe and re-purposing those systems, and assign them to moderate-level PC users; continue to move the previous level of PCs down to the next lower level PC/users.

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Criteria				
Replacement of Facilities/Equipment (New)				
Project Priority				
Medium (Maintain level of service, operational savings)				
Strategic Plan/Priorities				
High Performing Organization				

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 253,134	\$ 100,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 503,134
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 253,134	\$ 100,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 503,134

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 253,134	\$ 100,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 503,134
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 253,134	\$ 100,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 503,134

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Firewall Replacement - Data Center
Project #: IT2301
Project G/L #: 303-4101-580.64-15

Location: Citywide
Project Type: Technology
Project Manager: John McNally

Project Description

Firewall Replacement (Data Center)

Business Case**Project Picture(s):**

The current firewall (which protects the City's internal computing environment from external malware, and intrusions) will become their end-of-life in 2020. The firewall will need to be replaced at that time.

Project Schedule		Date			Project Location		District	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			Project Criteria			
	10/1/22				Replacement of Facilities/Equipment (New)			
	11/1/22							
Project Priority		Medium (Maintain level of service, operational savings)			Strategic Plan/Priorities			
				High Performing Organization				

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PD - Citywide Facilities- Access Control Updates

Project #: PD2106

Project G/L #: 303-4199-580.64-14

Location: Citywide

Project Type: Technology

Project Manager: Karl Maracotta

Project Description

Installation of Avigilon access control system that integrates with the citywide system.

Business Case

Project Picture(s):



As access control is deployed there will be additional access control needs identified. This will allow for additional purchases to accomodate these unforeseen requirements for additional access control.

Project Schedule	Date		Project Location	City-wide
	Estimated	Completed		
Contract Advetise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority		High (Critical - tied to mandates or safety)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PD - Citywide - Security Upgrades (LPR)
Project #: PD2107
Project G/L #: 303-4199-580.64-14

Location: Citywide
Project Type: Technology
Project Manager: Karl Maracotta

Project Description

The expansion of LPR capabilities throughout the city which will occur in parallel with fixed locations from the red-light camera program.

Business Case

Project Picture(s):



License Plate Readers -Expansion of mobile License Plate Reader System (LPRS) will allow for the capturing and processing of license plate data and the comparison of data against -hot lists- of stolen vehicles, suspended licenses, and watch list databases

Project Schedule	Date		Project Location	City-wide
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority			Medium (Maintain level of service, operational savings)	
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Police Patrol Laptop Replacement
Project #: PD2201
Project G/L #: 303-4119-521.64-15

Location: Citywide
Project Type: Technology
Project Manager: Craig Richards

Project Description

Regular replacement cycle for semi-rugged laptops used by Patrol.

Business Case**Project Picture(s):**

Recurring technology replacement program for the Police Patrol laptops on a 5 year replacement cycle. Semirugged laptops are required to withstand heat, vibration, and field use by Patrol officers. The replacement is uneven across years due to insuffic

Project Schedule		Date		Project Location		District	
		Estimated	Completed				
Contract Advertise/Award		10/1/22		Project Criteria			
Planning / Study		11/1/22		Replacement of Facilities/Equipment (New)			
Construction		11/1/22					
Project Priority		High (Critical - tied to mandates or safety)				Strategic Plan/Priorities	
						High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 62,075	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ 124,075
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 62,075	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ 124,075

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 62,075	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ 124,075
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 62,075	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ 124,075

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ 4,990	\$ 4,990	\$ 4,990	\$ 4,990
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,990	\$ 4,990	\$ 4,990	\$ 4,990





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Bridge Repair - Maintenance & Improvements
Project #: TR0903
Project G/L #: 303-4906-541.63-22

Location: Citywide
Project Type: Transportation/Bridge
Project Manager: Gary Dunmyer

Project Description

Repair bridges as recommended in the reports provided by the FDOT.

Business Case

Project Picture(s):



Each year the FDOT inspects the bridges to make sure they are safe. The inspection reports typically point out some items that need to be repaired. Typical issues are spalling, crack sealing, pavement markings/signage, etc.

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New) and Health & Safety	
			Strategic Plan/Priorities	
			Transportation and Mobility	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 155,360	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 305,360
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 155,360	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 305,360

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 155,360	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 305,360
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 155,360	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 305,360

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Bridge Replacement Grant application (SW 22nd CT, S. Lake Dr, Mission Hill)	Location:	Citywide
Project #:	TR2304	Project Type:	Transportation/Bridge
Project G/L #:	303-4906-541.63-22	Project Manager:	Gary Dunmyer

Project Description

Hire Consultant to assist the City with finding and applying for grants that would help the City fund replacement of the bridges on S Lake Drive, SE 22nd Way, and Mission Hill Bridges (Bridge ID No's: 935303, 935306, and 935305, respectively).

Business Case

Project Picture(s):



Each of the bridges were installed in the 1950's and are reaching the end of their useful lives.

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New) and Health & Safety	
			Strategic Plan/Priorities	
			Transportation and Mobility	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sidewalks - Replacement
Project #: CP0263
Project G/L #: 303-4904-541.63-24

Location: Citywide
Project Type: Transportation/Sidewalks
Project Manager: Carl Frumentti

Project Description

Annual service contract with qualified contractors. Subsequently schedules are determined and P.O. is issued. Ideally the award of this work is usually in the late Spring-time (dry season).

Business Case

Project Picture(s):



The maintenance and reconstruction of existing broken sidewalk is to minimize tripping hazards, and thus litigation against the City in the event of -accidents-.

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			

Project Priority

Medium (Maintain level of service, operational savings)

Project Criteria

Replacement of Facilities/Equipment (New) and Health & Safety

Strategic Plan/Priorities

Transportation and Mobility

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 1,336,355	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 1,786,355
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,336,355	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 1,786,355

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,336,355	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 1,786,355
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,336,355	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 1,786,355

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Street Maintenance/Impv.
Project #: CP0266
Project G/L #: 303-4905-580.63-08

Location: Citywide
Project Type: Transportation/Streets
Project Manager: Gary Dunmyer

Project Description

Project consist of city hired contractor to furnish all tools, equipment, materials and supplies in order to resurface and reinforce all selected city asphaltic streets, substantially prolonging the life cycle of all these types of roadways. This include

Business Case

Project Picture(s):



Beach County Typical T-P-21

Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advetise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority			Project Criteria	
Medium (Maintain level of service, operational savings)			Transportation and Mobility	
			Strategic Plan/Priorities	
			Transportation and Mobility	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 4,582,706	\$ 1,950,000	\$ 750,000	\$ 500,000	\$ -	\$ -	\$ 7,782,706
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 4,582,706	\$ 1,950,000	\$ 750,000	\$ 500,000	\$ -	\$ -	\$ 7,782,706

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 4,582,706	\$ 1,950,000	\$ 750,000	\$ 500,000	\$ -	\$ -	\$ 7,782,706
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 4,582,706	\$ 1,950,000	\$ 750,000	\$ 500,000	\$ -	\$ -	\$ 7,782,706

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: FEC Crossing Upgrade

Project #: TR1001

Project G/L #: 303-4905-541.63-23

Location: East Boynton Beach

Project Type: Transportation/Streets

Project Manager: Gary Dunmyer

Project Description

Upgrade of the roadway crossing to allow for a smoother roadway crossing effort. Specifics are determined by the FEC R/R and given to the City after finalization. They advise the City as to the prorated cost.

Business Case**Project Picture(s):**

Per November, 1949 Agreement between the FEC R/R and the City requires joint participation of all roadway/railroad crossings repairs/upgrades with the City limits.

Project Schedule		Date				Project Location		District	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed			Project Criteria Transportation and Mobility			
		10/1/22							
		11/1/22							
		11/1/22							
Project Priority		Medium (Maintain level of service, operational savings)				Strategic Plan/Priorities Transportation and Mobility			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 91,116	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 331,116
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 91,116	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 331,116

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 91,116	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 331,116
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 91,116	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 331,116

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Woolbright and SW 22nd Street - Lane Removal.	Location:	Woolbright & 22nd Street
Project #:	TR2301	Project Type:	Transportation/Streets
Project G/L #:	303-4905-580.63-08	Project Manager:	Gary Dunmyer

Project Description

Remove delineators, pavement markings, and existing curb. Install new curb to extend median along the lines of the existing pavement markings closing the left turn lane along Woolbright Road. Pavement Markings shall be in accordance with The Manual of Uni

Business Case

Project Picture(s):



Pavement Markings shall be in accordance with The Manual of Uniform Traffic Control Devices for Streets and Highways and Palm Beach County Typical T-P-21

Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	11/15/22		Project Criteria	
Planning / Study	11/15/22		Enhance Service to Public and Health & Safety	
Construction	12/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
			Transportation and Mobility	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Drive Safe Boynton
Project #: TR2303
Project G/L #: 303-4905-580.63-08

Location: Citywide
Project Type: Transportation/Streets
Project Manager: Shiloh Toler

Project Description

Add Traffic Calming to streets.

Business Case
Project Picture(s):


This is a program that will help residents that contact the city with concerns about speeding traffic in their neighborhood. Applicants concerns are studied by engineering staff and prioritized.

Project Schedule		Date				Project Location		District	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed							
	10/1/22								
	11/1/22								
Project Priority		High (Critical - tied to mandates or safety)				Strategic Plan/Priorities			
						Transportation and Mobility			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	50,000	\$ -	\$ -	\$ -	\$ -	50,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	50,000	\$ -	\$ -	\$ -	\$ -	50,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	50,000	\$ -	\$ -	\$ -	\$ -	50,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	50,000	\$ -	\$ -	\$ -	\$ -	50,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Golf Capital Projects

FY 2022-2023 Adopted Budget

FY 2022-23 to FY 2026-27 Capital Improvement Program

Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Audit Fee	148	-	-	-	-
Golf Course Clubhouse - Renovation & Construction (TBD)	-	250,000	1,750,000	-	-
Golf Course Maintenance Bldg. - Construction (TBD)	-	100,000	-	-	-
Golf Course - Restroom and Ball Dispenser	-	100,000	-	-	-
Golf Course - Cameras	-	40,724	-	-	-
Golf Course - Cart Garage - Paint Interior & Exterior	-	10,000	-	-	-
Golf Course - Entry Road	-	35,000	-	-	-
Golf Course - Sealcoat Parking Lot ADA	-	20,000	-	-	-
	-	-	-	-	-
Irrigation Well Sleeving	50,000	-	-	-	-
Irrigation Intake Line Extension	25,000	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Grand Total Golf Course/Parks & Recreation & Renovation - 412 Fund	\$ 75,148	\$ 555,724	\$ 1,750,000	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Audit Fee

Project #: GGAU20

Project G/L #: 412-4101-519.32-10

Location: Golf Course

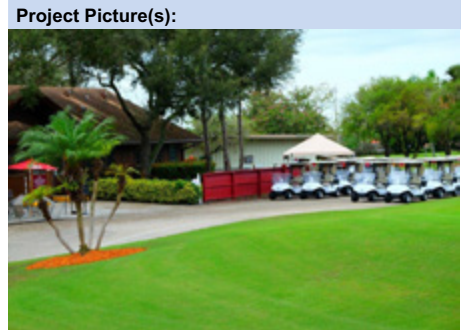
Project Type: Golf Course/Parks & Recreation

Project Manager: Kevin Ramsey

Project Description

N/A

Business Case



N/A

Project Schedule	Date		Project Location	Golf Course
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	10/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Building Wealth in the Community

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 148	\$ -	\$ -	\$ -	\$ -	\$ 148
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 148	\$ -	\$ -	\$ -	\$ -	\$ 148
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 148	\$ -	\$ -	\$ -	\$ -	\$ 148

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Irrigation Well Sleeve

Project #: GF2301

Project G/L #: 412-4501-572.62-01

Location: Golf Course

Project Type: Improvement/Renovation

Project Manager: Kevin Ramsey

Project Description

We are requesting the sleeving of both of our irrigation wells with aluminum. Our current wells are constructed of steel and are the original walls and floor from 1984. Sleeving the wells with aluminum would provide a solid well structure and provide clear

Business Case

Our current wells are the original wells from 1984 and are made of steel. Over the course of 38 years, the well structure has deteriorated, resulting in sand, sediment, and shells entering our irrigation heads. By sleeving the well, the irrigation line will

Project Picture(s):



Project Schedule	Date		Project Location	Golf Course
	Estimated	Completed		
Contract Advertise/Award	11/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Building Wealth in the Community

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Irrigation Intake Line Extension

Location: Golf Course

Project #: GF2302

Project Type: Improvement/Renovation

Project G/L #: 412-4501-572.62-01

Project Manager: Kevin Ramsey

Project Description

We are requesting the extension of our irrigation in-take line by approximately 40', so that the in-take line rests in deeper water. Currently, the irrigation in-take line is in approximately 5' of water, resulting in annual sediment build up around the i

Business Case

Currently, the irrigation in-take line is in too shallow of water, resulting in sand, sediment, and shells entering our irrigation system and clogging our irrigation heads. Due to this, constant monitoring of our irrigation heads is critical, and annual m

Project Picture(s):

Project Schedule
Date

Estimated

Completed

Contract Advertise/Award

11/1/22

Planning / Study

11/1/22

Construction

12/1/22

Project Location

Golf Course

Project Criteria

Replacement of Facilities/Equipment (New)

Project Priority

High (Critical - tied to mandates or safety)

Strategic Plan/Priorities

Building Wealth in the Community

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





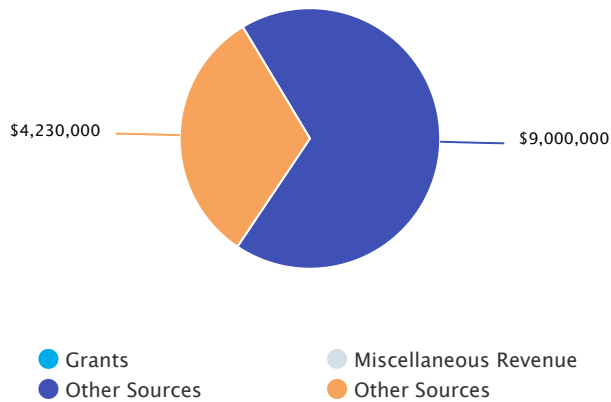
Utility Capital Projects

FY 2022-2023 Adopted Budget

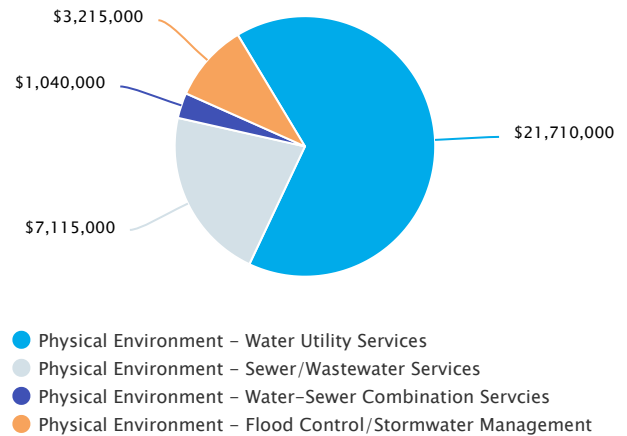
Utility Capital Improvement Plan

Fund 403		FY 2021-22	FY 2022-23
Capital Improvement Program		Amended Budget	Adopted Budget
Sources	Grants	-	19,750,000
	Miscellaneous Revenue	100,000	100,000
	Miscellaneous Revenue	2,850,000	-
	Other Sources	8,000,000	9,000,000
	Other Sources	29,278,635	4,230,000
		<u>\$ 40,228,635</u>	<u>\$ 33,080,000</u>
Project Types			
Expenditures	Physical Environment - Water Utility Services	23,874,243	21,710,000
	Physical Environment - Sewer/Wastewater Services	11,775,157	7,115,000
	Physical Environment - Water-Sewer Combination Services	1,145,318	1,040,000
	Physical Environment - Flood Control/Stormwater Management	3,183,917	3,215,000
	Nonoperating - Non-Operating Disbursements	250,000	-
		<u>\$ 40,228,635</u>	<u>\$ 33,080,000</u>

FY2022-23 - Utility General Capital Sources by Type, Fund 403



FY2022-23 - Utility Capital Project Expenditures by Type, Fund 403



Utility Capital Improvement Program Fund Balance Analysis

	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Fund 403 - Beginning Fund Balance	\$2,070,908	\$10,415,908	\$12,010,908	\$13,605,908	\$17,475,908
Interest	85,000	85,000	85,000	85,000	60,000
Debt	15,000,000	-	-	-	-
2016 Bond Issue (Fund 409)	-	-	-	-	-
Transfer from Operations (Fund 401)	11,245,000	11,245,000	11,245,000	11,245,000	12,000,000
Total Project Expenditures	(17,985,000)	(9,735,000)	(9,735,000)	(7,460,000)	(13,535,000)
Fund 403 Projected Ending Balance	10,415,908	12,010,908	13,605,908	17,475,908	16,000,908



FY 2022-23 to FY 2026-27 Capital Improvement Program

Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Water Distribution System Hydraulic Analysis/ Modeling	100,000	-	-	-	-
Force Main System Hydraulic Analysis/Modeling	100,000	-	-	-	-
Capital Projects System	100,000	100,000	100,000	100,000	100,000
Sewer Master Plan	-	100,000	100,000	-	-
Water Distribution Master Plan	-	100,000	100,000	-	-
Stormwater Master Plan	300,000	100,000	-	-	-
East Water Treatment Plant Master Plan	200,000	-	-	-	-
Fats, Oils, Grease, Rags/Industrial Pretreatment Plan	-	100,000	-	-	-
Grant Support Services	300,000	-	-	-	-
Inflow & Infiltration (I&I) Study	250,000	250,000	250,000	-	-
GIS Development	300,000	200,000	200,000	200,000	200,000
ITS Hardware Updates	240,000	60,000	60,000	60,000	60,000
Total Utility Equipment	1,890,000	1,010,000	810,000	360,000	360,000
Reclaimed R&R	-	100,000	-	100,000	-
Total Utility Reuse	-	100,000	-	100,000	-
Central Seacrest Corridor (Phase 3) - Sewer	750,000	-	-	-	1,000,000
San Castle (DEO Grant)	35,000	200,000	5,300,000	-	-
Heart of Boynton (MLK) - Reclaimed Improvements	100,000	300,000	-	-	-
Palm Beach Leisureville - Sewer Improvements	-	75,000	500,000	-	-
Palm Beach Leisureville - Sewer Improvements	-	-	50,000	150,000	-
Golfview Harbor - Sewer Improvements	-	-	-	50,000	500,000
Pump Replacement Program R & R	300,000	300,000	300,000	130,000	130,000
Master Lift Station R & R - Mechanical & Electrical, pumps and odor control 316, 319, or 356 dependent on Pence Park LS relief	1,200,000	600,000	600,000	600,000	600,000
Lift Station 317 Major Upgrade	1,000,000	-	-	-	-
Force Main East of I-95	-	-	-	250,000	3,000,000
Lift Station - Heart of Boynton	-	-	-	-	1,500,000
Lift Station 412 Major Upgrade	-	-	-	300,000	1,500,000
Lift Station 410 - Connect to 24" Force Main	300,000	-	-	-	-
Boynton Beach Blvd Ext Force Main	800,000	-	-	-	-
Force Main & All Valves R & R	280,000	380,000	380,000	380,000	380,000
LS Control Panel R&R	300,000	300,000	100,000	100,000	100,000
Emergency Mobile Generators R & R	-	300,000	-	300,000	40,000
Lift Station Communications & Control R&R	200,000	200,000	40,000	40,000	40,000
Odor Control	-	-	-	-	2,150,000
Sewer System Pipes & Manholes R&R (Gravity)	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000
SCADA CyberSecurity	-	200,000	200,000	-	-
Total Utility Sewer	6,265,000	4,355,000	8,970,000	3,800,000	12,440,000
Coquina Cove Wastewater Improvements	600,000	-	-	-	-
Coquina Cove Stormwater Improvements	600,000	-	-	-	-
Central Seacrest Corridor (Phase 3) - Stormwater	-	-	-	-	1,000,000
San Castle (DEO Grant)	35,000	200,000	5,195,000	-	-
Heart of Boynton (MLK) - Stormwater Improvements	100,000	1,000,000	-	-	-
Palm Beach Leisureville - Stormwater Improvemtns	-	75,000	500,000	-	-
Golfview Harbor - Stormwater Improvemtns	-	-	-	50,000	500,000
Stormwater Systems (Various Locations) R & R	500,000	600,000	600,000	600,000	600,000
Community Rating System (CRS) Program	80,000	120,000	-	-	-
Quantum Stormwater Improvements	1,000,000	600,000	600,000	600,000	600,000



Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Chapel Hill Stormwater Improvements	300,000	5,000,000	-	-	-
Lake Boynton Estates Stormwater Improvements	300,000	1,000,000	-	-	-
Total Utility Stormwater	3,515,000	8,595,000	6,895,000	1,250,000	2,700,000
Neighborhood Utility Improvements - 403 TOTAL	\$ 11,670,000	\$ 14,060,000	\$ 16,675,000	\$ 5,510,000	\$ 15,500,000
Coquina Cove Water Improvements	200,000	-	-	-	-
Central Seacrest Corridor (Phase 3) - Water	250,000	-	-	-	6,000,000
San Castle (DEO Grant)	35,000	200,000	5,300,000	-	-
Heart of Boynton (MLK) - Water Improvements	100,000	1,000,000	-	-	-
Heart of Boynton (MLK) - Sewer Improvements	100,000	1,000,000	-	-	-
Palm Beach Leisureville - Water Improvements	-	75,000	500,000	-	-
Palm Beach Leisureville - Water Improvements	-	-	50,000	150,000	-
Golfview Harbor - Water Improvements	-	-	-	50,000	500,000
Water Dist System Annual R&R (0.43% of system annually)	500,000	750,000	750,000	750,000	750,000
Tropical Breeze - Water Improvements	-	100,000	-	-	-
Parry Village - Water Improvements	-	100,000	-	-	-
Water Meter Replacements	200,000	1,000,000	1,000,000	1,000,000	1,000,000
Water Distribution Modeling Improvements	-	120,000	150,000	-	-
Wellfield & Plant Communication & Control	100,000	100,000	100,000	100,000	100,000
Repair/Replacement of Damaged Raw Water Main	2,000,000	-	-	-	-
Replace MEX Resin at East WTP	1,000,000	-	-	-	-
Wellfield VFD's	100,000	100,000	100,000	100,000	100,000
Wellfield Emergency Generator	-	100,000	-	100,000	-
New Surficial Wells @ BB Seminary	-	-	-	-	3,000,000
Wellfield Rehabilitation	200,000	200,000	200,000	200,000	-
East WTP R&R	1,075,000	500,000	500,000	500,000	500,000
Admin Building Remodel	350,000	-	-	-	-
West WTP R&R	1,000,000	500,000	500,000	500,000	500,000
West WTP - Chemical Containment Area Coating Repair	-	250,000	-	-	-
West WTP - 2nd Tank	-	-	-	-	3,500,000
West -Electrical, SCADA, Control - Major Update	-	500,000	3,000,000	-	-
West WTP Membrane & Train Replacement	8,000,000	-	-	-	-
East WTP - Structural and Piping Improvements	1,000,000	-	-	-	-
East WTP - VFDs and Backwash Piping Modification	800,000	-	-	-	-
West Fluoride System Upgrade (Awaiting Grant)	-	1,000,000	-	-	-
East Plant Filter Refurbishment & Media Replacement	-	1,000,000	-	-	-
EWTP Generator Replacement	3,000,000	-	-	-	-
New Water Quality Facility	600,000	-	-	-	-
District Energy Plant - New Chiller	800,000	-	-	-	-
San Castle (County Area) - CIPP Pipe Lining	-	1,000,000	-	-	-
Beach Sewer Treatment Plant Replacement	-	-	-	-	2,150,000
Total Utility Water 403 TOTAL	\$ 21,410,000	\$ 9,595,000	\$ 12,150,000	\$ 3,450,000	\$ 18,100,000
Grand Total Utilities CIP - 403 Fund	\$ 33,080,000	\$ 23,655,000	\$ 28,825,000	\$ 8,960,000	\$ 33,600,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Water Distribution System Hydraulic Analysis/Modeling	Location:	City-Wide
Project #:	WTR134	Project Type:	Utility Equipment
Project G/L #:	403-5000-536-31.90	Project Manager:	Christopher Roschek

Project Description
Update and recalibration of the water distribution system hydraulic model for the Utilities service area.
Business Case

Project Picture(s):



The evaluation will support CIP planning and infrastructure improvements where necessary to support growth and development.

Project Schedule	Date	Project Location	ALL
	Estimated	Completed	
Contract Advertise/Award	10/1/22		
Planning / Study	11/1/23		
Construction	12/1/23		
Project Priority	Medium (Maintain level of service, operational savings)		
Project Criteria	Enhance Service to Public		
Strategic Plan/Priorities	High Performing Organization		

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Force Main System Hydraulic Analysis/Modeling

Project #: WT2310

Project G/L #: 403-5000-536-31.90

Location: City-Wide

Project Type: Utility Equipment

Project Manager: Christopher Roschek

Project Description

Update and recalibration of the wastewater force main system hydraulic model for the Utilities service area.

Business Case

Project Picture(s):



The evaluation and computer modeling will support CIP planning and infrastructure improvements where necessary to support growth and development.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	6/1/23			
Construction	9/1/23			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			High Performing Organization	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Capital Projects System
Project #: UC1804
Project G/L #: 403-5000-536-31.90

Location: City-Wide
Project Type: Utility Equipment
Project Manager: Christopher Roschek

Project Description

Capital project management systems which will support our capital systems, reduce costs, and assist with rate setting.

Business Case

Project Picture(s):



Management systems and consultant service to create and manage capital projects and rate setting.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/18			
Planning / Study	12/1/20			
Construction	9/30/22			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 359,985	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 859,985
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 359,985	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 859,985

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 359,985	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 859,985
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 359,985	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 859,985

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Stormwater Master Plan
Project #:	US2302
Project G/L #:	403-5000-536-31.90

Location:	City-Wide
Project Type:	Utility Equipment
Project Manager:	Anglea Prymas

Project Description

Provide comprehensive stormwater and watershed master plan focused on the area east of I-95.

Business Case

Project Picture(s):



Provide basis for infrastructure improvements for aging infrastructure and development needs; Capital Improvement and R&R projects; and support Stormwater NPDES and Community Rating System Programs.

Project Schedule		Date		Project Location		ALL	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Regulatory or Commission Mandate			
		10/1/22					
		12/1/22					
		1/1/23					
Project Priority		Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities High Performing Organization			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 400,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 400,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	300,000	100,000	\$ -	\$ -	\$ -	400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	300,000	100,000	\$ -	\$ -	\$ -	400,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Inflow & Infiltration (I&I) Study
Project #: US2306
Project G/L #: 403-5000-536-31.90

Location: City-Wide
Project Type: Utility Equipment
Project Manager: Christopher Roschek

Project Description

Conduct sanitary sewer pipeline assessment to determine areas of inflow and infiltration of stormwater and groundwater into the sanitary sewer system

Business Case

Aging infrastructure; increased wastewater pumping after rain and storm events; increased flows to the South Central Regional Wastewater Treatment Plant

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	12/1/22			
Construction	1/1/23			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Regulatory or Commission Mandate
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 750,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 750,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 750,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 750,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -



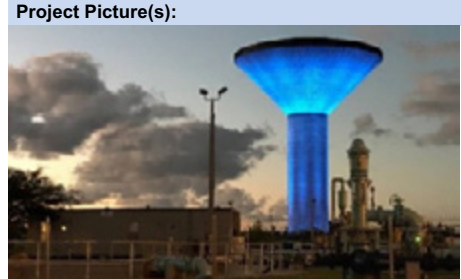


Capital Improvement Program Project Information & Financial Plan Form

Project Title: ITS Hardware Updates
Project #: UC2101
Project G/L #: 403-5000-536-64.15

Location: City-Wide
Project Type: Utility Equipment
Project Manager: Waneya Bryant

Project Description
Upgrade various IT Hardware Components at various Utility sites as directed by IT.
Business Case



List of hardware replacement, updates, or maintenance needed in FY21/22 (provided by IT): Sonic Wall Maintenance (Firewall): \$550.00 Extream Network (Switches): \$36,385 Datrium Support (2 Compute nodes & 1 Data Node): \$12,000

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority			Project Criteria	
Medium (Maintain level of service, operational savings)			Enhance Service to Public	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 93,006	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 573,006
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 93,006	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 573,006

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 93,006	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 573,006
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 93,006	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 573,006

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Central Seacrest Corridor (Phase 3) - Sewer
Project #: UC2103SW
Project G/L #: 403-5000-535-65.04

Location: Seacrest
Project Type: Utility Sewer
Project Manager: Jose Huertas

Project Description

Water main replacement, stormwater upgrades including new exfiltration trench, pavement overlay and miscellaneous upgrades to driveway aprons and sidewalks, within an area bordered on the north by SE 2nd Ave, on the east by the FEC Railroad, on the south

Business Case

Project replaces existing old and undersized water mains, eliminate piping and services in rear easements, improve the current and future water service and supply to the residents within the area, provide overall neighborhood improvements such as new driv

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/21	
Planning / Study	11/1/21	
Construction	1/1/23	

Project Location 3

Project Criteria

Replacement of Facilities/Equipment (New)

Project Priority Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 69,354	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 819,354
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Total	\$ 69,354	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,819,354

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 69,354	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,819,354
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 69,354	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,819,354

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	San Castle (DEO Grant)	Location:	San Castle
Project #:	UC2301SW	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Christopher Roschek

Project Description

Drainage, utilities, and roadway improvements in the San Castle neighborhood within the City limits. The City has received a grant award in the amount of \$16,500,000 from the Department of Economic Opportunity (DEO) for the project

Business Case

Replacement of aging infrastructure, asphalt pavement, and improve level of service to the neighborhood

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/23			
Construction	3/1/24			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000
Total	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Heart of Boynton (MLK) - Reclaimed Improvements	Location:	Heart of Boynton
Project #:	RE2303	Project Type:	Utility Sewer
Project G/L #:	403-5000-533-65.02	Project Manager:	Christopher Roschek

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	4/1/24			
Construction	9/1/24			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New) / Health & Safety	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Pump Replacement Program R & R	Location:	City-Wide
Project #:	SWR075	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Tremaine Johnson

Project Description Replace mechanical, electrical, pumps, controls and odor control system at the City-s wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.	Project Picture(s): 
Business Case Project will replace equipment at wastewater pumping facilities that have come to the end of their useful life or have been damaged beyond repair.	

Project Schedule		Date		Project Location		ALL	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New)			
		On-going					
		On-going					
		On-going					
Project Priority		Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities Public Health and Safety			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 1,350,440	\$ 300,000	\$ 300,000	\$ 300,000	\$ 130,000	\$ 130,000	\$ 2,510,440
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,350,440	\$ 300,000	\$ 300,000	\$ 300,000	\$ 130,000	\$ 130,000	\$ 2,510,440

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,350,440	\$ 300,000	\$ 300,000	\$ 300,000	\$ 130,000	\$ 130,000	\$ 2,510,440
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,350,440	\$ 300,000	\$ 300,000	\$ 300,000	\$ 130,000	\$ 130,000	\$ 2,510,440

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Master Lift Station R & R - Mechanical & Electrical, pumps and odor control 316, 319, or 356 dependent on Pence Park LS relief	Location:	City-Wide
Project #:	SWR102	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Chris Roschek

Project Description

Replace mechanical, electrical, pumps, controls and odor control system at the City-s wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.

Business Case

Replace mechanical, electrical, pumps, controls and odor control system at the City-s wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	On-going			
Construction	On-going			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 1,397,189	\$ 1,200,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,997,189
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,397,189	\$ 1,200,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,997,189
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,397,189	\$ 1,200,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,997,189
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,397,189	\$ 1,200,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,997,189
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lift Station 410 - Connect to 24" Force Main

Project #: SW2204

Project G/L #: 403-5000-535-65.04

Location: LS 410

Project Type: Utility Sewer

Project Manager: Juan Cuesta

Project Description

Construction to expand Lift Station 410 Force Main to discharge into the East side 24" Transmission Trunk

Business Case

Lift Station 410 currently discharges into a gravity manhole in front of the Bethesda Hospital, the flow route is inefficient and unsustainable for future growth. Expansion to connect to existing 24" wastewater transmission trunk will shorten the flow r

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advise/Award	10/1/22	
Planning / Study	12/1/22	
Construction	3/1/23	

Project Location 3

Project Criteria

Enhance Service to Public

Project Priority Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 3,800	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 303,800
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 3,800	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 303,800

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 3,800	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 303,800
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 3,800	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 303,800

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program Project Information & Financial Plan Form

Project Title:	Boynton Beach Blvd Ext Force Main	Location:	City-Wide
Project #:	SW2304	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Chris Roschek

Project Description

Construct new 20-inch force main east of Federal Highway along the Boynton Beach Blvd. Extension to Master Lift Station 356.

Business Case

Project Picture(s):



Include force main installation as part of Public Works' project in the area.

Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advetise/Award	10/1/22			
Planning / Study	12/1/22			
Construction	1/1/23			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	LS Control Panel R&R	Location:	City-Wide
Project #:	SW2001	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Joel Lacroze

Project Description

The purpose of the project is to replace old and obsolete and decaying LS electrical and control panels.

Business Case

Replace obsolete and decaying Lift -Station Control Panels at 180 Lift Stations throughout the Utility Service Area. It is important to ensure these panels are in good operational order so staff can monitor and control remotely in order to provide better

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 56,483	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 956,483
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 956,483

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 56,483	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 956,483
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 56,483	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 956,483

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lift Station Communications & Control R&R
Project #: SW1901
Project G/L #: 403-5000-535-65.04

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Tremaine Johnson

Project Description

Lift Station Communications & Control replacement of control components of 180 Lift Stations.

Business Case

This project will be used for the renewal and replacement of the SCADA and associated telemetry system with the Wastewater Lift Stations. Delays in replacing telemetry system components could lead to operational disruptions as well as regulatory infractions.

Project Picture(s):



Project Schedule		Date		Project Location		ALL	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed				
		On-going					
		On-going					
		On-going					
Project Priority		Medium (Maintain level of service, operational savings)				Project Criteria	
						Expansion of Facilities (Modification)	
						Strategic Plan/Priorities	
						Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 386,572	\$ 200,000	\$ 200,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 906,572
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 200,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 906,572
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 386,572	\$ 200,000	\$ 200,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 906,572
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 386,572	\$ 200,000	\$ 200,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 906,572
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Sewer System Pipes & Manholes R&R (Gravity)	Location:	City-Wide
Project #:	SW1801	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Thorley Johnson

Project Description

Cured-in-place lining of aging wastewater collection pipes, seal coat manholes. Also addressing emergency repairs.

Business Case

Project will replace wastewater collection gravity pipelines and manholes that have come to the end of their useful life or have been damaged beyond repair.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 2,147,277	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 9,147,277
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,147,277	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 9,147,277

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 2,147,277	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 9,147,277
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,147,277	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 9,147,277

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Coquina Cove Wastewater Improvements

Project #: UC2102WW

Project G/L #: 403-5000-535-65.04

Location: Coquina Cove

Project Type: Utility Stormwater

Project Manager: Angela Prymas

Project Description

Project includes data collection, stormwater modeling, water main upgrades, construction plans and specifications, permitting assistance, bid phase services, public engagement, and services during construction for the Coquina Cove neighborhood stormwater

Business Case

The project will address existing drainage issues and result in an improved level of service to the neighborhood. Existing water main in Ocean Inlet Drive will be replaced, resulting in improved service and fire protection for the neighborhood.

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	2/1/21	
Planning / Study	1/1/23	
Construction	4/1/23	

Project Location 2

Project Criteria

Enhance Service to Public / Health & Safety

Project Priority Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Coquina Cove Stormwater Improvements	Location:	Coquina Cove
Project #:	UC2102ST	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Angela Prymas

Project Description

Project includes data collection, stormwater modeling, water main upgrades, construction plans and specifications, permitting assistance, bid phase services, public engagement, and services during construction for the Coquina Cove neighborhood stormwater

Business Case

The project will address existing drainage issues and result in an improved level of service to the neighborhood. Existing water main in Ocean Inlet Drive will be replaced, resulting in improved service and fire protection for the neighborhood.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	2/1/21			
Planning / Study	1/1/23			
Construction	4/1/23			

Project Priority	Medium (Maintain level of service, operational savings)

Project Criteria	Enhance Service to Public / Health & Safety

Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 60,101	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 660,101
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 60,101	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 660,101

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 60,101	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 660,101
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 60,101	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 660,101

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Heart of Boynton (MLK) - Stormwater Improvements	Location:	Heart of Boynton
Project #:	UC2303ST	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Christopher Roschek

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	4/1/24			
Construction	9/1/24			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New) / Health & Safety
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Community Rating System (CRS) Program

Project #: ST2301

Project G/L #: 403-5000-538-65.09

Location: City-Wide

Project Type: Utility Stormwater

Project Manager: Thorley Johnson

Project Description

Annual reporting and professional services to support the City's Community Rating System (CRS) program.

Business Case

Continuation of the Community Rating System (CRS) program results in reduction of flood insurance to residents living in special flood hazard areas.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 200,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 200,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 200,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 200,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Quantum Stormwater Improvements	Location:	City-Wide
Project #:	ST2302	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Thorley Johnson

Project Description

Construction and implementation of drainage and stormwater improvements within Quantum Park.

Business Case

Project Picture(s):



Replacement of aging infrastructure and provide drainage improvements throughout the Quantum area.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	12/1/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 1,000,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,400,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,000,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,400,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,000,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,000,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,400,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Chapel Hill Stormwater Improvements	Location:	City-Wide
Project #:	ST2303	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Thorley Johnson

Project Description

Drainage and stormwater improvements in the Chapel Hill neighborhood. The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure, reduce flooding, and provide drainage improvements in the neighborhood.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	6/1/23			
Construction	9/1/23			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 300,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,300,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,300,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 300,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,300,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,300,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lake Boynton Estates Stormwater Improvements

Project #: ST2304

Project G/L #: 403-5000-538-65.09

Location: City-Wide

Project Type: Utility Stormwater

Project Manager: Thorley Johnson

Project Description

Drainage and stormwater improvements in the Chapel Hill neighborhood. The City is actively looking for grant opportunities for the project and partnership with FDOT.

Business Case

Replacement of aging infrastructure, reduce flooding, and provide drainage improvements in the neighborhood and FDOT-owned drainage ditch.

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/22	
Planning / Study	6/1/23	
Construction	9/1/23	

Project Priority High (Critical - tied to mandates or safety)

Project Location ALL

Project Criteria

Replacement of Facilities/Equipment (New)

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,300,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,300,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,300,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,300,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Coquina Cove Water Improvements	Location:	Coquina Cove
Project #:	UC2102WT	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Angela Prymas

Project Description

Project includes data collection, stormwater modeling, water main upgrades, construction plans and specifications, permitting assistance, bid phase services, public engagement, and services during construction for the Coquina Cove neighborhood stormwater

Business Case

The project will address existing drainage issues and result in an improved level of service to the neighborhood. Existing water main in Ocean Inlet Drive will be replaced, resulting in improved service and fire protection for the neighborhood.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	2/1/21			
Planning / Study	1/1/23			
Construction	4/1/23			

Project Priority	Medium (Maintain level of service, operational savings)

Project Criteria	Enhance Service to Public / Health & Safety

Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 10,715	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 210,715
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 10,715	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 210,715

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 10,715	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 210,715
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 10,715	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 210,715

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Central Seacrest Corridor (Phase 3) - Water
Project #: UC2103WT
Project G/L #: 403-5000-533-65.02

Location: Seacrest
Project Type: Utility Water
Project Manager: Jose Huertas

Project Description

Water main replacement, stormwater upgrades including new exfiltration trench, pavement overlay and miscellaneous upgrades to driveway aprons and sidewalks, within an area bordered on the north by SE 2nd Ave, on the east by the FEC Railroad, on the south

Business Case

Project replaces existing old and undersized water mains, eliminate piping and services in rear easements, improve the current and future water service and supply to the residents within the area, provide overall neighborhood improvements such as new driv

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advetise/Award	10/1/21	
Planning / Study	11/1/21	
Construction	1/1/23	

Project Location 3

Project Criteria

Replacement of Facilities/Equipment (New)

Project Priority Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 6,000,000	\$ 6,250,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 6,000,000	\$ 6,250,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 6,000,000	\$ 6,250,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 6,000,000	\$ 6,250,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: San Castle (DEO Grant)
Project #: UC2301WT
Project G/L #: 403-5000-533-65.02

Location: San Castle
Project Type: Utility Water
Project Manager: Christopher Roschek

Project Description

Drainage, utilities, and roadway improvements in the San Castle neighborhood within the City limits. The City has received a grant award in the amount of \$16,500,000 from the Department of Economic Opportunity (DEO) for the project

Business Case

Replacement of aging infrastructure, asphalt pavement, and improve level of service to the neighborhood

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/22	
Planning / Study	10/1/23	
Construction	3/1/24	

Project Location	3
Project Criteria	Replacement of Facilities/Equipment (New)

Project Priority	Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ 200,000	\$ 5,300,000	\$ -	\$ -	\$ 5,535,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Heart of Boynton (MLK) - Water Improvements

Project #: UC2303WT

Project G/L #: 403-5000-533-65.02

Location: Heart of Boynton

Project Type: Utility Water

Project Manager: Christopher Roschek

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/22	
Planning / Study	4/1/24	
Construction	9/1/24	

Project Location 3

Project Criteria

Replacement of Facilities/Equipment (New) / Health & Safety

Project Priority High (Critical - tied to mandates or safety)

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Heart of Boynton (MLK) - Sewer Improvements	Location:	Heart of Boynton
Project #:	UC2303SW	Project Type:	Utility Water
Project G/L #:	403-5000-535-65.04	Project Manager:	Christopher Roschek

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	4/1/24			
Construction	9/1/24			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New) / Health & Safety
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Dist System Annual R&R
(0.43% of system annually)

Project #: WT1802

Project G/L #: 403-5000-533-65.02

Location: City-Wide

Project Type: Utility Water

Project Manager: Brandon Mingo

Project Description

Project includes replacing aging cast iron and asbestos cement distribution pipe. Also addressing emergency repairs

Business Case

Annual renewal and replacement of aging and inadequate water mains throughout distribution system. Project will improve water quality, increase fire suppression capabilities, as well as minimize water main breaks. Also addressing emergency repairs

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority		Medium (Maintain level of service, operational savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 2,117,026	\$ 500,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 5,617,026
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ 500,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 5,617,026

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 2,117,026	\$ 500,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 5,617,026
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 2,117,026	\$ 500,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 5,617,026

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Meter Replacements
Project #: WTR060
Project G/L #: 403-5000-533-65.02

Location: City-Wide
Project Type: Utility Water
Project Manager: Waneya Bryant

Project Description

Replace aging water meters in-house - Prioritizing larger meter replacements first (1.5" & 2" meters). Pricing 1.5- meters are \$450 each, 2- meter \$610 each, -- meters \$150

Business Case

Water meter replacement for aging meters, life estimate for meters is 10-25 years depending on meter size. There are 37,000 water meters throughout the Utility Service area, most were installed from 2004 - 2006. Vendor discontinued parts for meter sizes 1.

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
	On-going	
	On-going	

Contract Advertise/Award
 Planning / Study
 Construction

Project Location	ALL

Project Criteria
Replacement of Facilities/Equipment (New)

Project Priority	Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities
High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 418,028	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,618,028
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,618,028

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 418,028	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,618,028
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 418,028	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,618,028

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wellfield & Plant Communication & Control

Project #: WTR105

Project G/L #: 403-5000-533-65.02

Location: City-Wide

Project Type: Utility Water

Project Manager: Bryan Heller

Project Description

Renewal and replacement of telemetry system components.

Business Case

Project Picture(s):



Delays in replacing telemetry system components could lead to operational disruptions as well as regulatory compliance infractions.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Expansion of Facilities (Modification)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 320,333	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 820,333
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 820,333

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 320,333	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 820,333
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 320,333	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 820,333

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Repair/Replacement of Damaged Raw Water Main	Location:	City-Wide
Project #:	WT2202	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Christopher Roschek

Project Description

Perform an alternatives analysis to identify potential options for a damaged 36-inch raw water transmission main, including point repair, lining the section of damaged water main, and replacing the entire section with a new pipeline. Construction of the

Business Case

Project Picture(s):



The raw water main was damaged by a geotechnical firm performing soil borings

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	11/1/22			
Construction	11/1/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 29,600	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,029,600
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,029,600

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 29,600	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,029,600
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 29,600	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,029,600

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Replace MIEX Resin at East WTP
Project #: WT2302
Project G/L #: 403-5000-533-65.02

Location: City-Wide
Project Type: Utility Water
Project Manager: Christopher Roschek

Project Description

Due to the damaged 36-inch raw water transmission main from the Western Wellfield, the MIEX resin will need to be replaced due to inactivity for an extended period of time.

Business Case

The raw water main was damaged by a geotechnical firm performing soil borings, which resulted in shutdown of the MIEX system

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	1/1/23			
Construction	3/1/23			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Wellfield VFD's	Location:	City-Wide
Project #:	WT2303	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Joel Lacroze

Project Description	Project Picture(s):
Variable frequency drives (VFDs) for the wellfield pumps	
Business Case	
Optimize operations and pumping efficiency	

Project Schedule	Date	Project Location	ALL
	Estimated	Completed	
Contract Advertise/Award	On-going		
Planning / Study	On-going		
Construction	On-going		
Project Priority	Medium (Maintain level of service, operational savings)	Project Criteria	Replacement of Facilities/Equipment (New)
		Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wellfield Rehabilitation

Project #: WTR075

Project G/L #: 403-5000-533-65.02

Location: City-Wide

Project Type: Utility Water

Project Manager: Bryan Heller

Project Description

Wellfield Rehabilitation includes column pipes, motors, pumps, acid cleaning, development, disinfection, and screen brushing or replacement.

Business Case

Wellfield Rehabilitation services are needed to keep drinking water in compliance with the safe drinking water act. It is also necessary for ensuring a sufficient supply of drinking water. Regulatory infractions due to bacteriological non-compliance may r

Project Picture(s):**Project Schedule****Date**

Estimated

Completed

Contract Advertise/Award

On-going

Planning / Study

On-going

Construction

On-going

Project Location

ALL

Project Criteria

Expansion of Facilities (Modification)

Project Priority

High (Critical - tied to mandates or safety)

Strategic Plan/Priorities

High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 1,743,478	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 2,543,478
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 2,543,478

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,743,478	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 2,543,478
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,743,478	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 2,543,478

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program Project Information & Financial Plan Form

Project Title: East WTP R&R
Project #: WT2103
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Bryan Heller

Project Description

Improvements and maintenance for the east water plant including equipment, structure, treatment process.

Business Case

Replacements and repairs under this project ensure reliability of delivering safe drinking water.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 989,138	\$ 1,075,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 4,064,138
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,075,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 4,064,138

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 989,138	\$ 1,075,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 4,064,138
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 989,138	\$ 1,075,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 4,064,138

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: West WTP Membrane & Train Replacement

Project #: WT2101

Project G/L #: 403-5000-533-65.02

Location: Water Plants

Project Type: Utility Water

Project Manager: Bryan Heller

Project Description

This project replaces the existing membranes and nano-filtration trains for treatment of drinking water at the West Water Treatment Plant.

Business Case

The existing membranes and nano-filtration trains are beyond their service life. Parts for the trains are obsolete and difficult to find for repairs.

Project Picture(s):



Project Schedule	Date		Project Location	Outside City Limits
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	9/30/22			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 393,311	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 8,393,311
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 8,393,311

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 393,311	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 8,393,311
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 393,311	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 8,393,311

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	East WTP - Structural and Piping Improvements	Location:	Water Plants
Project #:	WT2306	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Christopher Roschek

Project Description

Structural repair and piping improvements in the clearwell, filter, and high service pump areas of the East Water Treatment Plant.

Business Case

Pumping and piping improvements that are required prior to implementing the Generator Replacement project.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advise/Award	10/1/22			
Planning / Study	12/1/22			
Construction	1/1/23			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total	
Fund Balance	\$	- \$	1,000,000 \$	- \$	- \$	- \$	- \$	1,000,000
General Fund ⁽⁰⁰¹⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Sales Surtax Fund ⁽³⁰³⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Utility Cap Fees ⁽⁴⁰⁴⁾	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Debt / Grant / CRA	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Total	\$	- \$	1,000,000 \$	- \$	- \$	- \$	- \$	1,000,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total	
Planning/Design	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Construction	\$	- \$	1,000,000 \$	- \$	- \$	- \$	- \$	1,000,000
Furniture/Equipment/ Technology	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Art (1% of Construction)	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Contingency	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Program Management	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Total	\$	- \$	1,000,000 \$	- \$	- \$	- \$	- \$	1,000,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	
Personnel	\$	- \$	- \$	- \$	- \$	-
Other Operating	\$	- \$	- \$	- \$	- \$	-
Supplies	\$	- \$	- \$	- \$	- \$	-
Capital Outlay	\$	- \$	- \$	- \$	- \$	-
Total	\$	- \$	- \$	- \$	- \$	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: East WTP - VFDs and Backwash Piping Modification

Project #: WT2307

Project G/L #: 403-5000-533-65.02

Location: Water Plants

Project Type: Utility Water

Project Manager: Bryan Heller

Project Description

Installation of variable frequency drives (VFDs) on High Service Pumps 5 & 6 and backwash piping modifications at the East Water Treatment Plant.

Business Case

Pumping and piping improvements that are required prior to implementing the Generator Replacement project.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	12/1/22			
Construction	1/1/23			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program Project Information & Financial Plan Form

Project Title: EWTP Generator Replacement
Project #: WT1902
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Joel Lacroze

Project Description
Replaced failed generator at the East Water Treatment Plant with two 1250 kW generator and one 625 kW generator, electrical equipment, programming, and testing.
Business Case



The East Water Treatment Plant is currently operating with a temporary generator. The project will replace failed equipment and provide increased reliability for backup power at the East Water Treatment Plant.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	9/1/23			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 252,234	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 1,002,234
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	2,250,000	\$ 2,250,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 2,250,000	\$ 3,252,234

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 252,234	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,252,234
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 252,234	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,252,234

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: New Water Quality Facility
Project #: WT1605
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Angela Prymas

Project Description

Design and construction of new laboratory facility.

Business Case

The current water quality laboratory, located at the West Water Treatment Plant is deteriorating, obsolete and reaching the end of their useful life. The new laboratory facility will be located at the old Fire Station site on Congress Ave.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	10/1/22			
Planning / Study	10/1/22			
Construction	8/1/23			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 105,923	\$ 600,000	\$ -	\$ -	\$ -	-	\$ 705,923
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ 600,000	\$ -	\$ -	\$ -	-	\$ 705,923

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 105,923	\$ 600,000	\$ -	\$ -	\$ -	-	\$ 705,923
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 105,923	\$ 600,000	\$ -	\$ -	\$ -	-	\$ 705,923

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	District Energy Plant - New Chiller	Location:	District Energy Plant
Project #:	WT2308	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Bryan Heller

Project Description	Project Picture(s):
Install new chiller and isolation vavles between the cooling towers at the District Energy System.	
Business Case	

The towers do not have isolation vavles, which causes increased water, chemicals, pumps, motors, and electricity to be used. The isolation valves will allow us to use one tower at a time.

Project Schedule	Date		Project Location	1
	Estimated	Completed	Project Criteria	
Contract Advertise/Award	10/1/22		Replacement of Facilities/Equipment (New)	
Planning / Study	10/1/22		Strategic Plan/Priorities	
Construction	1/1/23		High Performing Organization	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

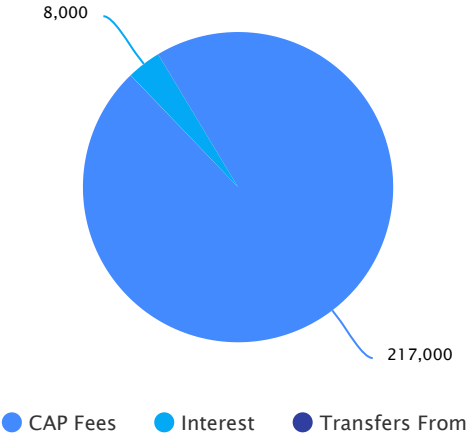
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -

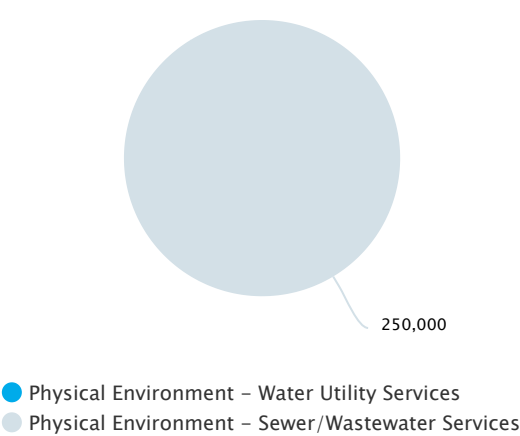


Utility Capital Improvement Plan			
Fund 404		FY 2021-22	FY 2022-23
Capital Improvement Plan		Amended Budget	Adopted Budget
343 Sources	CAP Fees	90,000	217,000
361	Interest	10,000	8,000
381	Transfers From	414,935	-
389	Reserves	6,575,206	25,000
		<u>\$ 7,090,141</u>	<u>\$ 250,000</u>
Expenditures	Physical Environment - Water Utility Services	380,000	-
	Physical Environment - Sewer/Wastewater Services	3,224,594	250,000
	Physical Environment - Water-Sewer Combination Services	3,485,547	-
		<u>\$ 7,090,141</u>	<u>\$ 250,000</u>

FY2022-23 - Utility General Capital Sources by Type, Fund 404



FY2022-23 - Capital Project Expenditures by Type, Fund 404



Utility Capital Improvement Progam Fund Balance Analysis

	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
Fund 404 - Beginning Fund Balance	\$ 3,988,138	\$ 1,043,138	\$ 123,138	\$ (796,862)	\$ (616,862)
Future Debt	-	-	-	-	-
Capital Fac. Charges	174,000	174,000	174,000	174,000	1,995,000
Grants	-	-	-	-	1,000,000
Interest	6,000	6,000	6,000	6,000	5,000
2016 Bond Issue (Fund 409)	-	-	-	-	-
2018 Bond Issue (Fund 408)	-	-	-	-	-
Total Project Expenditures/Budget	(3,125,000)	(1,100,000)	(1,100,000)	-	-
Fund 404 - Ending Fund Balance	1,043,138	123,138	(796,862)	(616,862)	2,383,138



FY 2022-23 to FY 2026-27 Capital Improvement Program

Project Name	FY 2022-23 Adopted	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan
REUSE Distribution System - 8 MGD Program	-	1,000,000	1,000,000	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Reuse	-	1,000,000	1,000,000	-	-
Ocean Ridge Wastewater Expansion to LS104	-	-	2,000,000	-	-
Hypoluxo Septic to Sewer	250,000	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Sewer	250,000	-	2,000,000	-	-
Utility Acquisition	-	100,000	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Water	-	100,000	-	-	-
Grand Total Utilities CIP - 404 Fund	\$ 250,000	\$ 1,100,000	\$ 3,000,000	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hypoluxo Septic to Sewer

Project #: SW2310

Project G/L #: 404-5000-535-65.03

Location: Hypoluxo

Project Type: Utility Sewer

Project Manager: Jose Huertas

Project Description

Coordinate with the Town of Hypoluxo for the implementation of their septic to sewer conversion for the remaining commercial properties

Business Case

The Town of Hypoluxo will obtain grant funding for the project. Boynton Beach will be the wastewater service provider after completion of construction.

Project Picture(s):

Project Schedule

	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/22	
Planning / Study	12/1/22	
Construction	1/31/23	

Project Location

2

Project Criteria

Regulatory or Commission Mandate

Strategic Plan/Priorities

Public Health and Safety

Project Priority

High (Critical - tied to mandates or safety)

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Glossary

FY 2022-2023 Adopted Budget

GLOSSARY

<i>Ad Valorem Tax</i>	A tax based on value (e.g., a property tax).
<i>Accrual</i>	A charge incurred in one accounting period that has not been paid by the end of the same period
<i>Annual Budget</i>	A budget applicable to a single fiscal year.
<i>Appropriated Budget</i>	The expenditure authority created by the appropriation ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.
<i>Appropriation</i>	A legal authorization granted by the City Commission to expenditures and to incur obligations for specific purposes.
<i>Assessed Valuation</i>	A valuation set upon real estate or other property as a basis for levying taxes.
<i>Audit</i>	an official inspection of an individual's or organization's accounts, typically by an independent entity
<i>Basis of Budgeting</i>	The City's governmental functions and accounting systems are organized and controlled on a fund basis. The accounts within the funds are maintained on a modified accrual basis. Revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. Proprietary funds are accounted for on the full accrual basis of accounting
<i>Balanced Budget</i>	A budget where expenditure matches revenue
<i>Bond</i>	A debt instrument in which an investor loans money for a defined period of time at a fixed or variable interest rate
<i>Bond Covenant</i>	A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution.
<i>Bonded Debt</i>	The portion of indebtedness represented by outstanding bonds.
<i>Budget</i>	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
<i>Budget Document</i>	The instrument used by the budget-making authority to present a comprehensive financial program to the appropriate governing body.
<i>Budget Message</i>	A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.
<i>Capital Expenditures</i>	Fixed assets or capital improvements equal to or greater than \$5,000 which has an estimated life in excess of one year.
<i>Capital Projects Fund</i>	A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by public proprietary than those financed by proprietary and trust funds).
<i>Capital Improvement Plan</i>	The "CIP" is the City's five-year plan for purchasing equipment, projects or public improvements.
<i>CRA</i>	The "CRA" is the Community Redevelopment Agency within Boynton Beach
<i>Debt</i>	An obligation resulting from the borrowing of money or from the purchase of goods and services.
<i>Debt Service Fund</i>	A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
<i>Depreciation</i>	A reduction in the value of an asset over the passage of time.
<i>Enterprise Fund</i>	A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; transit systems).
<i>Fiduciary Fund</i>	Funds from assets that the government holds as a trustee which cannot be used to fund its own programs.



<i>Fiscal Year</i>	A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations (October 1 through September 30).
<i>Full-time Equivalent</i>	A calculated figure from the number of full-time and part-time employees in an organization that represents these workers as a comparable number of full-time employees
<i>Fund</i>	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with regulations, restrictions or limitations.
<i>Fund Balance</i>	Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).
<i>General Fund</i>	The fund used to account for all financial resources, except those required to be accounted for in another fund. The primary operating fund for the City.
<i>Governmental Fund</i>	Funds generally used to account for tax-supported activities
<i>Internal Service Fund</i>	A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.
<i>Local Surtax Funds</i>	The surtax (once cent sales) funds may only be used for infrastructure projects: sidewalks, bridges, schools, parks, technology, and government buildings. In November 2016, Palm Beach County voters approved raising the sales tax from 6 percent to 7 percent. This one-cent sales tax increase took effect January 1, 2017 and will end on December 31, 2026. This revenue source supports capital projects in Fund 303.
<i>Mill</i>	One one-thousandth of a dollar of assessed value.
<i>Millage</i>	Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.
<i>Modified Accrual Basis</i>	The accrual basis of accounting adapted to the governmental fund-type measurement focus. Revenues and other resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both «measurable» and «available to finance expenditures of the current period». «Available» means collectible in the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.
<i>Nonappropriated Budget</i>	A financial plan for an organization, program, activity or function approved in a manner authorized by constitution, charter, statute or ordinance but not subject to appropriation and, therefore, outside the boundaries of the definition of an appropriated budget.
<i>Performance Indicators</i>	A quantitative means of assessing workload and the efficiency or effectiveness of services performed by departments and/or divisions
<i>Pledged Revenues</i>	Funds generated from revenues and obligated to debt service or to meet other obligations specified by the bond contract.
<i>Revenue Bonds</i>	Bonds whose principal and interest are payable exclusively from earnings of an earnings of an enterprise fund.
<i>Rolled-back Rate</i>	Rate that would generate the prior year amount of that revenues excluding new construction.
<i>Special Revenue Fund</i>	A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.
<i>Transfers (Inter-fund)</i>	Any transfer of money from one budgeted fund to another fund, approved by the Commission.
<i>User Fees</i>	Fees for services provided to the user.



DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
PERSONNEL SERVICES:		
11-10	Executive Salaries	Salaries for the City's elected officials
12-10	Regular Salaries/Wages	Salaries for all full-time and part-time employees
12-20	Holiday Pay	Compensation paid to employees required to work on a holiday
14-10	Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement
14-20	Reimbursable Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement, but which will be reimbursed to the City by an outside agency
15-10	Clothing Allowance	Payments for clothing expenses incurred by non-uniformed officers
13-11	Tool Allowance	Payments for tool expenses incurred by vehicle mechanics
15-12	Cell Phone Allowance	Regular payments for the use of personal cell phones for City Business
15-13	Shoe Allowance	Payments for shoe expenses incurred by full-time City employees
15-20	Car Allowance	Regular payments for the use of personal vehicles for
15-30	Expense Allowance	City business regular payments for the City Mayor and Commissioners' business expense
15-40	Incentive Pay	Education incentive pay for law enforcement officers and firefighters
19-99	New Personnel/Reclass	Budget allocation for new personnel within the upcoming fiscal year
2X-XX	Health/Dental/Vision/HSA	City employee benefits accounts
OPERATING SERVICES:		
31-10	Legal Fee – City Attorney	Retainer fee paid to City Attorney
31-11	Outside Attorney Services	Fees paid to outside attorneys
31-12	Legal - Labor Contingency	Allowance for legal fees incurred due to labor disputes
31-14	Legal - Litigation Contingency	Allowance for legal fees incurred due to litigation
31-20	Physician Exams	Payments for pre-employment physicals, drug screenings and other required physicals
31-30	Engineering Fees	Fees for outside engineering services
31-90	Other Professional Services	Fees for services for all other professional services (bond counsel, architectural, appraisal, etc.)
32-10	Audit Fee	Expenses for the City's external auditing services
32-11	Actuarial Fee	Expenses for the City's external actuarial services
33-10	Court Reporter Fees	Payments for appearance fees and transcript fees for in-court proceedings, appeals, and depositions
34-10	Janitorial Services	Payments for contracted janitorial services
34-11	Dry Cleaning	Payments for cleaning of police officers' uniforms
34-30	Employee Assistance Program	Payments to contracted agency for confidential employee assistance
34-34	Grants Team	Payments for membership to grants locator and grant subscriptions.
34-40	Temporary Services	Expenses for temporary labor thru a personnel agency
34-51	Medical Director	Payments to physician who serves as medical advisor to paramedics and EMT's
34-53	Consultant Fees	Fees incurred in the use of outside consultants
34-54	Disposal of Hazardous	Fees incurred in the disposal of hazardous waste materials
34-60	Program Instructors	Expenses for instructors of the City's various recreational fee programs
34-61	Computer Rental	Expenses for the rental of computers
34-62	Waste Disposal	Payments to the Solid Waste Authority for disposal of waste materials collected by the City
34-80	Shared Wastewater Treatment	Payments to the South Central Regional Wastewater Treatment & Disposal Board (SCRWTD) for the treatment of wastewater
40-10	Mileage Reimbursement	Payments to employees for reimbursement of personal vehicles
40-11	Reimbursable Expenses	Payments to Commissioners for reimbursement of expenses
40-12	Business Meetings	Expenses associated with business meetings on behalf of the City which may include registration, hotel, travel, per diem, etc.
41-10	Telephone Services	Expenses associated with monthly telephone services including long distance charges
41-11	Leased Lines	Expenses associated with monthly telecommunications charges for leased lines
41-12	Postage	Expenses associated with mailing of City correspondence and packages
41-15	Cellular Phone/Beeper	Expenses associated with monthly telecommunications charges
43-10	Electric Service	Expenses associated with monthly electric services
43-11	Street Lighting	Expenses associated with monthly electric services for street lighting purposes
43-20	Water/Sewer Service	Expenses associated with monthly water and sewer services
43-30	Garbage Fees/Roll-Offs	Expenses associated with monthly garbage or roll-off service



Number	Account Name	Description
43-40	Fuel/Propane	Expenses for fuel oil, propane or LP gas
44-11	FEC Railroad Lease	Payment to Florida East Coast Railroad for annual lease of right-of-ways for crossings
44-30	Equipment Rental	Expenses for the rental of equipment
44-31	Copy Machine Rental	Expenses for the rental of copy machines
44-40	Leased Vehicles	Expenses for the leased vehicles
45-03	Insurance - Auto Premium	Payments for vehicle insurance
	Insurance - Excess General	
45-04	Liability Premium	Payments for liability insurance
	Insurance - Fire Building &	
45-05	Contents Premium	Payments for property loss insurance
	Insurance - Loss of Monies/	
45-06	Securities Premium	Payments for financial losses insurance
	Insurance - Employee Bonds	
45-07	Premium	Payments for employee bonds insurance
45-09	Insurance - Workers Compensation	Expenses for workers compensation claims which includes wages and medical
		Premium for required insurance for Police Officers and Fire-fighters injured/killed in the
45-54	Insurance - P/F Accidental Death	line of duty
46-10	Building Repairs	Expenses for building repairs, modifications and general maintenance
46-19	Furniture Repairs	Expenses for furniture repairs and general maintenance
46-20	Equipment Maintenance	Expenses for equipment repairs and general maintenance or maintenance contracts
46-21	Fire Extinguisher Service	Expenses for fire extinguisher servicing
46-22	Computer Maintenance	Expenses for computer repairs and general maintenance or maintenance contracts
46-23	Telephone Maintenance	Expenses for telephone repairs and general maintenance
46-24	Radio Repairs	Expenses for radio repairs and general maintenance
46-25	Mechanical Maintenance	Expenses for mechanical equipment repairs and general maintenance
		Monthly cost to departments for vehicle repairs and general maintenance performed by
46-30	Vehicle Maintenance - Garage	our Fleet Maintenance department
46-31	Vehicle Maintenance - Other	Expenses paid to outside vendors for vehicle repairs and maintenance
46-40	Water Tank Repairs & Maintenance	Expenses for water tank repairs and general maintenance
46-41	Clarifier Repairs & Maintenance	Expenses for clarifier repairs and general maintenance
46-42	Sewer Main Repairs	Expenses for sewer main repairs and general maintenance
46-44	Storm Drain Repairs	Expenses for storm drain repairs and general Maintenance
46-45	Irrigation Maintenance	Expenses for irrigation system repairs and general maintenance
46-46	WTP Pump & Motor Repairs	Expenses for Water Treatment Plant pump and motor repairs and general maintenance
46-47	Water Main Maintenance	Expenses for water main repairs and general maintenance
46-49	Water Lines Repair & Maintenance	Expenses for water line repairs and general maintenance
	Wells & Screens - Repairs &	
46-50	Maintenance	Expenses for wells and screens repairs and general maintenance
46-51	Lift Station Repairs	Expenses for lift station repairs and general maintenance
46-91	Software Maintenance	Payments for contractual software maintenance
46-92	Beach Maintenance	Payments for contractual cleaning/maintenance services at public beach
46-93	Dumpster Repairs	Expenses for dumpster repairs and general maintenance
46-94	Canal Maintenance	Payments for contractual spraying services in City's waterways
46-95	Parks Maintenance	Payments for contractual maintenance of City's parks
46-96	Range Repairs & Maintenance	Expenses for golf course and police range repairs and maintenance
46-98	Grounds Maintenance	Payments for contractual maintenance of grounds around city facilities
47-10	Printing	Expenses for contractual printing services
47-20	Reproduction Services	Expenses for contractual reproduction or photocopying services
47-22	Codify Ordinances	Payments for contractual codification of new ordinances
48-01	Community Promotion	Expenses for promoting City activities
48-02	Board Dinner	Expenses for annual appreciation dinner for those who voluntarily serve on City Boards
48-04	Holiday Parade	Expenses for annual holiday parade
48-05	Advertising	Expenses for promotional advertising
48-10	Holiday Decorations	Expenses for new or replacement holiday lights and Decorations
48-20	Employee Anniversary Awards	Expenses associated with employee service recognition program
48-21	Awards & Trophies	Expenses for various employees awards and trophies
48-22	Wellness Program	Expenses for classes and programs designed to promote employee health and wellness
48-23	Promotional Coupons	Expenses for Golf Course promotional efforts



Number	Account Name	Description
48-24	Special Events	Expenses for special events held for the public
49-09	Self-Insurance Charge	Monthly cost to departments for risk management services
49-10	Warehouse Service Charge	Monthly cost to departments for inventory and delivery services
49-11	Confidential Funds	Expenses associated with the Police Department's use of informants
49-12	Legal Ads	Expenses associated with the placement of legal advertisements
49-13	Recruiting Expense	Expenses incurred in the pursuit of filling personnel vacancies
49-14	Credit Card Fees	Expenses incurred for processing credit card payments
49-15	Election Expense	Expenses incurred in City elections
49-16	Court Costs	Expenses associated with filing of lawsuits, recordings, etc.
49-17	Other Contractual Services	Payments for any contractual services not specified previous accounts
		Charge to various funds for pro-rated cost of data processing hardware, software and personnel
49-18	Computer Service Charges	
49-20	Self-Insured Loss	Payments for damages not covered by insurance policies
49-21	Auto Liability Self Insured Loss	Payments for vehicle liability not covered by insurance policies
	Auto Physical Damage Self Insured	
49-22	Loss	Payments for vehicle damages not covered by insurance policies
49-23	Insurance Reserve	Allowance for insurance-related expenses not covered by specific allocations
49-40	Laboratory Tests	Expenses for laboratory tests performed by an independent laboratory
49-41	Licenses, Fees & Permits	Payments for various certifications, licenses, etc.
49-42	ICR Testing	Payments for testing regarding the Information Collection Rule (EPA required)
49-50	City Landfill Lease Agreement	Payments for lease of City's landfill (no longer active)
49-60	Housing Program - Paint Up/ Fix Up	Expense associated with housing rehabilitation to make minor exterior repairs throughout the target area
	Housing Program - Infill	Expense associated with building new single-family and duplex affordable residential units on vacant land throughout the target area
49-61	Construction	
	Housing Program - Home	Expense to assist property owners making major repairs to the interior and exterior of their homes throughout the target area
49-62	Improvements	
49-65	Neighborhood Grant Program	Expense associated with neighborhood improvements
		Expense to provide incentive funds for businesses to improve their facades within the target area
49-66	Façade Program	
49-80	C.O.A.L.A.	Payments for the City's portion of membership in the Library cooperative
51-10	Office Supplies	Paper, folders, storage boxes, data binders, pens, pencils, paper clips, etc.
	Computer Software/	
51-25	Supplies<\$1000	Computer software, printer ribbons and toner, mouse replacements.etc
52-01	Supplies	All other supplies
52-10	Fuel/Oil - Vehicles	Fuel or oil for City vehicles
52-11	Fuel/Oil - Other	Fuel or oil for other City equipment
52-12	Tires & Tubes	Replacement of tires and tubes for City vehicles and equipment
52-13	Auto Parts & Supplies	Parts and supplies associated with the repair of City vehicles and equipment
52-18	Sprinkler/Irrigation Supplies	Parts and supplies associated with the installation or repair of sprinkler/irrigation systems
52-19	Fertilizer	Fertilizer for the City's parks and golf course
52-20	Operating Equipment < \$1000	Items classified as equipment but with a cost of less than \$1000
52-21	Chemicals	Chemicals other than janitorial and gardening supplies
52-22	Uniforms	Payments for City uniforms for employees who are required to wear uniforms
52-23	Safety Clothing/Equipment	Rain gear, hats, gloves, life belts, etc.
52-24	Building Supplies/Materials	Plywood, drywall, PVC piping, electrical, plumbing, etc.
52-25	Janitor Supplies	Disinfectants, cleaning supplies, towels, mops, brooms, etc.
52-26	Gardening Supplies	Plants, mulch, rakes, hoes, etc.
52-27	Hardware/Tools	Hammers, wrenches, screwdrivers, paint brushes, rollers, etc.
		Chemicals used in the purification of water at the treatment plants and public swimming pool
52-28	Chlorine	
52-29	Fire Hydrant Supplies	Supplies and replacement parts for fire hydrants (under \$1,000)
52-30	Water Meter Supplies	Supplies and replacement parts for water meters (under \$1,000)
52-31	Water Main Supplies	Supplies and replacement parts for water mains (under \$1,000)
52-32	Sewer Main Supplies	Supplies and replacement parts for sewer mains (under \$1,000)
52-33	Storm Drain Supplies	Supplies and replacement parts for storm drains (under \$1,000)
52-35	Process Chemicals	Chemicals used in the processing of drinking water
52-40	Program Fees/Supplies	Expenses for supplies used in the City's various recreational fee programs
52-41	Activities Supplies	Expenses for supplies used in the various recreational programs sponsored by the City
52-50	Range Supplies	Supplies used at either the City's pistol range or the Golf Course Driving Range



Number	Account Name	Description
52-51	Law Enforcement Supplies	Supplies specific to law enforcement
52-53	K-9 Unit	Supplies used by the Police Department's K-9 Unit
52-54	Parking Enforcement Supplies	Supplies specific to parking enforcement
52-55	Explorer Program Supplies	Supplies used in the Police and Fire Departments' Explorer Programs
52-56	P.A.L. Supplies	Supplies used the Police Department's Police Athletic League Program
52-57	J.F.O. Supplies	Supplies used by the Police Department's Juvenile First Offender Program
52-58	C.O.P. Supplies	Supplies used by the Police Department's Citizens Observer Patrol Program
52-59	R.A.P. Supplies	Supplies used by the Police Department's Recreation Athletics and Police Program
52-61	D.A.R.E. Supplies	Supplies used by the Police Department's Drug Abuse Resistance Education Program
52-62	Crime Lab Supplies	Supplies used by the Police Department's Crime Lab Unit
52-63	Citizen Police Academy Supplies	Supplies used by the Police Department's Citizen Police Program
52-65	Fire Prevention Supplies	Supplies used by the Fire Department's Fire Prevention Unit
52-66	Medical Supplies	Supplies used by the Fire Department's paramedics
52-67	Suppression Equipment/ Supplies	Supplies and equipment less than \$1,000 used by the Fire Department in the course of fighting fires
52-68	Junior Golf Program Supplies	Supplies used for the Golf Course's Jr. Golf Program
52-70	Film Supplies	Payments for film and processing
52-72	Library Supplies	Supplies specific to the Library
52-73	Radio Batteries/Supplies	Supplies and replacement parts for the repair of the City's radios
52-74	Recycling Supplies	Supplies specific to the City's recycling program
52-75	Equipment Parts/Supplies	Supplies and replacement parts for the repair of City equipment
52-76	Animal Shelter Supplies	Supplies specific to the Animal Shelter division
52-78	First Aid Supplies	Supplies such as adhesive bandages, gauze, tape, etc.
52-79	Training Aids	Supplies specific to the training of employees
52-81	Flags	Purchase or replacement of State or Federal Flags
52-82	Exam Supplies	Tests and other supplies used to administer employment or promotional exams
52-85	Food Supplies	Food purchases for the Golf Course Restaurant
52-86	Beverage Supplies	Beverage purchases for the Golf Course Restaurant
52-87	Paper Goods	Paper supplies purchased for the Golf Course Restaurant
52-99	Miscellaneous Supplies	Supplies not specified above
53-10	Street Repairs and Maintenance Supplies	Supplies used in the repair or maintenance of City streets
54-10	Books and Publications	Expenses for the purchase of books or publications
54-20	Memberships	Expenses for initial or renewal memberships to professional organizations
54-30	Training	Cost for training seminars, courses or classes -- includes registration books or course materials, travel, per diem, etc.
54-35	College Tuition Reimbursement	Payments to employees for reimbursement of employee college tuition per a pre-approved program
54-36	Career Development	Allocation for the advancement or enhancement of employee careers
54-37	Recertifications	Expenses incurred in the recertification of employee licenses – EMT, Paramedic, Water Plant Operator, etc.
CAPITAL OUTLAY:		
62-01	Building Improvements	Major improvements to City buildings
63-05	Parks Improvements	Major improvements to City parks
63-07	CRA Improvements	Major improvements within the CRA area
63-08	Street Improvements	Street resurfacing
63-10	Landscaping	Major planting of trees and shrubs on City grounds
63-11	Water Mains	Construction of new water mains
63-12	Water Meters	Installation of new water meters
63-13	Storm Drains	Installation of new storm drains
63-14	Fire Hydrants	Installation of new fire hydrants
63-15	Grounds Improvements	Major improvements to City grounds
64-02	General Equipment	Purchase of non specific equipment (over \$1,000)
64-03	Recreation Equipment	Purchase of recreation or playground equipment (over \$1,000)
64-14	Computer Software	Purchase of major computer software packages (over \$1,000)
64-15	Computer Equipment	Purchase of computer equipment (over \$1,000)
64-16	Furniture & Fixtures	Purchase of furniture and fixtures (over \$1,000)



Number	Account Name	Description
64-17	Office Machines/Equipment	Purchase of office machines and equipment (over \$1,000)
64-19	Dumpsters	Purchase of dumpsters for solid waste disposal (over \$1,000)
64-20	Communication Equipment	Purchase of communication equipment (over \$1,000)
64-21	Maintenance Equipment	Purchase of maintenance equipment (over \$1,000)
64-23	Paramedic Equipment	Purchase of paramedic equipment (over \$1,000)
64-30	Vehicles	Purchase of additional fleet vehicles or equipment
64-31	Vehicle Replacement	Purchase of replacement fleet vehicles or equipment
64-32	Auto Accessories	Purchase of sirens, protective cages, etc. for vehicles (over \$1,000)
64-40	Share/Regional Plant Capital	City of Boynton Beach's share (50%) of the Regional Plant's capital purchases
66-01	Books	Purchase of books or other circulation materials for the Library
NON OPERATING:		
71-01	Principal Payment	Annual payment to reduce bond indebtedness
72-01	Interest Expense	Annual expense incurred on Bond Issues
73-01	Fiscal Agents Fees	Fees charged by fiscal agents for servicing bonds – interest distribution, bond redemption, coupon destruction, etc.
91-xx	Transfers	Includes all transfers between funds which do not represent operating expenditures
95-40	Depreciation Expense	Includes allocation of the assets' cost over their useful life.
95-60	Uncollectible Expense	Bad-debt expense incurred in the unsuccessful attempt to realize payment of an account receivable.
99-01	Contingencies	Budgeted for possible expenses which at budget adoption could not be determined
99-02	Nonbudgeted Expense	Nominal expenses which are not anticipated - refunds, etc.
99-03	Reserve-Future Appropriation	Allocation available to be appropriated
99-04	Economic Development Incentives	Allocation for development incentives to developers
99-07	Contribution to Human Services	City contribution to Palm Beach County's subsidized child care program
99-10	Reserve – Vehicle Replacement	Annual allocation for the future replacement of the City's vehicles
99-12	Contingency – Budget Variance	Allocation for budget variances
99-13	Reserve – Maintenance Equipment	Annual allocation for the future replacement of the City's maintenance equipment
99-14	Reserve – Computer Equipment	Annual allocation for the future replacement of the City's computer equipment
99-15	Reserve – Kitchen Equipment	Annual allocation for the future replacement of the
99-16	Reserve – Golf Course Improvements	City's kitchen equipment (at the Golf Course) Annual allocation for the future replacement of the Golf Course
99-19	Economic Development	Allocation for implementation of programs of economic development within the City
99-25	Loss-Disposal of Assets	The gain or loss is calculated as the net disposal proceeds of an asset.
99-99	Fixed Assets	Holding accounts to establish assets.





City of Boynton Beach Pay Plan

FY 2022-2023 Adopted Budget

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

					Annualized (FT)			Hourly		
Class Code	FLSA Status	Group Code	Non-Budegted	Job Title	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
07					\$ 31,200.00	\$ 39,000.00	\$ 46,800.00	\$ 15.0000	\$ 18.7500	\$ 22.5000
63200	N	G		Assistant Golf Professional						
55007	N	PT		Crew Worker (Part Time)						
55031	N	B		Equipment Operator Trainee						
63347	N	PT		Golf Cart Attendant (Part Time)						
63327	N	PT		Golf Course Player Assistant (Part Time)						
63287	N	PT		Greenskeeper (Part Time)						
63261	N	B		Greenskeeper/Spray Technician						
30227	N	PT		Library Page (Part Time)						
202	N	PT		Office Assistant (Part Time)						
63340	N	G		Operations Assistant						
82307	N	PT		Parks Maintenance Worker (Part Time)						
82321	N	B		Parks Maintenance Worker I						
61231	N	PT		Recreation Leader (Part Time)						
56441	N	B		Service Worker (Fleet)						
61278	N	SE		Summer Day Camp Counselor						
63311	N	B	X	Assistant Mechanic						
82211	N	B	X	Crew Worker						
82221	N	B	X	Crew Worker, Senior						
82201	N	B	X	Custodian (PW)						
63307	N	PT	X	Golf Course Player Assistant, Sr						
63281	N	B	X	Greenskeeper						
11967	N	PT	X	Kennel Maintenance Worker						
81281	N	B	X	Maintenance Technician (utilities)						
63291	N	B	X	Mechanic/Greenskeeper						
81381	N	B	X	Painter (utilities)						
61247	N	PT	X	Parking Attendant						
82301	N	B	X	Parks Maintenance Worker						
82311	N	B	X	Parks Maintenance Worker, Sr.						
81361	N	B	X	Pipelayer (utilities)						
7020	N	PT	X	Risk Assistant						
4531	N	B	X	Storekeeper						
40110	N	G	X	Utilities Office Assistant/Receptionist						
08					\$ 33,464.29	\$ 41,819.65	\$ 50,196.43	\$ 16.0886	\$ 20.1056	\$ 24.1329
54207	N	PT		Bus Driver (Part Time)						
54208	N	SE		Bus Driver (Seasonal)						
82231	N	B		Crew Leader						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
55131	N	B		Equipment Operator I						
30217	N	PT		Library Aide						
82331	N	B		Parks Maintenance Worker II						
61227	N	PT		Pool Lifeguard						
61228	N	SE		Pool Lifeguard (Seasonal)						
81341	N	B		Sign & Marking Technician						
61288	N	SE		Summer Day Camp Counselor II						
40011	N	B		Utilities Field Technician I						
54201	N	B	X	Bus Driver						
81241	N	B	X	Equipment Operator						
5310	N	G	X	HR/Risk Assistant						
09					\$ 35,135.36	\$ 43,940.62	\$ 52,724.46	\$ 16.8920	\$ 21.1253	\$ 25.3483
81201	N	B		Building Maintenance Mechanic						
4530	N	G		Senior Storekeeper						
4542	N	W		Service Writer - Fleet						
4532	N	W		Service Writer - Materials and Distribution						
40021	N	B		Utilities Field Technician II						
45501	N	B		Utilities Maintenance Mechanic Trainee - Lift Stations						
81301	N	B		Utilities Plant Maintenance Mechanic Trainee						
82241	N	B	X	Crew Leader, Senior						
42231	N	B	X	Water Process Technician						
10					\$ 36,827.86	\$ 46,040.18	\$ 55,252.50	\$ 17.7057	\$ 22.1347	\$ 26.5637
4220	N	G		Accounting Clerk						
4227	N	PT		Accounting Clerk						
370	N	W		Administrative Associate						
367	N	PT		Administrative Associate (Part Time)						
40102	N	W		Customer Relations Specialist I						
55231	N	B		Equipment Operator II						
1217	N	PT		ADA Coordinator Assistant						
30202	N	W		Library Associate						
61241	N	B		Ocean Lifeguard						
61251	N	PT		Ocean Lifeguard (on call)						
1320	N	G		Marketing and Events Associate						
82341	N	B		Parks Maintenance Worker III						
61027	N	PT		Park Ranger (Part Time)						
61101	N	G		Park Ranger						
1207	N	PT		Public Arts Coordinator						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
11392	N	W		Public Safety Aide						
21020	N	G		Records Specialist						
61220	N	G		Recreation Specialist						
61137	N	PT		Recreation Specialist (Part Time)						
30230	N	G		Youth Program Assistant						
4167	N	PT	X	Accounting Technician (Part Time)						
22357	N	W	X	Application Associate						
11352	N	W	X	Community Service Officer						
312	N	W	X	Customer Relations Clerk, Sr.						
15020	N	G	X	EMS Accounting Technician						
81251	N	B	X	Equipment Operator, Senior						
6237	N	PT	X	ITS Assistant						
81351	N	B	X	Parks Maintenance Specialist						
1107	N	PT	X	Public Arts Assistant						
21007	N	PT	X	Records Specialist						
44221	N	B	X	Utilities Location Specialist						
44231	N	B	X	Assistant TV Specialist						
11					\$ 38,520.35	\$ 48,139.73	\$ 57,780.53	\$ 18.5194	\$ 23.1441	\$ 27.7791
382	N	W		Administrative Associate, Senior						
372	N	G		Imaging Technician						
61270	N	G		Pool Lifeguard, Sr.						
55010	N	G		Solid Waste Customer Service Representative						
4170	N	G	X	Accounts Payable Specialist						
240	N	G	X	Administrative Secretary						
11782	N	W	X	Code Compliance Inspector						
390	N	G	X	Customer Relations Assistant						
282	N	W	X	EMS Billing Specialist						
7030	N	G	X	Insurance Claims Specialist						
61217	N	PT	X	Pool Lifeguard, Sr.						
12					\$ 40,191.42	\$ 50,260.70	\$ 60,308.56	\$ 19.3228	\$ 24.1638	\$ 28.9945
4160	N	G		Accounting Technician I						
22352	N	W		Application Technician						
81211	N	B		Building Maintenance Mechanic, Sr.						
15302	N	W		Community Standards Associate						
11372	N	G		Criminal Intelligence Analyst						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
40112	N	W		Customer Relations Specialist II						
15202	N	W		EMS Billing Specialist I						
15212	N	B		Equipment Operator III						
11307	N	PT		Evidence Tecnician (Part Time)						
56231	N	B		Fleet Mechanic Trainee - Automotive						
63271	N	B		Golf Equipment Mechanic						
4540	N	G		Inventory Control Specialist I						
46222	N	W		Laboratory Field Technician						
30240	N	G		Library Technology Specialist						
82351	N	B		Parks Maintenance Worker IV						
42251	N	B		Plant Operator Maintainer Trainee						
11210	N	G		Police Administrative Specialist I						
11322	N	W		Police Records Technician						
11327	N	PT		Police Records Technician (PT)						
3032	N	W		Records Coordinator						
61260	N	G		Tennis Center Facility Coordinator						
40031	N	B		Utilities Field Technician III						
26212	N	W	X	Business Inspector (development)						
4322	N	W	X	Buyer						
11342	N	W	X	Crime Scene Technician						
11700	N	W	X	Code Compliance Specialist						
11312	N	W	X	Forfeiture Specialist						
81261	N	B	X	Heavy Equipment Operator						
30247	N	PT	X	Library Archivist						
342	N	W	X	Recording Secretary						
63251	N	G	X	Second Assistant Golf Course Superintendent						
40010	N	G	X	Utilities Meter Technician						
44241	N	B	X	Utilities Location Specialist, Sr.						
13					\$ 41,883.92	\$ 52,360.26	\$ 62,836.59	\$ 20.1365	\$ 25.1732	\$ 30.2099
4200	N	G		Accounting Technican II						
82271	N	B		Cemetery Sexton						
56281	N	B		Fleet Mechanic Trainee - Truck						
61261	N	B		Ocean Lifeguard Lieutenant						
45601	N	B		Utilities Maintenance Mechanic - Lift Stations						
81311	N	B		Utilities Plant Maintenance Mechanic						
4190	N	G	X	Accounting Technician, Sr.						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
11951	N	B	X	Animal Control Officer						
22360	N	G	X	Fee Coordinator						
44211	N	B	X	TV Truck Specialist						
			14		\$ 43,576.42	\$ 54,459.81	\$ 65,364.62	\$ 20.9502	\$ 26.1826	\$ 31.4253
259	E	G		Administrative Assistant						
1040	N	G		Administrative Assistant - Commission Aide						
21010	N	G		Administrative Assistant - Development						
48010	N	G		Administrative Assistant - Utilities						
22432	N	W		Application Specialist						
3042	N	W		Assistant to the City Clerk						
8222	N	W		Communications Dispatcher						
15312	N	W		Community Standards Specialist I						
40122	N	W		Customer Relations Specialist III						
55331	N	B		Equipment Operator IV						
56251	N	B		Fleet Mechanic - Automotive						
40120	N	G		Information Desk/Building Coordinator						
4560	N	G		Inventory Control Specialist II						
82360	N	G		Parks Maintenance Worker V						
56331	N	B		Parts Expediater						
3022	N	W		Minutes Specialist						
61039	E	G		Recreation Supervisor						
42221	N	B		Water Treatment Plant Operator I						
15010	N	G	X	Administrative Assistant - Fire						
81370	N	G	X	Arborist						
21060	N	G	X	Business Systems Analyst						
25230	N	G	X	Community Improvement Specialist						
340	E	G	X	Customer Relations Supervisor (utilities)						
1320	N	G	X	Events Specialist						
81221	N	B	X	Electrician (PW)						
56211	N	B	X	Fleet Mechanic						
81271	N	B	X	HVAC Mechanic						
1170	N	G	X	Marketing and Events Specialist						
11320	N	G	X	Police Records Clerk Supervisor (PD)						
1020	N	G	X	Public Affairs Specialist						
3012	N	W		Specialized Assistant - City Clerk						
81291	N	B	X	Welder (Utilities)						
			15		\$ 45,247.49	\$56,559.36	\$ 67,892.66	\$ 21.7536	\$ 27.1920	\$ 32.6407
4210	N	G		Accounting Technican III						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
61169	E	G		Aquatics Supervisor						
70059	N	G		CADD Technician/Design Supervisor						
6200	N	G		Computer Support Specialist						
6337	N	PT		Computer Support Specialist						
6330	N	G		Computer Support Specialist I						
46212	N	W		Laboratory Technician						
4332	N	G		Senior Buyer						
63069	E	G	X	Assistant Golf Course Superintendent						
4529	E	G	X	Assistant Manager, Warehouse						
62039	E	G	X	Forester/Environmentalist						
61249	E	G	X	Pool Supervisor						
82320	N	G	X	Parks/Recreation Crew Leader						
6242	N	G	X	Video Production Specialist						
16					\$ 46,939.98	\$58,680.34	\$ 70,399.26	\$ 22.5673	\$ 28.2117	\$ 33.8458
48170	N	G		Asset Management Systems Technician						
47302	N	W		Associate Utilities Inspector						
21002	N	W		Business Compliance Officer						
8212	N	W		Communications Specialist						
15322	N	W		Community Standards Specialist II						
70119	N	G		Contract Coordinator						
15290	N	G		EMS Billing Coder						
15292	N	W		EMS Billing Specialist III						
11302	N	W		Evidence Technician						
55430	N	G		Equipment Operator V						
56241	N	B		Fleet Mechanic- Truck						
4570	N	G		Inventory Control Specialist III						
46232	N	W		Laboratory Technician, Sr.						
30159	N	G		Library Digital & Makerspace Services						
1180	N	G		Marketing and Events Coordinator						
4180	N	G		Payroll Technician						
61010	N	G		Recreation & Assessment Specialist						
40041	N	B		Utilities Field Technician IV						
42211	N	B		Water Treatment Plant Operator II						
25210	N	G	X	Affordable Housing Administrator						
48329	E	G	X	Assistant Manager, Customer Relations (utilities)						
11762	N	W	X	Code Compliance Officer						
81231	N	B	X	Electrician, Senior						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
44202	N	W	X	Environmental Inspector						
63029	E	G	X	Head Golf Professional						
5300	N	G	X	HR/Risk Coordinator						
5090	N	G	X	Human Resources Coordinator						
61250	E	G	X	Ocean Rescue Captain						
17					\$ 48,632.48	\$60,779.89	\$ 72,948.72	\$ 23.3810	\$ 29.2211	\$ 35.0715
4410	N	G		Accounting Technican IV						
6230	N	G		Computer Support Specialist II						
6220	N	G		Computer Support Specialist, Sr.						
82250	N	G		Crew Supervisor						
55030	N	G		Crew Supervisor - Solid Waste						
70109	E	G		GIS Analyst						
11220	N	G		Police Administrative Specialist II						
45701	N	B		Utilities Maintenance Mechanic, Sr. - Lift Stations						
81321	N	B		Utilities Plant Maintenance Mechanic, Sr.						
6010	N	G	X	Digital Media Specialist						
23010	N	G	X	Economic Development Specialist						
15272	N	W	X	Fire Inspector						
56201	N	B	X	Fleet Mechanic, Senior						
61009	E	G	X	Parks & Recreation Crew Supervisor						
22332	N	W	X	Plan Review Analyst						
1030	N	G	X	Special Projects Coordinator						
21059	E	G	X	Supervisor, Development Services						
18					\$ 50,303.55	\$ 62,879.44	\$ 75,455.33	\$ 24.1844	\$ 30.2305	\$ 36.2766
4149	N	G		Accountant I						
11950	N	G		Animal Cruelty Investigator						
8020	N	G		Communications QA Supervisor						
8200	N	G		Communications Supervisor						
15332	N	W		Community Standards Specialist III						
25200	N	G		Construction Coordinator						
11412	N	W		Crime Scene Investigator I						
45001	N	B		Electrical & Instrumentation Technician I						
81230	N	B		Electrician, Master						
70262	N	W		Engineer Plans Analyst/Inspector						
15030	N	G		Finance Coordinator - Fire						
48200	N	G		Finance Coordinator - Utilities						
4279	E	G		Fiscal Analyst						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
56271	N	B		Fleet Mechanic, Senior - Auto						
5120	N	G		HRIS Coordinator						
22012	N	W		Inspector/Plans Examiner I						
43200	N	G		Instrumentation & Control Technician						
30059	E	G		Librarian						
4310	E	G		Payroll Coordinator						
11390	N	G		Real Time Crime Center Analyst						
4550	N	G		Supervisor, Materials and Distribution						
40051	N	B		Utilities Field Technician IV - PS (Progressive Step)						
42201	N	B		Water Treatment Plant Operator III						
22392	N	W	X	Building Field Inspector						
11752	N	W	X	Code Compliance Officer, Sr.						
70212	N	W	X	Construction Inspector						
82260	N	G	X	Crew Supervisor, Senior						
23029	E	G		Development Services Coordinator						
24039	E	G	X	Economic Analyst/Planner (development)						
70272	N	G	X	Engineering Technician						
15220	N	W	X	Fire Plans Reviewer/Inspector (fire rescue)						
62079	E	G	X	Grants Coordinator						
22017	N	PT	X	Inspector/Plans Examiner I - PT						
30057	N	PT	X	Librarian - PT						
61139	E	G	X	Recreation Supervisor III						
48222	N	W	X	Utilities Field Inspector						
19					\$ 51,996.05	\$ 65,000.42	\$ 77,983.36	\$ 24.9981	\$ 31.2502	\$ 37.4920
11219	E	G		Accreditation Manager						
11422	N	W		Crime Scene Investigator II						
15342	N	W		Fire Prevntion Inspector/Plans Examiner Trainee						
15242	N	W	X	Fire Inspector I						
15252	N	W	X	Assistant Fire Marshal						
22372	N	W	X	Multi-Discipline Plan Review Analyst						
22232	N	W	X	Plan Review Analyst, Senior						
20					\$ 53,688.54	\$ 67,099.97	\$ 80,511.39	\$ 25.8118	\$ 32.2596	\$ 38.7074
61199	E	G		Arts & Cultural Center Manager						
40100	N	G		Assistant Supervisor, Customer Relations						
30099	E	G		Assistant to Director - Lirbary						
51049	E	G		Assistant to Director - Public Works						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
46202	E	G		Chemist & Quality Assurance Officer						
15319	E	G		Community Standards Outreach Coordinator						
11330	N	G		Digital Forensic Specialist						
43400	N	G		District Energy Plant Operator/Maintainer						
45011	N	B		Electrical & Instrumentation Technician II						
1129	E	G		Executive Assistant						
56261	N	B		Fleet Mechanic, Senior - Truck						
5100	N	G		Human Resources and Risk Coordinator I						
22022	N	W		Inspector/Plans Examiner II						
22027	N	PT		Inspector/Plans Examiner II - PT						
61109	E	G		Ocean Rescue Chief						
82379	E	G		Parks Supervisor						
4150	E	G		Payroll Administrator						
24009	E	G		Planner I						
6039	E	G		Programmer Analyst						
7010	N	G		Risk Coordinator						
48219	E	G		Safety and Training Coordinator - Utilities						
40060	N	G		Utilities Field Technician V						
81300	N	G		Utilities Plant Maintenance Mechanic, Master						
45800	N	G		Utilities Maintenance Mechanic, Master - Lift Stations						
47312	N	W		Utilities Inspector						
11169	E	G		Victim Advocate						
42241	N	G		Water Treatment Plant Lead Operator						
	E	G	X	Administrative Supervisor						
1089	E	G	X	Administrative Assistant - City Manager's Office						
44020	N	G	X	Assistant Supervisor, Utilities						
109	E	G	X	Assistant to Director						
5079	E	G	X	Benefits Administrator						
22402	N	W	X	Building Field Inspector, Sr.						
11729	E	G	X	Code Compliance Coordinator						
11792	N	W	X	Chief Code & Rehabilitation Officer						
7049	E	G	X	Claims Administrator						
70089	E	G	X	Contract Administrator						
15262	N	W	X	Fire Inspector II						
5089	E	G	X	Human Resources Generalist						
5009	E	G	X	Human Resources Project Manager						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
2039	E	G	X	Legal Assistant/Paralegal						
30109	E	G	X	Library Programming/Community Relations Coordinator						
22382	N	W	X	Multi-Discipline Building Field Inspector						
24049	E	G	X	Planner						
5069	E	G	X	Recruitment/Employment Coordinator						
21					\$ 55,359.62	\$ 69,220.94	\$ 83,060.85	\$ 26.6152	\$ 33.2793	\$ 39.9331
81401	N	G		Chief Electrician						
11432	N	W		Crime Scene Investigator III						
63079	E	Y	X	Manager, Golf Operations						
22422	N	W	X	Multi-Discipline Plan Review Analyst, Sr.						
22					\$ 57,052.11	\$ 71,320.50	\$ 85,567.46	\$ 27.4289	\$ 34.2887	\$ 41.1382
4249	E	G		Accountant II						
8049	E	G		Assistant Manager, Communications						
6099	E	G		Business Systems Analyst, ITS						
6050	N	G		Communications/Network Coordinator						
56289	N	B		Fleet Mechanic, Master- Fire						
15352	N	W		Fire Prevntion Inspector/Plans Examiner						
5110	N	G		Human Resources and Risk Coordinator II						
22032	N	W		Inspector/Plans Examiner III						
30079	E	G		Library Information Technology Manager						
30089	E	G		Librarian, Senior						
61559	E	G		Marketing & Outreach Manager						
6059	E	G		Network Administrator						
11130	E	G		Police Digital Systems and Public Records Specialist						
24089	E	G		Planner II						
61119	E	G		Recreation Administrator						
6679	E	G		Web Design Coordinator						
45000	N	G	X	Control Systems Technician						
24099	E	G	X	Historic Preservation Planner						
5319	E	G	X	HR/Risk Project Manager						
22037	N	PT	X	Inspector/Plans Examiner III - PT						
1179	E	G	X	Marketing Manager						
61159	E	G	X	Marketing & Outreach Manager - Recreation						
22412	N	W	X	Multi-Discipline Building Field Inspector, Sr.						
23					\$ 58,723.18	\$ 73,420.05	\$ 88,095.49	\$ 28.2323	\$ 35.2981	\$ 42.3536
1219	E	G		ADA (Title II) Coordinator						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
25309	E	G		Community Improvement Program Manager						
15349	E	G		Community Standards Administrative Supervisor						
30039	E	G		Division Head Librarian						
15100	N	G		Fire Protection Plans Examiner/Inspector						
15409	E	G		Fire Rescue Performance Manager						
4329	E	G		Grants Manager						
11309	E	G		Police Records Manager						
52039	E	G		Project Supervisor - Public Works						
15329	E	G		Supervisor, Community Standards						
15199	E	G	X	Administrative Supervisor, EMS Billing						
15089	N	G	X	Fire Protection Engineer						
1139	E	G	X	Grants and ADA Coordinator						
24					\$ 60,415.68	\$ 75,519.60	\$ 90,623.52	\$ 29.0460	\$ 36.3075	\$ 43.5690
4259	E	G		Accountant III						
47309	E	G		Chief Utilities Inspector						
3029	E	G		Deputy City Clerk						
21099	E	G		Development Services Manager						
21109	E	G		Development Services Operations Manager						
48199	E	G		Financial Services Supervisor						
22042	N	W		Inspector/Plans Examiner IV						
11179	E	G		Police Budget Services Administrator						
70199	E	G		Project Manager I						
11159	E	G		Public Information Officer						
70209	E	G		Senior GIS Analyst						
56349	E	G		Supervisor, Fleet Mechanic						
55029	E	G		Supervisor, Solid Waste						
70129	E	G	X	Associate Engineer-Utilities						
21049	E	G	X	Business Development Specialist						
21079	E	G	X	Business Tax and Zoning Manager						
48049	E	G	X	Chief Field Inspector						
21089	E	G	X	Customer Support Services Manager						
22047	N	PT	X	Inspector/Plans Examiner IV						
4519	E	G	X	Manager, Warehouse						
24079	E	G	X	Manager, Zoning and Business Tax						
70079	E	G	X	Project Manager (PW)						
25					\$ 62,108.18	\$ 77,619.15	\$ 93,151.55	\$ 29.8597	\$ 37.3169	\$ 44.7844
22039	E	G		Deputy Building Official						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
5139	E	G		Human Resources and Risk Coordinator III						
30069	E	G		Public Arts Manager						
24029	E	G		Senior Planner						
24199	E	G	X	Historic Preservation Planner, Sr.						
4319	E	G	X	Purchasing Agent (Finance)						
4169	E	G	X	Revenue Manager						
5349	E	G	X	Risk Administrator						
			26		\$ 63,779.25	\$ 79,740.13	\$ 95,679.58	\$ 30.6631	\$ 38.3366	\$ 45.9998
4269	E	G		Accountant IV						
1329	E	G		Digital Marketing Manager						
70279	E	G		Engineer I						
1199	E	G		Events Manager						
4539	E	G		Manager, Materials and Distribution						
62089	E	G		Manager, Parking Services						
11319	E	G		Police Systems Engineer						
70249	E	G		Project Manager II						
61189	E	G		Recreation Manager						
52019	E	G		Supervisor, Facilities Management						
41029	E	G		Supervisor, Meter Reading and Services						
45409	E	G		Supervisor, Pumping Stations						
49019	E	G		Supervisor, Utilities Stormwater						
44209	E	G		Supervisor, Wastewater/Stormwater						
41019	E	G		Supervisor, Water Distribution						
61129	E	G	X	Events and Program Manager						
56019	E	G	X	Fleet Administrator						
5329	E	G	X	Human Resources Administrator						
48239	E	G	X	Maintenance Manager						
62119	E	Y	X	Manager, Forestry & Grounds						
62059	E	G	X	Manager, Parks						
61099	E	G	X	Manager, Sr., Recreation Programs						
70189	E	G	X	Project Manager, Landscape Architect						
70229	E	G	X	Staff Engineer						
70139	E	G	X	Staff Engineer-Utilities						
40109	E	G	X	Supervisor, Customer Relations						
48079	E	G	X	Supervisor, Inspections & Locations						
44019	E	G	X	Supervisor, Wastewater Coll./Pumping Stations						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

					Annualized (FT)			Hourly		
Class Code	FLSA Status	Group Code	Non-Budegted	Job Title	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
27					\$ 65,471.74	\$ 81,839.68	\$ 98,207.62	\$ 31.4768	\$ 39.3460	\$ 47.2152
63059	E	G		Golf Course Superintendent						
11329	E	G		Police Video and Technology Security Administrator						
46029	E	G		Supervisor, Water Quality/Conservation						
11719	E	Y	X	Code Compliance Administrator						
44039	E	G	X	Environmental Health & Safety Administrator						
25019	E	Y	X	Manager, Community Improvement						
63099	E	Y	X	Manager, Golf Maintenance						
5339	E	G	X	Safety Administrator						
15149	E	G	X	Supervisor, Finance and EMS Billing						
49029	E	G	X	Utilities Stormwater Supervisor/Community Rating System Coordinator						
28					\$ 67,164.24	\$ 83,939.23	\$ 100,735.65	\$ 32.2905	\$ 40.3554	\$ 48.4306
42019	E	G		Chief Operator						
70289	E	G		Engineer II						
63119	E	Y		Golf Course Manager						
23019	E	G		Manager of Economic Development						
70259	E	G		Project Manager III						
61149	E	Y	X	Recreation Superintendent						
49039	E	G	X	Stormwater Utilities Supervisor						
29					\$ 68,835.31	\$ 86,060.21	\$ 103,263.68	\$ 33.0939	\$ 41.3751	\$ 49.6460
5369	E	G		Human Resources Manager						
2059	E	G		Legal Services Administrator						
8019	E	G		Manager, Communications Systems						
48059	E	G		Utilities System Administrator						
70049	E	G	X	Project Manager, Sr.						
30					\$ 70,527.81	\$ 88,159.76	\$ 105,791.71	\$ 33.9076	\$ 42.3845	\$ 50.8614
1319	E	G		Assistant Director, Marketing & Events						
5259	E	G		Assistant Risk Manager						
52059	E	G		Construction Services Manager						
70299	E	G		Engineer III						
56359	E	G		Fleet Manager						
6089	E	G		ITS Support Manager						
52049	E	G		Manager, Infrastructure Maintenance						
55019	E	G		Manager, Solid Waste						
62069	E	G		Parks Superintendent (PW)						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
24059	E	G		Principal Planner						
70269	E	G		Project Manager IV						
4229	E	G		Purchasing Manager						
48149	E	G		Sustainability Coordinator						
4219	E	G	X	Accounting Manager						
15099	E	G	X	Administration and Finance Officer						
1079	E	G	X	Communications Manager						
42259	E	G	X	Control Systems Engineer (Utilities)						
15109	E	G	X	Emergency Manager/Community Relations Spec., Fire Engineer						
48169	E	G	X	Manager, Asset Management System						
70009	E	G	X	Manager, Human Resources & Risk Projects						
5149	E	G	X	Manager, Risk and Wellness						
55019	E	G	X	Manager, Solid Waste						
1169	E	G	X	Public Information Manager						
70239	E	G	X	Senior Engineer						
70149	E	G	X	Senior Engineer-Utilities						
70039	E	G	X	Utilities Engineer						
31					\$ 72,220.30	\$ 90,259.31	\$ 108,298.32	\$ 34.7213	\$ 43.3939	\$ 52.0665
27019	E	Y	X	Neighborhood Project Specialist						
32					\$ 73,891.38	\$ 92,358.86	\$ 110,847.78	\$ 35.5247	\$ 44.4033	\$ 53.2922
30029	E	G		Assistant Director, Library						
15139	E	G	X	Deputy Fire Marshal						
1049	E	Y	X	Director, Media & Public Communications						
48319	E	G	X	Manager, Customer Relations						
33					\$ 75,583.87	\$ 94,479.84	\$ 113,375.81	\$ 36.3384	\$ 45.4230	\$ 54.5076
61179	E	Y		Assistant Director, Recreation & Parks						
34					\$ 77,254.94	\$ 96,579.39	\$ 115,903.84	\$ 37.1418	\$ 46.4324	\$ 55.7230
15219	E	G		Assistant Chief of EMS						
15209	E	G		Assistant Chief of Training - Fire						
22019	E	Y		Building Official						
70309	E	G		Engineer IV						
15009	E	G		Fire Marshal						
15339	E	G		Manager, Community Standards						
5399	E	G		Manager, Organizational Development						
24019	E	Y	X	Director, Planning & Zoning						
15079	E	G	X	Fire Training & Safety Coordinator/Division Chief						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
5109	E	Y	X	Manager, Human Resources and Risk						
1099	E	Y	X	Assistant to the City Manager						
5359	E	G	X	Human Resources and Risk Administrator						
35					\$ 78,947.44	\$ 98,678.94	\$ 118,410.45	\$ 37.9555	\$ 47.4418	\$ 56.9281
4309	E	G		Budget Division Director						
24119	E	G		Planning & Zoning Administrator						
4209	E	G	X	Budget Manager						
36					\$ 80,639.94	\$ 100,799.92	\$ 120,959.90	\$ 38.7692	\$ 48.4615	\$ 58.1538
6119	E	G		Cyber Security Manager						
21029	E	G		Deputy Director of Development						
4199	E	G		Deputy Director of Financial Services						
6079	E	G		ITS Network Manager						
48179	E	G		Manager, Customer Services						
6029	E	G		Manager, ITS						
5389	E	G		Risk Manager						
51029	E	Y	X	Assistant Director, Public Works						
48089	E	Y	X	Manager, Administration & Finance						
48159	E	Y	X	Manager, Customer Relationships						
37					\$ 82,696.64	\$ 103,370.80	\$ 124,044.96	\$ 39.7580	\$ 49.6975	\$ 59.6370
70169	E	G		City Engineer						
70319	E	G		Manager, Engineering						
48129	E	Y		Manager, Engineering - Utilities						
48119	E	Y		Manager, Water Quality & Treatment						
48099	E	Y		Manager, Field Operations						
48189	E	G		Manager, Utility Administration						
7019	E	Y	X	Manager, Risk Management						
38					\$ 84,003.50	\$ 105,020.45	\$ 126,015.97	\$ 40.3863	\$ 50.4906	\$ 60.5846
39					\$ 88,416.85	\$ 110,526.42	\$ 132,614.56	\$ 42.5081	\$ 53.1377	\$ 63.7570
5379	E	Y		Assistant Director, Human Resources and Risk						
48029	E	Y		Deputy Director, Utilities Operations						
48139	E	Y		Manager, Technical Services						
51039	E	Y	X	Assistant Director, Public Works./City Engineer(PW)						
48039	E	Y	X	Deputy Director, Utilities Eng. & Cust. Relations (Util)						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
5019	E	Z	X	Director, Human Resources						
			40		\$ 89,916.53	\$ 112,390.30	\$ 134,864.08	\$ 43.2291	\$ 54.0338	\$ 64.8385
			41		\$ 91,437.63	\$ 114,297.04	\$ 137,177.87	\$ 43.9604	\$ 54.9505	\$ 65.9509
			42		\$ 92,808.77	\$ 116,010.96	\$ 139,213.15	\$ 44.6196	\$ 55.7745	\$ 66.9294
3019	E	Y		City Clerk						
30019	E	Y		Director, Library						
1519	E	Y		Director, Marketing and Events						
1189	E	Y	X	Director, Public Communications and Marketing						
			43		\$ 97,029.30	\$ 121,302.69	\$ 145,554.66	\$ 46.6487	\$ 58.3186	\$ 69.9782
15309	E	Y		Director, Community Standards						
11349	E	G		Manager, Evidence and Chronic Nuisance Services						
11199	E	G		Police Captain						
			44		\$ 99,942.96	\$ 124,944.77	\$ 149,925.15	\$ 48.0495	\$ 60.0696	\$ 72.0794
61019	E	Y		Director, Recreation & Parks						
11139	E	Y		Police Major						
			45		\$ 101,528.34	\$ 126,915.78	\$ 152,303.22	\$ 48.8117	\$ 61.0172	\$ 73.2227
11189	E	Y		Assistant Police Chief						
15189	E	Y	X	Deputy Fire Chief - Administration & Emergency Manager						
15179	E	Y	X	Deputy Fire Chief - Operations						
			46		\$ 104,120.64	\$ 130,150.80	\$ 156,180.96	\$ 50.0580	\$ 62.5725	\$ 75.0870
			47		\$ 106,755.79	\$ 133,450.10	\$ 160,144.40	\$ 51.3249	\$ 64.1587	\$ 76.9925
11419	E	G		Deputy Police Chief						
			48		\$ 109,476.64	\$ 136,835.09	\$ 164,214.96	\$ 52.6330	\$ 65.7861	\$ 78.9495
			49		\$ 112,240.34	\$ 140,305.78	\$ 168,371.22	\$ 53.9617	\$ 67.4547	\$ 80.9477
			50		\$ 115,111.15	\$ 143,883.58	\$ 172,656.02	\$ 55.3419	\$ 69.1748	\$ 83.0077
6019	E	Z		Director, ITS						
57019	E	Z		Director, Public Works						
48019	E	Z		Director, Utilities						
			51		\$ 118,024.82	\$ 147,525.66	\$ 177,047.94	\$ 56.7427	\$ 70.9258	\$ 85.1192

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

					Annualized (FT)			Hourly		
Class Code	FLSA Status	Group Code	Non-Budegted	Job Title	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
52					\$ 121,024.18	\$ 151,274.86	\$ 181,525.55	\$ 58.1847	\$ 72.7283	\$ 87.2719
53					\$ 124,087.81	\$ 155,131.18	\$ 186,153.14	\$ 59.6576	\$ 74.5823	\$ 89.4967
21019	E	Z		Director, Development						
23039	E	Z		Director, Economic Development and Strategy						
4119	E	Z		Director, Finance/Treasurer						
15019	E	Z		Director, Fire and EMS Services						
5309	E	Z		Director, Human Resources and Risk Management						
11119	E	Z		Police Chief						
54					\$ 127,258.56	\$ 159,051.78	\$ 190,866.42	\$ 61.1820	\$ 76.4672	\$ 91.7627
55					\$ 130,472.16	\$ 163,100.91	\$ 195,729.66	\$ 62.7270	\$ 78.4139	\$ 94.1008
56					\$ 133,792.88	\$ 167,235.74	\$ 200,700.03	\$ 64.3235	\$ 80.4018	\$ 96.4904
1149	E	Z		Assistant City Manager - Administrative Services						
1159	E	Z		Assistant City Manager - Public Services						
99										
1019	E	Z		City Manager						
98										
19	E	PT		City Commissioner						
29	E	PT		City Mayor						
NC										
63347	N	PT		Golf Course Cart Attendant						
91007	N	TP		Temporary Employee (Part Time)						
63317	N	PT	X	Golf Course Range Attendant						
6232	N	G	X	Intern, ITS/GIS						
61257	N	PT	X	Recreation Leader Trainee						
407	N	PT	X	Student Clerk						
POR					\$ 53,983.00			\$ 25.9500		
11360	N	G		Police Officer (Non-Certified)						



Certification

FY 2022-2023 Adopted Budget

The City of Boynton Beach



City Clerk's Office
100 E Ocean Avenue
Boynton Beach FL 33435
(561) 742-6060
FAX: (561) 742-6090
E-mail: cityclerk@bbfl.us
www.boynton-beach.org

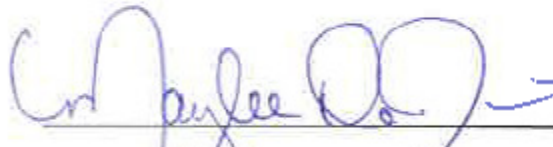
CERTIFICATION

I, MAYLEE DE JESÚS, CITY CLERK of the City of Boynton Beach, Florida, do hereby certify that the attached Resolution No. R22-126 consisting of 2 pages is a true and correct copy as it appears in the records of the City of Boynton Beach, Florida.

WITNESS, my hand and the corporate seal of the CITY OF BOYNTON BEACH, FLORIDA, dated this 23rd day of September 2022.



(SEAL)


MAYLEE DE JESÚS, MPA, MMC
CITY CLERK

30 above the computed rolled-back rate of 6.9501.

31 Section 3. If any clause, section, or other part of this Resolution shall be held by
32 any Court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or
33 invalid part shall be considered as eliminated and shall in no way affect the validity of the
34 other provisions of this Resolution.

35 Section 4. All resolutions or parts of resolutions in conflict herewith are hereby
36 repealed to the extent of such conflict.

37 Section 5. This Resolution shall become effective immediately upon passage.

38 **PASSED AND ADOPTED** this 22nd day of September, 2022.

39 CITY OF BOYNTON BEACH, FLORIDA

40		YES	NO
41			
42		✓	
43	Mayor – Ty Penserga	✓	
44		✓	
45	Vice Mayor – Angela Cruz	✓	
46		✓	
47	Commissioner – Woodrow L. Hay	✓	
48		✓	
49	Commissioner – Thomas Turkin	✓	
50		✓	
51	Commissioner – Aimee Kelley	✓	
52			
53	VOTE	5-0	

54
55 ATTEST:

56
57
58 Maylee De Jesús, MPA, MMC
59 City Clerk

60
61
62 (Corporate Seal)



63
64
65 Ty Penserga
66 Mayor

APPROVED AS TO FORM:

Michael D. Cirullo, Jr.
City Attorney

The City of Boynton Beach



City Clerk's Office
100 E Ocean Avenue
Boynton Beach FL 33435
(561) 742-6060
FAX: (561) 742-6090
E mail: cityclerk@bbfl.us
www.boynton-beach.org

CERTIFICATION

I, MAYLEE DE JESÚS, CITY CLERK of the City of Boynton Beach, Florida, do hereby certify that the attached Resolution No. R22-127 consisting of 4 pages is a true and correct copy as it appears in the records of the City of Boynton Beach, Florida.

WITNESS, my hand and the corporate seal of the CITY OF BOYNTON BEACH, FLORIDA, dated this 23rd day of September 2022.

(SEAL)




MAYLEE DE JESÚS, MPA, MMC
CITY CLERK

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RESOLUTION R22-127

**A RESOLUTION OF THE CITY OF BOYNTON BEACH, FLORIDA,
ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30,
2023; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN
EFFECTIVE DATE.**

WHEREAS, a final budget has been prepared by the City Manager estimating expenditures, transfers, and revenues of the City of Boynton Beach for the ensuing year, with detailed information, including revenues to be derived from sources other than the ad valorem tax levy, and she has made recommendations as to the amount necessary to be appropriated for the ensuing year; and

WHEREAS, the City Commission of the City of Boynton Beach has conducted a public hearing in accordance with s. 200.065 Florida Statutes on the City's final budget and the millage rate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BOYNTON BEACH, FLORIDA:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the final budget of the City of Boynton Beach, Florida, for the fiscal year beginning October 1, 2022 and ending September 30, 2023, a copy of which is attached hereto, is hereby adopted and the appropriations set out therein are hereby made to maintain and carry on the government of the City of Boynton Beach, Florida.

Section 3. There is hereby appropriated the sum of \$107,372,024 to the **General Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays for the City Government pursuant to the terms of the above budget.

Section 4. That there is hereby appropriated the sum of \$2,900,612 to the **Traffic Safety Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

33 Section 5. That there is hereby appropriated the sum of \$1,300,941 to the **Local**
34 **Option Gas Tax Special Revenue Fund** for the payment of operating expenditures, transfers
35 to other funds, and necessary capital outlays.

36 Section 6. That there is hereby appropriated the sum of \$267,775 to the
37 **Community Improvements Special Revenue Fund** for the payment of operating
38 expenditures, transfers to other funds, and necessary capital outlays.

39 Section 7. That there is hereby appropriated the sum of \$3,756,482 to the
40 **Building Special Revenue Fund** for the payment of operating expenditures, transfers to
41 other funds, and necessary capital outlays.

42 Section 8. That there is hereby appropriated the sum of \$339,700 to the **Public**
43 **Arts Special Revenue Fund** for the payment of operating expenditures, transfers to other
44 funds, and necessary capital outlays.

45 Section 9. That there is hereby appropriated the sum of \$548,936 to the
46 **Recreation Program Special Revenue Fund** for the payment of operating expenditures,
47 transfers to other funds, and necessary capital outlays.

48 Section 10. That there is hereby appropriated the sum of \$11,632,169 to the **Public**
49 **Service Tax Debt Service Fund** for the purpose of payment operating expenditures,
50 transfers to other funds, and the principal and interest due on the public service tax bonds
51 of the City not subject to statutory exemptions and for redeeming such bonds as they mature.

52 Section 11. That there is hereby appropriated the sum of \$4,704,427 to the
53 **General Capital Improvement Capital Projects Fund** for the payment of transfers to other
54 funds and capital outlays pursuant to the terms of the above budget.

55 Section 12. That there is hereby appropriated the sum of \$8,807,146 to the **Local**
56 **Government Surtax Capital Projects Fund** for the payment of transfers to other funds and
57 capital outlays pursuant to the terms of the above budget.

58 Section 13. That there is hereby appropriated the sum of \$350,048 to the **Parks &**
59 **Recreation Facilities Trust Fund** for the payment of transfers to other funds and capital
60 outlays pursuant to the terms of the above budget.

61 Section 14. That there is hereby appropriated the sum of \$56,176,736 to the **Water**

62 **and Sewer Utility Enterprise Fund** for operating expenditures, debt service, transfers to
63 other funds, and necessary capital outlay.

64 Section 15. That there is hereby appropriated the sum of \$33,330,000 to the **Water**
65 **and Sewer Utility Capital Improvement Enterprise Fund** for the payment of capital outlays
66 pursuant to the terms of the above budget.

67 Section 16. That there is hereby appropriated the sum of \$2,749,033 to the **Golf**
68 **Course Enterprise Fund** for operating expenditures, transfer to other funds, and necessary
69 capital outlays.

70 Section 17. That there is hereby appropriated the sum of \$75,148 to the **Golf**
71 **Course CIP Fund** for the payment of capital outlays pursuant to the terms of the above
72 budget.

73 Section 18. That there is hereby appropriated the sum of \$12,604,689 to the **Solid**
74 **Waste Enterprise Fund** for the payment of operating expenditures, transfers to other funds
75 and necessary capital outlays.

76 Section 19. That there is hereby appropriated the sum of \$12,152,383 to the
77 **Fleet Maintenance Internal Service Fund** for the payment of operating expenditures,
78 transfers to other funds, and necessary capital outlays.

79 Section 20. That there is hereby appropriated the sum of \$559,875 to the
80 **Materials & Distribution Internal Service Fund** for the payment of operating expenditures,
81 transfers to other funds, and necessary capital outlays.

82 Section 21. That there is hereby appropriated the sum of \$6,996,395 to the **Self-**
83 **Insurance Internal Service Fund** for the payment of operating expenditures, transfers to
84 other funds, and necessary capital outlays.

85 Section 22. That there is hereby appropriated the sum of \$423,526 the **Cemetery**
86 **Special Revenue Fund** for the payment of operating expenditures, transfers to other funds,
87 and necessary capital outlays.

88 Section 23. All delinquent taxes collected during the ensuing fiscal year as
89 proceeds from levies of operation millage of prior years are hereby specifically appropriated
90 for the use of the General Fund.

Section 24. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

Section 25. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 26. This Resolution shall become effective immediately upon passage.

PASSED AND ADOPTED this 22nd day of September, 2022.

CITY OF BOYNTON BEACH, FLORIDA

YES NO

Məyör – Ty Pensergä

Vice Mayor – Angela Cruz

Commissioner - Woodrow L. Hay

Commissioner – Thomas Turkin

Commissioner – Aimee Kelley

VOTE

ATTEST:

Maylee De Jesús, MPA, MMC
City Clerk

Ty Penserga
Mayor

APPROVED AS TO FORM:

Michael D. Cirullo, Jr.
City Attorney





CITY OF BOYNTON BEACH
100 E Boynton Beach Boulevard
Boynton Beach, FL 33425
www.boynton-beach.org