



FY 2021-2022 ADOPTED BUDGET

City of Boynton Beach, Florida



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FY 2021-2022 Adopted Budget

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Boynton Beach
Florida**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morrell

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Boynton Beach, Florida, for its Annual Budget for the fiscal year beginning October 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its edibility for another award.



Vision Statement

**Our vision is to be a WELCOMING and PROGRESSIVE
COASTAL COMMUNITY
that CELEBRATES CULTURE, INNOVATION
and BUSINESS DEVELOPMENT.**

Mission Statement

**The City of Boynton Beach is a VIBRANT and SUSTAINABLE COMMUNITY
that PROVIDES EXCEPTIONAL SERVICES**

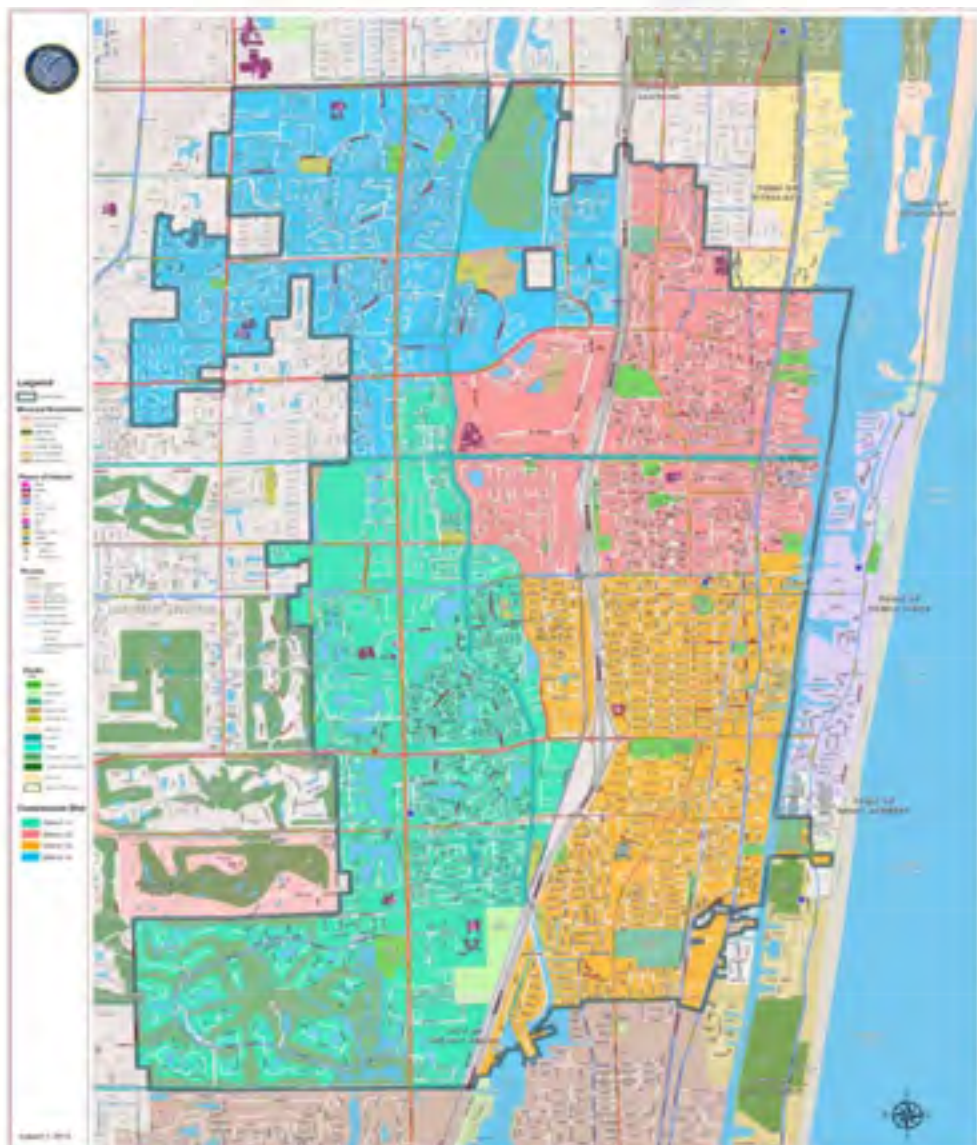
Core Beliefs

**We, the management team of the Boynton Beach
City Government, commit to:
PERSONAL INTEGRITY AND HONESTY,
PRODUCTIVITY,
TEAMWORK,
RESPECT,
and SERVING OTHERS.**

The Commission Initiatives

**Redevelop Downtown
Building Wealth in the Community
Boynton Beach Branding
Transportation and Mobility**





Boynton Beach Mayor, City Commissioners, and City Manager



Mayor Steven B. Grant, At-Large



Commissioner Justin Katz, District I



Vice Mayor Woodrow Hay, District II



Commissioner Christina Romelus, District III

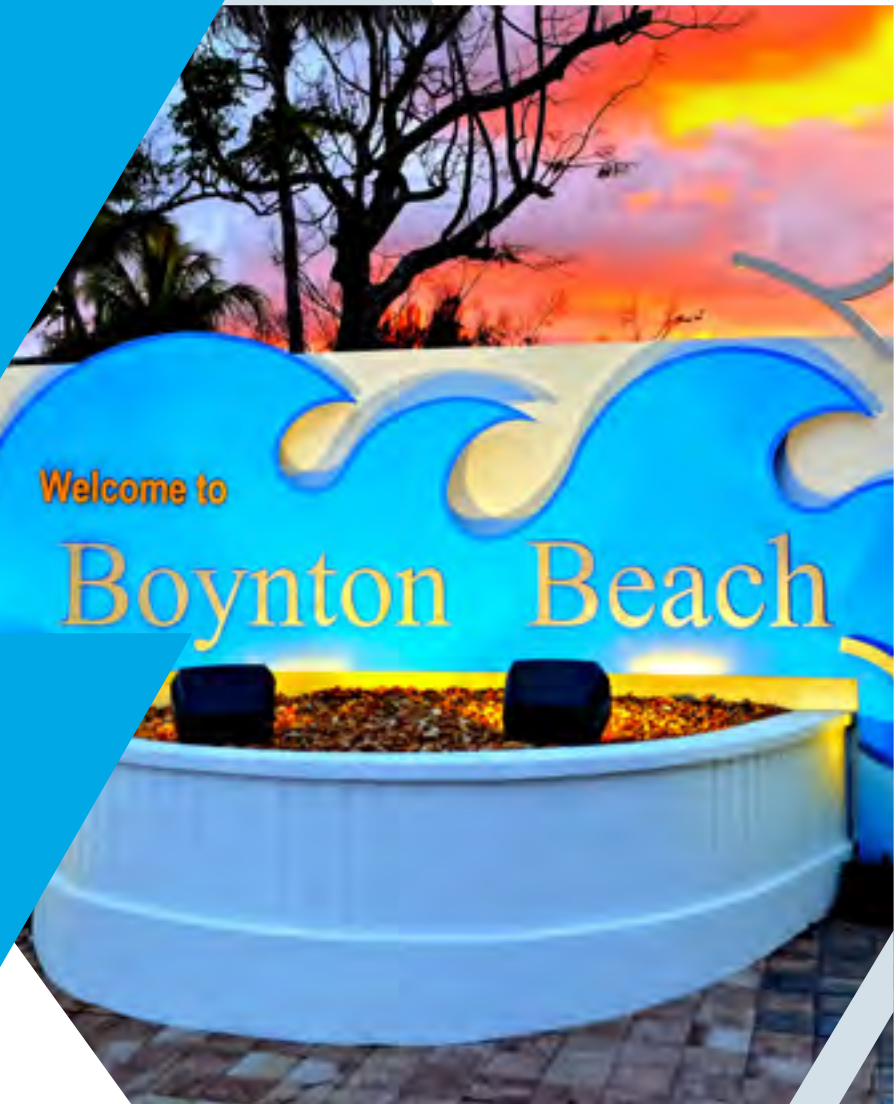


Commissioner Ty Penserga, District IV



City Manager Lori LaVerriere





Budget Summary

FY 2021-2022 Adopted Budget

ABOUT BOYNTON BEACH

Known as “America’s Gateway to the Gulfstream,” Boynton Beach is a full-service municipality, providing every city service (not limited to Sanitation, Fire & Rescue, Police, Utility, etc.) for its residents and visitors. Located in the heart of southeast Florida, in the center of Palm Beach County; Boynton Beach is a coastal community consisting of 16.5 square miles that includes four miles of the Intracoastal Waterway.

The City has direct access to the Florida Turnpike via Boynton Beach Boulevard and three I-95 exits. The City lies within close proximity to Palm Beach International Airport (14 miles) and Fort Lauderdale/Hollywood International Airport (37 miles). The closest seaports are Port of Palm Beach (21 miles) and Port Everglades (36 miles). The Tri-Rail commuter train makes a stop in the City that connects the rider to Palm Beach, Broward and Miami-Dade Counties.

The average annual air temperature in the Palm Beaches is 75° F. The warmest temperatures occur between June thru September year and the coolest months are January and February. September or October can be the “wettest” month. The highest recorded temperature was 101°F in 1942 and the lowest recorded temperature was 24°F in 1894.



FORM OF GOVERNMENT

The City of Boynton Beach is the third largest municipality in Palm Beach County with a population of approximately 78,000 residents. The City of Boynton Beach’s five elected officials include four district commissioners for a three-year term and a mayor-at-large serving a maximum of two (three-year) terms. The City Commission determines creates the strategic plan for the City, adopts legislation, approves the City’s budget, sets taxes and fees, and appoints the City Attorney.

The City Commission appoints a City Manager, who, with a team of more than 10 department directors, 2 Assistant City Managers, Fire Chief, and a Police Chief, manages the day-to-day operations for over 78,000 residents and thousands of visitors each year. Sixteen volunteer advisory boards that augment staff, created and member-appointed by the City Commission. The City’s collaborative partners—the Boynton Beach Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce—also assist in the success of the City.



HISTORY

The City was founded in 1894 by Major Nathan Boynton, a native of Port Huron, Michigan, who had a distinguished career in the American Civil War (pictured to the left).

Major Boynton and his workmen brought their families from Michigan and settled in the, yet to be named, new town of Boynton. In the early years of our city, settlers began building what was to become Boynton Beach. Boynton Beach was incorporated in 1920.

BOYNTON BEACH TODAY

Due to its location and year-round tropical climate, Boynton Beach possesses many natural assets that set the stage for numerous leisure, recreation and active lifestyle pursuits. The City of Boynton Beach invests a great deal of resources to ensure that residents and visitors have access to its 253 acres of municipal parks, beach and natural conservation lands.

The City operates 8 recreation centers, 29 parks, a swimming pool, a municipal beach, and many youth, teen, adult and senior programs. Various facilities offer over 200 recreational programs, classes and events for all ages – from toddlers to seniors. Supplementing its recreational indoor facilities



are tennis and basketball courts, playgrounds, fitness centers and a pool. Additionally, one of the four Boynton Beach ocean inlet provides public boat ramps, paddle boating and kayak rentals. In addition, the City operates a municipal golf course, which features both an 18-hole Championship Course and 9-hole Family Course (pictured to the left). It also operates a state-of-the-art library.

Boynton Beach has one of two working full-service marinas in Palm Beach County. Owned and operated by the Community Redevelopment Agency (CRA), the Boynton Harbor Marina offers fishing and scuba diving charters, jet-ski and boat rentals and an eclectic collection of waterfront restaurants.

The City embraces Art and culture; there are more than 48 works of art displayed throughout the City as part of the Arts in Public Places program. Boynton Beach is home to the world-famous International Kinetic Art Exhibit and Symposium. The kinetic art pictured to the right is part of the biennial event and supports the Boynton Beach Art District's many events, including monthly art walks. In addition, the City hosts more than 80 annual events, including Pirate Fest, Movies in the Park, Blarney Bash, Earth Day, Holiday Parade, Boat Parade and 4th of July Fireworks over the Intracoastal Waterway.



There are four public elementary schools in Boynton Beach, including a gifted center; a S.T.E.M. curriculum based school that has been awarded Best Elementary School in the nation for the past two years; an International Baccalaureate (IB) school. Its middle school is a Math, Science and Technology Magnet providing aerospace science, dance, theatre, vocal, culinary arts, early childhood and I.T.S. academies, as well as an aviation maintenance technician school. Supplementing the public schools are five private schools, five charter schools and several pre-schools. There are 12 post-secondary institutions within 67 miles of Boynton Beach, including Florida Atlantic University, Florida International University, Palm Beach Atlantic University, Palm Beach State College and the University of Miami.

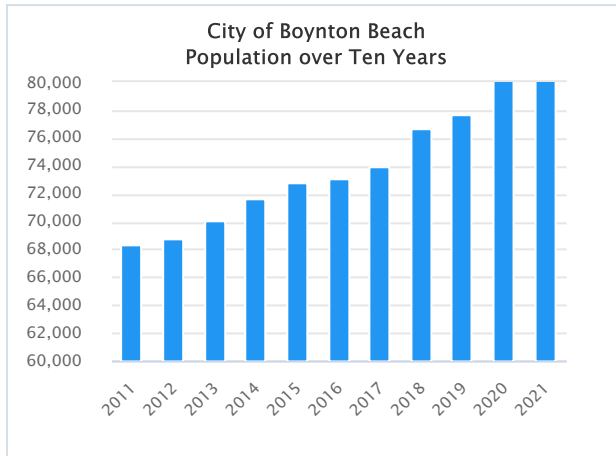


The City is addressing the biggest challenges of this century – sustainability, energy and climate change. Being sustainable means meeting the needs of the present residents without compromising the ability of future citizenry to meet its needs while balancing environmental stewardship, social responsibility, and economic growth. The pursuit of sustainability has governed the direction of Boynton Beach since 2008 when the City Commission involved employees, citizens and local businesses in creating policies and programs to promote sustainability. Through the work of the Green Task Force, Green Community Alliance, and Sustainability Team and the award of the City's Energy Efficiency and Conservation Block Grant (EECBG) by the Department of Energy, the City has made

great strides towards achieving a sustainable future.

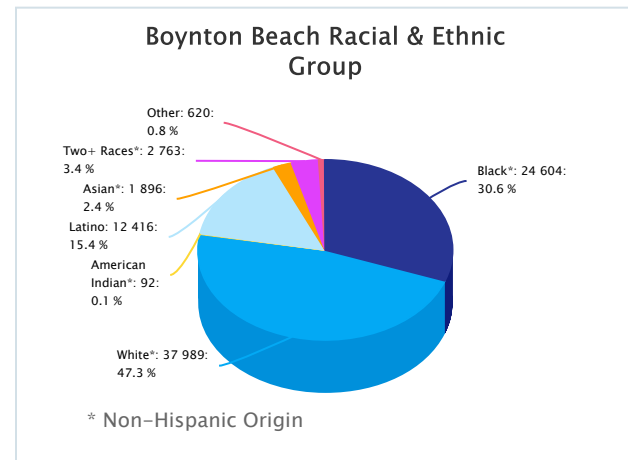


DEMOGRAPHICS



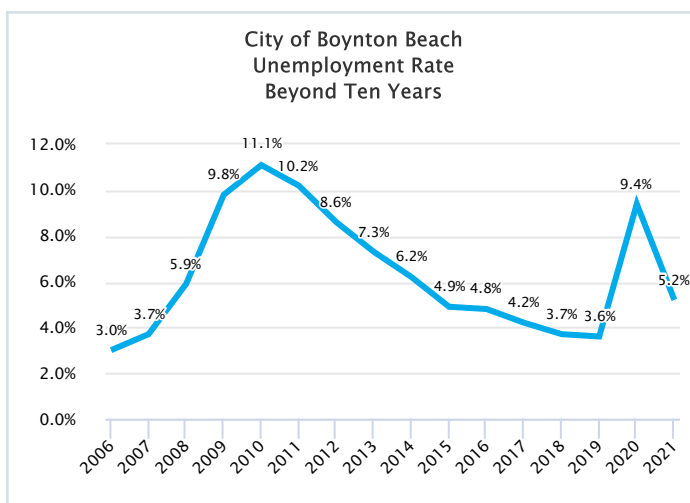
In 2020, the U.S. Census counted 80,380 people in Boynton Beach. The 2008 recession contributed to a considerable slowdown of the City's population growth: over a five-year period between 2005 and 2021, Boynton Beach grew only by 4.0%; the growth has rebounded since, to 6.5% and 10.9% for the 2010-2015 and 2016-2021 periods. For FY 2021-22, the population is projected to be 81,011. Based on the Palm Beach County projections (based on the county-wide projections of the University of Florida), by 2025 the City's population will increase from the current 80,380 to 82,453. For FY 2021, with the overall area of 16.2 square miles, the city's population density is 5,000 persons per square mile.

According to the most recent American Community Survey, the City's population has a median age of 42.6, with about 21.2% of persons 65 years or older. Approximately 25% of the population is foreign-born. Per capita income of the City's residents is \$30,715, with a median household income of \$57,563. In terms of education, 29.4% of the population has a Bachelor's degree or higher.



Within the last decade, the City has become more racially and ethnically diverse. The share of Black/African Americans is currently 30.6%, and the share of Hispanic and Latino population rose from 12.4% in 2010 to 15.5% in 2020.

ECONOMIC CONDITIONS AND OUTLOOK



On average, Boynton Beach's unemployment rate was 9.4% in 2020. At the start of 2020, prior to the COVID-19 pandemic, the unemployment rate in the City was approximately 3.8%. As the pandemic began to impact the U.S. economy in March and April of 2020, unemployment in the City rose as high as 18.4%, but settled around 4.3% by the end of the year. According to the Bureau of Labor Statistics, the City's unemployment rate as of August 2021 is 5.2%. The chart pictured to the left shows the average annual unemployment rates through 2021.

As of the second quarter of 2021, the median price for a single-family home was \$310,000.



MAJOR EMPLOYERS AND TAXPAYERS

Within the City, the top 5 employers are: Bethesda Memorial Hospital, the City of Boynton Beach, Publix Super Markets, Palm Beach County School District and Walmart. The chart to the right provides a complete listing of the “Top Ten Employers”

Top Tax Payers	Appraised Value	Total Taxes
Florida Power & Light Co.	\$126,938,268	\$2,685,220
Seabourn Cove Holdings LLC	\$112,987,166	\$2,422,251
CH Realty VII PSREG Boynton Beach Las Ve	\$87,000,000	\$1,992,081
IMT Capital V Boynton Beach LLC	\$81,298,597	\$1,828,862
Duke PGC at Quantum 1 9 LLC	\$72,932,500	\$1,767,713
RRPIV Cortina LLC	\$64,370,594	\$1,509,551
Northland Lugano LLC	\$65,196,106	\$1,455,781
WSRE CP PAC Investors LLC	\$61,073,500	\$1,401,098
Avanti Residential 500 Ocean TIC I LLC	\$55,383,363	\$1,253,826
Morguard Boynton Town Center INC	\$44,909,609	\$1,245,601

Top Ten Employers

Bethesda Memorial Hospital
 City of Boynton Beach
 Publix Supermarket
 School District of Palm Beach County
 Walmart
 Waste Management Corporation
 Home Depot
 Lowe's
 Hunters Run Golf & Racquet Club
 Quail Ridge Country Club

The top 5 Tax Payers are Florida Power & Light Co., Seabourn Cove Holdings LLC, CH Realty VII PSREG Boynton Beach Las VE, IMT Capital V Boynton Beach LLC, and Duke PGC at Quantum. The tax liability associated with the five previously listed taxpayers range from a low of \$1,767,713 to a high of \$2,685,220. The chart to the left highlights the “Top Taxpayers” in the City of Boynton Beach.

GROWING TAXABLE VALUES

Fiscal Year	Taxable Value	% Change	Tax Rate
2008-09	5,568,005,895	-9.19%	6.4553
2009-10	4,571,916,735	-17.89%	6.7626
2010-11	3,894,608,132	-14.81%	6.7626
2011-12	3,752,272,309	-3.65%	7.1941
2012-13	3,677,646,538	-1.99%	7.6000
2013-14	3,884,337,937	5.62%	7.9000
2014-15	4,224,336,791	8.75%	7.9000
2015-16	4,635,365,868	9.73%	7.9000
2016-17	5,005,577,863	7.99%	7.9000
2017-18	5,414,030,684	8.16%	7.9000
2018-19	5,784,638,102	6.85%	7.9000
2019-20	6,200,166,521	7.18%	7.9000
2020-21	6,607,021,651	6.56%	7.9000
2021-22	6,950,279,096	5.20%	7.8900

It has taken fourteen years for the City's current taxable value of \$6,950,279,096 to surpass the 2008 value of \$6,131,757,196. The upward trend began in FY 2013-14 when the taxable value was \$3,884,337,937. The Palm Beach Property Appraiser is forecasting higher taxable value going forward. The increase in taxable value supported the City's decision to keep the adopted millage rate for FY 2021-22 at 7.8900 per \$1,000, unchanged from the previous year. Historically, the tax rate ranged from a low of 6.7626 mills in FY 2009-10 to a high of 8.2270 mills in FY 2001-2002 (not shown). The City of Boynton Beach will benefit from this positive trend of increased taxable values and a stable millage rate.

Permit values are the key measurement for development activity. In FY 2018-19, total permit value was at \$260 million and increased to \$323 million for FY 2019-20. In FY 2020-21, the COVID-19 pandemic impacted development, and as a result, total permit value decreased to \$259 million. Permit values are expected to increase as disruptions due to the pandemic end.



Since the beginning of 2021, the City has approved several development projects. Others are currently under construction or will start construction in 2021 - 2022. The projects include:

Completed:

- Quantum Lake Villas West, 80 multifamily units, completed October 2021
- Sealofts Apartments, Boynton Village, completed June 2021
- Casa Del Mar, 69 townhomes and 3 single-family homes, N. Federal Highway, completed 2021
- 7-Eleven on N. Congress Avenue, completed October 2021

Approved or Under construction:

- Miraflor Apartments, 58 multifamily units, N. Seacrest Blvd, will commence construction 2022
- Broadstone Condominium, will commence construction in the 4th quarter of 2021
- 7-Eleven on Woolbright/Seacrest Blvd, under construction
- The Villages of East Ocean, will commence construction late 2021
- Riverwalk, 358 multifamily units and 12 K sq. ft. of commercial space, Woolbright Road /Federal Highway
- Publix Supermarket Distribution Center, will commence 2021



The Town Square project was a multi-year project which is located on the previous 16-acre municipal campus in downtown Boynton Beach. The project was broken up into three (3) phases (Public, Residential, and Hotel). The project is a partnership between the City of Boynton Beach, the City of Boynton Beach Community Redevelopment Agency (CRA), and the private development team.

Phase 1 (Public) was completed in 2020. The major buildings a new City Hall/Library, Police Department Headquarters, Fire Station #1, Cultural Center, and the District Energy Plant.

Phase 2 (residential) will include two (2) parking garages, 705 residential units and approximately 84,000 square feet of commercial space which will be located on the south, central and north lots. Management anticipates the construction of the south parking garage to start in FY 2021-22.

With the assistance of CRA and the City, and the cooperation with the Habitat for Humanity and the Boynton Beach Faith-Based Community Development Corporation, development activities continue in the Heart of Boynton District. Development of the 123-apartment project of Ocean Breeze East, located on the east side of Seacrest Boulevard, is under construction. Wells Landing North and South, 124 multifamily units, 8,530 sq. ft. commercial space, will commence 2022. Ocean Breeze East Apartment complex was completed June 2021.



To: The Honorable Mayor and Members of the City Commission
 From: Lori LaVerriere, City Manager
 Date: December 1, 2021
 Subject: Adopted Budget for Fiscal Year 2021-22

Honorable Mayor, Members of the City Commission, Community Members, and City Staff:

I am pleased to present the City of Boynton Beach's Adopted Budget for Fiscal Year 2021-22. The budget serves as a roadmap for the City's promise as a place where our inclusive community can prosper and innovation is nurtured and grows.

The Adopted Budget for Fiscal Year 2021-22 is aligned with the City's Strategic Plan and reflects the direction of the City Commission for achieving our collective vision of Boynton Beach as a welcoming and inclusive coastal community that celebrates diverse cultures, embraces innovation, and supports local businesses. It includes all Funds, \$251.2M of which, the Capital Improvement Plan is \$42.2M. According to the Palm Beach County Property Appraiser, the City's current gross taxable value for FY 2021-2022 is 6,950,279,096. This is an increase of 5.20% over FY 2020-2021 final gross taxable value of \$6,607,021,651. We will continue to provide exceptional services to our diverse community through a well-prioritized budget while administering the vision of the City Commission.



This presentation of the City's goals, budget, performance measures, and accomplishments achieves our goal of increasing transparency and making information accessible to our residents, businesses, and other community stakeholders. It also drives economic development initiatives and facilitates planning, collaboration, and coordination among the various City departments and partners. In the Adopted Budget, available resources are invested and aligned to ensure the City's long-term viability and resilience, while advancing the City's goals and objectives.

Our organization has identified three aspirational goals – who we want to be as a City:

- **Vibrant and Resilient Living:** Provide, sustain, and enhance a smart and resourceful high quality of life while keeping citizens safe and intelligently responding to adverse conditions.
- **Connected and Engaged Community:** Encourage and share thriving community relationships among and between residents, businesses, and visitors. Empower residents to address community social, cultural, political and economic determinants and build strong partnerships for solutions.
- **Robust Local Economy:** Attract and retain a mix of new and existing businesses and jobs while fostering economic growth and development.

Top 6 Priorities for the City:

- **Culturally Distinct Downtown:** Create a city center as a cultural district for business and entertainment to serve as the foundation that connect businesses, residents, and visitors.
- **Building Wealth in the Community:** Foster long term economic security for all demographics by strengthening locally rooted and held businesses.
- **Transportation and Mobility:** Improve mobility for modes of transportation for all residents, commerce, workforce, and visitors.
- **High Performing Organization:** Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.
- **Public Health and Safety:** Keep citizens safe while maintaining high quality of life.
- **Environmental Sustainability:** Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.

Strategic Projects beginning Fiscal Year 2021-22

- **Social and Racial Equity Initiative** – Cultivate consciousness and develop a framework to address racial and social equity in the delivery of City services for the benefit of all communities within the City.



- Neighborhood Services Resource Directory - Strengthen resource access to the City's underserved populations by maintaining a database of links that connect residents with resources, supporting relationships, and partnerships.
- Economic Development Plan: - Build an equitable economy that will grow family-wage careers, advance opportunities for prosperity, collaborate with partners for an equitable city, and create vibrant neighborhoods and communities.
- Performance Management Initiative - Create responsive, accountable, and cost-effective government programs and services that lead to Performance Excellence.

The strategic planning process develops coordinated strategic projects that focus on effectively creating the framework for all partners (both internal and external) to ensure that available resources are invested, aligned, and advance the City's priorities and goals. The City's short and long-term successes and competitive environment are key strategic issues addressed in the Adopted Budget. Each City department is aligned to one or more of the six priorities with specific strategies and projects to be accomplished. Department Directors are accountable for meeting these stated strategies and projects while still operating within their approved Operating and Capital Budgets.

Highlights of the FY 2021-22 Adopted Budget include:

Employee Based Priorities

For Fiscal Year 2021-22, the Commission has approved funding for employee raises of 3%. Over the past four fiscal years, the City Commission and the City Manager has consistently offered adjustment to salary pay ranges or hourly salary increases to its employees. These salary adjustments range from 2% to 5% and are consistent with annual inflation rates. For the FY 2021-22 budget, management has earmarked \$.7 million for salary adjustments and union contract negotiation.

The City will continue to fund its employees' Health Savings Account (HSA), except those affiliated with the Police Benevolent Association. The City will contribute \$750 to the HSA of each full-time employee, at an annual average cost of \$777,520. Additionally, the City will provide employees with an "Insurance Stipend" to offset family premium rates. These health savings benefits coincide with the Boynton Beach employee Wellness Program that the City is aggressively promoting to mitigate insurance cost.



The City of Boynton Beach has established a tuition reimbursement program for employees who are full time, non-probationary, unrepresented (General) employees and full-time, non-probationary employees covered under the

SEIU Blue Collar or White-Collar Collective Bargaining Agreement. For FY 2021-22, the City has established a budget of \$90,000.

Short Term City Based Priorities

The City's Building Department launched an online, easy-to-use e-permit system that will modernize how permits are processed for both builders and residents. The new Permit Application and Tracking System, which is powered by SagesGov, will allow registered users to perform all permit functions in one convenient place via a portal on the City's website. System features include the ability to submit, track, review, inspect and close building permits. This new system will allow the City to streamline internal systems to support economic growth and development. This year's Phase II rollout of the software will include a new payment gateway and a mobile inspection feature in a continued effort to further streamline our process for staff and customers.

The City is updating its sign ordinance to include new and innovative sign standards that reflect evolving technologies and approaches as well as a general update of sign regulations. During the planning process, the City will work with stakeholders to better understand how residents and business owners think the current sign ordinance is working and areas for improvement. The FY 2021-22 capital budget for signage throughout the City is \$25,000.



The City's Planning & Zoning Division is streamlining the way citizens, developers and staff access zoning information. Currently, the City's Land Development Regulations are published on AmLegal and Zoning Maps are published on the City's website in PDF format. This does not allow for property specific lookup capabilities and makes it difficult for anyone seeking site-specific zoning related information to find it. This results in staff taking in thousands of inquiries a year about how zoning applies to specific parcels. The FY 2021/2022 budget includes \$182,000 over three years for a new software called Gridics. This software will provide staff with a code publishing website specifically tailored for land use and comprehensive plan ordinances that can be updated directly in real-time as changes are made and interlink various sections to make it easier for citizens to reference and understand. This software will also provide an easy to use interactive zoning map website to make it easier for citizens to visualize how zoning districts and overlays impact development throughout the city, and provide the ability for citizens to lookup zoning information such as setbacks, open space, height, density, allowed uses by address, and permitted types of businesses.

In alignment with the City's Strategic Plan Priority of Environmental Sustainability, the City continues to build on its Tree Canopy Enhancement Program with the goal of increasing citywide tree canopy from the 2020 level of 16.1% to 20% by 2035. The program includes ongoing tree plantings and tree giveaways, review of the City's landscape and tree preservation codes, a Public Lands Tree Inventory in FY 2021/22, and development of an Urban Forestry Management Plan in FY 2022/23.

The City recognizes the role parks serve in creating sustainable communities. To provide sustainability, the City is considering innovative ways to fund tomorrow's potential. This consideration includes strategies such as collaboration between parks departments and other public agencies, civic investment from individuals and private foundations through public-private partnerships, concessions, marketing sponsorships, and entrepreneurial activities. The FY 2021-22 capital budget for Park & Recreation improvement is \$5.1 million.

Over the past year, the City's Marketing & Events Department prioritized the activation of Downtown Boynton. Central to Downtown Boynton are the newly built four-story City Hall/Library, Arts & Cultural Center and Centennial Park and Amphitheater, which collectively have helped to transform the area. A Strategic project of the City's Marketing and Events Department is to invigorate Downtown's vibrant culture by creating inclusive activities that support local businesses and celebrate our diverse community, including First Friday @ 5 concerts and Friday Flicks outdoor movies. The community response has been enthusiastic, with attendees of all ages and demographics coming together to enjoy a variety of food trucks, children's activities and more. In addition to hosting City sponsored events, the Amphitheater is now available for rent, which will generate rental income for the City while providing an opportunity for the public to host live concerts



and performances, ensuring Downtown Boynton becomes an entertainment destination year-round.

Long Term Priorities/Financial Plans

The FY2021-22 Adopted Budget and projected years are developed by analyzing 3-year historical trends and depending on the type of revenues and expenditures - an escalation range of 2% to 4% was applied. Additionally, strategic prioritization of projects/legislative actions/operations help to shape both the short-term and long-term plans for the City.

The City has embarked on a long-term comprehensive strategy, in partnership with Florida International University, to address racial and social equity. The strategy consists of an internal organizational review of the City's internal systems, policies, and processes to establish the capacity to assess, implement, and monitor a social and racial equity strategy and foster a culture of diversity and inclusion, and an external community needs assessment that will provide the analytical framework and community engagement to develop research findings and present recommended action/policy items to the City Commission. The external community assessment will develop a baseline evidence-based understanding of the community characteristics and trajectory with indicators that can be used to develop a social equity index that reflects current conditions and allows for monitoring of changes and progress in the future. This long-term investment demonstrates a commitment to inclusion and building equity within all communities in Boynton Beach.

As part of our Building Wealth in the Community Strategic Plan Priority, the City has invested in the development of a comprehensive Economic Development Plan that will guide the City's economic development priorities and create a "plan of action" based on current and projected economic, industry, and real estate trends; align policy and investments to maximize City assets; and evaluate current assets and chart a course towards a sustainable and equitable economy that will grow jobs and careers, advance opportunities for prosperity, and create vibrant neighborhoods and communities.



According to newly release 2020 Census data, the City of Boynton Beach is experiencing economic and population growth. With this rapid increase in economic and population growth comes rapidly increasing housing costs and transportation needs. As part of the City's Strategic Plan, the City undertook a Housing Needs and Solutions Assessment to assess the current state of the Boynton Beach housing market, estimate the City's future housing needs, and provide strategic guidance for solutions that would address the affordability crisis. The report will include a Market Analysis comprising data on attached and detached housing demand/pricing, housing and vacant lot inventory, rental activity based on current and expected markets, demographic and economic trends; a Housing Cost Burden Analysis for extremely low-, very low-, and low- income households, estimates of workforce housing demand and affordability gaps based on incomes and housing prices; and policy review and recommendations, including examples of solutions for attainable housing from other cities throughout the country.

Transportation and Mobility is a priority that our City Commission identified in our Strategic Plan. The City has begun the process of developing and implementing a comprehensive citywide mobility plan. The Complete Streets Mobility Plan's long-term goal is to address the growing need and desire for a balanced transportation network that adequately accommodates all modes of transportation to improve safety and comfort for people walking, biking, driving, and using transit. The objective of the Mobility Plan is to encourage pedestrian walkability and bicycling to create a healthier and more sustainable community. This aligns with the City Commission's Vision Zero policy to eliminate traffic fatalities and severe injuries among all road users, and to ensure safe, healthy, and equitable mobility for all. The plan will also address traffic congestion, improve local multimodal circulation, adopt new transportation technologies, and implement a new Mobility Fee structure for development projects. Mobility Fees can be used for costs associated with adding new multimodal capacity, including sidewalks, trails, bike lanes, streetscape and landscape, microtransit (i.e. golf carts, neighborhood electric vehicles, autonomous transit shuttles etc.), and other mobility options to provide a variety of choices for personal mobility.

The City is working to integrate the Strategic Priority of Environmental Sustainability into all government planning and operations. The 2020 Climate Action Plan established targets of reducing greenhouse gas (GHG) emissions 50% below 2015 levels by 2035 and achieving net zero emissions by 2050, and the City continues to track progress toward these goals through annual inventories of government and community-wide emissions. Boynton Beach recently joined the Cities Race to Zero, a global campaign to accelerate GHG reductions, and is developing targets for high-impact actions such as renewable energy, electric vehicle adoption, and building efficiency.

The City also completed a climate change vulnerability assessment (CCVA) in July 2021, which incorporated sea level rise projections for 2040 and 2070, and is working to develop a climate adaptation and resilience plan following the CCVA recommendations. The Sustainability and Engineering Departments are collaborating to align future capital projects with state and federal funding sources for resilient infrastructure, with a focus on social vulnerability to ensure these investments are equitably distributed. The City is looking to implement targeted strategies to engage frontline communities that are most vulnerable to climate impacts.

Fiscal Year 2020-21 Budget Achievements

Florida Atlantic University (FAU) Tech Runway has leased space on the first floor of City Hall to establish a business incubator to support entrepreneurs and start-ups in Boynton Beach. FAU Tech Runway provides entrepreneurs with a complete ecosystem in which to train, mentor, fund, and scale their companies from ideation to the early revenue stage. They will provide for the creation, development, and operation of an economic development hub within City Hall to incubate startup companies and train local small businesses. The City provided a \$50,000 grant to FAU Tech Runway to expand its services within the City, provide support and resources to local entrepreneurs and startups, and bring awareness to the City of Boynton's economic development efforts.

In partnership with Florida International University, the City launched a Racial and Social Equity Initiative to assess both the City's internal organization and the external community. The Internal Assessment will examine the City's internal systems, policies, and processes to establish a social and racial equity strategy and foster a culture of diversity and inclusion. The external Community Assessment will develop key findings and recommend action/policy items in five interconnected equity pillars: Economic Development, Education, Housing, Criminal Justice and Safety, and Public Health. We believe authentic community engagement is the heart of equity-focused policy. The City invested \$125,000 in the external Community Assessment and \$163,800 for the Internal Assessment.



The City completed a climate change vulnerability assessment (CCVA) in partnership with six neighboring municipalities and Palm Beach County as the Coastal Resilience Partnership of Southeast Palm Beach County (CRP). The CCVA includes detailed spatiotemporal analyses of vulnerabilities and risks associated with three types of flooding—rainfall-induced flooding, storm surge, and tidal flooding—including projections for sea level rise in the years 2040 and 2070. The CCVA also assessed non-flooding climate threats (high winds, extreme heat, drought, etc.) using spatial and/or narrative analyses. Vulnerabilities and risks were assessed for residential and commercial properties, critical facilities and government buildings, water infrastructure, roads and transportation facilities, natural resources, economic factors, and people/socioeconomics. The “AccelAdapt” web platform provides City staff access to the assessment data at the Census tract and parcel scales to support the integration of CCVA results in City planning and operations.

The City’s Office of Sustainability contracted with Community Greening to plant 590 trees on public land, and give away 297 trees to City residents for a total of 887 trees planted in FY20/21. Other Sustainability achievements in FY20/21 include the distribution of 62 Energy Edge Rebates totaling \$51,800, distribution of 36 rain barrels through the water conservation program, passage of the Polystyrene Foam Waste Reduction Ordinance and launch of the Pass On Plastics Pledge, participation in the second Palm Beach County Solar Co-op, increase to 8 restaurants in the Green Business Recognition Program, and installation of two dual electric car chargers at City Hall and Kapok Park through a partnership with Florida Power & Light.



As part of the City’s Flood Mitigation Plan, the Utilities, Development and Public Works Engineering Departments annually prioritize drainage improvement needs and requests for projects to be included in the City’s CIP Program funding. The City was awarded \$83,250 for Hazard Mitigation from the Florida Division of Emergency Management to reduce flooding in Lakeside Gardens neighborhoods. This project is part of the City’s continued efforts to comply with the National Flood Insurance Program (NFIP) and the Community Rating System (CRS). Seeking CRS classification improvements within the capabilities of City programs, adopting and administering Federal Emergency Management Agency (FEMA) approved ordinances and Flood Insurance Rate Maps (FIRMs) enhances the City’s flood mitigation efforts while securing insurance premium rewards for its residents and businesses. As a result, beginning in April 2022 flood policy holders will now receive up to a 25% discount on their flood insurance premiums resulting in an estimated \$424,000 in discounts for flood insurance premiums in the City.

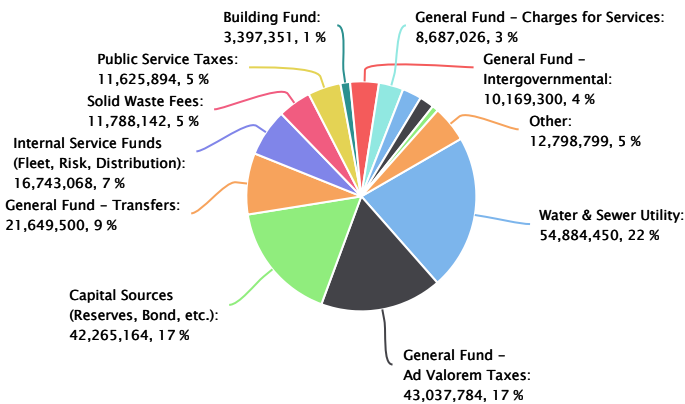


CITY'S FINANCIAL OVERVIEW

For the coming Fiscal Year 2021-22, the General Fund Budget increased by \$3,211,264 or 3.2% over FY 2020-21 Amended Budget. This increase was mostly related to operating expenses for Town Square, salary, wage, personnel adjustments and the introduction of new technologies. The City has adopted a change in the Millage Rate from 7.9000 to 7.8900 but none for the Fire Assessment for FY 2021-22.

The Adopted FY 2021-22 General Fund Budget does not require an appropriation of fund balance. Additional detailed narrative and illustrations are provided further within this document.

SUMMARY OF ALL FUNDS – FUNDING SOURCES



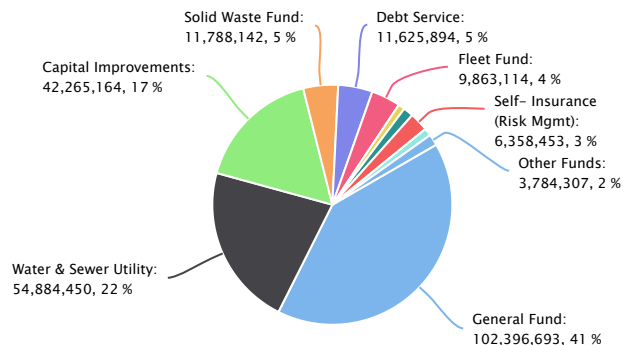
All Funds Adopted Funding Sources – The largest funding sources are the Water, Sewer and Stormwater fees, totalling \$54.90M, representing 21.85% of the total \$ 251.20M followed by Capital (Surtax and Cap Fees) and Bond sources for \$42.30M at 16.84%. The property taxes of \$43.10M (net of CRA TIF funding) only fund 17.16% of total funding sources and 40% of the City's General Fund. Interfund transfers for the General Fund totaled \$21.60M (8.60% of all total funding sources).

All Funds Adopted Expenditure Budget - The City's total Adopted Budget for all funds total \$ 251.20M. The General Fund represents 40.76% of that total with expenditures of \$102.40M. The Water & Sewer Utility Fund is \$54.90M, 21.85% of the total. The Capital Improvement Fund (General and Utility Funds) is \$ 42.30M, 16.84% of the total and the Solid Waste Fund represents \$11.80M, 4.70% of the total \$251.20M. The remaining funds total 14.6% of the total Adopted Budget.

Adopted Millage and Rollback Tax Rate –

The millage rate for FY 2021-22 has been adopted at 7.8900 mills. This adopted millage rate is 3.32% above the rollback rate of 7.6362 mills and .01 less than the FY 2020-21 adopted millage rate of 7.9000. The adopted rate of 7.8900 mills for the FY 2021-22 Budget is expected to realize \$53.00M in net property taxes; this is an increased by \$2.4 million over FY 2020-21.

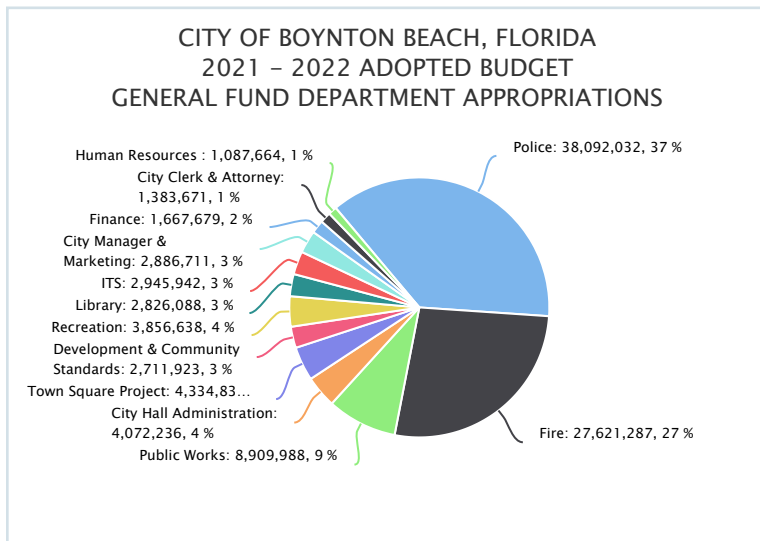
SUMMARY OF ALL FUNDS – EXPENDITURES



A simple tax calculation example follows for a single residential property with a Homestead exemption. The property had an assessed valuation of \$100,000 in 2021 with a \$50,000 homestead exemption resulting in a taxable value of \$50,000. The tax rate in FY 2021 was 7.9000 (millage rate) per \$1,000 of taxable value yielding an annual 2021 property tax of \$395. In FY 2022, per the Save Our Homes Law, the assessed value of this property will increase by the CPI of 1.4%. This results in a taxable value of \$51,400 after the homestead exemption.

Rollback Tax Illustration for a Homestead Residential Property				
Assessed Value Increase of 5.2% (Save Our Home 3% or CPI Change 1.4%, the lessor)"				
Homestead Residential Property	2020-21 Adopted Tax Calculation	2021-22 Roll-back Tax Calculation	2021-22 Adopted Tax Calculation	FY % Change
Assessed Value	\$ 100,000	\$ 101,400	\$ 101,400	1.4%
Homestead Exemption	\$ (50,000)	\$ (50,000)	\$ (50,000)	
Taxable Value	\$ 50,000	\$ 51,400	\$ 51,400	2.8%
Tax Rate	7.9000	7.6211	7.8900	-0.1%
Annual Property Tax	\$ 395	\$ 392	\$ 406	2.7%

With the Adopted 2022 millage rate of 7.8900, the annual property tax is \$406 in 2022, yielding a 2.67% annual property tax increase.



General Fund Adopted Expenditure Budget

The General Fund budget provides the resources to carry out the majority of the direct services to City taxpayers. This budget supports the Commission's vision and maintains high quality services and fiscal responsibility. The Adopted Budget for FY 2021-22 totals \$102.40M, an increase of \$3.20M (3.2%) over the FY 2020-21 amended budget of \$99.6M.

Public Safety remains a top priority for the City. Together, the Police and Fire Departments' proposed budgets totals \$63.4M or approximately 64% of the \$102.40M General Fund budget. The other major General Fund departments, with increases, include Public Works at \$8.4M, which is 8% of the total General Fund budget.

The City Hall budget of \$3.4M funds the contractual obligations for the City Clinic, a 3% raise for General Fund employees, property insurance premiums, and transfers to the Risk Management Fund. Lastly, the Police department budget was approved for various increases related to contractual obligations and personnel. Those being positions such as the Real Crime Center Analyst, Digital Forensic Specialist, reclass of the Forfeiture Specialist to Police Admin Specialist, and a reclass of a Dispatcher to Accreditation Manager.

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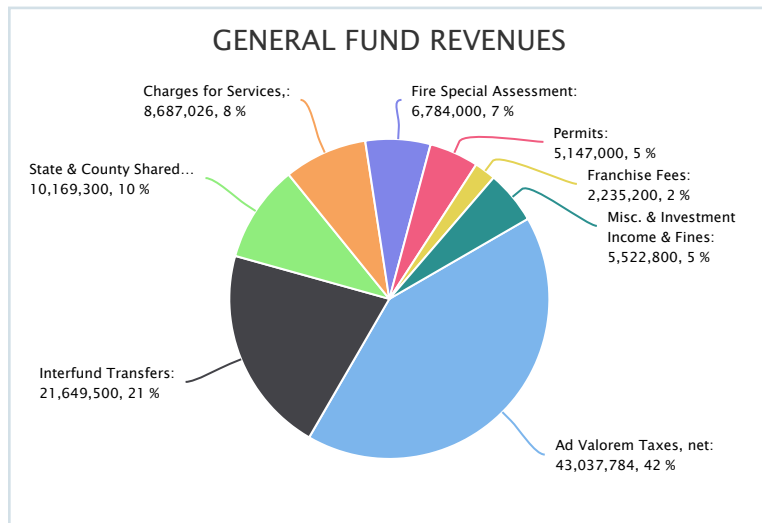
Two Year Comparison of Department Budgets

General Fund Departments	2020-21	% Change	2021-22	FY 2021-22 Adopted Budget by Object Classification			
	Amended Budget	btw. FY2020-21 and FY2021-22	Adopted Budget	Personnel Services	Operating Expenses	Capital Outlay	Non- Operating
City Commission	\$ 307,464	-2.0%	\$ 301,229	\$ 226,545	\$ 64,684	\$ -	\$ 10,000
City Manager	866,840	-11.3%	768,806	726,257	37,168	-	5,381
City Hall/General Admin.	3,865,627	5.3%	4,072,236	17,000	2,752,811	-	1,302,425
Marketing/ Communications	427,463	26.3%	539,699	408,420	127,279	4,000	-
Special Events	246,351	126.9%	558,967	196,304	358,063	4,600	-
Town Square Project	5,134,432	-15.6%	4,334,834	-	4,334,834	-	-
City Clerk	619,401	24.1%	768,626	539,226	229,400	-	-
Financial Services	1,517,010	9.9%	1,667,679	1,578,275	78,404	11,000	-
Information Technology	2,768,098	6.4%	2,945,942	1,499,023	1,446,919	-	-
Human Resources	853,239	27.5%	1,087,664	723,917	360,747	3,000	-
ADA & Inclusion	-	0.0%	144,679	114,242	30,437	-	-
City Attorney	648,257	-5.1%	615,045	130,876	484,169	-	-
Police - Uniform Services	17,920,977	8.4%	19,418,590	18,772,452	626,138	20,000	-
Police - Office of the Chief	5,074,790	1.1%	5,132,926	2,380,526	1,334,956	-	1,417,444
Police - Support Services	12,845,135	5.4%	13,540,516	11,033,525	2,419,191	87,800	-
Fire	26,952,834	2.4%	27,587,850	23,967,611	2,282,053	227,500	1,110,686
Community Standards	2,025,689	-25.9%	1,500,250	1,335,457	142,245	500	22,048
Emergency Mgmt	1,465	2182.4%	33,437	-	19,937	13,500	-
Development-Support	470,333	-20.0%	376,201	308,192	68,009	-	-
Building	1,858	-100.0%	-	-	-	-	-
Planning & Zoning	780,491	7.0%	835,472	659,803	175,669	-	-
Economic Development	521,242	10.0%	573,331	314,077	259,254	-	-
Public Works Admin.	108,182	39.2%	150,563	141,688	8,875	-	-
Facilities Mgmt.	2,811,455	-11.5%	2,486,897	949,268	1,497,277	-	40,352
Streets Maintenance	1,301,358	4.4%	1,358,169	361,468	967,275	-	29,426
Engineering	753,001	-21.6%	590,398	524,294	60,904	-	5,200
Parks & Grounds	3,759,457	9.3%	4,110,011	1,569,348	2,401,735	48,000	90,928
Parking Services	164,428	30.1%	213,950	108,640	104,310	1,000	-
Library	2,498,277	1.5%	2,536,739	2,157,449	269,290	110,000	-
School Museum Services	366,233	-21.0%	289,349	-	289,349	-	-
Recreation	3,574,042	7.9%	3,856,638	3,067,985	724,211	16,560	47,882
Totals	\$ 99,185,429	3.2%	\$ 102,396,693	73,811,868	23,955,593	\$ 547,460	\$ 4,081,772
Total Object Classification Percentage			100.0%	72.1%	23.4%	0.5%	4.0%

The table above displays the expenditure distribution by department. Personnel services of \$73.80M represent 72.08% of the total \$102.40M Proposed General Fund Budget. Major components of personnel services include salaries and wages, pension costs, health insurance, overtime and holiday pay, and employer FICA. Most components are subject to collective bargaining agreements with the unions. Non-operating expenditures are primarily payments or transfers to City Internal Service funds for Self Insurance, Warehouse, and Fleet Maintenance and Contingency Funding.

General Fund Adopted Funding Sources – To balance the General Fund expenditure budget of \$102.40M, revenues comprising of Ad Valorem Taxes (directly related to the millage rate of 7.8900), Intergovernmental Revenues, Charges for Services, Assessments, and Transfers from other funds are the funding sources proposed for FY 2021-22.





General Fund Revenues – General Fund revenues of \$81.60M, plus transfers from other funds of \$21.60M, total \$102.402M. As a result of the increased taxable values in the City the General Fund will recognize approximately \$2.8M in FY 2021-22 over FY 2020-21.

Overall revenues have increased in most categories, as such, the Fund Balance will be increased by \$835,917 - No fund balance usage is required for FY 2021-22.

The table to the right offers a three-year perspective on the City's General Fund revenues. Note: Ad Valorem Taxes have increased 4.7% from FY2020-21 to FY2021-22; there is no increase in the Fire Assessment projected revenues for FY2021-22 over the prior fiscal year; Intergovernmental revenues (mainly State & County Shared Revenues and Sales Tax) have ranged between \$10.2M to \$10.2M. Transfers from Other Funds range from \$18.5M to \$21.6M, an increase of \$1.8M, from FY2020-21 to FY2021-22. No utilization of Fund Balance is required for FY2021-22. Note: The CRA's TIF increments are expected to increase from \$9.3M to \$9.9M. (see table above for all previously referenced amounts).

	2019-20 Actual Revenue	2020-21 Amended Revenue	2021-22 Adopted Revenue
General Fund-Revenue Snapshot			
Taxes			
Ad Valorem Taxes	\$ 47,182,486	\$ 50,558,508	\$ 52,968,382
Less TIF Taxes to CRA	(8,693,724)	(9,345,700)	(9,930,598)
Franchise Taxes	4,503,615	4,945,000	5,147,000
Total Taxes	42,992,377	46,157,808	48,184,784
Fire Assessment	6,883,199	6,759,000	6,784,000
Licenses & Permits	5,259,091	2,000,200	2,235,200
Intergovernmental Revenue	9,165,043	10,168,237	10,169,300
Charges for Services	7,550,961	8,157,915	8,687,026
Fines & Forfeitures	468,382	502,109	500,000
Rental Income	261,296	350,500	442,800
Investment Income	246,953	188,000	192,000
Miscellaneous Revenue	5,600,119	4,503,000	4,388,000
Total Revenues	78,427,421	78,786,769	81,583,110
Transfers from Other Funds	16,642,000	18,473,000	21,649,500
Fund Balance (Increase)			
Decrease	29,565	1,925,660	(835,917)
Total Revenues & Transfers	\$ 95,098,986	\$ 99,185,429	\$ 102,396,693



The table below provides information on the City taxable values and millage rates over a five-year period, currently \$6.950 billion and 7.8900, respectively.

Various Funds	FY 2017-2018 Adopted	FY 2018-2019 Adopted	FY 2019-2020 Adopted	FY 2020-2021 Adopted	FY 2021-2022 Adopted
Taxable Values	\$ 5,418,555,565	\$ 5,771,231,892	\$ 6,215,203,426	\$ 6,624,058,213	\$ 6,950,279,096
% Change	7.79%	6.51%	7.69%	6.58%	4.92%
Operating Millage Rate	7.9000	7.9000	7.9000	7.9000	7.8900
Taxes Levied	\$ 42,806,589	\$ 45,592,732	\$ 49,100,107	\$ 52,330,060	\$ 54,837,702
Less Discounts	(1,348,231)	(1,595,746)	(1,718,504)	(1,831,552)	(1,919,320)
Add Delinquent Taxes	\$ 150,000	\$ 150,000	\$ 120,000	\$ 60,000	\$ 50,000
Total Taxes Received	\$ 41,458,358	\$ 44,146,986	\$ 47,501,603	\$ 50,558,508	\$ 52,968,382
Less Taxes to CRA	\$ (7,360,831)	\$ (7,816,311)	\$ (8,693,724)	\$ (9,345,700)	\$ (9,930,598)
Net City Taxes	\$ 34,097,527	\$ 36,330,675	\$ 38,807,879	\$ 41,212,808	\$ 43,037,784
Change From Prior Year	\$ 2,457,355	\$ 2,233,148	\$ 2,477,204	\$ 2,404,929	\$ 1,824,977
% Change	7.77%	6.55%	6.82%	6.20%	4.43%
Debt Service Millage	-	-	-	-	-

The City's long-range financial outlook is one of stability over the next several years. Our estimates for revenues and expenditures are projected between 3% to 5% annual growth rate. This is manageable due to the City's average taxable growth experience of approximately 7%.

Financial snapshot with three-year comparison of expenditures for all Funds (table below). Brief overview of major budgetary changes between FY 2020-21 and FY 2021-22 are as follows:

Classification	2019-20 Actual BUDGET	2020-21 Amended BUDGET	2021-22 Proposed BUDGET	2021-22 Adopted BUDGET	Change between FY22P vs FY22A
General Fund	\$ 174,952,151	\$ 99,185,429	\$ 102,468,888	\$ 102,396,693	\$ (72,195)
Water & Sewer Fund	54,774,254	52,225,066	54,697,153	54,884,450	187,297
Utility (CIP)	10,917,602	32,126,309	31,207,947	31,207,947	-
Solid Waste Fund	12,106,328	12,324,210	11,771,835	11,788,142	16,307
General Govt (CIP)	17,891,477	16,776,083	11,057,217	11,057,217	-
Public Service Tax DS	10,271,575	10,277,820	10,275,894	11,625,894	1,350,000
Fleet Fund	12,311,334	10,959,291	9,853,415	9,863,114	9,699
Golf Course Fund	1,992,414	1,932,180	2,250,175	2,250,175	-
Self Insurance Fund	6,225,478	6,272,757	6,353,995	6,358,453	4,458
Building Fund	-	3,135,449	3,382,977	3,397,351	14,374
Local Option Gas Tax Fund	1,301,150	1,301,150	1,301,150	1,301,150	-
Other Funds	3,841,948	3,820,476	5,068,770	5,082,092	13,322
Total -- All Funds	\$ 306,585,711	\$ 250,336,220	\$ 249,689,416	\$ 251,212,678	\$ 1,523,262



General Fund: The budget increased by \$3,211,264 due mainly to personnel and pension adjustments related to the Police and Fire departments .

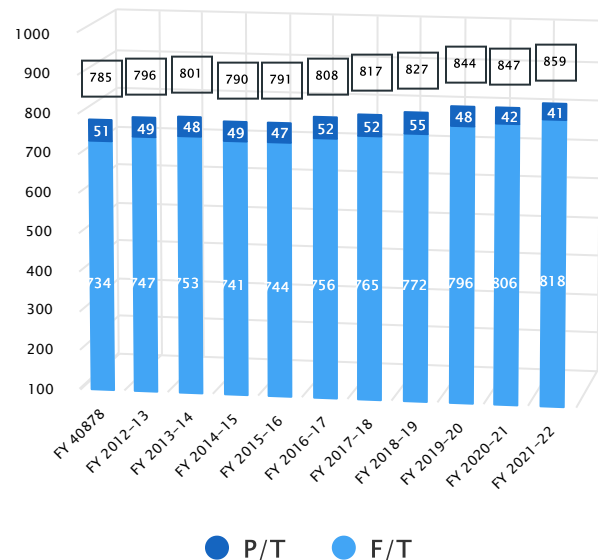
Water & Sewer Fund: The budget increased by \$2,659,384 primarily related to the funding of an injection well project at the Regional WasteWater Treatment Plant which is jointly owned with the City of Delray Beach.

Utility and General CIP Fund: The budget decreased by \$918,362 and \$5,718,866, respectively, due to the completion of prior year projects.

CHANGES IN PERSONNEL: The Adopted FY 2021-22 Budget represents a total net increase of 11.50 positions citywide with a total employee count for full-time equivalent and part-time count of 859.

Various Funds	2019-20 Amended	2020-21 Amended	2021-22 Adopted
General Fund	593.44	586.44	594.79
Utility Fund	141.25	141.25	140.00
Golf Fund	21.00	21.00	21.00
Grants Fund	1.00	1.00	2.00
Solid Waste	48.30	47.30	47.30
Fleet Maintenance	16.00	16.00	16.00
Traffic Fund	3.00	3.00	5.00
Recreation Revenue Fund	3.45	3.45	3.45
Materials & Distribution	6.00	6.00	6.00
Building Fund	-	11.00	11.00
Community Improvements	2.10	2.10	2.50
Public Arts	1.50	1.50	1.50
Self Insurance	4.50	5.00	6.00
Cemetery Fund	2.00	2.00	2.00
Total All Funds:	843.54	847.04	858.54
Total Increase (Decrease)		3.50	11.50
Percentage Change		0.41%	1.36%

EMPLOYEES – ALL FUNDS



I appreciate the assistance of the Budget Review Team which includes Assistant City Managers Andrew Mack and Kathryn Matos, Human Resources/Risk Management Director Julie Oldbury, Budget Division Director Anthony Davidson, and Finance Director Mara Frederiksen. Also, I would like to acknowledge the Executive Team and the Commission for their hard work and assistance during this phase of the budget cycle.

Through a well-prioritized budget, we will administer the vision of the City Commission, provide exceptional service to our diverse community, and continue to navigate a course toward economic sustainability.

Respectfully submitted,

Lori LaVerriere

Lori LaVerriere
City Manager



UTILIZING THE DOCUMENT

In order to assist the reader in their review of the Budget document and obtaining information, several specific financial devices, such as graphs, charts, and tables have been utilized. The reader may obtain information at three separate levels: City, fund, and department.

A City level summary of the most important information coupled with comparative data has been included on the following pages.

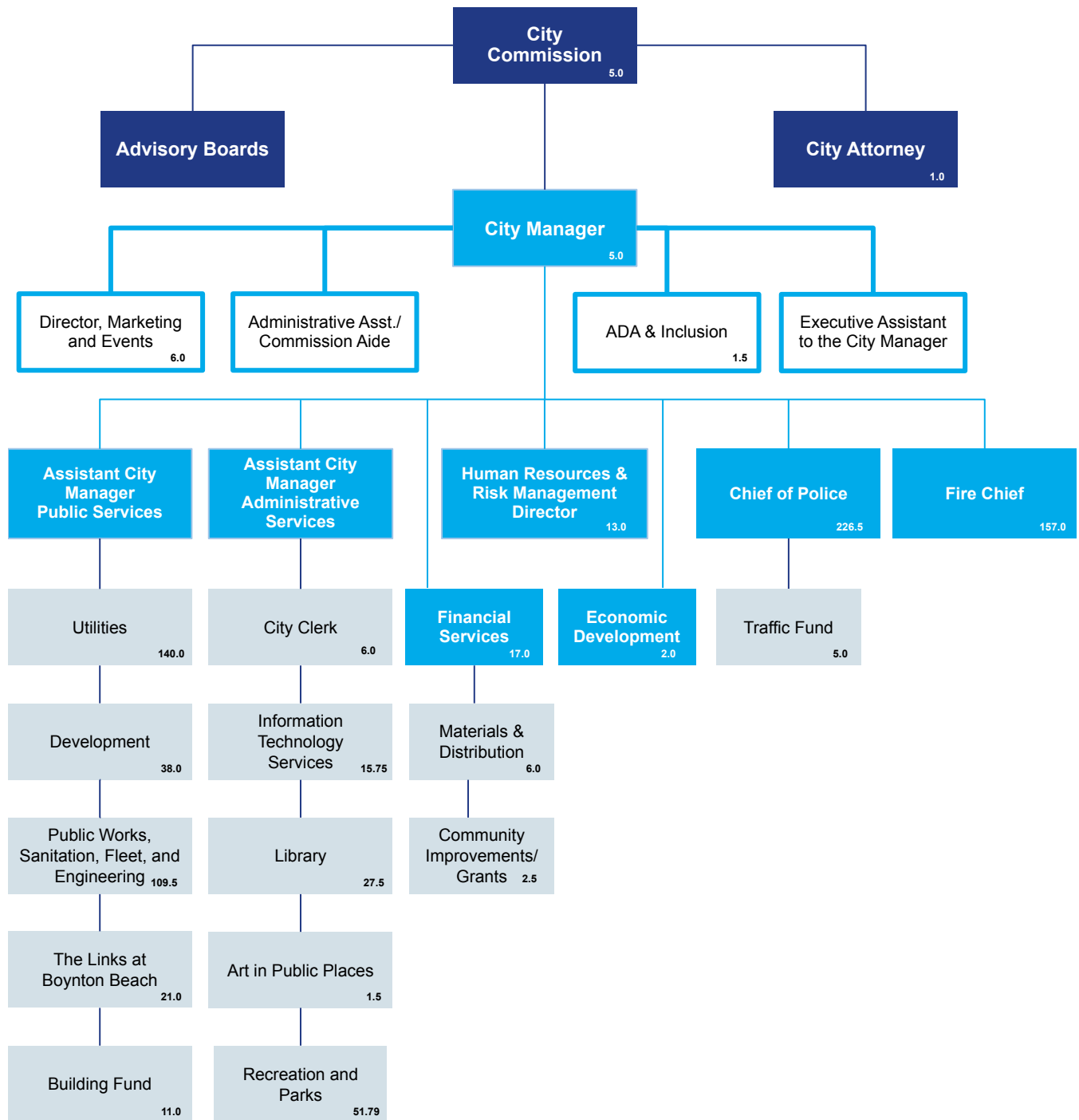
- City Organizational Chart
- Senior Management Team
- Budget Calendar
- Fund Definitions
- Budget & Accounting Process
- Revenue Criteria
- Revenue & Expenditure Charts and Schedules
- Personnel Data
- Outstanding Debt with Policy

Most of the Budget document has been divided into sections with a separate fund (the Table of Contents designates the order and detail of these funds). Most funds contain department level budgetary information such as mission and goals, organizational charts, personnel allocation data, performance measures, and departmental expenditures on a line-item basis.

Note: The City Manager's Transmittal Letter provides an overview of the main strategic initiatives/concerns and actions to be taken for the upcoming fiscal year. Other important information provided in the transmittal letter includes

- City's Financial Overview (Revenue and Expenditures)
- Discussion or illustration of the Millage and Rollback Tax Rates
- Discussion or illustration of the Proposed Budget for all funds
- Snapshot of the changes in personnel





Senior Management Team

Lori LaVerriere

City Manager

Andrew Mack

Assistant City Manager - Public Services

Kathryn Matos

Assistant City Managers - Administrative Services

Eleanor Krusell

Director, Marketing and Events

Mara Frederiksen

Director of Financial Services

Mario Guzman

Director, Public Works

Adam Temple

Director, Development Services

Julie Oldbury

Director, HR & Risk Management

James Stables

Director, Fire & EMS Services (Fire Chief)

Michael Gregory

Chief of Police

Joseph Paterniti

Director of Utilities

Kacy Young

Director, Recreation & Parks

John McNally

Director, Information Technology Services

David Scott

Director, Economic Development & Strategy



FY 2021-22 Budget & Fire Assessment Calendar

Friday, Feb 12, 2021	Open	Distribute forms for Vehicle requests, Personnel requests, Technology requests, and Grant Funds to the departments.
Friday, Feb 12, 2021	Open	Distribute Capital Improvement Program forms to the CIP Committee & the Utility department.
Thursday, March 4, 2021	5:00 PM	Deadline for Vehicle requests, Personnel requests, Technology requests, Grant Fund forms and CIP forms to be submitted to Finance. Finance will forward to the reviewing department.
Thursday, March 4, 2021	Open	Distribute Budget materials to all departments. Cost Allocations will be available by March 16.
Thursday, March 18, 2021	5:00 PM	Complete first draft of FY 2021-22 CIP
Friday, April 2, 2021	5:00 PM	Deadline for recommendations from Fleet Maintenance, I.T.S. and Grants Team to Finance
Friday, April 2, 2021	5:00 PM	Departments final day of Operating budget data entry & Revenue Projections
Friday, April 2, 2021	11:00 AM	2021 Non Ad Valorem Meeting (+2021 Tax Calendar) by Property Appraiser's Office
Friday, April 2, 2021	PM	Deadline for recommendations from Human Resources. General Indication of Property Taxable Values from Property Appraiser
Monday - Friday May 10 - 14, 2021	TBD	Budget Review Team meets with departments to review Operating & CIP budgets and goals. Verify CM's personnel modifications with Human Resources. Complete Proposed Budget in June.
Thursday, May 27, 2021	PM	Estimated Property Taxable Values received from Palm Beach County
Thursday, July 1, 2021	PM	Truth In Millage (TRIM) process begins - Preliminary Property Taxable Values to be sent from Palm Beach County Property Appraiser
Friday, July 2, 2021		Budget Transmission to City Commission (PAPA's Preliminary Tax Roll certified to DOR)
Monday, July 12, 2021	5pm	Budget Workshops - Police Station
Tuesday, July 13, 2021	10am	<u>Discuss Adopted FY21/22 Operating & CIP Budget presented to City Commission</u>
Wednesday, July 14, 2021	2pm	<u>Continue to discuss FY21/22 Proposed Budget & Adopt Preliminary Fire Assessment Rate Resolution and Initial Assessment Resolution for Canal Maintenance Special Assessment*</u>
Week of July 23, 2021		<u>Special Commission Budget Meeting for Adoption of Tentative Millage Rate</u> 1. Advise Property Appraiser of Preliminary Fire Assessment Rate and Fire Assessment adoption hearing date (Wednesday, September 8, 2021) 2. Proposed Millage, rolled-back rate, date, time and meeting place of the tentative budget hearing on Form DR-420 by Friday, July 23, 2021, Certify via eTRIM 3. GSG to provide Property Appraiser with City's Fire Assessment Roll for TRIM (on 7/23/21)
Thursday August 19, 2021		Advertise Notice of Public Hearing for Annual Fire Assessment Resolution (Tuesday, September 10) (City Clerk/City Mgr. action) Note: Statutorily required before August 19, 2021. Advertise Notice of Public Hearing for Final Assessment Resolution for Canal Maintenance Special Assessment (Tuesday, September 8) (City Clerk/City Mgr. action) Note: Statutorily required before August 19, 2021.
Thursday August 19, 2021		Mail statutorily required First Class Notices to affected property owners. (GSG action) Note: Statutorily required before August 19, 2021, Trim notice mailing
Wednesday, September 8, 2021	5:30 PM	1st Budget Public Hearing to adopt Proposed Budget (must be 65 days after July 1st) <u>After 9/9/21, date cannot coincide with School Board (N/A) or County (9/9/21) meeting dates.</u> Public Hearing at adopt the Final FY 2021-22 Annual Fire Assessment Resolution and 22 Final Assessment Resolution for Canal Maintenance Special Assessment <u>Note: Date cannot coincide with School Board (09/14) or County (9/20/21) meeting dates.</u>
Friday, September 17, 2021		Advertise final millage and budget hearing in newspaper for Saturday (within 15 days after 1st Public Hearing). Start summary on 9/13/21. City certifies Final Non-Ad Valorem Assessment Roll to Palm Beach County Tax Collector
Tuesday, September 21, 2021	5:30 PM	2nd Budget Public Hearing and Final Adoption of FY 2021-22 Budget (within 2 to 5 days after Ad) Note: Date may not coincide with County (9/20/21) meeting date.
Monday, October 4, 2021		Submit resolution/ordinance adopting final millage rate to Property Appraiser, Tax Collector, and Department of Revenue within 3 days of adopting final millage rate.
Thursday, October 21, 2021		Submit completed TRIM package to DOR within 30 calendar days following adopting final millage rate with Form DR-487, Certificate of Compliance.



FINANCIAL POLICIES OVERVIEW

The following policies establish the basis for the City's overall financial planning and management. These policies show the citizens, the commercial investors, and the credit rating industry the City's commitment to sound financial management and fiscal integrity.

Internal Control Environment Goals

1. Protect the assets of the City through an adequate system of internal controls.
2. Maintain the financial viability of the City in order to ensure adequate levels of City services.
3. Maintain financial flexibility in order to continually adapt to economic and demographic changes.
4. Maintain and enhance infrastructure to provide for the health, safety and welfare of the City's citizens.
5. Report to the Citizens, State and Federal Governments, and creditors on the financial operations.

Balanced Budget

The Budget shall be balanced with *"The amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves. At a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report under s. 218.32(1). The adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except pursuant to the adopted budget."* as discussed in Florida Statutes Chapter 166.241(2). The department of Financial Services will annually produce a balanced budget document for all funds and provide monthly updates for the major funds in the City.

Budget Transfer/Amendment Policy

1. Transfers requested within expenditure category and/or between divisions within the same department, or between activity codes within the same department require approval by the Finance Department and City Manager. Budget transfers that affect more than one fund require Commission approval.
2. Appropriations related to prior year non-operating encumbrances and capital projects not completed will be submitted to the City Commission as a budget amendment

Asset Policy

The City will maintain an inventory of all assets with a value in excess of \$750 having an estimated life of more than one year. At a department's request, an asset will be disposed of when that asset is no longer functioning or has reached its replacement cycle. The City policy is in-line with Florida Administrative Code Chapter 69I-73 and Florida Statutes Chapter 274.02.

Investment Policy

This policy sets forth the investment objectives and parameters for the management of public funds of the City of Boynton Beach, Florida. These policies are designed to ensure the prudent management of public funds (safety), the availability of operating and capital funds (liquidity) and a competitive return on investment (yield). This investment policy applies to the investment of public funds in excess of amounts needed to meet current expenses, which includes cash and investment balances. The City staff and Commission will annually review its Investment Policy and offer guidance for staff and any investment managers hired by the City. The policy will comply with the requirements of Chapter 218.415 Florida Statutes.

Fund Balance

Policy Fund balance is the difference between assets and liabilities reported in a governmental fund. The City's minimum fund balance reserve policy is to maintain 10% of the following year's budgeted expenditures. The reserve is required to compensate for short term revenue shortfall and unforeseen emergency.



Revenue Policy

1. The City staff will review revenue projections on an annual basis.
2. The City Commission will establish the City's budget priorities based upon the revenue estimates and expenditure guidelines.
3. The total estimated revenues/sources (including balances brought forward) shall equal the total appropriations and reserves in accordance with Florida Statutes Chapters 166 and 200
4. The City will strive to develop or identify a diversified and stable revenue system.

Grants Management Policy

1. Departments are responsible for grant forecasting and identifying matching funds when preparing the fiscal year budget.
2. Grants Navigator, a software solution for grant research and grant management, will be used city-wide to provide an effective means to define projects, analyze funding sources, implement grant funded projects, generate required reports and provide centralized record keeping for audit purposes.

Appropriation/Expenditure Policy

1. Appropriations will be made at the major expenditure category: personnel services, operating expense, capital outlay, debt service, grants and aids, and non-operating expenses.
2. Operating expenditures should not exceed current operating revenues.
3. Position Control will be maintained by the Human Resources Department and the Finance Department.

Capital Management Policy

The Capital Improvement Program (CIP) shall consist of projects/equipment with a cost estimate of at least \$5,000 and an asset life of at least five (5) years. A CIP project may involve new construction or renovation to the City infrastructure, acquiring major equipment, and technology. All CIP projects must identify a possible source of funding before Commission approval.

Debt Management Policy

Debt management policies are intended to provide a comprehensive and viable plan which recognizes the capital improvement needs of the City as well as the taxpayers' ability to pay while taking into account existing legal, economic, financial, and debt market considerations. The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City. (Also, see page 3-34)

Performance Measurement Policy

The City requires all departments to establish performance measures aligned with the services being offered and the Strategic Plan of the City of Boynton Beach. The performance measures should be reviewed by departments at least quarterly or semi-annually. The performance measures will be published in the City's Adopted Budget Book. Performance measures will directly hold City staff and management accountable, foster transparency, and identify areas for improvement.



BRIEF EXPLANATION OF FUNDS

In accordance with generally accepted governmental accounting, auditing, and financial reporting principles, this document is organized by funds in the following manner:

- **GENERAL FUND (001)**
- **ENTERPRISE FUNDS**
 - Utilities Fund (401)
 - Solid Waste Fund (431)
 - Golf Course Fund (411)
- **INTERNAL SERVICE FUNDS**
 - Fleet Maintenance Fund (501)
 - Self-Insurance Fund (522)
 - Materials & Distribution Fund (502)
- **SPECIAL REVENUE FUNDS**
 - Traffic Safety Fund (103)
 - Local Option Gas Tax Fund (104)
 - Community Improvements Fund (122)
 - Building Fund (130)
 - Public Arts Fund (151)
 - Recreation Program Revenue Fund (172)
 - Cemetery Funds (631)(632)
- **DEBT SERVICE FUNDS**
 - Public Service Tax Fund (207)
- **CAPITAL PROJECTS FUND**
 - Parks & Rec Trust Fund (141)
 - General Government Fund (302)
 - Local Gov't Surtax Cap Fund (303)
 - Golf CIP Fund (412)
 - Utility Project Funds (403 & 404)



BRIEF EXPLANATION OF FUNDS (continued)

GENERAL FUND

The General Fund serves as the primary operating fund of the City. The fund accounts for all financial transactions not accounted for in another fund. Revenue is derived primarily from property taxes, state and federal distributions and other intergovernmental revenue.

ENTERPRISE FUNDS

The enterprise funds report operations that provide services primarily to the public which are financed primarily by user charges, or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Utilities Fund accounts for the construction, operation and maintenance of the Utilities Department and the City's share of the Regional Wastewater Treatment Plant.

Solid Waste Fund accounts for the operation, maintenance, and replacement of the sanitation fleet and the supporting functions enabling the City to collect all refuse and trash on a regular basis.

Golf Course Fund accounts for the construction, operation and maintenance of the Links Municipal Golf Course.

INTERNAL SERVICE FUNDS

Internal service funds are established to finance and account for services and commodities furnished by a designated department of the City to other departments of the City. Boynton Beach operates three (3) internal service funds; Fleet Maintenance, Warehouse and Self Insurance.

Fleet Maintenance Fund accounts for the operation, maintenance and replacement of all motor vehicles and heavy equipment pieces within the City fleet. The funds charges individual departments for (a) operations and maintenance of the vehicles and equipment and (b) a prefunding charge (depreciation) to replace the vehicle at the end of its useful life.

Self-Insurance Fund accounts for all insurance for property, workers' compensation, general and automotive liability claims.

Warehouse Fund accounts for the inventory and disbursement of supplies purchased in bulk. All using departments are charged based on the relative cost of the supplies purchased.



BRIEF EXPLANATION OF FUNDS (continued)

SPECIAL REVENUE FUNDS

These funds account for specific governmental revenue (other than special assessments and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Traffic Safety Fund accounts for the operations of the red light camera program in the City.

Local Option Gas Tax Fund - This fund was created during the 1983-84 Fiscal Year as a result of an Interlocal Agreement between Palm Beach County and local municipalities for the distribution of gas tax revenue. Expenditure of these funds is to be used for road improvements.

Community Improvements Fund accounts for those funds designated for housing improvement programs.

Building Fund - accounts for all funds collected and expended pursuant to Florida State Statute.

Public Arts Fund - accounts for all funds collected pursuant to Ordinance 05-060 enacted to enhance the City's heritage, diversity, and character through public artworks integrated in the architecture, infrastructure and landscape.

Recreation Program Revenue Fund accounts for all self-supporting recreational programs.

Cemetery Fund accounts for the operations of the City's cemeteries.

DEBT SERVICE FUND

This fund accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. **Public Service Tax Debt Service Fund** accounts for the debt service on the City's Public Service Tax Bonds.

CAPITAL PROJECT FUNDS

These funds account for the renovation or acquisition or construction of major capital facilities other than those financed by proprietary fund operations and special assessments.

Parks & Recreational Facilities Fund is used for the acquisition or development of City park and recreational land. The revenues are generated by park impact fees collected from developers.



BUDGETS AND THE BUDGETING PROCESS

The City follows these procedures in establishing the budgetary data reflected in the financial/budget documents:

- The distribution of documents to initiate the fiscal year's budget process begins in February. Proposed budget information is gathered, entered into the financial systems, and various departments provide justification for the requested budget for the upcoming fiscal year.
- During the first week of July, the City Manager submits to the City Commission a tentative budget for consideration and approval. The budget is available to the public at this time.
- Budget workshops are held by the City Commission to review the proposed budget and to obtain public comment. (July 12 - 14)
- The City advises the Palm Beach County Property Appraiser & Department of Revenue of the proposed millage rate, the rolled-back millage rate, and the day, time and place of the public hearing for budget acceptance. (No later than the week of July 23, 2021)
- The public hearings are held to obtain final taxpayer input and to adopt the final budget. (Two Commission meetings in September)
- The budget and related millage rates are legally enacted annually by passage of an ordinance at the second Commission meeting in September
- The proposed and/or adopted budget must be balanced, where revenues equal all appropriations
- Within 30 days after the Commission meeting (final public hearing) on the budget the final steps in the TRIM compliance process should occur

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 10% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.

For budgetary purposes, current year encumbrances are treated as expenditures and any unencumbered budgetary appropriations lapse at fiscal year-end. Changes or amendments to the total budgeted expenditures of the City or a department must be approved by the City Commission; however, changes within a department which do not affect the department's total expenditures may be approved at the administrative level. Expenditures may not legally exceed budgetary appropriations for the fund in total, although individual department's expenditures may exceed a department's budget. All Funds except Capital Funds unencumbered and unexpended appropriations lapse at fiscal year-end.

The reported budgetary data represents the final appropriated budget after amendments adopted by the City Commission. Appropriated budgets have been legally adopted for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) on the same modified-accrual basis used to reflect actual revenue and expenditures, except that for budgetary purposes, current year encumbrances are treated as expenditures.

Appropriated budgets are also prepared and adopted for the Water and Sewer Fund, Solid Waste Fund, Golf Course Fund, Fleet Maintenance Fund, Self-Insurance Fund, Warehouse and Cemetery Fund.

Budget Transfer/Amendment Policy: Transfers requested within a major expenditure category and/or between divisions within the same department, or between activity codes within the same department but not across funds require approval by the Finance Department and City Manager. Budget transfers and/or amendments that affect more than one fund require Commission approval.



ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Water and sewer and other proprietary fund revenues are recognized as earned when the services are provided.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available.

During the fiscal year for budgetary reporting purposes encumbrances are treated as expenditures to reflect available budget. The encumbrance system is utilized for budgetary control at the department level. Budgetary reports are issued and reviewed on a monthly basis for budgetary control. For GAAP basis of accounting purposes encumbrances are reported as reservations of fund balance at the end of the fiscal year.

Grant funds are non-budgeted throughout the fiscal year and are recorded as true expenditures at the end of the fiscal year. The budget is a projection of how the City forecasts services and revenues for the government-wide financial statements, proprietary and fiduciary fund financial statements. Within sixty days after the end of the fiscal year, when all revenues, expenditures, and encumbrances have been recorded, a budget amendment may be required which may be directly related to how the financial statements are issued.

The budgetary basis of budgeting for reporting/control of the final appropriated budget for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Proprietary Funds, the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) is the same for GAAP basis of accounting (stated above).

In developing and evaluating the City's accounting system, consideration is given to the adequacy of the internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute assurances regarding:

1. Safeguarding of assets against loss from unauthorized use or disposition.
2. Reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

1. The cost of control should not exceed the benefits likely to be derived.
2. The valuation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. We believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions.

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 10% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.



DEPARTMENT and FUND RELATIONSHIP

Department	General Fund	Utility Funds	Solid Waste Fund	Golf Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Internal Service Funds
City Commission	√							
City Manager	√	√	√	√			√	√
City Hall	√							
Marketing/Communications	√							
Special Events	√							
Town Square Project	√	√					√	
City Clerk	√	√	√	√				
Finance	√	√	√				√	
Information Technology Services	√	√	√					
Human Resources	√	√	√	√				√
ADA & Inclusion	√							
City Attorney	√	√	√					
Police - Uniform	√							
Police - Office of the Chief	√							
Police - Support Services	√							
Fire	√							
Community Standard	√							
Emergency Mgmt. (EOC)	√							
Develop SS	√	√					√	
Building	√	√						
Planning & Zoning	√	√						
Economic Development	√							
Public Works	√		√			√	√	
Engineering	√	√				√		
Streets Maintenance	√		√		√	√	√	
Parking Services	√							
Parks & Grounds	√						√	
Library	√							
School Museum Services	√							
Recreation	√				√		√	
Parks Maint	√						√	
Water & Sewer Departments		√						
Golf Administration & Maintenance				√				
Traffic Safety Fund					√			
Community Improvements Fund					√			
Building Fund		√			√			
Parks & Rec Trust Fund							√	
Public Arts Fund					√			
Recreation Program Revenue Fund					√			
Public Service Tax Fund						√		
Fleet Maintenance Fund								√
Warehouse Fund								√
Risk Mgmt (Self Insurance)								√
Cemetery Fund					√			



REVENUE ESTIMATES

The established Revenue criterion utilizes a conservative approach based on historical trends, current data, staff input, and various analyses. Additionally, specific operational information is gathering from different internal and external experts to aid the revenue forecasting process.

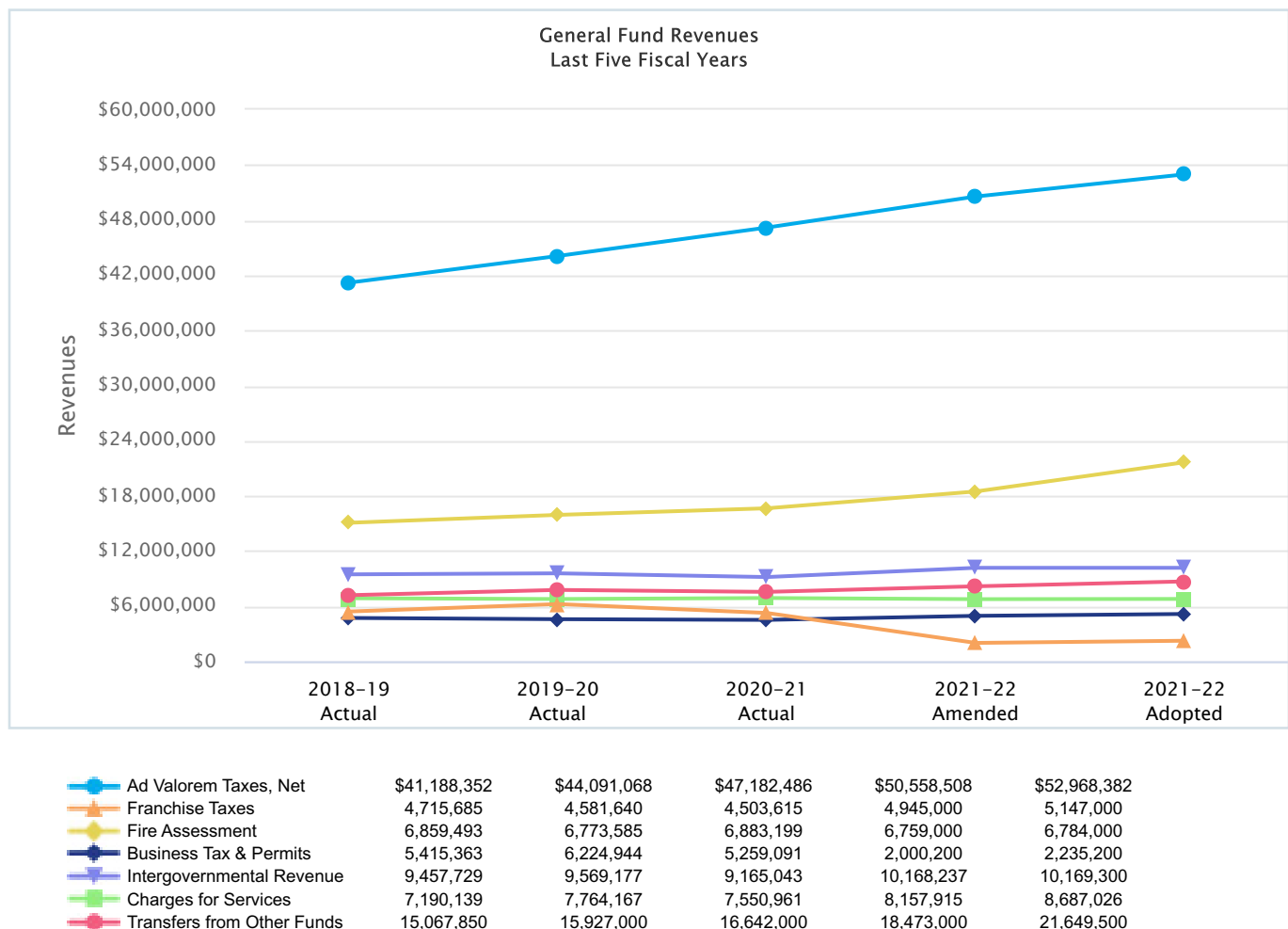
GENERAL FUND:

Current Ad Valorem Taxes are levied against real & personal property taxable value received from the property appraiser and millage rate established by the City Commission. Discounts are budgeted at 3.50% of Ad Valorem Taxes. As the major source of revenues for the General Fund, the reported gross Ad Valorem Taxes, in the table to the right, reflects an average of over 6.7% growth in the last five years. For FY 2021-22, the gross Ad Valorem Taxes of \$53.0M is 51.70.00% of the total general fund revenues of \$102.40M.

Both the Franchise/Utility Taxes are based on projected revenues received from the utility company, mainly based on historical data and population growth from Florida Power & Light. Franchise rates and estimates vary according to individual Franchise agreements with Florida Power & Light, Florida Public Utilities, and two towing companies. From FY 2017-18 to FY 2021-22, Franchise Taxes have ranged from \$4.72 to \$5.1 M.

The Fire Assessment rate for FY 2021-22 is \$120 per residential dwelling (no change from FY 2020-21) and commercial property is based on a square footage rate schedule. The adopted budget for FY 2021-22 is \$6.8M, 6% of the total general fund revenue.

Business Taxes & Permits revenues, \$2.2M, are determined via trend analysis, the number of established businesses, building development activity, all in conjunction with the Building Department staff. This type of revenue represents 2.10% of the total budget of \$102.40M.



Intergovernmental Revenue for FY 2021-22 is budgeted at \$10.2M. The main components of intergovernmental revenue comprise of State Shared and County Shared Revenues, for FY 2021-22 budgeted at \$9.7M and \$0.5M, respectively. The budgets are driven by projections received from the State of Florida and analyses from City staff.

Other types of FY 2021-22 intergovernmental revenues include Palm Beach County Court (Moving Violations/Traffic Tickets) budgeted at \$80K similar to budget in FY 2020-21, Palm Beach Occupational Licenses budget at \$170K increased from \$120K in FY 2020-21, Mobile Home Licenses which is projected to yield annual revenues of \$60K, and Alcoholic Beverage Licenses expected to return on average \$65K. The budgets are established based on historical data and trend analysis (within a projection range of 2% to 3%).

Charges for Services revenues included but not limited to Inter-Government Fire Service Contracts, \$2.5M, ALS Transport Services, \$3M, Police Special Detail, \$550K, and Tax Searches, \$500K.

Fines & Forfeitures revenues for FY 2021-22 are budgeted at \$500K. These revenues are generated from library fines, code enforcement fines, police parking fines, and false alarm fines (determined by historical data and trend analysis).

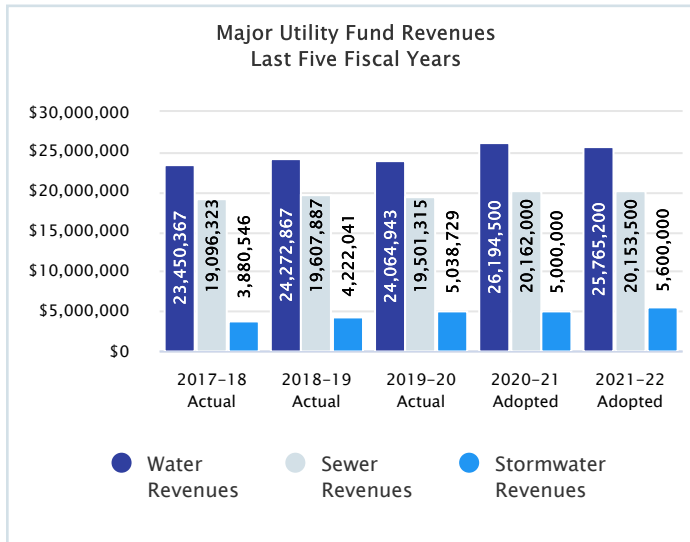
Investment Income projection in today's investment environment is based on cash-flow analysis and current interest rates. For FY 2021-22, the interest income budget has been established at \$192,000 compared to \$188,000 in the prior year.

Interfund Transfers over the last 3 years have averaged slightly over \$16.6 M, for FY 2021-22 the adopted budget is \$21.6M, and the transfers are approved by City Commission. These transfers are based on cost of providing various inter-department/fund services.

Most of the revenues are based on the use of the consumer price index data, historical data, demand for services, population growth, scenario & trend analysis with departmental projections



REVENUE ESTIMATES (continued)



UTILITIES FUND:

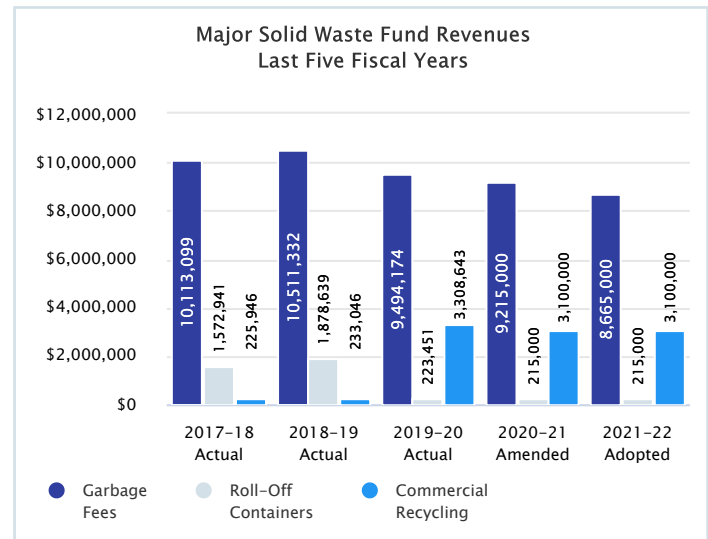
The three major revenue categories within the Utility Fund are water, sewer, and storm-water. These revenues are determined based on historical data, the existing and projected users, billing trend analysis, and a Commission approved fee schedule. Water revenues reflect a 2.2% annual increase over five fiscal years from FY 2017-18, \$23.4M, to FY 2021-22, \$25.8M. Sewer revenues from FY 2017-18 to FY 2021-22 averages \$19.5M. Storm-water revenues for FY 2021-22 are \$5.6M compared to FY 2020-21 budget of \$5.0M.

The Earnings on Investments (not shown in chart) budget for FY 2021-22 is \$117,181 and FY 2020-21 was \$35,000, in FY 2018-19 actuals income was \$293K. The budget was established based on cash balance analysis and current interest rate market.

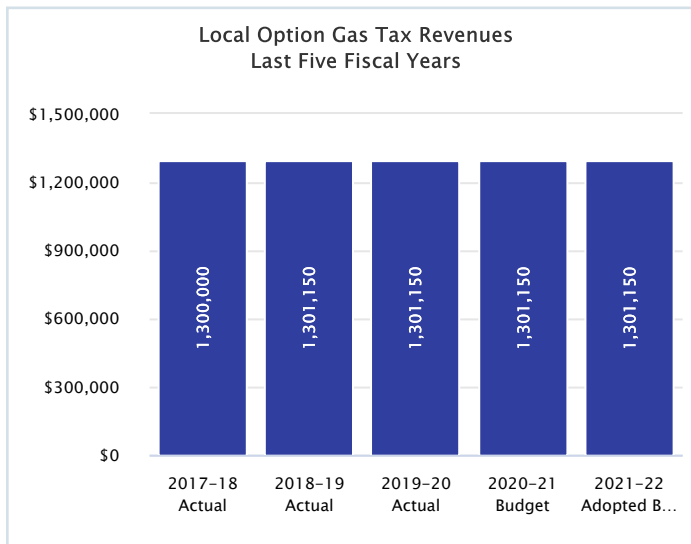
SOLID WASTE FUND:

Revenue projections for Solid Waste services are based on historical data trend analysis plus projection of the number of new customers. Also, a rate increase of \$.50 was approved by the Commission. The Single family residential rate is \$18.00 per month; multi-family residential rate is \$14.75 per month. Commercial users are charged according to a fee schedule. Garbage Fee revenues are budgeted at \$9.9M for FY 2021-22 compared to the \$9.5 for FY 2019-20. In FY 2018-19 actual Garbage Fee revenues were \$10.5M.

There is an annual transfer equivalent to \$10,000 from the Golf Course Fund for garbage collection.



REVENUE ESTIMATES (continued)



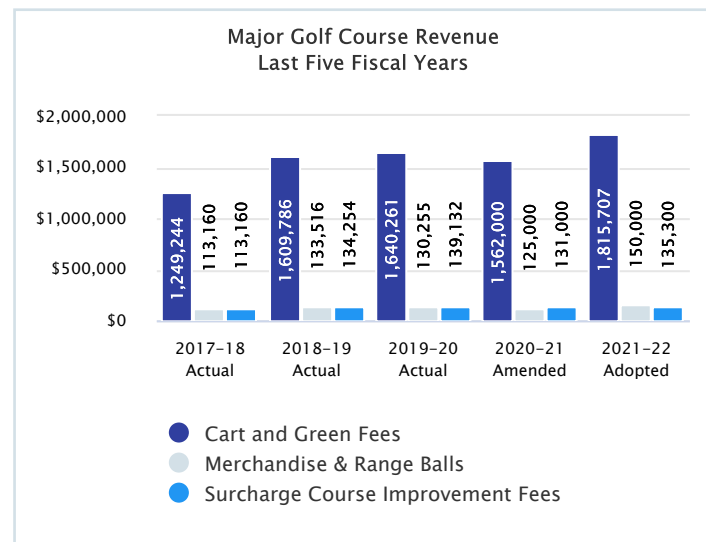
LOCAL OPTION GAS TAX FUND:

FY 2021-22 Local Option Gas Tax projected revenues are based on prior year data, anticipated increases, and estimates provided by Florida Department of Revenue. For FY 2021-22, the budget is \$1,301,150 that is equivalent to the previous year. The FY 2019-20 actual revenues of \$1.3M.

GOLF COURSE FUND:

Golf Cart and Green Fees revenue projection are provided by the Golf Course Manager, based on number of carts used in prior years plus any anticipated growth in the number of golfers. The user rates are Commission approved, found on the seasonal fee schedule. The adopted budget for FY 2021-22 has been established at \$2.2M which is less than the FY 2020-21 budget of \$1.9M.

Merchandise and Range Balls estimates are based on sales from prior year plus projected revenue for new items being purchased for resale. The budget for FY 2021-22 is \$150,000 (\$65K for Merchandise and \$85K for range balls) which is a conservative estimate based on similar actual projections for FY 2019-20.



Surcharge for Course Improvement Fees are determined by the Golf Course Manager based on the number of golfers. The capital improvement fee is \$2.00 per round of golf which is built into the price structure of the daily rate or annual permit. For FY 2021-22 the budget has been established at \$135K based on the increase in the number of rounds projected to be played.

Annual Permit Dues have been replaced by Seasonal and Loyalty Dues, the Adopted Budget FY 2021-22 is estimated at \$58,200 (not shown in chart). This golf revenue source is based on the current number of permit holders and trend analysis.



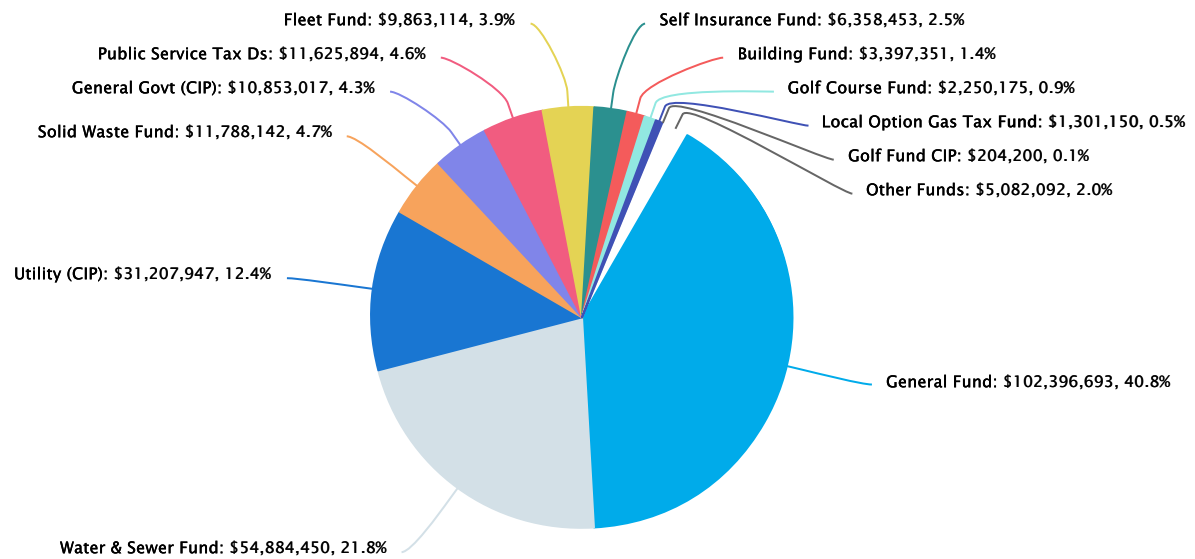
BUDGET SUMMARY for ALL FUNDS

General Fund 7.8900

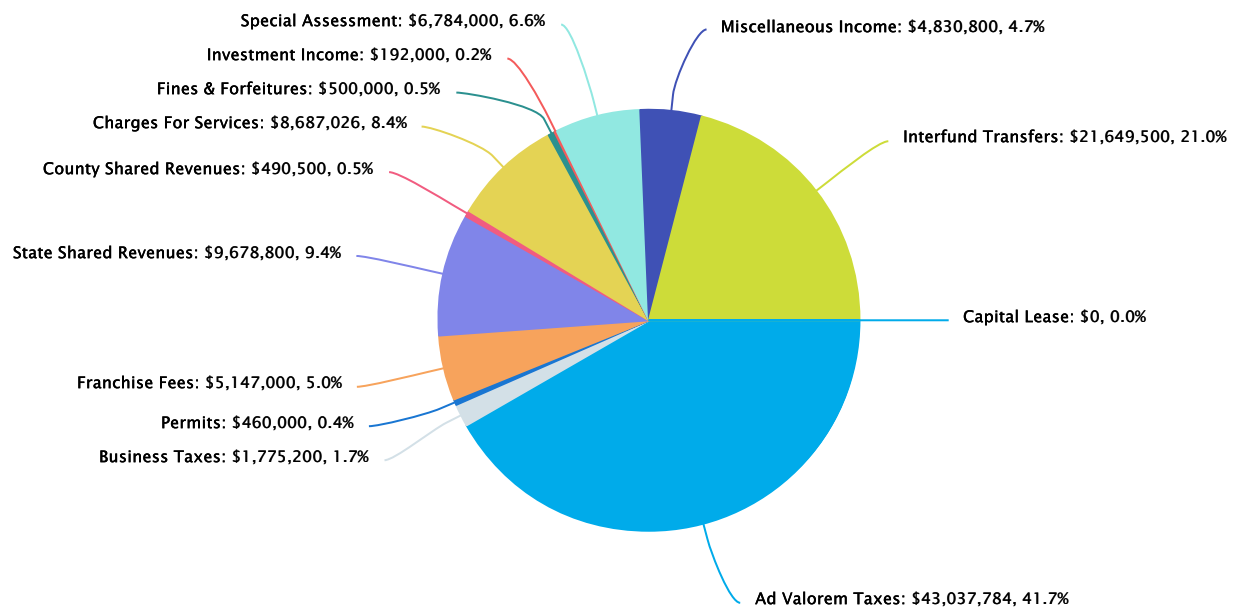
Estimated Revenues:	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Taxes:							
Ad Valorem Taxes	\$ 52,968,382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,968,382
Less CRA Tax							
Increment Financing	(9,930,598)	-	-	-	-	-	(9,930,598)
Franchise Taxes	5,147,000	-	-	-	-	-	5,147,000
Utility Taxes	-	-	10,399,738	-	-	-	10,399,738
Local Option Gas Tax	-	1,224,632	-	-	-	-	1,224,632
Licenses & Permits	2,235,200	-	-	-	-	-	2,235,200
Intergovernmental Revenue	10,169,300	3,561,014	-	4,968,825	-	-	18,699,139
Charges for Services	8,687,026	2,722,100	-	274,200	65,727,752	9,781,393	87,192,471
Fines & Forfeitures	500,000	-	-	-	-	-	500,000
Investment Earnings	192,000	45,645	20,836	165,517	62,799	18,000	504,797
Miscellaneous including Debt	4,830,800	37,720	-	5,050,000	76,203	245,000	10,239,723
Special Assessments	6,784,000	-	-	-	-	-	6,784,000
Total Revenues	81,583,110	7,591,111	10,420,574	10,458,542	65,866,754	10,044,393	185,964,484
Other Sources: Transfers In	21,649,500	155,866	350,000	9,350,000	10,000	6,149,436	37,664,802
Other Sources: Transfers In - Unbudgeted/Grants	-	-	-	-	-	-	-
Total Revenues & Transfers In	\$103,232,610	\$7,746,977	\$10,770,574	\$19,808,542	\$65,876,754	\$16,193,829	\$223,629,286
Expenditures:							
General Government	\$ 20,397,226	\$ 5,493,410	\$ 18,000	\$ 2,466,006	\$ -	\$ -	28,374,642
Public Safety	65,612,923	-	-	1,181,108	-	-	66,794,031
Physical Environment	949,711	-	-	-	9,072,524	-	10,022,235
Transportation	5,347,826	-	-	1,930,000	-	-	7,277,826
Culture/Recreation	6,634,844	1,018,187	-	5,480,103	2,028,878	-	15,162,012
Special Projects	-	337,200	-	-	-	-	337,200
Water/Sewer Services	-	-	-	31,207,947	29,924,787	-	61,132,734
Internal Services	-	-	-	-	-	16,725,831	16,725,831
Debt Service	-	-	2,417,894	-	7,653,471	-	10,071,365
Total Expenditures	98,942,530	6,848,797	2,435,894	42,265,164	48,679,660	16,725,831	215,897,876
Transfers Out	3,454,163	2,410,295	9,190,000	-	20,243,107	17,237	35,314,802
Total Expenditures & Transfers Out	102,396,693	9,259,092	11,625,894	42,265,164	68,922,767	16,743,068	251,212,678
Net Revenues Over (Under) Expenditures	835,917	(1,512,115)	(855,320)	(22,456,622)	(3,046,013)	(549,239)	(27,583,392)
Beginning Fund Balance, October 1	17,475,097	2,994,087	5,647,341	30,775,962	58,841,339	6,834,769	122,568,595
Ending Fund Balance, September 30	\$ 18,311,014	\$ 1,481,972	\$ 4,792,021	\$ 8,319,340	\$ 55,795,326	\$ 6,285,530	\$ 94,985,203



ALL FUNDS TOTAL ADOPTED BUDGET of \$251,212,678



GENERAL FUNDS REVENUES Adopted Budget, \$102,396,693



REVENUE SUMMARY

Classification	2019-20 Actual Revenue	2020-21 Amended Revenue	2021-22 Adopted Revenue
General Fund			
Taxes			
Ad Valorem Taxes	\$ 47,182,486	\$ 50,558,508	\$ 52,968,382
Less Tif Taxes To Cra	(8,693,724)	(9,345,700)	(9,930,598)
Franchise Taxes	4,503,615	4,945,000	5,147,000
Total Taxes	42,992,377	46,157,808	48,184,784
Licenses & Permits	5,259,091	2,000,200	2,235,200
Intergovernmental Revenue	9,165,043	10,168,237	10,169,300
Charges For Services	7,550,961	8,157,915	8,687,026
Fines & Forfeitures	468,382	502,109	500,000
Investment Income	246,953	188,000	192,000
Miscellaneous Revenue	5,861,415	4,853,500	4,830,800
Special Assessment	6,883,199	6,759,000	6,784,000
Transfers From Other Funds	16,642,000	18,473,000	21,649,500
Capital Lease	79,853,165	-	-
Fund Balance Appropriated	29,565	1,925,660	(835,917)
Total General Revenue	\$ 174,952,151	\$ 99,185,429	\$ 102,396,693

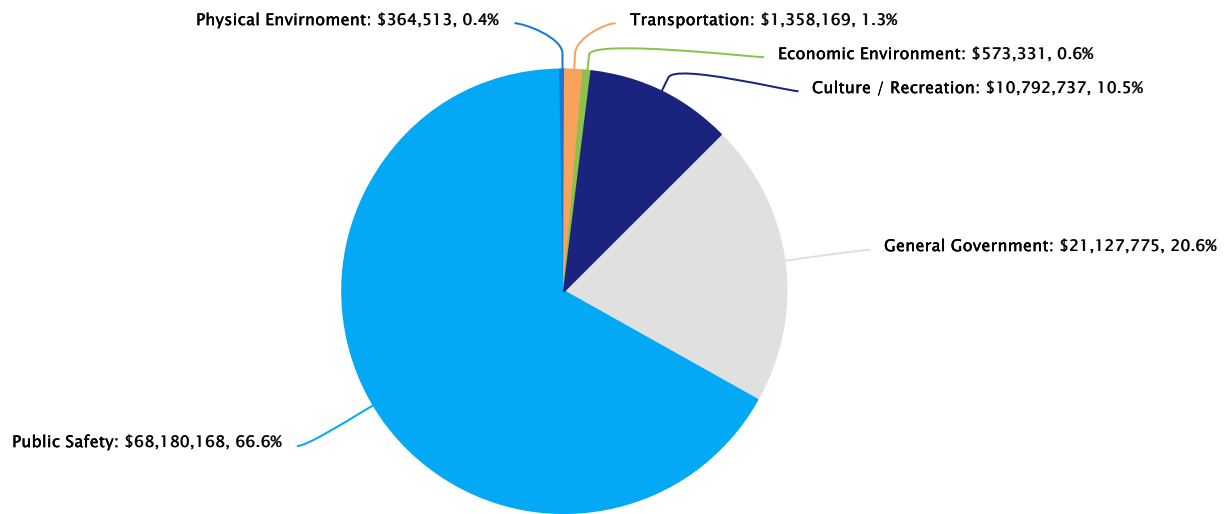


REVENUE SUMMARY

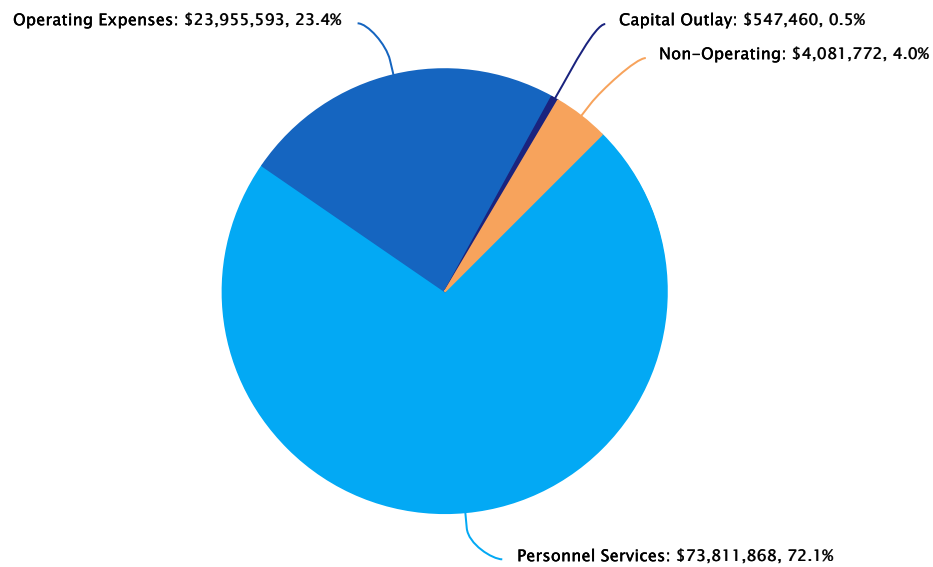
Classification	2019-20 Actual Revenue	2020-21 Amended Revenue	2021-22 Adopted Revenue
Enterprise Funds			
Water Revenues	\$ 24,064,943	\$ 26,194,500	\$ 25,765,200
Sewer Revenues	19,501,315	20,162,000	20,153,500
Stormwater Revenues	5,038,729	5,000,000	5,600,000
Other Revenues	6,169,267	868,566	3,365,750
Water & Sewer Revenue	54,774,254	52,225,066	54,884,450
Solid Waste	12,106,328	12,324,210	11,788,142
Golf Course Revenue	1,992,414	1,932,180	2,250,175
Total Enterprise Funds	68,872,996	66,481,456	68,922,767
Internal Service Funds			
Fleet Maintenance	12,311,334	10,959,291	9,863,114
Materials & Distribution (Warehouse)	434,359	521,612	521,501
Self Insurance	6,225,478	6,272,757	6,358,453
Total Internal Service Funds	18,971,171	17,753,660	16,743,068
Special Revenue Funds			
Traffic Safety	1,977,191	1,508,921	2,598,935
Local Option Gas Tax	1,301,150	1,301,150	1,301,150
Building Fund	-	3,135,449	3,397,351
Public Arts	656,252	546,155	303,689
Recreation Program Revenue	321,319	609,034	742,998
Community Improvements	149,622	321,958	339,800
Cemetery	303,205	312,796	575,169
Total Special Revenue Funds	4,708,739	7,735,463	9,259,092
Capital Improvement Projects			
Parks & Recreation Trust	81,902	62,526	66,067
Golf Fund CIP	-	-	204,200
General government CIP	6,175,115	5,796,133	3,842,327
General government (CIP Sales Surtax)	11,634,460	10,917,424	6,944,623
Utility	10,917,602	32,126,309	31,207,947
Total Capital Improvement Projects	28,809,079	48,902,392	42,265,164
Debt Service Funds			
Public Service Tax	10,271,575	10,277,820	11,625,894
Total Debt Service Funds	10,271,575	10,277,820	11,625,894
Total - All Funds	\$ 306,585,711	\$ 250,336,220	\$ 251,212,678



GENERAL FUND APPROPRIATIONS by Functions (Total of \$102,396,693)



GENERAL FUND APPROPRIATIONS by Object Classifications, (Total of \$102,396,693)



EXPENDITURE SUMMARY

Classification	2019-20 Actual Expense	2020-21 Amended Expenditure	2021-22 Adopted Budget
General Fund			
General Government	\$ 100,113,986	\$ 20,846,128	\$ 21,127,775
Public Safety	63,812,658	66,046,082	68,180,168
Physical Environment	157,596	108,182	150,563
Transportation	1,176,750	1,465,786	1,572,119
Economic Environment	457,299	521,242	573,331
Culture/Recreation	9,233,862	10,198,009	10,792,737
Total General Fund	174,952,151	99,185,429	102,396,693
Enterprise Funds			
Water & Sewer	54,774,254	52,225,066	54,884,450
Solid Waste	12,106,328	12,324,210	11,788,142
Golf Course	1,992,414	1,932,180	2,250,175
Total Enterprise Funds	68,872,996	66,481,456	68,922,767

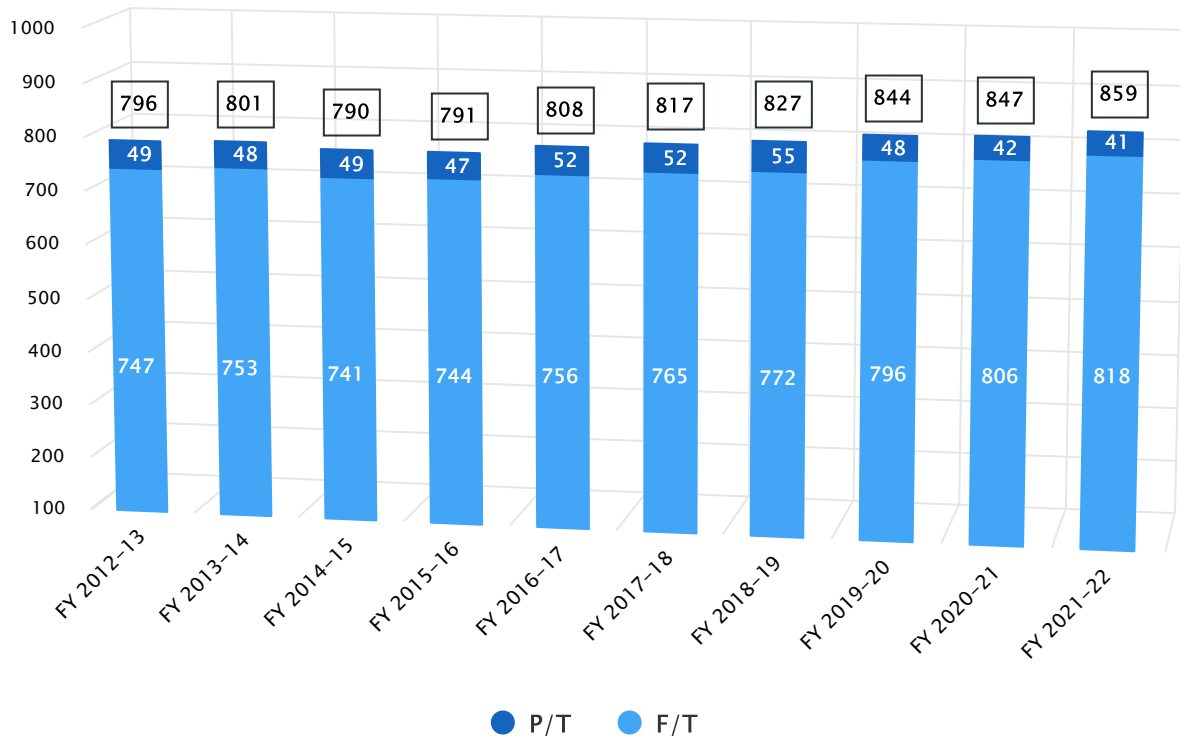


EXPENDITURE SUMMARY

Classification	2019-20 Actual Expense	2020-21 Amended Expenditure	2021-22 Adopted Budget
Internal Service Funds			
Fleet Maintenance	\$ 12,311,334	\$ 10,959,291	\$ 9,863,114
Materials & Distribution (Warehouse)	434,359	521,612	521,501
Self Insurance	6,225,478	6,272,757	6,358,453
Total Internal Service Funds	18,971,171	17,753,660	16,743,068
Special Revenue Funds			
Traffic Safety	1,977,191	1,508,921	2,598,935
Local Option Gas Tax	1,301,150	1,301,150	1,301,150
Building	-	3,135,449	3,397,351
Public Arts	656,252	546,155	303,689
Recreation Program Revenue	321,319	609,034	742,998
Community Improvements	149,622	321,958	339,800
Cemetery	303,205	312,796	575,169
Total Special Revenue Funds	4,708,739	7,735,463	9,259,092
Capital Improvement Projects			
Parks & Recreation Trust	81,902	62,526	66,067
Golf Fund CIP	-	-	204,200
General Government (CIP)	6,175,115	5,796,133	3,842,327
General Government (CIP Sales Surtax)	11,634,460	10,917,424	6,944,623
Utility	10,917,602	32,126,309	31,207,947
Total Capital Improvement Projects	28,809,079	48,902,392	42,265,164
Debt Service Funds			
Public Service Tax	10,271,575	10,277,820	11,625,894
Total Debt Service Funds	10,271,575	10,277,820	11,625,894
Total Adopted for All Funds	\$ 306,585,711	\$ 250,336,220	\$ 251,212,678



EMPLOYEES – ALL FUNDS



PERSONNEL

Department	2019-20 Amended	2020-21 Adopted	2021-22 Adopted	Change FY20/21 to FY21/22
General				
City Commission	5.00	5.00	5.00	-
City Manager	5.25	5.25	5.00	(0.25)
Marketing/Communications	3.00	4.00	3.00	(1.00)
Special Events	2.00	2.00	3.00	1.00
City Clerk	5.00	6.00	6.00	-
Financial Services	14.50	15.50	16.00	0.50
Information Technology Services	14.75	14.75	15.75	1.00
ADA & Inclusion	-	-	1.50	1.50
Human Resources	5.50	5.00	7.00	2.00
City Attorney	1.00	1.00	1.00	-
Police - Uniform	116.00	119.00	119.00	-
Police - Office of the Chief	19.00	13.50	15.00	1.50
Police - Support	81.50	85.50	86.50	1.00
Fire	147.00	147.00	157.00	10.00
Community Standards	22.00	22.00	14.00	(8.00)
Development-Support Services	14.50	12.90	12.00	(0.90)
Building	10.50	-	-	-
Planning And Zoning	6.00	6.00	6.00	-
Economic Development	2.00	2.00	2.00	-
Public Works	0.70	0.70	0.70	-
Engineering	5.40	5.50	4.50	(1.00)
Facilities Management	11.00	11.00	10.00	(1.00)
Streets Maintenance	4.00	4.00	6.00	2.00
Library	27.50	27.50	27.50	-
Recreation	47.34	48.34	48.34	-
Parks & Grounds	23.00	23.00	23.00	-
Total General Fund:	593.44	586.44	594.79	8.35



PERSONNEL (continued)

Department	2019-20 Amended	2020-21 Adopted	2021-22 Adopted	Change FY20/21 to FY21/22
Utility				
District Energy Plant	1.00	1.00	1.00	-
Water Distribution	17.00	18.00	17.00	(1.00)
Public Water System Operation	31.00	31.00	30.00	(1.00)
Meter Reading & Services	13.00	13.00	12.00	(1.00)
Wastewater Collection	15.50	15.50	16.00	0.50
Wastewater Lift Stations	12.00	12.00	12.00	-
Water Quality	6.00	6.00	6.00	-
Utilities Administration	14.25	13.25	15.00	1.75
Utilities Engineering	10.00	11.00	11.00	-
Stormwater Utilities	10.50	10.50	10.00	(0.50)
Customer Relations	11.00	10.00	10.00	-
Total Utility Fund	141.25	141.25	140.00	(1.25)
Golf				
Golf Course Administration	10.00	10.00	10.00	-
Golf Course Maintenance	11.00	11.00	11.00	-
Total Golf Course Fund	21.00	21.00	21.00	-
Grants Fund (105&112)	1.00	1.00	2.00	1.00
Solid Waste	48.30	47.30	47.30	-
Fleet Maintenance	16.00	16.00	16.00	-
Traffic Fund	3.00	3.00	5.00	2.00
Recreation Revenue Fund	3.45	3.45	3.45	-
Materials & Distribution (Warehouse)	6.00	6.00	6.00	-
Building Fund	-	11.00	11.00	-
Community Improvements	2.10	2.10	2.50	0.40
Public Arts	1.50	1.50	1.50	-
Self Insurance	4.50	5.00	6.00	1.00
Cemetery Fund	2.00	2.00	2.00	-
Total All Funds:	843.54	847.04	858.54	11.50



PERSONNEL ADDITIONS/DELETIONS

Department	Position	Proposed		Adopted	
		No.	Amount	No.	Amount
GENERAL FUND (001)					
Communication & Marketing (1212)	Reclass Marketing Specialist & Marketing Manager	-	17,290	-	17,290
Finance (1410)	Reclass Deputy Director	-	7,975	-	7,975
	Reclass Accounting Tech	-	5,450	-	5,450
Information Tech Systems (1510)	Cyber Security Manager	1.00	91,700	1.00	91,700
	Reclass Information Tech Assistant to CSS	-	3,379	-	3,379
Human Resources (1610)	Manager, Organizational Development	1.00	76,142	1.00	76,142
	Reclass HR & Risk Coordinator I to II	-	5,195	-	5,195
	Reclass HRIS Coordinator	-	4,586	-	4,586
Police Office of the Chief (2111)	Reclass Forfeiture Specialist to PAS I	0.50	28,896	0.50	28,896
Police Support Services (2112)	Real Crime Center Analyst	1.00	60,427	1.00	60,427
	Digital Forensic Specialist	1.00	66,000	1.00	66,000
	Reclass Dispatcher to Accreditation Manager	-	26168	-	26168
Fire & Rescue (2210)	Firefighters	3.00	192,758	3.00	192,758
	Fire Lieutenant	1.00	100,222	1.00	100,222
	Reclass Captains to Battalion Chiefs	-	17,194	-	17,194
	Eliminate Deputy Fire Chief	(1.00)	(149,216)	(1.00)	(149,216)
	Eliminate Administrative Assistant	(1.00)	(65,658)	(1.00)	(65,658)
Total General Fund		6.50	\$ 488,508	6.50	\$ 488,508
Traffic Fund (103)	Police Safety Aide	2.00	95,434	2.00	95,434
Grant Fund (112)	Finance - ARPA Project Manager			1.00	70,000
Utility Fund (401)	Cyber Security Manager	-	39,300	-	39,300
	Manager, Organizational Development	-	25,381	-	25,381
	Reclass Utility Mechanic & Electrician	-	7,186		7,186
Risk Management Fund (522)	Division Manager, Risk	1.00	105,000	1.00	105,000
	HR/Risk Coordinator	1.00	65,000	1.00	65,000
	Reclass HR Coordinator and HRIS Coordinator	-	3,261	-	3,261
ADDITIONS/DELETIONS - ALL FUNDS		10.50	\$ 829,070	11.50	\$ 899,070



DEBT & DEBT SERVICE POLICY

The Comprehensive Plan of the City of Boynton Beach as adopted by the City Commission and reviewed by the State of Florida sets forth the following debt service management policy:

- Objective 9D.4 Provide a capital program that can be adequately accommodated by projected revenues or other financial resources.
- Policy 9D.4.1 Capital Improvements shall be financed, and debt shall be managed, as follows:
1. Public facilities financed by enterprise funds (i.e., Utilities, potable water, sanitary sewer, solid waste, and golf course) shall be financed by:
 - a) Debt to be repaid by user fees and charges for enterprise service; or
 - b) Current assets (i.e., reserves, surpluses, and current revenue, including transfers); or
 - c) A combination of debt and current assets.
 2. Public facilities which are financed by non-enterprise funds (i.e., roads, stormwater management, parks, library, fire service, police protection, and government buildings) shall be financed from current assets: Revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective consistent with prudent asset and liability management appropriate to the useful life of the projects to be financed, and efficient use of the local government's debt capacity.
- Policy 9D.4.2 The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.
- Policy 9D.4.3 Where feasible, the City's Capital Program shall recognize specific funding sources for specific projects or project categories.



SUMMARY OF OUTSTANDING DEBT & DEBT SERVICE

Description	Debt Outstanding at September 30, 2021	Security	Fiscal Year of Retirement	Principal (Nov. 1)	Interest (Nov. 1)	Interest (May 1)	FY 2021-22 Debt Service
Governmental Activities:							
Revenue Debt:							
\$24,210,000 Public Service Tax	\$ 13,695,000	Public Service & Communications	2027	\$2,170,000	\$ 133,526	\$ 112,368	\$ 2,415,894
Refunding Revenue Bonds, Series 2015		Service Taxes					
Total Public Service Tax Debt	\$ 13,695,000						\$ 2,415,894
<i>Maximum Allowed General Obligation Debt=\$846,925,986 representing 10% of total assessed valuation for FY 2021</i>							
Business-Type Activities							
Revenue Debt:							
\$45,895,000 Utility System Revenue	\$ 2,565,000	Utility Net Revenues	2022	\$2,565,000	\$ 57,713	\$ -	\$ 2,622,713
Revenue Bonds, Series 2012 (Refunded)		& Impact Fees					
\$23,000,000 Utility System Revenue	\$ 23,000,000	Utility Net Revenues	2032	\$1,830,000	\$ 281,750	\$ 259,333	\$ 2,371,083
Revenue Bonds, Series 2016		& Impact Fees					
\$10,500,000 Utility System Revenue	\$ 42,140,000	Utility Net Revenues	2035	\$ 735,000	\$ 539,392	\$ 529,984	\$ 1,804,376
Revenue Bonds, Series 2020A		& Impact Fees					
\$11,065,000 Utility System Revenue	\$ 10,190,000	Utility Net Revenues	2035	\$ 630,000	\$ 110,052	\$ 103,248	\$ 843,300
Revenue Bonds, Series 2020B		& Impact Fees					
Total Utility System Revenue Debt	\$ 77,895,000						\$ 7,641,472
Total City Debt	\$ 91,590,000						\$ 10,057,366

**Bond Ratings: 2020 Moody's
Aa3**



**CITY OF BOYNTON BEACH
2021-22 BUDGET
CAPITAL OUTLAY REQUESTS**

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
Marketing/Communication	Computer Software	Adobe Cloud	4,000	4,000
Special Events	Computer Equipment	Laptop	4,600	4,600
Finance	Computer Software	IGM Budget/CAFR Software	8,000	8,000
	Computer Equipment	Laptops for Purchasing	3,000	3,000
Human Resources	Computer Equipment	Laptops for Purchasing	3,000	3,000
Police - Uniform Services	General Equipment	Radar and Laser units	10,000	10,000
Police - Support Services	Computer Software	CDR Attachment Update	1,500	1,500
		Faro Zone 3D w/ open scene and cloud	8,500	8,500
	General Equipment	Crime Lab Supplies, 2 High Res. Cameras	5,500	5,500
	Computer Equipment	Dispatch Laptops		
		Covert PTZ cameras, routers and hardware	2,000	2,000
		Desktop Replacement Purchase	20,000	20,000
		Veeam Enterprise Backup	3,500	3,500
		Network Attached Server	1,800	1,800
		Computer Network Equipment	20,000	20,000
		Computer Software - Spidr	35,000	35,000



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
Fire	General Equipment	Extrication Tools	20,000	20,000
		General Tools (sledge, pry, gm)	5,000	5,000
		Fire Prevention - General Equipment	500	500
	Safety Equipment	SCBA Lease replacement program	146,000	146,000
		Thermal Cameras Replacement Program	20,000	20,000
	Special OPS Equipment	TRT/Dive Specialty equipment	7,000	7,000
	Computer Software	EMS Narcadic Inventory Tracking System	5,000	5,000
	Computer Equipment	Cumputer purchases & Printer	6,000	6,000
	Communication Equipment	Motorola Radio Replacement	5,000	5,000
	Paramedic Equipment	EZ-IO Needles	8,000	8,000
		Cardiac Monitor Accessories	4,000	4,000
		Strecher Batteries	1,000	1,000
Emergency Management	Computer Software	Code Red	6,500	6,500
		Earth works weather	3,000	3,000
	Computer Equipment	Laptop replacement for secure radio program	2,000	2,000
	Communication Equipment	Xfinity Equipment Upgrade	1,000	1,000
		Telecommunications equipment	1,000	1,000
Community Standards	General Equipment	Equipment for workstations	500	500
Parking Services	General Equipment	Vigilant LPR	1,000	1,000
Library	Books	Books	110,000	110,000
Recreation	General Equipment	Umbrellas - 2 (Denson Pool)	2,400	2,400
		Lifeguard Chair (Denson Pool)	1,300	1,300
		Full Body Mannequin (CPR Training)	1,300	1,300
		Rescue board (Ocean Rescue)	1,000	1,000
	Computer Software	Tennis Court Reservation Module	2,560	2,560
	Computer Equipment	Replace Touch Screen PCs	3,000	3,000
		Laptop (Director)	2,000	2,000
		Laptop/Tablet (Cultrual Center)	1,500	1,500
	Furniture & Fixtures	Drapies for Dance Room	1,500	1,500
Parks and Grounds	Parks Improvements	Replacement grills, rims, backboard, swings, chain	5,000	5,000
	General Equipment	Tow Behind Genie Lift	43,000	43,000
TOTAL GENERAL FUND			512,460	512,460



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
TRAFFIC SAFETY FUND				
Building Fund	Computer Software	New Tablets for Mobile Inspections	22,000	22,000
PUBLIC ARTS FUND				
Public Arts	Acquisition of Public Art	Artist Design Fees: Sidewalks, Crosswalk, etc	21,500	21,500
		Artist Design Fees: Lifeguard Stand	15,000	15,000
		Murals	20,000	20,000
		Found & Lights	1	1
UTILITIES FUND				
Water Distribution	Fire Hydrants	Sig-lock Hydrants and Replace hydrants	65,000	65,000
	General Equipment	Concrete Saws	5,000	5,000
Water Treatment	General Equipment	General Equipment	10,000	10,000
Meter Reading & Services	Large Meters	Construction Meters	6,000	6,000
Wastewater Pumping Station	Large Meters	PH Meter	5,000	5,000
Utility Administration	Computer Equipment	PC Replacements, servers, storage	25,000	25,000
		Blg UPS Replacement	50,000	50,000
TOTAL UTILITIES FUND			244,501	244,501



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GOLF COURSE FUND				
Administration	Computer Equipment	PC Replacement	\$ 1,000	\$ 1,000
	Air Conditioners	Air Conditioners	2,000	2,000
	Kitchen equipment	Kitchen equipment	3,000	3,000
Maintenance	Maintenance Equipment	Greens Rollers	\$ 16,000	\$ 16,000
	Bed Knife Grinder		20,000	20,000
TOTAL GOLF COURSE FUND			42,000	42,000
SOLID WASTE FUND	Computer Equipment	Tablets	3,700	3,700
		Keytrack	10300	10300
TOTAL SOLID WASTE FUND			14,000	14,000
FLEET MAINTENANCE FUND				
Fleet Maintenance	Building Improvements	Electronic Key Dispenser	42,000	42,000
	General Equipment	A/C Machine	7,500	7,500
		Tire Monitoring System	3,000	3,000
	Computer Software	Faster Go Live Training	10,000	10,000
	Computer Equipment	Laptop	3,000	3,000
		Tablets (11)	12,000	12,000
Vehicle Purchases	City-wide Vehicle Purchases	5,719,395	5,719,395	
TOTAL FLEET FUND			5,796,895	5,796,895
RISK MANAGEMENT FUND	Computer Equipment	Laptop	3,000	3,000
		New Personnel Equipment	2,025	2,025
TOTAL RISK MANAGEMENT FUND			5,025	5,025





General Fund

FY 2021-2022 Adopted Budget

The General Fund is the primary operating fund for the City. Based on the financial summary below, the fund balance has been averaging approximately \$16M. Both operating revenues and expenditures have been increasing at the same pace. The need for fund transfers range between \$17M to \$22M from FY 2018-19 to FY 2021-22. For FY 2021-22, the budget that has been appropriated is 102,396,693 vs the prior year amount of \$99,185,429. The FY 2021-22 adopted operating expenditures have resulted in an average increase of approximately 4% over the last three years.

Transfers from other funds have offset the operating shortfall in revenues - the adopted transfer amount is 21,649,500. The two major funds that provide the most financial support to the General Fund Transfer are the Public Service Debt Fund for \$8.6M and the Water/Sewer Fund for \$7.9M.

Although the future projection for the fund balance reflects a decrease, it is management's intention to reverse this possible trend. At FY 2021-22 the projected Emergency Fund Reserve of ten percent of the budget, \$10.2M.

GENERAL FUND

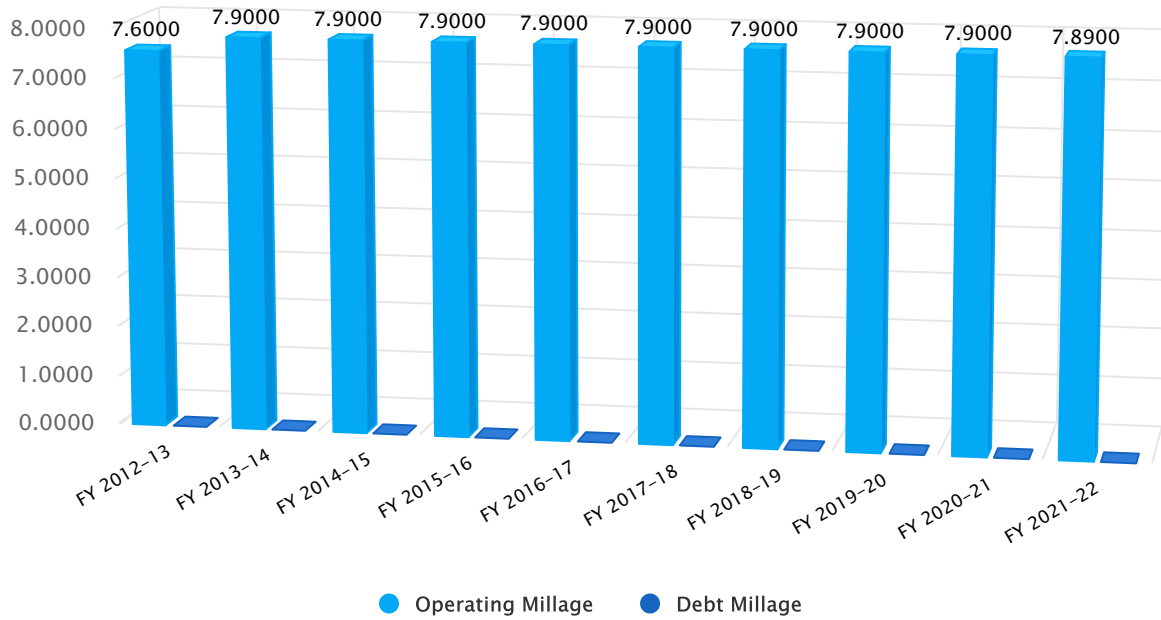
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Actual	Actual	Amended Budget	Adopted Budget	Projected Budget	Projected Budget
Total Fund Balance, October 1	\$ 15,933,723	\$ 17,475,097	\$ 17,445,540	\$ 15,519,880	\$ 16,355,797	\$ 16,837,263
Operating Revenues	\$ 77,054,047	\$ 158,280,586	\$ 78,786,769	\$ 81,583,110	\$ 84,846,434 ⁽¹⁾	\$ 88,240,292 ⁽¹⁾
Operating Expenditures	\$ (88,823,994)	\$ (172,354,070)	\$ (95,403,042)	\$ (98,942,530)	\$ (101,910,806) ⁽²⁾	\$ (104,968,130) ⁽²⁾
Operating Surplus (Deficit).	\$ (11,769,947)	\$ (14,073,484)	\$ (16,616,273)	\$ (17,359,420)	\$ (17,064,372)	\$ (16,727,838)
Transfers In (To) Other Funds						
Transfers In From Other Funds	\$ 15,927,000	\$ 16,642,000	\$ 18,473,000	\$ 21,649,500	\$ 21,000,000	\$ 21,000,000
Transfers to Other Funds	\$ (2,615,679)	\$ (2,598,073)	\$ (3,782,387)	\$ (3,454,163)	\$ (3,454,163)	\$ (3,454,163)
Net Transfers In (To) Other Funds	\$ 13,311,321	\$ 14,043,927	\$ 14,690,613	\$ 18,195,337	\$ 17,545,837	\$ 17,545,837
Change in Fund Balance - Surplus (Deficit)	\$ 1,541,374	\$ (29,557)	\$ (1,925,660)	\$ 835,917	\$ 481,466	\$ 817,999
Total Fund Balance, September 30	\$ 17,475,097	\$ 17,445,540	\$ 15,519,880	\$ 16,355,797	\$ 16,837,263	\$ 17,655,261
Less Reserves for Prepaid Items	\$ (82,095)	\$ (69,144)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Less Emergency Fund Designation	\$ (9,143,967)	\$ (9,643,759)	\$ (9,918,543)	\$ (10,239,669)	\$ (10,511,761)	\$ (10,791,336)
Undesignated Fund Balance Available	\$ 8,249,035	\$ 7,732,637	\$ 5,551,337	\$ 6,066,128	\$ 6,275,502	\$ 6,813,925

(1) Prior Year + 3.5%, based on 3yr trend

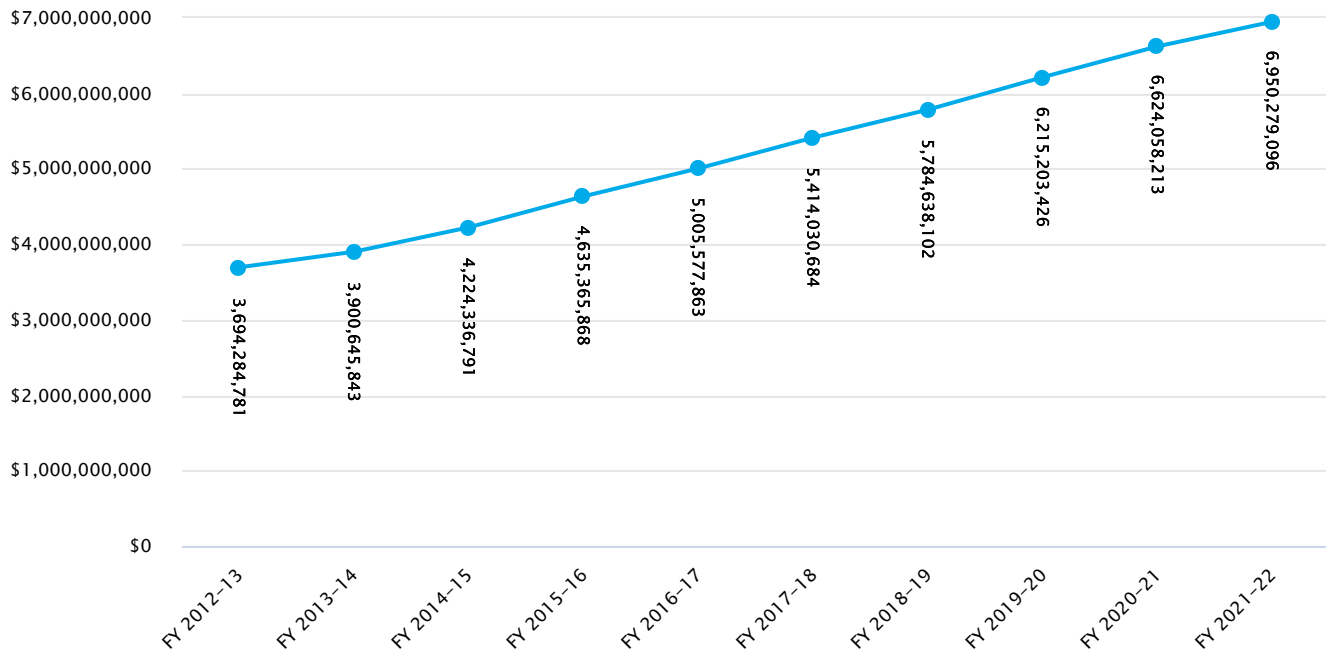
(2) Prior Year + 3%, based on 3yr trend



MILLAGE RATES



PROPERTY ASSESSED VALUES



COMPARISON OF ASSESSED VALUATION & BUDGETED NET AD VALOREM PROPERTY TAX

	2018-19	2019-20	2020-21	2021-22
	General	General	General	General
General Fund Budgeted Net Tax Revenues	Fund	Fund	Fund	Fund
Gross Taxable Value ⁽¹⁾	\$ 5,784,638,102	\$ 6,215,203,426	\$ 6,624,058,213	\$ 6,950,279,096
Millage Rate Per \$1,000	7.9000	7.9000	7.9000	7.8900
Gross Tax	\$ 45,698,641	\$ 49,100,107	\$ 52,330,060	\$ 54,837,702
Allowance for Discounts	(1,599,452)	(1,718,504)	(1,831,552)	(1,919,320)
Delinquent Taxes	150,000	120,000	60,000	50,000
Budgeted Net Ad Valorem Tax ⁽²⁾	\$ 44,249,189	\$ 47,501,603	\$ 50,558,508	\$ 52,968,382

⁽¹⁾ Updated for final adjustments by Property Appraiser thru FY 2020-21

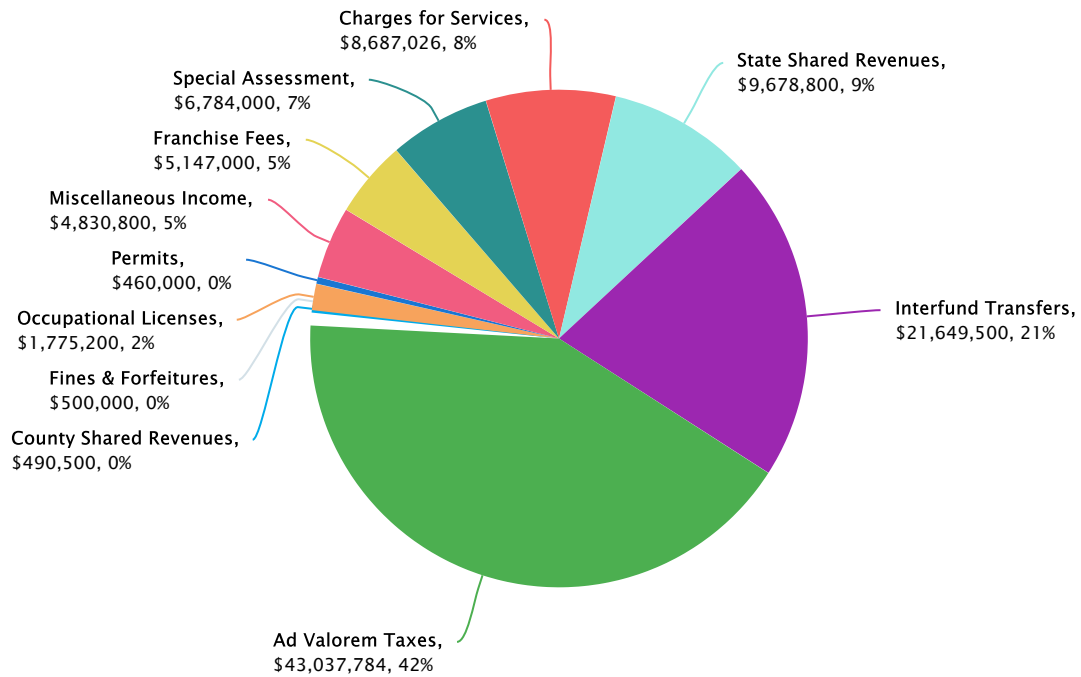
⁽²⁾ Before transfer of Tax Increment Financing to the CRA

COMPARISON OF TOTAL AD VALOREM TAX MILLAGE RATES

	2018-19	2019-20	2020-21	2021-22
	Adopted	Adopted	Adopted	Adopted
Tax Millage Rates	Rate	Rate	Rate	Rate
General Fund	7.9000	7.9000	7.9000	7.8900
Debt Service Fund	0.0000	0.0000	0.0000	0.0000
Total Millage	7.9000	7.9000	7.9000	7.8900



GENERAL FUND REVENUES
Adopted Budget of \$102,396,693



SUMMARY OF REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Amended Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Ad Valorem Taxes					
Current Ad Valorem Taxes	48,910,311	52,330,060	52,330,060	55,469,864	54,837,702
Discounts	(1,775,363)	(1,831,552)	(1,831,552)	(2,031,552)	(1,919,320)
Delinquent Taxes	47,538	60,000	60,000	50,000	50,000
Subtotal	47,182,486	50,558,508	50,558,508	53,488,312	52,968,382
T.i.f. Taxes	(8,693,724)	(9,345,700)	(9,345,700)	(9,845,700)	(9,930,598)
Total Ad Valorem Taxes	\$ 38,488,762	\$ 41,212,808	\$ 41,212,808	\$ 43,642,612	\$ 43,037,784
Franchise Taxes					
Florida Power And Light	4,356,435	4,800,000	4,800,000	4,800,000	5,000,000
Florida Public Utilities	23,584	20,000	20,000	20,000	22,000
Towing	123,596	125,000	125,000	125,000	125,000
Total Franchise Taxes	\$ 4,503,615	\$ 4,945,000	\$ 4,945,000	\$ 4,945,000	\$ 5,147,000
Business Taxes					
Curr Business Taxes	1,812,149	1,600,000	1,700,000	1,750,000	1,750,000
Penalties	30,228	20,000	20,000	35,000	25,000
Bus Tax Pre-Inspect Fee	300	200	200	200	200
Ada Inclusion Fee	20,544	-	-	-	-
Total Business Tax	\$ 1,863,221	\$ 1,620,200	\$ 1,720,200	\$ 1,785,200	\$ 1,775,200
Permits & Fees					
Building Permits	2,985,004	-	2,500,000	-	-
Plan Check Fees	(12,278)	-	-	-	-
Other Land Develop Fees	40,234	20,000	20,000	30,000	40,000
Certificate Of Use Res	58,677	60,000	60,000	60,000	60,000
Certificate Of Use Comm	107,966	120,000	120,000	120,000	120,000
Penalties On Permits	39,174	-	35,000	30,000	30,000
Parking Decals	169,953	170,000	170,000	170,000	200,000
Security Alarm Permits	7,140	10,000	10,000	10,000	10,000
Total Permits & Fees	\$ 3,395,870	\$ 380,000	\$ 2,915,000	\$ 420,000	\$ 460,000
State Shared Revenue					
Dea Overtime Reimb	47,612	50,000	50,000	50,000	50,000
State Revenue Sharing	2,639,113	2,955,120	2,655,120	2,655,120	3,015,800
Mobile Home Licenses	51,162	50,000	50,000	50,000	60,000
Alcoholic Beverage Lic	61,322	55,000	55,000	55,000	65,000
Sales Tax	5,765,787	6,538,617	5,338,617	5,400,000	6,348,000
Gasoline Tax Refund	72,298	65,000	65,000	65,000	70,000
Firefighter Suppl Comp	68,661	60,000	60,000	60,000	70,000
Total State Shared Rev.	\$ 8,705,955	\$ 9,773,737	\$ 8,273,737	\$ 8,335,120	\$ 9,678,800
County Shared Revenue					
County Court	70,747	75,000	75,000	75,000	80,000
Occupational Licenses	169,510	120,000	120,000	100,000	170,000
Pbc-911 Reimbursement	51,916	50,000	50,000	50,000	50,000
Pilot-Pb Co Hsg Auth	6,102	4,500	4,500	4,500	5,500
Pilot-Clipper Cove	160,813	145,000	145,000	145,000	185,000
Total County Shared Revenue	\$ 459,088	\$ 394,500	\$ 394,500	\$ 374,500	\$ 490,500



SUMMARY OF REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Amended Budget	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges For Services					
Planning/Zoning Fees	83,729	90,000	90,000	75,000	107,000
Site Plan Approval Fee	3,250	3,500	3,500	1,500	1,500
Tax Searches	354,160	360,000	360,000	360,000	500,000
P&Z Permit Review	572	-	-	-	-
Photo Copying	5,081	5,000	5,000	1,500	5,000
Public Records Request	1,243	3,500	3,500	3,500	3,500
Police Services/Charges	25,900	40,000	40,000	40,000	30,000
Police Special Detail	528,111	550,000	550,000	550,000	550,000
Police Srvs Contract/Cra	156,461	80,000	80,000	80,000	150,000
Fire Special Detail	-	1,200	1,200	1,200	1,200
Fire & Life Safety Fees	881,299	750,000	750,000	800,000	900,000
Fire Service Contracts	2,279,892	2,362,215	2,362,215	2,362,215	2,480,326
Als Transport Services	2,743,648	3,000,000	3,000,000	3,000,000	3,000,000
Protective Inspections	15,488	3,000	3,000	10,000	25,000
Fire Ot Inspections	1,600	-	-	6,000	6,000
Abandoned Prop.Registrat	74,200	75,000	75,000	75,000	75,000
Openings/Closings	4,750	4,000	4,000	4,000	5,000
Lot Mowing	1,450	10,000	10,000	10,000	10,000
Tennis Ctr Permits	42,944	40,000	40,000	40,000	40,000
Tennis Ctr Daily Fees	40,108	25,000	25,000	35,000	40,000
Tennis Ctr Lights Reimb	642	1,000	1,000	1,000	1,000
Pool Daily Fees	4,669	5,000	5,000	5,000	6,000
Daily Parking Fees	289,875	730,000	730,000	730,000	680,000
Sports Field Light Use	1,264	3,000	3,000	3,000	3,000
Special Event Service Fee	1,500	1,500	1,500	1,500	2,000
Sale Of Tennis Ctr Mdse	2,870	2,000	2,000	2,000	2,500
Sale Of Pool Merchandise	1,930	1,000	1,000	1,000	1,000
Beach Pking Citations	-	-	-	-	50,000
Recreation Special Detail	4,325	12,000	12,000	12,000	12,000
Total Charges For Services	\$ 7,550,961	\$ 8,157,915	\$ 8,157,915	\$ 8,210,415	\$ 8,687,026
Fines & Forfeitures					
Library Fines	5,594	25,000	25,000	25,000	5,000
Code Enforcement Fines	365,251	372,109	372,109	375,000	375,000
Police Parking Fines	39,523	35,000	35,000	35,000	40,000
False Alarm Fines	55,864	50,000	50,000	50,000	50,000
False Alarm Fines-Fire	2,150	20,000	20,000	30,000	30,000
Total Fines Forfeitures	\$ 468,382	\$ 502,109	\$ 502,109	\$ 515,000	\$ 500,000
Investment Income					
Interest Income	212,565	175,000	175,000	175,000	175,000
Interest/Delinquent Taxes	14,093	12,000	12,000	12,000	12,000
Interest On Liens Recvbl	20,295	1,000	1,000	1,000	5,000
Total Investment Income	\$ 246,953	\$ 188,000	\$ 188,000	\$ 188,000	\$ 192,000

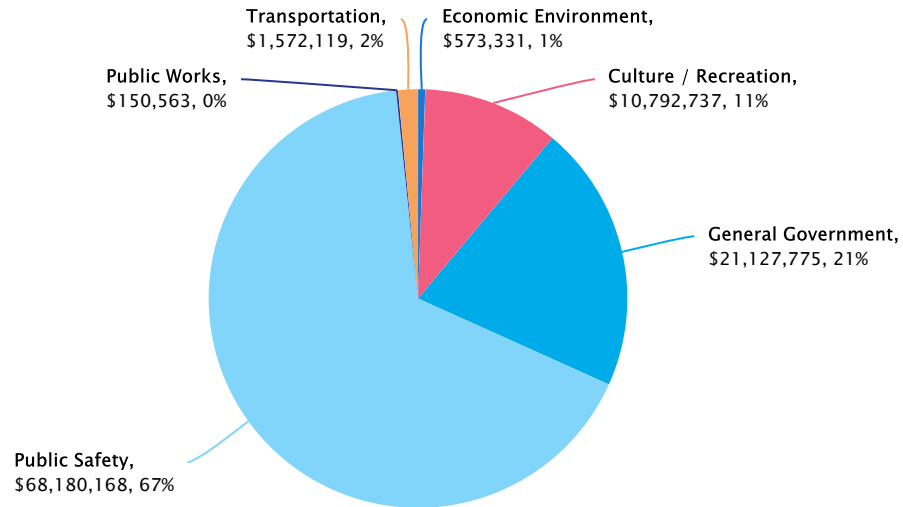


SUMMARY OF REVENUES

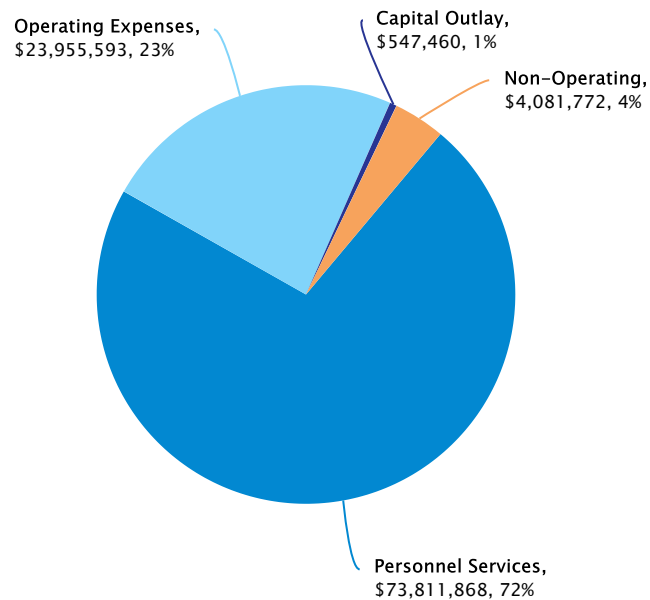
Account Description	2019-20 Actual Revenue	2020-21 Amended Budget	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Rents & Royalties					
Rental Of City Facilities	30,893	50,000	50,000	50,000	125,000
Amphitheater	-	-	-	-	12,000
Snack Bar Rental	10,400	6,000	6,000	6,000	6,000
Beach Chairs & Umbrellas	17,000	36,000	36,000	36,000	36,000
Billboard Rent	54,636	54,700	54,700	54,700	60,000
Kayak Rentals/Tours Lease	1,800	1,800	1,800	1,800	1,800
Tower Lease	141,910	200,000	200,000	200,000	200,000
Fpl	4,657	2,000	2,000	2,000	2,000
Total Rents & Royalties	\$ 261,296	\$ 350,500	\$ 350,500	\$ 350,500	\$ 442,800
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	2,183	3,000	3,000	3,000	3,000
Total Disposal Of Fixed Assets	\$ 2,183	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Miscellaneous Income					
Pb Co Impact Admin Chg	41,671	40,000	40,000	25,000	25,000
Lot Clearing Admin. Fee	3,649	15,000	15,000	15,000	15,000
Bcaif Admin. Charge-Dbpr	3,032	3,000	3,000	3,000	3,000
Radon Trust Admn Chg-Dca	4,250	3,000	3,000	3,000	3,000
Returned Check Charge	17,900	15,000	15,000	15,000	15,000
Miscellaneous Income	240,807	150,000	150,000	150,000	200,000
Discounts On Purchases	499	-	-	-	-
Sales Tax Discount	300	-	-	-	-
Bus Shelter Advertising	10,845	14,000	14,000	14,000	14,000
Cra Reimbursement	39,404	530,000	530,000	530,000	530,000
Cra Reimbursement (Ts)	5,219,861	3,700,000	3,700,000	3,700,000	3,550,000
Epayables	15,718	30,000	30,000	30,000	30,000
Total Miscellaneous Income	\$ 5,597,936	\$ 4,500,000	\$ 4,500,000	\$ 4,485,000	\$ 4,385,000
Special Assessments					
Fire Assessments	7,205,666	7,075,000	7,075,000	7,100,000	7,100,000
Fire Assessments Discount	(255,587)	(247,000)	(247,000)	(247,000)	(247,000)
Fire Asses Collection Fee	(66,880)	(69,000)	(69,000)	(69,000)	(69,000)
Total Special Assessments	\$ 6,883,199	\$ 6,759,000	\$ 6,759,000	\$ 6,784,000	\$ 6,784,000
Transfers In					
Traffic Safety Fund	350,000	350,000	350,000	350,000	1,000,000
Local Option Gas Tax	850,000	850,000	850,000	850,000	850,000
Hurricane Grant Fund	-	1,250,000	1,250,000	1,250,000	400,000
Recr Program Revenue	-	-	-	-	28,500
Ps Tax Debt	7,240,000	7,240,000	7,240,000	7,240,000	8,590,000
Water/Sewer Revenue	7,050,000	7,631,000	7,631,000	7,631,000	7,931,000
Golf Course	25,000	25,000	25,000	25,000	100,000
Sanitation	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Bbmp	27,000	27,000	27,000	27,000	50,000
Miscellaneous Trust	-	-	-	-	1,600,000
Total Transfers In	\$ 16,642,000	\$ 18,473,000	\$ 18,473,000	\$ 18,473,000	\$ 21,649,500
Capital Lease					
Capital Lease	79,853,165	-	-	-	-
Total Capital Lease	\$ 79,853,165	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 174,922,586	\$ 97,259,769	\$ 98,394,769	\$ 98,511,347	\$ 103,232,610
Fund Balance (Increase) Decrease	29,565	1,925,660	262,974	8,071,374	(835,917)
Grand Total	\$ 174,952,151	\$ 99,185,429	\$ 98,657,743	\$ 106,582,721	\$ 102,396,693



GENERAL FUND APPROPRIATIONS by Functions (Total of \$102,396,693)



GENERAL FUND APPROPRIATIONS by Object Classifications, (Total of \$102,396,693)



BUDGET SUMMARY - GENERAL FUND OPERATING DEPARTMENTS

Department	Dept. No.	Description	Expenditure Function Code	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Total
City Commission	1110-511	Legislative	General Government	\$ 226,545	\$ 64,684	\$ -	\$ 10,000	\$ 301,229
City Manager	1210-512	Executive	General Government	726,257	37,168	-	5,381	\$ 768,806
City Hall/General Adm.	1211-512	Executive	General Government	17,000	2,752,811	-	1,302,425	\$ 4,072,236
Marketing/Communications	1212-519	Executive	General Government	408,420	127,279	4,000	-	\$ 539,699
Special Events	1213-519	Executive	General Government	196,304	358,063	4,600	-	\$ 558,967
Town Square Project	1214-512	Executive	General Government	-	4,334,834	-	-	\$ 4,334,834
City Clerk	1310-512	Executive	General Government	539,226	229,400	-	-	\$ 768,626
Financial Services	1410-513	Fin. & Admin.	General Government	1,578,275	78,404	11,000	-	\$ 1,667,679
Information Technology	1510-513	Fin. & Admin.	General Government	1,499,023	1,446,919	-	-	\$ 2,945,942
Human Resources	1610-513	Fin. & Admin.	General Government	723,917	360,747	3,000	-	\$ 1,087,664
ADA & Inclusion	1612-513	Fin. & Admin.	General Government	114,242	30,437	-	-	\$ 144,679
City Attorney	1910-514	Legal Counsel	General Government	130,876	484,169	-	-	\$ 615,045
Police - Uniform Services	2110-521	Law Enforc.	Public Safety	18,772,452	626,138	20,000	-	\$ 19,418,590
Police - Administrative Services	2111-521	Law Enforc.	Public Safety	2,380,526	1,334,956	-	1,417,444	\$ 5,132,926
Police - Support Services	2112-521	Law Enforc.	Public Safety	11,033,525	2,419,191	87,800	-	\$ 13,540,516
Fire	2210-522	Fire Control	Public Safety	23,967,611	2,282,053	227,500	1,110,686	\$ 27,587,850
Community Standards	2211-522	Fire Control	Public Safety	1,335,457	142,245	500	22,048	\$ 1,500,250
Emergency Mgmt	2220-525	Emer. Relief Serv	Public Safety	-	19,937	13,500	-	\$ 33,437
Development-Support	2410-524	Protect. Insp.	Public Safety	308,192	68,009	-	-	\$ 376,201
Building	2411-524	Protect. Insp.	Public Safety	-	-	-	-	\$ -
Engineering	2413-524	Protect. Insp.	Public Safety	524,294	60,904	-	5,200	\$ 590,398
Planning & Zoning	2414-515	Comp. Plan.	General Government	659,803	175,669	-	-	\$ 835,472
Economic Development	2419-559	Other Econ. Environ.	Economic Environment	314,077	259,254	-	-	\$ 573,331
Public Works Admin.	2510-539	Other Physical Environ.	Physical Environment	141,688	8,875	-	-	\$ 150,563
Facilities Mgmt.	2511-519	Other Gen. Govt. Roads & Streets	General Government	949,268	1,497,277	-	40,352	\$ 2,486,897
Streets Maintenance	2512-541	Fac.	Transportation	361,468	967,275	-	29,426	\$ 1,358,169
Parking Services	2517-545	Other Physical Environ.	Physical Environment	108,640	104,310	1,000	-	\$ 213,950
Library	2610-571	Libraries	Culture/Recreation	2,157,449	269,290	110,000	-	\$ 2,536,739
School Museum Services	2612-571	Libraries	Culture/Recreation	-	289,349	-	-	\$ 289,349
Recreation	2710-572	Parks & Recr.	Culture/Recreation	3,067,985	724,211	16,560	47,882	\$ 3,856,638
Parks & Grounds	2730-572	Parks & Recr.	Culture/Recreation	1,569,348	2,401,735	48,000	90,928	\$ 4,110,011
Totals:				\$ 73,81	\$ 23,955,593	\$ 547,460	\$ 4,081,772	\$ 102,396,693



SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
City Commission 001-1110-511					
Department Summary					
Personnel Services	212,171	218,917	217,428	217,428	226,545
Operating Expenses	56,004	77,947	93,036	93,036	64,684
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	9,000	10,600	10,000	10,000	10,000
Total	\$ 277,175	\$ 307,464	\$ 320,464	\$ 320,464	\$ 301,229
Estimated As % Of Budget			104%		
City Manager 001-1210-512					
Department Summary					
Personnel Services	721,697	803,029	782,645	726,970	726,257
Operating Expenses	42,541	57,270	64,585	34,057	37,168
Capital Outlay	1,124	1,160	-	-	-
Nonoperating Expenses	3,915	5,381	5,381	5,381	5,381
Total	\$ 769,277	\$ 866,840	\$ 852,611	\$ 766,408	\$ 768,806
Estimated As % Of Budget			98%		
City Hall 001-1211-512					
Department Summary					
Personnel Services	1,866	38,000	17,000	17,000	17,000
Operating Expenses	2,471,322	2,868,329	2,560,341	2,732,341	2,752,811
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	190,215	959,298	898,950	1,816,104	1,302,425
Total	\$ 2,663,403	\$ 3,865,627	\$ 3,476,291	\$ 4,565,445	\$ 4,072,236
Estimated As % Of Budget			90%		
Marketing/Communications 001-1212-519					
Department Summary					
Personnel Services	310,482	353,737	392,937	419,210	408,420
Operating Expenses	66,853	73,726	99,526	142,798	127,279
Capital Outlay	-	-	6,000	4,000	4,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 377,335	\$ 427,463	\$ 498,463	\$ 566,008	\$ 539,699
Estimated As % Of Budget			117%		
Special Events 001-1213-519					
Department Summary					
Personnel Services	45,840	74,053	168,603	174,798	196,304
Operating Expenses	67,667	169,998	228,948	377,798	358,063
Capital Outlay	-	2,300	2,800	5,100	4,600
Nonoperating Expenses	-	-	-	-	-
Total	\$ 113,507	\$ 246,351	\$ 400,351	\$ 557,696	\$ 558,967
Estimated As % Of Budget			163%		
Town Square Project 001-1214-512					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	1,941,490	479,468	4,519,969	4,194,729	4,334,834
Capital Outlay	85,172,055	4,654,964	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 87,113,545	\$ 5,134,432	\$ 4,519,969	\$ 4,194,729	\$ 4,334,834
Estimated As % Of Budget			88%		



SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
City Clerk 001-1310-512					
Department Summary					
Personnel Services	467,807	482,589	470,572	535,701	539,226
Operating Expenses	153,163	136,812	120,462	234,962	229,400
Capital Outlay	1,026	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 621,996	\$ 619,401	\$ 591,034	\$ 770,663	\$ 768,626
Estimated As % Of Budget			95%		
Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,327,530	1,456,014	1,431,264	1,622,824	1,578,275
Operating Expenses	36,524	52,760	74,746	78,487	78,404
Capital Outlay	14,197	8,236	-	11,000	11,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 1,378,251	\$ 1,517,010	\$ 1,506,010	\$ 1,712,311	\$ 1,667,679
Estimated As % Of Budget			99%		
Information Technology Services 001-1510-513					
Department Summary					
Personnel Services	1,473,700	1,540,337	1,555,237	1,646,765	1,499,023
Operating Expenses	1,043,053	1,218,921	1,267,861	1,528,681	1,446,919
Capital Outlay	-	8,840	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 2,516,753	\$ 2,768,098	\$ 2,823,098	\$ 3,175,446	\$ 2,945,942
Estimated As % Of Budget			102%		
Human Resources 001-1610-513					
Department Summary					
Personnel Services	567,661	600,142	575,222	744,741	723,917
Operating Expenses	257,449	253,097	330,737	396,997	360,747
Capital Outlay	-	-	3,000	3,000	3,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 825,110	\$ 853,239	\$ 908,959	\$ 1,144,738	\$ 1,087,664
Estimated As % Of Budget			107%		
ADA & Inclusion 001-1612-513					
Department Summary					
Personnel Services	-	-	-	104,375	114,242
Operating Expenses	-	-	-	30,437	30,437
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 134,812	\$ 144,679
Estimated As % Of Budget					
City Attorney 001-1910-514					
Department Summary					
Personnel Services	134,203	139,325	132,975	133,878	130,876
Operating Expenses	483,392	508,932	457,305	494,169	484,169
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 617,595	\$ 648,257	\$ 590,280	\$ 628,047	\$ 615,045
Estimated As % Of Budget			91%		
Police - Uniform Services 001-2110-521					
Department Summary					
Personnel Services	15,784,391	16,933,511	17,074,871	18,951,905	18,772,452
Operating Expenses	743,139	951,444	890,206	1,116,386	626,138
Capital Outlay	92,584	36,022	28,900	60,300	20,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 16,620,114	\$ 17,920,977	\$ 17,993,977	\$ 20,128,591	\$ 19,418,590
Estimated As % Of Budget			100%		



SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Police - Administrative Services 001-2111-521					
Department Summary					
Personnel Services	2,205,001	2,396,000	2,432,400	2,379,959	2,380,526
Operating Expenses	1,472,940	1,255,995	1,440,395	1,356,109	1,334,956
Capital Outlay	3,349	300	7,500	100,393	-
Nonoperating Expenses	967,208	1,422,495	1,422,495	1,417,444	1,417,444
Total	\$ 4,648,498	\$ 5,074,790	\$ 5,302,790	\$ 5,253,905	\$ 5,132,926
Estimated As % Of Budget			104%		
Police - Support Services 001-2112-521					
Department Summary					
Personnel Services	10,036,002	10,947,496	10,775,529	11,500,899	11,033,525
Operating Expenses	1,332,790	1,814,993	1,375,106	2,578,775	2,419,191
Capital Outlay	285,477	82,646	129,500	87,800	87,800
Nonoperating Expenses	-	-	-	-	-
Total	\$ 11,654,269	\$ 12,845,135	\$ 12,280,135	\$ 14,167,474	\$ 13,540,516
Estimated As % Of Budget			96%		
Fire Rescue Department 001-2210-522					
Department Summary					
Personnel Services	22,245,327	23,492,071	22,314,671	24,711,772	23,967,611
Operating Expenses	1,807,503	2,198,719	2,034,166	2,366,675	2,282,053
Capital Outlay	134,998	166,047	225,000	289,500	227,500
Nonoperating Expenses	915,602	1,095,997	1,047,497	1,110,686	1,110,686
Total	\$ 25,103,430	\$ 26,952,834	\$ 25,621,334	\$ 28,478,633	\$ 27,587,850
Estimated As % Of Budget			95%		
Community Standard 001-2211-522					
Department Summary					
Personnel Services	1,843,873	1,794,146	2,002,092	-	-
Operating Expenses	193,783	196,740	215,235	-	-
Capital Outlay	849	4,841	11,000	-	-
Nonoperating Expenses	19,083	18,962	18,962	-	-
Total	\$ 2,057,588	\$ 2,014,689	\$ 2,247,289	\$ -	\$ -
Estimated As % Of Budget			112%		
Emergency Management 001-2220-525					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	10,271	1,465	19,965	19,965	19,937
Capital Outlay	-	-	13,500	13,500	13,500
Nonoperating Expenses	-	-	-	-	-
Total	\$ 10,271	\$ 1,465	\$ 33,465	\$ 33,465	\$ 33,437
Estimated As % Of Budget			2284%		
Development Admin 001-2410-524					
Department Summary					
Personnel Services	1,180,978	407,149	1,140,950	501,549	308,192
Operating Expenses	47,058	63,184	73,014	68,601	68,009
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 1,228,036	\$ 470,333	\$ 1,213,964	\$ 570,150	\$ 376,201
Estimated As % Of Budget			258%		



SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Building 001-2411-524					
Department Summary					
Personnel Services	1,094,432	1,750	1,265,721	-	-
Operating Expenses	717,156	108	355,946	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	20,509	-	21,320	-	-
Total	\$ 1,832,097	\$ 1,858	\$ 1,642,987	\$ -	\$ -
Estimated As % Of Budget					
Community Standards 001-2412-524					
Department Summary					
Personnel Services	-	11,000	-	1,524,235	1,335,457
Operating Expenses	1,000	-	-	146,667	142,245
Capital Outlay	-	-	-	500	500
Nonoperating Expenses	-	-	-	18,962	22,048
Total	\$ 1,000	\$ 11,000	\$ -	\$ 1,690,364	\$ 1,500,250
Estimated As % Of Budget					
Planning & Zoning 001-2414-515					
Department Summary					
Personnel Services	759,146	734,913	680,428	762,756	659,803
Operating Expenses	15,160	45,578	68,563	179,813	175,669
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 774,306	\$ 780,491	\$ 748,991	\$ 942,569	\$ 835,472
Estimated As % Of Budget					
Economic Development 001-2419-559					
Department Summary					
Personnel Services	289,814	314,817	298,792	303,692	314,077
Operating Expenses	153,175	206,425	266,450	283,950	259,254
Capital Outlay	14,310	-	15,000	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 457,299	\$ 521,242	\$ 580,242	\$ 587,642	\$ 573,331
Estimated As % Of Budget					
Public Works, Admin 001-2510-539					
Department Summary					
Personnel Services	147,060	95,571	141,621	143,895	141,688
Operating Expenses	8,130	12,611	10,561	9,437	8,875
Capital Outlay	2,406	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 157,596	\$ 108,182	\$ 152,182	\$ 153,332	\$ 150,563
Estimated As % Of Budget					
Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	790,889	875,782	892,957	1,009,606	949,268
Operating Expenses	1,226,076	1,896,530	1,498,830	1,503,483	1,497,277
Capital Outlay	17,128	50	31,900	-	-
Nonoperating Expenses	34,501	39,093	39,093	40,352	40,352
Total	\$ 2,068,594	\$ 2,811,455	\$ 2,462,780	\$ 2,553,441	\$ 2,486,897
Estimated As % Of Budget					
Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	262,201	294,115	288,413	474,859	361,468
Operating Expenses	813,793	947,202	964,904	968,449	967,275
Capital Outlay	67,025	27,000	15,000	-	-
Nonoperating Expenses	33,731	33,041	33,041	29,426	29,426
Total	\$ 1,176,750	\$ 1,301,358	\$ 1,301,358	\$ 1,472,734	\$ 1,358,169
Estimated As % Of Budget					



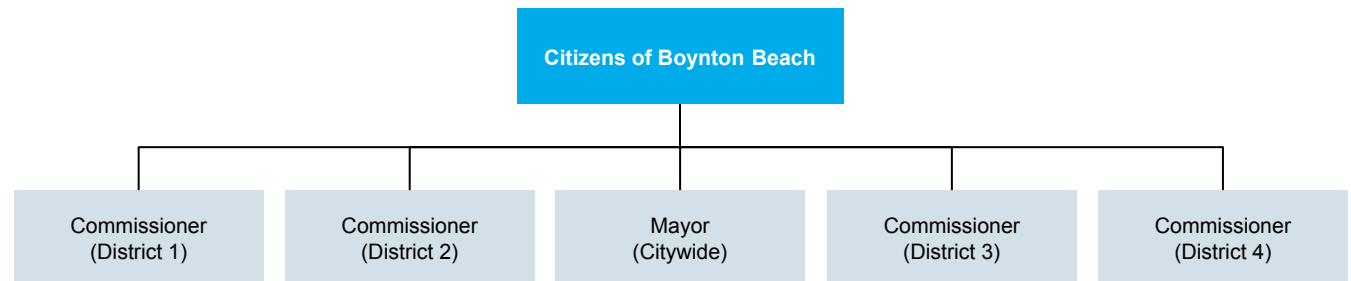
SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Engineering 001-2413-524					
Department Summary					
Personnel Services	598,344	672,731	600,231	559,574	524,294
Operating Expenses	51,124	75,374	143,064	86,745	60,904
Capital Outlay	2,969	2,400	6,000	1,000	-
Nonoperating Expenses	4,918	2,496	2,496	2,496	5,200
Total	\$ 657,355	\$ 753,001	\$ 751,791	\$ 649,815	\$ 590,398
Estimated As % Of Budget			100%		
Parking Services 001-2517-545					
Department Summary					
Personnel Services	-	45,497	149,622	98,225	108,640
Operating Expenses	-	92,636	76,106	113,560	104,310
Capital Outlay	-	21,295	35,700	2,000	1,000
Nonoperating Expenses	-	5,000	5,000	5,000	-
Total	\$ -	\$ 164,428	\$ 266,428	\$ 218,785	\$ 213,950
Estimated As % Of Budget			162%		
Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,157,024	1,458,851	1,302,261	1,614,035	1,569,348
Operating Expenses	1,931,656	2,198,894	2,091,605	2,425,491	2,401,735
Capital Outlay	13,659	8,000	53,500	48,000	48,000
Nonoperating Expenses	73,118	93,712	93,712	90,928	90,928
Total	\$ 3,175,457	\$ 3,759,457	\$ 3,541,078	\$ 4,178,454	\$ 4,110,011
Estimated As % Of Budget			94%		
Library 001-2610-571					
Department Summary					
Personnel Services	2,006,056	2,196,164	1,971,355	2,258,558	2,157,449
Operating Expenses	165,619	170,666	189,206	274,292	269,290
Capital Outlay	171,682	131,447	132,347	110,000	110,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ 2,343,357	\$ 2,498,277	\$ 2,292,908	\$ 2,642,850	\$ 2,536,739
Estimated As % Of Budget			92%		
School Museum Serv 001-2612-571					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	366,402	366,233	377,850	381,949	289,349
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 366,402	\$ 366,233	\$ 377,850	\$ 381,949	\$ 289,349
Estimated As % Of Budget			103%		
Recreation 001-2710-572					
Department Summary					
Personnel Services	2,712,411	2,856,051	2,689,254	3,119,217	3,067,985
Operating Expenses	556,840	660,779	612,239	734,367	724,211
Capital Outlay	34,996	9,900	9,859	40,335	16,560
Nonoperating Expenses	41,538	47,312	47,312	47,882	47,882
Total	\$ 3,345,785	\$ 3,574,042	\$ 3,358,664	\$ 3,941,801	\$ 3,856,638
Estimated As % Of Budget			94%		
Grand Total : General Fund					
Department Summary					
Personnel Services	68,375,906	71,233,758	71,765,051	76,258,426	73,811,868
Operating Expenses	18,233,073	19,052,836	22,520,927	24,953,206	23,955,593
Capital Outlay	86,029,834	5,165,448	726,506	776,428	547,460
Nonoperating Expenses	2,313,338	3,733,387	3,645,259	4,594,661	4,081,772
Total	\$ 174,952,151	\$ 99,185,429	\$ 98,657,743	\$ 106,582,721	\$ 102,396,693
Estimated As % Of Budget			99%		



ORGANIZATIONAL CHART

DEPARTMENT: City Commision	FUND: 001
DIVISION:	DEPT. NO.: 1110



DEPARTMENT: City Commission
DIVISION:

FUND: 001
DEPT. NO.: 1110

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Elected Positions (P/T):							
City Commissioner - Mayor	00029	99	1.0	1.0	-	1.0	1.0
City Commissioner - Vice Mayor	00019	99	1.0	1.0	-	1.0	1.0
City Commissioners	00019	99	3.0	3.0	-	3.0	3.0
Total Personnel:			5.0	5.0	-	5.0	5.0

Performance Measures	Actual			Estimate 2020-21	Projected 2021-22
	2017-18	2018-19	2019-20		
Commission					
Adopted Operating Millage Rate	7.9000	7.9000	7.9000	7.9000	7.8900
General Fund Adopted Budget	\$ 83,487,222	\$ 89,746,893	\$ 172,666,095	\$ 97,685,429	\$ 102,396,693
Taxes Levied	\$ 41,458,358	\$ 44,091,068	\$ 47,182,486	\$ 50,558,508	\$ 52,968,382
Proclamations	27	49	50	42	46



DETAIL EXPENDITURES

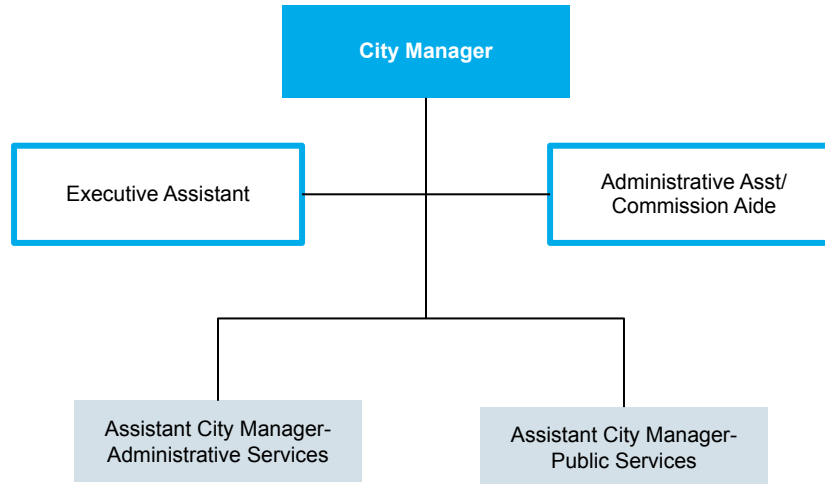
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 City Commission 001-1110-511					
Department Summary					
Personnel Services	212,171	218,917	217,428	217,428	226,545
Operating Expenses	56,004	77,947	93,036	93,036	64,684
Nonoperating Expenses	9,000	10,600	10,000	10,000	10,000
Total	\$ 277,175	\$ 307,464	\$ 320,464	\$ 320,464	\$ 301,229
Estimated As % Of Budget	104%				
11-10 Executive Salaries	104,089	102,439	103,239	103,239	103,239
15-12 Cell Phone Allowance	720	740	1,440	1,440	1,440
15-30 Expense Allowance	33,445	33,450	33,450	33,450	33,450
21-10 Employer Fica	9,915	10,512	10,512	10,512	10,512
22-11 State Pension	49,620	49,300	50,500	50,500	50,500
23-30 Health Insurance	13,168	21,013	16,824	16,824	25,868
23-40 Dental Insurance	1,084	1,309	1,309	1,309	1,375
23-50 Vision Insurance	130	154	154	154	161
Sub-total Personnel Services	\$ 212,171	\$ 218,917	\$ 217,428	\$ 217,428	\$ 226,545
34-32 Sister Cities Program	1,055	-	1,500	1,500	1,500
40-12 Business Meetings	19,966	15,746	26,850	26,850	23,000
41-15 Cellular Phone/Beeper	2,702	2,500	2,500	2,500	2,500
47-10 Printing & Binding	-	93	-	-	100
49-09 Self Insurance Chgs (W/C)	89	89	89	89	92
49-10 Warehouse Service Chg.	242	237	237	237	132
49-17 Other Contractual Svcs	-	25,000	25,000	25,000	-
52-85 Food Supplies	451	682	500	500	500
52-99 Misc. Supplies	478	300	1,000	1,000	1,000
54-20 Memberships	31,021	33,300	32,860	32,860	32,860
54-30 Training	-	-	2,500	2,500	3,000
Sub-total Operating Expenses	\$ 56,004	\$ 77,947	\$ 93,036	\$ 93,036	\$ 64,684
Subtotal	\$ 268,175	\$ 296,864	\$ 310,464	\$ 310,464	\$ 291,229
95-47 Community Investments	9,000	10,000	10,000	10,000	10,000
95-49 Community Support-Rev	-	600	-	-	-
Sub-total Nonoperating Expenses	\$ 9,000	\$ 10,600	\$ 10,000	\$ 10,000	\$ 10,000
Department Total	\$ 277,175	\$ 307,464	\$ 320,464	\$ 320,464	\$ 301,229



ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT. NO.: **1210**



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
City Manager	01019	98	1.0	1.0	-	1.0	1.0
Assistant City Manager - Public Services	01149	46	-	-	1.00	1.0	1.0
Assistant City Manager - Administrative Services	01149	46	0.75	0.75	0.25	1.0	1.0
ADA and Grants Coordinator	01139	23	1.0	1.0	(1.0)	-	-
Administrative Asst/Commission Aide	01040	14	1.0	1.0	-	1.0	1.0
Executive Assistant	01129	20	1.0	1.0	-	1.0	1.0
			4.75	4.75	0.25	5.00	5.00
Part-Time Positions:							
ADA Coordinator Assistant	01030	17	0.5	0.5	(0.5)	-	-
			0.5	0.5	(0.5)	-	-
Total Personnel:			5.25	5.25	(0.25)	5.00	5.00



DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT. NO.: **1210**

DEPARTMENT MISSION STATEMENT:

Provide facilitative leadership to achieve an efficient, customer oriented, highly productive and superior delivery of services through high performance teams in an organizational culture that appreciates diversity, encourages creativity, requires integrity, promotes stewardship, cares about people and rewards outstanding performance.

DEPARTMENT CORE SERVICES:

- To provide progressive and enthusiastic positive leadership which allows the organization's teams to enjoy an environment in which they can excel.
- Core Service

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives No. 1: Anticipate and plan to meet the long-term water supply needs and environmental sustainability for the City.

1. Provide leadership and direction to the Utilities area, based on the strategic vision of the City Commission, to deliver a cost-effective, reliable water supply and address water resource needs for future growth, including adaptive use of recycled water.
2. Facilitate the implementation of sustainability efforts for long-term environmental improvement plans and policies.

Target Performance Metrics:

- Development of Utilities strategic plan for long-term water needs, wastewater reclamation use, and facility expansion.
- Provide leadership and direction to the Sustainability Team to implement a long-term environmental plan for the city.

Department Initiatives No. 2: Continuation of the Economic Development Program and creating Strategies for business attraction and retention to assist with improving the City's financial condition.

1. Continue the implementation of the Economic Development Program.
2. Continue to partner with the Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce to increase Economic Development opportunities and disseminate the Brand Promise to all stakeholders.

Target Performance Metrics:

- List primary targets (the number of businesses created) and milestones (the duration of time required to complete the Department Initiative(s)).

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

1. Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues, explore diverse funding sources and evaluate long-term City pension requirements. In light of revenue curtailment, conduct program review and prepare recommendation to the City Commission on cut-backs as required.
2. Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will impact municipal operations.
3. Continue to develop and implement the budget and five-year financial plan for capital and operating needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Continue to identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.



DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

1. Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
2. Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
3. Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- List the number of community stakeholder and/or partnerships. How many schools have implemented the initiative program?

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

1. Facilitate the development and implementation of Brand Promise culturalization program.
2. Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
3. Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
4. Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

1. Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues/funding sources and evaluate long-term City pension requirements. Conduct program review and prepare recommendations to the City Commission on efficient operational alternatives.
2. Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will affect municipal operations.
3. Continue to develop and implement the budget and five-year financial plan for capital and operating needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Continue to identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

1. Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
2. Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
3. Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- Identify the number of partnerships created with various business entities.



DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

1. Facilitate the development and implementation of Brand Promise culturalization program.
2. Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
3. Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
4. Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

Target Performance Metrics:

- Produce a Succession Planning policy document.
- List the number of training events or seminar offered to City personnel

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
City Manager					
Population	75,569	76,800	77,696	80,380	81,011
Number of City Employees	816	826	844	847	859
Operating Expenditures per Capita	1,089	1,179	2,252	1,234	1,264
Operating Revenue per Capita	\$ 892	\$ 942	\$ 607	\$ 629	\$ 654



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 City Manager 001-1210-512					
Department Summary					
Personnel Services	721,697	803,029	782,645	726,970	726,257
Operating Expenses	42,541	57,270	64,585	34,057	37,168
Capital Outlay	1,124	1,160	-	-	-
Nonoperating Expenses	3,915	5,381	5,381	5,381	5,381
Total	\$ 769,277	\$ 866,840	\$ 852,611	\$ 766,408	\$ 768,806
Estimated As % Of Budget			98%		
12-10 Regular Salaries/Wages	498,786	559,513	540,513	478,655	487,527
14-10 Overtime	266	287	-	-	-
15-12 Cell Phone Allowance	294	554	504	504	504
15-20 Car Allowance	225	800	-	3,600	3,600
21-10 Employer Fica	30,766	35,566	35,366	27,949	30,426
22-10 General Employees Pension	125,885	113,797	132,432	132,432	125,653
22-40 Def Comp Contribution	26,538	26,000	24,500	34,500	34,500
23-10 Life Insurance	595	640	249	249	202
23-20 Disability Insurance	3,127	3,217	2,059	2,059	2,556
23-30 Health Insurance	29,571	55,156	39,956	39,956	34,491
23-34 Hsa	3,734	4,350	4,750	4,750	4,750
23-40 Dental Insurance	1,705	2,794	2,073	2,073	1,833
23-50 Vision Insurance	205	355	243	243	215
Sub-total Personnel Services	\$ 721,697	\$ 803,029	\$ 782,645	\$ 726,970	\$ 726,257
34-34 Grants Team	7,300	7,381	7,381	-	-
40-12 Business Meetings	4,323	9,370	14,400	13,300	13,300
41-15 Cellular Phone/Beeper	-	720	720	720	720
44-31 Copy Machine Rental	-	32	1,332	1,332	1,332
46-30 Vehicle Maint. - Garage	4,034	6,912	2,612	2,612	2,936
47-10 Printing & Binding	-	200	500	500	500
49-09 Self Insurance Chgs (W/C)	5,999	6,428	5,999	5,999	8,895
49-10 Warehouse Service Chg	255	339	339	339	360
49-17 Other Contractual Svcs	558	840	2,000	2,000	2,000
49-18 Ada Inclusion Fee	13,608	18,052	19,552	-	-
51-10 Office Supplies	3,308	2,200	2,500	2,375	2,375
52-20 Opr. Equipment <\$1000	17	30	300	300	300
52-85 Food Supplies	1,050	1,166	700	700	700
54-10 Books And Publications	-	300	300	250	250
54-20 Memberships	2,040	2,600	3,950	3,630	3,500
54-30 Training	49	700	2,000	-	-
Sub- Total Operating Expenses	\$ 42,541	\$ 57,270	\$ 64,585	\$ 34,057	\$ 37,168
64-15 Computer Equipment	1,124	1,160	-	-	-
Sub- Total Capital Outlay	\$ 1,124	\$ 1,160	\$ -	\$ -	\$ -
Subtotal	\$ 765,362	\$ 861,459	\$ 847,230	\$ 761,027	\$ 763,425
91-30 Transfer/Veh. Srv. Fund	3,915	5,381	5,381	5,381	5,381
Sub-total Nonoperating Expenses	\$ 3,915	\$ 5,381	\$ 5,381	\$ 5,381	\$ 5,381
Department Total	\$ 769,277	\$ 866,840	\$ 852,611	\$ 766,408	\$ 768,806



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 11 City Hall 001-1211-512					
Department Summary					
Personnel Services	1,866	38,000	17,000	17,000	17,000
Operating Expenses	2,471,322	2,868,329	2,560,341	2,732,341	2,752,811
Nonoperating Expenses	190,215	959,298	898,950	1,816,104	1,302,425
Total	\$ 2,663,403	\$ 3,865,627	\$ 3,476,291	\$ 4,565,445	\$ 4,072,236
Estimated As % Of Budget			90%		
22-10 General Employees Pension	206	-	-	-	-
23-11 Life Insurance-Retirees	1,012	2,000	2,000	2,000	2,000
25-10 Unemployment	648	36,000	15,000	15,000	15,000
Sub-total Personnel Services	\$ 1,866	\$ 38,000	\$ 17,000	\$ 17,000	\$ 17,000
32-10 Audit Fee	40,556	40,556	40,556	40,556	40,556
34-55 Town Square Agreement	-	22,000	-	-	-
41-12 Postage	45,420	40,000	50,000	50,000	50,000
43-10 Electric Service	47,458	47,645	66,500	66,500	66,500
43-20 Water/Sewer Service	1,063	5,098	5,500	5,500	5,500
43-21 District Energy Plant	36,000	210,175	25,000	197,000	197,000
44-30 Equipment Rental	7,479	14,492	6,492	6,492	6,492
44-31 Copy Machine Rental	20,950	8,800	16,810	16,810	13,310
48-01 Comm Promotion/Marketng	1,227	2,500	2,500	2,500	2,500
48-24 Special Events	1,310	5,500	20,000	20,000	20,000
49-08 Ins Chgs-Auto/Prop/Liab	2,060,504	2,061,573	2,060,504	2,060,504	2,092,313
49-10 Warehouse Service Chg	130	404	404	404	565
49-14 Credit Card Fees	-	300	-	-	-
49-17 Other Contractual Svcs	191,771	397,286	253,000	253,000	245,000
49-41 Licenses, Fees & Permits	-	50	-	-	-
51-10 Office Supplies	6,559	2,025	3,500	3,500	3,500
52-85 Food Supplies	59	550	-	-	-
54-20 Memberships	10,836	9,375	9,575	9,575	9,575
Sub-total Operating Expenses	\$ 2,471,322	\$ 2,868,329	\$ 2,560,341	\$ 2,732,341	\$ 2,752,811
Subtotal	\$ 2,473,188	\$ 2,906,329	\$ 2,577,341	\$ 2,749,341	\$ 2,769,811
91-05 Transfer To Self Ins.	463,950	463,950	463,950	463,950	528,950
91-14 Transfer To Developmnt Fd	-	534,948	-	917,154	135,866
91-15 Transfer To Public Arts F	20,000	20,000	20,000	20,000	20,000
95-46 Tennis Center Mdse	2,116	-	-	-	-
95-47 Pool Merchandise	745	-	-	-	-
95-60 Uncollectible Expense	131,917	(83,000)	-	-	-
99-01 Contingency	-	8,400	400,000	400,000	602,609
99-02 Non-Budgeted Expense	(428,513)	15,000	15,000	15,000	15,000
Sub-total Nonoperating Expenses	\$ 190,215	\$ 959,298	\$ 898,950	\$ 1,816,104	\$ 1,302,425
Department Total	\$ 2,663,403	\$ 3,865,627	\$ 3,476,291	\$ 4,565,445	\$ 4,072,236



DETAIL EXPENDITURES

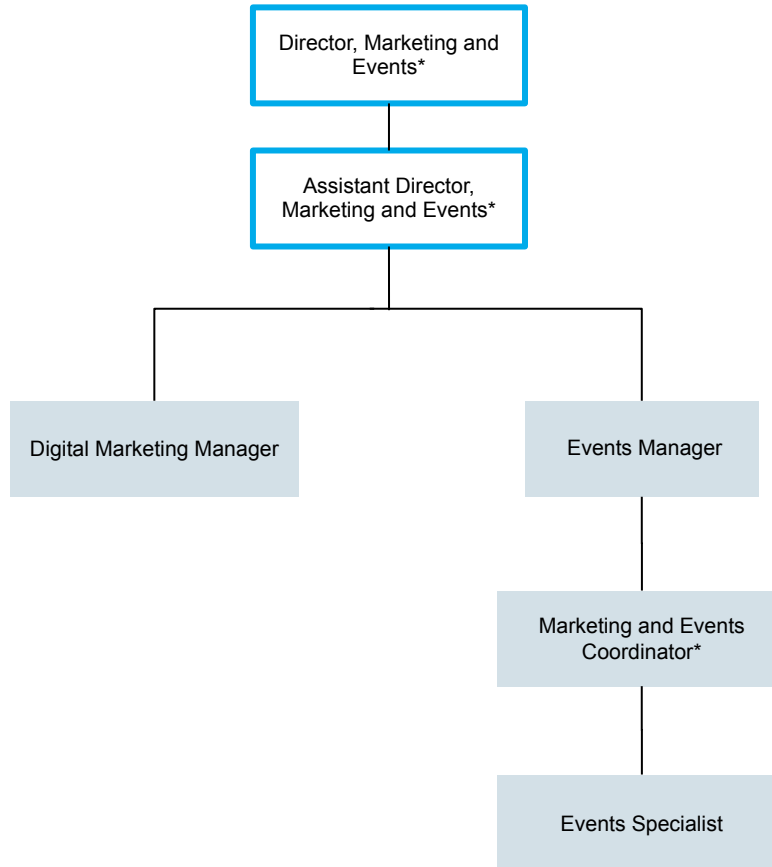
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 12 Town Square Project 001-1214-512					
Department Summary					
Operating Expenses	1,941,490	479,468	4,519,969	4,194,729	4,334,834
Capital Outlay	85,172,055	4,654,964	-	-	-
Total	\$ 87,113,545	\$ 5,134,432	\$ 4,519,969	\$ 4,194,729	\$ 4,334,834
Estimated As % Of Budget			88%		
31-11 Litigation Fees & Costs	-	193,138	-	-	150,000
31-15 Legal-Land Acq/Title	64,300	24,000	25,000	25,000	25,000
31-90 Other Professional Svcs	136,800	34,200	-	-	-
44-42 Office Rental	1,532,201	460	4,484,700	4,159,460	4,159,460
48-01 Comm Promotion/Marketng	15,564	8,000	10,000	10,000	-
49-10 Warehouse Service Chg	-	269	269	269	374
49-17 Other Contractual Svcs	191,211	51,130	-	-	-
52-20 Opr. Equipment <\$1000	-	168,271	-	-	-
52-85 Food Supplies	1,414	-	-	-	-
Sub-Total Operating Expenses	\$ 1,941,490	\$ 479,468	\$ 4,519,969	\$ 4,194,729	\$ 4,334,834
62-01 Building Improvements	79,853,165	-	-	-	-
64-15 Computer Equipment	14,953	-	-	-	-
64-16 Furniture & Fixtures	-	169,964	-	-	-
71-01 Principal Payment	2,286,056	1,661,000	-	-	-
72-01 Debt Interest Expense	3,017,881	2,824,000	-	-	-
Sub-Total Capital Outlay	\$ 85,172,055	\$ 4,654,964	\$ -	\$ -	\$ -
Subtotal	\$ 87,113,545	\$ 5,134,432	\$ 4,519,969	\$ 4,194,729	\$ 4,334,834
Department Total	\$ 87,113,545	\$ 5,134,432	\$ 4,519,969	\$ 4,194,729	\$ 4,334,834



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212



*position is funded 50% in Marketing and 50% in Events



DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212

DEPARTMENT MISSION STATEMENT:

The Public Communications & Marketing Department's mission is to maximize opportunities to effectively inform and meaningfully engage the community.

DEPARTMENT CORE SERVICES:

- Media Relations
- Public Information
- Crisis Communications
- Social Media
- Event Planning/Management
- Community Engagement/Partnerships
- Marketing/Advertising
- Content Writing/Graphic Design

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Culturally Distinct Downtown

Department Initiatives Alignment: Establish a Downtown Boynton Marketing Committee (DBMC)

1. Develop Town Square FY17/18 Marketing Plan
2. Increase Town Square Public Communications
3. Utilize Events as Opportunities to Promote and Brand Downtown
4. Meet monthly with CRA to Maximize Marketing and Event Resources

Target Performance Metrics:

- Establish a Town Square Marketing Committee comprised of development partners and community members.
- Launch a Town Square website that includes job opportunities and up-to-date public information.
- Develop Town Square accounts on Facebook, Twitter and Instagram.
- Plan and market two public input meetings on the Town Square.
- Plan and market quarterly Town Square public update meetings.
- Plan, market and implement a Town Square community engagement event.
- Plan and implement two tours of the Old High School: one for media and one for public.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Market Job and Vendor Opportunities
2. Promote Boynton Beach Businesses
3. Support Boynton Beach Schools
4. Actively Participate in County and State Tourism Events and Promotions



DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212

Target Performance Metrics:

- Post jobs and vendor opportunities on social media outlets and website.
- Promote job fairs.
- Visit, welcome and promote new businesses.
- Engage public in promoting businesses through social media contests and/or promotions.
- Highlight a business each month on social media.
- Utilize a quote on “Why Boynton Beach” from a business on website quarterly.
- Re-activate Education Committee.
- Visit one school every other month and post video on social media outlets.
- Establish quarterly meetings with Discover the Palm Beaches and VISIT FLORIDA.



DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

1. Develop Customer-Driven Branding Strategic Plan
2. Maximize Existing Public Communications Resources through Interdepartmental Coordination and Collaboration
3. Increase Public Communications through Community Engagement
4. Utilize Events as Opportunities to Increase Community Engagement, Foster Community Pride, and Brand Boynton Beach
5. Distinguish Boynton Beach from its Competitors

Target Performance Metrics:

- Conduct and evaluate community satisfaction survey.
- Based on preferences and expectations of customers, develop a 2-year Branding Strategic Plan.
- Establish a Branding Team consisting of internal and external representatives to assist in the development of Branding Strategic Plan and support branding efforts.
- Establish a Communications & Marketing Team consisting of representatives from each city department to support citywide public communications efforts.
- Conduct public communications audits with each department to determine current distribution and timelines of all citywide public communications.
- Create a yearly calendar of citywide publications that includes responsibilities, progress targets and dissemination dates.
- Develop procedures and policies for employees presenting in public on behalf of the city.
- Provide two public communications and marketing training opportunities for employees.
- Launch new website that is mobile-friendly, customer-driven, inclusive and includes engagement.
- Prepare a comprehensive list of community-based organizations, contact information, current engagement and additional cross-promotional opportunities.
- Cultivate current partnerships and develop ten new alliances viewed as resources.
- Develop metrics of city employees' participation in community-based organizations including reach.
- Ensure frequent opportunities for meaningful community engagement; conduct two new promotions.
- Meet with five organizations to discuss ways in which to increase dissemination of public communications to their residents, members and/or attendees.
- Provide a list of current and educational topics to organizations that city employees can present.
- Establish a Special Event Team consisting of representatives from each city department.
- Develop spreadsheet that analyzes each events' costs, sponsorships, community engagement and reach.
- Propose and present new ordinances, policies, procedures and metrics for event permitting, processing, support and marketing to the City Commission.
- Develop metrics of evaluating potential events and support.
- Develop an elevator message.
- Create "Top Amenities" lists for each city customer group.
- Submit 10 entries to regional, state and national award competitions.
- Advertise in two regional, state or national publications.
- Pitch and secure two statewide and/or national press coverage.
- Research opportunities for blogging to increase SEO.



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Marketing and Events

FUND: 001
DEPT. NO.: 1212

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Marketing and Events	01189	42	1.0	1.0	-	1.0	1.0
Assistant Director, Marketing and Events		30	-	1.0	-	1.0	1.0
Digital Marketing Manager	01179	26	2.0	1.0	-	1.0	1.0
Marketing & Events Coordinator		16	-	1.0	(1.0)	-	-
Total Personnel:			3.0	4.0	(1.0)	3.0	3.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Marketing and Events					
Marketing /Promotion Budget	\$ 5,060	\$ 4,256	\$ 5,024	\$ 2,191	\$ 7,000
Website Users	283,798	340,267	406,600	415,000	415,000
Awards	12	12	12	10	10
Calendar and Annual Report	1	1	1	0	1
Social Media Followers		146,300	150,000	150,250	150,250
E-Newsletters	-	5	5	24	24



DETAIL EXPENDITURES

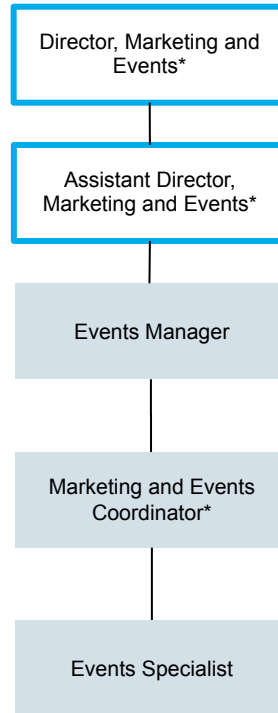
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 12 Marketing and Events 001-1212-519					
Department Summary					
Personnel Services	310,482	353,737	392,937	419,210	408,420
Operating Expenses	66,853	73,726	99,526	142,798	127,279
Capital Outlay	-	-	6,000	4,000	4,000
Total	\$ 377,335	\$ 427,463	\$ 498,463	\$ 566,008	\$ 539,699
Estimated As % Of Budget			117%		
12-10 Regular Salaries/Wages	212,014	247,331	275,831	277,725	268,920
12-20 Holiday Pay	17	-	-	-	-
14-10 Overtime	2,606	3,200	500	1,500	-
15-12 Cell Phone Allowance	504	504	504	504	504
15-20 Car Allowance	3,639	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	17,290	-
21-10 Employer Fica	16,244	18,964	18,964	21,560	21,560
22-10 General Employees Pension	60,400	53,769	53,769	53,769	72,216
23-10 Life Insurance	134	202	202	202	202
23-20 Disability Insurance	1,195	1,969	969	1,879	1,879
23-30 Health Insurance	11,242	21,347	33,647	36,133	34,491
23-34 Hsa	1,547	1,500	3,000	3,000	3,000
23-40 Dental Insurance	839	1,146	1,746	1,833	1,833
23-50 Vision Insurance	101	205	205	215	215
Sub-total Personnel Services	\$ 310,482	\$ 353,737	\$ 392,937	\$ 419,210	\$ 408,420
40-12 Business Meetings	369	-	1,000	5,580	1,080
41-10 Telephone Services	691	1,760	1,560	1,560	1,080
41-12 Postage	4,301	-	500	500	500
41-15 Cellular Phone/Beeper	-	1,840	1,740	2,600	-
46-30 Vehicle Maint. - Garage	1,360	902	402	402	3,159
46-91 Software Maintenance	-	-	1,500	-	-
47-10 Printing & Binding	16,749	6,400	10,000	22,500	20,000
48-01 Comm Promotion/Marketng	5,024	2,200	10,000	12,000	10,000
48-05 Advertising	7,548	9,530	14,730	21,300	18,000
49-09 Self Insurance Chgs (W/C)	3,789	3,789	3,789	3,789	1,378
49-10 Warehouse Service Chg	-	5	5	5	20
49-17 Other Contractual Srvs	23,962	42,800	40,000	47,500	42,500
49-41 Licenses, Fees & Permits	24	1,100	4,600	1,000	1,000
51-10 Office Supplies	927	500	500	1,750	1,750
52-85 Food Supplies	31	-	1,000	-	-
54-10 Books-Publications-Videos	542	500	300	9,462	9,462
54-20 Memberships	1,017	2,300	2,900	3,350	3,350
54-30 Training	519	100	5,000	9,500	14,000
Sub- Total Operating Expenses	\$ 66,853	\$ 73,726	\$ 99,526	\$ 142,798	\$ 127,279
64-14 Computer Software	-	-	6,000	4,000	4,000
Sub- Total Capital Outlay	\$ -	\$ -	\$ 6,000	\$ 4,000	\$ 4,000
Subtotal	\$ 377,335	\$ 427,463	\$ 498,463	\$ 566,008	\$ 539,699
Department Total	\$ 377,335	\$ 427,463	\$ 498,463	\$ 566,008	\$ 539,699



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213



*position is funded 50% in Marketing and 50% in Events



DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213

DEPARTMENT MISSION STATEMENT:

The Public Communications & Marketing Department's mission is to maximize opportunities to effectively inform and meaningfully engage the community.

DEPARTMENT CORE SERVICES:

- Media Relations
- Public Information
- Crisis Communications
- Social Media
- Event Planning/Management
- Community Engagement/Partnerships
- Marketing/Advertising
- Content Writing/Graphic Design

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**City Initiative No. 1: Culturally Distinct Downtown****Department Initiatives Alignment: Establish a Downtown Boynton Marketing Committee (DBMC)**

1. Develop Town Square FY17/18 Marketing Plan
2. Increase Town Square Public Communications
3. Utilize Events as Opportunities to Promote and Brand Downtown
4. Meet monthly with CRA to Maximize Marketing and Event Resources

Target Performance Metrics:

- Establish a Town Square Marketing Committee comprised of development partners and community members.
- Launch a Town Square website that includes job opportunities and up-to-date public information.
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- Plan and market two public input meetings on the Town Square.
- Plan and market quarterly Town Square public update meetings.
- Plan, market and implement a Town Square community engagement event.
- Plan and implement two tours of the Old High School: one for media and one for public.

City Initiative No. 2: Building Wealth in the Community**Department Initiatives Alignment:**

1. Market Job and Vendor Opportunities
2. Promote Boynton Beach Businesses
3. Support Boynton Beach Schools
4. Actively Participate in County and State Tourism Events and Promotions



DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213

Target Performance Metrics:

- Post jobs and vendor opportunities on social media outlets and website.
- Promote job fairs.
- Visit, welcome and promote new businesses.
- Engage public in promoting businesses through social media contests and/or promotions.
- Highlight a business each month on social media.
- Utilize a quote on “Why Boynton Beach” from a business on website quarterly.
- Re-activate Education Committee.
- Visit one school every other month and post video on social media outlets.
- Establish quarterly meetings with Discover the Palm Beaches and VISIT FLORIDA.



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Events Manager	61129	26	2.0	1.0	-	1.0	1.0
Marketing & Events Coordinator		16	-	1.0	-	1.0	1.0
Events Specialist		14	-	-	1.0	1.0	1.0
Subtotal:			2.0	2.0	1.0	3.0	3.0
Part-Time Positions (FTE):							
Administrative Associate - Community Events	61017	10	-	-	-	-	-
Subtotal:			-	-	-	-	-
Total Personnel:			2.0	2.0	1.0	3.0	3.0



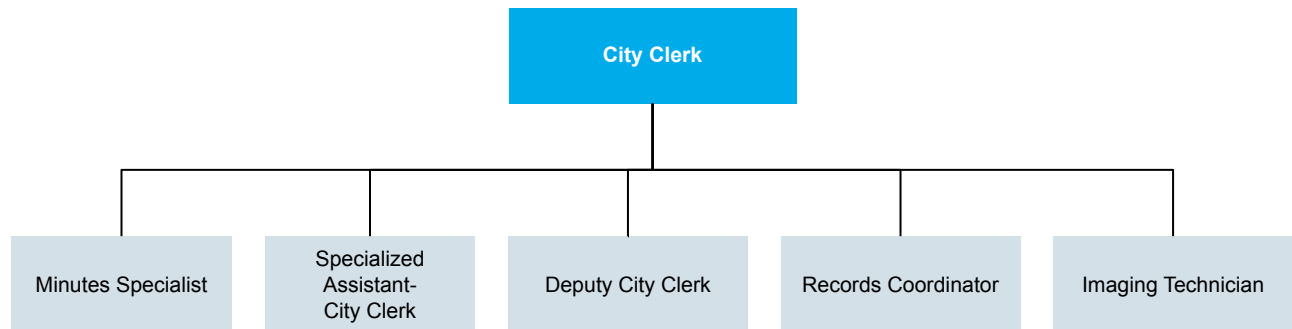
DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 12 Events 001-1213-519					
Department Summary					
Personnel Services	45,840	74,053	168,603	174,798	196,304
Operating Expenses	67,667	169,998	228,948	377,798	358,063
Capital Outlay	-	2,300	2,800	5,100	4,600
Total	\$ 113,507	\$ 246,351	\$ 400,351	\$ 557,696	\$ 558,967
Estimated As % Of Budget					
12-10 Regular Salaries/Wages	21,544	37,070	108,470	109,848	135,720
14-10 Overtime	-	400	-	3,500	3,000
15-12 Cell Phone Allowance	-	20	420	420	420
15-20 Car Allowance	-	350	-	-	-
21-10 Employer Fica	1,648	2,898	8,298	8,322	8,322
22-10 General Employees Pension	24,259	31,066	31,066	31,066	28,022
23-10 Life Insurance	11	26	126	126	126
23-20 Disability Insurance	61	24	424	424	424
23-30 Health Insurance	(1,824)	1,924	16,824	18,067	17,245
23-34 Hsa	141	-	2,000	2,000	2,000
23-40 Dental Insurance	-	173	873	917	917
23-50 Vision Insurance	-	102	102	108	108
Sub-total Personnel Services	\$ 45,840	\$ 74,053	\$ 168,603	\$ 174,798	\$ 196,304
40-12 Business Meetings	-	150	150	-	-
41-12 Postage	-	-	500	500	-
41-15 Cellular Phone/Beeper	-	-	-	2,600	2,600
47-10 Printing & Binding	5,531	700	10,000	10,000	2,500
48-01 Comm Promotion/Marketng	441	300	300	300	300
48-05 Advertising	922	100	10,000	-	-
48-24 Special Events	56,443	157,600	190,000	345,000	335,000
49-09 Self Insurance Chgs (W/C)	1,894	1,894	1,894	1,894	689
49-10 Warehouse Service Chg	-	4	4	4	24
49-17 Other Contractual Srvs	-	5,500	11,000	12,000	12,000
51-10 Office Supplies	948	1,000	1,000	1,000	1,000
52-20 Opr Equipment <\$1000	187	-	-	-	-
52-22 Uniforms	68	50	-	-	-
52-41 Activities Supplies	-	1,000	-	-	-
52-85 Food Supplies	1,283	500	1,500	1,500	1,500
54-20 Memberships	(50)	1,100	1,050	1,450	1,450
54-30 Training	-	100	1,550	1,550	1,000
Sub- Total Operating Expenses	\$ 67,667	\$ 169,998	\$ 228,948	\$ 377,798	\$ 358,063
64-02 General Equipment	-	-	500	500	-
64-15 Computer Equipment	-	2,300	2,300	4,600	4,600
Sub- Total Capital Outlay	\$ -	\$ 2,300	\$ 2,800	\$ 5,100	\$ 4,600
Subtotal	\$ 113,507	\$ 246,351	\$ 400,351	\$ 557,696	\$ 558,967
Department Total	\$ 113,507	\$ 246,351	\$ 400,351	\$ 557,696	\$ 558,967



ORGANIZATIONAL CHART

DEPARTMENT: City Clerk	FUND: 001
DIVISION:	DEPT. NO.: 1310



DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310

DEPARTMENT MISSION STATEMENT: The mission of the City Clerk's Office is, follow all State mandated regulations and coordinate municipal elections in an ethical and unbiased manner and to process and preserve the official records of the City using current technology and provide data and information to both internal and external customers while maintaining a high level of customer satisfaction.

DEPARTMENT CORE SERVICES:

- State Mandates/Election
- Agenda Preparation
- Public Record Requests
- Public meetings/ Minutes
- Lien Searches
- Cemetery Records
- Records Management

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: State Mandates/Election

1. Follow all existing State Regulations and implement all new statutes

Target Performance Metrics:

- Maintain accurate records to ensure compliance with all mandates
- Track all legislation and new mandates to implement their intent as required
- Assist all candidates for elected office, contract with polling locations and poll workers and arrange training for all election day workers and process the payments for such services.

Department Initiatives No. 2: Agenda Preparation

1. Coordinate the publication of meeting agendas to provide the Commission with the necessary information to make informed decisions and enhance transparency in City Government.

Target Performance Metrics:

- Analyze the use of data collected in agenda items.
- Prepare reports to reflect the progress of the strategic objectives and climate action plan.

Department Initiatives No. 3: Public Record Requests

1. Monitor and track all public record requests received to ensure prompt responses and serve all internal and external customers

Target Performance Metrics

- Continue to educate and encourage all departments in the use of the GOV QA software to ensure compliance with public record laws
- Monitor timely completion of all requests
- Utilize report preparation function in current software to analyze expense of public record request for legislative changes to Public Records laws

Department Initiatives No. 4: PUBLIC MEETINGS/MINUTES

1. Attend public meetings when necessary and prepare accurate minutes to preserve the history of actions taken by governing bodies to grow the City of Boynton Beach

Target Performance Metrics

- Track monthly meeting calendars and coordinate minutes preparation
- Maintain minutes prepared from the meetings for use by others



DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310

Department Initiatives No. 5: CEMETERY RECORDS

1. Verify the accuracy of cemetery records to prepare for public access
2. Provide public access to cemetery maps and records via an online information management system

Target Performance Metrics

- Compare existing records prior to mapping
- Update, adhere and enforce the guidelines established for the sale of cemetery lots
- Implement a web-based cemetery information management system

Department Initiatives No. 6: RECORDS MANAGEMENT

1. Evaluate procedures for each process within the City Clerk's office to eliminate redundancy and promote cross training. Investigate the records management process in all departments to develop a City-wide records policy.
2. Provide a City-wide records management training

Target Performance Metrics

- Audit existing procedures to achieve efficiencies with current technology
- Create procedures for any new functions
- Utilize existing technology to provide more accurate data and create reports with pertinent data to assist other departments.
- Investigate record retention methods and compliance with State guidelines



DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310

Target Performance Metrics:

- Continue to educate and encourage all departments in the use of the GOV QA software to ensure compliance with public record laws
- Monitor timely completion of all requests
- Utilize report preparation function in current software to analyze expense of public record request for legislative changes to Public Records laws

Department Initiatives No. 4: Public Meetings/Minutes

1. Attend public meetings when necessary and prepare accurate minutes to preserve the history of actions taken by governing bodies to grow the City of Boynton Beach

Target Performance Metrics:

- Track monthly meeting calendars and coordinate minutes preparation
- Maintain minutes prepared from the meetings for use by others

Department Initiatives No. 5: Cemetery Records

1. Verify the accuracy of cemetery records to prepare for public access

Target Performance Metrics:

- Compare existing records prior to mapping
- Adhere and enforce the guidelines established for the sale of cemetery lots

Department Initiatives No. 6: Records Management

1. Evaluate procedures for each process within the City Clerk's office to eliminate redundancy and promote cross training. Investigate the records management process in all departments to develop a City-wide records policy.

Target Performance Metrics:

- Audit existing procedures to achieve efficiencies with current technology
- Create procedures for any new functions
- Utilize existing technology to provide more accurate data and create reports with pertinent data to assist other departments.
- Investigate record retention methods and compliance with State guidelines



PERSONNEL ALLOCATION

DEPARTMENT: City Clerk
DIVISION:

FUND: 001
DEPT. NO.: 1310

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
City Clerk	03019	39	1.0	1.0	-	1.0	1.0
Deputy City Clerk	03029	24	1.0	1.0	-	1.0	1.0
Minutes Specialist	03022	14	1.0	1.0	-	1.0	1.0
Records Coordinator	03032	12	1.0	1.0	-	1.0	1.0
Imaging Technician			-	1.0	-	1.0	1.0
Clerk	03012	14	1.0	1.0	-	1.0	1.0
Total Personnel:			5.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
City Clerk					
Public Records Request	5,027	4,279	3,883	4,200	4,300
Lien Search In and Out	3,579	3,656	3,612	4,400	4,500
Number of Agenda Items Processed	902	881	790	1,600	1,600
Public meetings	157	146	150	150	150
Minutes	1,832	1,562	1,270	1,490	1,700



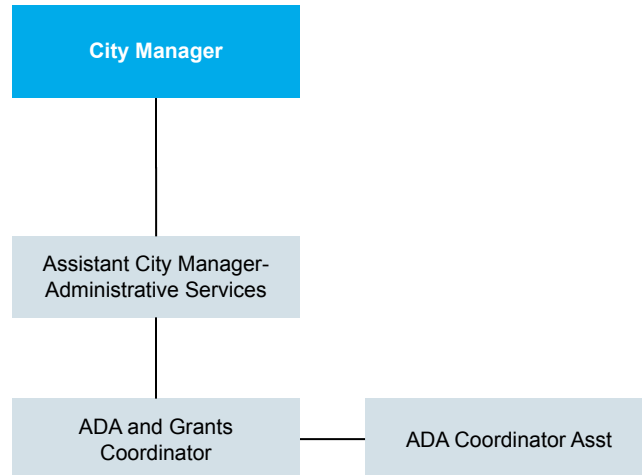
DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 City Clerk 001-1310-512					
Department Summary					
Personnel Services	467,807	482,589	470,572	535,701	539,226
Operating Expenses	153,163	136,812	120,462	234,962	229,400
Capital Outlay	1,026	-	-	-	-
Total	\$ 621,996	\$ 619,401	\$ 591,034	\$ 770,663	\$ 768,626
Estimated As % Of Budget			95%		
12-10 Regular Salaries/Wages	321,047	318,975	307,219	356,667	356,667
14-10 Overtime	-	-	1,000	1,000	1,000
21-10 Employer Fica	23,841	23,776	23,502	27,285	27,285
22-10 General Employees Pension	85,215	88,073	87,989	87,099	91,876
23-10 Life Insurance	264	164	164	176	176
23-20 Disability Insurance	1,993	2,301	1,201	1,201	2,413
23-30 Health Insurance	28,308	41,974	42,059	54,200	51,736
23-34 Hsa	4,750	4,800	5,000	5,000	5,000
23-40 Dental Insurance	2,133	2,251	2,182	2,750	2,750
23-50 Vision Insurance	256	275	256	323	323
Sub-total Personnel Services	\$ 467,807	\$ 482,589	\$ 470,572	\$ 535,701	\$ 539,226
40-12 Business Meetings	114	-	3,400	3,400	3,400
41-15 Cellular Phone/Beeper	398	575	175	175	575
46-20 Equipment Maintenance	-	-	1,500	1,500	1,500
47-10 Printing & Binding	-	625	400	400	400
47-22 Codify Ordinances	14,389	5,000	15,000	15,000	15,000
48-21 Employee Recognition	142	300	300	300	-
49-09 Self Insurance Chgs (W/C)	1,081	1,081	1,081	1,081	1,111
49-10 Warehouse Service Chg	216	401	401	401	209
49-12 Legal Ads	34,955	24,750	20,000	20,000	20,000
49-14 Credit Card Fees	14,119	15,200	-	14,500	-
49-15 Election Expense	10,156	300	-	100,000	100,000
49-16 Court Costs	2,000	3,000	5,000	5,000	4,000
49-17 Other Contractual Svcs	69,380	80,400	67,200	67,200	77,200
51-10 Office Supplies	1,329	1,350	1,300	1,300	1,300
52-01 Supplies	1,391	1,100	1,400	1,400	1,400
54-10 Books And Publications	1,155	1,000	1,250	1,250	1,250
54-20 Memberships	1,668	930	1,055	1,055	1,055
54-30 Training	670	800	1,000	1,000	1,000
Sub- Total Operating Expenses	\$ 153,163	\$ 136,812	\$ 120,462	\$ 234,962	\$ 229,400
64-15 Computer Equipment	1,026	-	-	-	-
Sub- Total Capital Outlay	\$ 1,026	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 621,996	\$ 619,401	\$ 591,034	\$ 770,663	\$ 768,626
Department Total	\$ 621,996	\$ 619,401	\$ 591,034	\$ 770,663	\$ 768,626



ORGANIZATIONAL CHART

DEPARTMENT: City Manager	FUND: 001
DIVISION: ADA & Inclusion	DEPT. NO.: 1612



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: ADA & Inclusion

FUND: 001
DEPT. NO.: 1612

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Proposed
Full-Time Positions:							
Grants and ADA Coordinator	01139	23	-	-	1.0	1.0	1.0
			-	-	1.0	1.0	1.0
Part-Time Positions:							
ADA Coordinator Assistant	01030	17	-	-	0.5	0.5	0.5
			-	-	0.5	0.5	0.5
Total Personnel:			-	-	1.5	1.5	1.5



DETAIL EXPENDITURES

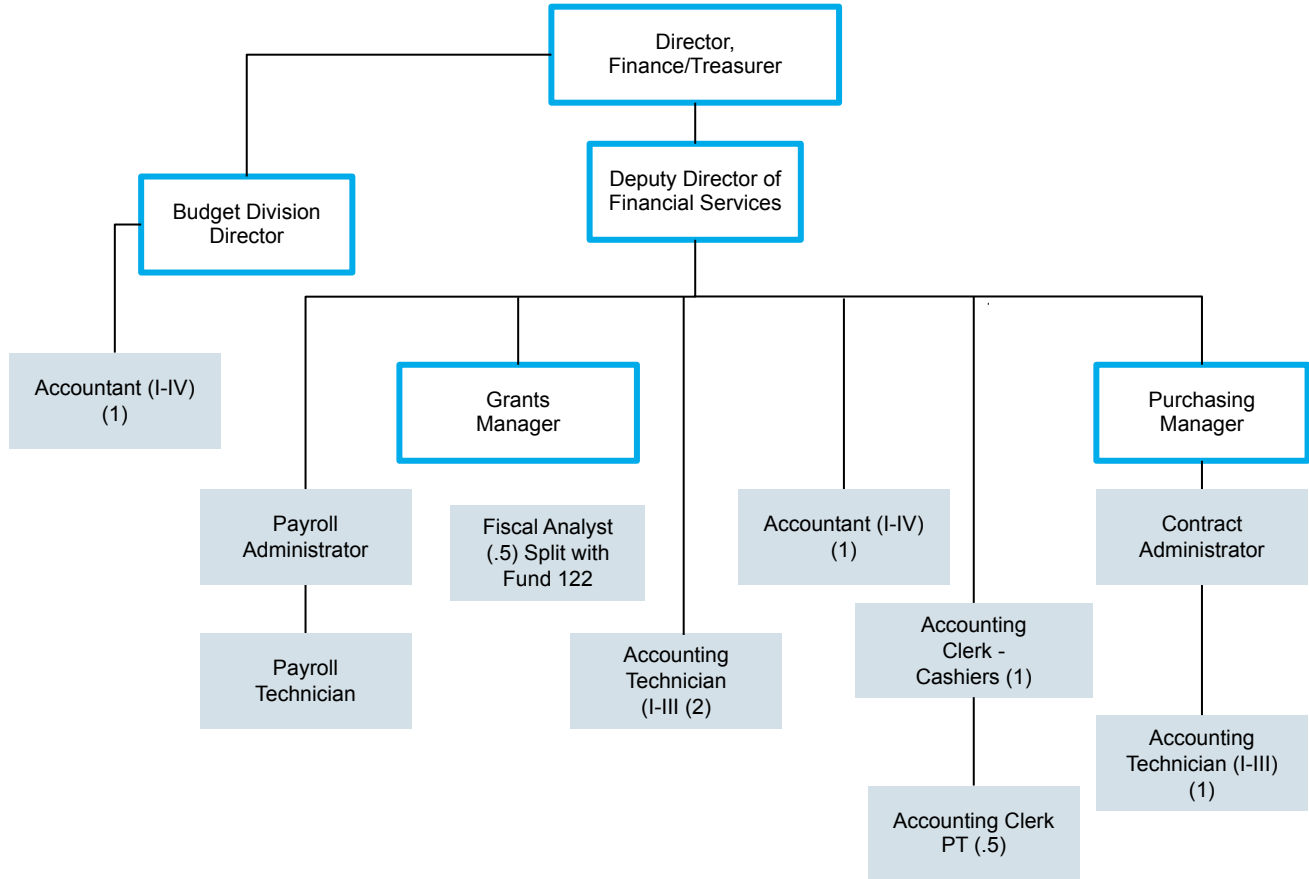
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 ADA & Inclusion 001-1612-513					
Department Summary					
Personnel Services	-	-	-	104,375	114,242
Operating Expenses	-	-	-	30,437	30,437
Total	\$ -	\$ -	\$ -	\$ 134,812	\$ 144,679
12-10 Regular Salaries/Wages	-	-	-	96,958	96,958
21-10 Employer Fica	-	-	-	7,417	7,417
23-10 Life Insurance	-	-	-	-	63
23-20 Disability Insurance	-	-	-	-	669
23-30 Health Insurance	-	-	-	-	8,623
23-40 Dental Insurance	-	-	-	-	458
23-50 Vision Insurance	-	-	-	-	54
Sub-total Personnel Services	\$ -	\$ -	\$ -	\$ 104,375	\$ 114,242
40-12 Business Meetings	-	-	-	1,050	1,050
49-17 Other Contractual Srvs	-	-	-	7,500	7,500
49-18 Computer Service Chgs.	-	-	-	19,552	19,552
51-10 Office Supplies	-	-	-	125	125
54-10 Books-Publications-Videos	-	-	-	50	50
54-20 Memberships	-	-	-	160	160
54-30 Training	-	-	-	2,000	2,000
Sub- Total Operating Expenses	\$ -	\$ -	\$ -	\$ 30,437	\$ 30,437
Subtotal	\$ -	\$ -	\$ -	\$ 134,812	\$ 144,679
Department Total	\$ -	\$ -	\$ -	\$ 134,812	\$ 144,679



ORGANIZATIONAL CHART

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT. NO.: **1410**



DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

MISSION STATEMENT:

To safeguard the assets of the City and to maximize the efficiency to which those assets are allocated. To maintain a strong financial condition to ensure funds are available to provide the level of services that fulfill residents' expectations. Communicate effectively with staff, management, and the Commission. Work in a supportive, respectful and cooperative manner to ensure we provide the highest quality financial service to all our customers.

DEPARTMENT CORE SERVICES:

- Accounting
- Purchasing/Procurement
- Payroll
- Accounts Payable
- Cashier & Customer Service
- Revenue Management
- Annual Financial Audit
- Annual Budget Development
- Policies & Procedures

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: ACCOUNTING

1. Maintain uniform chart of accounts (Guidance - F.S. 218.33)
2. Process all accounting entries related to Assets, Liabilities, Revenues and Expenditures

Target Performance Metrics (Measurement of Achievement) – ACCOUNTING:

- Number of accounting entries process monthly

Department Initiatives No. 2: PURCHASING/PROCUREMENT

1. Ensure maximum open competition for all solicitations
2. Ensure fair, equitable, transparent procurement process
3. Increase business with local vendors
4. Reduce processing time from start to finish for Purchase Orders
5. Provide sound guidance and Timely Bids
6. Ensure accurate and Comprehensive Contract Management

Target Performance Metrics (Measurement of Achievement) - PROCUREMENT :

- Reduce the number of procurement outstanding issues
- Reduce the number of protests received
- Quantifying the amount of business with local vendors
- Roll Out of Bids & Tenders Contract Module
- All purchase orders should be processed within 72 hours

Department Initiatives No. 3: PAYROLL

1. Reconcile vacation, sick, and other leave balances
2. Address employee pension

Target Performance Metrics (Measures of Achievement) - PAYROLL

- Number/Amount of payroll adjustments vs total payroll

Department Initiatives No. 4: ACCOUNTS PAYABLE

1. Expedite vendor payment (per prompt payment guidelines)



DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

Target Performance Metrics (Measurement of Achievement) – ACCOUNTS PAYABLE

- Percentage of accounts payable transactions processed monthly and annually
- Number of 121 Checks vs Purchase Orders

Department Initiatives No. 5: REVENUE MANAGEMENT

1. Perform Revenue analysis to aid the improvement for collection process
2. Evaluate various check processing methods for efficiency
3. Cash Receipts/Accounts Receivable process improvement
4. Cash Management and Investment Reporting

Target Performance Metrics - REVENUE

- Analysis of budget versus actual revenues, dollars or as a percent.

Department Initiatives No. 6: ANNUAL FINANCIAL AUDIT

1. Complete the process in 4 to 6 months
2. State Annual Financial Report (Guidance: Florida Statute and GASB)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Certificate of Achievement for Excellence in Financial Reporting for CAFR
- Implement GASB Statement

Department Initiatives No. 7: ANNUAL BUDGET DEVELOPMENT

1. Improve data analysis, documentation, etc.
2. Improve Capital Improvement Program budget and monthly financial reporting (Guidance: F.S. 166.241, 200.065, 216.181)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Distinguished Budget Presentation Award

Department Initiatives No. 8: POLICIES and PROCEDURES

1. Capitalization and depreciation of fixed assets
2. Improve cash management or revenue forecasting methods
3. Improve the Capital Improvement Policy
4. Improve financial reporting to Commission
5. Improve Financial Transparency Module IGM



PERSONNEL ALLOCATION

DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Finance/Treasurer	04119	53	1.0	1.0	-	1.0	1.0
Deputy Director of Financial Services	04199	36	1.0	1.0	-	1.0	1.0
Budget Division Director	04209	35	1.0	1.0	-	1.0	1.0
Grants Manager	25309	27	-	1.0	-	1.0	1.0
Fiscal Analyst ⁽¹⁾	04279	18	-	-	0.5	0.9	0.5
Purchasing Manager	04229	30	1.0	1.0	-	1.0	1.0
Payroll Coordinator		18	-	-	2.0	2.0	2.0
Payroll Administrator	04150	20	1.0	1.0	(1.0)	-	-
Payroll Technician	04180	16	1.0	1.0	(1.0)	-	-
		18 to					
Accountant I to IV (Unspecified)	04149	26	2.0	2.0	-	2.0	2.0
Senior Buyer	04332	15	1.0	-	-	-	-
Contract Administrator			-	1.0	-	1.0	1.0
Accounting Clerk	04220	10	2.0	2.0	(1.0)	1.0	1.0
Accounting Technician Career Path Unspecified							
Personnel			3.0	3.0	1.0	4.0	4.0
Accounting Technician I	04160	12	*	*	*	*	*
Accounting Technician II	04200	13	*	*	*	*	*
Accounting Technician III	04210	15	*	*	*	*	*
Accounting Technician IV		17	*	*	*	*	*
Sub-total for Full-time Positions			14.0	15.0	0.5	15.9	15.5
Part-Time Positions (FTE):							
Accounting Clerk PT	04220	10	-	-	0.5	0.5	0.5
Buyer Intern (1,040 hours)	04160	10	0.5	0.5	(0.5)	-	-
Sub-total for Full-time Positions			0.5	0.5	-	0.5	0.5
Total Personnel (General Fund):			14.5	15.5	0.5	16.4	16.0
Grant Funded Positions:							
Project Manager - ARPA		27	-	-	1.0	1.0	1.0
Total Personnel:			14.5	15.5	1.5	17.4	17.0

Performance Measures	Actual			Estimate 2020-21	Projected 2021-22
	2017-18	2018-19	2019-20		
Finance					
Actual General Fund Revenue collections*	\$ 87,369,122	\$ 91,124,026	\$ 174,922,586	\$ 97,259,769	\$ 102,511,295
Number of Invoices Processed for Payment	24,207	23,464	22,931	23,534	23,310
Number of Epayable transactions	546	548	550	548	549
Number of Purchase Orders	1,492	1,492	1,438	1,474	1,468



DETAIL EXPENDITURES

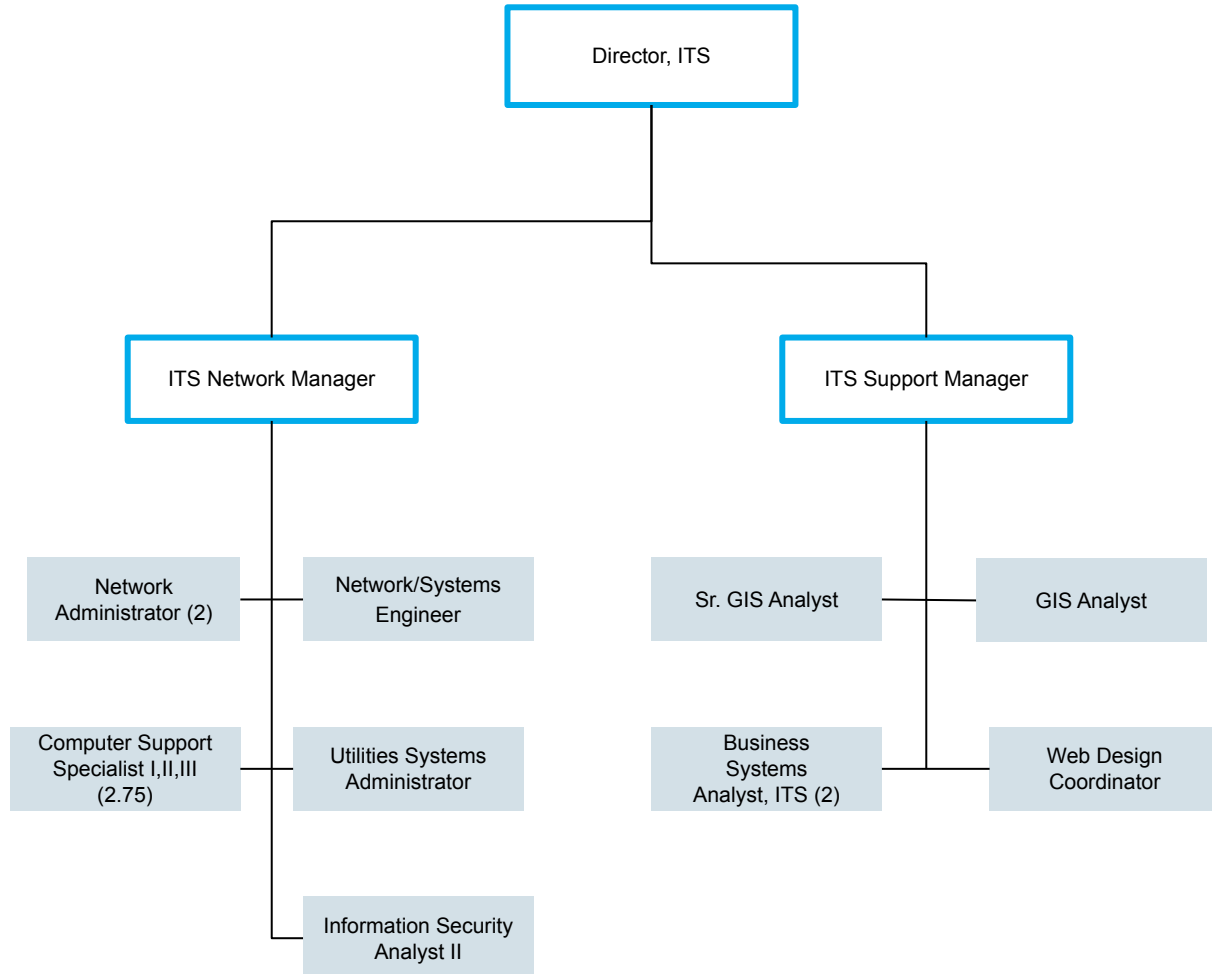
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,327,530	1,456,014	1,431,264	1,622,824	1,578,275
Operating Expenses	36,524	52,760	74,746	78,487	78,404
Capital Outlay	14,197	8,236	-	11,000	11,000
Total	\$ 1,378,251	\$ 1,517,010	\$ 1,506,010	\$ 1,712,311	\$ 1,667,679
Estimated As % Of Budget	99%				
12-10 Regular Salaries/Wages	913,524	1,005,428	937,328	1,108,225	1,059,491
14-10 Overtime	1,992	500	500	500	500
15-12 Cell Phone Allowance	-	4	504	504	504
15-20 Car Allowance	3,443	3,600	3,600	3,600	6,600
19-99 New Personnel/Reclass	-	-	21,000	13,425	13,425
21-10 Employer Fica	69,317	74,518	74,518	79,579	80,066
22-10 General Employees Pension	269,371	251,194	251,194	269,371	261,422
22-40 Def Comp Contribution	-	-	-	5,000	5,000
23-10 Life Insurance	369	478	428	428	495
23-20 Disability Insurance	5,567	5,999	3,599	3,599	6,602
23-30 Health Insurance	48,730	98,266	117,766	117,766	122,873
23-34 Hsa	10,125	10,300	14,000	14,000	14,000
23-40 Dental Insurance	4,546	5,010	6,110	6,110	6,530
23-50 Vision Insurance	546	717	717	717	767
Sub-total Personnel Services	\$ 1,327,530	\$ 1,456,014	\$ 1,431,264	\$ 1,622,824	\$ 1,578,275
31-90 Other Professional Svcs	1,480	1,250	1,250	1,545	1,545
34-34 Grants Team	-	-	-	7,381	7,381
40-12 Business Meetings	143	-	1,200	1,250	1,250
44-31 Copy Machine Rental	-	6,000	2,700	4,140	4,140
46-20 Equipment Maintenance	1,595	1,700	1,500	1,500	1,500
47-10 Printing & Binding	80	250	250	250	250
49-09 Self Insurance Chgs (W/C)	2,595	2,595	2,595	2,595	2,667
49-10 Warehouse Service Chg	1,575	1,651	1,651	1,651	1,496
49-17 Other Contractual Svcs	14,888	16,250	43,500	41,250	41,250
51-10 Office Supplies	8,815	12,650	9,300	8,800	8,800
52-20 Opr Equipment <\$1000	1,896	3,900	1,750	1,000	1,000
52-22 Uniforms	-	950	-	-	-
54-10 Books-Publications-Videos	749	300	800	800	800
54-20 Memberships	1,570	1,350	3,250	3,325	3,325
54-30 Training	1,138	3,914	5,000	3,000	3,000
Sub- Total Operating Expenses	\$ 36,524	\$ 52,760	\$ 74,746	\$ 78,487	\$ 78,404
64-02 General Equipment	-	1,236	-	-	-
64-14 Computer Software	8,000	7,000	-	8,000	8,000
64-15 Computer Equipment	6,197	-	-	3,000	3,000
Sub- Total Capital Outlay	\$ 14,197	\$ 8,236	\$ -	\$ 11,000	\$ 11,000
Subtotal	\$ 1,378,251	\$ 1,517,010	\$ 1,506,010	\$ 1,712,311	\$ 1,667,679
Department Total	\$ 1,378,251	\$ 1,517,010	\$ 1,506,010	\$ 1,712,311	\$ 1,667,679



ORGANIZATIONAL CHART

DEPARTMENT: Information Technology Services
DIVISION: I.T.S. / G.I.S.

FUND: 001
DEPT. NO.: 1510



DEPARTMENT: I.T.S. / G.I.S.
DIVISION:

FUND: 001
DEPT. NO.: 1510

DEPARTMENT MISSION STATEMENT:

To provide technology products and services that enhance the City of Boynton Beach's ability to deliver world-class service to the City's residents and visitors.

DEPARTMENT CORE SERVICES:

- Help Desk
- Enterprise Infrastructure
- Enterprise Software
- Geographic Information Systems
- Information/Cyber Security
- Internet-Based Systems

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Help Desk

1. New computers purchased and deployed to our employees
2. Computers older than 7 years retired and remove from service

Target Performance Metrics:

- 40+ new PCs purchased and deployed to our users by April 2022
- All 7+ year old PCs retired and removed by July 2022

Department Initiatives No. 2: Enterprise Infrastructure

1. Ensure maximum availability for all major servers and network components
2. Perform software updates/maintenance on major servers and network components during off-hour time periods

Target Performance Metrics:

- Availability of all major servers and network components measured at 99.95% or higher

Department Initiatives No. 3: Enterprise Software

1. Evaluate business processes/workflows of our existing enterprise resource planning (ERP) software (Central Square/Naviline)
2. Implement best-practices within our existing ERP software (Central Square/Naviline)
3. Provide education to the end-users of our existing ERP software (Central Square/Naviline)

Target Performance Metrics:

- Workflow assessment completed by February 2022
- Implement best-practice to improve one business process by May 2022

Department Initiatives No. 4: Geographic Information Systems

1. Evaluate GIS map/app needs for use in the City Clerk Department (Cemetery, etc.)
2. Expansion of ESRI's dashboard for Department decision making initiatives

Target Performance Metrics:

- GIS map/app for City Clerk implemented by June 2022
- GIS ESRI dashboard use expanded to two additional departments/functions by June 2022



DEPARTMENT: I.T.S. / G.I.S.
DIVISION:

FUND: 001
DEPT. NO.: 1510

Department Initiatives No. 5: Information/Cyber Security

1. Recruit new (cyber) Security Administrator employee
2. Evaluate and remediate existing computing environment
3. Deploy remedial cyber security training as needed
4. Monitor success of cyber security training for all employees

Target Performance Metrics:

- Recruit, onboard, and orient new Security Administrator by February 2022
- Cyber security vulnerability score (KnowBe4.com 'phish-prone') measured at 1.8% or less for fiscal year 2021/22



PERSONNEL ALLOCATION

DEPARTMENT: Information Technology Services
DIVISION:

FUND: 001
DEPT. NO.: 1510

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, ITS	06019	43	1.0	1.0	-	1.0	1.0
ITS Network Manager	06079	36	1.0	1.0	-	1.0	1.0
ITS Support Manager	06089	26	1.0	1.0	-	1.0	1.0
Cyber Security Manager		36	-	-	1.0	1.0	1.0
Utilities System Administrator	48059	29	1.0	1.0	-	1.0	1.0
Network Administrator	06059	22	3.0	3.0	-	3.0	3.0
Business Systems Analyst ITS	06099	22	1.0	1.0	-	1.0	1.0
Senior GIS Analyst	70209	24	1.0	1.0	-	1.0	1.0
GIS Analyst	70109	17	1.0	1.0	-	1.0	1.0
Programmer/Analyst	06039	20	1.0	1.0	-	1.0	1.0
Web Design Coordinator	06679	22	1.0	1.0	-	1.0	1.0
Computer Support Specialist II	06230	17	1.0	1.0	-	1.0	1.0
Computer Support Specialist	06200	15	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			14.0	14.0	1.0	15.0	15.0
Part-Time Positions (FTE):							
Computer Support Specialist	06200	15	-	-	0.8	0.8	0.8
ITS Assistant	06737	10	0.8	0.8	(0.8)	-	-
Sub-total for Part-time Positions			0.8	0.8	-	0.8	0.8
Total Personnel:			14.8	14.8	1.0	15.8	15.8

*50% funded in Utilities

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Information Technology Support					
Number of Desktops/Laptops Supported	461	461	470	500	500
Number of Servers Supported	50	50	86	86	90
Number of Telephones Supported	N/A	690	705	784	790
Number of Help Desk Requests Processed	3,704	3,180	4,341	4,827	5,500
Cyber Phish-Prone % (from KnowBe4.com)	2.25	1.83	1.73	1.87	1.7
Number of Visitors to the City's website(www.boyntonbeach.org)	300,378	327,594	409,312	530,427	550,000
Average Number of Help Desk Requests per Help Desk Agent (2.50)	1,482	1,272	1,736	1,931	2,200
Percentage of Network Availability	N/A	100	99.9	99.78	99.93



DETAIL EXPENDITURES

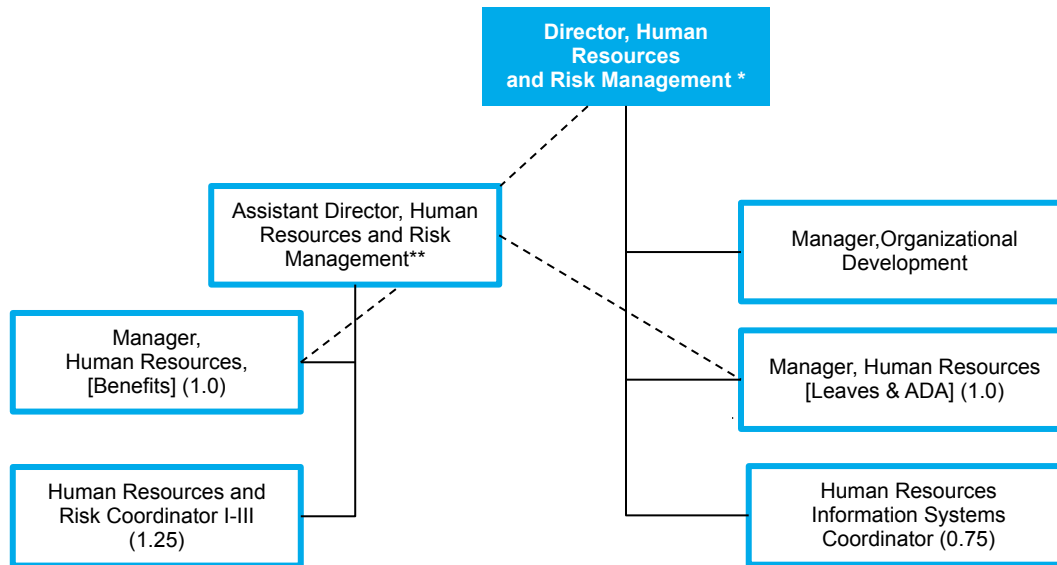
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Information Technology Services 001-1510-513					
Department Summary					
Personnel Services	1,473,700	1,540,337	1,555,237	1,646,765	1,499,023
Operating Expenses	1,043,053	1,218,921	1,267,861	1,528,681	1,446,919
Capital Outlay	-	8,840	-	-	-
Total	\$ 2,516,753	\$ 2,768,098	\$ 2,823,098	\$ 3,175,446	\$ 2,945,942
Estimated As % Of Budget			102%		
12-10 Regular Salaries/Wages	1,036,664	1,075,898	1,087,348	1,072,970	975,145
14-10 Overtime	119	-	2,000	2,000	2,000
15-12 Cell Phone Allowance	882	508	1,008	1,008	1,008
19-99 New Personnel/Reclass	-	-	-	94,422	95,079
21-10 Employer Fica	75,023	79,439	78,439	86,964	86,964
22-10 General Employees Pension	254,438	243,318	243,318	243,318	208,313
23-10 Life Insurance	710	730	630	542	529
23-20 Disability Insurance	6,909	7,251	3,901	7,452	6,368
23-30 Health Insurance	82,399	115,966	117,766	117,433	103,472
23-34 Hsa	10,562	10,900	14,000	14,000	14,000
23-40 Dental Insurance	5,351	5,660	6,110	5,957	5,499
23-50 Vision Insurance	643	667	717	699	646
Sub-total Personnel Services	\$ 1,473,700	\$ 1,540,337	\$ 1,555,237	\$ 1,646,765	\$ 1,499,023
40-12 Business Meetings	1,693	1,900	1,900	1,900	1,900
41-10 Telephone Services	318,444	384,510	402,300	397,330	397,330
41-15 Cellular Phone/Beeper	3,049	8,500	2,800	10,040	10,040
44-31 Copy Machine Rental	-	35	3,685	3,685	3,685
46-20 Equipment Maintenance	1,424	7,470	10,070	10,070	10,070
46-22 Computer Maintenance	30,800	71,270	83,620	86,800	76,800
46-23 Telephone Maint/Supplies	1,342	750	1,500	1,500	1,500
46-30 Vehicle Maint. - Garage	1,183	1,505	905	905	992
46-91 Software Maintenance	317,530	384,590	382,490	590,520	518,520
48-21 Employee Recognition	-	-	100	100	-
49-09 Self Insurance Chgs (W/C)	7,240	7,240	7,240	7,240	7,442
49-10 Warehouse Service Chg	315	331	331	331	380
49-17 Other Contractual Svcs	349,002	337,350	346,050	393,360	393,360
51-10 Office Supplies	503	1,000	1,250	1,250	1,250
52-01 Supplies	1,412	1,300	1,500	1,500	1,500
52-20 Opr Equipment <\$1000	8,347	6,550	7,000	7,000	7,000
52-22 Uniforms	-	-	200	200	200
54-10 Books-Publications-Videos	-	-	250	250	250
54-20 Memberships	469	320	670	700	700
54-30 Training	300	4,300	14,000	14,000	14,000
Sub- Total Operating Expenses	\$ 1,043,053	\$ 1,218,921	\$ 1,267,861	\$ 1,528,681	\$ 1,446,919
64-15 Computer Equipment	-	8,840	-	-	-
Sub- Total Capital Outlay	\$ -	\$ 8,840	\$ -	\$ -	\$ -
Subtotal	\$ 2,516,753	\$ 2,768,098	\$ 2,823,098	\$ 3,175,446	\$ 2,945,942
Sub-total Nonoperating Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 2,516,753	\$ 2,768,098	\$ 2,823,098	\$ 3,175,446	\$ 2,945,942



ORGANIZATIONAL CHART

DEPARTMENT: Human Resources
DIVISION:

FUND: 001
DEPT. NO.: 1610



* Director, Human Resources and Risk Management - Funded 50% in Self Insurance (522-1710)

** Assistant Director, Human Resources and Risk Management - Funded 50% in Self Insurance (522-1710)



DEPARTMENT: Human Resources
DIVISION:

FUND: 001
DEPT. NO.: 1610

DEPARTMENT MISSION STATEMENT:

Human Resources creates and promotes a respectful working environment that fosters employee innovation, collaboration, and calculated risk-taking in the everyday performance of meeting the City's strategic business goals and in the delivery of the City's brand experience to our internal customers and the general public.

DEPARTMENT CORE SERVICES:

Advance the innovation, productivity, effectiveness, diversity, flexibility, performance, and service of the City by evaluating and challenging the "status-quo."

- Treat all customers with the highest level of respect and provide excellent, real time service.
- Foster an inclusive culture that embraces diversity and encourages personal growth while ensuring the organization's success.
- Utilize our current workforce in a flexible manner to meet the human capital needs of City departments.
- Maximize our human capital by hiring the most qualified candidates and retaining our valued employees.
- Offer employees the opportunity to obtain high level, quality benefits, while controlling cost and improving employee health by engaging employees in the City's wellness program.
- Train employees via in person or online to improve employee skills and knowledge, prepare for promotional opportunities, and increase job satisfaction and morale.
- Respond to public records request in an accurate, timely, consistent and professional manner.
- Negotiate, interpret and enforce the City's Collective Bargaining Agreements and other policies in a legal, fair and equitable manner.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No.4: High Performing Organization

Department Initiatives No. 1: Employ Technology to Enhance Service, Communication and Productivity in a Cost Effective Manner

1. Fully utilize and maintain current Human Resources information on iBoynton.

Target Performance Metrics:

- Update Human Resources information on City intranet (iBoynton) within one (1) week of a change.
- Replace paper processes with electronic processes via eForms.

Department Initiatives No. 2: Efficiently recruit and retain the best-qualified people while recognizing and encouraging the value of diversity in the City

1. Utilize NeoGov statistical reports and other sources to measure Human Resources recruiting metrics.
2. Implement creative methods to fill the human capital needs of the City in a manner that accommodates employees' work/life balance.

Target Performance Metrics:

- Measure success quarterly by conducting statistical reports from NeoGov Insight to determine Time to Hire data.
- Monitor reports each month to track Human Resources statistics including conducting reviews to ensure there is no disparate impact and tracking the retention of employees.
- Implement and utilize NeoGov Onboard one (1) week, forty-five (45) days, and ninety (90) days Checkback forms. Recruiter will be responsible for reviewing and contacting new employees to gauge new employee experience.
- Utilize our current workforce in a flexible manner to fill positions, whenever possible, to meet the human capital needs of City Departments. An increase in interest in employment with the City from highly qualified candidates and a decrease in voluntary resignations for other employment opportunities will be measures for success.
- Implement and enroll employees in NeoGov Learn training courses to actively engage employees in new training.



DEPARTMENT: Human Resources
DIVISION:

FUND: 001
DEPT. NO.: 1610

Department Initiatives No. 3: Upgrade Human Resources Department to Deliver Services in Pursuit of Organizational Change

1. Continue cross-training employees in the Human Resources department to have a “generalist” focus to be able to promptly respond to complex inquiries in all functional areas of Human Resources.
2. Establish, administer and effectively communicate sound policies, rules and practices that treat employees with dignity and respect while maintaining compliance with employment and labor laws, City policies, and labor agreements, when applicable.
3. Continually update and develop Human Resources job function procedures.
4. Ensure that the employees in the Human Resources Department are given the tools, training and motivation to operate in the most efficient manner and acknowledgement that each individual is important and plays a vital role in the success of Human Resources.

Target Performance Metrics:

- Continually update “living” Standard Operating Procedures, developing at least one (1) improvement in a Human Resources procedure each month and maintain and publish changes timely.
- Meet with Department Heads to obtain feedback regarding Human Resources services annually or more frequently as needed.
- Ensure that all Human Resources staff attends at least one (1) training class regarding Human Resources issues.

Department Initiatives No. 4: Maintain the City’s Compensation Program and Personnel Policy Manual

1. Maintain a competitive Class and Compensation program.
2. Maintain/revise Job Descriptions and create new ones as required.
3. Maintain and revise the Personnel Policy Manual.

Target Performance Metrics:

- Participate in Public Employers Personnel Information Exchange (PEPIE) compensation and pay policy survey and the Florida League of Cities salary and benefits survey
- Review, revise and/or create job descriptions for those approved in the budget process
- Review the Personnel Policy Manual for needed revisions quarterly and complete required revisions.

Department Initiatives No. 5: Maintain effective Labor Relations

1. Successfully negotiate the successor Collective Bargaining Agreements.
2. Train supervisors and management on the terms and conditions of collective bargaining agreements.
3. Maintain Labor-Management Committees.

Target Performance Metrics:

- Successfully negotiate Collective Bargaining Agreements.
- Train Supervisors and management on the terms and conditions of the collective bargaining agreement within thirty (30) days of ratification.
- Implement changes in the collective bargaining agreements upon ratification.
- Conduct Labor-Management Committee meetings on a bi-monthly basis.

Department Initiatives No. 6: Develop and Deliver City-Wide Supervisor Training

1. Develop a supervisor training that will prepare new and existing supervisors for their supervisory role.
2. Train supervisors to develop and coach employees within specific guidelines, policies, and collective bargaining agreements.

Target Performance Metrics:

- Supervisors will enroll in an eight (8) 3 to 4-hour modules to review various topics.
- Continually train new and existing supervisors to deliver consistent and fair supervision.



DEPARTMENT: Human Resources
DIVISION:

FUND: 001
DEPT. NO.: 1610

Department Initiatives No. 5: Maintain effective Labor Relations

1. Successfully negotiate the successor Collective Bargaining Agreements.
2. Train supervisors and management on the terms and conditions of collective bargaining agreements.
3. Maintain Labor-Management Committees.

Target Performance Metrics:

- Successfully negotiate Collective Bargaining Agreements.
- Train Supervisors and management on the terms and conditions of the collective bargaining agreement within thirty (30) days of ratification.
- Implement changes in the collective bargaining agreements upon ratification.
- Conduct Labor-Management Committee meetings on a bi-monthly basis.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives No. 1: Deliver the Experience of the City's Brand

1. Orient new and existing employees so they can serve as ambassadors to the City in the performance of their every day job responsibilities.

Target Performance Metrics:

- Results of employee and community surveys will provide benchmarks for success in the level of employee engagement and the perception of the City's delivery of services.



PERSONNEL ALLOCATION

DEPARTMENT: Human Resources
DIVISION:

FUND: 001
DEPT. NO.: 1610

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Human Resources & Risk Mgmt	05019	47	0.5	0.5	-	0.5	0.5
Assistant Director, Human Res & Risk Mgmt	05379	39	-	0.5	-	0.5	0.5
Manager, Organizational Development		34	-	-	1.0	1.0	1.0
Manager, Human Resources	05369	29	2.0	2.0	-	2.0	2.0
Benefits Administrator		20	1.0	-	-	-	-
Human Resources Information Sys Coord	05120	18	-	0.5	0.3	0.8	0.8
HR/Risk Coordinator Career Path			2.0	1.5	0.8	2.3	2.3
HR/Risk Coordinator I	05100	20	*	*	-	*	*
HR/Risk Coordinator II	05110	22	*	*	-	*	*
HR/Risk Coordinator III	05139	25	*	*	-	*	*
Sub-total for Full-time Positions			5.5	5.0	2.0	7.0	7.0
Total Personnel:			5.5	5.0	2.0	7.0	7.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Human Resources					
Total Number of Full-time Employees	764	772	800	835	825
Total Number of Part-time Employees	52	54	92	100	110
Number of Job Applications Processed	7,889	10,354	9,278	10,000	9,750
Number of Employees Hired	77	96	95	100	110
Number of FMLA Applications Processed	144	141	141	141	141
Employee visits to the Health Center	n/a	n/a	n/a	1,439	1,600
Formal Grievances Filed	n/a	n/a	3	2	2
Percentage Turnover rate of employees	n/a	n/a	11.86 %	10.00%	10.00%
% of FT Employees retained after one year from hire	n/a	n/a	93%	73%	78%
Ratio of employees to HR staff	n/a	n/a	1:150	1:83	1:75



DETAIL EXPENDITURES

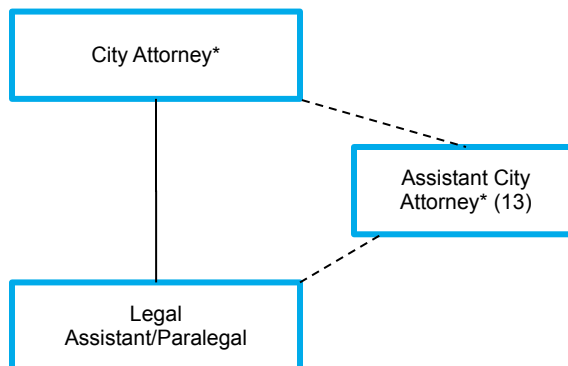
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Human Resources 001-1610-513					
Department Summary					
Personnel Services	567,661	600,142	575,222	744,741	723,917
Operating Expenses	257,449	253,097	330,737	396,997	360,747
Capital Outlay	-	-	3,000	3,000	3,000
Total	\$ 825,110	\$ 853,239	\$ 908,959	\$ 1,144,738	\$ 1,087,664
Estimated As % Of Budget			107%		
12-10 Regular Salaries/Wages	384,234	393,441	364,841	430,815	430,815
14-10 Overtime	3,325	2,100	4,000	-	-
15-12 Cell Phone Allowance	714	1,262	1,512	2,016	2,016
15-20 Car Allowance	3,874	4,800	4,800	5,700	7,200
19-99 New Personnel/Reclass	-	-	-	92,981	85,923
21-10 Employer Fica	28,839	29,284	29,884	32,813	32,813
22-10 General Employees Pension	107,107	113,985	113,985	113,985	97,454
22-40 Def Comp Contribution	-	-	-	5,000	5,000
23-10 Life Insurance	300	415	195	302	302
23-20 Disability Insurance	3,985	4,058	1,558	1,712	1,712
23-30 Health Insurance	27,717	43,415	46,265	50,471	51,736
23-34 Hsa	5,250	4,900	5,500	6,000	6,000
23-40 Dental Insurance	2,064	2,200	2,400	2,644	2,644
23-50 Vision Insurance	252	282	282	302	302
Sub-total Personnel Services	\$ 567,661	\$ 600,142	\$ 575,222	\$ 744,741	\$ 723,917
31-20 Physician Exams	15	-	-	-	-
34-30 Empl. Assistance Program	10,738	8,125	10,725	12,000	12,000
40-12 Business Meetings	595	-	600	600	600
44-31 Copy Machine Rental	-	3,000	2,100	3,250	3,250
46-91 Software Maintenance	85,438	95,200	125,500	125,500	125,500
47-10 Printing & Binding	-	250	250	250	250
48-21 Employee Recognition	-	-	5,000	5,000	5,000
48-22 Wellness Program	(9,584)	-	3,000	3,000	3,000
49-09 Self Insurance Chgs (W/C)	1,202	1,202	1,202	1,236	1,236
49-10 Warehouse Service Chg	265	310	310	411	411
49-13 Recruiting Expense	15,663	9,100	20,000	25,000	25,000
49-17 Other Contractual Svcs	84,495	87,800	95,500	95,500	90,200
51-10 Office Supplies	3,382	1,400	2,250	3,000	2,500
51-25 Computer Sftwre <\$1000	520	-	-	750	750
52-20 Opr Equipment <\$1000	-	2,280	-	1,000	1,000
52-85 Food Supplies	1,419	150	1,750	1,750	1,500
54-10 Books-Publications-Videos	21	-	500	500	300
54-20 Memberships	2,629	150	2,050	2,050	2,050
54-30 Training	6,403	1,650	5,000	5,000	5,000
54-35 College Tuition Reimb.	50,007	35,180	35,000	40,000	30,000
54-36 Career Development	4,241	7,300	20,000	70,000	50,000
59-99 New Personnel/Supplies	-	-	-	1,200	1,200
Sub- Total Operating Expenses	\$ 257,449	\$ 253,097	\$ 330,737	\$ 396,997	\$ 360,747
64-15 Computer Equipment	-	-	3,000	1,500	1,500
69-99 New Personnel/Capital	-	-	-	1,500	1,500
Sub- Total Capital Outlay	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
Subtotal	\$ 825,110	\$ 853,239	\$ 908,959	\$ 1,144,738	\$ 1,087,664
Department Total	\$ 825,110	\$ 853,239	\$ 908,959	\$ 1,144,738	\$ 1,087,664



ORGANIZATIONAL CHART

DEPARTMENT: **City Attorney**
DIVISION:

FUND: **001**
DEPT. NO.: **1910**



* Non-City employee



DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

DEPARTMENT MISSION STATEMENT:

The mission of the City Attorney's office is to provide quality, timely, ethical legal advice and representation to the City Commission and the City's administrative staff in order that they may lawfully serve the public interest that has been entrusted to them by the citizens of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- The City Attorney's office provides high-quality legal services to elected officials, appointed officials and staff in conducting City business.
- Implements legal processes at the direction of the City Commission.
- Renders legal advice and opinions.
- Drafts and reviews contracts, ordinances, resolutions and other documents needed to accomplish the City's policies and goals.
- Represents the City's legal interests before judicial and administrative agencies.
- Prosecutes violations of the City Charter and Municipal Code.
- Develops and implements strategic processes to limit the City's liability.
- Identify areas of concern for the City and advises the Commission and City Administration.
- Works with administration, department heads, and staff to develop policies and procedures to:
 - Improve the efficiency of day-to-day City operations;
 - Implement the City's Strategic Plan;
 - Address areas of weakness that are identified by the Commission, citizens, or other entities;
 - Establish the legal basis for implementing innovative public projects and services;
 - Broaden areas of research beyond traditional legal channels to seek innovative solutions;
 - Improve efficiencies of management and defense of litigation in which City or City employees are Defendants.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives Alignment:

1. Work with City personnel as requested to provide legal guidance and assistance.

Target Performance Metrics:

- Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to redevelop downtown.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Work with City personnel as requested to provide legal guidance and assistance.

Target Performance Metrics:

- Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to build wealth in the community.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

1. Work with City personnel as requested to provide legal guidance and assistance.

Target Performance Metrics:

- Periodic review with Communications, Recreation, and Economic Development Departments to determine whether legal assistance may be required to implement each department's goals to increase the City's visibility.



DEPARTMENT: **City Attorney**
DIVISION:

FUND: **001**
DEPT. NO.: **1910**

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment:

1. Work with City personnel as requested to provide legal guidance and assistance.
2. Track development of mobility fee challenges

Target Performance Metrics:

- Periodic review with key departments to determine whether additional specific legal assistance may be required to implement the department's goals to improve transportation and mobility within the City.



PERSONNEL ALLOCATION

DEPARTMENT: City Attorney	FUND: 001
DIVISION:	DEPT. NO.: 1910

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
City Attorney			*	*	*	*	*
Assistant City Attorney (13)			*	*	*	*	*
Legal Services Administrator	02059	20	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			1.0	1.0	-	1.0	1.0
Total Personnel:			1.0	1.0	-	1.0	1.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
City Attorney					
Number of Ordinances & Resolutions	250	107	120	125	130
Number of Legal Ads	75	75	75	80	85
Number of Active Cases being Litigated	n/a	261	270	75	85



DETAIL EXPENDITURES

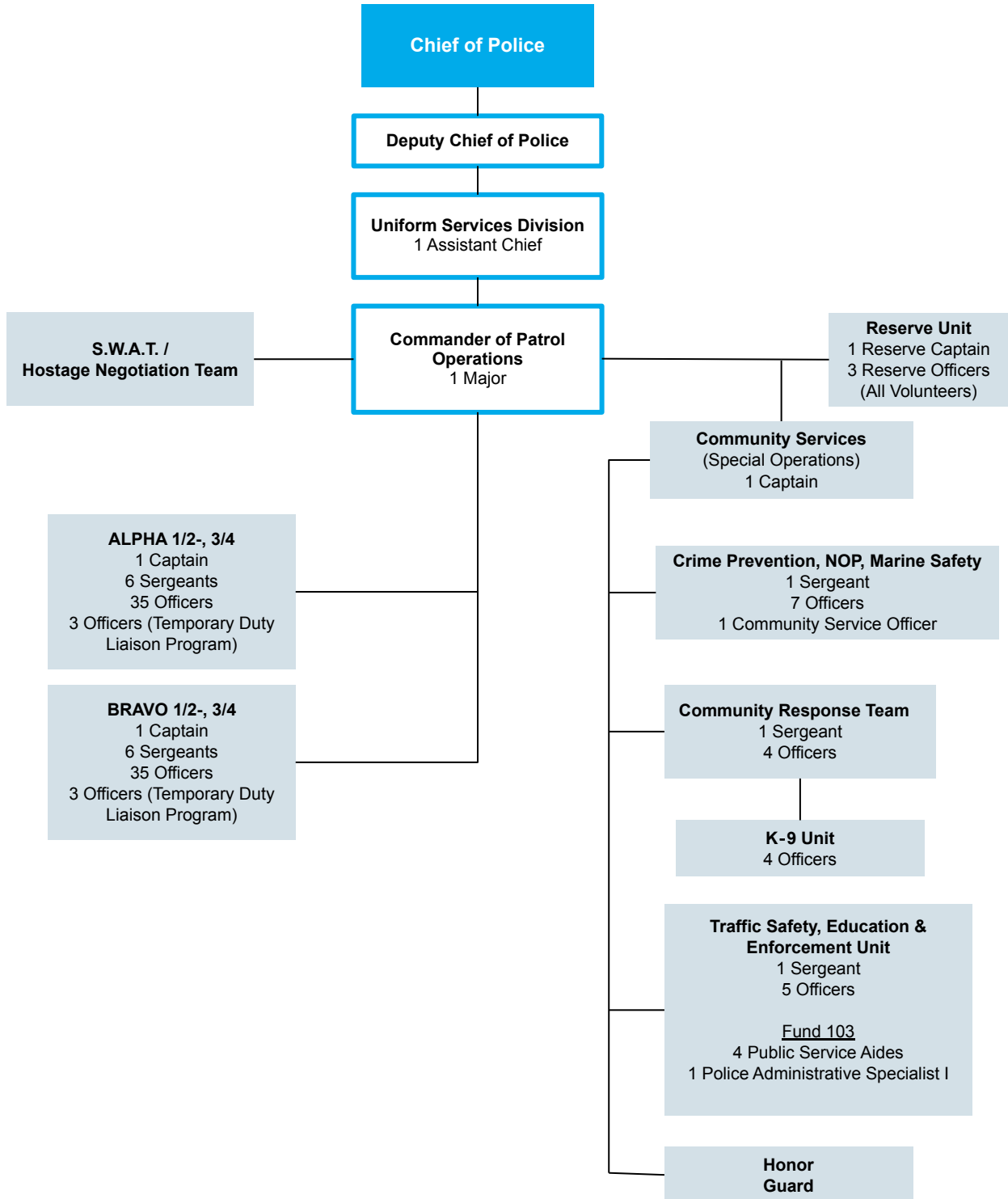
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 City Attorney 001-1910-514					
Department Summary					
Personnel Services	134,203	139,325	132,975	133,878	130,876
Operating Expenses	483,392	508,932	457,305	494,169	484,169
Total	\$ 617,595	\$ 648,257	\$ 590,280	\$ 628,047	\$ 615,045
Estimated As % Of Budget	91%				
12-10 Regular Salaries/Wages	95,307	94,350	90,000	90,000	90,000
21-10 Employer Fica	6,491	6,385	6,885	6,885	6,885
22-10 General Employees Pension	22,600	25,776	25,776	25,776	23,184
23-10 Life Insurance	63	63	63	63	63
23-20 Disability Insurance	567	652	352	609	609
23-30 Health Insurance	7,705	10,612	8,412	9,033	8,623
23-34 Hsa	1,000	1,000	1,000	1,000	1,000
23-40 Dental Insurance	420	436	436	458	458
23-50 Vision Insurance	50	51	51	54	54
Sub-total Personnel Services	\$ 134,203	\$ 139,325	\$ 132,975	\$ 133,878	\$ 130,876
31-10 Retainer-City Attorney	214,813	238,631	220,631	242,694	242,694
31-11 Litigation Fees & Costs	192,286	210,000	150,000	165,000	160,000
31-12 Legal-Labor Contingency	22,313	40,200	25,000	25,000	25,000
31-14 Legal-Litigation Conting	-	-	10,000	10,000	5,000
31-15 Legal-Land Acq/Title	50,922	12,400	40,000	40,000	40,000
33-10 Court Reporter Fees	2,371	6,600	10,000	10,000	10,000
40-10 Mileage Reimbursement	38	-	-	-	-
44-31 Copy Machine Rental	-	200	800	800	800
49-09 Self Insurance Chgs (W/C)	175	186	186	180	180
49-10 Warehouse Service Chg.	65	65	65	45	45
51-10 Office Supplies	409	450	450	450	450
54-20 Memberships	-	200	173	-	-
Sub- Total Operating Expenses	\$ 483,392	\$ 508,932	\$ 457,305	\$ 494,169	\$ 484,169
Subtotal	\$ 617,595	\$ 648,257	\$ 590,280	\$ 628,047	\$ 615,045
Department Total	\$ 617,595	\$ 648,257	\$ 590,280	\$ 628,047	\$ 615,045



ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT. NO.: **2110**



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

DEPARTMENT MISSION STATEMENT:

To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for the dignity and rights of all.

DEPARTMENT CORE SERVICES:

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES:

The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Increase utilization of the new Records Management System and crime reporting tools to allow for analytic review of criminal activity as well as calls for service in the city. Specific outcomes include the decrease of criminal activity and the increase of officers' "uncommitted" time that can be used for community policing.
- Increase usage of the BBPD Real Time Crime Center to monitor suspicious activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software within City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Collaborate with appropriate commercial businesses and individual stakeholders interested in voluntarily registering their security camera with the Police Department for investigative follow-up and criminal activity disruption.



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

Department Initiative No. 4: To enhance utilization of the Police Department's scheduling system UKG/Telestaff.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations
- Improve communication by implementing SMS capabilities
- The evaluation of the benefits of convergence of the off duty employment management program into Tele-staff.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

1. Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
2. The utilization of real-time statistical dashboards and analytic reports from the selected company to develop false alarm reduction initiatives.
3. Reduction of false alarm responses

Department Initiative No. 6: Implement a Performance Management System:

This will enhance employee performance by helping to set clear, specific, and measurable performance expectations and goals for each employee. By providing periodic informal and/or formal feedback about employee performance, relative to those stated goals, employee performance will be cultivated and improved. Enhanced and improved employee performance will directly benefit the City and the communities served.

1. Provide ongoing education and training.
2. Provide on-going coaching and feedback
3. Design and implementation of a performance management process to enhance individual and team development through goal setting and accountability that will serve to advance career satisfaction, promotional preparedness and organizational performance.

Target Performance Metrics:

- Establish comprehensive goals for employee development
- Improve employee performance and tracking
- Compare and track commendations/awards
- Compare and track employee discipline

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

1. Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
2. Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
3. Utilize real-time crime data to effectively patrol our community
4. Efficiently utilize officers non-committed time to address hot spots for criminal activity
5. Effectively utilize officers non-committed time to increase time committed to community policing activities



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

Target Performance Metrics:

- Measure the volume of calls for service
- Measure the volume of part 1 crimes
- Measure the volume of traffic complaints
- Measure the volume of community satisfaction

These metrics will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

In calendar year 2020, the Police Department reduced violent crime by 7% through this initiative. Specifically, in 2019, the department received reports of 565 violent crimes and in calendar year 2020 the department received 528 reports of violent crime demonstrating a reduction of 7%. In calendar year 2021 as of July 31 the City of Boynton Beach has seen a reduction of 35% in violent crime. Empirically, through July 31, 2020 the police department received reports of 358 violent index crimes and for the same period in 2021 has experienced 232. The department will further reduce incidents of violent crime by proactively addressing the following items:

1. Conducting platoon operations focused on violent crime locations.
2. Ensuring continued collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
3. Engaging with community groups to share crime prevention strategies and address community concerns.
4. Proactively engaging and educating event sponsors/promoters of public safety measures.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results
- Seizure/recovery of illicit firearms during patrol and specific enforcement operations.

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

1. Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.
2. Utilize Traffic Safety Grants to increase education and enforcement-committed time in selected areas of the city, leading to the reduction of crashes without increasing un-reimbursed overtime.
3. Utilize the new crime/incident analysis reporting systems to educate the zone officers of problem areas.
4. Utilization of the department's message boards to educate and alert the public of traffic management and crime prevention messages
5. Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- Reduction in all other crashes
- Reduction in speeding complaints
- Improved performance in Community Satisfaction Surveys



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Uniform Services

FUND: 001
DEPT. NO.: 2110

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-time Positions:							
Sworn Staff							
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Major	11139	39	1.0	1.0	-	1.0	1.0
Police Captain	11199	38	3.0	3.0	(3.0)	-	-
Police Lieutenant	11206	LT	-	-	3.0	3.0	3.0
Police Sergeant	11215	SGT	15.0	15.0	-	15.0	15.0
Police Officer	11234	PO	88.0	93.0	-	93.0	93.0
Police Officer (Funded By CRA)	11234	PO	4.0	3.0	-	3.0	3.0
Sub-total for Sworn Staff			112.0	116.0	-	116.0	116.0
Civilian Staff							
Police Administrative Specialist I	11210	12	1.0	-	-	-	-
Community Service Officers	11352	10	2.0	2.0	-	2.0	2.0
Community Service Officers (CRA Funded)	11352	10	1.0	1.0	-	1.0	1.0
Sub-total for Civilian Staff			4.0	3.0	-	3.0	3.0
Total Personnel (General Fund):			116.0	119.0	-	119.0	119.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Police					
LPR Vehicle Felony Hits	n/a	n/a	5,070	6,300	6,300
Red light Camera Violations	29,731	48,169	29,203	35,000	40,000
Vehicle Crashes @ RLC Locations	n/a	n/a	68	85	74
Moving Traffic Violations	n/a	n/a	4,261	4,921	4,687
Physical Arrests	2,400	2,469	1,930	1,011	1,470
Number of Calls Taken	200,645	182,701	168,229	174,105	174,105
Number of 911 Calls Taken	59,493	60,065	56,895	60,955	60,955
Number of cases assigned	1,000	1,090	985	820	985
Number of cases cleared by arrest (Detectives)	140	128	132	75	145



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Police Uniform Services 001-2110-521					
Department Summary					
Personnel Services	15,784,391	16,933,511	17,074,871	18,951,905	18,772,452
Operating Expenses	743,139	951,444	890,206	1,116,386	626,138
Capital Outlay	92,584	36,022	28,900	60,300	20,000
Total	\$ 16,620,114	\$ 17,920,977	\$ 17,993,977	\$ 20,128,591	\$ 19,418,590
Estimated As % Of Budget	100.4%				
12-10 Regular Salaries/Wages	8,327,110	8,868,604	9,540,829	9,731,472	9,685,272
12-20 Holiday Pay	613,220	525,953	499,103	701,342	701,342
14-10 Overtime	1,128,153	1,253,350	600,000	700,000	700,000
14-20 Reimbursable Wages	372,499	354,850	425,000	450,000	450,000
15-10 Clothing/Cleaning Allow	16,040	16,100	15,000	20,000	20,000
15-12 Cell Phone Allowance	720	435	360	-	-
15-30 N/A	45	-	-	-	-
15-40 Incentive Pay	82,250	82,950	48,600	84,000	84,000
19-99 New Personnel/Reclass	-	-	-	96,610	-
21-10 Employer Fica	786,703	824,171	748,631	895,648	895,648
22-10 General Employees Pension	-	17,390	17,390	17,750	38,591
22-20 Police Pension	3,873,616	3,967,829	3,967,829	4,931,335	4,931,335
23-10 Life Insurance	4,833	4,801	5,701	5,682	5,682
23-20 Disability Insurance	28,918	33,188	38,288	64,170	64,170
23-30 Health Insurance	499,540	839,896	992,596	1,074,961	1,017,477
23-34 Hsa	4,250	94,250	118,000	118,000	118,000
23-40 Dental Insurance	41,509	44,498	51,498	54,533	54,533
23-50 Vision Insurance	4,985	5,246	6,046	6,402	6,402
Sub-total Personnel Services	\$ 15,784,391	\$ 16,933,511	\$ 17,074,871	\$ 18,951,905	\$ 18,772,452
34-11 Dry Cleaning	7,617	10,000	10,000	10,000	10,000
41-12 Postage	12	-	-	-	-
41-15 Cellular Phone/Beeper	-	-	-	2,000	2,000
43-10 Electric Service	(279)	-	-	-	-
44-42 Office Rental	-	8,000	-	8,000	8,000
46-20 Equipment Maintenance	9,855	18,000	11,000	14,500	12,500
46-30 Vehicle Maint. - Garage	90	2,625	-	-	-
46-91 Software Maintenance	-	1,060	-	-	-
47-10 Printing & Binding	525	850	500	500	500
48-01 Comm Promotion/Marketing	2,666	2,003	2,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	156,965	163,256	163,256	158,524	158,524
49-13 Recruiting Expense	-	2,500	-	-	-
49-14 Credit Card Fees	-	1,825	-	-	-
49-17 Other Contractual Svcs	339,417	514,800	450,000	596,334	194,000
49-41 Licenses, Fees & Permits	15,609	12,150	20,000	11,214	11,214
51-10 Office Supplies	7,023	7,647	8,000	8,000	8,000
51-25 Computer Equip/Sw <\$1000	1,886	1,808	4,000	5,300	800
52-01 Supplies	6,456	-	-	-	-
52-10 Gas, Oil & Lube	770	2,750	2,000	4,000	2,500
52-20 Opr Equipment <\$1000	1,876	2,500	-	-	-
52-22 Uniforms	59,958	49,110	62,310	60,810	57,310
52-23 Safety Clothing/Equip.	10,553	7,050	7,400	8,100	3,000
52-50 Range Supplies	19,936	24,750	25,000	57,650	30,000
52-51 Law Enforcement Supplies	39,697	32,070	45,000	75,069	46,000
52-53 K-9 Unit Supplies	10,899	28,250	20,000	25,100	19,000



DETAIL EXPENDITURES

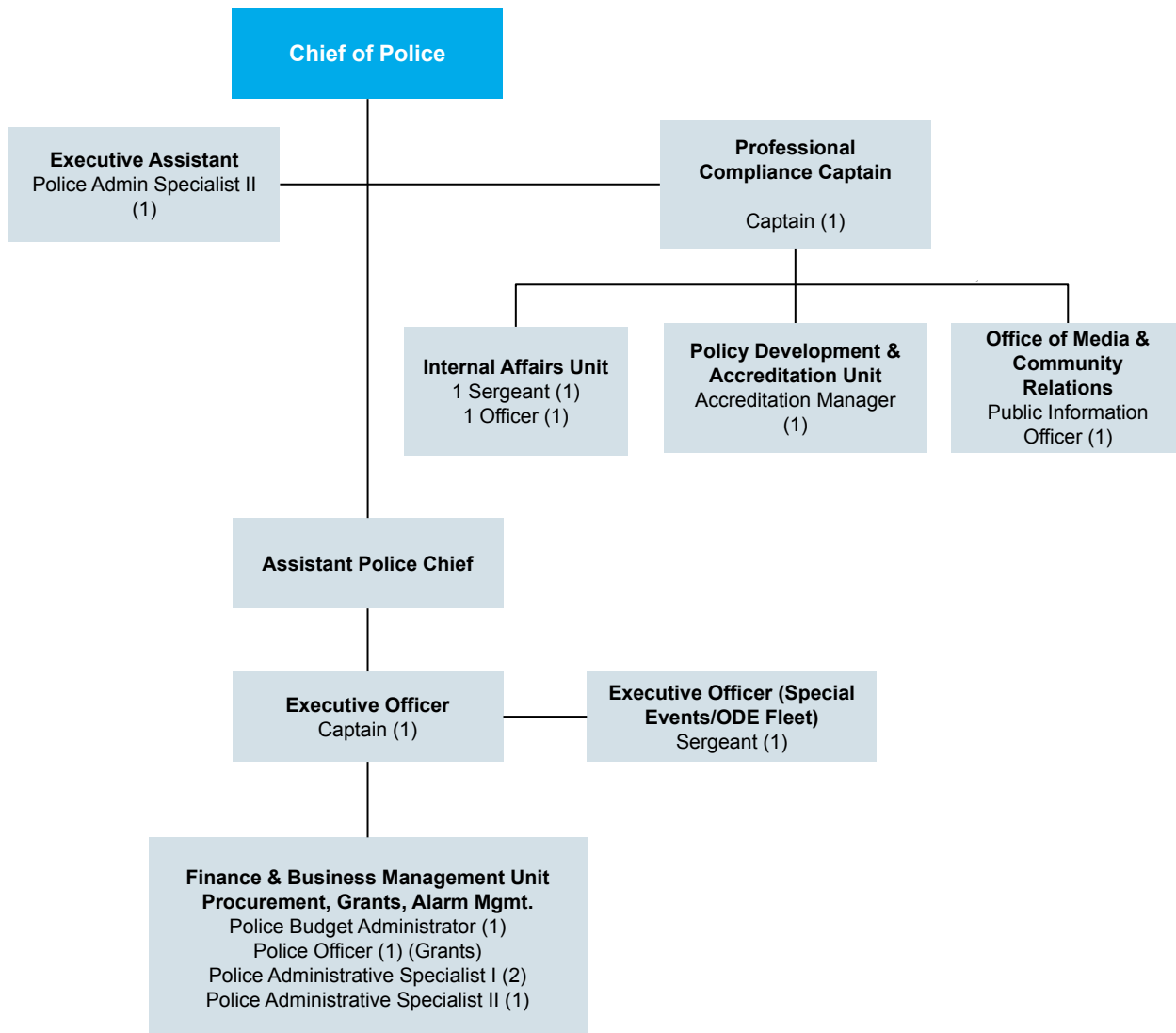
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-54 Parking Enforcement Suppl	1,070	3,141	2,000	1,000	500
52-55 Explorer Program Supplies	1,964	2,150	3,000	3,050	3,050
52-57 J.F.O. Supplies	-	-	500	500	500
52-58 C.O.P. Supplies	-	-	500	500	500
52-59 Crime Prevention Suppl	1,498	6,409	4,000	4,295	2,500
52-62 Crime Lab Supplies	1,450	-	1,000	1,500	1,500
52-63 Cit Pol Academy Supp	2,087	-	500	2,000	2,000
52-78 First Aid Supplies	1,724	-	-	-	-
52-85 Food Supplies	261	-	500	500	500
54-20 Memberships	1,237	390	740	740	740
54-30 Training	40,317	46,350	47,000	56,200	50,000
Sub-Total Operating Expenses	\$ 743,139	\$ 951,444	\$ 890,206	\$ 1,116,386	\$ 626,138
64-02 General Equipment	48,526	23,922	18,900	19,000	10,000
64-14 Computer Software	9,000	24	10,000	36,500	10,000
64-15 Computer Equipment	35,058	-	-	-	-
64-33 Vehicle Purchases	-	12,076	-	-	-
69-99 Capital Outlay	-	-	-	4,800	-
Sub-Total Capital Outlay	\$ 92,584	\$ 36,022	\$ 28,900	\$ 60,300	\$ 20,000
Subtotal	\$ 16,620,114	\$ 17,920,977	\$ 17,993,977	\$ 20,128,591	\$ 19,418,590
Department Total	\$ 16,620,114	\$ 17,920,977	\$ 17,993,977	\$ 20,128,591	\$ 19,418,590



ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT. NO.: **2111**



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

DEPARTMENT MISSION STATEMENT:

To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for the dignity and rights of all.

DEPARTMENT CORE SERVICES:

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES:

The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Increase utilization of the new Records Management System and crime reporting tools to allow for analytic review of criminal activity as well as calls for service in the city. Specific outcomes include the decrease of criminal activity and the increase of officers' "uncommitted" time that can be used for community policing.
- Increase usage of the BBPD Real Time Crime Center to monitor suspicious activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software within City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Collaborate with appropriate commercial businesses and individual stakeholders interested in voluntarily registering their security camera with the Police Department for investigative follow-up and criminal activity disruption.



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

Department Initiative No. 4: To enhance utilization of the Police Department's scheduling system UKG/Telestaff.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations
- Improve communication by implementing SMS capabilities
- The evaluation of the benefits of convergence of the off duty employment management program into Tele-staff.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

1. Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
2. The utilization of real-time statistical dashboards and analytic reports from the selected company to develop false alarm reduction initiatives.
3. Reduction of false alarm responses

Department Initiative No. 6: Implement a Performance Management System:

This will enhance employee performance by helping to set clear, specific, and measurable performance expectations and goals for each employee. By providing periodic informal and/or formal feedback about employee performance, relative to those stated goals, employee performance will be cultivated and improved. Enhanced and improved employee performance will directly benefit the City and the communities served.

1. Provide ongoing education and training.
2. Provide on-going coaching and feedback
3. Design and implementation of a performance management process to enhance individual and team development through goal setting and accountability that will serve to advance career satisfaction, promotional preparedness and organizational performance.

Target Performance Metrics:

- Establish comprehensive goals for employee development
- Improve employee performance and tracking
- Compare and track commendations/awards
- Compare and track employee discipline

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

1. Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
2. Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
3. Utilize real-time crime data to effectively patrol our community
4. Efficiently utilize officers non-committed time to address hot spots for criminal activity
5. Effectively utilize officers non-committed time to increase time committed to community policing activities



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

Target Performance Metrics:

- Measure the volume of calls for service
- Measure the volume of part 1 crimes
- Measure the volume of traffic complaints
- Measure the volume of community satisfaction

These metrics will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

In calendar year 2020, the Police Department reduced violent crime by 7% through this initiative. Specifically, in 2019, the department received reports of 565 violent crimes and in calendar year 2020 the department received 528 reports of violent crime demonstrating a reduction of 7%. In calendar year 2021 as of July 31 the City of Boynton Beach has seen a reduction of 35% in violent crime. Empirically, through July 31, 2020 the police department received reports of 358 violent index crimes and for the same period in 2021 has experienced 232. The department will further reduce incidents of violent crime by proactively addressing the following items:

1. Conducting platoon operations focused on violent crime locations.
2. Ensuring continued collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
3. Engaging with community groups to share crime prevention strategies and address community concerns.
4. Proactively engaging and educating event sponsors/promoters of public safety measures.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results
- Seizure/recovery of illicit firearms during patrol and specific enforcement operations.

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

1. Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.
2. Utilize Traffic Safety Grants to increase education and enforcement-committed time in selected areas of the city, leading to the reduction of crashes without increasing un-reimbursed overtime.
3. Utilize the new crime/incident analysis reporting systems to educate the zone officers of problem areas.
4. Utilization of the department's message boards to educate and alert the public of traffic management and crime prevention messages
5. Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- Reduction in all other crashes
- Reduction in speeding complaints
- Improved performance in Community Satisfaction Surveys



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Office of the Chief

FUND: 001
DEPT. NO.: 2111

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-time Positions:							
Sworn Staff							
Police Chief	11119	53	1.0	1.0	-	1.0	1.0
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Captain	11199	38	2.0	2.0	-	2.0	2.0
Police Sergeant	11215	SGT	2.0	2.0	-	2.0	2.0
Police Officer	11234	PO	7.0	2.0	-	2.0	2.0
Sub-total for Sworn Staff			13.0	8.0	-	8.0	8.0
Civilian Staff							
Accreditation Manager			-	-	1.0	1.0	1.0
Police Budget Services Administrator	11179	17	1.0	1.0	-	1.0	1.0
Computer Support Specialist	06200	15	1.0	-	-	-	-
Public Information Officer	11159	24	1.0	1.0	-	1.0	1.0
Police Administrative Specialist I	11210	12	1.0	1.0	1.0	2.0	2.0
Police Administrative Specialist II	11220	17	2.0	2.0	-	2.0	2.0
Sub-total for Civilian Staff			6.0	5.0	2.0	7.0	7.0
Part-time Positions:							
Forefeiture Specialist			-	0.5	(0.5)	-	-
Total Personnel:			19.0	13.5	1.5	15.0	15.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Police					
LPR Vehicle Felony Hits	n/a	n/a	5,070	6,300	6,300
Red light Camera Violations	8,669	29,731	29,203	35,000	40,000
Vehicle Crashes @ RLC Locations	n/a	n/a	68	85	74
Moving Traffic Violations	n/a	n/a	4,261	4,921	4,687
Physical Arrests	2,400	2,469	1,930	1,011	1,470
Number of Calls Taken	200,645	182,701	168,229	174,105	174,105
Number of 911 Calls Taken	59,493	60,065	56,895	60,955	60,955
Number of cases assigned	1,000	1,090	985	820	985
Number of cases cleared by arrest (Detectives)	140	128	394	174	174



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Police Office of the Chief 001-2111-521					
Department Summary					
Personnel Services	2,205,001	2,396,000	2,432,400	2,379,959	2,380,526
Operating Expenses	1,472,940	1,255,995	1,440,395	1,356,109	1,334,956
Capital Outlay	3,349	300	7,500	100,393	-
Nonoperating Expenses	967,208	1,422,495	1,422,495	1,417,444	1,417,444
Total	\$ 4,648,498	\$ 5,074,790	\$ 5,302,790	\$ 5,253,905	\$ 5,132,926
Estimated As % Of Budget			104.5%		
12-10 Regular Salaries/Wages	1,303,837	1,373,624	1,376,124	1,422,824	1,422,824
12-20 Holiday Pay	50,247	34,659	54,559	39,673	39,673
14-10 Overtime	57,163	55,300	30,000	45,000	45,000
14-20 Reimbursable Wages	4,913	10,600	40,000	40,000	20,000
15-10 Clothing/Cleaning Allow	13,170	15,330	15,830	15,830	15,830
15-40 Incentive Pay	11,020	10,840	4,440	9,720	9,720
19-99 New Personnel/Reclass	-	-	-	28,896	92,064
21-10 Employer Fica	105,643	112,463	106,163	109,693	109,693
22-10 General Employees Pension	50,867	110,979	110,979	118,790	81,937
22-20 Police Pension	534,637	543,163	543,163	385,930	385,930
22-40 Def Comp Contribution	6,000	6,000	6,000	6,000	6,000
23-10 Life Insurance	636	675	725	737	737
23-20 Disability Insurance	6,320	6,774	5,324	9,231	9,231
23-30 Health Insurance	50,393	99,966	117,766	126,466	120,718
23-34 Hsa	5,063	10,300	14,500	14,000	14,000
23-40 Dental Insurance	4,546	4,760	6,110	6,416	6,416
23-50 Vision Insurance	546	567	717	753	753
Sub-total Personnel Services	\$ 2,205,001	\$ 2,396,000	\$ 2,432,400	\$ 2,379,959	\$ 2,380,526
34-11 Dry Cleaning	1,000	1,800	1,800	1,800	1,800
40-10 Mileage Reimbursement	38	50	50	250	250
41-10 Telephone Services	6,855	9,000	10,000	10,000	10,000
41-12 Postage	430	150	400	400	400
41-15 Cellular Phone/Beeper	22,088	27,641	22,491	18,000	18,000
43-10 Electric Service	25,965	117,600	66,500	120,000	115,000
43-20 Water/Sewer Service	3,540	26,050	5,500	23,640	23,640
44-31 Copy Machine Rental	21,717	21,275	21,275	22,000	22,000
45-54 P/F Accident Ins	6,061	-	6,500	6,500	6,500
46-20 Equipment Maintenance	6,034	3,796	9,100	-	-
46-30 Vehicle Maint. - Garage	988,466	581,419	787,219	737,147	737,147
46-31 Vehicle Maint. - Other	(17,143)	3,625	4,000	4,000	2,000
46-91 Software Maintenance	23,810	79,963	92,650	27,611	27,611
47-10 Printing & Binding	363	200	500	500	500
48-01 Comm Promotion/Marketing	10,499	12,841	4,000	10,900	10,900
48-22 Wellness Program	-	-	-	50,000	50,000
49-09 Ins Chgs-Workers Comp	103,798	113,433	113,433	108,628	108,628
49-10 Warehouse Service Chg.	38,051	45,277	45,277	41,623	40,925
49-13 Recruiting Expense	25,264	32,375	30,000	30,000	25,000
49-17 Other Contractual Svcs	118,766	111,500	135,000	29,120	28,120
51-10 Office Supplies	13,020	9,300	10,000	6,200	6,200
51-25 Computer Equip/Sw <\$1000	2,885	350	2,000	1,500	1,500
52-01 Supplies	490	-	-	-	-
52-10 Gas, Oil & Lube	439	50	50	-	-
52-20 Opr Equipment <\$1000	436	913	500	500	500



DETAIL EXPENDITURES

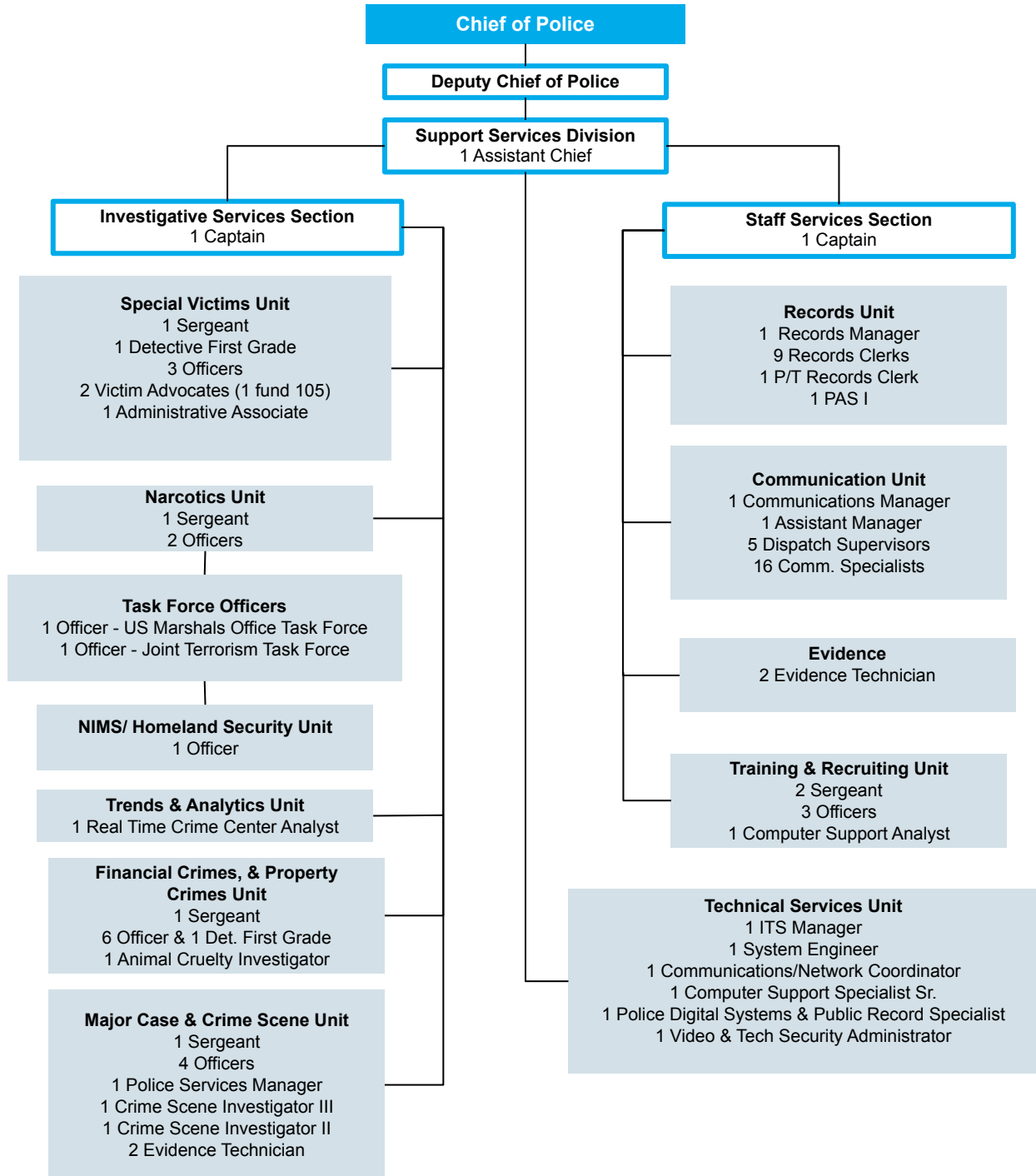
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-22 Uniforms	2,295	7,380	12,000	12,000	6,000
52-23 Safety Clothing/Equip.	1,032	1,607	1,500	3,000	3,000
52-27 Hardware/Tools	310	-	500	-	-
52-50 Range Supplies	852	-	-	-	-
52-51 Law Enforcement Supplies	10,963	8,500	10,000	8,000	8,000
52-78 First Aid Supplies	4,171	6,800	8,000	10,000	10,000
52-79 Training Aids	-	200	500	500	500
52-85 Food Supplies	200	50	2,000	1,250	1,250
54-10 Books And Publications	2,060	1,500	1,500	1,500	1,500
54-20 Memberships	3,533	2,850	4,150	4,150	4,150
54-30 Training	26,528	16,900	27,000	30,390	28,935
54-35 College Tuition Reimb.	18,124	11,600	5,000	35,000	35,000
Sub- Total Operating Expenses	\$ 1,472,940	\$ 1,255,995	\$ 1,440,395	\$ 1,356,109	\$ 1,334,956
64-02 General Equipment	1,500	3,000	3,500	5,700	-
64-14 Computer Software	-	-	2,000	-	-
64-15 Computer Equipment	1,849	(4,000)	-	-	-
64-16 Furniture & Fixtures	-	-	2,000	-	-
64-17 Office Machines/Equip	-	1,300	-	-	-
64-33 Vehicle Purchases	-	-	-	94,693	-
Sub- Total Capital Outlay	\$ 3,349	\$ 300	\$ 7,500	\$ 100,393	\$ -
Subtotal	\$ 3,681,290	\$ 3,652,295	\$ 3,880,295	\$ 3,836,461	\$ 3,715,482
91-30 Transfer/Veh. Srv. Fund	967,208	1,422,495	1,422,495	1,417,444	1,417,444
Sub-total Nonoperating Expenses	\$ 967,208	\$ 1,422,495	\$ 1,422,495	\$ 1,417,444	\$ 1,417,444
Department Total	\$ 4,648,498	\$ 5,074,790	\$ 5,302,790	\$ 5,253,905	\$ 5,132,926



ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT. NO.: **2112**



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

DEPARTMENT MISSION STATEMENT:

To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for the dignity and rights of all.

DEPARTMENT CORE SERVICES:

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES:

The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Increase utilization of the new Records Management System and crime reporting tools to allow for analytic review of criminal activity as well as calls for service in the city. Specific outcomes include the decrease of criminal activity and the increase of officers' "uncommitted" time that can be used for community policing.
- Increase usage of the BBPD Real Time Crime Center to monitor suspicious activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software within City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Collaborate with appropriate commercial businesses and individual stakeholders interested in voluntarily registering their security camera with the Police Department for investigative follow-up and criminal activity disruption.



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

Department Initiative No. 4: To enhance utilization of the Police Department's scheduling system UKG/Telestaff.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations
- Improve communication by implementing SMS capabilities
- The evaluation of the benefits of convergence of the off duty employment management program into Tele-staff.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

1. Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
2. The utilization of real-time statistical dashboards and analytic reports from the selected company to develop false alarm reduction initiatives.
3. Reduction of false alarm responses

Department Initiative No. 6: Implement a Performance Management System:

This will enhance employee performance by helping to set clear, specific, and measurable performance expectations and goals for each employee. By providing periodic informal and/or formal feedback about employee performance, relative to those stated goals, employee performance will be cultivated and improved. Enhanced and improved employee performance will directly benefit the City and the communities served.

1. Provide ongoing education and training.
2. Provide on-going coaching and feedback
3. Design and implementation of a performance management process to enhance individual and team development through goal setting and accountability that will serve to advance career satisfaction, promotional preparedness and organizational performance.

Target Performance Metrics:

- Establish comprehensive goals for employee development
- Improve employee performance and tracking
- Compare and track commendations/awards
- Compare and track employee discipline

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

1. Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
2. Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
3. Utilize real-time crime data to effectively patrol our community
4. Efficiently utilize officers non-committed time to address hot spots for criminal activity
5. Effectively utilize officers non-committed time to increase time committed to community policing activities



DEPARTMENT: Police
DIVISION: Office of Chief/Uniform Services/Support Services

FUND: 001
Dept. No.:2110/11/12

Target Performance Metrics:

- Measure the volume of calls for service
- Measure the volume of part 1 crimes
- Measure the volume of traffic complaints
- Measure the volume of community satisfaction

These metrics will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

In calendar year 2020, the Police Department reduced violent crime by 7% through this initiative. Specifically, in 2019, the department received reports of 565 violent crimes and in calendar year 2020 the department received 528 reports of violent crime demonstrating a reduction of 7%. In calendar year 2021 as of July 31 the City of Boynton Beach has seen a reduction of 35% in violent crime. Empirically, through July 31, 2020 the police department received reports of 358 violent index crimes and for the same period in 2021 has experienced 232. The department will further reduce incidents of violent crime by proactively addressing the following items:

1. Conducting platoon operations focused on violent crime locations.
2. Ensuring continued collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
3. Engaging with community groups to share crime prevention strategies and address community concerns.
4. Proactively engaging and educating event sponsors/promoters of public safety measures.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results
- Seizure/recovery of illicit firearms during patrol and specific enforcement operations.

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

1. Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.
2. Utilize Traffic Safety Grants to increase education and enforcement-committed time in selected areas of the city, leading to the reduction of crashes without increasing un-reimbursed overtime.
3. Utilize the new crime/incident analysis reporting systems to educate the zone officers of problem areas.
4. Utilization of the department's message boards to educate and alert the public of traffic management and crime prevention messages
5. Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- Reduction in all other crashes
- Reduction in speeding complaints
- Improved performance in Community Satisfaction Surveys



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Support Services

FUND: 001
DEPT. NO.: 2112

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-time Positions:							
Sworn Staff							
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Captain	11199	37	2.0	2.0	-	2.0	2.0
Police Sergeant	11215	SGT	6.0	6.0	-	6.0	6.0
Police Detective	11224	DET	3.0	3.0	-	3.0	3.0
Police Officer	11234	PO	19.0	20.0	-	20.0	20.0
			31.0	32.0	-	32.0	32.0
Civilian Staff							
Police Services Manager			-	1.0	-	1.0	1.0
Police Admin Specialist I	11210	12	-	1.0	-	1.0	1.0
Criminal Intelligence Analyst	11372	12	1.0	1.0	-	1.0	1.0
Real Time Crime Center Analyst		18	-	-	1.0	1.0	1.0
Digital Forensic Specialist		20			1.0	1.0	1.0
Animal Cruelty Investigator	11910	18	1.0	1.0	-	1.0	1.0
Victim Advocate	11169	14	1.0	1.0	-	1.0	1.0
Evidence Technician	11302	12	-	2.0	-	2.0	2.0
Administrative Associate	00370	10	1.0	1.0	-	1.0	1.0
Forfeiture Specialist	11312	12	1.0	-	-	-	-
Police Records Technicians	11322	9	9.0	9.0	-	9.0	9.0
Manager, Information Technology Svcs	06029	36	1.0	1.0	-	1.0	1.0
Police Records Manager	11309	29	1.0	1.0	-	1.0	1.0
Police Digital Sys & Public Records Spec	11309	29	1.0	1.0	-	1.0	1.0
Police Video & Technology Security Admin *			-	1.0	-	1.0	1.0
Communications/Network Coordinator	06050	22	1.0	1.0	-	1.0	1.0
Network Administrator /Systems Engineer			1.0	1.0	-	1.0	1.0
Computer Support Specialist, Senior	06220	17	1.0	1.0	-	1.0	1.0
Computer Support Specialist	06200	15	-	1.0	-	1.0	1.0
Manager, Communications Systems	08019	29	1.0	1.0	-	1.0	1.0
Assistant Manager, Communications	08049	22	1.0	1.0	-	1.0	1.0
Communications QA Supervisor	08020	18	1.0	1.0	-	1.0	1.0
Communications Supervisors	08200	18	4.0	4.0	-	4.0	4.0
Unspecified Personnel *			3.0	4.0	-	4.0	4.0
Crime Scene Investigator III	11432	16	*	*	*	*	*
Crime Scene Investigator II	11422	15	*	*	*	*	*
Crime Scene Investigator I	11412	14	*	*	*	*	*
Unspecified Personnel *			19.0	17.0	(1.0)	16.0	16.0
Communications Specialists	08212	16	*	*	*	*	*
Communications Dispatchers	08222	14	*	*	*	*	*
			49.0	53.0	1.0	54.0	54.0
Part-time Positions (Fte):							
Forfeiture Specialist	11317	12	0.5	-	-	-	-
Evidence Technician	11302	12	0.5	-	-	-	-
Police Records Technician	11327	9	0.5	0.5	-	0.5	0.5
			1.5	0.5	-	0.5	0.5
Total Personnel (General Fund):			81.5	85.5	1.0	86.5	86.5
Grant Funded Positions:							
Victim Advocate (Fund 105)	11169	14	1.0	1.0	-	1.0	1.0
Total Personnel:			82.5	86.5	1.0	87.5	87.5



Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Police					
LPR Vehicle Felony Hits	n/a	n/a	5,070	6,300	6,300
Red light Camera Violations	8,669	29,731	29,203	35,000	40,000
Vehicle Crashes @ RLC Locations	n/a	n/a	68	85	74
Moving Traffic Violations	n/a	n/a	4,261	4,921	4,687
Physical Arrests	2,400	2,469	1,930	1,011	1,470
Number of Calls Taken	200,645	182,701	168,229	174,105	174,105
Number of 911 Calls Taken	59,493	60,065	56,895	60,955	60,955
Number of cases assigned	1,000	1,090	985	820	985
Number of cases cleared by arrest (Detectives)	140	128	394	174	174
Grants approved	10	10	11	10	11
Special Event and Operation Plans Generated	n/a	n/a	10	28	30
Community Policing Program Activities and Outreach Events Conducted	n/a	n/a	111	140	215
Number of occurrences for the following types of offenses during calendar year:					
Total UCR Part 1 Crimes	n/a	n/a	1,477	759	1,344
Total UCR Violent Crime	n/a	n/a	340	278	309
Total UCR Property Crime	n/a	n/a	1,135	481	1,033
Total Public Records Requests	3,880	3,527	2,780	2,339	3,058
Average days to fill Public Records Requests	6	6	5	12	4.5



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Police Support Services 001-2112-521					
Department Summary					
Personnel Services	10,036,002	10,947,496	10,775,529	11,500,899	11,033,525
Operating Expenses	1,332,790	1,814,993	1,375,106	2,578,775	2,419,191
Capital Outlay	285,477	82,646	129,500	87,800	87,800
Total	\$ 11,654,269	\$ 12,845,135	\$ 12,280,135	\$ 14,167,474	\$ 13,540,516
Estimated As % Of Budget			95.6%		
12-10 Regular Salaries/Wages	5,446,105	5,960,162	6,179,597	6,332,828	6,295,828
12-20 Holiday Pay	222,518	233,603	172,423	209,859	209,859
14-10 Overtime	1,154,823	1,194,000	600,000	700,000	700,000
14-20 Reimbursable Wages	51,818	34,600	44,000	60,000	60,000
15-10 Clothing/Cleaning Allow	48,908	42,620	49,320	49,320	49,320
15-12 Cell Phone Allowance	720	360	360	-	-
15-30 N/A	180	-	-	-	-
15-40 Incentive Pay	30,790	29,660	21,360	24,960	24,960
19-99 New Personnel/Reclass	-	-	136,160	482,169	126,427
21-10 Employer Fica	512,228	553,128	476,128	570,232	570,232
22-10 General Employees Pension	764,325	744,440	744,440	744,440	709,842
22-20 Police Pension	1,407,262	1,488,438	1,488,438	1,372,198	1,372,198
23-10 Life Insurance	2,211	2,698	2,698	2,742	2,742
23-20 Disability Insurance	26,535	28,030	24,148	41,705	41,705
23-30 Health Insurance	304,578	543,506	715,006	785,896	745,862
23-34 Hsa	33,769	60,200	80,000	80,000	80,000
23-40 Dental Insurance	26,053	28,596	37,096	39,869	39,869
23-50 Vision Insurance	3,179	3,455	4,355	4,681	4,681
Sub-total Personnel Services	\$ 10,036,002	\$ 10,947,496	\$ 10,775,529	\$ 11,500,899	\$ 11,033,525
34-11 Dry Cleaning	500	500	500	500	500
40-10 Mileage Reimbursement	206	300	300	300	300
40-12 Business Meetings	-	-	500	2,000	2,000
41-10 Telephone Services	51,867	75,050	77,050	88,300	70,000
41-12 Postage	116	500	500	500	500
41-15 Cellular Phone/Beeper	100,595	95,091	81,000	105,054	105,054
43-10 Electric Service	3,325	3,084	3,084	3,700	3,700
44-30 Equipment Rental	250	-	-	-	-
46-20 Equipment Maintenance	40,473	34,500	45,000	194,092	194,092
46-22 Computer Maintenance	43,805	50,020	41,020	51,030	51,030
46-24 Radio Repairs	129,913	141,570	141,570	143,000	130,000
46-31 Vehicle Maint. - Other	100	-	-	-	-
46-91 Software Maintenance	290,086	484,680	274,750	689,785	689,785
47-10 Printing & Binding	3,744	1,756	1,500	2,500	2,500
48-21 Employee Recognition	801	1,000	1,000	1,000	-
49-09 Ins Chgs-Workers Comp	111,999	119,832	119,832	115,571	115,571
49-11 Confidential Funds	10,000	10,000	10,000	10,000	10,000
49-13 Recruiting Expense	-	-	-	61,000	61,000
49-17 Other Contractual Svcs	180,586	396,833	275,000	551,234	551,234
49-41 Licenses, Fees & Permits	31	-	1,500	500	500
51-10 Office Supplies	31,202	27,500	15,000	29,400	29,400



DETAIL EXPENDITURES

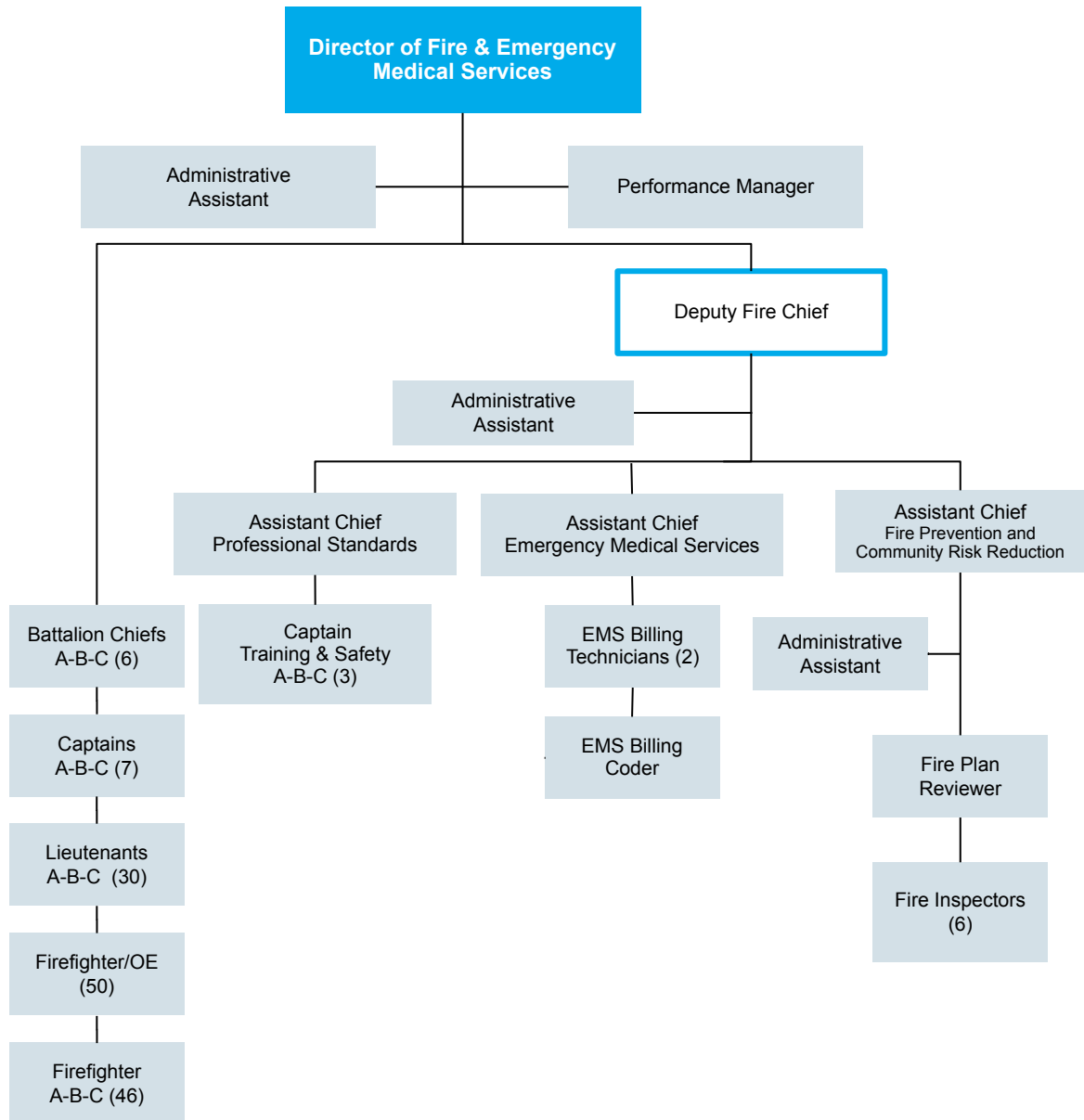
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
51-25 Computer Equip/Sw <\$1000	546	28,224	2,000	5,450	5,450
52-01 Supplies	72	-	-	-	-
52-10 Gas, Oil & Lube	955	2,650	750	1,200	1,200
52-20 Opr Equipment <\$1000	4,862	2,800	-	480	480
52-22 Uniforms	37,760	48,410	50,000	50,000	50,000
52-27 Hardware/Tools	-	-	-	500	500
52-50 Range Supplies	83,784	92,300	75,000	132,180	100,000
52-51 Law Enforcement Supplies	94,844	111,350	75,000	191,954	145,000
52-53 K-9 Unit Supplies	1,138	1,500	1,000	1,200	1,200
52-54 Parking Enforcement Suppl	(1,375)	-	-	-	-
52-62 Crime Lab Supplies	23,741	25,100	20,000	24,125	24,125
52-73 Radio Batteries/Supplies	9,955	2,000	2,000	10,000	2,000
52-78 First Aid Supplies	159	-	500	300	300
52-79 Training Aids	-	250	500	300	300
52-85 Food Supplies	-	-	500	6,500	6,500
54-10 Books And Publications	619	250	250	250	250
54-20 Memberships	3,670	3,200	3,500	4,720	4,720
54-30 Training	72,461	54,743	55,000	100,150	60,000
Sub- Total Operating Expenses	\$ 1,332,790	\$ 1,814,993	\$ 1,375,106	\$ 2,578,775	\$ 2,419,191
64-02 General Equipment	99,964	28,900	11,000	5,500	5,500
64-14 Computer Software	52,683	70	18,500	-	-
64-15 Computer Equipment	105,604	53,676	100,000	82,300	82,300
64-20 Communication Equip	27,226	-	-	-	-
Sub- Total Capital Outlay	\$ 285,477	\$ 82,646	\$ 129,500	\$ 87,800	\$ 87,800
Subtotal	\$ 11,654,269	\$ 12,845,135	\$ 12,280,135	\$ 14,167,474	\$ 13,540,516
Department Total	\$ 11,654,269	\$ 12,845,135	\$ 12,280,135	\$ 14,167,474	\$ 13,540,516



ORGANIZATIONAL CHART

DEPARTMENT: Fire Rescue
DIVISION:

FUND: 001
DEPT. NO.: 2210



DEPARTMENT: Fire Rescue
DIVISION: Fire/Admin/OPS/FLS

FUND: 001
DEPT. NO.: 2210

DEPARTMENT MISSION STATEMENT:

Building a safer community by providing the highest level of culturally sensitive, and fiscally responsible emergency response and community outreach services that meets or exceed the expectations of our external and internal customers.

DEPARTMENT CORE SERVICES:

Boynton Beach Fire Rescue is committed to providing the residents and visitors of this community with a team of skilled and culturally sensitive public safety professionals dedicated to preserving and protecting life, property and the environment for all our citizens, visitors and employees.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives No. 1: Enhancing organizational performance by assuring that facilities, fire apparatus, personal protective equipment, uniforms, and technical equipment are optimized to meet the additional needs anticipated from the downtown redevelopment initiative.

1. Improve the tracking, management, and maintenance of fire equipment and apparatus.
2. Ensure that all firefighting turnout gear is maintained in accordance with *NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Firefighting*.

Target Performance Metrics:

- Implementing the new inventory control and tracking system to record and analyze preventive maintenance on equipment and emergency vehicles.
- Maintain and re-evaluate the Department-wide system for tracking and monitoring the inspection, cleaning, and maintenance of turnout gear.
- Work towards department accreditation and fire officer professional designation.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: The goal of Boynton Beach Fire Rescue reflects the brand of our community through the delivery of fiscally responsible emergency and public safety services that meet or exceeds regional and national standards.

1. Analyze national public safety initiatives and trends for opportunities to improve or expand our scope of service.
2. Complete a review and update of mission critical policy and procedural documents.
3. Meet or exceed the regional standard of care
4. Develop tools and processes to collect and analyze community feedback.

Target Performance Metrics:

- Evaluate the feasibility of a community paramedic/mobile integrated health program.
- All standard operating procedures will be reviewed and updated by the end of FY 21/22.
- Evaluation of emergency response times and other objective indicators of service delivery. Maintain an Insurance Service Organization rating of 1.
- Collect and analyze public comment cards and letters, develop a process to develop and distribute customer survey tools to evaluate organizational performance.

Department Initiatives No. 2: Strengthening the Department's revenue base to support a strong local economy.

1. Improve revenue collections for fire rescue department services.
2. Establish recruitment strategies that encourage and promote the hiring residents.



DEPARTMENT: Fire Rescue
DIVISION: Fire/Admin/OPS/FLS

FUND: 001
DEPT. NO.: 2210

Target Performance Metrics:

- Expand mobile electronic data collection to support EMS billing.
- Assist with the validation and collection of the fire assessment fee.
- Evaluate local, state and federal grant funding opportunities
- Pursue cost recovery opportunities through the public emergency medical transportation (PEMT) program.
- Develop a firefighter explorer program post COVID-19 to encourage public service.
- Develop a local recruitment program.

Department Initiatives No. 3: Developing a high-performance organization by improving departmental performance and efficiency

1. Enhance the collection, storage and retrieval of records and operational data
2. Improve operational efficiency through data analysis, benchmarking, and using dashboards to analyze metrics that are mission critical.

Target Performance Metrics:

- The identification and implementation of a department-wide records management system.
- Expand mobile electronic data collection for all aspects of Fire Rescue Department operations.

Department Initiatives No. 4: Developing a high-performance organization by supporting a highly skilled culturally competent workforce

1. Provide staff with training to maintain and enhance technical skill and abilities and to provide opportunities for personal and professional development

Target Performance Metrics:

- Mandatory training will be conducted while on-duty
- The department will provide internal opportunities professional and career development every quarter
- Review and update the career ladders to optimize opportunities for professional and personal development

Department Initiatives No. 5: Develop initiatives to enhance the safety of residents, visitors and employees in our city.

1. Coordinate the City's emergency planning and disaster preparedness programs.
2. Support the development of safe, reliable, and efficient transportation and routing systems for the public and our emergency responders based on the anticipated increases in population densities in the city.

Target Performance Metrics:

- Review and update the *City's Emergency Response Plan* annually.
- Conduct a hurricane planning drill prior to hurricane season
- Evaluate the need for traffic pre-emption for emergency responders.
- Use GIS and traffic data to optimize emergency response zones.

Accomplishment:

- Purchase and installation of gear dryers for all stations in 2021 budget
- Implementation of post response decontamination procedures all equipment and protective clothing
- Upgrade of ALS Transport units through an updated fleet replacement schedule
- Movement of 2010 ALS pumper to reserve with 2020 replacement; clean-cab concept apparatus
- Increase the safety and training of Life Safety Division Inspection practices through new policies and procedures
- Implementation of Junior Fire Academy for the youth of Boynton Beach
- Developed an RFP for a department-wide records management system (RMS)
- Delivered Emergency Management Training in April 2021, with 2 additional trainings scheduled
- Purchase new fire equipment for the safety of our fire rescue personnel



DEPARTMENT: Fire Rescue
DIVISION: Fire/Admin/OPS/FLS

FUND: 001
DEPT. NO.: 2210

Department Initiatives No. 4: Developing a high-performance organization by supporting a highly skilled culturally competent workforce

1. Provide staff with training to maintain and enhance technical skill and abilities and to provide opportunities for personal and professional development

Target Performance Metrics:

- Mandatory training will be conducted while on-duty
- The department will provide internal opportunities professional and career development every quarter
- Review and update career ladders to optimize opportunities for professional and personal development

Department Initiatives No. 5: The department develop initiatives to enhance the safety of residents and visitors in our city.

1. Coordinate the City's emergency planning and disaster preparedness.
2. Support the development of safe, reliable, and efficient transportation and routing systems for the public And our emergency responders based on the anticipated increases in population densities in the city.

Target Performance Metrics:

- Review and update the City's Emergency Response Plan annually.
- Conduct a hurricane planning drill prior to hurricane season
- Evaluate the need for traffic pre-emption for emergency responders.
- Use GIS and traffic data to optimize emergency response zones.

Accomplishment:

- Purchase and installation of gear dryer for station 3, with other stations in 2021 and 2022 budgets respectively
- Implementation of decontamination procedures for after a fire contamination
- Upgrade of ALS Transport units to Horton with fleet replacement schedule updated
- Movement of 2010 ALS pumper to reserve with 2021 replacement; clean-cab concept pumper.
- Increase the safety and training of Life Safety Division Inspection practices through new policies and procedures
- Implementation of Junior Fire Academy for the youth of Boynton Beach
- Developed an RFP for a department-wide records management system (RMS)
- Delivered Emergency Management Training in April 2020, with 2 additional trainings scheduled



PERSONNEL ALLOCATION

DEPARTMENT: Fire Rescue
DIVISION:

FUND: 001
DEPT. NO.: 2210

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Fire & EMS Services	15019	53	1.0	1.0	-	1.0	1.0
Deputy Fire Chief/Administration and Emergency Mgmt	15189	43	1.0	1.0	-	1.0	1.0
Deputy Fire Chief/Operations	15179	43	1.0	1.0	(1.0)	-	-
Administrative Supervisor, EMS Billing	15199	23	1.0	1.0	-	1.0	1.0
Assistant Chief of Training- Fire	15209	34	1.0	1.0	-	1.0	1.0
Assistant Chief of EMS	15219	34	1.0	1.0	-	1.0	1.0
Administrative Assistant- Fire	15010	14	3.0	3.0	(1.0)	2.0	2.0
EMS Billing Coder	00282	11	1.0	1.0	-	1.0	1.0
EMS Billing Specialist I	15202	12	2.0	2.0	-	2.0	2.0
Fire Battalion Chief	15039	FBC	3.0	3.0	-	3.0	3.0
Fire Captain	15203	CPA	9.0	10.0	-	10.0	10.0
Fire Lieutenant	15213	LTA	30.0	29.0	1.0	30.0	30.0
Unspecified Personnel			93.0	93.0	3.0	96.0	96.0
Firefighter II	15233	FR	*	*	*	*	*
Firefighter II	15243	FR	*	*	*	*	*
Firefighter III	15243	FR	*	*	*	*	*
Firefighter	01910	FR	*	*	*	*	*
Firefighter - FA moved to GF	01910		-	-	-	-	-
Fire Marshal	15009	34	-	-	1.0	1.0	1.0
Fire Plan Reviewer II			-	-	1.0	1.0	1.0
Unspecified Personnel **			-	-	5.0	5.0	5.0
Fire Inspector I	15242	19	*	*	*	*	*
Fire Inspector II	15262	20	*	*	*	*	*
Administrative Assistant- Fire	00259	14	-	-	1.0	1.0	1.0
Total Personnel (General Fund):			147.0	147.0	10.0	157.0	157.0
Grant Funded Positions:							
Firefighter (excluded in Unspecified Personnel above)	01910		-	-	-	-	-
Total Personnel:			147.0	147.0	10.0	157.0	157.0

Performance Measures	Actual			Estimate 2020-21	Projected 2021-22
	2017-18	2018-19	2019-20		
Number of 911 Calls for Service	15,468	13,892	15,000	15,100	15,200
Number of EMS Calls	10,435	11,835	12,500	12,500	12,600
Number of Fire Calls	248	100	200	200	212
Number of Other Calls	3,315	1,957	2,300	2,400	2,400
Inspections	10,840	10,502	11,000	11,500	11,500
Fire Investigations	20	35	40	50	50
Number of Medical Transport	7,000	7,814	8,500	8,500	8,600
Average Response Time to Emergency Calls	5:23	5:36	5:37	5:38	5:38
Fractile % Response Times: Emergency Responses Only - LOS Standard	95%	95%	95%	95%	95%
Number of Purchase Requisitions processed	45	50	52	55	55
Number Emergency Management exercises	2	1	2	2	2
Car Seat Interventions: Installations & Adjustments	400	260	275	280	280
CPR / Stop the Bleed Trained	n/a	807	825	250	250



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Fire Rescue 001-2210-522					
Department Summary					
Personnel Services	22,245,327	23,492,071	22,314,671	24,711,772	23,967,611
Operating Expenses	1,807,503	2,198,719	2,034,166	2,366,675	2,282,053
Capital Outlay	134,998	166,047	225,000	289,500	227,500
Nonoperating Expenses	915,602	1,095,997	1,047,497	1,110,686	1,110,686
Total	\$ 25,103,430	\$ 26,952,834	\$ 25,621,334	\$ 28,478,633	\$ 27,587,850
Estimated As % Of Budget			95.1%		
12-10 Regular Salaries/Wages	12,778,385	12,672,794	12,961,544	13,456,162	13,456,162
12-20 Holiday Pay	582,311	611,450	550,000	550,000	550,000
14-10 Overtime	1,164,317	1,724,500	500,000	1,500,000	800,000
14-20 Reimbursable Wages	19,387	34,700	-	-	-
15-12 Cell Phone Allowance	2,537	2,400	2,400	2,400	2,400
15-13 Shoe Allowance	18,750	19,850	20,250	20,250	20,250
15-40 Incentive Pay	153,140	154,020	150,120	150,120	150,120
19-99 New Personnel/Reclass	-	-	-	310,174	310,174
21-10 Employer Fica	1,069,247	1,133,324	989,924	1,009,634	1,009,634
22-10 General Employees Pension	88,313	81,386	81,386	81,386	87,300
22-30 Firefighters Pension	4,734,845	5,215,363	5,215,363	5,545,366	5,545,366
22-31 Firefighters' Suppl Ins	312,218	289,800	300,000	347,000	347,000
22-40 Def Comp Contribution	-	4,500	-	-	-
23-10 Life Insurance	6,169	6,115	6,415	6,415	6,415
23-20 Disability Insurance	38,511	38,453	50,453	84,730	84,730
23-30 Health Insurance	93,330	149,323	58,883	162,594	112,095
23-34 Hsa	143,896	138,500	147,000	147,000	147,000
23-35 Health Insurance Ffighter	977,282	1,150,806	1,209,246	1,255,587	1,256,011
23-40 Dental Insurance	56,057	58,055	64,155	74,238	74,238
23-50 Vision Insurance	6,632	6,732	7,532	8,716	8,716
Sub-total Personnel Services	\$ 22,245,327	\$ 23,492,071	\$ 22,314,671	\$ 24,711,772	\$ 23,967,611
31-20 Physician Exams	-	60,000	60,000	60,000	60,000
31-90 Other Professional Svcs	14,454	20,950	18,000	18,000	18,000
34-51 Medical Director	29,250	45,750	39,000	39,000	39,000
40-12 Business Meetings	2,093	1,000	7,000	14,100	14,100
41-15 Cellular Phone/Beeper	27,401	27,100	26,700	35,700	35,700
43-10 Electric Service	103,067	115,700	117,000	150,000	130,000
43-20 Water/Sewer Service	20,732	25,600	15,000	20,000	20,000
43-21 District Energy Plant	8,040	45,300	25,000	42,000	42,000
43-40 Fuel/Propane	6,540	10,000	10,000	10,000	10,000
44-31 Copy Machine Rental	3,110	3,375	5,175	10,675	10,675
45-54 P/F Accident Ins	3,031	9	2,909	2,909	2,909
46-10 Building Repairs	172	-	-	-	-
46-20 Equipment Maintenance	52,952	38,300	51,600	84,987	72,987
46-21 Fire Extinguisher Service	-	500	2,500	3,500	3,500
46-30 Vehicle Maint. - Garage	413,159	449,243	362,893	387,322	387,322
46-31 Vehicle Maint. - Other	910	3,694	20,000	20,000	20,000
46-91 Software Maintenance	91,113	94,512	119,300	141,300	141,300
47-10 Printing & Binding	1,945	200	1,100	2,300	2,300
48-22 Wellness Program	2,430	-	25,000	50,000	50,000
49-09 Self Insurance Chgs (W/C)	298,716	306,122	306,122	304,434	304,434
49-10 Warehouse Service Chg.	48,530	59,367	59,367	59,996	59,874
49-12 Legal Ads	1,500	-	-	-	500
49-14 Credit Card Fees	-	-	-	8,000	8,000
49-16 Court Costs	-	-	-	350	350
49-17 Other Contractual Svcs	36,730	43,650	66,900	77,400	55,400
49-41 Licenses, Fees & Permits	12,970	4,500	18,400	19,200	19,200



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
51-10 Office Supplies	17,422	11,400	14,000	17,000	17,000
51-25 Computer Equip/Sw<\$1000	523	494	1,050	2,208	2,208
52-01 Supplies	5,802	4,735	5,000	5,000	5,000
52-20 Opr Equipment <\$1000	40,882	9,150	5,000	5,000	5,000
52-21 Chemicals & Lab Supplies	2,192	219	2,500	6,000	6,000
52-22 Uniforms	76,659	65,200	63,000	74,500	74,500
52-23 Safety Clothing/Equip.	61,776	225,740	170,250	188,650	188,650
52-25 Janitor Supplies	51,096	53,624	36,050	36,050	36,050
52-27 Hardware/Tools	3,075	11,560	11,500	12,250	12,250
52-65 Fire Prevention Supplies	-	-	-	1,500	1,500
52-66 Medical Supplies	296,535	296,500	220,000	255,322	255,322
52-67 Suppression Equip/Supply	14,958	27,550	15,000	15,000	15,000
52-73 Radio Batteries/Supplies	3,887	14,040	14,500	31,450	20,450
52-79 Training Aids	940	17,480	3,250	9,000	9,000
52-85 Food Supplies	333	2,127	-	1,000	1,000
52-91 Cert Program	-	1,725	-	-	-
52-92 Honor Guard Program	6,677	3,300	5,100	8,000	8,000
54-10 Books And Publications	1,124	250	2,500	2,917	2,917
54-20 Memberships	2,860	20,153	2,400	6,070	6,070
54-30 Training	39,922	66,100	75,000	95,000	75,000
54-35 College Tuition Reimb	-	11,600	25,000	25,000	25,000
54-37 Recertification	1,995	900	4,100	8,585	8,585
Sub- Total Operating Expenses	\$ 1,807,503	\$ 2,198,719	\$ 2,034,166	\$ 2,366,675	\$ 2,282,053
64-02 General Equipment	28,328	7,650	30,000	30,500	25,500
64-06 Safety Equipment	20,741	1,100	154,000	166,000	166,000
64-07 Fire Special Ops Equip	5,649	-	7,000	7,000	7,000
64-14 Computer Software	10,370	-	5,000	5,000	5,000
64-15 Computer Equipment	-	5,400	2,000	7,000	6,000
64-16 Furniture & Fixtures	-	50	5,000	48,000	-
64-20 Communication Equip.	5,434	2,300	5,000	5,000	5,000
64-23 Paramedic Equipment	4,102	41	17,000	21,000	13,000
64-33 Vehicle Purchases	60,374	3,406	-	-	-
71-01 Principal Payment	-	137,900	-	-	-
72-01 Interest Expense	-	8,200	-	-	-
Sub- Total Capital Outlay	\$ 134,998	\$ 166,047	\$ 225,000	\$ 289,500	\$ 227,500
Subtotal	\$ 24,187,828	\$ 25,856,837	\$ 24,573,837	\$ 27,367,947	\$ 26,477,164
91-04 Transfer To Grants-Match	-	48,500	-	-	-
91-30 Transfer/Veh. Srv. Fund	915,602	1,047,497	1,047,497	1,110,686	1,110,686
Sub-total Nonoperating Expenses	\$ 915,602	\$ 1,095,997	\$ 1,047,497	\$ 1,110,686	\$ 1,110,686
Department Total	\$ 25,103,430	\$ 26,952,834	\$ 25,621,334	\$ 28,478,633	\$ 27,587,850



DETAIL EXPENDITURES

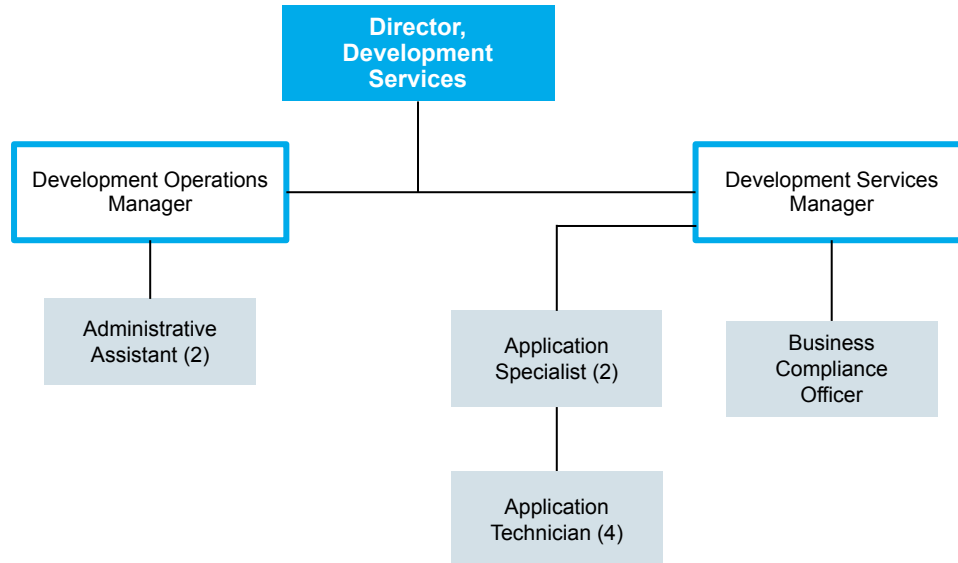
Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Emergency Management 001-2220-525						
Department Summary						
Operating Expenses		10,271	1,465	19,965	19,965	19,937
Capital Outlay		-	-	13,500	13,500	13,500
Total		\$ 10,271	\$ 1,465	\$ 33,465	\$ 33,465	\$ 33,437
Estimated As % Of Budget				2284.3%		
40-12	Business Meetings	295	-	2,000	2,000	2,000
41-10	Telephone Services	555	-	2,500	2,500	2,500
46-91	Software Maintenance	6,649	-	-	-	-
47-10	Printing & Binding	-	-	500	500	500
49-10	Warehouse Service Chg	-	65	65	65	37
49-17	Other Contractual Srvs	2,359	1,000	4,000	4,000	4,000
51-10	Office Supplies	101	-	500	500	500
52-73	Radio Batteries/Supplies	-	-	500	500	500
52-85	Food Supplies	212	200	2,200	2,200	2,200
52-91	Cert Program	100	-	5,000	5,000	5,000
54-20	Memberships	-	200	200	200	200
54-30	Training	-	-	2,500	2,500	2,500
Sub-total Operating Expenses		\$ 10,271	\$ 1,465	\$ 19,965	\$ 19,965	\$ 19,937
64-14	Computer Software	-	-	9,500	9,500	9,500
64-15	Computer Equipment	-	-	2,000	2,000	2,000
64-20	Communication Equip.	-	-	2,000	2,000	2,000
Sub- Total Capital Outlay		\$ -	\$ -	\$ 13,500	\$ 13,500	\$ 13,500
Subtotal		\$ 10,271	\$ 1,465	\$ 33,465	\$ 33,465	\$ 33,437
Department Total		\$ 10,271	\$ 1,465	\$ 33,465	\$ 33,465	\$ 33,437



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Development Services**

FUND: **001**
DEPT. NO.: **2410**



¹ Community Improvement Specialist funded 90% from General Fund, 10% from CDBG



DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

DEPARTMENT MISSION STATEMENT:

Anticipate and proactively respond to changes in development activity and service demand, aligning resources to provide quality professional services that are delivered in a consistent, predictable and transparent manner. To be the preferred municipality that attracts businesses, contractors, and developers through world class service that aids in protecting and preserving our community's investments in an efficient and effective manner.

DEPARTMENT CORE SERVICES:

- Administrative Support for Development Department
- Customer Service Support and Team performance
- Administer the Business Tax and Certificate of Use and Occupancy processes.
- Budget preparation and maintenance Department wide
- Lead and administer City wide projects

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**City Initiative No. 1: Redevelop Downtown****Department Initiatives Alignment:**

1. Town Square Redevelopment
2. Sober Homes: Impact Analysis, Best Practices
3. Statement of program/project department will work on this budget year that supports above-referenced City Initiative

Target Performance Metrics:

- Process and intake of plan review and inspection services for Town Square as a priority for economical savings
- Provide the Community a one-stop shop for business with the City.
- Monitor of all Divisions communication to keep staff informed and projects moving forward.
- Open communication with Community Standards and Fire for identifying of group homes
- Present recommendations to City Commission

City Initiative No. 2: Building Wealth in the Community**Department Initiatives Alignment: Local Business Development**

1. Partner with Economic Development to develop a Business Accelerator program.
2. Partner with Economic Development to develop a toolbox of business support resources

Target Performance Metrics:

- Dedicate initial grant fund for Business Accelerator program.
- Link appropriate available funding to City business grant programs.



DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

Department Initiatives Alignment: Neighborhood Economic Development

1. Coordinate with communities and community-based organizations in the development of Neighborhood Economic Development Plans.

Target Performance Metrics:

- Link appropriate available funding to Neighborhood Economic Development Plans.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

1. Transformation from existing paper permit submittal and plan review with electronic submittal.
2. Establish and implement customer service policies to maximize efficiency and customer satisfaction.
3. Develop consistent inter-departmental communication process for development projects.
4. Reduce non-compliant businesses relative to local, state, and federal laws.
5. Protect and preserve our community's investments while helping businesses grow through increased business compliance, accountability, and customer focus.
6. Establish and implement business tax and certificate of use and occupancy frameworks to contribute to process proficiency and success.

Target Performance Metrics:

- Choose and aid in the implementation of new electronic permit submittal.
- Assist ITS in design and training to a paperless permit submittal, review and permit issuance process.
- Improved customer service through reduced complexity of development processes and procedures.
- Increase efficiency for projects that require the expertise and communication of multiple departments.
- Implementation of an ombudsman approach to render efficient resolution of issues and city-wide communities.
- Expansion of Certificate of Use and Occupancy process to enhance the economic viability.
- Increase the number of jobs within the community by attracting new businesses and projects to the City.

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment:

1. Complete Streets Manual

Target Performance Metrics:

- Participate on City team to prepare draft plan
- Climate Action Plan implementation
- Review and amend sustainability requirements



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Development	21019	45	1.0	1.0	-	1.0	1.0
Development Services Manager	21099	24	1.0	1.0	-	1.0	1.0
Community Improvement Specialist ⁽¹⁾	25230	14	0.9	0.9	(0.9)	-	-
Customer Support Services Manager	21089	24	1.0	1.0	-	1.0	1.0
Business Compliance Officer	21002	16	1.0	1.0	-	1.0	1.0
Application Technician/Application Specialist							
Career Path Unspecified			6.0	6.0	-	6.0	6.0
Application Specialist	22432	14	*	*	*	*	*
Application Technician	22352	12	*	*	*	*	*
Administrative Associate	367	10	0.6	-	-	-	-
Imaging Technician	00372	11	1.0	-	-	-	-
Administrative Assistant	00259	14	2.0	2.0	-	2.0	2.0
Administrative Secretary	00240	11	-	-	-	-	-
Sub-total for Full-time Positions			14.5	12.9	(0.9)	12.0	12.0
Total Personnel:			14.5	12.9	(0.9)	12.0	12.0

Position Notes:

(1) Community Improvement Specialist split 90/10 funding from General Fund/Community Improvements.

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Development (001-2410)					
Walk In Customers	16,500	21,147	11,529	6,500	4,000
Building Applications	5,518	5,459	5,988	6,000	6,200
Business Tax Applications	3,021	2,312	857	950	1,100
New Business Tax Receipts Issued	2,971	2,400	1,961	1,800	1,750
Business Tax Transfers	168	152	99	100	95
Business Tax Renewals	13,949	11,410	9,139	9,000	9,500
Planning & Zoning Applications	937	411	211	300	325



DETAIL EXPENDITURES

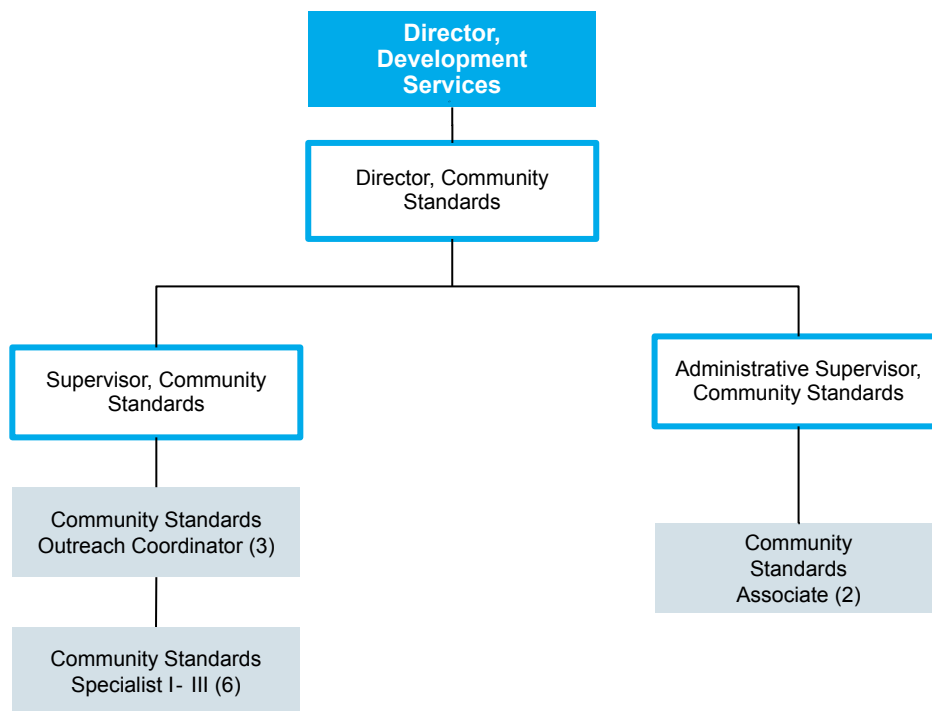
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Development Admin 001-2410-524					
Department Summary					
Personnel Services	1,180,978	407,149	1,140,950	501,549	308,192
Operating Expenses	47,058	63,184	73,014	68,601	68,009
Total	\$ 1,228,036	\$ 470,333	\$ 1,213,964	\$ 570,150	\$ 376,201
Estimated As % Of Budget			258.1%		
12-10 Regular Salaries/Wages	803,290	244,199	751,507	249,924	192,213
12-20 Holiday Pay	332	-	-	-	-
14-10 Overtime	15,899	19,300	5,000	7,000	7,000
15-12 Cell Phone Allowance	1,512	312	1,512	815	1,010
15-13 Shoe Allowance	148	163	148	148	150
15-20 Car Allowance	4,650	1,030	4,650	2,905	6,450
21-10 Employer Fica	61,757	19,581	60,874	15,220	15,220
22-10 General Employees Pension	190,747	78,386	170,271	170,271	25,883
22-40 Def Comp Contribution	-	-	-	-	5,000
23-10 Life Insurance	326	384	334	334	334
23-20 Disability Insurance	5,136	5,911	3,111	3,111	3,111
23-30 Health Insurance	77,012	33,217	121,972	30,250	30,250
23-34 Hsa	13,800	2,800	14,500	14,500	14,500
23-40 Dental Insurance	5,686	1,579	6,328	6,328	6,328
23-50 Vision Insurance	683	287	743	743	743
Sub-total Personnel Services	\$ 1,180,978	\$ 407,149	\$ 1,140,950	\$ 501,549	\$ 308,192
34-40 Temporary Services	360	8,555	25,000	15,000	15,000
40-12 Business Meetings	-	-	500	500	500
41-12 Postage	17,000	17,000	17,000	17,000	17,000
46-20 Equipment Maintenance	-	100	100	100	100
46-22 Computer Maintenance	-	100	100	100	100
48-21 Employee Recognition	-	-	500	500	-
49-09 Ins Chgs-Workers Comp	9,192	9,576	9,576	9,576	9,349
49-10 Warehouse Service Chg.	430	481	481	200	185
49-17 Other Contractual Svcs	16,726	20,120	10,000	17,000	17,000
51-10 Office Supplies	476	500	500	500	500
51-25 Computer Sftwre <\$1000	-	250	250	250	250
52-01 Supplies	289	1,900	400	700	700
52-20 Opr Equipment <\$1000	792	900	750	750	750
52-22 Uniforms	-	1,687	1,687	425	950
52-85 Food Supplies	650	500	500	500	500
54-10 Books-Publications-Videos	-	100	100	100	100
54-20 Memberships	833	415	1,570	1,100	725
54-30 Training	310	1,000	4,000	4,300	4,300
Sub- Total Operating Expenses	\$ 47,058	\$ 63,184	\$ 73,014	\$ 68,601	\$ 68,009
Subtotal	\$ 1,228,036	\$ 470,333	\$ 1,213,964	\$ 570,150	\$ 376,201
Department Total	\$ 1,228,036	\$ 470,333	\$ 1,213,964	\$ 570,150	\$ 376,201



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2412**



DEPARTMENT: Development
DIVISION: Community Standards

FUND: 001
DEPT. NO.: 2412

DEPARTMENT MISSION STATEMENT:

To enforce the City Codes uniformly ensuring the health, safety, welfare, and quality of life for the residents and businesses of the City of Boynton Beach.

Community Standards is committed to encouraging good neighbor practices through examples of excellent community stewardship. To achieve sustainable compliance through cooperation and support, inspiring long-term results and to provide excellent customer service.

DEPARTMENT CORE SERVICES:

- Respond to citizen requests for service for enforcement of city regulations
- Proactively enforce city regulations city wide
- Coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance
- Identifying and abating public nuisances
- Record liens, process releases of liens, and perform code violation searches for interested parties.
- Educate citizens on city codes and recognize examples of stewardship

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives:

1. Provide up-to-date technology equipment for Community Standards personnel
2. Neighborhood sustainability through regulations and enforcement
3. Streamline lien reduction process and provide vacant lot lien tool

Target Performance Metrics:

- Compliance rate of cases initiated
- Evaluate and update the use of mobile technology for the field personnel
- Increase number of lien reductions and releases of liens
- Number of proactive inspections versus reactive inspections

City Initiative No. 2: Building Wealth in the Community

1. Provide a safe environment for citizens by ensuring code compliant properties
2. Complete a review and update of mission critical policy and procedural documents.
3. Improve the overall performance of the Community Standards Division
4. Increase volunteer opportunities to establish good will in the community

Target Performance Metrics:

- Evaluate opportunities that can improve collaboration between Community Standards, other Departments, agencies, and civic groups.
- All standard operating procedures for field personnel will be reviewed and updated.
- New standard operating procedures will be developed for administrative personnel.
- Continue to collect, measure, analyze and adjust key performance indicators to improve our level of service.
- Number of volunteer days throughout the year.



DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2211**

Department Initiatives No. : Strengthening the Department's revenue base in support of a strong local economy.

1. Improve revenue collections for outstanding fines and administrative fees.
2. Creating easier access for the residence to advocate invoices and records.

Target Performance Metrics:

- Update the collection procedures using emails and letters
- Assist other departments and divisions with collections

Department Initiatives No. 3: Building wealth in community by improving departmental performance and efficiency

1. Provide all levels of staff with training to maintain and enhance basic and advanced skill and abilities and opportunities professional and career development
2. Encourage leadership development within the division
3. Analyze career paths for administrative staff

Target Performance Metrics:

- Mandatory training will be conducted while on-duty
- Provide internal opportunities professional and career development
- Reviewing and update career ladders to optimize opportunities for professional and personal development

Accomplishments:

- Worked with and partnered with Solid Waste on various trash violations throughout the city and developed internal work order process.
- Utilized CareerSource funding for Covid-19 Business Compliance Specialists that educated and provided covi-19 related resources to businesses.
- Developed performance dashboard to be included in citywide public facing module.
- Maintained critical service delivery with minimum interruptions to services during the Covid-19 pandemic.
- Developed various outreach initiatives and participated in multiple community meetings both in-person and virtually.



DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2412**

Department Initiatives No. 2: Strengthening the Department's revenue base in support of a strong local economy.

1. Improve revenue collections for fire department services.
2. Establish recruitment strategies that encourage and promote the hiring residents.

Target Performance Metrics:

- Update the fire and life safety fee schedule
- Assist with the validation and collection of the fire assessment fee.
- Evaluate local, state and federal grant writing opportunities
- Ensure the efficient collection of business tax receipts (BTR) and Certificate of Use fee(s)
- Develop a local training recruitment program in collaboration with local providers.

Department Initiatives No. 3: Building wealth in community by improving departmental performance and efficiency

1. Enhance the collection, storage and retrieval of records and operational data
2. Improve operational efficiency through data analysis, benchmarking, and the use of dashboards to present critical metrics.

Target Performance Metrics:

- The development and implementation of a department-wide records management system.
- Expand mobile electronic data collection for all aspects of Fire Department operations.

Department Initiatives No. 4: Building wealth in community by supporting a highly skilled culturally competent workforce

1. Provide staff with training to maintain and enhance basic and advanced skill and abilities and opportunities professional and career development

Target Performance Metrics:

- Mandatory training will be conducted while on-duty
- Provide internal opportunities professional and career development
- Reviewing and update career ladders to optimize opportunities for professional and personal development

Accomplishments:

- Fire and Life Safety accomplished the following:
 - A 90%+ increased collections
 - A 7% increased annual inspections and 16% increase in re-inspections
 - A 16% increase in re-inspections



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Community Standards

FUND: 001
DEPT. NO.: 2412

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Community Standards	15309	39	1.0	1.0	-	1.0	1.0
Supervisor, Community Standards	15329	23	1.0	1.0	-	1.0	1.0
Admin Supervisor, Community Standards		20	1.0	1.0	-	1.0	1.0
Community Standards Outreach Coordinator	15319	20	3.0	3.0	-	3.0	3.0
Unspecified Personnel **			6.0	6.0	-	6.0	6.0
Community Standards Specialist I	15312	14	*	*	*	*	*
Community Standards Specialist II	15322	16	*	*	*	*	*
Community Standards Specialist III	15332	18	*	*	*	*	*
Community Standards Associate	15302	12	2.0	2.0	-	2.0	2.0
Fire Marshal	15009	34	1.0	1.0	(1.0)	-	-
Fire Protection Engineer	00023	23	1.0	-	-	-	-
Fire Plan Reviewer II			-	1.0	(1.0)	-	-
Unspecified Personnel **			5.0	5.0	(5.0)	-	-
Fire Inspector I	15242	19	*	*	*	*	*
Fire Inspector II	15262	20	*	*	*	*	*
Administrative Assistant- Fire	00259	14	1.0	1.0	(1.0)	-	-
Total Personnel:			22.0	22.0	(8.0)	14.0	14.0

** An unspecified number of positions not to exceed 6 will be allowed.

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Community Standards (001-2211)					
Code Enforcement Violations	3,500	3,500	3,500	3,000	3,500
Number of Properties brought into compliance	3,000	3,000	2,500	2,500	3,000
Number of Vacant Lots cleaned/mowed	50	35	50	50	50
Number of Properties Inspected	6,500	6,500	6,000	6,100	6,100
Fire Inspections	12,000	13,000	13,000	13,000	13,100
Fire Investigations	20	20	18	18	16



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 20 Community Standard 001-2211-522					
Department Summary					
Personnel Services	1,843,873	1,794,146	2,002,092	-	-
Operating Expenses	193,783	196,740	215,235	-	-
Capital Outlay	849	4,841	11,000	-	-
Nonoperating Expenses	19,083	18,962	18,962	-	-
Total	\$ 2,057,588	\$ 2,014,689	\$ 2,247,289	\$ -	\$ -
Estimated As % Of Budget			111.5%		
12-10 Regular Salaries/Wages	1,265,901	1,164,414	1,309,439	-	-
14-10 Overtime	11,293	13,672	10,000	-	-
15-13 Shoe Allowance	-	-	1,500	-	-
15-20 Car Allowance	4,200	2,450	4,200	-	-
19-99 New Personnel/Reclass	-	-	3,286	-	-
21-10 Employer Fica	95,492	87,166	100,697	-	-
22-10 General Employees Pension	351,881	349,707	349,707	-	-
23-10 Life Insurance	655	624	328	-	-
23-20 Disability Insurance	7,681	7,909	5,147	-	-
23-30 Health Insurance	83,530	144,512	185,060	-	-
23-34 Hsa	15,759	15,643	22,000	-	-
23-40 Dental Insurance	6,679	7,219	9,601	-	-
23-50 Vision Insurance	802	830	1,127	-	-
Sub-total Personnel Services	\$ 1,843,873	\$ 1,794,146	\$ 2,002,092	\$ -	\$ -
34-25 Nuisance Abatement	37,325	16,105	40,000	-	-
40-12 Business Meetings	1,262	1,205	3,100	-	-
41-15 Cellular Phone/Beeper	20,413	19,668	19,668	-	-
44-31 Copy Machine Rental	1,300	5,500	2,500	-	-
46-20 Equipment Maintenance	-	492	1,000	-	-
46-21 Fire Extinguisher Service	-	-	1,000	-	-
46-30 Vehicle Maint. - Garage	33,515	20,355	22,709	-	-
46-91 Software Maintenance	19,821	22,558	27,400	-	-
47-10 Printing & Binding	2,481	3,055	3,500	-	-
49-09 Self Insurance Chgs (W/C)	19,897	32,549	32,549	-	-
49-10 Warehouse Service Chg.	1,626	2,559	2,559	-	-
49-12 Legal Ads	-	-	500	-	-
49-14 Credit Card Fees	9,507	8,370	8,000	-	-
49-16 Court Costs	-	2,000	500	-	-
49-17 Other Contractual Svcs	17,525	33,635	20,000	-	-
51-10 Office Supplies	3,191	4,417	3,500	-	-
51-25 Computer Equip/Sw<\$1000	7,623	2,814	-	-	-
52-01 Supplies	968	590	100	-	-
52-22 Uniforms	7,377	4,998	11,000	-	-
52-23 Safety Clothing/Equip.	2,544	3,093	3,000	-	-
52-25 Janitor Supplies	51	-	-	-	-
52-27 Hardware/Tools	596	1,144	1,000	-	-
52-65 Fire Prevention Supplies	778	1,469	1,500	-	-
52-73 Radio Batteries/Supplies	-	-	200	-	-
54-10 Books And Publications	1,001	1,900	-	-	-
54-20 Memberships	3,114	4,400	4,500	-	-
54-30 Training	1,693	3,186	3,500	-	-



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
54-37 Recertification	175	678	1,950	-	-
Sub- Total Operating Expenses	\$ 193,783	\$ 196,740	\$ 215,235	\$ -	\$ -
64-02 General Equipment	-	-	1,000	-	-
64-14 Computer Software	849	-	-	-	-
64-15 Computer Equipment	-	4,841	10,000	-	-
Sub- Total Capital Outlay	\$ 849	\$ 4,841	\$ 11,000	\$ -	\$ -
Subtotal	\$ 2,038,505	\$ 1,995,727	\$ 2,228,327	\$ -	\$ -
91-30 Transfer/Veh. Srv. Fund	19,083	18,962	18,962	-	-
Sub-total Nonoperating Expenses	\$ 19,083	\$ 18,962	\$ 18,962	\$ -	\$ -
Department Total	\$ 2,057,588	\$ 2,014,689	\$ 2,247,289	\$ -	\$ -



DETAIL EXPENDITURES

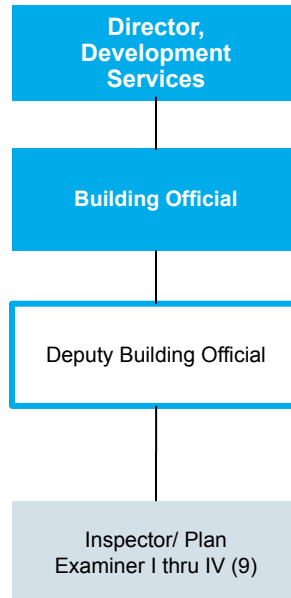
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 24 Community Standards 001-2412-524					
Department Summary					
Personnel Services	-	11,000	-	1,524,235	1,335,457
Operating Expenses	1,000	-	-	146,667	142,245
Capital Outlay	-	-	-	500	500
Nonoperating Expenses	-	-	-	18,962	22,048
Total	\$ 1,000	\$ 11,000	\$ -	\$ 1,690,364	\$ 1,500,250
12-10 Regular Salaries/Wages	-	10,000	-	870,269	773,242
14-10 Overtime	-	-	-	10,000	10,000
15-20 Car Allowance	-	-	-	4,200	4,200
21-10 Employer Fica	-	1,000	-	66,897	66,897
22-10 General Employees Pension	-	-	-	349,707	322,298
23-10 Life Insurance	-	-	-	227	227
23-20 Disability Insurance	-	-	-	5,147	5,147
23-30 Health Insurance	-	-	-	185,060	120,718
23-34 Hsa	-	-	-	22,000	22,000
23-40 Dental Insurance	-	-	-	9,601	9,601
23-50 Vision Insurance	-	-	-	1,127	1,127
Sub-total Personnel Services	\$ -	\$ 11,000	\$ -	\$ 1,524,235	\$ 1,335,457
34-25 Nuisance Abatement	-	-	-	40,000	40,000
40-12 Business Meetings	-	-	-	3,200	3,200
41-15 Cellular Phone/Beeper	-	-	-	10,000	10,000
44-31 Copy Machine Rental	-	-	-	3,000	3,000
46-30 Vehicle Maint-Garage	-	-	-	22,709	28,293
47-10 Printing & Binding	-	-	-	3,000	3,000
49-09 Ins Chgs-Workers Comp	-	-	-	32,549	22,950
49-10 Warehouse Service Chg.	-	-	-	2,559	2,152
49-12 Legal Ads	1,000	-	-	-	-
49-16 Court Costs	-	-	-	500	500
49-17 Other Contractual Svcs	-	-	-	12,000	12,000
51-10 Office Supplies	-	-	-	3,500	3,500
52-22 Uniforms	-	-	-	6,000	6,000
52-23 Safety Clothing/Equip	-	-	-	200	200
52-27 Hardware/Tools	-	-	-	250	250
52-73 Radio Batteries/Supplies	-	-	-	200	200
54-20 Memberships	-	-	-	3,000	3,000
54-30 Training	-	-	-	3,500	3,500
54-37 Recertification	-	-	-	500	500
Sub-Total Operating Expenses	\$ 1,000	\$ -	\$ -	\$ 146,667	\$ 142,245
64-02 General Equipment	-	-	-	500	500
Sub-Total Capital Outlay	\$ -	\$ -	\$ -	\$ 500	\$ 500
Subtotal	\$ 1,000	\$ 11,000	\$ -	\$ 1,671,402	\$ 1,478,202
91-30 Transfer To Veh Srv Fund	-	-	-	18,962	22,048
Sub-total Nonoperating Expenses	\$ -	\$ -	\$ -	\$ 18,962	\$ 22,048
Department Total	\$ 1,000	\$ 11,000	\$ -	\$ 1,690,364	\$ 1,500,250



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Building**

FUND: **001**
DEPT. NO.: **2411**



DEPARTMENT: Development
DIVISION: Building

FUND: 001
DEPT. NO.: 2411

DEPARTMENT MISSION STATEMENT:

To support administration of the Florida Building Code and local amendments for the construction of safe, sustainable building practices, providing the residents, visitors, and businesses of Boynton Beach with professional, predictable, and timely technical review and inspection, delivered with exceptional customer service.

DEPARTMENT CORE SERVICES:

- Manage multi-departmental workflows
- Manage Permit Plan Review Process
- Conduct Building Code Inspections
- Oversee Flood Plan Management Program

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**City Initiative No. 1: Redevelop Downtown****Department Initiatives Alignment:**

1. Neighborhood Sustainability through Regulations and Enforcement

Target Performance Metrics:

- Proficient expeditious plan review through new e-filing system
- Monitor multi-departmental communication to keep staff informed and projects moving forward to meet deadlines and achieve compliance with permit application reviews, and timely inspections.
- Support Community Standards and Fire for identifying Neighborhood Sustainability.

City Initiative: Boynton Beach Branding**Department Initiatives Alignment:**

1. Online Development Process and Submittal
2. Sages Implementation - Mobile Inspector
3. "Instant" Permitting and Inspections

Target Performance Metrics:

- Reduction in operating expenses for Contracted Services
- Reduction/Avoiding wait time through application e-filing
- Reduction in plan review timelines through digital filing and simultaneous discipline plan review
- Reduction in carbon footprint with the elimination of paper while supporting energy conservation and improving the efficiency of the process.
- Assist ITS in the design and training to a paperless permit submittal, review and permit issuance process.
- Improved Efficiency through online access to plan review and inspections results



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Building

FUND: 001
DEPT. NO.: 2411

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Building Official	22019	32	1.0	-	-	-	-
Deputy Building Official	22039	25	1.0	-	-	-	-
Unspecified Personnel *			8.0	-	-	-	-
Inspector/Plans Examiner I	22012	18	*	*	*	*	*
Inspector/Plans Examiner II	22022	20	*	*	*	*	*
Inspector/Plans Examiner III	22032	22	*	*	*	*	*
Inspector/Plans Examiner IV	22042	24	*	*	*	*	*
Sub-total for Full-time Positions			10.0	-	-	-	-
Part-Time Positions:							
Inspector/Plans Examiner II	22027	20	0.5	-	-	-	-
Sub-total for Part-time Positions			0.5	-	-	-	-
Total Personnel:			10.5	-	-	-	-

* An unspecified number of position not to exceed 7 will be allowed

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Building (001-2411)					
Number of Permits Issued (incl. temporary)	6,500	7,467	6,850	6,500	6,500
Number of CO's Issued (incl. temporary)	99	55	105	75	100
Number of Scheduled Inspections Conducted-BLDG	25,126	24,387	24,525	23,500	24,250
Number of Building Inspection Per Total Inspectors (8.5)	2,956	2,869	2,885	2,765	2,853
Number of Scheduled Inspections Conducted-BTR	3,212	3,435	2,975	3,000	3,000
Number of Scheduled Inspections Conducted-CODE	100	127	75	120	120
Number of Expired Permit Inspections	120	56	35	50	50
Number of Applications reviewed	4,858	5,650	5,700	5,500	5,750
Number of Applications reviewed Per Building Employees (11)	442	514	518	500	523
Number of Plans Reviewed	9,125	14,896	13,000	12,500	14,000



DETAIL EXPENDITURES

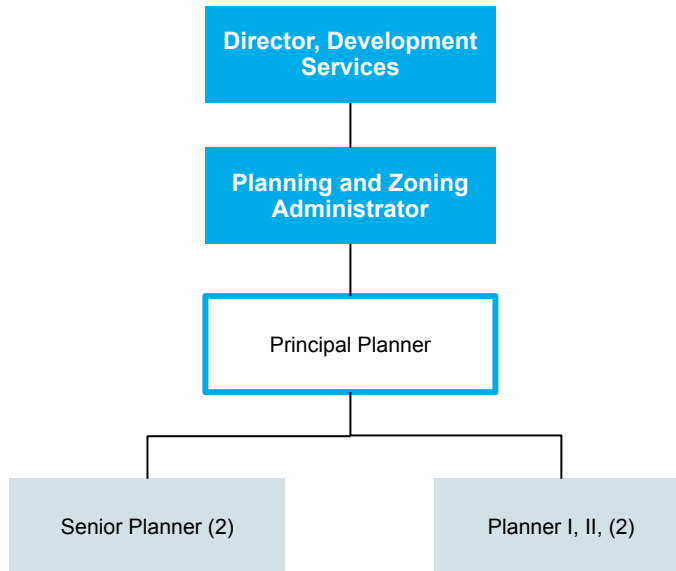
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 11 Building 001-2411-524					
Department Summary					
Personnel Services	1,094,432	1,750	1,265,721	-	-
Operating Expenses	717,156	108	355,946	-	-
Nonoperating Expenses	20,509	-	21,320	-	-
Total	\$ 1,832,097	\$ 1,858	\$ 1,642,987	\$ -	\$ -
Estimated As % Of Budget			88427.72%		
12-10 Regular Salaries/Wages	714,911	1,625	844,485	-	-
12-20 Holiday Pay	477	-	-	-	-
14-10 Overtime	80,214	-	30,000	-	-
14-20 Reimbursable Wages	1,102	-	1,000	-	-
15-12 Cell Phone Allowance	1,008	-	1,008	-	-
15-13 Shoe Allowance	885	-	1,470	-	-
15-20 Car Allowance	4,500	-	4,500	-	-
21-10 Employer Fica	59,297	125	62,243	-	-
22-10 General Employees Pension	183,382	-	218,763	-	-
23-10 Life Insurance	404	-	227	-	-
23-20 Disability Insurance	4,256	-	3,031	-	-
23-30 Health Insurance	34,034	-	84,118	-	-
23-34 Hsa	6,437	-	10,000	-	-
23-40 Dental Insurance	3,147	-	4,364	-	-
23-50 Vision Insurance	378	-	512	-	-
Sub-total Personnel Services	\$ 1,094,432	\$ 1,750	\$ 1,265,721	\$ -	\$ -
34-25 Nuisance Abatement	-	-	20,000	-	-
34-40 Temporary Services	-	5	1,000	-	-
40-12 Business Meetings	20	-	500	-	-
41-15 Cellular Phone/Beeper	3,913	-	5,900	-	-
44-31 Copy Machine Rental	-	100	2,535	-	-
46-22 Computer Maintenance	-	-	250	-	-
46-30 Vehicle Maint-Garage	16,871	-	12,596	-	-
46-91 Software Maintenance	60,032	-	39,150	-	-
47-10 Printing & Binding	694	-	750	-	-
47-21 Microfilming/Imaging	8,920	-	8,500	-	-
48-21 Employee Recognition	-	-	500	-	-
49-09 Ins Chgs-Workers Comp	33,974	-	36,130	-	-
49-10 Warehouse Service Chg.	542	-	515	-	-
49-14 Credit Card Fees	52,266	-	-	-	-
49-17 Other Contractual Svcs	517,071	3	200,000	-	-
51-10 Office Supplies	1,791	-	1,500	-	-
52-01 Supplies	373	-	500	-	-
52-20 Opr Equipment <\$1000	1,347	-	500	-	-
52-22 Uniforms	3,700	-	4,500	-	-
52-23 Safety Clothing/Equip	10	-	1,500	-	-
52-27 Hardware/Tools	90	-	50	-	-
54-10 Books-Publications-Videos	2,223	-	2,200	-	-
54-20 Memberships	1,963	-	1,870	-	-
54-30 Training	11,356	-	15,000	-	-
Sub-Total Operating Expenses	\$ 717,156	\$ 108	\$ 355,946	\$ -	\$ -
Subtotal	\$ 1,811,588	\$ 1,858	\$ 1,621,667	\$ -	\$ -
91-30 Transfer To Veh Srv Fund	20,509	-	21,320	-	-
Sub-total Nonoperating Expenses	\$ 20,509	\$ -	\$ 21,320	\$ -	\$ -
Department Total	\$ 1,832,097	\$ 1,858	\$ 1,642,987	\$ -	\$ -



ORGANIZATIONAL CHART

DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414



DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414

DEPARTMENT MISSION STATEMENT:

To guide growth and development in the City that contributes toward a desirable sense of place with Land Development Regulations that represent best practices and the City's vision and direction, through efficient and expeditious review processes and exemplary customer service, by preservation and recognition of historic assets, and with timely and optimal involvement of stakeholders.

DEPARTMENT CORE SERVICES:

- Development Review
- Maintenance of Land Development Regulations
- Comprehensive Plan Management
- Redevelopment Planning / Special Projects and Studies
- Technical support to other Departments/Divisions with enforcement of City Codes, Standards and Processes

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives Alignment:

1. Women's Club Development Approvals

Target Performance Metrics:

- Prepare & process LDR amendments to support redevelopment plan and related initiatives
- Support project through review of applications (master/site plan modifications and permits)

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. MLK Corridor Redevelopment
2. CRA Plan Implementation
3. Neighborhood Sustainability through Regulations and Enforcement
4. City Growth Planning (District Plans & Area Studies)

Target Performance Metrics:

- Prepare & process LDR amendments to support redevelopment plan and related initiatives
- Prepare & process FLU and Zoning Map Amendments to support related initiatives
- Prepare & process LDR amendments to support neighborhood sustainability initiatives
- Evaluate study areas, obtain stakeholder/public input, prepare plan and obtain City Commission approval

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment:

1. Complete Streets Manual

Target Performance Metrics:

- Organize internal complete streets committee
- Review best practices and other relevant information
- Prepare manual
- Obtain City Commission approval
- LDR Audit: Analyze Consistency with CRA Plan
- Prepare and present recommendations for LDR amendment to Planning & Development Board
- Present recommendations for LDR amendment to City Commission
- City Initiated Future Land Use Map Amendments & Rezoning
- Work with the CRA to identify potential redevelopment site and proactively amend FLU and Zoning to reflect development goals
- Identify potential redevelopment areas
- Prepare and present recommendations to Planning & Development Board



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Planning and Zoning Administrator	24119	34	1.0	1.0	-	1.0	1.0
Principal Planner	24059	30	1.0	1.0	-	1.0	1.0
Unspecified Personnel			4.0	4.0	-	4.0	4.0
Senior Planner	24029	25	*	*	*	*	*
Planner II	24089	22	*	*	*	*	*
Planner I	24009	20	*	*	*	*	*
Total Full-Time Personnel:			6.0	6.0	-	6.0	6.0
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Planning & Zoning (001-2414)					
Applications Reviewed	568	368	101	375	375
Number of Permits Issued	428	314	203	300	300
Number of Pre-App Meetings	246	250	136	185	185
Number of Plans Reviewed (Bldg. Permits)	2,990	2,990	3,094	2,750	2,750
Number of Zoning Verification Letters	89	81	72	90	90



DETAIL EXPENDITURES

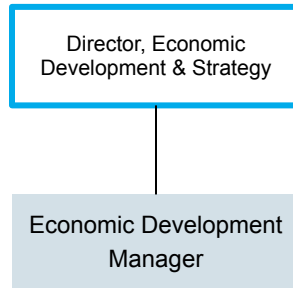
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 14 Planning & Zoning 001-2414-515					
Department Summary					
Personnel Services	759,146	734,913	680,428	762,756	659,803
Operating Expenses	15,160	45,578	68,563	179,813	175,669
Total	\$ 774,306	\$ 780,491	\$ 748,991	\$ 942,569	\$ 835,472
Estimated As % Of Budget	96.0%				
12-10 Regular Salaries/Wages	530,721	544,010	494,510	517,214	500,022
15-12 Cell Phone Allowance	546	604	504	1,008	1,008
15-20 Car Allowance	2,250	2,225	1,875	1,875	2,400
19-99 New Personnel/Reclass	-	-	-	59,120	-
21-10 Employer Fica	39,367	40,930	37,830	37,830	37,830
22-10 General Employees Pension	142,592	84,101	84,101	84,101	55,670
23-10 Life Insurance	373	377	277	277	277
23-20 Disability Insurance	3,299	3,284	1,934	1,934	1,934
23-30 Health Insurance	31,607	51,171	50,471	50,471	51,736
23-34 Hsa	5,688	5,225	6,000	6,000	6,000
23-40 Dental Insurance	2,413	2,669	2,619	2,619	2,619
23-50 Vision Insurance	290	317	307	307	307
Sub-total Personnel Services	\$ 759,146	\$ 734,913	\$ 680,428	\$ 762,756	\$ 659,803
40-12 Business Meetings	288	300	600	200	200
46-91 Software Maintenance	-	-	-	78,000	78,000
47-10 Printing & Binding	86	684	250	250	250
47-21 Microfilming	558	-	-	-	-
48-01 Comm Promotion/Marketng	-	465	-	700	700
48-21 Employee Recognition	-	200	200	200	-
49-09 Self Insurance Chgs (W/C)	9,264	9,852	9,852	9,852	9,522
49-10 Warehouse Service Chg.	166	161	161	161	147
49-17 Other Contractual Svcs	218	29,000	45,000	75,000	75,000
51-10 Office Supplies	974	590	500	500	500
51-25 Computer Sftwre <\$1000	140	50	-	1,150	1,150
52-01 Supplies	277	325	250	150	150
54-10 Books And Publications	244	250	250	250	250
54-20 Memberships	1,249	2,000	2,000	2,000	2,000
54-30 Training	1,696	1,701	9,500	7,800	7,800
59-99 New Personnel/Supplies	-	-	-	3,600	-
Sub- Total Operating Expenses	\$ 15,160	\$ 45,578	\$ 68,563	\$ 179,813	\$ 175,669
Subtotal	\$ 774,306	\$ 780,491	\$ 748,991	\$ 942,569	\$ 835,472
Department Total	\$ 774,306	\$ 780,491	\$ 748,991	\$ 942,569	\$ 835,472



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419



DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

DEPARTMENT MISSION STATEMENT:

The Boynton Beach Department of Economic Development and Strategy promotes a healthy and vibrant community through locally-based, regionally-driven economic development for business creation, expansion, retention, recruitment, and community development.

DEPARTMENT CORE SERVICES:

- Economic Development Strategy Program Management
- Strategic Planning and Performance Program Management
- Business Development, Recruitment, and Retention
- Small Business Grant Management
- Social and Racial Equity Strategy Program Management
- Entrepreneurship Support

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Culturally Distinct Downtown

Department Initiative Alignment: City Hall Innovation Space Incubator

1. Partner with operator to create, design, program, and activate the City Hall Innovation Space to incubate local entrepreneurs, leading to business expansion.

Target Performance Metric(s):

- # of business cohorts

FY20/21

10

FY21/22

10

City Initiative No. 2: Building Wealth in the Community

Department Initiative Alignment: Economic Development Plan

1. Implementing Economic Development Plan and Retail Strategy to enhance business expansion, retention, and attraction and support the local retail industry and help recruit retail companies to the City.

Target Performance Metric(s):

- # of Businesses by Sector

Sector	FY20/21	FY21/22
Financial	128	128
Medical	732	732
Marine	38	38
Tourism	238	238
Nighttime Economy	28	28

Target Performance Metric(s):

- # of Retail Businesses

FY20/21

319

FY21/22

319



DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

Department Initiative Alignment: 21-22 Entrepreneurship Grant

1. Create and implement the City's 21-22 Entrepreneurship Grant Program.

Target Performance Metric(s):

- # of grant funded business

FY20/21

25

FY21/22

25

Department Initiative Alignment: Tourism Master Plan

1. Implementation of a Tourism Strategic Plan

Target Performance Metric(s):

- # of tourist visiting the City

Department Initiative Alignment: Racial and Social Equity Framework

1. Create a framework for racial and social equity for the City

Target Performance Metric(s):

- Racial Equity Score

City Initiative No. 4: High Performing Organization

Department Initiative Alignment: Business Database Reconciliation and Verification

1. Create an accurate, up-to-date contact list of all commercial businesses in the City

Target Performance Metric(s):

- # of accurate email address/# actively licensed businesses

FY20/21

75%

FY21/22

85%



DEPARTMENT: City Manager	FUND: 001
DIVISION: Economic Development	DEPT. NO.: 2419

Department Initiative Alignment: Organizational Brilliance

1. Develop a framework for organizational commitment, leadership, and management to build efficiencies and create a culture of success.

Target Performance Metric(s):

- Customer Survey Ranking – City Services Value %

FY20/21	FY21/22
Business Owner	Business Owner
30%	65%

Department Initiative Alignment: Strategic Plan

1. Continued implementation of the City’s Strategic Plan
2. Implement a public dashboard of the strategic plan on the City’s website

Target Performance Metric(s):

- % of departments updating their strategic plan projects/plans on-time

FY20/21	FY21/22
50%	75%

- # strategic projects on schedule

FY20/21	FY21/22
55%	75%

-



DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

Department Initiatives Alignment: Local Business Development

1. Develop a Business Accelerator program.
2. Develop a toolbox of business support resources.

Target Performance Metrics: Local Business Development

- Business Accelerator program 50% complete.
- Update 100% of City business grant programs.
- Contact 90% of City businesses twice per year.

Department Initiatives Alignment: Neighborhood Economic Development

1. Coordinate with communities and community-based organizations in the development of Neighborhood Economic Development Plans.
2. Coordinate on the development of area redevelopment plans.

Target Performance Metrics:

- Initiate 50% of Activity Center Development Plans.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment: All

1. Partner on branding development.

Target Performance Metrics:

- 90% participation in collaborating opportunities.

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment: All

1. Partner on transportation and mobility development initiatives.

Target Performance Metrics:

- 90% participation in collaborating opportunities.



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Economic Development & Strategy	23039	53	1.0	1.0	-	1.0	1.0
Economic Development Specialist	01030	17	-	-	-	-	-
Economic Development Manager	23019	28	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			2.0	2.0	-	2.0	2.0
Total Personnel:			2.0	2.0	-	2.0	2.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Economic Development (001-2419)					
Unemployment Rate	4.80%	3.10%	2.90%	9.40%	5.3%
Private Investment assisted with Economic Development Incentives (ROI)	54,000	96,000	104,000	50,000	100,000
Population Growth	76,500	76,800	78,050	80,380	80,380
Number of New Jobs Created Directly through Economic Development efforts	n/a	5	6	12	82



DETAIL EXPENDITURES

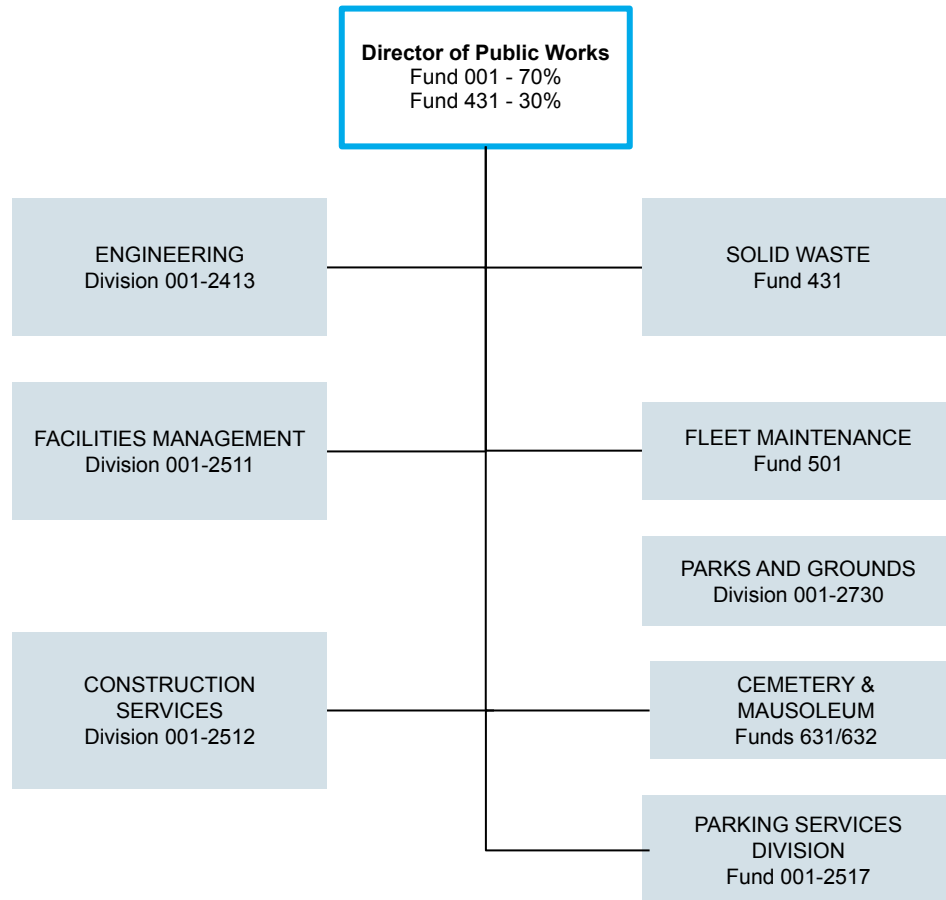
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 16 Economic Development 001-2419-559					
Department Summary					
Personnel Services	289,814	314,817	298,792	303,692	314,077
Operating Expenses	153,175	206,425	266,450	283,950	259,254
Capital Outlay	14,310	-	15,000	-	-
Total	\$ 457,299	\$ 521,242	\$ 580,242	\$ 587,642	\$ 573,331
Estimated As % Of Budget			111.3%		
12-10 Regular Salaries/Wages	199,497	217,744	204,744	204,744	213,088
14-10 Overtime	776	100	100	-	-
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
21-10 Employer Fica	14,906	15,851	14,251	14,251	15,567
22-10 General Employees Pension	56,016	55,477	55,477	55,477	55,090
22-40 Def Comp Contribution	-	-	-	5,000	5,000
23-10 Life Insurance	177	171	76	76	126
23-20 Disability Insurance	1,200	1,371	771	771	1,336
23-30 Health Insurance	10,952	17,524	16,824	16,824	17,245
23-34 Hsa	1,750	2,000	2,000	2,000	2,000
23-40 Dental Insurance	839	873	873	873	917
23-50 Vision Insurance	101	106	76	76	108
Sub-total Personnel Services	\$ 289,814	\$ 314,817	\$ 298,792	\$ 303,692	\$ 314,077
40-10 Mileage Reimbursement	-	200	200	200	200
40-12 Business Meetings	1,237	1,200	3,000	7,000	7,000
41-12 Postage	-	-	200	200	200
46-91 Software Maintenance	500	14,400	-	-	-
47-10 Printing & Binding	-	50	750	750	750
48-01 Comm Promotion/Marketing	45	-	1,000	1,000	1,000
48-05 Advertising	3,174	-	3,000	1,500	1,500
49-09 Self Insurance Chgs (W/C)	-	-	-	-	300
49-10 Warehouse Service Chg	17	-	-	-	4
49-17 Other Contractual Svcs	33,344	82,700	150,000	165,000	140,000
49-68 Commercial Grant Program	104,000	100,000	100,000	100,000	100,000
49-69 Residential Imprv Program	2,400	-	-	-	-
51-10 Office Supplies	256	250	250	250	250
52-01 Supplies	149	200	250	250	250
52-85 Food Supplies	298	500	500	500	500
54-10 Books-Publications-Videos	297	350	300	300	300
54-20 Memberships	6,000	5,025	5,000	5,000	5,000
54-30 Training	1,458	1,550	2,000	2,000	2,000
Sub- Total Operating Expenses	\$ 153,175	\$ 206,425	\$ 266,450	\$ 283,950	\$ 259,254
64-14 Computer Software	14,310	-	15,000	-	-
Sub- Total Capital Outlay	\$ 14,310	\$ -	\$ 15,000	\$ -	\$ -
Subtotal	\$ 457,299	\$ 521,242	\$ 580,242	\$ 587,642	\$ 573,331
Department Total	\$ 457,299	\$ 521,242	\$ 580,242	\$ 587,642	\$ 573,331



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT. NO.: **2510**



DEPARTMENT: Public Works
DIVISION: Administration

FUND: 001
DEPT. NO.: 2510

DEPARTMENT MISSION STATEMENT: To provide quality leadership, resources, and support to all divisions within the Public Works Department.

DEPARTMENT CORE SERVICES:

- Offering Administrative Support
- Evaluation of Staff
- Services and Management Structure
- Maintain Quality Leadership and Support
- Assist each Division to reach their goals and objectives

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiative No. 1: Solid Waste Customer Service Enhancement

1. Continue informing residents/customers about MyCivic app
2. Implement Mitel Contact Center

Target Performance Metrics:

- Number of phone calls reduced
- Monitor call intake, reduce hold times, develop strategies to improve customer service



PERSONNEL ALLOCATION

DEPARTMENT: Public Works	FUND: 001
DIVISION: Administration	DEPT. NO.: 2510

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Public Works and Engineering *	51019	50	0.7	0.7	-	0.7	0.7
Total Personnel:			0.7	0.7	-	0.7	0.7

* Position funded 70% in Public Works Admin and 30% in Solid Waste

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Public Works Admin (001-2510)					
Number of Public Works Staff	90	90	99	108	108
Total Square Footage for Public Works	32,989	35,639	35,639	35,639	35,639
Number of Public Works Compound Capital Projects	-	-	350,000	\$268,157	\$60,125



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget		
Div 10 Public Works, Admin 001-2510-539								
Department Summary								
Personnel Services		147,060	95,571	141,621	143,895	141,688		
Operating Expenses		8,130	12,611	10,561	9,437	8,875		
Capital Outlay		2,406	-	-	-	-		
Total		\$ 157,596	\$ 108,182	\$ 152,182	\$ 153,332	\$ 150,563		
Estimated As % Of Budget				140.7%				
12-10	Regular Salaries/Wages	102,070	59,056	96,356	98,284	98,284		
15-12	Cell Phone Allowance	353	203	353	353	353		
15-20	Car Allowance	3,360	60	3,360	3,360	3,360		
21-10	Employer Fica	7,510	4,090	6,590	6,354	6,570		
22-10	General Employees Pension	27,857	27,597	27,597	27,597	25,317		
23-10	Life Insurance	58	44	44	44	44		
23-20	Disability Insurance	885	592	392	521	665		
23-30	Health Insurance	3,938	2,988	5,888	6,323	6,036		
23-34	Hsa	700	700	700	700	700		
23-40	Dental Insurance	294	205	305	321	321		
23-50	Vision Insurance	35	36	36	38	38		
Sub-total Personnel Services		\$ 147,060	\$ 95,571	\$ 141,621	\$ 143,895	\$ 141,688		
40-12	Business Meetings	206	185	500	500	500		
43-10	Electric Service	3,365	3,540	4,000	3,000	3,000		
43-20	Water/Sewer Service	829	925	900	900	900		
44-31	Copy Machine Rental	-	75	775	775	775		
46-30	Vehicle Maint. - Garage	200	3,965	465	465	-		
46-91	Software Maintenance	-	97	97	97	-		
49-09	Self Insurance Chgs (W/C)	2,612	2,779	2,779	2,685	2,685		
49-10	Warehouse Service Chg	62	70	70	70	70		
51-10	Office Supplies	504	400	400	400	400		
54-20	Memberships	352	575	575	545	545		
Sub- Total Operating Expenses		\$ 8,130	\$ 12,611	\$ 10,561	\$ 9,437	\$ 8,875		
64-15	Computer Equipment	2,406	-	-	-	-		
Sub- Total Capital Outlay		\$ 2,406	\$ -	\$ -	\$ -	\$ -		
Subtotal		\$ 157,596	\$ 108,182	\$ 152,182	\$ 153,332	\$ 150,563		
Department Total		\$ 157,596	\$ 108,182	\$ 152,182	\$ 153,332	\$ 150,563		
Position Title		Position Number	Pay Grade	2018-19 Actual	2019-20 Actual	2020-21 Inc/(Dec)	2020-21 Requested	2020-21 Proposed
Full-Time Positions:								
Parking Attendants		04119	45	-	-	-	-	-
Park Rangers		04199	36	-	-	-	-	-
Accounting Manager		04219	30	-	-	-	-	-
Accounts Payable Specialist		04170	11	-	-	-	-	-
Accounting Clerk		04220	10	-	-	-	-	-
Accounting Technician III		04210	12	-	-	-	-	-
Sub-total for Full-time Positions				-	-	-	-	-
Part-Time Positions (FTE):								
Accounting Technician (1,040 hours)		04160	10	-	-	-	-	-
Sub-total for Part-time Positions				-	-	-	-	-
Total Personnel:				-	-	-	-	-



DETAIL EXPENDITURES

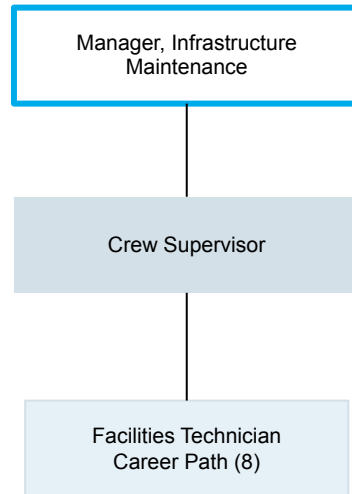
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 14 Parking Services 001-2517-545					
Department Summary					
Personnel Services	-	45,497	149,622	98,225	108,640
Operating Expenses	-	92,636	76,106	113,560	104,310
Capital Outlay	-	21,295	35,700	2,000	1,000
Nonoperating Expenses	-	5,000	5,000	5,000	-
Total	\$ -	\$ 164,428	\$ 266,428	\$ 218,785	\$ 213,950
12-10 Regular Salaries/Wages	-	30,800	100,000	72,599	72,599
12-20 Holiday Pay	-	2,550	5,000	5,000	5,000
14-10 Overtime	-	1,900	5,500	5,500	5,500
15-12 Cell Phone Allowance	-	54	504	504	504
15-13 Shoe Allowance	-	40	740	-	-
15-20 Car Allowance	-	275	-	-	-
21-10 Employer Fica	-	2,445	7,745	2,776	5,554
23-10 Life Insurance	-	38	38	11	10
23-20 Disability Insurance	-	396	396	244	491
23-30 Health Insurance	-	6,035	25,235	8,130	15,521
23-34 Hsa	-	400	3,000	3,000	3,000
23-40 Dental Insurance	-	410	1,310	413	413
23-50 Vision Insurance	-	154	154	48	48
Sub-total Personnel Services	\$ -	\$ 45,497	\$ 149,622	\$ 98,225	\$ 108,640
40-12 Business Meetings	-	-	2,500	2,500	-
41-15 Cellular Phone/Beeper	-	1,200	2,400	2,400	2,400
43-10 Electric Service	-	-	2,000	2,000	2,000
43-20 Water/Sewer Service	-	-	1,000	1,000	1,000
44-31 Copy Machine Rental	-	-	1,000	1,000	1,000
46-30 Vehicle Maint-Garage	-	-	5,000	5,000	-
46-91 Software Maintenance	-	35,036	46,986	65,490	65,490
49-10 Warehouse Service Chg	-	250	250	250	-
49-14 Credit Card Fees	-	43,500	-	20,000	20,000
51-10 Office Supplies	-	2,000	1,800	1,800	1,800
52-01 Supplies	-	6,355	7,500	7,500	7,500
52-20 Opr Equipment <\$1000	-	1,105	500	500	-
52-22 Uniforms	-	2,481	1,500	450	450
52-23 Safety Clothing/Equip	-	500	500	500	500
54-10 Books-Publications-Videos	-	170	170	170	170
54-20 Memberships	-	-	500	500	500
54-30 Training	-	39	2,500	2,500	1,500
Sub- Total Operating Expenses	\$ -	\$ 92,636	\$ 76,106	\$ 113,560	\$ 104,310
64-02 General Equipment	-	2,295	4,000	2,000	1,000
64-14 Computer Software	-	17,600	21,600	-	-
64-15 Computer Equipment	-	1,400	6,000	-	-
64-16 Furniture & Fixtures	-	-	4,100	-	-
Sub- Total Capital Outlay	\$ -	\$ 21,295	\$ 35,700	\$ 2,000	\$ 1,000
Subtotal	\$ -	\$ 159,428	\$ 261,428	\$ 213,785	\$ 213,950
91-30 Transfer To Veh Srv Fund	-	5,000	5,000	5,000	-
Sub-total Nonoperating Expenses	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Department Total	\$ -	\$ 164,428	\$ 266,428	\$ 218,785	\$ 213,950



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT. NO.: **2511**



DEPARTMENT: Public Works
DIVISION: Facilities Management

FUND: 001
DEPT. NO.: 2511

DEPARTMENT MISSION STATEMENT: To maintain functional facilities for the City's employees, residents, and visitors.

DEPARTMENT CORE SERVICES:

- Provide facilities maintenance services

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Continue maintenance of the Capital Maintenance inventory matrix for the City facilities.
2. Continued review of Capital Maintenance inventory matrix for opportunities to improve energy usage/consumption and to research facility upgrades/replacement that will make them "green".
3. Work with Human Resources to reduce potential hazards throughout City to the public and employees.
4. Work on finding and working with local vendors for various projects throughout the City.

Target Performance Metrics:

- Maintain a baseline of data for maintenance and replacement planning.
- Measure performance thru evaluation processes.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Facilities Management

FUND: 001
DEPT. NO.: 2511

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Manager, Infrastructure Maintenance	52049	30	1.0	1.0	-	1.0	1.0
Crew Supervisor	82250	17	1.0	1.0	-	1.0	1.0
Project Supervisor, Public Works	52039	23	1.0	1.0	(1.0)	-	-
Career Path Facilities Technician Assistant			8.0	8.0		8.0	8.0
Facilities Technician I		8	*	*	*	*	*
Facilities Technician II		10	*	*	*	*	*
Facilities Technician III		12	*	*	*	*	*
Facilities Technician IV		14	*	*	*	*	*
Facilities Technician V		18	*	*	*	*	*
Total Personnel:			11.0	11.0	(1.0)	10.0	10.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Facilities Management (001-2511)					
Number of Facilities Maintained	55	55	55	55	55
Total Square Footage of Facilities Maintained	378,682	378,682	378,682	378,682	378,682
Number of Work Order processed	2,682	2,789	2,436	2,618	2,697
Custodial Service: Contractual Services	\$ 261,878	\$ 217,572	\$ 334,379	\$ 877,605	\$ 881,000



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Current Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 11 Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	790,889	875,782	892,957	1,009,606	949,268
Operating Expenses	1,226,076	1,896,530	1,498,830	1,503,483	1,497,277
Capital Outlay	17,128	50	31,900	-	-
Nonoperating Expenses	34,501	39,093	39,093	40,352	40,352
Total	\$ 2,068,594	\$ 2,811,455	\$ 2,462,780	\$ 2,553,441	\$ 2,486,897
Estimated As % Of Budget			87.6%		
12-10 Regular Salaries/Wages	519,405	563,478	576,078	630,405	630,405
12-20 Holiday Pay	-	75	-	-	-
14-10 Overtime	8,054	13,150	7,000	6,946	6,946
15-12 Cell Phone Allowance	756	1,008	1,008	1,008	1,008
15-13 Shoe Allowance	1,033	1,079	1,479	1,479	1,479
19-99 New Personnel/Reclass	-	-	-	64,412	8,643
21-10 Employer Fica	39,508	43,577	41,077	40,069	40,069
22-10 General Employees Pension	159,654	155,081	155,081	155,081	145,995
23-10 Life Insurance	218	239	239	227	227
23-20 Disability Insurance	3,306	3,400	2,100	3,525	3,525
23-30 Health Insurance	47,201	82,530	92,530	90,333	94,850
23-34 Hsa	7,563	7,400	11,000	11,000	11,000
23-40 Dental Insurance	3,742	4,201	4,801	4,583	4,583
23-50 Vision Insurance	449	564	564	538	538
Sub-total Personnel Services	\$ 790,889	\$ 875,782	\$ 892,957	\$ 1,009,606	\$ 949,268
34-10 Janitorial Services	311,029	231,400	300,000	658,000	658,000
41-15 Cellular Phone/Beeper	7,701	6,900	6,800	6,800	6,800
43-10 Electric Service	3,025	3,200	3,000	3,000	3,000
43-20 Water/Sewer Service	4,313	5,900	3,100	3,100	3,100
44-30 Equipment Rental	978	1,347	1,747	1,747	1,747
44-31 Copy Machine Rental	1,387	830	1,530	1,530	1,530
46-10 Building Repairs	62,789	43,600	60,000	60,000	60,000
46-20 Equipment Maintenance	359	-	-	-	-
46-25 Mechanical Repairs	202,748	191,980	180,000	246,000	246,000
46-30 Vehicle Maint. - Garage	44,080	31,093	32,193	41,429	41,429
46-91 Software Maintenance	-	67,667	51,067	51,067	50,000
47-10 Printing & Binding	-	20	-	-	-
49-09 Self Insurance Chgs (W/C)	48,420	51,151	51,151	49,568	49,568
49-10 Warehouse Service Chg	5,251	10,952	10,952	10,952	5,063
49-17 Other Contractual Svcs	343,967	977,850	650,000	223,000	223,000
49-41 Licenses, Fees & Permits	976	8,622	1,100	1,100	1,100
51-10 Office Supplies	839	650	500	500	500
51-25 Computer Sftwre <\$1000	746	4,650	-	-	-
52-20 Opr Equipment <\$1000	-	650	500	500	500
52-22 Uniforms	2,873	3,550	2,750	2,750	3,000
52-23 Safety Clothing/Equip.	3,827	2,700	2,000	2,000	2,000
52-24 Bldg Supplies/Materials	158,516	218,928	125,000	125,000	125,000
52-25 Janitor Supplies	8,431	13,000	5,000	5,000	5,000
52-27 Hardware/Tools	11,304	13,500	4,500	4,500	4,500



DETAIL EXPENDITURES

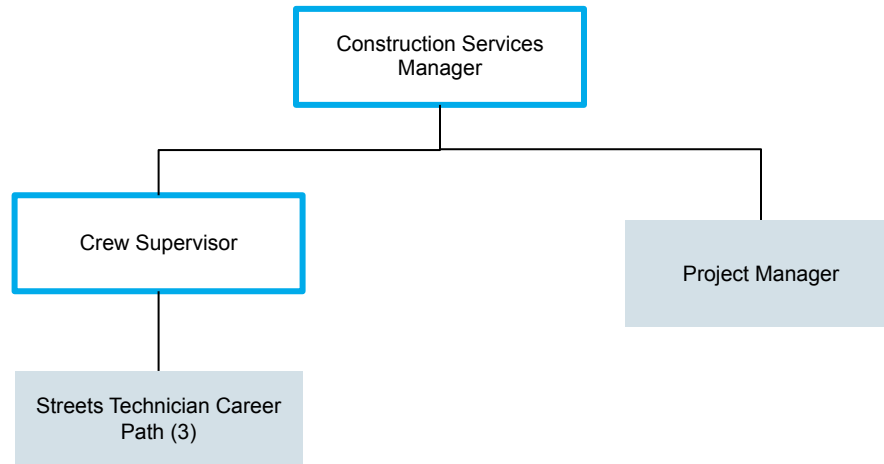
Account	2019/2020 Actual Expense	2020/2021 Current Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-78 First Aid Supplies	455	100	-	-	-
54-20 Memberships	-	300	300	300	300
54-30 Training	2,062	5,990	5,640	5,640	6,140
Sub- Total Operating Expenses	\$ 1,226,076	\$ 1,896,530	\$ 1,498,830	\$ 1,503,483	\$ 1,497,277
64-02 General Equipment	8,469	-	3,700	-	-
64-14 Computer Software	-	50	15,500	-	-
64-15 Computer Equipment	5,211	-	3,600	-	-
64-21 Maintenance Equipment	3,448	-	9,100	-	-
Sub- Total Capital Outlay	\$ 17,128	\$ 50	\$ 31,900	\$ -	\$ -
Subtotal	\$ 2,034,093	\$ 2,772,362	\$ 2,423,687	\$ 2,513,089	\$ 2,446,545
91-30 Transfer/Veh. Srv. Fund	34,501	39,093	39,093	40,352	40,352
Sub-total Nonoperating Expenses	\$ 34,501	\$ 39,093	\$ 39,093	\$ 40,352	\$ 40,352
Department Total	\$ 2,068,594	\$ 2,811,455	\$ 2,462,780	\$ 2,553,441	\$ 2,486,897



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT. NO.: **2512**



DEPARTMENT: **Public Works**
DIVISION: **Streets Maintenance**

FUND: **001**
DEPT. NO.: **2512**

DEPARTMENT MISSION STATEMENT: To provide the citizens, business owners, and general public with well-maintained streets, sidewalks, and street lights.

DEPARTMENT CORE SERVICES:

- Maintain Streets
- Maintain Sidewalks
- Maintain Street Lights

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment:

1. Ensure that streets and city right-of-ways are adequately lit at intersections.
2. Ensure that streets are safe for the traveling public.
3. Work with Risk to reduce potential hazards in City owned parking lots and on City owned sidewalks.
4. Continue five-year street sign replacement program in compliance with new federal reflectivity standards.

Target Performance Metrics:

- To have minimal street light outages at any given time.
- Replace 50% of substandard stop signs this fiscal year.
- Become more efficient with work load.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Construction Services

FUND: 001
DEPT. NO.: 2512

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Construction Services Manager		30	-	-	1.0	1.0	1.0
Project Manager		24	-	-	1.0	1.0	1.0
Crew Supervisor	82250	17	1.0	1.0	-	1.0	1.0
Career Path Street Technician			3.0	3.0	-	3.0	3.0
Street Technician I (EO I & Sign Tech)			*	*	-	*	*
Street Technician II (EO Sr)			*	*	-	*	*
Total Personnel:			4.0	4.0	2.0	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Street Maintenance (001-2512)					
Asphalt Repairs (Tons)	44	52	229	261	269
Concrete Repairs - Includes Sidewalks (Tons)	150	155	112	132	136
Sign Installation/Making/Repairs (Number)	3,500	3,600	1,056	1,320	1,360
Street Sweeping (Miles)	15,000	16,000	6,136	7,200	7,416



DETAIL EXPENDITURES

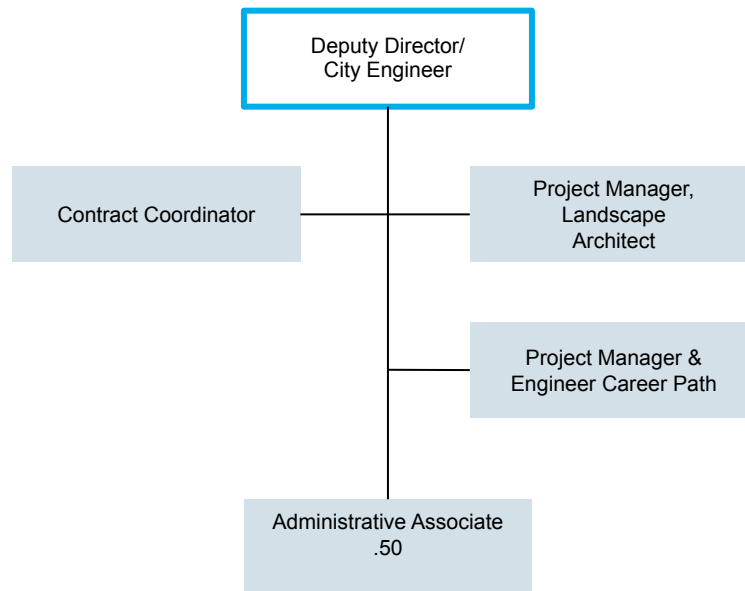
Account	2019/2020 Actual Expense	2020/2021 Current Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 12 Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	262,201	294,115	288,413	474,859	361,468
Operating Expenses	813,793	947,202	964,904	968,449	967,275
Capital Outlay	67,025	27,000	15,000	-	-
Nonoperating Expenses	33,731	33,041	33,041	29,426	29,426
Total	\$ 1,176,750	\$ 1,301,358	\$ 1,301,358	\$ 1,472,734	\$ 1,358,169
Estimated As % Of Budget			100.0%		
12-10 Regular Salaries/Wages	171,609	182,907	179,208	249,516	249,516
12-20 Holiday Pay	-	96	-	-	-
14-10 Overtime	5,557	6,000	6,000	6,000	6,000
15-12 Cell Phone Allowance	-	-	-	504	504
15-13 Shoe Allowance	443	600	591	739	739
15-20 Car Allowance	-	-	-	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	107,933	-
21-10 Employer Fica	13,248	13,829	12,462	13,297	13,297
22-10 General Employees Pension	46,411	49,867	49,867	49,867	46,051
23-10 Life Insurance	47	50	50	50	50
23-20 Disability Insurance	1,046	1,168	637	1,172	1,172
23-30 Health Insurance	19,616	33,647	33,647	36,133	34,491
23-34 Hsa	2,500	4,000	4,000	4,000	4,000
23-40 Dental Insurance	1,539	1,746	1,746	1,833	1,833
23-50 Vision Insurance	185	205	205	215	215
Sub-total Personnel Services	\$ 262,201	\$ 294,115	\$ 288,413	\$ 474,859	\$ 361,468
41-15 Cellular Phone/Beeper	1,385	2,510	1,910	1,910	1,910
43-10 Electric Service	2,284	3,900	1,500	1,500	1,500
43-11 Street Lighting	662,852	740,000	740,000	758,000	731,000
43-20 Water/Sewer Service	-	875	-	-	-
44-11 Fec Railroad Lease	49,939	74,625	74,625	74,625	101,625
44-31 Copy Machine Rental	308	1,325	625	625	625
46-30 Vehicle Maint. - Garage	23,052	29,714	42,216	28,142	28,142
46-91 Software Maintenance	-	388	388	388	-
49-09 Self Insurance Chgs (W/C)	17,739	18,864	18,864	18,233	18,233
49-10 Warehouse Service Chg.	4,934	6,176	6,176	6,176	5,390
49-17 Other Contractual Svcs	613	3,000	10,000	10,000	10,000
51-10 Office Supplies	303	300	300	300	300
52-20 Opr. Equipment <\$1000	-	500	500	500	500
52-22 Uniforms	624	1,055	1,000	1,250	1,250
52-23 Safety Clothing/Equip.	498	500	500	500	500
52-27 Hardware/Tools	1,972	1,500	1,500	1,500	1,500
52-75 Equip. Parts/Supplies	1,910	2,075	1,500	1,500	1,500
53-10 St. Repair & Maint. Suppl	18,043	31,590	30,000	30,000	30,000
53-11 Traffic/Street Signs	27,337	25,005	30,000	30,000	30,000
54-30 Training	-	3,300	3,300	3,300	3,300
Sub- Total Operating Expenses	\$ 813,793	\$ 947,202	\$ 964,904	\$ 968,449	\$ 967,275
64-02 General Equipment	67,025	23,000	15,000	-	-
64-15 Computer Equipment	-	4,000	-	-	-
Sub- Total Capital Outlay	\$ 67,025	\$ 27,000	\$ 15,000	\$ -	\$ -
Subtotal	\$ 1,143,019	\$ 1,268,317	\$ 1,268,317	\$ 1,443,308	\$ 1,328,743
91-30 Transfer/Veh. Srv. Fund	33,731	33,041	33,041	29,426	29,426
Sub-total Nonoperating Expenses	\$ 33,731	\$ 33,041	\$ 33,041	\$ 29,426	\$ 29,426
Department Total	\$ 1,176,750	\$ 1,301,358	\$ 1,301,358	\$ 1,472,734	\$ 1,358,169



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Engineering**

FUND: **001**
DEPT. NO.: **2413**



DEPARTMENT: Public Works
DIVISION: Engineering

FUND: 001
DEPT. NO.: 2413

DEPARTMENT MISSION STATEMENT: To provide efficient, centralized, and cost-effective municipal engineering and project management services for the benefit of the City to all stakeholders (i.e. colleagues, residents, and businesses).

DEPARTMENT CORE SERVICES:

- Plan for the future
- Provide Expertise
- Provide Services to Construct, Preserve and Improve the City's Infrastructure

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

1. For each roadway median and for each park rehabilitation project include a City signature landscape planting pallet.

Target Performance Metrics:

- Median Landscaping on Seacrest, Congress and Federal Highway will begin to have dead and dying trees replaced with trees/plantings from the signature pallet. The goal is to be completely renovated within 10 year.

City Initiative No. 4: Transportation and Mobility

Department Initiatives Alignment:

1. Rehabilitate all City maintained roads within 15 years (about \$2 Million/year).

Target Performance Metrics:

- Spend the entire \$2 Million CIP budget allocation each year.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Engineering

FUND: 001
DEPT. NO.: 2413

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
City Engineer	70169	37	1.0	1.0	-	1.0	1.0
Project Manager, Landscape Architect	70189	26	1.0	1.0	-	1.0	1.0
Project Manager		24	-	1.0	(1.0)	-	-
Engineering Plans Analyst/Inspector	70262	18	1.0	1.0	-	1.0	1.0
Associate Engineer	70219	24	2.0	1.0	(1.0)	-	-
Career Path Project Manager & Engineer			-	-	1.0	1.0	1.0
Project Manager I		24	*	*	*	*	*
Project Manager II		26	*	*	*	*	*
Project Manager III		28	*	*	*	*	*
Project Manager IV		30	*	*	*	*	*
Engineer I		26	*	*	*	*	*
Engineer II		28	*	*	*	*	*
Engineer III		30	*	*	*	*	*
Engineer IV		32	*	*	*	*	*
Administrative Associate		10	0.4	0.5	-	0.5	0.5
Total Personnel:			5.4	5.5	(1.0)	4.5	4.5

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Engineering					
Number of applications requiring Engineer Review	329	350	350	360	371
Average number of hours required to review permit	3	3	6	10	10
Sidewalk Replacement (Sq. Ft.)	24,350	50,000	50,000	33,000	20,000
Street Resurfacing (miles)	-	-	1.1	7.0	4.0



DETAIL EXPENDITURES

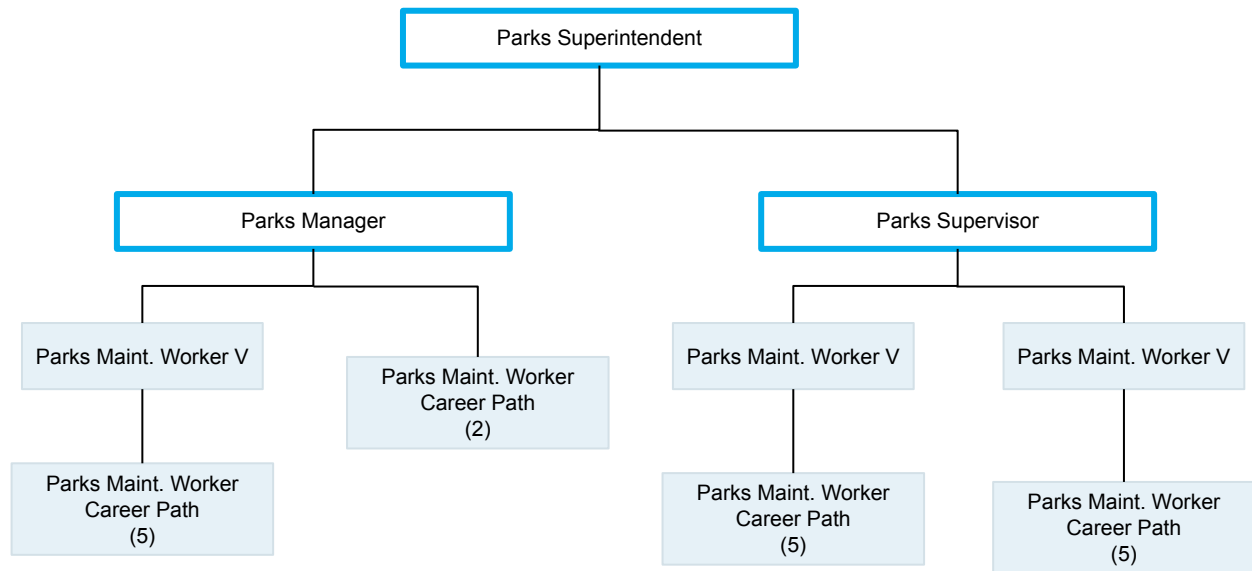
Account Description	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 13 Engineering 001-2413-524					
Department Summary					
Personnel Services	598,344	672,731	600,231	559,574	524,294
Operating Expenses	51,124	75,374	143,064	86,745	60,904
Capital Outlay	2,969	2,400	6,000	1,000	-
Nonoperating Expenses	4,918	2,496	2,496	2,496	5,200
Total	\$ 657,355	\$ 753,001	\$ 751,791	\$ 649,815	\$ 590,398
Estimated As % Of Budget			99.8%		
12-10 Regular Salaries/Wages	405,075	452,516	390,516	339,222	339,222
14-10 Overtime	27	300	-	-	-
15-12 Cell Phone Allowance	1,788	2,376	2,376	1,872	1,872
15-13 Shoe Allowance	148	740	740	592	592
15-20 Car Allowance	10,707	12,000	12,000	8,400	8,400
19-99 New Personnel/Reclass	-	-	-	12,761	12,761
21-10 Employer Fica	29,754	31,995	29,995	27,758	27,758
22-10 General Employees Pension	110,039	109,343	109,343	109,343	76,281
23-10 Life Insurance	238	270	270	328	328
23-20 Disability Insurance	2,328	3,033	1,533	2,352	2,352
23-30 Health Insurance	31,874	53,624	45,424	48,780	46,562
23-34 Hsa	4,438	3,900	5,400	5,400	5,400
23-40 Dental Insurance	1,721	2,357	2,357	2,475	2,475
23-50 Vision Insurance	207	277	277	291	291
Sub-total Personnel Services	\$ 598,344	\$ 672,731	\$ 600,231	\$ 559,574	\$ 524,294
31-90 Other Professional Svcs	9,216	(16,000)	30,000	30,000	25,000
40-12 Business Meetings	-	400	-	-	-
44-31 Copy Machine Rental	-	(1,590)	400	400	400
46-30 Vehicle Maint-Garage	4,490	647	5,247	5,247	2,775
46-91 Software Maintenance	600	(2,718)	2,882	2,882	2,300
47-10 Printing & Binding	-	100	-	-	-
49-09 Ins Chgs-Workers Comp	23,162	24,631	24,631	23,807	23,807
49-10 Warehouse Service Chg.	179	253	253	253	216
49-17 Other Contractual Svcs	8,460	61,400	75,000	20,000	3,000
51-10 Office Supplies	1,443	1,250	450	450	450
51-25 Computer Sftwre <\$1000	400	-	-	-	-
52-20 Opr Equipment <\$1000	-	750	250	250	250
52-22 Uniforms	851	1,400	1,400	1,150	900
52-23 Safety Clothing/Equip	67	100	100	100	100
54-10 Books-Publications-Videos	-	100	100	100	100
54-20 Memberships	277	851	851	606	606
54-30 Training	1,979	3,800	1,500	1,500	1,000
Sub- Total Operating Expenses	\$ 51,124	\$ 75,374	\$ 143,064	\$ 86,745	\$ 60,904
64-02 General Equipment	2,969	-	-	-	-
64-15 Computer Equipment	-	2,400	6,000	1,000	-
Sub- Total Capital Outlay	\$ 2,969	\$ 2,400	\$ 6,000	\$ 1,000	\$ -
Subtotal	\$ 652,437	\$ 750,505	\$ 749,295	\$ 647,319	\$ 585,198
91-30 Transfer To Veh Srv Fund	4,918	2,496	2,496	2,496	5,200
Sub-total Nonoperating Expenses	\$ 4,918	\$ 2,496	\$ 2,496	\$ 2,496	\$ 5,200
Department Total	\$ 657,355	\$ 753,001	\$ 751,791	\$ 649,815	\$ 590,398



ORGANIZATIONAL CHART

DEPARTMENT: Public Works
DIVISION: Parks & Grounds

FUND: 001
DEPT. NO.: 2730



DEPARTMENT: Public Works
DIVISION: Parks & Grounds

FUND: 001
DEPT. NO.: 2730

DEPARTMENT MISSION STATEMENT: Enhancing our physical environment through the conservation and preservation of natural resources, sound management of City owned green spaces, and participation in the promotion of landscape beautification throughout the community.

DEPARTMENT CORE SERVICES:

- Provide quality service maintaining public right-of-ways
- Provide quality service maintaining City properties
- Provide quality service maintaining Parks

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Continue to follow the accredited maintenance plan.
2. Continue to cross train all parks and recreation staff on athletic maintenance and cemetery operations.

Target Performance Metrics:

- Continue to strive for accreditation in maintenance and achievement motivation with staff.
- Share best practices with staff for athletic maintenance and cemetery operations.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

1. Continue to work towards creating a uniformed look throughout City parks and facilities.

Target Performance Metrics:

- Continue developing CIP based on areas of most need: procure amenities when funding is allocated.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Parks & Grounds

FUND: 001
DEPT. NO.: 2730

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Parks Superintendent	62069	30	1.0	1.0	-	1.0	1.0
Parks Manager	62059	26	1.0	1.0	-	1.0	1.0
Parks Supervisor	82379	20	1.0	1.0	-	1.0	1.0
Parks Maintenance Worker V	82360	14	3.0	3.0	-	3.0	3.0
Career Path Parks Maintenance I-IV			17.0	17.0	-	17.0	17.0
Parks Maintenance Worker IV	82351	12	*	*	*	*	*
Parks Maintenance Worker III	82341	10	*	*	*	*	*
Parks Maintenance Worker II	82331	8	*	*	*	*	*
Parks Maintenance Worker I	82321	6	*	*	*	*	*
Sub-total for Full-time Positions			23.0	23.0	-	23.0	23.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Parks & Grounds					
Acres of maintained landscaping	145	145	145	145	149
Number of Sports Fields	7	7	7	7	7
Contractual Landscaping for City Lots & Medians/R.O.W.s	\$ 979,703	\$ 1,206,474	\$ 1,111,916	\$ 1,105,536	\$ 801,411



DETAIL EXPENDITURES

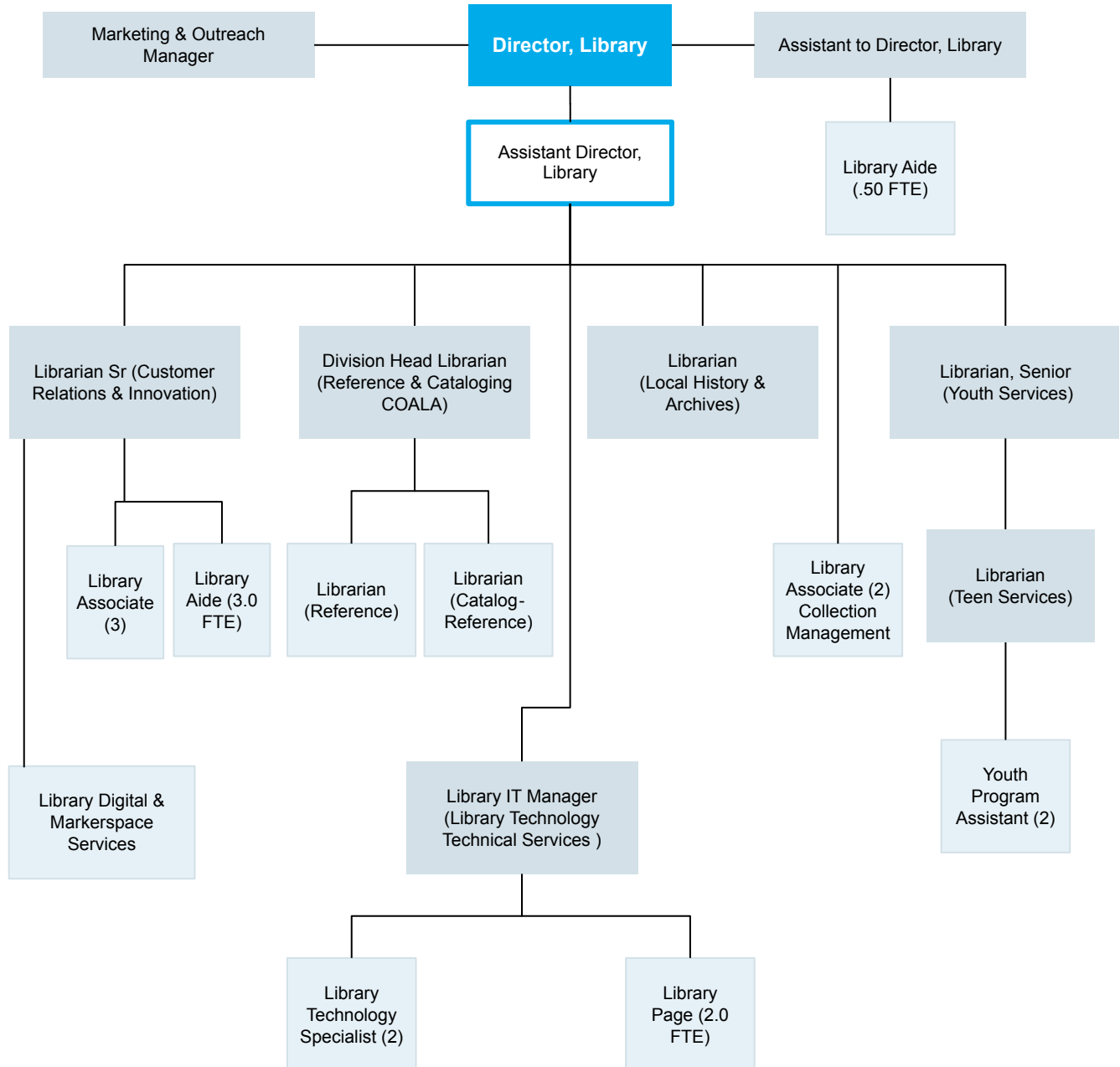
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 30 Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,157,024	1,458,851	1,302,261	1,614,035	1,569,348
Operating Expenses	1,931,656	2,198,894	2,091,605	2,425,491	2,401,735
Capital Outlay	13,659	8,000	53,500	48,000	48,000
Nonoperating Expenses	73,118	93,712	93,712	90,928	90,928
Total	\$ 3,175,457	\$ 3,759,457	\$ 3,541,078	\$ 4,178,454	\$ 4,110,011
Estimated As % Of Budget			94.2%		
12-10 Regular Salaries/Wages	792,864	965,403	809,003	1,027,925	1,027,925
12-20 Holiday Pay	300	300	-	-	-
14-10 Overtime	15,295	11,500	10,000	14,062	12,000
15-13 Shoe Allowance	2,508	2,852	2,812	2,850	2,850
15-20 Car Allowance	580	3,600	-	3,600	3,600
19-99 New Personnel/Reclass	-	65	45,765	79,744	-
21-10 Employer Fica	59,775	71,622	61,422	68,522	68,522
22-10 General Employees Pension	159,885	182,044	182,044	182,044	219,573
23-10 Life Insurance	298	439	239	277	277
23-20 Disability Insurance	5,118	5,985	2,885	6,013	6,013
23-30 Health Insurance	97,210	186,125	159,825	198,732	198,322
23-34 Hsa	15,396	18,500	19,000	19,000	19,000
23-40 Dental Insurance	6,959	9,292	8,292	10,082	10,082
23-50 Vision Insurance	836	1,124	974	1,184	1,184
Sub-total Personnel Services	\$ 1,157,024	\$ 1,458,851	\$ 1,302,261	\$ 1,614,035	\$ 1,569,348
41-15 Cellular Phone/Beeper	4,857	9,120	7,620	9,000	9,000
43-10 Electric Service	57,825	129,200	60,000	60,000	60,000
43-20 Water/Sewer Service	388,663	418,200	275,000	275,000	275,000
44-31 Copy Machine Rental	829	675	675	675	675
46-20 Equipment Maintenance	-	2,900	14,000	4,000	4,000
46-30 Vehicle Maint. - Garage	127,753	104,679	85,979	108,344	108,344
46-45 Irrigation Maint/Supplies	32,487	36,250	26,500	32,000	32,000
46-91 Software Maintenance	-	37	2,037	2,813	-
46-98 Grounds Maintenance	1,111,916	116,429	182,000	455,000	455,000
47-10 Printing & Binding	-	40	-	-	-
49-09 Self Insurance Chgs (W/C)	63,576	69,694	69,694	66,824	66,824
49-10 Warehouse Service Chg	4,762	5,721	5,721	5,721	5,588
49-17 Other Contractual Svcs	83,913	1,225,900	1,300,000	1,360,810	1,340,000
51-10 Office Supplies	846	500	500	500	500
52-01 Supplies	1,011	1,300	1,300	1,300	1,300
52-20 Opr Equipment <\$1000	392	16,620	1,500	1,500	1,500
52-21 Chemicals	2,396	5,050	10,000	20,000	20,000
52-22 Uniforms	5,526	5,700	5,500	7,250	7,250
52-23 Safety Clothing/Equip	345	1,000	1,000	1,000	1,000
52-26 Gardening Supplies	38,077	36,600	35,000	5,000	5,000
52-27 Hardware/Tools	510	400	400	400	400
52-75 Equip. Parts/Supplies	5,972	7,100	5,000	5,000	5,000
54-10 Books-Publications-Videos	-	100	100	100	100
54-20 Memberships	-	320	320	495	495
54-30 Training	-	5,359	1,759	2,759	2,759
Sub-Total Operating Expenses	\$ 1,931,656	\$ 2,198,894	\$ 2,091,605	\$ 2,425,491	\$ 2,401,735
63-05 Parks Improvements	-	100	3,500	5,000	5,000
64-02 General Equipment	13,659	7,900	50,000	43,000	43,000
Sub-Total Capital Outlay	\$ 13,659	\$ 8,000	\$ 53,500	\$ 48,000	\$ 48,000
Subtotal	\$ 3,102,339	\$ 3,665,745	\$ 3,447,366	\$ 4,087,526	\$ 4,019,083
91-30 Transfer To Veh Srv Fund	73,118	93,712	93,712	90,928	90,928
Sub-total Nonoperating Expenses	\$ 73,118	\$ 93,712	\$ 93,712	\$ 90,928	\$ 90,928
Department Total	\$ 3,175,457	\$ 3,759,457	\$ 3,541,078	\$ 4,178,454	\$ 4,110,011



ORGANIZATIONAL CHART

DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**



DEPARTMENT: Library
DIVISION:

FUND: 001
DEPT. NO.: 2610

DEPARTMENT MISSION STATEMENT: The Boynton Beach City Library enriches lives by inspiring learning and nurturing creativity.

DEPARTMENT CORE SERVICES:

- Digital Literacy & Technology Access
- Literacy Resources For Adults, Teens & Youth
- Community Outreach
- Local History & Archives
- Nurture Creativity & Learning

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Digital Literacy & Technology Access

1. Provide individual learning opportunities one on one with a staff member
2. Provide computers and technology access for independent use to achieve customer's objective
3. Maintain a 70% usage rate on all public computers for adults (ages 18 and up)
4. Maintain a 70% usage rate on all public computers for teens (ages 13-17)
5. Maintain a 70 % usage rate on all public computers for children (ages 12 and under)

Target Performance Metrics:

- Number of one on one computer related appointments monthly between customers & staff with a 90% satisfaction rate
- Number of computer sessions, wireless sessions and other related technology sessions
- Number of one hour adult computer sessions used divided by number of available sessions equals usage rate percentage
- Number of one hour teen computer sessions used divided by number of available sessions equals usage rate percentage
- Number of 45 minute children computer sessions used divided by number of available sessions (calculated) equals usage rate percentage

Department Initiatives No. 2: LITERACY RESOURCES FOR ADULTS, TEENS, YOUTH & FAMILIES

1. Purchase 700 library materials for collections in various formats monthly
2. Lend 12,000 library materials monthly
3. Support 25 Literacy AmeriCorps conducted adult literacy classes per month October through July
4. Support no less than 30 AmeriCorps teen tutoring and homework sessions per month October through July
5. Support 150 Literacy AmeriCorps conducted tutoring and homework sessions per month for students through grad
6. Provide four literacy based programs for families monthly
7. Award 5-10 Career Online High School (COHS) scholarships this fiscal year
8. The Youth Library will support early literacy development by offering two weekly story times (one morning, one evening) that incorporate and instruct parents in the early literacy practices represented in "Every Child Ready to Read"
9. Offer one weekly afterschool program alternating reading literacy, STEM, and creative expression-themed activities



DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**

Target Performance Metrics:

- Number of library materials purchased
- Number of materials circulated, turnover rates and additions to collections
- Number of classes (literacy activities) for adults, and award 35 certificates of achievement in Basic English Skills annually
- Number of homework/tutoring sessions (literacy activities) for teens
- Number of homework/tutoring sessions (literacy activities) for youth
- Number of literacy activities for families
- Number of COHS scholarships awarded and graduation/diploma statistics
- Number of participants of early literacy development programs
- Number of participants of afterschool reading literacy/STEM programs

Department Initiatives No. 3: COMMUNITY OUTREACH

1. Register 250 new library customers monthly
2. Register five library customers for the *SEFLIN One Card* Program monthly
3. Participate in one community event on a quarterly basis that promotes the library and its services
4. Participate in five community connections and/or collaborative activities in the communities of Boynton Beach monthly
5. Increase marketing of the library and its services through social media by adding 10 new Facebook friends, 10 new Twitter followers and 10 Instagram followers monthly

Target Performance Metrics:

1. Number of new library customer registrations
2. Number of *SEFLIN One Card* registrations
3. Number of events and participants
4. Number of community connections and/or collaborative activities
5. Number of new Facebook friends, Twitter and Instagram followers

Department Initiatives No. 4: LOCAL HISTORY & ARCHIVES

1. Create five new finding aids that directs researchers to Archives holdings annually
2. Increase the use of the Boynton Beach History and Research, including the Lake Worth Herald and other historical local newspapers.
3. Upload 100 historical photographs to public online access on the library's webpage.

Target Performance Metrics:

1. Number of finding aids created
2. Number of resource uses, Lake Worth Herald and other historical local newspapers, and feature resources on social media monthly
3. Number of historical photographs uploaded

Department Initiatives No. 5: NURTURE CREATIVITY & CREATIVE LEARNING

1. Register 15 makerspace participants per entrepreneurship program series package; have at least two series per year.
2. Participate in two community connections and/or collaborative activities
3. Host no less than four maker programs monthly that encourage creative learning activities
4. Host no less than one Grab & Go Kit Zoom program monthly to remove the barrier of supply expenses
5. Host two Creative Entrepreneurship programs per month to open the possibility of additional income streams to the public
6. Host at least two one-one-one instruction sessions for the creative product equipment



DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**

Target Performance Metrics:

- Number of programs and attendance monthly
- Number of community connections monthly
- Number of maker programs and registrations monthly
- Number of Grab & Go Kits checked out and participation count in Zoom Programs monthly
- Number of event participants
- Number of sessions monthly



DEPARTMENT: **Library**
DIVISION:

FUND: **001**
DEPT. NO.: **2610**

Department Initiatives No. 4: Local History & Archives

1. Create six new finding aids that directs researchers to Archives holdings annually
2. Increase the use of the Boynton Beach History and Research, including the Lake Worth Herald and other historical local newspapers.

Target Performance Metrics:

- Number of finding aids created
- Number of resource uses, Lake Worth Herald, and feature resources on social media monthly

Department Initiatives No. 5: Nurture Creativity & Creative Learning

1. Host five programs for all ages that encourage creative learning activities
2. Host five opportunities for independent creative activities while providing appropriate resources for those activities

Target Performance Metrics:

- Number of programs and attendance monthly
- Number of uses and type of activities monthly



PERSONNEL ALLOCATION

DEPARTMENT: Library
DIVISION:

FUND: 001
DEPT. NO.: 2610

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Library	30019	39	1.0	1.0	-	1.0	1.0
Assistant Director, Library	30029	32	1.0	1.0	-	1.0	1.0
Division Head Librarian	30039	23	2.0	2.0	-	2.0	2.0
Library Information Technology Manager	30079	22	1.0	1.0	-	1.0	1.0
Librarian	30059	18	2.0	2.0	-	2.0	2.0
Librarian Sr	30089	22	2.0	2.0	-	2.0	2.0
Marketing & Outreach Manager	61559	22	1.0	1.0	-	1.0	1.0
Assistant to Director, Library	30099	20	1.0	1.0	-	1.0	1.0
Accounting Technician, Senior	04190	13	-	-	-	-	-
Library Digital & Makerspace Services		20	1.0	1.0	-	1.0	1.0
Library Technology Specialist	30240	12	2.0	2.0	-	2.0	2.0
Library Programming/Comm. Relations Coordinator	30109	20	1.0	1.0	-	1.0	1.0
Youth Program Assistant	30230	10	2.0	2.0	-	2.0	2.0
Library Associate	30202	10	5.0	5.0	-	5.0	5.0
Sub-total for Full-time Positions			22.0	22.0	-	22.0	22.0
Part-Time Positions (FTE):							
Library Aide (7,280 hours)	30217	8	3.5	3.5	-	3.5	3.5
Library Page (4,160 hours)	30227	3	2.0	2.0	-	2.0	2.0
Sub-total for Part-time Positions			5.5	5.5	-	5.5	5.5
Total Personnel:			27.5	27.5	-	27.5	27.5

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Library					
Media Circulation	225,000	210,000	61,250	128,183	150,000
Cardholders	30,298	31,000	15,500	19,200	25,000
Number of Print Material	120,000	115,000	98,416	79,148	90,000
Number of DVD Material	13,000	13,300	15,086	13,873	14,000
Number of Audio Material	7,000	7,200	5,994	4,290	5,000
Online Catalog/Database Searches	300,000	315,000	145,833	133,000	140,000



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Library 001-2610-571					
Department Summary					
Personnel Services	2,006,056	2,196,164	1,971,355	2,258,558	2,157,449
Operating Expenses	165,619	170,666	189,206	274,292	269,290
Capital Outlay	171,682	131,447	132,347	110,000	110,000
Total	\$ 2,343,357	\$ 2,498,277	\$ 2,292,908	\$ 2,642,850	\$ 2,536,739
Estimated As % Of Budget			91.8%		
12-10 Regular Salaries/Wages	1,351,363	1,435,904	1,317,101	1,434,981	1,434,981
14-10 Overtime	42,217	78,405	71,916	76,019	76,019
15-12 Cell Phone Allowance	1,868	2,016	2,016	2,016	2,016
21-10 Employer Fica	99,773	106,067	10,967	109,930	109,930
22-10 General Employees Pension	357,329	347,252	347,252	394,371	302,295
23-10 Life Insurance	852	930	918	680	680
23-20 Disability Insurance	7,827	8,002	8,147	8,563	8,563
23-30 Health Insurance	116,715	187,860	185,060	198,732	189,699
23-34 Hsa	18,750	19,000	17,250	22,000	22,000
23-40 Dental Insurance	8,358	9,601	9,601	10,082	10,082
23-50 Vision Insurance	1,004	1,127	1,127	1,184	1,184
Sub-total Personnel Services	\$ 2,006,056	\$ 2,196,164	\$ 1,971,355	\$ 2,258,558	\$ 2,157,449
40-10 Mileage Reimbursement	479	350	150	350	350
40-12 Business Meetings	959	280	199	980	980
41-10 Telephone Services	463	200	24	1,000	1,000
41-11 Leased Lines	5,669	6,152	6,377	11,880	11,880
41-12 Postage	263	500	12	-	-
41-15 Cellular Phone/Beeper	49	80	80	80	80
43-10 Electric Service	25,548	28,200	32,824	45,000	40,000
43-20 Water/Sewer Service	2,970	400	365	2,500	2,500
44-30 Equipment Rental	1,359	1,359	1,360	-	-
44-31 Copy Machine Rental	3,981	4,782	4,500	5,000	5,000
46-20 Equipment Maintenance	10,320	17,911	30,805	37,802	37,802
46-22 Computer Maintenance	10,279	9,037	17,937	19,137	19,137
46-30 Vehicle Maint. - Garage	1,177	29	17	-	-
47-10 Printing & Binding	590	500	500	600	600
49-09 Self Insurance Chgs (W/C)	3,771	4,008	4,008	3,875	3,875
49-10 Warehouse Service Chg.	1,921	1,664	1,664	1,344	1,342
49-14 Credit Card Fees	387	500	450	480	480
49-17 Other Contractual Srvs	26,555	29,170	27,502	30,670	30,670
49-80 C.O.A.L.A.	20,109	20,040	19,528	23,625	23,625
51-10 Office Supplies	6,251	5,500	5,500	5,500	5,500
51-25 Computer Sftwre <\$1000	3,625	3,985	3,985	3,785	3,785
52-01 Supplies	13,900	10,153	7,653	10,000	10,000
52-72 Library Supplies	12,000	10,000	10,000	12,000	12,000
54-10 Books And Publications	11,161	13,833	11,833	56,579	56,579
54-20 Memberships	833	1,033	933	1,105	1,105
54-30 Training	1,000	1,000	1,000	1,000	1,000
Sub- Total Operating Expenses	\$ 165,619	\$ 170,666	\$ 189,206	\$ 274,292	\$ 269,290
64-16 Furniture & Fixtures	-	2,347	2,347	-	-
66-01 Books	171,682	129,100	130,000	110,000	110,000
Sub- Total Capital Outlay	\$ 171,682	\$ 131,447	\$ 132,347	\$ 110,000	\$ 110,000
Subtotal	\$ 2,343,357	\$ 2,498,277	\$ 2,292,908	\$ 2,642,850	\$ 2,536,739
Department Total	\$ 2,343,357	\$ 2,498,277	\$ 2,292,908	\$ 2,642,850	\$ 2,536,739



DETAIL EXPENDITURES

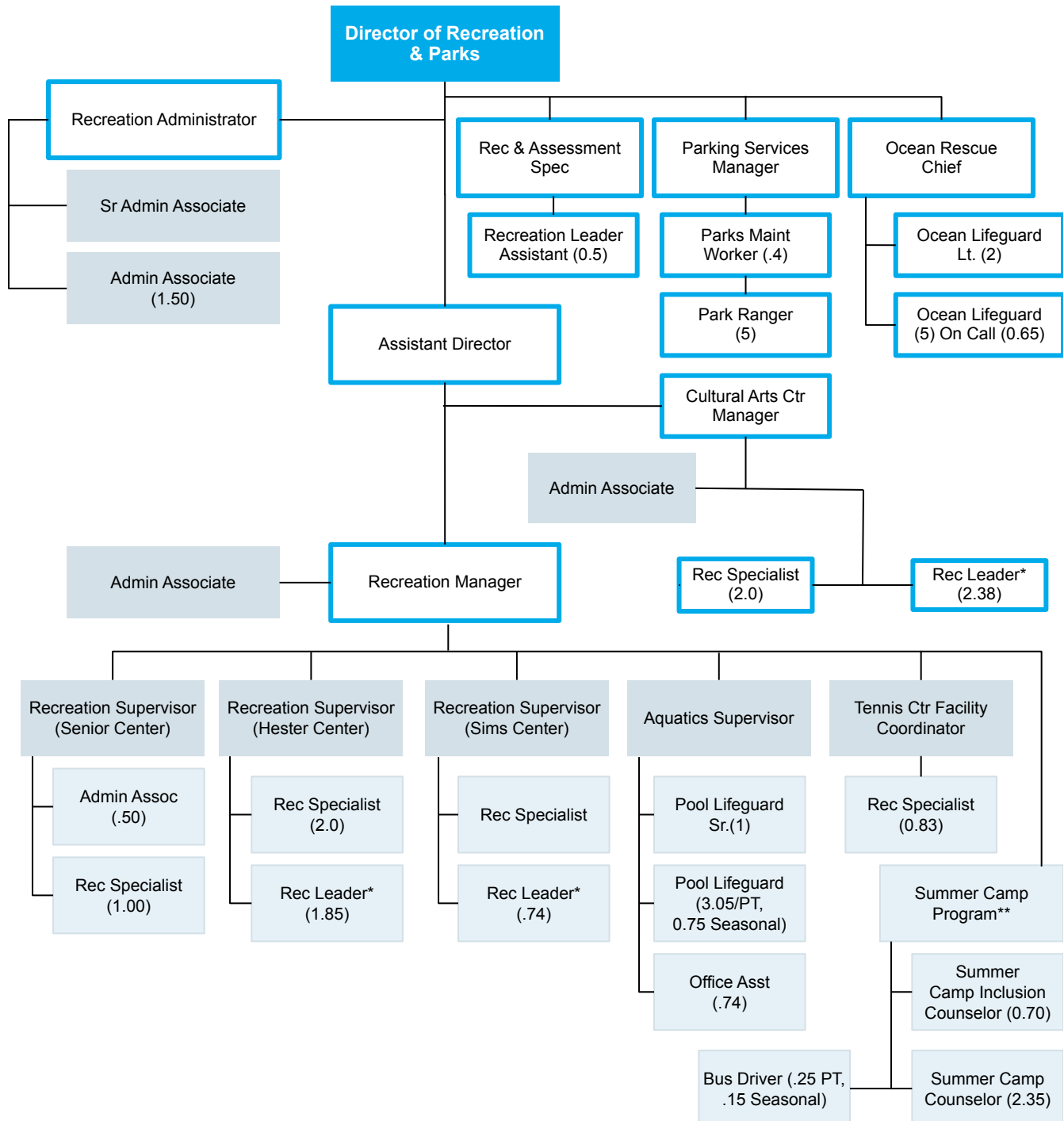
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget	
Div 10 School House Museum 001-2612-571						
Department Summary						
Operating Expenses	366,402	366,233	377,850	381,949	289,349	
Total	\$ 366,402	\$ 366,233	\$ 377,850	\$ 381,949	\$ 289,349	
Estimated As % Of Budget			103.2%			
31-91	Staff Services	319,300	322,600	322,600	322,600	230,000
34-10	Janitorial Services	8,016	1,307	15,500	15,500	15,500
34-20	Pest Control Services	924	1,000	924	2,500	2,500
41-10	Telephone Services	546	600	500	500	500
43-10	Electric Service	12,827	19,793	16,000	16,000	16,000
43-20	Water/Sewer Service	5,448	1,000	693	1,000	1,000
46-10	Building Repairs	-	-	-	2,500	2,500
46-20	Equipment Maintenance	7,137	7,300	9,000	9,000	9,000
49-08	Ins Chgs-Auto/Prop/Liab	11,704	12,133	12,133	11,849	11,849
49-17	Other Contractual Svcs	500	500	500	500	500
Sub- Total Operating Expenses		366,402	366,233	377,850	381,949	289,349
Subtotal		\$ 366,402	\$ 366,233	\$ 377,850	\$ 381,949	\$ 289,349
Department Total		\$ 366,402	\$ 366,233	\$ 377,850	\$ 381,949	\$ 289,349



ORGANIZATIONAL CHART

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710



*50% Funded in the Rec Program Revenue Fund 2712

** Authorized and Funded in the Rec Program Revenue Fund 2712



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

DEPARTMENT MISSION STATEMENT: To enhance the quality of life in our community.

DEPARTMENT CORE SERVICES:

- Affordable, Diverse, Recreation Opportunities for all Ages and Abilities.
- Social, Health and Wellness Services for Senior Citizens.
- Recreation programs to encourage the Community to stay active.
- Instructional Community Outreach programs that teach resourceful life skills.
- Park Design for development of environmentally sustainable Parks.
- Professional Development training to increase Department knowledge and skills.
- Park Safety standards for monitoring, maintaining and reporting issues at Parks

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Priority: Culturally Distinct Downtown

Department Initiatives Alignment:

1. Develop diverse cultural themed programming at the Arts & Cultural Center.
2. Create Special Event Opportunities to provide cultural art activities.
3. Rental Space opportunities at the Arts & Cultural Center.
4. Scheduling of Exhibits for the Arts & Cultural Center Art Gallery.

Target Performance Metrics:

- Utilization of Cultural Center space to offer programming.
- Increase number of Special Events to increase visitation to Downtown Area.
- Increase number of rental agreements at Arts & Cultural Center.
- Increase number of exhibits scheduled in Arts & Cultural Center Art Gallery.

City Priority: Public Health and Safety

Department Initiatives Alignment:

1. Development of Park Ranger Program to monitor parks for patron safety.
2. Increase the number of Health & Wellness opportunities for Senior Citizens.
3. Community programs that provide life saving education and training.
4. Create recreation programs to encourage an active community.

Target Performance Metrics:

- Increased Park monitoring to ensure the safety of patrons while using Parks
- Increase the number health and wellness programs on a variety of topics for Senior Citizens at all Recreation Facilities.
- Provide life safety programs and education at John Denson Aquatic Center to increase number of residents aware of drowning prevention.
- Increase number of recreation programs.



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

City Priority: High Performing Organization

Department Initiatives Alignment:

- a) National recognized accredited Department
- b) Create professional development program for Department.
- c) Implement recreation program plan to utilize available space at all Recreation Facilities.
- d) Development of Marketing Strategies to promote recreation programs and activities.
- e) User-Friendly registration process that allows access to program registration during non-business hours.

Target Performance Metrics:

- Obtain CAPRA Re-accreditation thru National Recreation and Parks Association (NRPA)
- Increase number of training opportunities for Department staff.
- Development of marketing strategies to increase program registration & social media followers.
- Increase social media followers and website traffic.
- Increase availability of program registration th- use of Department website.



PERSONNEL ALLOCATION

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, Recreation & Parks	61019	39	1.0	1.0	-	1.0	1.0
Assistant Director, Recreation and Parks	61179	33	1.0	1.0	-	1.0	1.0
Events and Program Manager	61129	26	-	-	-	-	-
Recreation Manager	61189	26	1.0	1.0	-	1.0	1.0
Parks & Recreation Crew Manager		26	-	1.0	-	1.0	1.0
Recreation Administrator	61119	22	1.0	1.0	-	1.0	1.0
Parks & Recreation Crew Supervisor	61009	17	1.0	1.0	-	1.0	1.0
Aquatics Supervisor	61249	15	1.0	-	-	-	-
Ocean Rescue Chief	61109	20	1.0	1.0	-	1.0	1.0
Recreation Supervisor III	61139	18	-	-	-	-	-
Cultural Arts Center Manager	61199	20	1.0	1.0	-	1.0	1.0
Recreation Supervisor	61039	14	3.0	3.0	-	3.0	3.0
Ocean Lifeguard Lieutenant	61261	13	2.0	2.0	-	2.0	2.0
Tennis Center Facility Coordinator	61260	12	1.0	1.0	-	1.0	1.0
Administrative Associate Sr.	00382	11	1.0	1.0	-	1.0	1.0
Administrative Associate	00370	10	2.0	2.0	-	2.0	2.0
Recreation & Assessment Specialist	61010	16	1.0	1.0	-	1.0	1.0
Recreation Specialist	61220	10	5.0	5.0	-	5.0	5.0
Ocean Lifeguard	61241	10	5.0	5.0	-	5.0	5.0
Park Ranger	61027	10	-	5.0	-	5.0	5.0
Pool Lifeguard, Senior	61217	11	-	1.0	-	1.0	1.0
Parks Maintenance Worker	82301	6	-	-	-	-	-
Sub-total for Full-time Positions			28.0	34.0	-	34.0	34.0
Part-Time Positions (FTE):							
Pool Lifeguard, Senior	61217	11	0.7	-	-	-	-
Pool Lifeguard (Seasonal)	61228	8	0.8	0.8	-	0.8	0.8
Administrative Associate	00370	10	1.5	1.5	-	1.5	1.5
Office Assistant	00202	6	0.7	0.7	-	0.7	0.7
* Pool Lifeguard	61227	8	3.1	3.1	-	3.1	3.1
Recreation Specialist	61220	10	1.8	1.8	-	1.8	1.8
Parks Maintenance Worker	82307	6	0.4	0.4	-	0.4	0.4
Ocean Lifeguard (Part Time)	61277	10	0.4	0.4	(0.4)	-	-
Ocean Lifeguard On-Call	61251	10	0.3	0.3	0.4	0.7	0.7
Parking Attendant	61247	4	3.3	-	-	-	-
Park Ranger	61027	10	1.5	-	-	-	-
Recreation Leader Assistant			-	0.5	-	0.5	0.5
* Recreation Leader	61231	5	5.0	5.0	-	5.0	5.0
Sub-total for Part-time Positions			19.3	14.3	-	14.3	14.3
Part-Time and Seasonal Positions (FTE):							
Recreation Program Revenue Fund 172- 2712							
Summer Camp Inclusion Counselor	61278	5	0.7	0.7	-	0.7	0.7
Recreation Leader	61231	5	-	-	-	-	-
Summer Day Camp Counselor	61278	5	2.4	2.4	-	2.4	2.4
Bus Driver	54207	8	0.3	0.3	-	0.3	0.3
Seasonal Bus Driver		8	0.2	0.2	-	0.2	0.2
Sub-total for Part-Time and Seasonal Positions			3.5	3.5	-	3.5	3.5
Total Personnel:			50.8	51.8	-	51.8	51.8

* 50% funded in Recreation Program Fund 2712

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Library					
Camp Program Participants (summer camps)	271	251	38	75	125
Class Participants (registered programs; not including drop-in)	3,252	3,119	1,719	2,500	3,000
Beach Visitors	171,099	141,077	205,895	210,000	210,000
Lifeguard Actions	2,873	2,262	1,978	2,000	2,000
Volunteer Hours	7,110	6,770	1,657	2,000	2,500
Parking Decals Sold	3,860	3,737	3,378	2,750	3,000
Pavilion Reservation Attendance	12,939	12,964	5,500	8,000	10,000
Revenue from Facility Rentals	96,697	79,705	30,893	50,000	100,000
Revenue from Program Fees	498,494	518,586	328,053	520,000	679,500
Revenue from Recreation Fees, Programs, Sales, Etc.	1,220,620	1,235,728	949,077	1,000,000	1,400,000
Program cost recovery through fees (%)	35.10%	36.92%	30.67%	20.0%	30.0%



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Recreation 001-2710-572					
Department Summary					
Personnel Services	2,712,411	2,856,051	2,689,254	3,119,217	3,067,985
Operating Expenses	556,840	660,779	612,239	734,367	724,211
Capital Outlay	34,996	9,900	9,859	40,335	16,560
Nonoperating Expenses	41,538	47,312	47,312	47,882	47,882
Total	\$ 3,345,785	\$ 3,574,042	\$ 3,358,664	\$ 3,941,801	\$ 3,856,638
Estimated As % Of Budget			94.0%		
12-10 Regular Salaries/Wages	1,996,097	1,925,112	1,785,646	2,060,187	2,060,187
12-20 Holiday Pay	9,599	10,500	12,240	13,420	13,420
14-10 Overtime	3,282	14,100	12,000	6,400	5,000
14-20 Reimbursable Wages	4,467	9,000	4,000	15,000	15,000
15-10 Clothing Allowance	1,033	1,085	1,050	1,050	1,050
15-12 Cell Phone Allowance	2,889	2,520	2,616	2,969	2,969
15-20 Car Allowance	2,025	1,900	2,500	6,492	6,492
19-99 New Personnel/Reclass	-	6,930	-	55,471	-
21-10 Employer Fica	150,035	147,347	139,234	161,072	161,072
22-10 General Employees Pension	344,336	427,615	427,615	427,615	435,676
23-10 Life Insurance	881	967	884	1,071	1,071
23-20 Disability Insurance	9,650	10,649	10,355	10,974	10,974
23-30 Health Insurance	152,685	256,034	252,134	308,508	306,086
23-34 Hsa	23,250	26,850	25,000	31,500	31,500
23-40 Dental Insurance	10,876	13,056	12,511	15,651	15,651
23-50 Vision Insurance	1,306	1,536	1,469	1,837	1,837
25-10 Unemployment	-	850	-	-	-
Sub-total Personnel Services	\$ 2,712,411	\$ 2,856,051	\$ 2,689,254	\$ 3,119,217	\$ 3,067,985
40-10 Mileage Reimbursement	429	200	250	500	500
40-12 Business Meetings	35	3,100	2,500	8,000	100
41-15 Cellular Phone/Beeper	4,645	4,925	4,925	2,320	2,320
43-10 Electric Service	155,822	203,100	184,000	260,000	260,000
43-20 Water/Sewer Service	21,100	40,100	36,200	38,850	38,850
43-21 District Energy Plant	75,600	87,300	75,000	77,000	77,000
44-31 Copy Machine Rental	5,610	8,600	8,775	9,800	9,800
46-20 Equipment Maintenance	2,819	3,500	3,500	9,500	7,500
46-30 Vehicle Maint. - Garage	41,599	42,929	29,429	27,454	27,454
46-92 Beach Maintenance	4,360	3,900	3,900	4,500	4,500
47-10 Printing & Binding	-	19	-	-	-
49-09 Self Insurance Chgs (W/C)	54,050	57,478	57,478	55,555	55,555
49-10 Warehouse Service Chg	2,529	2,957	2,957	3,278	3,272
49-14 Credit Card Fees	6,085	9,850	6,000	-	-
49-17 Other Contractual Svcs	116,728	112,234	125,000	160,500	160,500
51-10 Office Supplies	2,648	4,700	6,000	3,700	3,700
52-01 Supplies	8,659	5,950	6,000	8,200	8,200
52-20 Opr Equipment <\$1000	21,287	32,150	25,000	22,800	20,000
52-21 Chemicals	11,555	13,800	13,500	13,500	13,500
52-22 Uniforms	6,568	6,150	7,500	8,200	8,200
52-23 Safety Clothing/Equip	5,746	4,975	5,225	6,750	5,200
52-85 Food Supplies	564	900	500	800	500
54-20 Memberships	4,919	4,540	4,100	4,660	4,660
54-30 Training	3,483	7,422	4,500	6,500	12,900
59-99 New Personnel/Supplies	-	-	-	2,000	-



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Sub- Total Operating Expenses	\$ 556,840	\$ 660,779	\$ 612,239	\$ 734,367	\$ 724,211
64-02 General Equipment	8,587	6,200	6,200	8,000	6,000
64-03 Recreation Equipment	-	-	-	7,275	-
64-14 Computer Software	-	-	-	2,560	2,560
64-15 Computer Equipment	4,615	3,700	3,659	21,000	6,500
64-16 Furniture & Fixtures	-	-	-	1,500	1,500
64-33 Vehicle Purchases	21,794	-	-	-	-
Sub- Total Capital Outlay	\$ 34,996	\$ 9,900	\$ 9,859	\$ 40,335	\$ 16,560
Subtotal	\$ 3,304,247	\$ 3,526,730	\$ 3,311,352	\$ 3,893,919	\$ 3,808,756
91-30 Transfer To Veh Srv Fund	41,538	47,312	47,312	47,882	47,882
Sub-total Nonoperating Expenses	\$ 41,538	\$ 47,312	\$ 47,312	\$ 47,882	\$ 47,882
Department Total	\$ 3,345,785	\$ 3,574,042	\$ 3,358,664	\$ 3,941,801	\$ 3,856,638





Utility Fund

FY 2021-2022 Adopted Budget

The Water and Sewer Utility Fund is the largest Enterprise Fund of the City. It includes the operation of our water, sanitary sewer and storm-water systems that serves over 117,000 people. For FY 2021-22, the operating revenues have been averaging annually over a 2-0.7% increase, now \$51M. The annual expenses to operate and serve the customers have been consistent, averaging around \$29M over the last three years. The projected two years from FY 2022-23 will provide additional revenues to increase Net Assets.

UTILITY FUND

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Net Assets, October 1	\$ 132,860,016	\$ 127,485,553	\$ 121,590,849	\$ 120,901,264	\$ 124,908,125	\$ 124,684,054
Operating Revenues	\$ 48,102,795	\$ 48,841,750	\$ 51,356,500	\$ 51,518,700	\$ 53,064,261 ⁽¹⁾	\$ 54,656,189 ⁽¹⁾
Operating Expenses	\$ (27,245,363)	\$ (24,236,840)	\$ (27,847,963)	\$ (29,554,092)	\$ (30,440,715) ⁽²⁾	\$ (31,353,936) ⁽²⁾
Operating Income (Loss)	\$ 20,857,432	\$ 24,604,910	\$ 23,508,537	\$ 21,964,608	\$ 22,623,546	\$ 23,302,253
Nonoperating Revenue	\$ 373,296	\$ 37,800	\$ 178,981	\$ 135,800	\$ 150,000	\$ 150,000
Nonoperating (Expense)	\$ (11,752,915)	\$ (14,986,902)	\$ (7,309,504)	\$ (8,158,166)	\$ (7,756,425)	\$ (7,756,425)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - ⁽³⁾
Nonoperating (Contra Acct- Capital Credit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Contributions	\$ (190,810)	\$ (383,850)	\$ (351,120)	\$ (166,000)	\$ (166,000)	\$ (166,000)
Transfers From (To) Other Funds						
Risk Management / Self Insurance Fund	\$ (123,870)	\$ (123,870)	\$ (123,870)	\$ (123,870)	\$ (123,870)	\$ (127,586)
Vehicle Service Fund	\$ (937,596)	\$ (992,792)	\$ (961,609)	\$ (951,322)	\$ (951,322)	\$ (979,862)
General Government CIP Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Capital Renewal & Replacement Fund	\$ (7,000,000)	\$ (7,000,000)	\$ (8,000,000)	\$ (8,000,000)	\$ (8,000,000)	\$ (8,000,000)
General Fund	\$ (6,600,000)	\$ (7,050,000)	\$ (7,631,000)	\$ (7,931,000)	\$ (6,000,000)	\$ (6,000,000)
Net Transfers In (To) Other Funds	\$ (14,661,466)	\$ (15,166,662)	\$ (16,716,479)	\$ (17,006,192)	\$ (15,075,192)	\$ (15,107,448)
Increase (Decrease) In Net Assets	\$ (5,374,463)	\$ (5,894,704)	\$ (689,585)	\$ (3,229,950)	\$ (224,071)	\$ 422,380
Net Assets, September 30 ⁽³⁾	\$ 127,485,553 ⁽³⁾	\$ 121,590,849	\$ 120,901,264	\$ 117,671,314	\$ 124,684,054	\$ 125,106,434
Less Investment in Capital Assets, Net	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)	\$ (120,162,951)
Less Restricted for:						
Capital Improvements	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)	\$ (35,161,370)
Revenue Bond Covenants	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)	\$ (7,181,906)
Unrestricted Net Assets Available	\$ (35,020,674)	\$ (40,915,378)	\$ (41,604,963)	\$ (44,834,913)	\$ (37,822,173)	\$ (37,399,793)

⁽¹⁾ Prior Year + 3%, based on 3yr trend

⁽²⁾ Prior Year + 3.5%, based on 3yr trend

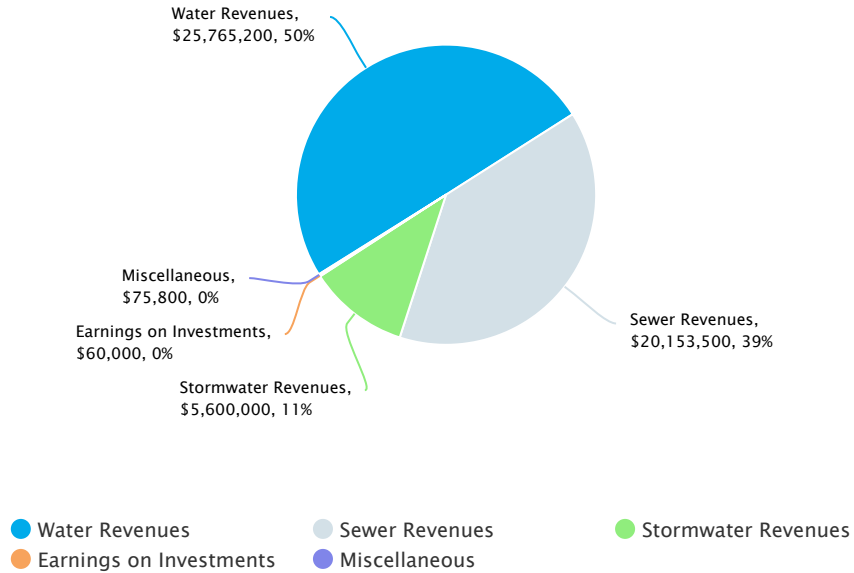
⁽³⁾ Restatement for GASB Implementation



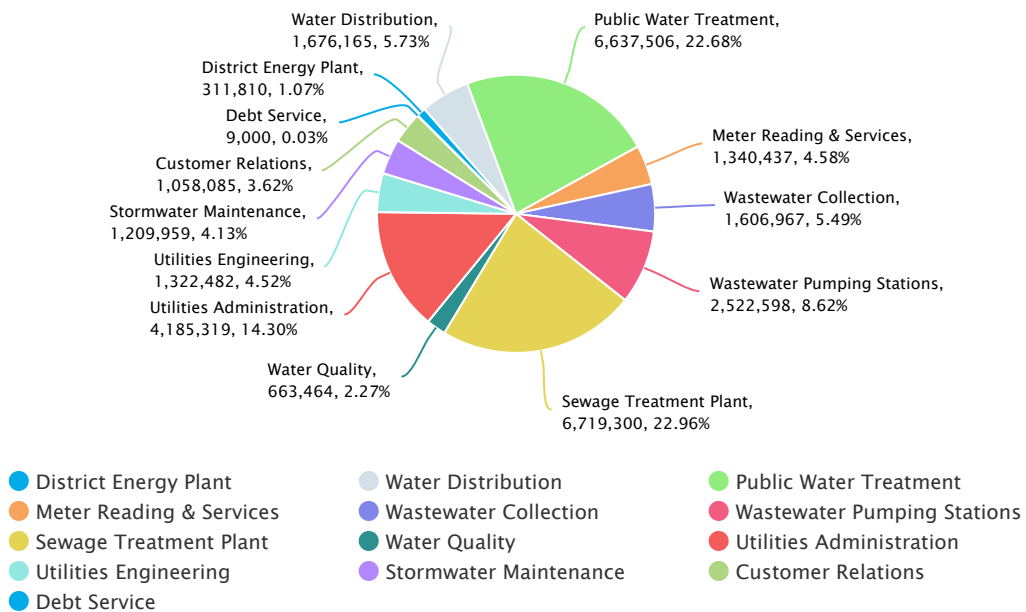
Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Utility Fund (401)					
Population Served	127,000	114,500	114,500	114,500	117,000
Number of Sanitary Sewer Overflows	8	3	2	2	3
Unplanned water Main Outages <30 customers/ month	7	16	16	8	10
Average pressure (Target >50psig)	55 - 60	55 - 60	55 - 60	55 - 60	55 - 60
Average Chlorine Residual Target > 3.0mg/l		3	3.10	3.01	3.01
Number of Lost Time Accidents		1	5	-	1
Compliance with Consumptive Use Permit > 7.61B	Yes	Yes	Yes	Yes	Yes
Water System					
Total Meters	36,500	36,750	36,750	37,374	37,425
Total Living Units Served	59,765	60,000	60,000	60,000	60,000
Avg Daily Water Consumption (thousand of gallons)	14,130	13,670	13,670	13,700	13,700
Number of Quality Control Test Performed	n/a	25,000	25,000	25,000	25,000
Miles of Water Main	449	449	449	458	470
# of Fire Hydrants	4,224	4,224	4,224	4,235	4,260
Sewer System					
Total Connections	34,400	34,600	34,600	35,011	35,075
Total Living Units Served	56,800	57,250	57,250	57,250	57,250
Number of Lift Stations	167	168	170	187	187
Miles of Gravity Sewer	295	295	295	295	295
Storm Water					
Total Miles of Stormwater Pipes	22	22	22	86	86
Stormwater Revenues Collected	3,880,546	4,222,040	5,038,729	5,459,199	5,600,000
Number of Retention/Detention Ponds Maintained	17	17	17	17	17
Number of Storm Sewer Inlets cleaned	140	145	145	145	145



Utility FY 2021–22 Operating Revenues



Utility FY 2021–22 Operating Expenditures



UTILITY FUND COMPARATIVE STATEMENT OF REVENUES & EXPENDITURES (BUDGET BASIS)

Utility Fund Statement of Operating Income	2019-20 Actual	2020-21 Amended	2021-22 Adopted
Operating Revenues:			
Water Revenues	\$ 24,064,943	\$ 26,194,500	\$ 25,765,200
Sewer Revenues	19,501,315	20,162,000	20,153,500
Stormwater Revenues	5,038,729	5,000,000	5,600,000
Earnings on Investments	224,335	117,181	60,000
Miscellaneous	50,228	61,800	75,800
Total Operating Revenue:	48,879,550	51,535,481	51,654,500
Operating Expenditures:			
District Energy Plant	164,751	470,056	311,810
Water Distribution	624,560	1,737,432	1,676,165
Public Water Treatment	5,905,221	6,759,505	6,637,506
Meter Reading & Services	1,047,451	1,352,063	1,340,437
Wastewater Collection	1,356,636	1,710,873	1,606,967
Wastewater Pumping Stations	2,516,930	2,591,108	2,522,598
Sewage Treatment Plant	4,954,771	4,991,120	6,719,300
Water Quality	598,685	731,704	663,464
Utilities Administration	3,820,665	3,998,263	4,185,319
Utilities Engineering	1,254,744	1,294,068	1,322,482
Stormwater Maintenance	813,800	1,259,895	1,209,959
Customer Relations	1,178,626	1,062,369	1,058,085
Debt Service	15,950	18,800	9,000
Total Operating Expenditures:	24,252,790	27,977,256	29,263,092
Operating Income:	\$ 24,626,760	\$ 23,558,225	\$ 22,391,408
Utility Fund Statement of Changes in Net Assets	2019-20 Actual	2020-21 Amended	2021-22 Adopted
Operating Income:	\$ 24,626,760	\$ 23,558,225	\$ 22,391,408
Non-operating Expenditures:			
Capital Outlay	383,850	351,120	166,000
Transfers Out	8,166,662	8,605,986	9,306,192
Debt Service	2,996,118	6,728,335	7,644,471
Renewal & Replacement	7,000,000	8,000,000	8,000,000
Non-Budgeted Expense	11,974,834	562,369	504,695
Total Non-Operating Expenditures:	30,521,464	24,247,810	25,621,358
Increase (Decrease) In Appropriated Net Assets	\$ (5,894,704)	\$ (689,585)	\$ (3,229,950)



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges For Services					
Subd Ord. Procedure Fee	15,804	35,000	13,200	13,700	13,700
Water Sales	22,795,497	24,200,000	24,000,000	24,800,000	24,200,000
Water Connection Fee	105,189	125,000	125,000	125,000	125,000
Water Service Charge	453,694	850,000	400,000	850,000	500,000
Wtr-Backflow Prevntn Test	25,257	17,500	26,000	26,500	26,500
Reclaimed Water Sales	511,432	510,000	400,000	546,000	500,000
Chilled Air	158,070	457,000	350,000	400,000	400,000
Sewer Service	19,497,608	20,150,000	20,000,000	21,250,000	20,150,000
Swr Rev Enhance Svc	-	-	61,891	1,574	-
Stormwater Utility Fee	5,038,729	5,000,000	5,300,000	5,600,000	5,600,000
Televise Sewer Lines	3,707	12,000	2,000	8,000	3,500
Total Charges For Services	\$ 48,604,987	\$ 51,356,500	\$ 50,678,091	\$ 53,620,774	\$ 51,518,700
Investment Income					
Interest Income	224,335	117,181	50,000	120,000	60,000
Total Investment Income	\$ 224,335	\$ 117,181	\$ 50,000	\$ 120,000	\$ 60,000
Disposal Of Fixed Assets					
Sale Of Scrap	566	2,000	600	1,000	1,000
Total Disposal Of Fixed Assets	\$ 566	\$ 2,000	\$ 600	\$ 1,000	\$ 1,000
Miscellaneous Income					
Ocean Rge Ut Tax Adm Chg	999	800	800	800	800
Miscellaneous Income	44,778	55,000	104,650	70,000	70,000
Lake Worth Water Sewer	3,885	4,000	4,000	4,000	4,000
Water Main Assessment	-	-	18,882	-	-
Total Miscellaneous Income	\$ 49,662	\$ 59,800	\$ 128,332	\$ 74,800	\$ 74,800
Transfers In					
Sub Total	\$ 48,879,550	\$ 51,535,481	\$ 50,857,023	\$ 53,816,574	\$ 51,654,500
Fund Balance (Increase) Decrease	5,208,812	689,585	962,611	1,759,490	3,229,950
Grand Total	\$ 54,088,362	\$ 52,225,066	\$ 51,819,634	\$ 55,576,064	\$ 54,884,450



DEPARTMENT SUMMARY

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
District Energy Plant 401-2805-536	\$ 201,445	\$ 471,256	\$ 315,064	\$ 380,918	\$ 320,335
Water Distribution 401-2810-536	778,773	1,963,471	1,962,524	2,068,731	1,848,191
Public Water Treatment 401-2811-536	5,999,502	6,880,369	6,857,005	6,843,109	6,743,791
Meter Reading & Services 401-2814-536	1,068,145	1,387,670	1,368,847	1,393,221	1,378,459
Wastewater Collection 401-2815-536	1,694,664	1,934,168	1,804,337	1,885,283	1,844,596
Wastewater Pumping Station 401-2816-536	2,645,102	2,744,100	2,754,046	2,846,834	2,673,007
Sewage Treatment 401-2817-536	4,954,771	4,991,120	5,020,300	6,719,300	6,719,300
Water Quality 401-2819-536	603,528	743,590	669,110	710,347	669,048
Utility Administration 401-2821-536	18,488,555	20,437,474	20,429,147	20,886,610	21,132,917
General Administration 401-2822-536	11,641,468	-	-	-	-
Utilities Engineering 401-2823-536	1,278,991	1,311,767	1,294,138	1,486,200	1,343,786
Stormwater Maintenance 401-2824-536	1,228,616	1,550,577	1,528,523	1,583,462	1,499,464
Customer Relations 401-2825-536	1,178,626	1,062,369	1,059,758	1,118,578	1,058,085
Debt Service 401-3011-517	3,012,068	6,747,135	6,756,835	7,653,471	7,653,471
Grand Total : Utility Fund	\$ 54,774,254	\$ 52,225,066	\$ 51,819,634	\$ 55,576,064	\$ 54,884,450



SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
District Energy Plant 401-2805-536					
Department Summary					
Personnel Services	53,647	107,464	97,890	104,077	102,494
Operating Expenses	111,104	362,592	217,174	268,316	209,316
Capital Outlay	36,694	1,200	-	-	-
Nonoperating Expenses	-	-	-	8,525	8,525
Total	\$ 201,445	\$ 471,256	\$ 315,064	\$ 380,918	\$ 320,335
Estimated As % Of Budget			67%		
Water Distribution 401-2810-536					
Department Summary					
Personnel Services	148,874	1,222,998	1,220,887	1,316,295	1,220,690
Operating Expenses	475,686	514,434	508,598	530,410	455,475
Capital Outlay	60,991	116,800	123,800	120,000	70,000
Nonoperating Expenses	93,222	109,239	109,239	102,026	102,026
Total	\$ 778,773	\$ 1,963,471	\$ 1,962,524	\$ 2,068,731	\$ 1,848,191
Estimated As % Of Budget			100%		
Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	2,465,651	2,743,838	2,589,048	2,654,384	2,676,243
Operating Expenses	3,439,570	4,015,667	4,153,433	4,082,440	3,961,263
Capital Outlay	9,379	12,640	6,300	10,000	10,000
Nonoperating Expenses	84,902	108,224	108,224	96,285	96,285
Total	\$ 5,999,502	\$ 6,880,369	\$ 6,857,005	\$ 6,843,109	\$ 6,743,791
Estimated As % Of Budget			100%		
Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	771,054	907,381	907,155	938,058	926,859
Operating Expenses	276,397	444,682	408,085	417,141	413,578
Capital Outlay	1,698	6,000	24,000	6,000	6,000
Nonoperating Expenses	18,996	29,607	29,607	32,022	32,022
Total	\$ 1,068,145	\$ 1,387,670	\$ 1,368,847	\$ 1,393,221	\$ 1,378,459
Estimated As % Of Budget			99%		
Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	1,058,123	1,142,430	1,140,361	1,151,778	1,148,291
Operating Expenses	298,513	568,443	441,781	495,876	458,676
Capital Outlay	3,392	1,600	500	-	-
Nonoperating Expenses	334,636	221,695	221,695	237,629	237,629
Total	\$ 1,694,664	\$ 1,934,168	\$ 1,804,337	\$ 1,885,283	\$ 1,844,596
Estimated As % Of Budget			93%		
Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	1,056,233	1,090,287	1,098,437	1,071,235	1,042,483
Operating Expenses	1,460,697	1,500,821	1,502,617	1,625,190	1,480,115
Capital Outlay	-	-	-	5,000	5,000
Nonoperating Expenses	128,172	152,992	152,992	145,409	145,409
Total	\$ 2,645,102	\$ 2,744,100	\$ 2,754,046	\$ 2,846,834	\$ 2,673,007
Estimated As % Of Budget			100%		



SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Sewage Treatment 401-2817-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	4,954,771	4,991,120	5,020,300	6,719,300	6,719,300
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 4,954,771	\$ 4,991,120	\$ 5,020,300	\$ 6,719,300	\$ 6,719,300
Estimated As % Of Budget			101%		
Water Quality 401-2819-536					
Department Summary					
Personnel Services	476,216	521,524	437,294	518,135	526,337
Operating Expenses	122,469	210,180	219,930	186,628	137,127
Capital Outlay	-	6,480	6,480	-	-
Nonoperating Expenses	4,843	5,406	5,406	5,584	5,584
Total	\$ 603,528	\$ 743,590	\$ 669,110	\$ 710,347	\$ 669,048
Estimated As % Of Budget			90%		
Utility Administration 401-2821-536					
Department Summary					
Personnel Services	1,722,462	1,795,797	1,676,070	1,784,614	2,090,319
Operating Expenses	2,098,203	2,202,466	2,121,052	2,175,803	2,055,000
Capital Outlay	148,863	204,700	176,000	125,000	75,000
Nonoperating Expenses	14,519,027	16,234,511	16,456,025	16,801,193	16,912,598
Total	\$ 18,488,555	\$ 20,437,474	\$ 20,429,147	\$ 20,886,610	\$ 21,132,917
Estimated As % Of Budget			100%		
General Administration 401-2822-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	11,641,468	-	-	-	-
Total	\$ 11,641,468	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,211,983	1,197,904	1,183,015	1,374,768	1,235,656
Operating Expenses	42,761	96,164	93,424	90,128	86,826
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	24,247	17,699	17,699	21,304	21,304
Total	\$ 1,278,991	\$ 1,311,767	\$ 1,294,138	\$ 1,486,200	\$ 1,343,786
Estimated As % Of Budget			99%		



SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	492,336	661,921	691,621	720,374	690,880
Operating Expenses	321,464	597,974	546,608	573,583	519,079
Capital Outlay	122,833	1,700	1,312	-	-
Nonoperating Expenses	291,983	288,982	288,982	289,505	289,505
Total	\$ 1,228,616	\$ 1,550,577	\$ 1,528,523	\$ 1,583,462	\$ 1,499,464
Estimated As % Of Budget			98.6%		
Customer Relations 401-2825-536					
Department Summary					
Personnel Services	636,049	723,801	726,803	713,552	653,064
Operating Expenses	542,577	338,568	332,955	405,026	405,021
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 1,178,626	\$ 1,062,369	\$ 1,059,758	\$ 1,118,578	\$ 1,058,085
Estimated As % Of Budget			99.8%		
Debt Service 401-3011-517					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	15,950	18,800	18,700	9,000	9,000
Capital Outlay	3,522,762	6,728,335	6,738,135	7,644,471	7,644,471
Nonoperating Expenses	(526,644)	-	-	-	-
Total	\$ 3,012,068	\$ 6,747,135	\$ 6,756,835	\$ 7,653,471	\$ 7,653,471
Estimated As % Of Budget			100.1%		
Grand Total : Utility Fund					
Department Summary					
Personnel Services	10,092,628	12,115,345	11,768,581	12,347,270	12,313,316
Operating Expenses	14,160,162	15,861,911	15,584,657	17,578,841	16,909,776
Capital Outlay	3,906,612	7,079,455	7,076,527	7,910,471	7,810,471
Nonoperating Expenses	26,614,852	17,168,355	17,389,869	17,739,482	17,850,887
Total	\$ 54,774,254	\$ 52,225,066	\$ 51,819,634	\$ 55,576,064	\$ 54,884,450
Estimated As % Of Budget			99.2%		



BUDGET SUMMARY - UTILITY FUND OPERATING DEPARTMENTS

Department	Dept. No.	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Transfers	Adopted Total
District Energy Plant	2810	\$ 102,494	\$ 209,316	\$ -	\$ -	\$ 8,525	\$ 320,335
Water Distribution	2810	1,220,690	455,475	70,000	-	102,026	1,848,191
Public Water Treatment	2811	2,676,243	3,961,263	10,000	-	96,285	6,743,791
Meter Reading	2814	926,859	413,578	6,000	-	32,022	1,378,459
Wastewater Collection	2815	1,148,291	458,676	-	-	237,629	1,844,596
Wastewater Pumping Stations	2816	1,042,483	1,480,115	5,000	-	145,409	2,673,007
Sewage Treatment	2817	-	6,719,300	-	-	-	6,719,300
Water Quality	2819	526,337	137,127	-	-	5,584	669,048
Administration	2821	2,090,319	2,055,000	75,000	544,695	16,367,903	21,132,917
Utilities Engineering	2823	1,235,656	86,826	-	-	21,304	1,343,786
Stormwater Maintenance	2824	690,880	519,079	-	-	289,505	1,499,464
Customer Relations	2825	653,064	405,021	-	-	-	1,058,085
Totals:		\$ 12,313,316	\$ 16,900,776	\$ 166,000	\$ 544,695	\$ 17,306,192	\$ 47,230,979
Debt Service	3011	\$ -	\$ 9,000	\$ 7,644,471	\$ -	\$ -	\$ 7,653,471
Totals with Debt Service:		\$ 12,313,316	\$ 16,909,776	\$ 7,810,471	\$ 544,695	\$ 17,306,192	\$ 54,884,450

BUDGET SUMMARY OF CAPITAL OUTLAY

	Actual	Amended	Adopted
District Energy Plant	\$ 36,694	\$ 1,200	\$ -
Water Distribution	60,991	116,800	70,000
Public Water Treatment	9,379	12,640	10,000
Meter Readings	1,698	6,000	6,000
Wastewater Collection	3,392	1,600	-
Wastewater Pumping Stations	-	-	5,000
Water Quality	-	6,480	-
Utilities Administration	148,863	204,700	75,000
Utilities Engineering	-	-	-
Stormwater Maintenance	122,833	1,700	-
Customer Relations	-	-	-
Total:	\$ 383,850	\$ 351,120	\$ 166,000

BOND COVERAGE REQUIREMENTS

	2019-20 Actual	2020-21 Amended	2021-22 Adopted
Operating Revenues	\$ 48,604,987	\$ 51,356,500	\$ 51,518,700
Current Operating Expenses	24,252,790	27,977,256	29,263,092
Net Available Revenues (A)	\$ 24,352,197	\$ 23,379,244	\$ 22,255,608
Current Debt Service (Principal And Interest) (B)	\$ 6,555,106	\$ 7,513,750	\$ 7,435,383
Coverage (A) / (B)	3.71	3.11	2.99

Note: Rate Coverage Requirement Is 110% Of Debt Service



DEPARTMENT: **Utilities**
 DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
 DEPT. NO.: **All**

MISSION STATEMENT:

It is the mission of Boynton Beach Utilities to continually improve and maintain a secure and sustainable infrastructure, while providing reliable high quality, affordable drinking water, reclaimed water, wastewater collection, stormwater management and chilled water services for all members of the community while continuing to find innovative ways to improve the delivery of services.

UTILITY CORE SERVICE:

- Distinct Energy Plant
- Public Drinking Water Supply and Treatment
- Drinking Water Distribution
- Wastewater Collection and Transmission
- Reclaimed Water Distribution
- Stormwater Management
- Customer Service Center
- Chilled Water Generation and Distribution

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

The Utility will continue to perform at a high level while improving the delivery of services by using the latest technologies, working as a team and maintaining the highest level of integrity and service to the community.

Utility Initiative No. 1: Culturally Distinct Downtown Department Initiatives Alignment:

1. Enhance the utility's District Energy System to provide redundant chilled water generating capacity for air conditioning serving downtown developments.
2. Develop conceptual plans and obtain conceptual permit approvals for enhanced stormwater management within the downtown watershed area.
3. Improve accuracy of the utility's base maps for water, reclaimed water, wastewater, stormwater and chilled water infrastructure piping and facilities.
4. Continue to assist private developers with their utility plan development in the downtown area and throughout our service area.

Target Performance Metrics:

- Provide back-up chilling capacity for delivery of chilled to city hall and the cultural center within the Town Square and downtown development.
- Finalize the conceptual downtown watershed report and obtain conceptual approval of the plan from the South Florida Water Management District.
- Continue collection of GIS data to improve base maps (drinking water and reclaimed water distribution, wastewater collection and stormwater system infrastructure) to support development decisions and capacity needs.
- Staff continues to review new development plans for the downtown area for compliance with City Standards.

Utility Initiative No. 2: Environmental Sustainability

Department Initiatives Alignment:

1. Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, wastewater, reclaimed water, chilled water and stormwater customers.
2. Assist with improving the City's FEMA Community Rating System score.
3. Support Climate Action Plan implementation.
4. Expansion of reclaimed water distribution system



DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

FUND: 401
DEPT. NO.: All

Target Performance Metrics:

- Water Treatment Plant Sustainability/Affordability:
 - ◆ Evaluate elimination of the use of certain chemicals at the City's West WTP.
 - ◆ Replace membrane treatment elements at the West WTP
 - ◆ Evaluate alternate water softening technologies.
- Complete non-intrusive inspection and rehabilitation of older wastewater collection and water distribution network throughout the utility service area.
- Support the City's Climate Action Plan by implementation of energy efficient equipment and support of "Green" initiatives.
- Add additional reclaimed water customers and system piping to reduce usage of drinking water for irrigation.

Utility Initiative No. 3: Continuity of Operations

1. Continue to evaluate and optimize water treatment processes at the City Water Treatment Plants (WTP).
2. Expanding the utility's Transcendent™ - Asset Management / Work Order system to include wells, wastewater pumping stations, district energy system and remote water storage facilities to optimize staff performance and extend life of assets.
3. Continue to refine the Utility Management Automation (UMA™) program to reinforce utility rate forecasting capabilities.
4. Continue to use technology to encourage utility customers to be more involved with managing their utility accounts.

Target Performance Metrics:

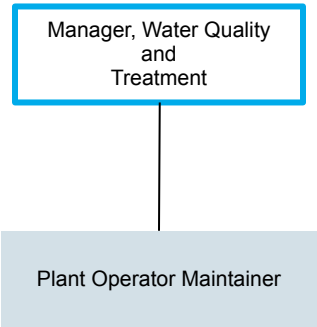
- Asset Management /Work Order Program – Expand utilization to all utility infrastructure
- Refine UAM™ to integrate project management, asset management and demand forecasting models to develop realistic capital improvement plans (CIP) and rate structures.
- Develop a web based customer portal where utility customers can track water use and make payments on their account.
- Upgrade utility Supervisory Data Acquisition and Control (SCADA) communication from remote infrastructure (lift stations) from radio to cellular.
- Continue to conduct educational forums and produce material to assist with educating the community on means to minimize the risk of flood damage.



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: District Energy Plant

FUND: 401
DEPT. NO.: 2805



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: District Energy Plant

FUND: 401
DEPT. NO.: 2805

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
District Energy Plant Operator		20	1.0	1.0	-	1.0	1.0
Total Personnel:			1.0	1.0	-	1.0	1.0



DETAIL EXPENDITURES

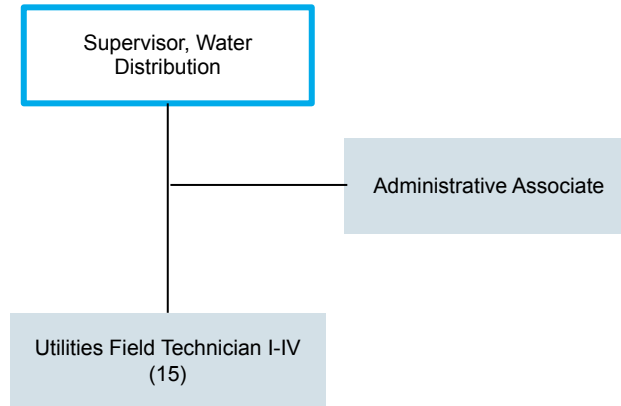
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 10 DISTRICT ENERGY PLANT 401-2805-536					
Department Summary					
Personnel Services	53,647	107,464	97,890	104,077	102,494
Operating Expenses	111,104	362,592	217,174	268,316	209,316
Capital Outlay	36,694	1,200	-	-	-
Nonoperating Expenses	-	-	-	8,525	8,525
Total	\$ 201,445	\$ 471,256	\$ 315,064	\$ 380,918	\$ 320,335
Estimated As % Of Budget			66.86%		
12-10 Regular Salaries/Wages	45,745	70,100	62,000	67,147	67,147
12-20 Holiday Pay	-	500	800	800	800
14-10 Overtime	1,140	3,000	3,000	3,000	3,000
15-13 Shoe Allowance	-	160	-	-	-
21-10 Employer Fica	3,527	5,593	4,743	5,137	5,137
22-10 General Employees Pension	-	17,757	17,757	17,757	16,584
23-10 Life Insurance	7	13	13	13	13
23-20 Disability Insurance	210	442	428	428	428
23-30 Health Insurance	2,494	8,412	8,412	9,033	8,623
23-34 Hsa	250	1,000	250	250	250
23-40 Dental Insurance	245	436	436	458	458
23-50 Vision Insurance	29	51	51	54	54
Sub- Total Personnel Services	\$ 53,647	\$ 107,464	\$ 97,890	\$ 104,077	\$ 102,494
31-90 Other Professional Svcs	-	2,350	-	12,000	12,000
34-10 Janitorial Services	-	2,700	2,700	2,700	2,700
41-15 Cellular Phone/Beeper	-	740	540	540	540
43-10 Electric Service	60,874	220,000	100,000	120,000	100,000
43-20 Water/Sewer Service	8,065	16,500	20,000	20,000	12,000
43-40 Fuel/Propane	3,700	8,352	5,000	8,000	7,000
46-30 Vehicle Maint-Garage	-	1,000	500	500	500
46-91 Software Maintenance	108	1,150	1,150	1,150	1,150
49-09 Ins Chgs-Workers Comp	-	-	-	150	150
49-10 Warehouse Service Chg	-	-	-	1,076	1,076
49-17 Other Contractual Svcs	17,064	75,000	70,884	75,000	45,000
49-41 Licenses, Fees & Permits	-	25	-	-	-
52-01 Supplies	13,055	7,300	3,000	3,000	3,000
52-23 Safety Clothing/Equip	432	500	500	500	500
52-25 Janitor Supplies	365	-	200	200	200
52-27 Hardware/Tools	639	500	500	500	500
52-35 Process Chemicals	-	15,000	6,000	12,000	12,000
52-75 Equip Parts/Supplies	6,799	9,975	5,000	10,000	10,000
54-30 Training	3	1,500	1,200	1,000	1,000
Sub- Total Operating Expenses	\$ 111,104	\$ 362,592	\$ 217,174	\$ 268,316	\$ 209,316
64-02 General Equipment	1,657	1,200	-	-	-
64-16 Furniture & Fixtures	787	-	-	-	-
64-33 Vehicle Purchases	34,250	-	-	-	-
Sub- Total Capital Outlay	\$ 36,694	\$ 1,200	\$ -	\$ -	\$ -
Subtotal	\$ 201,445	\$ 471,256	\$ 315,064	\$ 372,393	\$ 311,810
91-30 Transfer To Veh Srv Fund	-	-	-	8,525	8,525
Sub-total Nonoperating Expenses	\$ -	\$ -	\$ -	\$ 8,525	\$ 8,525
Department Total	\$ 201,445	\$ 471,256	\$ 315,064	\$ 380,918	\$ 320,335



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Water Distribution

FUND: 401
DEPT. NO.: 2810



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Water Distribution

FUND: 401
DEPT. NO.: 2810

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Supervisor, Water Distribution	41019	26	1.0	1.0	-	1.0	1.0
Administrative Associate*	00370	10	-	1.0	-	1.0	1.0
Utility Field Technician V	40060	20	1.0	1.0	(1.0)	-	-
Career Path Utility Field Technician I-IV			15.0	15.0	-	15.0	15.0
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Total Personnel:			17.0	18.0	(1.0)	17.0	17.0

* Administrative associate moved from division 2821



DETAIL EXPENDITURES

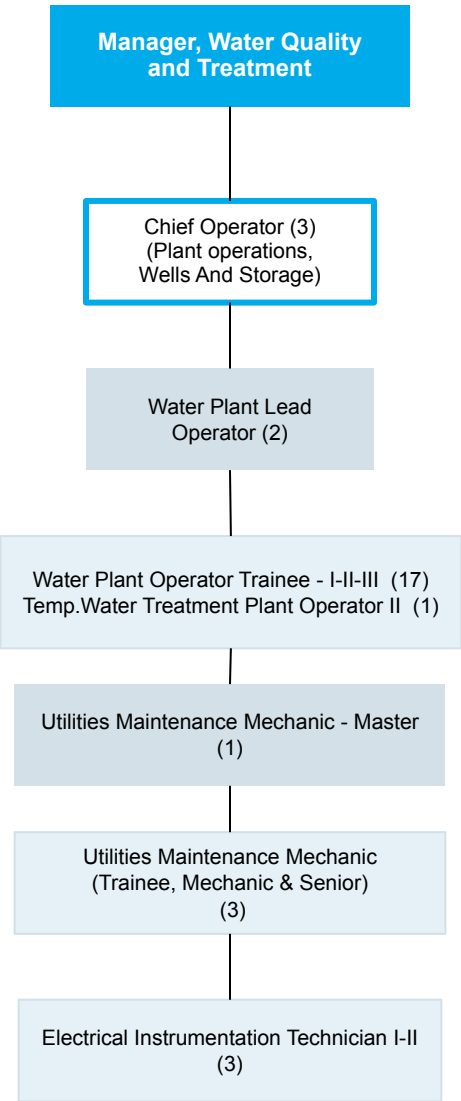
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Water Distribution 401-2810-536					
Department Summary					
Personnel Services	148,874	1,222,998	1,220,887	1,316,295	1,220,690
Operating Expenses	475,686	514,434	508,598	530,410	455,475
Capital Outlay	60,991	116,800	123,800	120,000	70,000
Nonoperating Expenses	93,222	109,239	109,239	102,026	102,026
Total	\$ 778,773	\$ 1,963,471	\$ 1,962,524	\$ 2,068,731	\$ 1,848,191
Estimated As % Of Budget			99.95%		
12-10 Regular Salaries/Wages	711,283	733,412	727,812	792,131	740,009
12-20 Holiday Pay	220	-	500	1,000	1,000
14-10 Overtime	33,779	50,800	60,000	60,000	30,000
15-13 Shoe Allowance	1,918	2,511	1,800	2,250	2,250
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
21-10 Employer Fica	56,583	55,801	54,901	61,046	61,046
22-10 General Employees Pension	(747,127)	203,912	203,912	203,912	197,820
23-10 Life Insurance	210	265	265	277	277
23-20 Disability Insurance	4,114	4,406	2,806	5,263	5,263
23-30 Health Insurance	65,605	143,001	143,001	162,599	155,208
23-34 Hsa	12,500	17,000	14,000	15,000	15,000
23-40 Dental Insurance	5,525	7,419	7,419	8,249	8,249
23-50 Vision Insurance	664	871	871	968	968
Sub-total Personnel Services	\$ 148,874	\$ 1,222,998	\$ 1,220,887	\$ 1,316,295	\$ 1,220,690
41-15 Cellular Phone/Beeper	8,576	9,432	7,020	10,260	10,260
43-20 Water/Sewer Service	717	800	400	-	-
46-20 Equipment Maintenance	30	306	-	-	-
46-30 Vehicle Maint-Garage	101,233	74,777	74,777	80,513	80,513
46-47 Water Main Maintenance	129,966	124,319	125,000	125,000	100,000
46-91 Software Maintenance	2,187	4,776	4,776	-	-
49-09 Ins Chgs-Workers Comp	34,098	37,122	34,098	35,523	35,523
49-10 Warehouse Service Chg	26,131	32,727	32,727	29,614	29,554
49-17 Other Contractual Svcs	22,981	50,000	50,000	50,000	25,000
49-41 Licenses, Fees & Permits	11,882	17,000	17,000	17,000	13,800
52-01 Supplies	17	102	200	500	500
52-20 Opr Equipment <\$1000	281	-	-	-	-
52-23 Safety Clothing/Equip	3,160	4,500	9,500	7,000	7,000
52-27 Hardware/Tools	8,988	19,600	6,500	9,000	9,000
52-29 Fire Hydrant Supplies	8,373	8,500	8,500	8,500	8,500
52-31 Water Main Supplies	114,855	124,098	124,200	145,000	125,000
52-36 Water Reuse Main Supplies	-	-	7,900	6,500	6,500
52-75 Equip Parts/Supplies	108	375	-	-	-
54-30 Training	2,103	6,000	6,000	6,000	4,325
Sub- Total Operating Expenses	\$ 475,686	\$ 514,434	\$ 508,598	\$ 530,410	\$ 455,475
63-14 Fire Hydrants	60,142	75,000	75,000	75,000	65,000
64-02 General Equipment	849	41,800	48,800	45,000	5,000
Sub- Total Capital Outlay	\$ 60,991	\$ 116,800	\$ 123,800	\$ 120,000	\$ 70,000
Subtotal	\$ 685,551	\$ 1,854,232	\$ 1,853,285	\$ 1,966,705	\$ 1,746,165
91-30 Transfer To Veh Srv Fund	93,222	109,239	109,239	102,026	102,026
Sub-total Nonoperating Expenses	\$ 93,222	\$ 109,239	\$ 109,239	\$ 102,026	\$ 102,026
Department Total	\$ 778,773	\$ 1,963,471	\$ 1,962,524	\$ 2,068,731	\$ 1,848,191



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Public Water Treatment

FUND: 401
DEPT. NO.: 2811



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Public Water Treatment

FUND: 401
DEPT. NO.: 2811

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Chief Plant Operator	42019	28	2.0	2.0	1.0	3.0	3.0
Environmental Inspector	44202	16	1.0	1.0	(1.0)	-	-
Water Plant Lead Operator	42241	20	2.0	2.0	-	2.0	2.0
Plant Operator Career Track Personnel			17.0	17.0	1.0	18.0	18.0
Water Treatment Plant Operator III	42201	17	*	*	*	*	*
Water Treatment Plant Operator II	42211	14	*	*	*	*	*
Water Treatment Plant Operator I	42221	12	*	*	*	*	*
TEMP Water Treatment Plant Operator II	42221	12	*	*	*	*	*
Plant Operator Maintainer Trainees		9	*	-	*	-	-
E/I Tech Career Track Personnel			3.0	3.0	-	3.0	3.0
Electrical/Instrumentation Tech I	45001	18	*	*	*	*	*
Electrical/Instrumentation Tech II	45011	20	*	*	*	*	*
Instrumentation & Control Technician	43200	20	-	1.0	(1.0)	-	-
Administrative Associate	00370	10	1.0	-	-	-	-
Master Utilities Maintenance Mechanic	81300	20	-	-	1.0	1.0	1.0
Utilities Maintenance Mechanic - Water Treatment Career Path							
Utilities Maintenance Mechanic, Water Treatment Sr.	8132x	18	5.0	5.0	(2.0)	3.0	3.0
Utilities Maintenance Mechanic - Water Treatment	8131x	14	*	*	*	*	*
Utilities Maintenance Mechanic - Trainee	81301	11	*	*	*	*	*
Total Personnel:			31.0	31.0	(1.0)	30.0	30.0

* An unspecified number of Water Plant Operator I, Water Plant Operator II, and Water Plant Operator III positions not to exceed 17



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 11 Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	2,465,651	2,743,838	2,589,048	2,654,384	2,676,243
Operating Expenses	3,439,570	4,015,667	4,153,433	4,082,440	3,961,263
Capital Outlay	9,379	12,640	6,300	10,000	10,000
Nonoperating Expenses	84,902	108,224	108,224	96,285	96,285
Total	\$ 5,999,502	\$ 6,880,369	\$ 6,857,005	\$ 6,843,109	\$ 6,743,791
Estimated As % Of Budget			99.7%		
12-10 Regular Salaries/Wages	1,603,254	1,728,779	1,638,779	1,633,239	1,694,599
12-20 Holiday Pay	21,090	22,500	21,500	23,000	23,000
14-10 Overtime	83,782	118,000	67,528	80,000	80,000
15-13 Shoe Allowance	2,950	3,500	600	3,900	3,900
15-20 Car Allowance	5,915	4,400	2,100	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	3,537	3,537
21-10 Employer Fica	128,806	139,584	83,685	129,453	129,453
22-10 General Employees Pension	467,022	452,817	452,817	452,817	416,394
23-10 Life Insurance	389	504	504	479	491
23-20 Disability Insurance	9,662	10,169	10,000	11,248	11,342
23-30 Health Insurance	108,472	215,979	269,179	270,999	267,303
23-34 Hsa	23,000	32,000	26,750	26,750	26,750
23-40 Dental Insurance	10,141	13,966	13,966	13,748	14,206
23-50 Vision Insurance	1,168	1,640	1,640	1,614	1,668
Sub-total Personnel Services	\$ 2,465,651	\$ 2,743,838	\$ 2,589,048	\$ 2,654,384	\$ 2,676,243
31-90 Other Professional Svcs	-	103,972	50,000	60,000	20,000
34-54 Disp Of Hazardous Matls	-	1,500	1,476	1,000	1,000
34-63 Bulk Water Purchase	172,896	60,000	100,000	100,000	100,000
41-12 Postage	572	1,000	-	-	-
41-15 Cellular Phone/Beeper	7,671	8,100	8,100	8,640	8,640
43-10 Electric Service	840,749	803,500	923,500	923,500	923,500
43-20 Water/Sewer Service	8,344	6,000	6,000	6,000	6,000
43-40 Fuel/Propane	25,414	14,066	26,566	27,000	27,000
44-30 Equipment Rental	103,458	107,000	100,000	110,000	110,000
46-10 Building Repairs	5,614	5,000	5,000	5,000	5,000
46-20 Equipment Maintenance	41,458	77,500	50,000	50,000	50,000
46-30 Vehicle Maint-Garage	21,558	25,283	18,012	19,611	19,611
46-40 Water Tank/Tower R&M	7,800	29,921	70,000	10,000	10,000
46-46 Wtp Pump & Motor Rpr	20,000	27,066	10,000	10,000	10,000
46-50 Wells & Screens-R&M	-	20,000	10,000	10,000	10,000
46-91 Software Maintenance	4,956	14,750	10,000	-	-
46-98 Grounds Maintenance	74,780	110,000	100,000	100,000	100,000
47-10 Printing & Binding	764	500	500	500	500
49-09 Ins Chgs-Workers Comp	60,474	64,271	60,474	62,128	61,978
49-10 Warehouse Service Chg	13,077	14,377	14,377	13,136	13,109
49-17 Other Contractual Svcs	269,955	389,751	400,000	400,000	350,000
49-41 Licenses, Fees & Permits	16,409	31,425	41,425	28,425	28,425
52-01 Supplies	2,118	2,500	1,200	1,200	1,200
52-20 Opr Equipment <\$1000	5,738	8,800	7,500	7,500	7,500



DETAIL EXPENDITURES

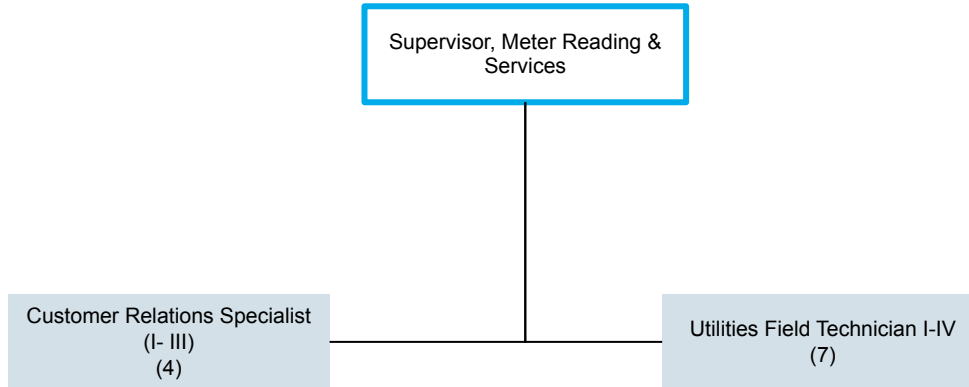
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-21 Chemicals	26,780	25,000	25,000	25,000	25,000
52-23 Safety Clothing/Equip	2,623	4,000	1,000	4,000	3,000
52-24 Bldg Supplies/Materials	2,905	18,200	5,000	10,000	10,000
52-25 Janitor Supplies	1,423	1,700	1,100	1,100	1,100
52-27 Hardware/Tools	2,021	8,500	7,500	7,500	7,500
52-28 Chlorine	239,402	300,000	300,000	300,000	300,000
52-35 Process Chemicals	1,215,919	1,571,235	1,665,703	1,594,400	1,564,400
52-75 Equip Parts/Supplies	241,473	152,000	130,000	180,000	180,000
52-85 Food Supplies	-	-	-	200	200
54-30 Training	3,219	8,750	4,000	6,600	6,600
Sub- Total Operating Expenses	\$ 3,439,570	\$ 4,015,667	\$ 4,153,433	\$ 4,082,440	\$ 3,961,263
64-02 General Equipment	9,379	12,640	6,300	10,000	10,000
Sub- Total Capital Outlay	\$ 9,379	\$ 12,640	\$ 6,300	\$ 10,000	\$ 10,000
Subtotal	\$ 5,914,600	\$ 6,772,145	\$ 6,748,781	\$ 6,746,824	\$ 6,647,506
91-30 Transfer To Veh Srv Fund	84,902	108,224	108,224	96,285	96,285
Sub-total Nonoperating Expenses	\$ 84,902	\$ 108,224	\$ 108,224	\$ 96,285	\$ 96,285
Department Total	\$ 5,999,502	\$ 6,880,369	\$ 6,857,005	\$ 6,843,109	\$ 6,743,791



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Meter Reading & Services

FUND: 401
DEPT. NO.: 2814



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Meter Reading & Services

FUND: 401
DEPT. NO.: 2814

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Supervisor, Meter Reading/Services	41029	26	1.0	1.0	-	1.0	1.0
Utility Field Technician V	40060	20	1.0	1.0	(1.0)	-	-
Career Path Utility Field Technician I-IV			7.0	7.0	-	7.0	7.0
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Utility Field Technician IV	40041	16	*	*	*	*	*
Customer Relations Specialist I-III			4.0	4.0		4.0	4.0
Customer Relations Specialist III	40122	14	*	*	*	*	*
Customer Relations Specialist II	40112	12	*	*	*	*	*
Customer Relations Specialist I	40102	10	*	*	*	*	*
Total Personnel:			13.0	13.0	(1.0)	12.0	12.0

* Reclassified and moved 1 Customer Relations Specialist to an Asset Management Systems Technician in Division 2821



DETAIL EXPENDITURES

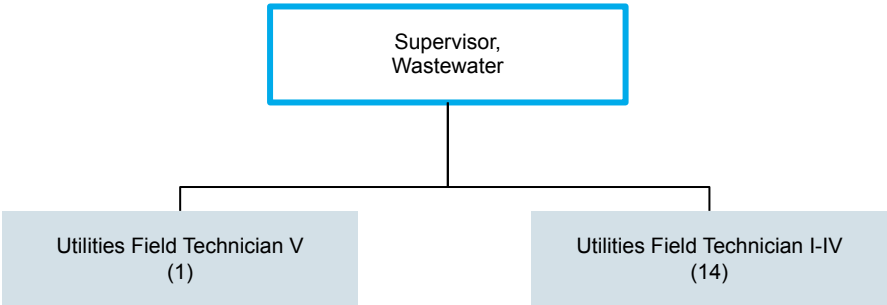
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 14 Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	771,054	907,381	907,155	938,058	926,859
Operating Expenses	276,397	444,682	408,085	417,141	413,578
Capital Outlay	1,698	6,000	24,000	6,000	6,000
Nonoperating Expenses	18,996	29,607	29,607	32,022	32,022
Total	\$ 1,068,145	\$ 1,387,670	\$ 1,368,847	\$ 1,393,221	\$ 1,378,459
Estimated As % Of Budget			98.6%		
12-10 Regular Salaries/Wages	494,527	569,705	569,705	594,990	590,587
12-20 Holiday Pay	-	-	-	400	400
14-10 Overtime	4,341	12,500	12,500	15,000	8,000
15-13 Shoe Allowance	1,033	1,326	1,050	1,050	1,050
15-20 Car Allowance	-	3,600	-	3,600	3,600
21-10 Employer Fica	37,969	47,154	47,154	45,597	49,556
22-10 General Employees Pension	163,267	146,728	146,728	146,728	138,372
23-10 Life Insurance	134	164	164	170	214
23-20 Disability Insurance	3,103	3,210	2,410	3,979	4,329
23-30 Health Insurance	52,101	103,654	109,354	108,399	112,095
23-34 Hsa	9,722	13,000	11,750	12,000	12,000
23-40 Dental Insurance	4,336	5,674	5,674	5,499	5,957
23-50 Vision Insurance	521	666	666	646	699
Sub-total Personnel Services	\$ 771,054	\$ 907,381	\$ 907,155	\$ 938,058	\$ 926,859
41-15 Cellular Phone/Beeper	6,493	7,201	8,470	8,560	8,560
43-10 Electric Service	574	800	600	700	700
43-20 Water/Sewer Service	758	1,860	400	400	400
46-20 Equipment Maintenance	3,546	5,500	5,500	5,500	2,000
46-30 Vehicle Maint-Garage	55,073	41,728	41,728	43,411	43,411
46-52 Reuse Maintenance	-	-	-	3,000	3,000
46-91 Software Maintenance	39,607	111,867	95,766	103,055	103,055
49-09 Ins Chgs-Workers Comp	9,479	9,479	9,479	9,244	9,244
49-10 Warehouse Service Chg	22,994	33,642	33,642	30,771	30,708
49-17 Other Contractual Srvs	7,741	8,705	10,000	10,000	10,000
49-41 Licenses, Fees & Permits	130	500	500	500	500
52-01 Supplies	441	1,000	1,000	1,000	1,000
52-20 Opr Equipment <\$1000	426	1,500	1,500	2,000	2,000
52-23 Safety Clothing/Equip	1,147	1,000	1,000	2,000	2,000
52-27 Hardware/Tools	2,876	9,700	10,000	6,000	6,000
52-30 Water Meter Supplies	123,475	203,900	182,500	185,000	185,000
52-75 Equip Parts/Supplies	48	3,300	3,000	3,000	3,000
54-30 Training	1,589	3,000	3,000	3,000	3,000
Sub- Total Operating Expenses	\$ 276,397	\$ 444,682	\$ 408,085	\$ 417,141	\$ 413,578
63-12 Large Meters	-	6,000	6,000	6,000	6,000
64-02 General Equipment	1,698	-	-	-	-
64-14 Computer Software	-	-	18,000	-	-
Sub- Total Capital Outlay	\$ 1,698	\$ 6,000	\$ 24,000	\$ 6,000	\$ 6,000
Subtotal	\$ 1,049,149	\$ 1,358,063	\$ 1,339,240	\$ 1,361,199	\$ 1,346,437
91-30 Transfer To Veh Srv Fund	18,996	29,607	29,607	32,022	32,022
Sub-total Nonoperating Expenses	\$ 18,996	\$ 29,607	\$ 29,607	\$ 32,022	\$ 32,022
Department Total	\$ 1,068,145	\$ 1,387,670	\$ 1,368,847	\$ 1,393,221	\$ 1,378,459



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Collection**

FUND: **401**
DEPT. NO.: **2815**



PERSONNEL ALLOCATION

DEPARTMENT: Utilities	FUND: 401
DIVISION: Wastewater Collection	DEPT. NO.: 2815

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Supervisor, Wastewater/Stormwater	44209	26	0.5	0.5	(0.5)	-	-
Supervisor, Wastewater		26	-	-	1.0	1.0	1.0
Utility Field Technician V	40060	20	1.0	1.0	-	1.0	1.0
Career Path Utility Field Technician I-IV			14.0	14.0	-	14.0	14.0
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Utility Field Technician IV	40041	16	*	*	*	*	*
Total Personnel:			15.5	15.5	0.5	16.0	16.0

* Full-Time Position: one half of time spent in Wastewater Pumping Stations; no-half of time spent in Stormwater



DETAIL EXPENDITURES

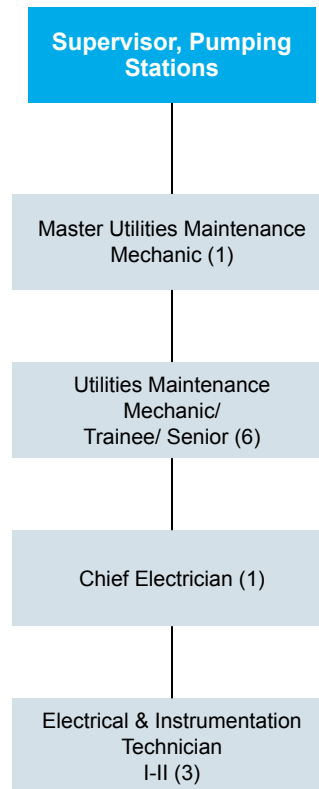
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 15 Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	1,058,123	1,142,430	1,140,361	1,151,778	1,148,291
Operating Expenses	298,513	568,443	441,781	495,876	458,676
Capital Outlay	3,392	1,600	500	-	-
Nonoperating Expenses	334,636	221,695	221,695	237,629	237,629
Total	\$ 1,694,664	\$ 1,934,168	\$ 1,804,337	\$ 1,885,283	\$ 1,844,596
Estimated As % Of Budget			93.3%		
12-10 Regular Salaries/Wages	686,842	659,646	659,842	673,139	714,113
12-20 Holiday Pay	-	-	400	1,000	1,000
14-10 Overtime	32,543	63,400	65,000	50,000	30,000
15-13 Shoe Allowance	2,065	2,065	1,650	2,100	2,250
15-20 Car Allowance	1,800	1,800	1,800	1,800	1,800
21-10 Employer Fica	54,169	51,960	51,960	51,793	52,875
22-10 General Employees Pension	191,426	205,640	205,640	205,640	185,603
23-10 Life Insurance	243	221	221	221	221
23-20 Disability Insurance	4,508	4,256	2,656	4,495	4,590
23-30 Health Insurance	66,196	130,383	130,383	140,016	133,652
23-34 Hsa	12,326	15,500	13,250	14,250	14,250
23-40 Dental Insurance	5,316	6,765	6,765	7,103	7,103
23-50 Vision Insurance	689	794	794	221	834
Sub-total Personnel Services	\$ 1,058,123	\$ 1,142,430	\$ 1,140,361	\$ 1,151,778	\$ 1,148,291
41-15 Cellular Phone/Beeper	6,068	7,600	7,600	8,370	8,370
44-30 Equipment Rental	400	2,000	2,000	3,000	3,000
46-20 Equipment Maintenance	(147)	6,000	6,000	4,000	4,000
46-30 Vehicle Maint-Garage	100,787	93,709	93,709	80,513	99,324
46-42 Sewer Main Repairs	11,650	235,000	125,000	200,000	180,000
46-91 Software Maintenance	6,819	13,000	10,000	10,000	10,000
49-09 Ins Chgs-Workers Comp	29,670	31,532	29,670	30,480	30,480
49-10 Warehouse Service Chg	7,267	8,802	8,802	8,013	7,997
49-17 Other Contractual Svcs	55,945	65,000	45,000	40,000	40,000
49-40 Laboratory Tests	-	2,400	-	-	-
49-41 Licenses, Fees & Permits	14,063	18,000	18,000	18,000	15,000
52-01 Supplies	3,405	2,000	-	-	-
52-20 Opr Equipment <\$1000	112	1,000	1,000	500	500
52-23 Safety Clothing/Equip	4,170	8,000	8,000	9,000	5,000
52-27 Hardware/Tools	1,801	3,900	5,000	5,000	5,000
52-32 Sewer Main Supplies	48,534	46,500	60,000	60,000	40,000
52-75 Equip Parts/Supplies	3,977	10,000	10,000	7,000	5,000
53-11 Traffic/Street Signs	-	2,000	-	-	-
54-30 Training	3,992	12,000	12,000	12,000	5,005
Sub- Total Operating Expenses	\$ 298,513	\$ 568,443	\$ 441,781	\$ 495,876	\$ 458,676
64-02 General Equipment	3,392	1,600	500	-	-
Sub- Total Capital Outlay	\$ 3,392	\$ 1,600	\$ 500	\$ -	\$ -
Subtotal	\$ 1,360,028	\$ 1,712,473	\$ 1,582,642	\$ 1,647,654	\$ 1,606,967
91-30 Transfer To Veh Srv Fund	334,636	221,695	221,695	237,629	237,629
Sub-total Nonoperating Expenses	\$ 334,636	\$ 221,695	\$ 221,695	\$ 237,629	\$ 237,629
Department Total	\$ 1,694,664	\$ 1,934,168	\$ 1,804,337	\$ 1,885,283	\$ 1,844,596



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT. NO.: **2816**



PERSONNEL ALLOCATION

DEPARTMENT: Utilities

FUND: 401

DIVISION: Wastewater Pumping Stations

DEPT. NO.: 2816

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Supervisor, Pumping Stations	44019	26	-	1.0	-	1.0	1.0
Assistant Supervisor, Utilities	44020	20	1.0	-	-	-	-
E/I Tech Career Track Personnel			2.0	2.0	1.0	3.0	3.0
Electrical/Instrumentation Tech I	45001	18	*	*	*	*	*
Electrical/Instrumentation Tech II	45011	20	*	*	*	*	*
Instrumentation & Control Technician	43200	20	1.0	1.0	(1.0)	-	-
Chief Electrician	81401	21	1.0	1.0	*	1.0	1.0
Master Utilities Maintenance Mechanic	81300	20	-	-	1.0	1.0	1.0
Utilities Maintenance Mechanic - Pumping Stations - Career Path			7.0	7.0	(1.0)	6.0	6.0
Utilities Maintenance Mechanic - Pumping Stations, Sr	81321	17	*	*	-	*	*
Utilities Maintenance Mechanic - Pumping Stations	81311	13	*	*	-	*	*
Utilities Maintenance Mechanic Trainee	81301	11	*	*	-	*	*
Total Personnel:			12.0	12.0	-	12.0	12.0



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 16 Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	1,056,233	1,090,287	1,098,437	1,071,235	1,042,483
Operating Expenses	1,460,697	1,500,821	1,502,617	1,625,190	1,480,115
Capital Outlay	-	-	-	5,000	5,000
Nonoperating Expenses	128,172	152,992	152,992	145,409	145,409
Total	\$ 2,645,102	\$ 2,744,100	\$ 2,754,046	\$ 2,846,834	\$ 2,673,007
Estimated As % Of Budget			100.4%		
12-10 Regular Salaries/Wages	739,386	696,314	696,314	679,709	679,709
12-20 Holiday Pay	-	-	800	1,000	1,000
14-10 Overtime	40,429	70,080	80,000	60,000	50,000
15-13 Shoe Allowance	1,180	1,200	1,500	1,650	1,650
15-20 Car Allowance	1,768	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	3,649	3,649
21-10 Employer Fica	57,966	56,349	56,349	52,399	52,399
22-10 General Employees Pension	144,730	140,099	140,099	140,099	126,274
23-10 Life Insurance	165	171	151	170	170
23-20 Disability Insurance	4,051	3,680	2,880	4,415	4,415
23-30 Health Insurance	53,053	100,942	100,942	108,399	103,472
23-34 Hsa	9,000	12,000	9,950	10,000	10,000
23-40 Dental Insurance	4,022	5,237	5,237	5,499	5,499
23-50 Vision Insurance	483	615	615	646	646
Sub-total Personnel Services	\$ 1,056,233	\$ 1,090,287	\$ 1,098,437	\$ 1,071,235	\$ 1,042,483
41-15 Cellular Phone/Beeper	6,997	6,448	6,048	6,048	6,048
43-10 Electric Service	303,040	350,000	310,000	350,000	350,000
43-20 Water/Sewer Service	72,932	93,500	73,000	75,000	75,000
43-40 Fuel/Propane	6,833	10,000	10,000	10,000	10,000
44-30 Equipment Rental	-	45,600	15,000	40,000	16,000
46-10 Building Repairs	-	10,000	30,000	10,000	10,000
46-20 Equipment Maintenance	77,985	115,000	75,000	85,000	85,000
46-30 Vehicle Maint-Garage	87,951	54,693	54,693	73,610	73,610
46-51 Lift Station Repairs	130,611	149,500	158,500	150,000	100,000
46-91 Software Maintenance	3,849	13,273	5,000	-	-
46-98 Grounds Maintenance	58,609	58,000	58,000	60,000	60,000
49-09 Ins Chgs-Workers Comp	20,686	21,984	20,686	21,251	21,251
49-10 Warehouse Service Chg	28,699	39,190	39,190	37,281	37,206
49-17 Other Contractual Svcs	57,603	90,000	70,000	90,000	70,000
49-41 Licenses, Fees & Permits	1,575	3,000	2,500	2,000	2,000
52-01 Supplies	23,238	20,000	20,000	25,000	20,000
52-20 Opr Equipment <\$1000	1,424	1,500	1,500	1,500	1,500
52-23 Safety Clothing/Equip	3,027	2,500	2,500	3,500	3,500
52-27 Hardware/Tools	5,013	4,000	4,000	5,000	4,000
52-35 Process Chemicals	215,896	185,000	230,000	250,000	230,000
52-75 Equip Parts/Supplies	353,168	222,833	310,000	325,000	300,000
54-30 Training	1,561	4,800	7,000	5,000	5,000
Sub- Total Operating Expenses	\$ 1,460,697	\$ 1,500,821	\$ 1,502,617	\$ 1,625,190	\$ 1,480,115
63-12 Large Meters	-	-	-	5,000	5,000
Sub- Total Capital Outlay	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Subtotal	\$ 2,516,930	\$ 2,591,108	\$ 2,601,054	\$ 2,701,425	\$ 2,527,598
91-30 Transfer To Veh Srv Fund	128,172	152,992	152,992	145,409	145,409
Sub-total Nonoperating Expenses	\$ 128,172	\$ 152,992	\$ 152,992	\$ 145,409	\$ 145,409
Department Total	\$ 2,645,102	\$ 2,744,100	\$ 2,754,046	\$ 2,846,834	\$ 2,673,007



DETAIL EXPENDITURES

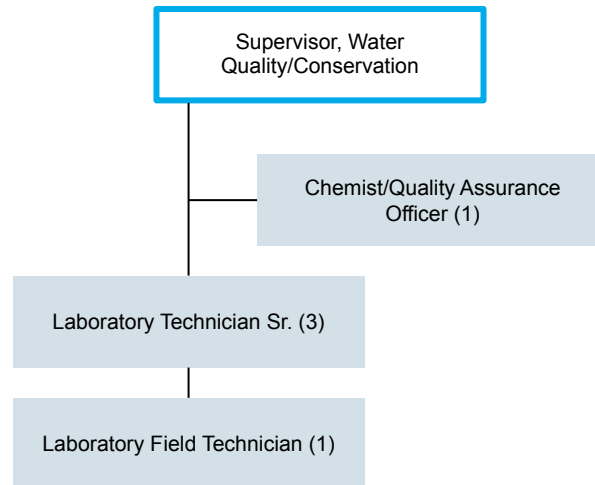
Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 17 Sewage Treatment 401-2817-536						
Department Summary						
Operating Expenses		4,954,771	4,991,120	5,020,300	6,719,300	6,719,300
Total		\$ 4,954,771	\$ 4,991,120	\$ 5,020,300	\$ 6,719,300	\$ 6,719,300
Estimated As % Of Budget				100.6%		
34-80	Shared Wastewater Trtmt	4,097,382	4,070,820	4,100,000	4,100,000	4,100,000
34-81	Reuse Charges	257,389	270,300	270,300	270,300	270,300
49-70	Regional Plant	600,000	650,000	650,000	2,349,000	2,349,000
Sub-total Operating Expenses		\$ 4,954,771	\$ 4,991,120	\$ 5,020,300	\$ 6,719,300	\$ 6,719,300
Subtotal		\$ 4,954,771	\$ 4,991,120	\$ 5,020,300	\$ 6,719,300	\$ 6,719,300
Department Total		\$ 4,954,771	\$ 4,991,120	\$ 5,020,300	\$ 6,719,300	\$ 6,719,300



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT. NO.: **2819**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT. NO.: **2819**

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Supervisor, Water Quality	46029	27	1.0	1.0	-	1.0	1.0
Chemist & Quality Assurance Officer	46202	20	1.0	1.0	-	1.0	1.0
Laboratory Technician, Senior	46232	16	2.0	3.0	-	3.0	3.0
Laboratory Technician	46212	15	1.0	-	-	-	-
Laboratory Field Technician	46222	12	1.0	1.0	-	1.0	1.0
Total Personnel:			6.0	6.0	-	6.0	6.0



DETAIL EXPENDITURES

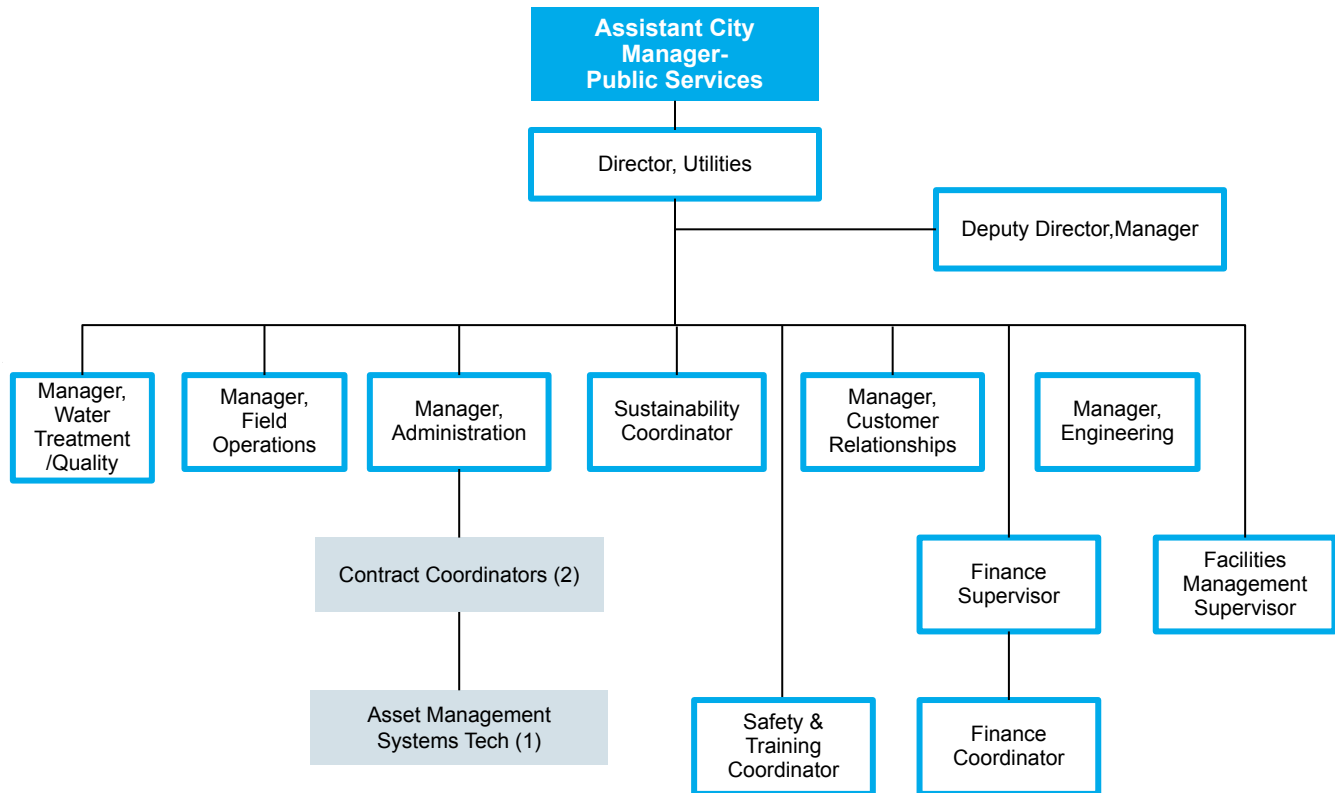
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 19 Water Quality 401-2819-536					
Department Summary					
Personnel Services	476,216	521,524	437,294	518,135	526,337
Operating Expenses	122,469	210,180	219,930	186,628	137,127
Capital Outlay	-	6,480	6,480	-	-
Nonoperating Expenses	4,843	5,406	5,406	5,584	5,584
Total	\$ 603,528	\$ 743,590	\$ 669,110	\$ 710,347	\$ 669,048
Estimated As % Of Budget			90.0%		
12-10 Regular Salaries/Wages	318,639	333,969	252,490	327,086	344,784
12-20 Holiday Pay	-	-	300	300	300
14-10 Overtime	4,219	4,000	4,000	4,000	4,000
15-13 Shoe Allowance	590	601	600	600	600
15-20 Car Allowance	-	3,500	3,000	3,600	3,600
21-10 Employer Fica	24,350	25,256	24,456	25,343	25,343
22-10 General Employees Pension	95,164	92,375	92,375	92,375	85,343
23-10 Life Insurance	155	176	176	176	176
23-20 Disability Insurance	1,925	2,250	1,250	2,132	2,132
23-30 Health Insurance	24,504	50,471	50,471	54,200	51,736
23-34 Hsa	4,438	6,000	5,250	5,250	5,250
23-40 Dental Insurance	1,993	2,619	2,619	2,750	2,750
23-50 Vision Insurance	239	307	307	323	323
Sub-total Personnel Services	\$ 476,216	\$ 521,524	\$ 437,294	\$ 518,135	\$ 526,337
34-54 Disp Of Hazardous Matls	1,777	2,500	500	2,500	500
41-12 Postage	-	13,000	13,000	13,000	6,000
41-15 Cellular Phone/Beeper	1,132	1,410	1,080	1,080	1,080
46-20 Equipment Maintenance	6,076	18,351	7,500	10,000	7,500
46-30 Vehicle Maint-Garage	6,055	4,797	4,797	5,778	5,778
46-91 Software Maintenance	334	10,445	1,200	-	-
47-10 Printing & Binding	14,923	20,000	20,000	20,000	7,000
49-09 Ins Chgs-Workers Comp	10,034	10,663	10,034	10,308	10,308
49-10 Warehouse Service Chg	303	369	369	362	361
49-17 Other Contractual Svcs	12,388	16,100	16,500	13,000	13,000
49-40 Laboratory Tests	23,502	30,695	64,100	40,000	30,000
49-41 Licenses, Fees & Permits	1,600	3,000	3,000	3,000	3,000
52-01 Supplies	537	1,000	1,000	1,000	1,000
52-21 Chemicals	40,001	48,000	48,000	42,000	42,000
52-23 Safety Clothing/Equip	118	600	600	600	600
52-31 Water Main Supplies	-	19,500	19,500	19,500	5,000
52-75 Equip Parts/Supplies	2,377	6,000	4,000	2,000	2,000
54-30 Training	1,312	3,750	4,750	2,500	2,000
Sub- Total Operating Expenses	\$ 122,469	\$ 210,180	\$ 219,930	\$ 186,628	\$ 137,127
64-02 General Equipment	-	6,480	6,480	-	-
Sub- Total Capital Outlay	\$ -	\$ 6,480	\$ 6,480	\$ -	\$ -
Subtotal	\$ 598,685	\$ 738,184	\$ 663,704	\$ 704,763	\$ 663,464
91-30 Transfer To Veh Srv Fund	4,843	5,406	5,406	5,584	5,584
Sub-total Nonoperating Expenses	\$ 4,843	\$ 5,406	\$ 5,406	\$ 5,584	\$ 5,584
Department Total	\$ 603,528	\$ 743,590	\$ 669,110	\$ 710,347	\$ 669,048



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Utilities Administration

FUND: 401
DEPT. NO.: 2821



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Utilities Administration

FUND: 401
DEPT. NO.: 2821

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Assistant City Manager - Public Services	01159	46	1.0	1.0	(1.0)	-	-
Assistant City Manager	01149	46	0.25	0.25	(0.25)	-	-
Director, Utilities	48019	45	1.0	1.0	-	1.0	1.0
Deputy Director, Utilities Operations	48029	39	1.0	1.0	-	1.0	1.0
Manager, Engineering	48129	37	1.0	1.0	-	1.0	1.0
Manager, Water Treatment/Quality	48119	37	1.0	1.0	-	1.0	1.0
Manager, Field Operations	48099	37	1.0	1.0	-	1.0	1.0
Finance Supervisor	48199	24	-	-	1.0	1.0	1.0
Finance Coordinator	15030	18	-	-	1.0	1.0	1.0
Facilities Management Supervisor		26	-	-	1.0	1.0	1.0
Safety & Training Coordinator		20	-	-	1.0	1.0	1.0
Asset Management Systems Technician	48170	16	-	1.0	-	1.0	1.0
Manager, Administration	48189	37	1.0	1.0	-	1.0	1.0
Manager, Customer Services	48179	36	1.0	1.0	-	1.0	1.0
Contract Coordinator	70119	16	2.0	2.0	-	2.0	2.0
Sustainability Coordinator	48149	30	1.0	1.0	-	1.0	1.0
Administrative Associate	00370	10	2.0	-	-	-	-
Administrative Assistant*	48010	14	1.0	1.0	(1.0)	-	-
Total Personnel:			14.25	13.25	1.75	15.00	15.00

* Re-Classified 1- Customer Services
Representative from Division 2814

** 1 Position moved to Division 2810 - 1
Position moved to Division 2823



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 21 Utility Administration 401-2821-536					
Department Summary					
Personnel Services	1,722,462	1,795,797	1,676,070	1,784,614	2,090,319
Operating Expenses	2,098,203	2,202,466	2,121,052	2,175,803	2,055,000
Capital Outlay	148,863	204,700	176,000	125,000	75,000
Nonoperating Expenses	14,519,027	16,234,511	16,456,025	16,801,193	16,912,598
Total	\$ 18,488,555	\$ 20,437,474	\$ 20,429,147	\$ 20,886,610	\$ 21,132,917
Estimated As % Of Budget			100.0%		
12-10 Regular Salaries/Wages	1,254,027	1,207,666	1,106,666	1,193,790	1,395,895
14-10 Overtime	2,249	3,000	1,200	3,000	1,500
15-12 Cell Phone Allowance	602	936	630	630	630
15-20 Car Allowance	29,475	34,500	31,650	37,050	37,050
19-99 New Personnel/Reclass	-	710	-	-	64,681
21-10 Employer Fica	93,015	97,522	97,522	107,934	107,934
22-10 General Employees Pension	264,832	285,888	285,888	285,888	326,780
23-10 Life Insurance	607	646	646	646	646
23-11 Life Insurance-Retirees	188	240	229	250	250
23-20 Disability Insurance	7,611	6,621	4,921	7,924	8,580
23-30 Health Insurance	51,085	119,869	119,869	119,691	118,562
23-34 Hsa	9,828	14,250	10,900	10,770	10,770
23-40 Dental Insurance	4,940	6,219	6,219	6,301	6,301
23-50 Vision Insurance	593	730	730	740	740
25-10 Unemployment	3,410	17,000	9,000	10,000	10,000
Sub-total Personnel Services	\$ 1,722,462	\$ 1,795,797	\$ 1,676,070	\$ 1,784,614	\$ 2,090,319
31-90 Other Professional Svcs	67,169	40,961	80,000	100,000	50,000
32-10 Audit Fee	36,737	36,737	36,737	36,820	36,820
40-12 Business Meetings	-	346	200	200	200
41-15 Cellular Phone/Beeper	4,399	6,334	5,400	6,000	6,000
43-20 Water/Sewer Service	27	-	-	-	-
43-30 Garbage Fees/Roll Offs	6,600	9,705	3,000	3,000	3,000
44-31 Copy Machine Rental	10,822	8,700	12,000	15,000	15,000
46-10 Building Repairs	2,411	10,000	3,000	10,000	10,000
46-20 Equipment Maintenance	27,338	25,000	26,500	5,000	5,000
46-30 Vehicle Maint-Garage	5,731	3,145	3,145	4,202	4,202
46-52 Reuse Maintenance	525	3,000	1,500	-	-
46-91 Software Maintenance	214,754	205,517	205,500	215,000	171,700
49-08 Ins Chgs-Auto/Prop/Liab	1,513,818	1,570,183	1,513,819	1,533,925	1,533,925
49-09 Ins Chgs-Workers Comp	38,204	40,587	38,204	39,237	39,237
49-10 Warehouse Service Chg	7,274	15,047	15,047	7,269	7,255
49-17 Other Contractual Svcs	97,604	115,000	100,000	110,000	90,000
49-41 Licenses, Fees & Permits	1,579	22,300	5,000	15,000	15,000
51-10 Office Supplies	13,604	13,000	13,000	13,000	13,000
51-25 Computer Sftwre <\$1000	-	4,700	-	-	-
52-01 Supplies	1,443	2,100	1,100	1,100	1,100
52-20 Opr Equipment <\$1000	5,176	10,000	5,000	10,000	5,000
52-22 Uniforms	22,747	24,600	19,000	22,000	22,000
52-23 Safety Clothing/Equip	1,888	300	300	300	300
52-24 Bldg Supplies/Materials	1,062	1,000	500	1,000	1,000
52-25 Janitor Supplies	104	-	-	-	-
52-36 Water Reuse Main Supplies	2,851	7,500	6,500	-	-
52-75 Equip Parts/Supplies	350	2,500	2,500	2,500	1,000
52-85 Food Supplies	225	250	100	250	250



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
54-20 Memberships	8,694	10,000	9,000	10,000	9,011
54-30 Training	5,067	13,954	15,000	15,000	15,000
Sub-Total Operating Expenses	\$ 2,098,203	\$ 2,202,466	\$ 2,121,052	\$ 2,175,803	\$ 2,055,000
64-02 General Equipment	-	11,000	-	-	-
64-14 Computer Software	85,511	67,700	50,000	50,000	-
64-15 Computer Equipment	63,352	75,000	75,000	75,000	75,000
64-33 Vehicle Purchases	-	51,000	51,000	-	-
Sub-Total Capital Outlay	\$ 148,863	\$ 204,700	\$ 176,000	\$ 125,000	\$ 75,000
Subtotal	\$ 3,969,528	\$ 4,202,963	\$ 3,973,122	\$ 4,085,417	\$ 4,220,319
91-01 Transfer To General Fund	4,000,000	4,109,000	4,109,000	4,000,000	4,000,000
91-02 Transfer To Self Ins/W.C.	123,870	123,870	123,870	123,870	123,870
91-13 Transfer To Gf-Direct Ovhd	3,050,000	3,522,000	3,522,000	3,631,000	3,931,000
91-30 Transfer To Veh Srv Fund	11,791	27,765	27,765	13,033	13,033
91-31 Transfer To Capital Impov	-	-	-	-	300,000
91-38 Transfer To W/S Ren/Repl	7,000,000	8,000,000	8,000,000	8,000,000	8,000,000
95-43 Conservation Fund	41,808	55,000	40,000	55,000	40,000
95-44 Sustainability Fund	73,826	135,650	75,000	90,000	90,000
95-60 Uncollectible Expense	192,523	-	-	-	-
99-02 Non-Budgeted Expense	25,209	-	-	-	-
99-03 Rsv. For Future Approp.	-	261,226	558,390	888,290	414,695
Sub-total Nonoperating Expenses	\$ 14,519,027	\$ 16,234,511	\$ 16,456,025	\$ 16,801,193	\$ 16,912,598
Department Total	\$ 18,488,555	\$ 20,437,474	\$ 20,429,147	\$ 20,886,610	\$ 21,132,917



DETAIL EXPENDITURES

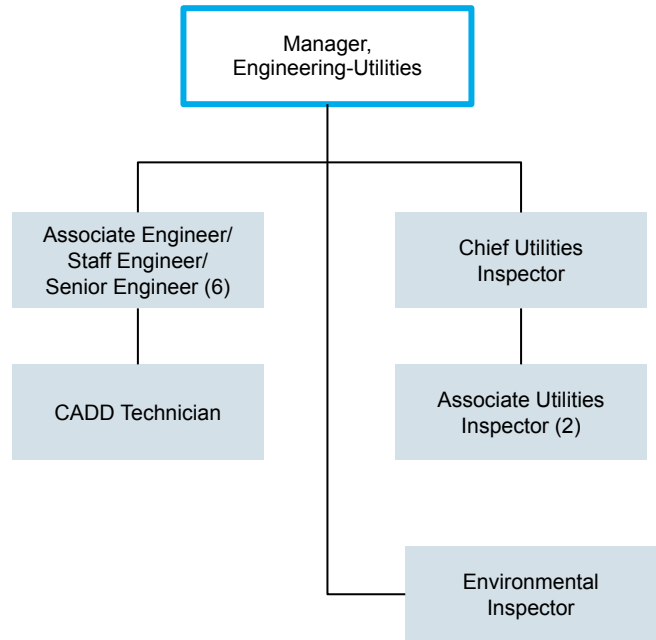
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 22 General Administration 401-2822-536					
Department Summary					
Nonoperating Expenses	11,641,468	-	-	-	-
Total	\$ 11,641,468	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
95-40 Depreciation Expense	11,558,779	-	-	-	-
99-02 Non-Budgeted Expense	82,689	-	-	-	-
Sub- Total Nonoperating Exps.	\$ 11,641,468	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 11,641,468	\$ -	\$ -	\$ -	\$ -



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Utilities Engineering

FUND: 401
DEPT. NO.: 2823



PERSONNEL ALLOCATION

DEPARTMENT: Utilities	FUND: 401
DIVISION: Utilities Engineering	DEPT. NO.: 2823

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Engineering Career Path Positions *			6.0	6.0	-	6.0	6.0
Associate Engineer - Utilities		24	*	*	*	*	*
Staff Engineer - Utilities		26	*	*	*	*	*
Senior Engineer - Utilities		30	*	*	*	*	*
CADD Technician/Design Supervisor	70059	15	1.0	1.0	-	1.0	1.0
Chief Utilities Inspector	70212	18	1.0	1.0	-	1.0	1.0
Associate Utilities Inspector	48222	18	2.0	2.0	-	2.0	2.0
Environmental Inspector	44202	16	-	-	1.0	1.0	1.0
Career Path Utility Field Technician I-IV **			-	-	-	-	-
Utility Field Technician I		7	*	*	*	*	*
Utility Field Technician II		9	*	*	*	*	*
Utility Field Technician III		12	*	*	*	*	*
Utility Field Technician IV		16	*	*	*	*	*
Administrative Associate	00370	10	-	1.0	(1.0)	-	-
Total Personnel:			10.0	11.0	-	11.0	11.0

* An unspecified number of Associate, staff & Senior Engineers not to exceed 6

** 1 UFT position moved to each of the following divisions 2810, 2815 & 2824



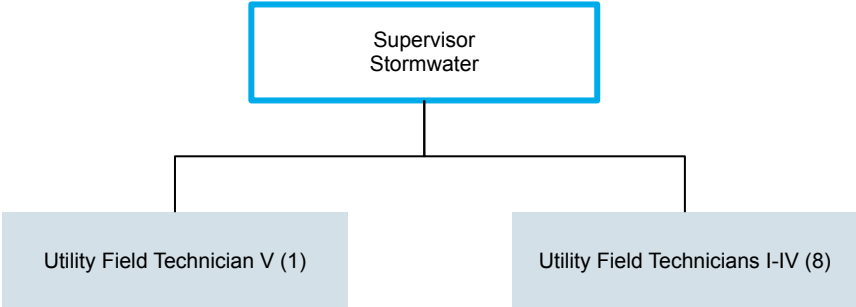
DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 23 Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,211,983	1,197,904	1,183,015	1,374,768	1,235,656
Operating Expenses	42,761	96,164	93,424	90,128	86,826
Nonoperating Expenses	24,247	17,699	17,699	21,304	21,304
Total	\$ 1,278,991	\$ 1,311,767	\$ 1,294,138	\$ 1,486,200	\$ 1,343,786
Estimated As % Of Budget			98.7%		
12-10 Regular Salaries/Wages	796,619	804,761	804,761	930,653	831,134
14-10 Overtime	13,028	9,000	7,000	20,000	7,000
15-13 Shoe Allowance	-	739	450	450	450
15-20 Car Allowance	7,200	7,200	3,600	3,600	3,600
21-10 Employer Fica	60,574	59,616	57,216	71,482	66,638
22-10 General Employees Pension	257,406	196,652	196,652	196,652	189,702
23-10 Life Insurance	483	517	517	517	517
23-20 Disability Insurance	4,671	4,724	2,924	6,292	5,864
23-30 Health Insurance	57,542	98,530	92,530	126,466	112,095
23-34 Hsa	9,250	10,800	12,000	12,000	12,000
23-40 Dental Insurance	4,651	4,801	4,801	5,957	5,957
23-50 Vision Insurance	559	564	564	699	699
Sub-total Personnel Services	\$ 1,211,983	\$ 1,197,904	\$ 1,183,015	\$ 1,374,768	\$ 1,235,656
31-90 Other Professional Svcs	1,375	40,000	40,000	35,000	35,000
40-12 Business Meetings	47	1,000	1,000	1,000	1,000
41-15 Cellular Phone/Beeper	6,507	4,779	4,400	4,400	4,400
46-30 Vehicle Maint-Garage	21,454	20,117	20,117	21,312	21,312
46-91 Software Maintenance	5,483	8,546	8,546	7,000	7,000
47-10 Printing & Binding	-	100	100	100	100
49-09 Ins Chgs-Workers Comp	1,683	1,791	1,683	1,731	1,731
49-10 Warehouse Service Chg	1,150	1,178	1,178	785	783
49-17 Other Contractual Svcs	806	1,000	1,000	1,000	1,000
49-41 Licenses, Fees & Permits	1,050	1,000	1,000	1,000	1,000
52-01 Supplies	537	5,036	4,000	4,000	4,000
52-20 Opr Equipment <\$1000	-	2,000	1,000	1,000	1,000
52-23 Safety Clothing/Equip	231	514	500	500	500
52-27 Hardware/Tools	-	2,000	2,000	2,000	500
52-75 Equip Parts/Supplies	156	1,000	1,000	1,000	500
52-85 Food Supplies	-	300	300	300	-
54-20 Memberships	-	203	-	2,000	2,000
54-30 Training	2,282	5,600	5,600	6,000	5,000
Sub- Total Operating Expenses	\$ 42,761	\$ 96,164	\$ 93,424	\$ 90,128	\$ 86,826
Subtotal	\$ 1,254,744	\$ 1,294,068	\$ 1,276,439	\$ 1,464,896	\$ 1,322,482
91-30 Transfer To Veh Srv Fund	24,247	17,699	17,699	21,304	21,304
Sub-total Nonoperating Expenses	\$ 24,247	\$ 17,699	\$ 17,699	\$ 21,304	\$ 21,304
Department Total	\$ 1,278,991	\$ 1,311,767	\$ 1,294,138	\$ 1,486,200	\$ 1,343,786



ORGANIZATIONAL CHART

DEPARTMENT: Utilities	FUND: 401
DIVISION: Stormwater Utilities	DEPT. NO.: 2824



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
 DIVISION: **Stormwater Utilities**

FUND: **401**
 DEPT. NO.: **2824**

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Supervisor, Wastewater/Pumping Stations	44019	26	0.5	0.5	(0.5)	-	-
Utilities Stormwater Supervisor	49019	26	-	-	1.0	1.0	1.0
Utility Field Technician V	44060	20	1.0	1.0	-	1.0	1.0
Career Path Utility Field Technician I-IV			9.0	9.0	(1.0)	8.0	8.0
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Utility Field Technician IV	40041	16	*	*	*	*	*
Total Personnel:			10.5	10.5	(0.5)	10.0	10.0



DETAIL EXPENDITURES

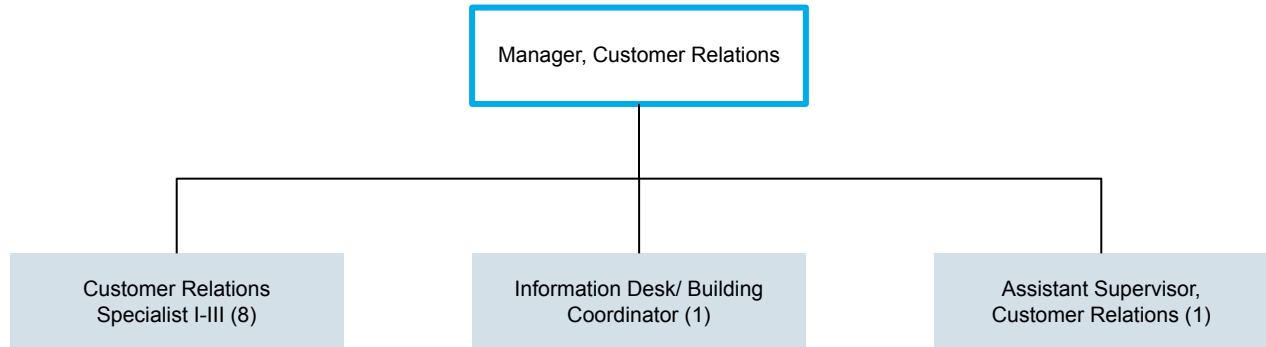
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 24 Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	492,336	661,921	691,621	720,374	690,880
Operating Expenses	321,464	597,974	546,608	573,583	519,079
Capital Outlay	122,833	1,700	1,312	-	-
Nonoperating Expenses	291,983	288,982	288,982	289,505	289,505
Total	\$ 1,228,616	\$ 1,550,577	\$ 1,528,523	\$ 1,583,462	\$ 1,499,464
Estimated As % Of Budget			98.6%		
12-10 Regular Salaries/Wages	327,133	398,482	398,482	419,345	415,479
12-20 Holiday Pay	-	-	400	800	800
14-10 Overtime	4,497	20,000	20,000	20,000	7,000
15-13 Shoe Allowance	885	1,331	1,331	1,350	1,350
15-20 Car Allowance	1,800	1,800	1,800	1,800	1,800
21-10 Employer Fica	24,909	33,994	33,994	32,321	32,321
22-10 General Employees Pension	95,645	127,993	127,993	127,993	118,181
23-10 Life Insurance	86	189	189	158	158
23-20 Disability Insurance	1,863	1,787	1,737	2,808	2,808
23-30 Health Insurance	25,843	60,480	92,530	99,366	94,850
23-34 Hsa	7,090	10,500	7,800	8,800	10,500
23-40 Dental Insurance	2,308	4,801	4,801	5,041	5,041
23-50 Vision Insurance	277	564	564	592	592
Sub-total Personnel Services	\$ 492,336	\$ 661,921	\$ 691,621	\$ 720,374	\$ 690,880
41-15 Cellular Phone/Beeper	3,476	5,036	4,536	5,670	5,670
43-10 Electric Service	2,935	3,000	3,000	3,000	3,000
43-20 Water/Sewer Service	7,244	5,000	5,000	5,000	5,000
44-30 Equipment Rental	108	7,000	1,500	3,000	3,000
46-20 Equipment Maintenance	30	500	500	500	500
46-30 Vehicle Maint-Garage	83,511	106,933	74,933	91,691	91,691
46-44 Storm Drain Repairs	11,011	30,000	25,000	25,000	25,000
46-91 Software Maintenance	1,701	3,450	3,450	-	-
46-98 Grounds Maintenance	81,717	81,720	81,720	100,000	100,000
49-09 Ins Chgs-Workers Comp	12,219	12,985	12,219	12,553	12,553
49-10 Warehouse Service Chg	3,088	3,300	3,300	2,169	2,165
49-17 Other Contractual Svcs	81,313	275,000	223,000	200,000	206,000
49-41 Licenses, Fees & Permits	814	2,300	45,000	50,000	3,000
52-01 Supplies	891	1,000	-	-	-
52-20 Opr Equipment <\$1000	111	-	750	500	500
52-23 Safety Clothing/Equip	3,195	3,000	3,000	3,000	1,500
52-24 Bldg Supplies/Materials	-	152	-	-	-
52-27 Hardware/Tools	649	2,300	2,000	3,000	2,000
52-33 Storm Drain Supplies	25,768	50,098	49,500	60,000	50,000
52-75 Equip Parts/Supplies	1,180	3,500	3,500	4,000	3,000
53-11 Traffic/Street Signs	-	-	1,500	1,500	1,500
54-30 Training	503	1,700	3,200	3,000	3,000
Sub- Total Operating Expenses	\$ 321,464	\$ 597,974	\$ 546,608	\$ 573,583	\$ 519,079
64-02 General Equipment	9,016	1,700	1,312	-	-
64-33 Vehicle Purchases	113,817	-	-	-	-
Sub- Total Capital Outlay	\$ 122,833	\$ 1,700	\$ 1,312	\$ -	\$ -
Subtotal	\$ 936,633	\$ 1,261,595	\$ 1,239,541	\$ 1,293,957	\$ 1,209,959
91-30 Transfer To Veh Srv Fund	291,983	288,982	288,982	289,505	289,505
Sub-total Nonoperating Expenses	\$ 291,983	\$ 288,982	\$ 288,982	\$ 289,505	\$ 289,505
Department Total	\$ 1,228,616	\$ 1,550,577	\$ 1,528,523	\$ 1,583,462	\$ 1,499,464



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Customer Relations**

FUND: **401**
DEPT. NO.: **2825**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Customer Relations**

FUND: **401**
DEPT. NO.: **2825**

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Supervisor, Customer Relations	40109	26	1.0	-	-	-	-
Assistant Supervisor, Customer Relations	40100	20	-	1.0	-	1.0	1.0
Customer Relations IV	44020	20	1.0	-	-	-	-
Customer Relations Specialist I -III Career Path Unspecified Personnel			8.0	8.0	-	8.0	8.0
Customer Relations Specialist III	40122	14	*	*	*	*	*
Customer Relations Specialist II	40112	12	*	*	*	*	*
Customer Relations Specialist I	40102	10	*	*	*	*	*
Information Desk/Building Coordinator	40120	14	1.0	1.0	-	1.0	1.0
Total Personnel:			11.0	10.0	-	10.0	10.0



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 25 Customer Relations 401-2825-536					
Department Summary					
Personnel Services	636,049	723,801	726,803	713,552	653,064
Operating Expenses	542,577	338,568	332,955	405,026	405,021
Total	\$ 1,178,626	\$ 1,062,369	\$ 1,059,758	\$ 1,118,578	\$ 1,058,085
Estimated As % Of Budget	99.75%				
12-10 Regular Salaries/Wages	406,919	433,194	433,194	413,168	406,108
14-10 Overtime	1,477	1,700	300	2,000	2,000
15-20 Car Allowance	1,800	1,800	3,600	1,800	1,800
21-10 Employer Fica	30,889	38,491	38,491	37,336	27,648
22-10 General Employees Pension	139,222	143,765	143,765	143,765	123,238
23-10 Life Insurance	156	189	189	189	113
23-20 Disability Insurance	2,711	1,967	1,967	2,795	2,445
23-30 Health Insurance	41,321	86,330	92,530	99,366	77,604
23-34 Hsa	7,715	11,000	7,402	7,500	7,500
23-40 Dental Insurance	3,427	4,801	4,801	5,041	4,124
23-50 Vision Insurance	412	564	564	592	484
Sub-total Personnel Services	\$ 636,049	\$ 723,801	\$ 726,803	\$ 713,552	\$ 653,064
41-15 Cellular Phone/Beeper	1,145	1,008	1,080	1,080	1,080
43-20 Water/Sewer Service	1,734	1,800	749	-	-
44-30 Equipment Rental	6,318	-	-	-	-
44-31 Copy Machine Rental	-	2,400	2,400	-	-
44-42 Office Rental	130,365	-	-	-	-
46-30 Vehicle Maint-Garage	-	44	-	-	-
46-91 Software Maintenance	9,520	10,000	10,000	16,000	16,000
47-10 Printing & Binding	100	1,000	-	1,000	1,000
49-09 Ins Chgs-Workers Comp	1,433	1,523	1,433	1,475	1,472
49-10 Warehouse Service Chg	2,993	1,593	1,593	971	969
49-14 Credit Card Fees	11,485	5,500	-	-	-
49-17 Other Contractual Svcs	371,436	303,200	305,200	375,000	375,000
51-10 Office Supplies	5,428	5,500	5,500	5,500	5,500
52-20 Opr Equipment <\$1000	-	-	-	1,500	1,500
54-30 Training	620	5,000	5,000	2,500	2,500
Sub- Total Operating Expenses	\$ 542,577	\$ 338,568	\$ 332,955	\$ 405,026	\$ 405,021
Subtotal	1,178,626	1,062,369	1,059,758	1,118,578	1,058,085
Department Total	\$ 1,178,626	\$ 1,062,369	\$ 1,059,758	\$ 1,118,578	\$ 1,058,085



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 11 Debt Service 401-3011-517					
Department Summary					
Operating Expenses	15,950	18,800	18,700	9,000	9,000
Capital Outlay	3,522,762	6,728,335	6,738,135	7,644,471	7,644,471
Nonoperating Expenses	(526,644)	-	-	-	-
Total	\$ 3,012,068	\$ 6,747,135	\$ 6,756,835	\$ 7,653,471	\$ 7,653,471
Estimated As % Of Budget			100.1%		
31-90 Other Professional Svcs	15,950	18,800	18,700	9,000	9,000
Sub-total Operating Expenses	\$ 15,950	\$ 18,800	\$ 18,700	\$ 9,000	\$ 9,000
71-01 Principal Payment	-	4,615,200	4,640,000	5,760,000	5,760,000
72-01 Debt Interest Expense	2,739,736	2,095,135	2,095,135	1,881,471	1,881,471
73-01 Fiscal Agents Fee	3,990	3,000	3,000	3,000	3,000
73-02 Bond Issuance Expense	779,036	15,000	-	-	-
Sub- Total Capital Outlay	\$ 3,522,762	\$ 6,728,335	\$ 6,738,135	\$ 7,644,471	\$ 7,644,471
Subtotal	\$ 3,538,712	\$ 6,747,135	\$ 6,756,835	\$ 7,653,471	\$ 7,653,471
95-30 Amortized Interest	(526,644)	-	-	-	-
Sub-total Nonoperating Expenses	\$ (526,644)	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 3,012,068	\$ 6,747,135	\$ 6,756,835	\$ 7,653,471	\$ 7,653,471





Solid Waste Fund

FY 2021-2022 Adopted Budget

The Solid Waste Fund is the City's Sanitation Department that serves both residential and commercial accounts inside the City limits per City Code 10-30(c). For FY 2021-22, operating revenues are \$12.5M and \$9.8M for operating expenses, while total transfers equal \$2.6M (including a \$1.1M transfer to the General Fund). Increasing revenues while lowering the fund transfers and operating expenses will improve net assets (fund balance).

SOLID WASTE FUND (An Enterprise Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Net Assets, October 1	\$ (3,505,866)	\$ (2,065,681)	\$ (1,130,182)	\$ (910,593)	\$ (704,936)	\$ 261,847
Operating Revenues	\$ 12,623,017	\$ 13,026,268	\$ 12,530,000	\$ 11,980,000	\$ 12,339,400 ⁽¹⁾	\$ 12,709,582 ⁽¹⁾
Operating Expenses	\$ (8,712,226)	\$ (9,328,693)	\$ (9,767,400)	\$ (9,047,524)	\$ (9,030,600)	\$ (9,030,600)
Operating Income (Loss)	\$ 3,910,791	\$ 3,697,575	\$ 2,762,600	\$ 2,932,476	\$ 3,308,800	\$ 3,678,982
Nonoperating Revenue	\$ 159	\$ 5,559	\$ 3,799	\$ 3,799	\$ 3,913	\$ 4,030
Nonoperating (Expense)	\$ (51,859)	\$ (251,322)	\$ 11,800	\$ (25,000)	\$ (25,000)	\$ (25,000)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating (Contra Acct- Capital Credit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Golf Course Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Water & Sewer Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Self Insurance (Risk Mgmt) Fund	\$ (30,930)	\$ (30,930)	\$ (30,930)	\$ (30,930)	\$ (30,930)	\$ (30,930)
Vehicle Service Fund - Fleet Replacement	\$ (1,297,976)	\$ (1,395,383)	\$ (1,437,680)	\$ (1,584,688)	\$ (1,200,000)	\$ (1,200,000)
General Fund	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)
Net Transfers In (To) Other Funds	\$ (2,418,906)	\$ (2,516,313)	\$ (2,558,610)	\$ (2,705,618)	\$ (2,320,930)	\$ (2,320,930)
Increase (Decrease) In Net Assets	\$ 1,440,185	\$ 935,499	\$ 219,589	\$ 205,657	\$ 966,783	\$ 1,337,082
Net Assets, September 30	\$ (2,065,681)	\$ (1,130,182)	\$ (910,593)	\$ (704,936)	\$ 261,847	\$ 1,598,929
Less Investment in Capital Assets/ PY Adj.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (2,065,681)	\$ (1,130,182)	\$ (910,593)	\$ (704,936)	\$ 261,847	\$ 1,598,929

⁽¹⁾ Prior Year + 3%, based on 3yr trend



SOLID WASTE FUND

Revenues:

Garbage Fees	\$ 8,665,000
Roll-Off Containers	215,000
Commercial Recycling	3,100,000
Miscellaneous Income	1,000
Transfer from Golf Course	10,000
Interest Income	2,799
Fund Balance (Increase) Decrease	<u>(205,657)</u>

Total Revenues: \$ 11,788,142

Appropriations:

Personnel Services	\$ 3,743,425
Operating Expenses	5,219,236
Transfer to Risk Management	\$ 30,930
Transfer to Vehicle Service Fund	1,584,688
Transfer to General Fund	<u>1,100,000</u>
Total Operating Expenses:	<u>11,678,279</u>

Capital Expenditures	14,000
Non Operating	<u>95,863</u>
Total Non Operating:	<u>109,863</u>

Total Appropriations: \$ 11,788,142



Detail Revenues

Account Description	2019/2020 Actual Revenue	2020/2021 Amended Revenue	2020/2021 Estimated Revenue	2021/2022 Proposed Revenue	2021/2022 Adopted Revenue
Charges For Services					
Recycling Rev Share/Swa	3,369	5,000	5,000	5,000	5,000
Garbage Fees	4,684,766	4,500,000	4,500,000	4,500,000	4,500,000
Garbage/Roll-Off Contain	2,449,247	1,910,000	1,650,000	1,800,000	1,800,000
Garbage/Commer Rcyl	223,451	215,000	215,000	215,000	215,000
Commercial Dumping	3,308,643	3,100,000	3,100,000	3,100,000	3,100,000
Refuse-Multifamily	2,356,792	2,800,000	2,360,000	2,360,000	2,360,000
Total Charges For Services	\$ 13,026,268	\$ 12,530,000	\$ 11,830,000	\$ 11,980,000	\$ 11,980,000
			94.41%		
Investment Income					
Interest Income	2,571	2,799	2,799	2,799	2,799
Total Investment Income	\$ 2,571	\$ 2,799	\$ 2,799	\$ 2,799	\$ 2,799
Miscellaneous Income					
Miscellaneous Income	2,988	1,000	1,000	1,000	1,000
Total Miscellaneous Income	\$ 2,988	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Transfers In					
Golf Course	10,000	10,000	10,000	10,000	10,000
Total Transfers In	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Subtotal	\$ 13,041,827	\$ 12,543,799	\$ 11,843,799	\$ 11,993,799	\$ 11,993,799
Fund Balance (Increase) Decrease	(935,499)	(219,589)	(219,589)	(92,282)	(205,657)
Grand Total	\$ 12,106,328	\$ 12,324,210	\$ 11,624,210	\$ 11,901,517	\$ 11,788,142

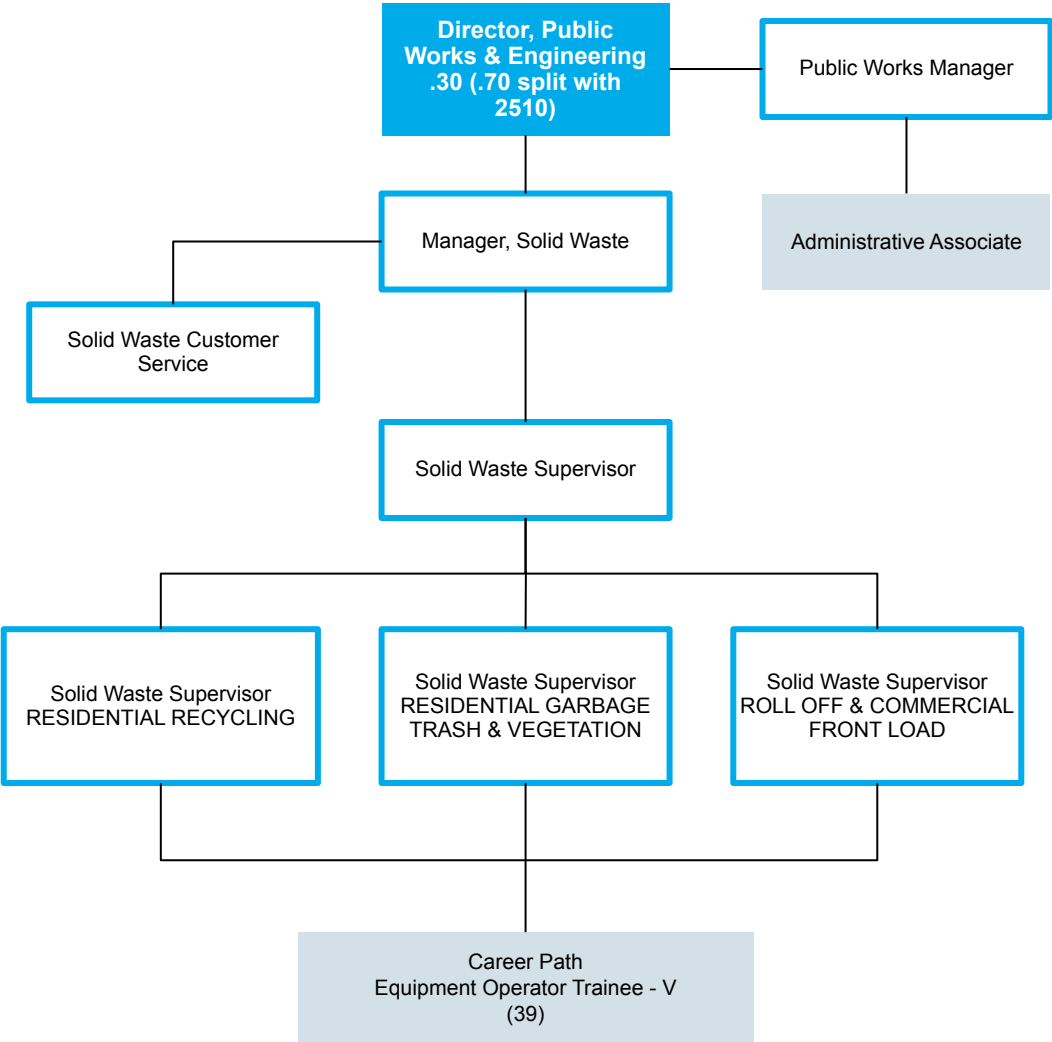
SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Solid Waste Fund 431-2515-534					
Department Summary					
Personnel Services	3,877,161	4,275,896	3,885,796	3,841,763	3,743,425
Operating Expenses	5,450,582	5,489,504	5,141,804	5,302,836	5,219,236
Capital Outlay	950	2,000	3,000	16,300	14,000
Nonoperating Expenses	2,777,635	2,556,810	2,593,610	2,740,618	2,811,481
Total	\$ 12,106,328	\$ 12,324,210	\$ 11,624,210	\$ 11,901,517	\$ 11,788,142
Estimated As % Of Budget			94.3%		



ORGANIZATIONAL CHART

DEPARTMENT: Public Works	FUND: 431
DIVISION: Solid Waste	DEPT. NO.: 2515



DEPARTMENT: Public Works
DIVISION: Solid Waste

FUND: 431
DEPT. NO.: 2515

DEPARTMENT MISSION STATEMENT: To provide superior service to all residents and businesses in the city by utilizing the best customer service practices along with ensuring a marketable price for service.

DEPARTMENT CORE SERVICES:

- Provide garbage pick-up for residents & businesses
- Provide recycling pick-up for residents & businesses
- Provide roll off service for residents & businesses

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Replace & create inventory tracking for dumpster & roll offs
2. Implement the Routeware Encore billing software
3. Evaluate current routes & impact on commercial & recycling services

Target Performance Metrics:

- Determine lifecycle of dumpsters & roll offs to allocate proper funding
- Bill residents & customers directly from location, bill & collect in a timely manner
- Create/change routes to complete sanitation services



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Solid Waste

FUND: 431
DEPT. NO.: 2515

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full Time Positions:							
Director, Public Works and Engineering	51019	45	0.3	0.3	-	0.3	0.3
Manager, Solid Waste	55019	30	1.0	1.0	-	1.0	1.0
Solid Waste Supervisor	55029	20	1.0	1.0	2.0	3.0	3.0
Crew Supervisor	82250	17	2.0	2.0	(2.0)	-	-
Public Works Manager	51049	20	1.0	1.0		1.0	1.0
Solid Waste Customer Service Rep	55010	11	1.0	1.0	-	1.0	1.0
Administrative Associate	00370	10	1.0	1.0	-	1.0	1.0
Equipment Operator V	55430	16	3.0	3.0	-	3.0	3.0
Equipment Operator Career Path Trainee - IV (Unspecified)			36.0	36.0		36.0	36.0
Equipment Operator IV	55331	14	*	*	*	*	*
Equipment Operator III	15212	12	*	*	*	*	*
Equipment Operator II	55231	10	*	*	*	*	*
Equipment Operator I	55131	8	*	*	*	*	*
Equipment Operator Trainee	55031	6	*	*	*	*	*
Part-Time Positions (FTE):							
Crew Worker	55007	6	1.0	1.0	-	1.0	1.0
Temporary Employee	91007	N/C	1.0	-	-	-	-
Total Personnel:			48.3	47.3	-	47.3	47.3

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Sanitation					
Solid Waste Employees	44.3	46.3	47.3	47.3	47.3
Refuse Collected (tons)	88,302	71,348	71,348	189,412	195,094
Recyclables Collected (tons)	6,554	6,620	6,620	4,366	4,497
Number of residential sanitation accounts	830	838	838	900	927
Number of commercial sanitation accounts	16,642	19,892	19,892	19,892	20,489
Number of multi-family sanitation accounts	21,674	21,891	21,891	22,257	22,925



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 15 Public Works: Solid Waste 431-2515-534					
Department Summary					
Personnel Services	3,877,161	4,275,896	3,885,796	3,841,763	3,743,425
Operating Expenses	5,450,582	5,489,504	5,141,804	5,302,836	5,219,236
Capital Outlay	950	2,000	3,000	16,300	14,000
Nonoperating Expenses	2,777,635	2,556,810	2,593,610	2,740,618	2,811,481
Total	\$ 12,106,328	\$ 12,324,210	\$ 11,624,210	\$ 11,901,517	\$ 11,788,142
Estimated As % Of Budget			94.3%		
12-10 Regular Salaries/Wages	2,373,360	2,277,799	2,339,299	2,301,896	2,281,665
12-20 Holiday Pay	53,546	57,979	42,179	43,055	43,055
14-10 Overtime	402,732	540,000	100,000	100,000	100,000
15-12 Cell Phone Allowance	151	152	152	152	152
15-13 Shoe Allowance	5,458	5,164	6,364	6,450	6,450
15-20 Car Allowance	5,040	2,240	5,040	5,040	5,040
19-99 New Personnel/Reclass	-	-	-	4,182	16,678
21-10 Employer Fica	213,473	216,511	171,711	171,508	171,508
22-10 General Employees Pension	538,977	752,141	752,141	752,141	644,293
23-10 Life Insurance	657	750	750	680	680
23-11 Life Insurance-Retirees	78	150	150	150	150
23-20 Disability Insurance	13,821	13,363	8,663	8,663	8,663
23-30 Health Insurance	212,035	336,768	389,468	379,398	396,643
23-34 Hsa	38,891	37,600	47,300	47,300	47,300
23-40 Dental Insurance	16,911	17,607	20,207	18,926	18,926
23-50 Vision Insurance	2,031	2,372	2,372	2,222	2,222
25-10 Unemployment	-	15,300	-	-	-
Sub-total Personnel Services	\$ 3,877,161	\$ 4,275,896	\$ 3,885,796	\$ 3,841,763	\$ 3,743,425
32-10 Audit Fee	4,269	4,269	4,269	4,269	4,269
34-62 Waste Disposal	2,437,536	2,905,000	2,375,000	2,375,000	2,375,000
41-15 Cellular Phone/Beeper	7,706	16,720	30,720	30,720	30,720
43-10 Electric Service	1,731	1,950	1,250	1,250	1,250
43-20 Water/Sewer Service	474	750	500	500	500
44-31 Copy Machine Rental	2,124	4,200	4,200	4,200	4,200
46-30 Vehicle Service Cost	1,738,683	1,329,010	1,410,510	1,393,281	1,393,281
46-31 Vehicle Maint. - Other	(20,940)	-	-	-	-
46-91 Software Maintenance	59,309	104,494	5,044	171,444	166,400
46-93 Dumpster Repairs	105,629	100,000	150,000	200,000	150,000
47-10 Printing & Binding	5,326	2,000	6,000	6,000	6,000
49-08 Ins Chgs-Auto/Prop/Liab	273,467	278,903	278,903	274,821	274,821
49-09 Self Insurance Chgs (W/C)	255,598	271,636	271,636	262,579	262,579
49-10 Warehouse Service Chg.	5,141	6,597	6,597	6,597	7,041
49-12 Legal Ads	91	84	-	-	-
49-14 Credit Card Fees	19,015	14,000	25,000	25,000	-
49-17 Other Contractual Svcs	254,576	145,050	217,500	142,500	142,500
49-41 Licenses, Fees & Permits	254	500	1,000	1,000	1,000
51-10 Office Supplies	2,131	2,050	2,000	2,000	2,000
52-20 Opr Equipment <\$1000	-	500	500	500	500
52-22 Uniforms	16,947	16,280	14,750	14,750	14,750
52-23 Safety Clothing/Equip.	1,860	6,800	6,000	6,000	6,000
52-27 Hardware/Tools	65	-	350	350	350
52-74 Carts/Containers	255,549	249,936	300,000	350,000	350,000
52-95 Hurricane Wilma	103	500	-	-	-
52-99 Misc. Supplies	22,602	23,086	20,000	20,000	20,000



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
54-20 Memberships	-	275	1,075	1,075	1,075
54-30 Training	1,336	4,914	9,000	9,000	5,000
Sub- Total Operating Expenses	\$ 5,450,582	\$ 5,489,504	\$ 5,141,804	\$ 5,302,836	\$ 5,219,236
64-02 General Equipment	950	-	-	-	-
64-15 Computer Equipment	-	2,000	3,000	16,300	14,000
Sub- Total Capital Outlay	\$ 950	\$ 2,000	\$ 3,000	\$ 16,300	\$ 14,000
Subtotal	\$ 9,328,693	\$ 9,767,400	\$ 9,030,600	\$ 9,160,899	\$ 8,976,661
91-01 Transfer To General Fund	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
91-02 Transfer To Self Ins/W.C.	30,930	30,930	30,930	30,930	30,930
91-30 Transfer/Veh. Srv. Fund	1,395,383	1,437,680	1,437,680	1,584,688	1,584,688
95-40 Depreciation Expense	2,233	-	-	-	-
95-60 Uncollectible Expense	53,756	(11,800)	25,000	25,000	25,000
99-02 Non-Budgeted Expense	195,333	-	-	-	-
99-03 Rsv. For Future Approp.	-	-	-	-	70,863
Sub-total Nonoperating Expenses	\$ 2,777,635	\$ 2,556,810	\$ 2,593,610	\$ 2,740,618	\$ 2,811,481
Department Total	\$ 12,106,328	\$ 12,324,210	\$ 11,624,210	\$ 11,901,517	\$ 11,788,142





Golf Course Fund

FY 2021-2022 Adopted Budget

The Golf Course Fund is responsible for the operation of the Boynton Links Golf Course on Jog Road outside of the City limits. It is one of the few public golf courses that is 100% self-supporting. It has been recognized by Golf Digest as one of the best places to play golf.

Revenues have improved since the installation of new greens in the summer of 2021. The FY 2021-22 operating revenues of \$1.93M projected to increase. The FY 2021-22 adopted budget of \$2,250,175 is higher than FY 2020-21 due to anticipated capital improvement and equipment purchase.

GOLF COURSE FUND (An Enterprise Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Net Assets, October 1	\$ 130,923	\$ 392,943	\$ 636,807	\$ 636,807	\$ 615,087	\$ 809,148
Operating Expenses	\$ 1,989,008	\$ 2,018,371	\$ 1,932,180	\$ 2,228,455	\$ 2,295,309 ⁽¹⁾	\$ 2,364,168 ⁽¹⁾
Operating Revenue	\$ (1,578,005)	\$ (1,770,294)	\$ (1,796,234)	\$ (1,998,878)	\$ (2,038,856)	\$ (2,079,633)
Operating Income (Loss)	\$ 411,003	\$ 248,077	\$ 135,946	\$ 229,577	\$ 256,453	\$ 284,535
Nonoperating Revenue/Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating (Expense)	\$ (164,375)	\$ (178,540)	\$ (48,600)	\$ (30,000)	\$ (30,000)	\$ (30,000)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating (Contra Acct- Capital Credit)	\$ 42,776	\$ 217,907	\$ -	\$ -	\$ -	\$ -
Net Transfers From (To) Other Funds	\$ (27,384)	\$ (43,580)	\$ (87,346)	\$ (221,297)	\$ (32,392)	\$ (32,392)
Increase (Decrease) In Net Assets	\$ 262,020	\$ 243,864	\$ -	\$ (21,720)	\$ 194,061	\$ 222,143
Net Assets, September 30	\$ 392,943	\$ 636,807	\$ 636,807	\$ 615,087	\$ 809,148	\$ 1,031,291
Less Investment in Capital Assets	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)
Less Assets Designated for Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (1,430,666)	\$ (1,186,802)	\$ (1,186,802)	\$ (1,208,522)	\$ (1,014,461)	\$ (792,318)

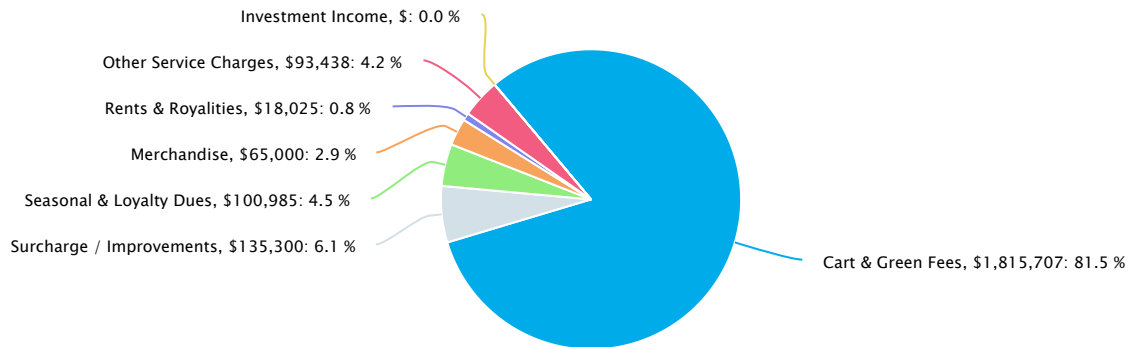
⁽¹⁾ Prior Year + 3.5%, based on 3yr trend



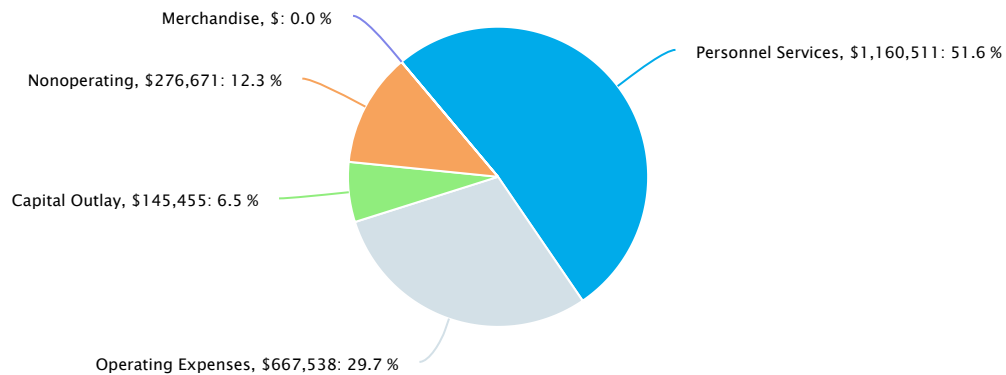
GOLF COURSE FUND

Revenue:	
Seasonal & Loyalty Dues	\$ 100,985
Cart & Green Fees	1,815,707
Surcharge / Improvements	135,300
Merchandise	65,000
Rent & Royalties	18,025
Other Service Charges	93,438
Investment Income	-
Fund Balance (Increase) Decrease	<u>21,720</u>
Total Revenues:	<u>\$ 2,250,175</u>
Appropriations:	
Personnel Services	\$ 1,160,511
Operating Expenses	667,538
Capital Outlay	145,455
Nonoperating	<u>276,671</u>
Total Appropriations:	<u>\$ 2,250,175</u>

GOLF COURSE REVENUES



GOLF COURSE APPROPRIATIONS



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges For Services					
Handicapping Services	2,415	2,375	2,375	2,375	2,375
Cart And Greens Fees	1,640,261	1,562,000	1,770,000	1,797,500	1,815,707
Range Balls	66,283	65,000	65,000	85,000	85,000
Merchandise	63,972	60,000	60,000	65,000	65,000
Surcharge/Improvements	139,132	131,000	131,000	135,300	135,300
Prem Seasonal Dues	32,400	35,400	70,000	58,200	58,200
Prem Year-Rnd Dues	1,600	-	-	-	-
Links Loyalty Dues	35,621	39,800	45,770	42,785	42,785
Total Charges For Services	\$ 1,981,684	\$ 1,895,575	\$ 2,144,145	\$ 2,186,160	\$ 2,204,367
			113.11%		
Investment Income					
Rents & Royalties					
Locker Rental	455	390	325	325	325
Bag Storage Rental	2,550	3,825	1,785	1,700	1,700
Golf Club Rental	4,570	6,000	2,500	5,000	5,000
Pull Cart Rental	2,244	2,500	4,000	3,000	3,000
Snack Bar Rental	4,721	8,000	8,000	8,000	8,000
Total Rents & Royalties	\$ 14,540	\$ 20,715	\$ 16,610	\$ 18,025	\$ 18,025
Miscellaneous Income					
Miscellaneous Income	21,398	15,000	5,000	5,000	5,203
Sales Tax Discount	300	300	360	360	360
Jr Golf Program Revenues	511	590	250	500	500
Rainchecks Offset	(62)	-	-	-	-
Total Miscellaneous Income	\$ 22,147	\$ 15,890	\$ 5,610	\$ 5,860	\$ 6,063
Transfers In					
Sub Total	\$ 2,018,371	\$ 1,932,180	\$ 2,166,365	\$ 2,210,045	\$ 2,228,455
Fund Balance (Increase) Decrease	(25,957)	-	(299,542)	-	21,720
Grand Total	\$ 1,992,414	\$ 1,932,180	\$ 1,866,823	\$ 2,210,045	\$ 2,250,175



SUMMARY OF EXPENDITURES

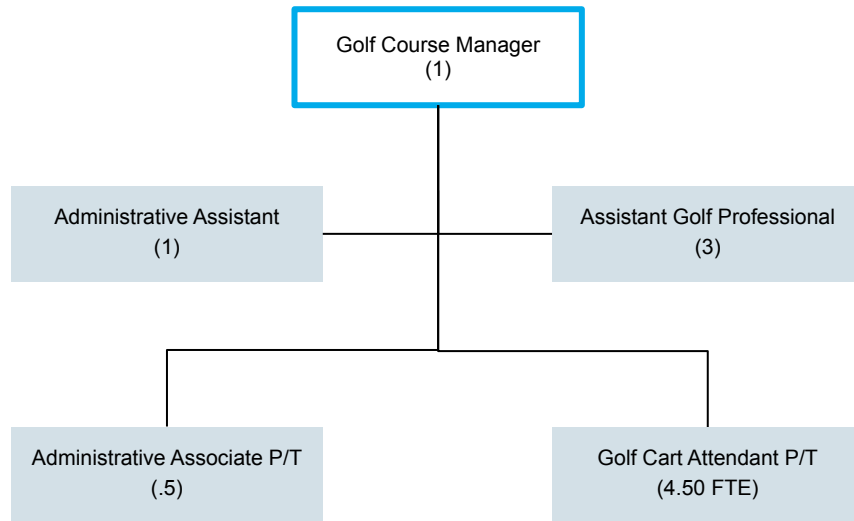
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Golf Course Admin 411-2910-572					
DEPARTMENT SUMMARY					
Personnel Services	417,259	534,959	515,157	568,714	545,094
Operating Expenses	303,087	366,234	341,738	364,945	322,944
Capital Outlay	5,580	-	6,000	6,000	6,000
Nonoperating Expenses	208,540	78,600	60,000	70,000	160,374
Total	\$ 934,466	\$ 979,793	\$ 922,895	\$ 1,009,659	\$ 1,034,412
Estimated as % of Budget	94%				
Golf Course Maint 411-2911-572					
DEPARTMENT SUMMARY					
Personnel Services	584,300	564,266	557,657	600,039	615,417
Operating Expenses	298,720	330,775	328,925	344,595	344,594
Capital Outlay	161,348	-	-	139,455	139,455
Nonoperating Expenses	13,580	57,346	57,346	116,297	116,297
Total	\$ 1,057,948	\$ 952,387	\$ 943,928	\$ 1,200,386	\$ 1,215,763
Estimated as % of Budget	99%				
Grand Total : Golf Fund					
DEPARTMENT SUMMARY					
Personnel Services	1,001,559	1,099,225	1,072,814	1,168,753	1,160,511
Operating Expenses	601,807	697,009	670,663	709,540	667,538
Capital Outlay	166,928	0	6,000	145,455	145,455
Nonoperating Expenses	222,120	135,946	117,346	186,297	276,671
Total	\$ 1,992,414	\$ 1,932,180	\$ 1,866,823	\$ 2,210,045	\$ 2,250,175
Estimated as % of Budget	96.62%				



ORGANIZATIONAL CHART

DEPARTMENT: Golf Course
DIVISION: Administration

FUND: 411
DEPT. NO.: 2910



DEPARTMENT: Golf Course
DIVISION: Administration / Golf Operations

FUND: 411
DEPT. NO.: 2910

DEPARTMENT MISSION STATEMENT: To provide the public with an attractive and well-maintained golf course and to ensure its long-term financial viability for the benefit and enjoyment of present and future golfers.

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To offer rates which are competitive with area public golf courses

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 3: Boynton Beach Branding

Department Initiatives No. 1: Increase our customer base

1. Promote new Championship Course greens and practice facilities.
2. Improve overall aesthetics of the golf course.
3. Create a well-maintained facility which can be an asset promoted by the City to residents and businesses.
4. Collaborate with the City of Boynton Beach for possible community events.

Target Performance Metrics:

- Increasing our customer base of Daily Fee players and Links memberships (Loyalty and Premium)

Department Initiatives No. 2: Revenue enhancement

1. Develop and implement ways to increase total revenue to cover all personnel and operating expenses (excluding costly capital and infrastructure expenditures).

Target Performance Metrics:

- Annual expenditures and revenues will balance without having to utilize money from reserves



PERSONNEL ALLOCATION

DEPARTMENT: Golf Course FUND: 411
DIVISION: Administration DEPT. NO.: 2910

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full Time Positions:							
Golf Course Manager	63119	28	1.0	1.0	-	1.0	1.0
Administrative Assistant	00259	14	1.0	1.0	-	1.0	1.0
Assistant Golf Professional	63200	6	3.0	3.0	-	3.0	3.0
			5.0	5.0	-	5.0	5.0
Part-Time Positions (FTE):							
Golf Cart Attendant (4,160 hours)	63347	NC	4.5	4.5	-	4.5	4.5
Administrative Associate (P/T)	00367	10	0.5	0.5	-	0.5	0.5
			5.0	5.0	-	5.0	5.0
Total Personnel:			10.0	10.0	-	10.0	10.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Golf Course Administration/Operations (411-2910)					
Total Rounds Played Championship course 9 or 18 Hole	41,694	51,200	42,000	48,900	51,050
Total Rounds Played Family Course	15,633	17,844	14,700	16,600	16,600
Number of Links Loyalty Memberships	172	177	176	232	215
Number of Links Premium Memberships	10	12	12	23	18



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 10 GOLF COURSE ADMIN 411-2910-572					
Department Summary					
Personnel Services	417,259	534,959	515,157	568,714	545,094
Operating Expenses	303,087	366,234	341,738	364,945	322,944
Capital Outlay	5,580	-	6,000	6,000	6,000
Nonoperating Expenses	208,540	78,600	60,000	70,000	160,374
Total	\$ 934,466	\$ 979,793	\$ 922,895	\$ 1,009,659	\$ 1,034,412
Estimated As % Of Budget			94%		
12-10 Regular Salaries/Wages	377,051	367,190	356,190	389,910	388,350
12-20 Holiday Pay	2,717	2,500	3,000	3,000	3,000
14-10 Overtime	6,928	8,500	5,000	5,000	5,000
21-10 Employer Fica	31,612	31,249	30,000	29,828	28,635
22-10 General Employees Pension	(34,601)	77,926	77,926	77,926	67,796
23-10 Life Insurance	169	163	150	113	113
23-11 Life Insurance-Retirees	25	50	28	-	-
23-20 Disability Insurance	1,816	1,661	1,485	1,664	1,664
23-30 Health Insurance	24,513	35,959	34,000	54,200	43,976
23-34 Hsa	4,875	4,000	3,000	4,000	4,000
23-40 Dental Insurance	1,923	2,182	1,637	2,750	2,291
23-50 Vision Insurance	231	256	192	323	269
25-10 Unemployment	-	3,323	2,549	-	-
Sub-total Personnel Services	\$ 417,259	\$ 534,959	\$ 515,157	\$ 568,714	\$ 545,094
31-90 Other Professional Svcs	3,321	2,550	2,500	2,500	2,500
32-10 Audit Fee	2,135	2,135	2,135	2,135	2,135
40-10 Mileage Reimbursement	1,510	1,500	1,000	1,500	1,500
41-10 Telephone Services	3,586	4,200	3,600	4,000	4,000
43-10 Electric Service	11,841	15,400	12,000	13,000	13,000
43-20 Water/Sewer Service	5,236	8,400	6,000	6,200	6,200
44-30 Equipment Rental	78,038	91,958	85,347	109,308	107,308
44-31 Copy Machine Rental	1,265	1,350	1,350	1,450	1,450
46-10 Building Repairs	559	1,000	1,500	3,000	3,000
46-20 Equipment Maintenance	(598)	15,500	1,433	1,000	1,000
46-22 Computer Maintenance	4,481	3,950	5,450	5,000	5,000
46-25 Mechanical Maint/Repairs	1,210	7,300	7,267	7,200	7,200
46-96 Range Repairs & Maint.	500	500	-	-	-
47-10 Printing & Binding	1,148	-	-	-	-
48-05 Advertising	55	500	1,000	1,000	1,000
48-21 Employee Recognition	525	1,000	1,000	1,000	1,000
49-08 Ins Chgs-Auto/Prop/Liab	110,042	116,602	116,602	112,829	112,829
49-09 Self Insurance Chgs (W/C)	13,672	14,512	14,512	14,032	14,032
49-10 Warehouse Service Chg	615	660	660	516	515
49-14 Credit Card Fees	41,141	53,000	50,000	50,000	10,000
49-17 Other Contractual Svcs	14,998	9,292	9,700	10,100	10,100
49-41 Licenses, Fees & Permits	492	500	492	500	500
51-10 Office Supplies	1,421	2,000	1,500	2,000	2,000
52-01 Supplies	654	300	500	300	300
52-20 Opr Equipment <\$1000	108	500	1,000	1,000	1,000
52-22 Uniforms	1,211	1,000	1,000	1,500	1,500
52-25 Janitor Supplies	84	100	50	100	100
52-27 Hardware/Tools	-	50	-	-	-
52-50 Range Supplies	3,043	3,500	5,500	3,900	3,900
52-75 Equip. Parts/Supplies	1,058	1,500	3,000	1,000	1,000



DETAIL EXPENDITURES

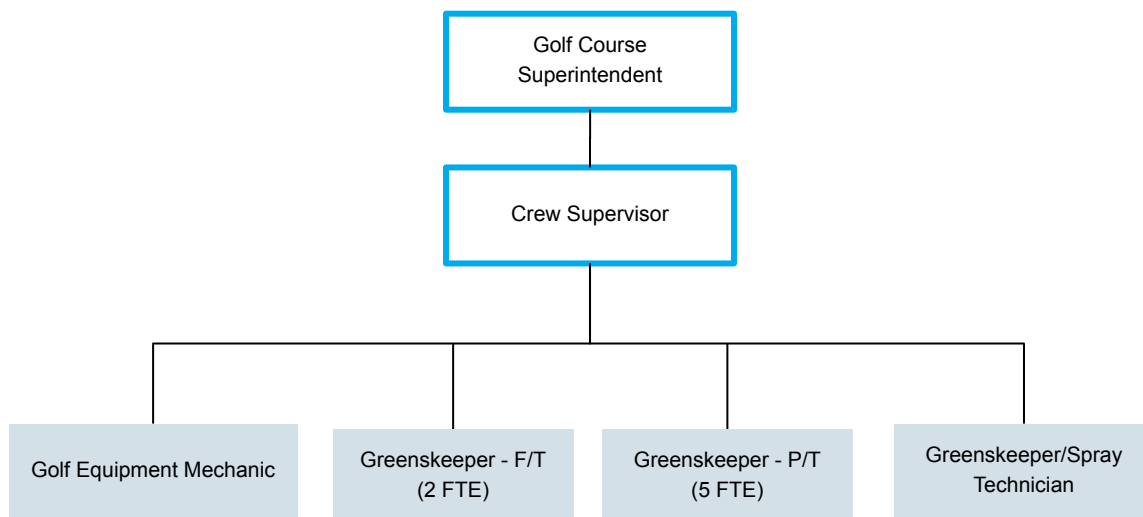
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-78 First Aid Supplies	40	75	75	75	75
52-99 Misc Supplies	(3,805)	1,800	2,000	5,000	5,000
54-10 Books-Publications-Videos	264	300	265	300	300
54-20 Memberships	2,972	3,300	2,800	3,000	3,000
54-30 Training	265	-	500	500	500
Sub-total Operating Expenses	\$ 303,087	\$ 366,234	\$ 341,738	\$ 364,945	\$ 322,944
64-15 Computer Equipment	-	-	1,000	1,000	1,000
64-18 Air Conditioners	-	-	2,000	2,000	2,000
64-24 Kitchen Equipment	5,580	-	3,000	3,000	3,000
Sub-total Capital Outlay	\$ 5,580	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
Subtotal	\$ 725,926	\$ 901,193	\$ 862,895	\$ 939,659	\$ 874,038
91-01 Transfer To General Fund	25,000	25,000	25,000	25,000	100,000
91-35 Transfer To Sanitation	5,000	5,000	5,000	5,000	5,000
95-01 Golf Pro Shop Merchandise	33,526	48,000	30,000	40,000	30,000
95-40 Depreciation Expense	123,033	-	-	-	-
99-02 Non-Budgeted Expense	21,981	600	-	-	-
99-03 Rsv. For Future Approp.	-	-	-	-	25,374
Sub-total Non-operating Exp	\$ 208,540	\$ 78,600	\$ 60,000	\$ 70,000	\$ 160,374
Department Total	\$ 934,466	\$ 979,793	\$ 922,895	\$ 1,009,659	\$ 1,034,412



ORGANIZATIONAL CHART

DEPARTMENT: Golf Course
DIVISION: Maintenance

FUND: 411
DEPT. NO.: 2911



DEPARTMENT: Golf Course	FUND: 411
DIVISION: Maintenance	DEPT. NO.: 2911

DEPARTMENT MISSION STATEMENT: To provide the public with an attractive and well-maintained 150-acre, 27-hole golfing facility.

DEPARTMENT CORE SERVICES:

- To provide a top-quality golf course on a daily basis
- To keep the entire golfing facility well maintained at all times

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Improve overall condition and aesthetics of the golf course

1. Develop and implement a maintenance program that nurtures the new Championship greens and delivers a well-conditioned golf course throughout the year.

Target Performance Metrics:

- Provide firm/healthy greens
- Control 90% of weeds on the golf course
- Maintain a well-manicured appearance, making the golf course an asset to the City of Boynton Beach

PERSONNEL ALLOCATION

DEPARTMENT: Golf Course
DIVISION: Maintenance

FUND: 411
DEPT. NO.: 2911

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Golf Course Superintendent	63059	27	1.0	1.0	-	1.0	1.0
Golf Equipment Mechanic	63271	12	1.0	1.0	-	1.0	1.0
Crew Supervisor	82250	17	1.0	1.0	-	1.0	1.0
Greenskeeper/Spray Technician	63261	6	1.0	1.0	-	1.0	1.0
Greenskeeper	63281	5	2.0	2.0	-	2.0	2.0
			6.0	6.0	-	6.0	6.0
Part-Time Positions (FTE):							
Greenskeeper (2,080 hours)	63287	5	5.0	5.0	-	5.0	5.0
			5.0	5.0	-	5.0	5.0
Total Personnel:			11.0	11.0	-	11.0	11.0

Performance Measures	Actual			Estimate 2020-21	Projected 2021-22
	2017-18	2018-19	2019-20		
Golf Course Maintenance					
Number of Golf Holes Maintained	27	27	27	27	27
Number of Golf Course Acres Maintained	115	115	115	115	115
Total Acres Maintained	140	140	140	140	140



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 11 Golf Course Maint 411-2911-572					
Department Summary					
Personnel Services	584,300	564,266	557,657	600,039	615,417
Operating Expenses	298,720	330,775	328,925	344,595	344,594
Capital Outlay	161,348	0	0	139,455	139,455
Nonoperating Expenses	13,580	57,346	57,346	116,297	116,297
Total	\$ 1,057,948	\$ 952,387	\$ 943,928	\$ 1,200,386	\$ 1,215,763
Estimated As % Of Budget			99%		
12-10 Regular Salaries/Wages	447,583	409,491	400,000	441,783	441,783
12-20 Holiday Pay	1,434	1,900	1,500	1,500	1,500
14-10 Overtime	2,531	1,000	750	1,000	1,000
15-13 Shoe Allowance	295	750	600	750	750
21-10 Employer Fica	33,630	30,613	32,413	34,004	34,004
22-10 General Employees Pension	57,961	55,685	55,685	55,685	73,527
23-10 Life Insurance	168	126	126	126	126
23-20 Disability Insurance	1,454	1,854	1,800	1,918	1,918
23-30 Health Insurance	31,896	53,471	55,000	54,200	51,736
23-34 Hsa	5,116	6,000	6,000	6,000	6,000
23-40 Dental Insurance	1,993	3,019	3,383	2,750	2,750
23-50 Vision Insurance	239	357	400	323	323
Sub-Total Personnel Services	\$ 584,300	\$ 564,266	\$ 557,657	\$ 600,039	\$ 615,417
43-10 Electric Service	18,221	21,100	16,500	17,500	17,500
43-20 Water/Sewer Service	7,606	6,600	6,200	6,500	6,500
44-30 Equipment Rental	-	3,900	2,500	1,000	1,000
46-10 Building Repairs	1,055	1,500	2,000	2,000	2,000
46-20 Equipment Maintenance	965	1,000	1,500	1,500	1,500
46-30 Vehicle Maint. - Garage	1,516	226	176	683	683
48-21 Employee Recognition	200	500	500	500	500
49-09 Self Insurance Chgs (W/C)	14,451	15,353	15,353	14,843	14,843
49-10 Warehouse Service Chg	856	936	936	844	843
49-17 Other Contractual Srvs	14,193	17,650	15,000	17,800	17,800
49-41 Licenses, Fees & Permits	520	200	200	125	125
51-10 Office Supplies	303	-	-	-	-
52-10 Gas, Oil & Lube	765	750	1,500	2,750	2,750
52-11 Fuel Oil Other	12,083	15,000	14,000	15,000	15,000
52-12 Tires & Tubes	175	1,500	750	1,500	1,500
52-18 Sprklr/Irrigton. Supplies	8,858	19,775	20,000	20,000	20,000
52-19 Fertilizer	69,910	69,200	72,500	82,500	82,500
52-20 Opr Equipment <\$1000	3,292	2,050	2,000	2,500	2,500
52-21 Chemicals	77,782	77,175	82,500	82,500	82,500
52-22 Uniforms	1,732	2,000	2,000	2,000	2,000
52-23 Safety Clothing/Equip	265	300	200	300	300
52-25 Janitor Supplies	3,000	3,000	3,000	3,000	3,000
52-26 Gardening Supplies	8,944	17,000	17,000	20,000	20,000
52-27 Hardware/Tools	1,519	2,500	2,500	2,500	2,500
52-75 Equip. Parts/Supplies	40,542	40,350	40,000	35,000	35,000



DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-99 Misc Supplies	8,034	8,050	8,000	8,000	8,000
54-20 Memberships	750	910	910	1,000	1,000
54-30 Training	1,183	2,250	1,200	2,750	2,750
Sub- Total Operating Expenses	\$ 298,720	\$ 330,775	\$ 328,925	\$ 344,595	\$ 344,594
63-01 Golf Course Improvements	-	-	-	103,455	103,455
64-02 General Equipment	161,348	-	-	-	-
64-21 Maintenance Equipment	-	-	-	36,000	36,000
Sub- Total Capital Outlay	\$ 161,348	\$ -	\$ -	\$ 139,455	\$ 139,455
Subtotal	\$ 1,044,368	\$ 895,041	\$ 886,582	\$ 1,084,089	\$ 1,099,466
91-30 Transfer To Veh Srv Fund	8,580	52,346	52,346	111,297	111,297
91-35 Transfer To Sanitation	5,000	5,000	5,000	5,000	5,000
Sub-total Nonoperating Expenses	\$ 13,580	\$ 57,346	\$ 57,346	\$ 116,297	\$ 116,297
Department Total	\$ 1,057,948	\$ 952,387	\$ 943,928	\$ 1,200,386	\$ 1,215,763





Fleet Maintenance Fund

FY 2021-2022 Adopted Budget

The Fleet Fund is an internal service fund that is responsible for the repair and replacement of all City vehicles. Funding for fleet operations comes 100% in the form of vehicle service charges and transfers from user departments for vehicle prefunded replacement based on a schedule that varies from department to department depending on the vehicles used, estimated life of the vehicle and intensity of use. The Fleet budget has decreased to \$9.86M from FY 2020-21 budget of \$11M due to replacement & acquisition of a smaller fleet for FY 2021-22. The vehicle purchases budget for FY 2021-22 is \$5.7M compared to \$6.647M in FY 2020-21.

FLEET MAINTENANCE FUND (An Internal Service Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Net Assets, October 1	\$ 9,982,855	\$ 10,352,770	\$ 10,879,099	\$ 8,855,239	\$ 8,261,766	\$ 7,820,451
Operating Revenues	\$ 3,649,775	\$ 4,253,557	\$ 3,701,857	\$ 3,803,955	\$ 3,956,113 ⁽¹⁾	\$ 4,114,358
Operating Expenses	\$ (10,235,060)	\$ (3,989,642)	\$ (10,959,291)	\$ (9,863,114)	\$ (9,863,114) ⁽²⁾	\$ (9,863,114)
Depreciation/Capital Outlay in Budget Years	\$ (4,030,964)	\$ (4,271,469)	\$ -	\$ -	\$ -	\$ -
Operating Income (Loss)	\$ (10,616,249)	\$ (4,007,554)	\$ (7,257,434)	\$ (6,059,159)	\$ (5,907,001)	\$ (5,748,756)
Nonoperating Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating Expense - GASB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ -	\$ -	\$ 4,252	\$ 4,368	\$ 4,368	\$ 4,368
General Fund	\$ 2,121,706	\$ 2,114,123	\$ 2,736,309	\$ 2,769,347	\$ 2,769,347	\$ 2,769,347
Community Improvements Fund	\$ -	\$ -	\$ -	\$ 2,600	\$ 2,600	\$ 2,600
Building Fund	\$ -	\$ -	\$ -	\$ 10,400	\$ 10,400	\$ 10,400
Water & Sewer Utility Fund	\$ 937,596	\$ 992,792	\$ 961,609	\$ 951,322	\$ 951,322	\$ 951,322
Golf Course	\$ 7,384	\$ 8,580	\$ 52,346	\$ 111,297	\$ 111,297	\$ 111,297
Solid Waste Fund	\$ 1,297,976	\$ 1,395,383	\$ 1,437,680	\$ 1,584,688	\$ 1,584,688	\$ 1,584,688
Warehouse Fund	\$ 6,448	\$ 6,448	\$ 22,583	\$ 12,869	\$ 12,869	\$ 12,869
Recreation Program Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Fund	\$ 14,690	\$ 16,557	\$ 18,795	\$ 18,795	\$ 18,795	\$ 18,795
Net Transfers In (To) Other Funds	\$ 4,385,800	\$ 4,533,883	\$ 5,233,574	\$ 5,465,686	\$ 5,465,686	\$ 5,465,686
Contra Account - Capital Outlay	\$ 6,600,364	\$ -	\$ -	\$ -	\$ -	\$ -
Increase (Decrease) In Net Assets	\$ 369,915	\$ 526,329	\$ (2,023,860)	\$ (593,473)	\$ (441,315)	\$ (283,070)
Net Assets, September 30	\$ 10,352,770	\$ 10,879,099	\$ 8,855,239	\$ 8,261,766	\$ 7,820,451	\$ 7,537,381
Less Designated for Prefunded Vehicles	\$ (1,506,665)	\$ (1,506,665)	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Less Investment in Capital Assets	\$ (11,859,436)	\$ (11,859,436)	\$ (11,859,436)	\$ (11,859,436)	\$ (11,859,436)	\$ (11,859,436)
Undesignated Net Assets Available	\$ (3,013,331)	\$ (2,487,002)	\$ (2,504,197)	\$ (3,097,670)	\$ (3,538,985)	\$ (3,822,055)

(1) Prior Year + 4%, based on 3yr trend



FLEET MAINTENANCE FUND

Revenue:

Vehicle Service Charges	\$ 3,291,955
Miscellaneous Income	510,000
Interest Income	2,000
Transfer In	5,465,686
Fund Balance (Increase) Decrease	<u>593,473</u>
 Total Revenues:	 \$ <u>9,863,114</u>

Appropriations:

Personnel Services	\$ 1,426,517
Operating Expenses	2,607,181
Capital Outlay	5,796,895
Vehicle Purchases	-
Transfer	<u>32,521</u>
 Total Appropriations:	 \$ <u>9,863,114</u>



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	3,810,225	3,239,857	3,239,857	3,291,955	3,291,955
Total Charges For Services	\$ 3,810,225	\$ 3,239,857	\$ 3,239,857	\$ 3,291,955	\$ 3,291,955
Investment Income					
Interest Income	-	2,000	2,000	2,000	2,000
Total Investment Income	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	283,745	100,000	100,000	150,000	150,000
Total Disposal Of Fixed Assets	\$ 283,745	\$ 100,000	\$ 100,000	\$ 150,000	\$ 150,000
Miscellaneous Income					
Insurance Reimbursement	17,720	-	-	-	-
Vs - Parts Markup	87,851	70,000	70,000	70,000	70,000
Vs - Fuel Markup	54,016	40,000	40,000	40,000	40,000
Vs - Labor	-	250,000	250,000	250,000	250,000
Total Miscellaneous Income	\$ 159,587	\$ 360,000	\$ 360,000	\$ 360,000	\$ 360,000
Transfers In					
General Fund	2,114,123	2,736,309	2,736,309	2,779,747	2,769,347
Community Improvements	-	-	-	2,600	2,600
Building Fund	-	-	-	-	10,400
Water/Sewer Revenue	992,792	961,609	961,609	951,322	951,322
Golf Course	8,580	52,346	52,346	52,346	111,297
Sanitation	1,395,383	1,437,680	1,437,680	1,584,688	1,584,688
Vehicle Service	-	4,252	4,252	4,368	4,368
Warehouse	6,448	22,583	22,583	12,869	12,869
Bbmp	16,557	18,795	18,795	18,795	18,795
Total Transfers In	\$ 4,533,883	\$ 5,233,574	\$ 5,233,574	\$ 5,406,735	\$ 5,465,686
Sub Total	\$ 8,787,440	\$ 8,935,431	\$ 8,935,431	\$ 9,210,690	\$ 9,269,641
Encumbrance Roll Over					
Fund Balance (Increase) Decrease	3,523,894	2,023,860	726,114	906,329	593,473
Grand Total	\$ 12,311,334	\$ 10,959,291	\$ 9,661,545	\$ 10,117,019	\$ 9,863,114

SUMMARY OF EXPENDITURES

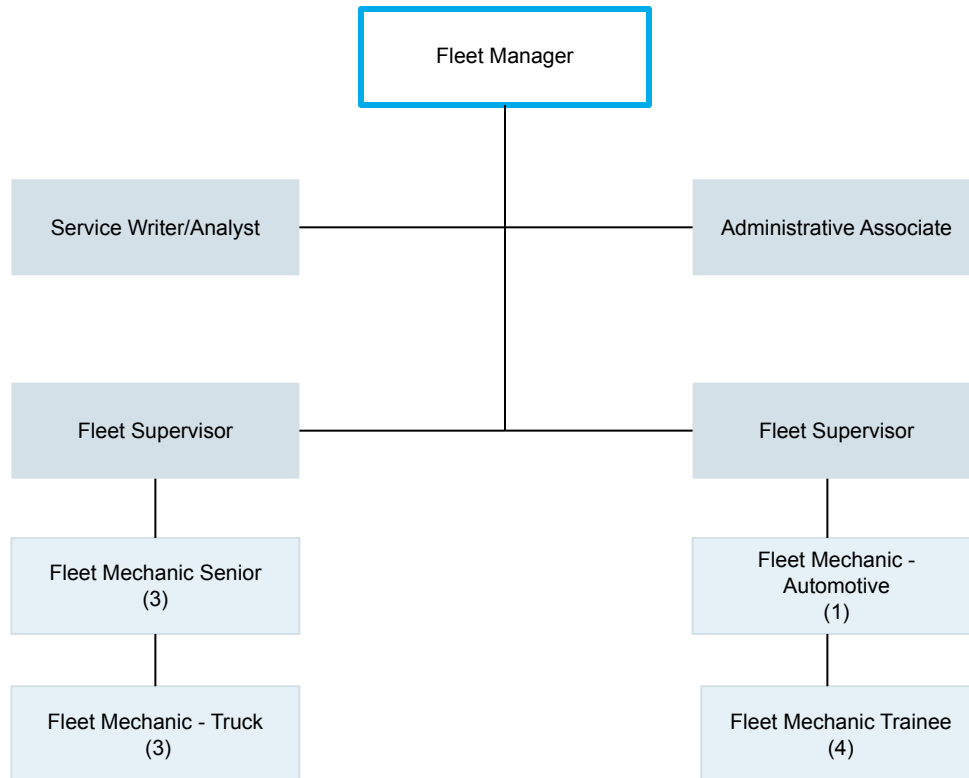
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Fleet Maintenance Fund 501-2516-519					
Department Summary					
Personnel Services	1,158,096	1,456,372	1,409,622	1,410,211	1,426,517
Operating Expenses	2,775,373	2,917,502	2,839,826	2,911,345	2,607,181
Capital Outlay	4,050,223	6,581,165	5,407,845	5,791,095	5,796,895
Nonoperating Expenses	4,327,642	4,252	4,252	4,368	32,521
Total	\$ 12,311,334	\$ 10,959,291	\$ 9,661,545	\$ 10,117,019	\$ 9,863,114
Estimated as % of Budget			88.2%		



ORGANIZATIONAL CHART

DEPARTMENT: Public Works
DIVISION: Fleet Maintenance

FUND: 501
DEPT. NO.: 2516



DEPARTMENT: Public Works
DIVISION: Fleet Maintenance

FUND: 501
DEPT. NO.: 2516

DEPARTMENT MISSION STATEMENT: The Fleet Maintenance Division is committed to providing the highest quality of service in the most cost effective and efficient manner. Fleet Maintenance is also dedicated to environmental sustainability.

DEPARTMENT CORE SERVICES:

- Provide quality service to ensure that departments throughout the City can provide their organizational mission.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Provide full inspection of vehicles on scheduled intervals.
2. Inform customers via maintenance reports, PM reports, and emails.
3. Monitor technician productivity to ensure quick turn around time.
4. Ensure technicians are aware of latest automotive technology through the original equipment manufacturer and professional organizations.

Target Performance Metrics:

- Monitoring the number of PM's completed as opposed to break down repairs.
- Provide monthly reports to customers.
- Technician productivity.
- Number of certifications and training hours.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Fleet Maintenance

FUND: 501
DEPT. NO.: 2516

PositionTitle	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Fleet Manager	56359	26	1.0	1.0	-	1.0	1.0
Fleet Mechanic, Supervisor	56349	24	2.0	2.0	-	2.0	2.0
Administrative Associate	00370	10	1.0	1.0	-	1.0	1.0
Service Writer/Analyst	04542	14	1.0	1.0	-	1.0	1.0
Career Path Fleet Mechanic Trainee - Master			11.0	11.0	-	11.0	11.0
Fleet Mechanic Trainee	56231	12	*	*	*	*	*
Fleet Mechanic - Automotive	56251	14	*	*	*	*	*
Fleet Mechanic - Automotive, Sr.	56271	18	*	*	*	*	*
Fleet Mechanic - Truck	56241	16	*	*	*	*	*
Fleet Mechanic, Sr - Truck	56261	20	*	*	*	*	*
Fleet Mechanic - Master	56289	22	*	*	*	*	*
Total Personnel:			16.0	16.0	-	16.0	16.0

Performance Measures	Actual			Esitmate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Fleet					
Number of Vehicles (Prior Year Information unavailable in H.T.E.)	670	670	670	690	690
Number of work orders (jobs) processed	8,800	8,800	8,800	9,000	6,000
Total maintenance expenditures for PD Vehicles (Maint. & Fuel)	\$ 1,015,000	\$ 1,015,000	\$ 1,015,000	\$ 1,025,000	\$ 633,000



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 16 Fleet 501-2516-519						
Department Summary						
	Personnel Services	1,158,096	1,456,372	1,409,622	1,410,211	1,426,517
	Operating Expenses	2,775,373	2,917,502	2,839,826	2,911,345	2,607,181
	Capital Outlay	4,050,223	6,581,165	5,407,845	5,791,095	5,796,895
	Nonoperating Expenses	4,327,642	4,252	4,252	4,368	32,521
	Total	\$ 12,311,334	\$ 10,959,291	\$ 9,661,545	\$ 10,117,019	\$ 9,863,114
	Estimated As % Of Budget			88.2%		
12-10	Regular Salaries/Wages	763,285	882,899	907,899	897,962	897,962
12-20	Holiday Pay	5,791	5,993	5,993	5,668	5,668
14-10	Overtime	94,704	78,500	18,000	18,000	18,000
15-11	Tool Allowance	10,958	11,000	11,000	11,000	11,000
15-13	Shoe Allowance	1,475	1,924	1,924	1,950	1,950
15-20	Car Allowance	4,800	4,800	4,800	4,800	4,800
19-99	New Personnel/Reclass	-	5,000	5,000	-	-
21-10	Employer Fica	66,043	72,944	65,344	68,354	68,354
22-10	General Employees Pension	135,789	227,598	227,598	227,598	250,474
23-10	Life Insurance	210	352	302	252	252
23-11	Life Insurance-Retirees	8	30	30	30	30
23-20	Disability Insurance	4,471	5,540	3,340	5,871	5,871
23-30	Health Insurance	54,626	134,589	134,589	144,533	137,963
23-34	Hsa	11,118	16,000	16,000	16,000	16,000
23-40	Dental Insurance	4,301	6,983	6,983	7,332	7,332
23-50	Vision Insurance	517	820	820	861	861
25-10	Unemployment	-	1,400	-	-	-
	Sub-Total Personnel Services	\$ 1,158,096	\$ 1,456,372	\$ 1,409,622	\$ 1,410,211	\$ 1,426,517
32-10	Audit Fee	4,269	4,269	4,269	4,269	4,269
40-12	Business Meetings	2,156	-	-	-	-
41-15	Cellular Phone/Beeper	1,519	2,650	2,450	2,450	2,450
43-10	Electric Service	4,270	4,100	3,000	3,000	3,000
43-20	Water/Sewer Service	638	1,100	1,100	1,100	1,100
44-30	Equipment Rental	1,368	1,941	500	1,500	1,500
44-31	Copy Machine Rental	1,960	3,000	3,000	3,000	3,000
46-20	Equipment Maintenance	2,836	3,259	1,500	1,500	1,500
46-26	Commercial Repairs	13,790	309,600	400,000	400,000	100,000
46-30	Vehicle Maint. - Garage	-	42,033	34,933	51,245	51,245
46-31	Vehicle Maint. - Other	129,545	329,426	85,000	85,000	85,000
46-91	Software Maintenance	10,946	49,858	55,858	55,858	55,858
49-09	Self Insurance Chgs (W/C)	22,364	23,768	23,768	22,975	22,975
49-10	Warehouse Service Chg	157,332	224,478	224,478	224,478	260,014
49-17	Other Contractual Svcs	43,173	40,000	40,000	55,000	55,000
49-41	Licenses, Fees & Permits	1,301	2,000	2,000	2,000	2,000
51-10	Office Supplies	2,075	4,000	4,000	4,000	2,000
51-25	Computer Sftwre <\$1000	44	695	695	695	695
52-01	Supplies	3,922	1,150	3,000	3,000	500
52-10	Fuel Oil Vehicles	1,088,791	949,600	1,100,000	1,130,000	1,130,000



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-12	Tires & Tubes	184,671	225,000	225,000	225,000	200,000
52-13	Auto Parts & Supplies	1,081,979	664,000	600,000	600,000	600,000
52-20	Opr Equipment <\$1000	1,011	800	800	800	800
52-21	Chemicals	488	750	750	750	750
52-22	Uniforms	3,262	4,000	4,000	4,000	4,000
52-23	Safety Clothing/Equip.	7,646	1,400	1,200	1,200	1,000
52-25	Janitor Supplies	661	600	500	500	500
52-27	Hardware/Tools	494	10,610	4,610	4,610	4,610
54-10	Books-Publications-Videos	-	500	500	500	500
54-20	Memberships	268	1,415	1,415	1,415	1,415
54-30	Training	2,594	11,500	11,500	21,500	11,500
Sub-Total Operating Expenses		\$ 2,775,373	\$ 2,917,502	\$ 2,839,826	\$ 2,911,345	\$ 2,607,181
62-01	Building Improvements	69,609	42,000	42,000	42,000	42,000
64-02	General Equipment	28,077	21,100	10,500	10,500	10,500
64-14	Computer Software	-	76,500	142,500	2,500	10,000
64-15	Computer Equipment	-	7,500	7,500	16,700	15,000
64-31	Vehicle Replacement	-	6,400	-	-	-
64-33	Vehicle Purchases	3,952,537	6,427,665	5,205,345	5,719,395	5,719,395
Sub-Total Capital Outlay		\$ 4,050,223	\$ 6,581,165	\$ 5,407,845	\$ 5,791,095	\$ 5,796,895
Subtotal		\$ 7,983,692	\$ 10,955,039	\$ 9,657,293	\$ 10,112,651	\$ 9,830,593
91-30	Transfer/Veh. Srv. Fund	-	4,252	4,252	4,368	4,368
95-40	Depreciation Expense	4,271,469	-	-	-	-
99-02	Non-Budgeted Expense	56,173	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	-	28,153
Sub-total Nonoperating Expenses		\$ 4,327,642	\$ 4,252	\$ 4,252	\$ 4,368	\$ 32,521
Department Total		\$ 12,311,334	\$ 10,959,291	\$ 9,661,545	\$ 10,117,019	\$ 9,863,114





Materials & Distribution Fund

FY 2021-2022 Adopted Budget

This is an internal service fund responsible for bulk purchases and storage, record storage, replenishment and delivery of commodities for departments. Materials & Distribution is a division of the Financial Services Department working closely with Procurement Services.

The Materials & Distribution division receives funding from charges for services to operating departments of the City, anticipated FY 2021-22 revenues are \$529,438. The operating expenses for the Materials & Distribution Fund in Fiscal Year 2021-22 are \$508,632. FY 2022 to FY 2026, the City's Materials & Distribution fund will realize modest growth in Net Assets.

MATERIALS & DISTRIBUTION FUND (An Internal Service Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Net Assets, October 1	\$ (135,065)	\$ (197,294)	\$ (240,732)	\$ (237,344)	\$ (229,407)	\$ (221,168)
Operating Revenues	\$ 379,133	\$ 390,921	\$ 525,000	\$ 529,438 ⁽¹⁾	\$ 545,321 ⁽¹⁾	\$ 561,681
Operating Expenses	\$ (433,638)	\$ (435,916)	\$ (499,029)	\$ (508,632)	\$ (523,891)	\$ (539,608)
Operating Income(Loss)	\$ (54,505)	\$ (44,995)	\$ 25,971	\$ 20,806	\$ 21,430	\$ 22,073
Nonoperating Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating Expense	\$ (1,276)	\$ 8,005	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ (6,448)	\$ (6,448)	\$ (22,583)	\$ (12,869)	\$ (13,191)	\$ (13,520)
Increase (Decrease) In Net Assets	\$ (62,229)	\$ (43,438)	\$ 3,388	\$ 7,937	\$ 8,239	\$ 8,553
Net Assets, September 30	\$ (197,294)	\$ (240,732)	\$ (237,344)	\$ (229,407)	\$ (221,168)	\$ (212,615)
Less Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (197,294)	\$ (240,732)	\$ (237,344)	\$ (229,407)	\$ (221,168)	\$ (212,615)

⁽¹⁾ Prior Year + 3%, based on 3yr trend



MATERIALS & DISTRIBUTION FUND

Revenue:

Materials & Distribution Operations	\$ 529,438
Miscellaneous Income	-
Fund Balance (Increase) Decrease	<u>(7,937)</u>

Total Revenues: \$ 521,501

Appropriations:

Personnel Services	469,220
Operating Expenses	29,794
Capital Outlay	-
Non Operating	<u>22,487</u>

Total Appropriations: \$ 521,501



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges for Services					
Int Srv Chgs-General	112,063	140,231	140,231	140,231	128,739
Int Srv Chgs-Comm Impr	142	111	111	111	81
Int Srv Chgs-Public Arts	261	275	275	275	85
Int Srv Chgs-Recr Progr	1,123	1,141	1,141	1,141	682
Int Srv Chgs-Wtr & Swr	112,976	150,227	150,227	150,227	131,183
Int Srv Chgs-Golf Course	1,471	1,596	1,596	1,596	1,358
Int Srv Chgs-Sanitation	5,141	6,597	6,597	6,597	7,041
Int Srv Chgs-Vehicle Srv	157,332	224,479	224,479	224,479	260,014
Int Srv Chgs-Self Insurnc	132	113	113	113	144
Int Srv Chgs-B.B.M.P.	280	230	230	230	111
TOTAL CHARGES FOR SERVICES	\$ 390,921	\$ 525,000	\$ 525,000	\$ 525,000	\$ 529,438
Sub Total					
	\$ 390,921	\$ 525,000	\$ 525,000	\$ 525,000	\$ 529,438
Fund Balance (Increase) Decrease	43,438	(3,388)	(4,800)	(7,125)	(7,937)
Grant Total	\$ 434,359	\$ 521,612	\$ 520,200	\$ 517,875	\$ 521,501

SUMMARY OF EXPENDITURES

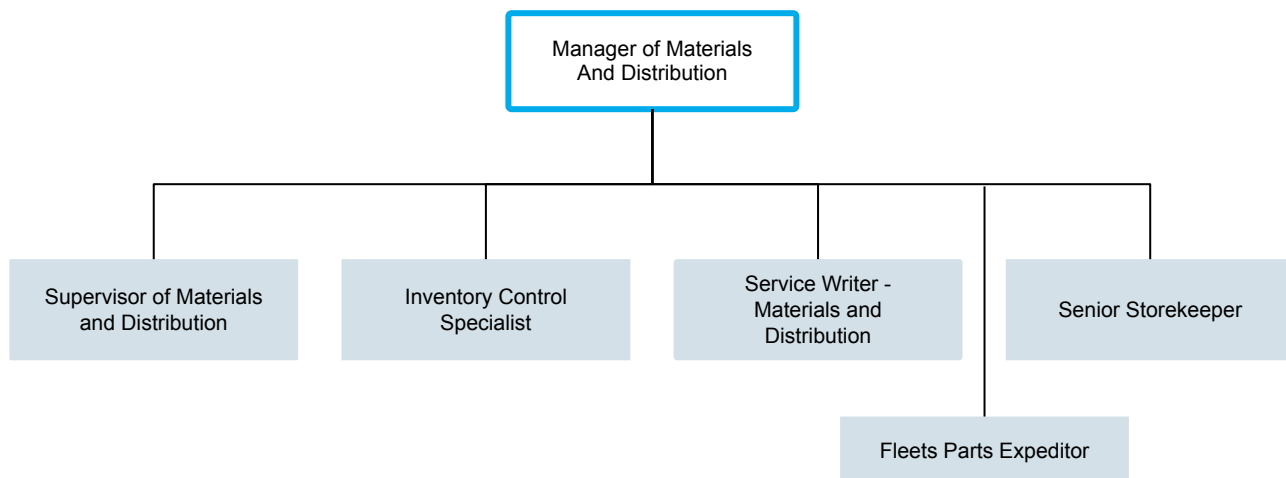
Account	2019/2020 Actual Expense	2020/2021 Current Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
MATERIALS & DISTRIBUTION (WAREHOUSE) 502-1412-513					
DEPARTMENT SUMMARY					
Personnel Services	395,495	461,140	459,140	475,212	469,220
Operating Expenses	24,411	27,459	30,857	29,794	29,794
Capital Outlay	827	10,430	7,620	-	-
Nonoperating Expenses	13,626	22,583	22,583	12,869	22,487
TOTAL	\$ 434,359	\$ 521,612	\$ 520,200	\$ 517,875	\$ 521,501
Estimated as % of Budget			100%		



ORGANIZATIONAL CHART

DEPARTMENT: Financial Services
DIVISION: Warehouse

FUND: 502
DEPT. NO.: 1412



DEPARTMENT: Financial Services
DIVISION: Materials and Distribution

FUND: 502
DEPT. NO.: 1412

DEPARTMENT MISSION STATEMENT: To provide enhanced efficiency, cost reduction and greater accountability through consolidated buying, volume purchasing and automated inventory.

DEPARTMENT CORE SERVICES:

- Inventory
- Procurement
- Fixed Assets
- Surplus
- Record Storage
- Deliveries
- Emergency Preparedness

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: High Performance Organization

Department Initiatives Alignment No. 1: INVENTORY

1. Conduct spot checks and monthly sectional counts
2. Conduct quarterly and year-end counts
3. Maintain minimum level of inventory while providing for the City's needs

Target Performance Metrics (Measurement of Achievement) – INVENTORY

- To have close to zero discrepancies by year-end
- To provide for the City's needs in a timely manner

Department Initiatives Alignment No. 2: PROCUREMENT

1. Solicit sealed competitive bids for inventory
2. Obtain quotes for smaller purchases
3. Establish contracts and obtain quotes for special orders

Target Performance Metrics (Measurement of Achievements) – PROCUREMENT

- Establish low prices due to high volume purchasing
- Establish quicker turn-around time of product with earned buying power

Department Initiatives Alignment No. 3: FIXED ASSETS

1. Conduct quarterly inventory
2. Document and properly catalog assets according to their description
3. Acquire photos of all asset equipment
4. Maintain and record all pertaining paperwork involving the life cycle of the fixed asset.

Target Performance Metrics Measurement of Achievement) – FIXED ASSETS

- Correctly document and catalog the fixed asset throughout its life cycle.

Department Initiatives Alignment No. 4: SURPLUS

1. Sell unwanted surplus for possible revenue
2. Dispose fixed asset surplus from system in a timely fashion

Target Performance Metrics Measurement of Achievement) – SURPLUS

- To find a new use for surplus with departments or selling via online auction.

Department Initiatives Alignment No. 5: RECORD STORAGE

1. Maintain and update online access for departments
2. Conduct inventory with internal tracking numbers

Target Performance Metrics:

- Allowing access for departments to record storage with the most up to date information.



DEPARTMENT: Financial Services
DIVISION: Materials and Distribution

FUND: 502
DEPT. NO.: 1412

Department Initiatives Alignment No. 6: DELIVERIES

1. Maintain accurate delivery of goods to departments.
2. Increase frequency of deliveries to insure quicker turnaround time.

Target Performance Metrics:

- To deliver goods to departments in an accurate and timely fashion.

Department Initiatives Alignment No. 7: EMERGENCY PREPAREDNESS

1. Maintain adequate supply of hurricane supplies for departments
2. Review and update PPE for pandemic supplies
3. Establish contract for hurricane commissary

Target Performance Metrics:

- To maintain adequate supply of supplies for emergency situations



PERSONNEL ALLOCATION

DEPARTMENT: Financial Services	FUND: 502
DIVISION: Materials & Distribution (Warehouse)	DEPT. NO.: 1412

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Manager, Materials and Distribution	04539	26	1.0	1.0	-	1.0	1.0
Supervisor, Materials and Distribution	04550	18	1.0	1.0	-	1.0	1.0
Inventory Control Specialist, Career Path	04520		1.0	1.0	-	1.0	1.0
Inventory Control Specialist I			*	*	*	*	*
Inventory Control Specialist II			*	*	*	*	*
Inventory Control Specialist III			*	*	*	*	*
Fleet Parts Expeditor		14	1.0	1.0	-	1.0	1.0
Service Writer, Materials and Distribution	04532	9	1.0	1.0	-	1.0	1.0
Senior Storekeeper	04530	9	1.0	1.0	-	1.0	1.0
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Warehouse					
Amount of Inventory maintained	\$ 724,280	\$ 723,190	\$ 723,190	\$ 748,320	\$ 723,285
Number of Field Purchase Orders managed	5,824	5,188	5,188	5,368	5,437
Number of Inventory Issues (Orders) managed	46,985	46,685	46,685	47,059	43,970



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 13 MATERIALS & DISTRIBUTION (Warehouse) 502-1412-513						
Department Summary						
Personnel Services		395,495	461,140	459,140	475,212	469,220
Operating Expenses		24,411	27,459	30,857	29,794	29,794
Capital Outlay		827	10,430	7,620	-	-
Nonoperating Expenses		13,626	22,583	22,583	12,869	22,487
Total		\$ 434,359	\$ 521,612	\$ 520,200	\$ 517,875	\$ 521,501
Estimated as % of Budget				99.7%		
12-10	Regular Salaries/Wages	275,811	303,989	280,489	301,058	300,427
14-10	Overtime	203	1,000	1,000	1,000	1,000
15-12	Cell Phone Allowance	480	480	480	480	480
15-13	Shoe Allowance	148	296	296	300	300
19-99	New Personnel/Reclass	-	97	14,397	3,600	3,600
21-10	Employer Fica	21,015	23,117	21,517	23,031	23,031
22-10	General Employees Pension	70,252	80,338	80,338	80,338	77,441
23-10	Life Insurance	120	126	126	126	126
23-20	Disability Insurance	1,734	2,000	1,100	2,006	2,006
23-30	Health Insurance	20,226	41,471	50,471	54,200	51,736
23-34	Hsa	3,625	5,000	6,000	6,000	6,000
23-40	Dental Insurance	1,679	2,619	2,619	2,750	2,750
23-50	Vision Insurance	202	307	307	323	323
25-10	Unemployment	-	300	-	-	-
Sub-Total Personnel Services		\$ 395,495	\$ 461,140	\$ 459,140	\$ 475,212	\$ 469,220
32-10	Audit Fee	1,067	1,067	1,067	1,067	1,067
41-15	Cellular Phone/Beeper	655	1,020	1,020	1,020	1,020
43-10	Electric Service	3,365	4,000	4,000	4,000	4,000
44-31	Copy Machine Rental	-	1,560	1,560	1,560	1,560
46-30	Vehicle Maint. - Garage	5,278	4,675	5,175	5,674	5,674
46-91	Software Maintenance	247	1,150	1,118	-	-
49-09	Self Insurance Chgs (W/C)	2,237	2,377	2,377	2,298	2,298
49-17	Other Contractual Svcs	1,222	-	-	-	-
51-10	Office Supplies	1,996	3,000	3,000	3,000	3,000
52-20	Opr Equipment <\$1000	2,996	1,370	3,000	3,000	3,000
52-22	Uniforms	1,883	1,000	2,000	2,000	2,000
52-23	Safety Clothing/Equip.	375	400	400	400	400
52-27	Hardware/Tools	1,459	1,500	1,500	1,500	1,500
54-20	Memberships	541	3,640	2,940	2,575	2,575
54-30	Training	425	500	500	500	500
54-36	Career Development	665	200	1,200	1,200	1,200
Sub-Total Operating Expenses		\$ 24,411	\$ 27,459	\$ 30,857	\$ 29,794	\$ 29,794
64-02	General Equipment	-	10,430	7,620	-	-
64-15	Computer Equipment	827	-	-	-	-
Sub-Total Capital Outlay		\$ 827	\$ 10,430	\$ 7,620	\$ -	\$ -
Subtotal		\$ 420,733	\$ 499,029	\$ 497,617	\$ 505,006	\$ 499,014
91-30	Transfer/Veh. Srv. Fund	6,448	22,583	22,583	12,869	12,869
95-40	Depreciation Expense	1,062	-	-	-	-
99-01	Contingency	322	-	-	-	-
99-02	Non-Budgeted Expense	5,794	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	-	9,618
Sub-total Nonoperating Expenses		\$ 13,626	\$ 22,583	\$ 22,583	\$ 12,869	\$ 22,487
Department Total		\$ 434,359	\$ 521,612	\$ 520,200	\$ 517,875	\$ 521,501





Self Insurance/ Risk MGMT Fund

FY 2021-2022 Adopted Budget

This is an internal service fund that is responsible for the City's liability insurance program, workers compensation and the safety program. The fund is operating as planned and the staff has instituted excellent safety and loss prevention programs to reduce our exposure.

The budgeted expenses for FY 2021-22 have increased to \$6.4M from the \$6.3M in FY 2020-21. Revenues are generated from service charges to all departments and are expected to increase 3% next fiscal year. There is an improvement in the fund balance in future fiscal years.

SELF-INSURANCE/RISK MGMT. FUND (An Internal Service Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Net Assets, October 1	\$ (2,977,012)	\$ (3,239,885)	\$ (3,268,385)	\$ (3,081,709)	\$ (3,045,412)	\$ (3,037,783)
Operating Revenues	\$ 5,000,000	\$ 5,501,116	\$ 5,755,683	\$ 5,600,000 ⁽¹⁾	\$ 5,768,000 ⁽¹⁾	\$ 5,941,040
Operating Expenses	\$ (6,232,017)	\$ (6,225,478)	\$ (6,272,757)	\$ (6,358,453) ⁽¹⁾	\$ (6,485,622) ⁽²⁾	\$ (6,615,335)
Operating Income (Loss)	\$ (1,232,017)	\$ (724,362)	\$ (517,074)	\$ (758,453)	\$ (717,622)	\$ (674,295)
Nonoperating Revenue	\$ 349,613	\$ 77,112	\$ 85,000	\$ 111,000	\$ 85,000	\$ 85,000
Nonoperating (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
General Fund	\$ 618,750	\$ 463,950	\$ 463,950	\$ 528,950	\$ 480,188	\$ 480,188
Water & Sewer Fund	\$ -	\$ 123,870	\$ 123,870	\$ 123,870	\$ 128,050	\$ 128,050
Sanitation	\$ -	\$ 30,930	\$ 30,930	\$ 30,930	\$ 32,013	\$ 32,013
Net Transfers In (To) Other Funds	\$ 618,750	\$ 618,750	\$ 618,750	\$ 683,750	\$ 640,251	\$ 640,251
Increase (Decrease) In Net Assets	\$ (262,873)	\$ (28,500)	\$ 186,676	\$ 36,297	\$ 7,629	\$ 50,956
Net Assets, September 30	\$ (3,239,885)	\$ (3,268,385)	\$ (3,081,709)	\$ (3,045,412)	\$ (3,037,783)	\$ (2,986,827)
Less Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (3,239,885)	\$ (3,268,385)	\$ (3,081,709)	\$ (3,045,412)	\$ (3,037,783)	\$ (2,986,827)

(1) Prior Year + 3%, based on 3yr fixed

(2) Prior Year + 2%, based on 3yr trend



SELF INSURANCE (RISK MGMT.) FUND

Revenue:

Investment Income	\$ 16,000
Miscellaneous Income	95,000
Interfund Service Charges	5,600,000
Transfers	683,750
Fund Balance (Increase) Decrease	<u>(36,297)</u>

Total Revenues: \$ 6,358,453

Appropriations:

Personnel	\$ 657,695
Operating Expenses	5,685,508
Capital Outlay	5,025
Non Operating	<u>10,225</u>

Total Appropriations: \$ 6,358,453



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	3,053,407	3,205,138	3,205,138	3,112,596	3,112,596
Traffic Fund	-	-	-	450	450
Int Srv Chgs-Comm Impr	6,115	6,499	6,499	6,282	6,282
Int Srv Chgs-Public Arts	1,619	1,723	1,723	1,665	1,665
Int Srv Chgs-Recr Progr	9,496	10,070	10,070	9,744	9,744
Int Srv Chgs-Wtr & Swr	1,731,798	1,801,830	1,801,830	1,757,853	1,757,853
Int Srv Chgs-Golf Course	138,165	146,467	146,467	141,704	141,704
Int Srv Chgs-Sanitation	529,065	550,539	550,539	537,400	537,400
Int Srv Chgs-Vehicle Srv	22,364	23,768	23,768	22,975	22,975
Int Srv Chgs-Warehouse	2,237	2,377	2,377	2,298	2,298
Int Srv Chgs-Self Insurnc	1,900	2,009	2,009	1,946	1,946
Int Srv Chgs-B.B.M.P.	4,950	5,263	5,263	5,087	5,087
TOTAL CHARGES FOR SERVICES	\$ 5,501,116	\$ 5,755,683	\$ 5,755,683	\$ 5,600,000	\$ 5,600,000
Investment Income					
Interest Income	15,516	15,000	15,000	16,000	16,000
Total Investment Income	\$ 15,516	\$ 15,000	\$ 15,000	\$ 16,000	\$ 16,000
Miscellaneous Income					
Subrogation	-	20,000	20,000	20,000	20,000
Miscellaneous Income	81	-	-	-	-
Insurance Reimbursement	61,515	50,000	50,000	75,000	75,000
Total Miscellaneous Income	\$ 61,596	\$ 70,000	\$ 70,000	\$ 95,000	\$ 95,000
Transfers In					
General Fund	463,950	463,950	463,950	463,950	528,950
Water/Sewer Revenue	123,870	123,870	123,870	123,870	123,870
Sanitation	30,930	30,930	30,930	30,930	30,930
Total Transfers In	\$ 618,750	\$ 618,750	\$ 618,750	\$ 618,750	\$ 683,750
Sub Total	\$ 6,196,978	\$ 6,459,433	\$ 6,459,433	\$ 6,329,750	\$ 6,394,750
Fund Balance (Increase) Decrease	28,500	(186,676)	(186,676)	(134,583)	(36,297)
Grand Total	\$ 6,225,478	\$ 6,272,757	\$ 6,272,757	\$ 6,195,167	\$ 6,358,453

SUMMARY OF EXPENDITURES

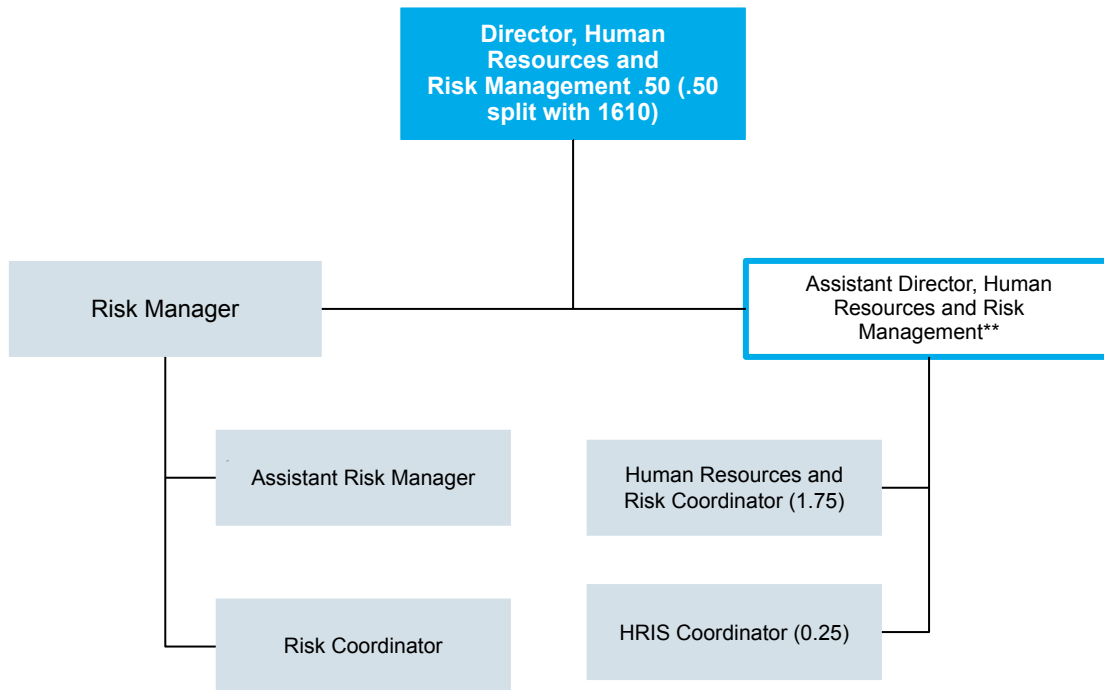
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
RISK MGMNT/ SELF-INSURANCE 522-1710-519					
Department Summary					
Personnel Services	465,393	474,951	529,281	568,884	657,695
Operating Expenses	5,717,995	5,797,806	5,743,476	5,621,258	5,685,508
Capital Outlay	-	-	-	5,025	5,025
Nonoperating Expenses	42,090	-	-	-	10,225
TOTAL	\$ 6,225,478	\$ 6,272,757	\$ 6,272,757	\$ 6,195,167	\$ 6,358,453
Estimated as % of Budget			100%		



ORGANIZATIONAL CHART

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710



Director & Assistant, Human Resources and Risk Management - Funded 50% in Human Resources



DEPARTMENT: Risk Management
DIVISION:

FUND: 522
DEPT. NO.: 1710

DEPARTMENT MISSION STATEMENT: Risk Management uses proactive strategies to protect the City's resources, especially its most important human assets, and provides timely customer service with competence and compassion.

DEPARTMENT CORE SERVICES:

- Educate and inform employees on safety, incident prevention, and workers' compensation procedures.
- Reduce the cost of risk financing.
- Proactively develop strategies and solutions to mitigate overall risk.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives No. 1: Effectively Manage Risk Resources in the Downtown Area

1. Proactively identify risks in the Downtown area to the public.
2. Analyze and assess any known hazards around location.

Raise awareness of potential areas of risk around around the Downtown area.

Target Performance Metrics:

- Increase potential risk liability claims at all City buildings and facilities in the Downtown area with a target of 95% in detection of preventable risks;
- Address and analyze specific known hazards by type around locations surrounding the Downtown area with a target of 100% of reporting said hazards;
- Reduce any City involved incidents around the Downtown area with a target of two (2) monthly risks directly surrounding the Downtown area.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 2: Reduce Liability Claims

1. Conduct periodic Department safety inspections of various City properties
2. Establish a robust internal claim process to analytically evaluate legitimate claims.
3. Encourage employees to be accountable for safety by reporting hazards in the field and offering incentives for reporting..

Target Performance Metrics:

- Establish safety inspections to assess City buildings and properties with a target of at least one (1) quarterly inspections and check-ins per Department;
- Reduce risk spending on illegitimate claims by 25% in internal claim settlements;
- Increase employee reporting of hazards in the field with a target of 50% reporting.

Department Initiatives No. 3: Establish a Safety Awareness Culture

1. Conduct safety workshops with each department to determine areas in success and improvement.
2. Evaluate Personal Protective Equipment and additional safety materials to ensure that safety is being addressed effectively for all jobs.
3. Develop written standard operating procedures and safety manuals for City vehicles and equipment.



DEPARTMENT: Risk Management
DIVISION:

FUND: 522
DEPT. NO.: 1710

Target Performance Metrics:

- Establish quarterly safety workshops to determine what safety issues are more prevalent in specific Departments and City locations;
- Meet with Departmental supervisors to ensure that all safety equipment is readily available with a target of 99% in providing safety resources;
- Create a written standard operation procedure for each Department with focus on commercial City vehicles.

Department Initiatives No. 4: Utilize New Risk Management Information System

1. Integrate new platform of RMIS to existing platforms for risk reporting.
2. Increase awareness of incidents to the Risk Management Department.
3. Develop reports to identify and address specific types of risks by Department.

Target Performance Metrics:

- Increase risk reporting for the City with a target of 100% inclusion of all incidents;
- Decrease the time that elapses from when an incident occurs and when it is brought to Risk Management's attention with a target of 3 hours from the time of incident;
- Increase awareness on the type of incidents that result in injury or property damage by Department with a target of 100% in incident awareness to prevent future occurrences.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives No. 5: Improve the City claim process for Residents

1. Increase Resident satisfaction.
2. Improve Department efficiency with claim process.
3. Identify, Communicate, and Collaborate with other City Departments.

Target Performance Metrics:

- Use resident satisfaction surveys following the end of the claim process to measure resident satisfaction with a target of 90% satisfied;
- Complete all City claim processes for Residents within 4 weeks with a target of 90% completed on schedule;
- Identify one City employee from each Department that can assist with claim related questions or necessary processes with a target of 100% collaboration between all City Departments and Risk.

City Initiative No. 4: Transportation and Mobility

Department Initiatives No. 6: Develop Strategies to Reduce City-involved Motor Vehicle Accidents (MVAs)

1. Utilize vehicle telematics and backup cameras (Routeware) on all City commercial vehicles to improve safe driving.
2. Assess various driving safety concerns in the City and report any preventable hazards
3. Rollout new platform training on Defensive Driving City-wide and other specific-related safe driving topics.

Target Performance Metrics:

- Reduce the amount of City vehicle backing related MVAs with a target of 80% reduction ;
- Reduce the amount of low-hanging wires throughout the City with a target of 75% reduction;
- Utilize NeoGov Learn platform to initiate a defensive driving training City-wide with a target of 100% compliance.



PERSONNEL ALLOCATION

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Director, HR & Risk Management	05019	47	0.5	0.5	-	0.5	0.5
Assistant Director, HR & Risk Management	05379	39	0.5	0.5	-	0.5	0.5
Risk Manager		36	-	-	1.0	1.0	1.0
Assistant Risk Manager		30	-	-	1.0	1.0	1.0
Manager, Risk and Wellness	05359	30	1.0	1.0	(1.0)	-	-
Risk Coordinator		22	-	-	1.0	1.0	1.0
Human Resources Information Sys Coor	05120	18	0.5	0.5	(0.3)	0.3	0.3
HR/Risk Coordinator Career Path			2.0	2.5	(0.8)	1.8	1.8
HR/Risk Coordinator I	05300	20	*	*	*	*	*
HR/Risk Coordinator II	05110	22	*	*	*	*	*
HR/Risk Coordinator III	05139	25	*	*	*	*	*
Total Personnel:			4.5	5.0	1.0	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Risk Management					
Number of Automobile Accidents	48	42	42	40	35
Workers Compensation Claims	75	156	125	147	127
RecordOnly-	6	8	20	57	50
LostTime-	10	36	25	18	7
MedicalOnly-	59	112	80	72	70
Number of Citywide Safety Meetings	150	85	155	130	140



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 19 Self-Insurance 522-1710-519						
Department Summary						
	Personnel Services	465,393	474,951	529,281	568,884	657,695
	Operating Expenses	5,717,995	5,797,806	5,743,476	5,621,258	5,685,508
	Capital Outlay	-	-	-	5,025	5,025
	Nonoperating Expenses	42,090	-	-	-	10,225
	Total	\$ 6,225,478	\$ 6,272,757	\$ 6,272,757	\$ 6,195,167	\$ 6,358,453
	Estimated As % Of Budget	100.0%				
12-10	Regular Salaries/Wages	348,570	305,047	352,377	315,240	315,240
14-10	Overtime	3,382	5,000	4,000	1,500	1,500
15-12	Cell Phone Allowance	798	504	504	1,512	504
15-20	Car Allowance	3,100	2,400	2,400	3,900	2,400
19-99	New Personnel/Reclass	-	-	-	90,603	173,261
21-10	Employer Fica	25,769	24,477	27,477	18,038	24,491
22-10	General Employees Pension	53,860	91,811	91,811	91,811	96,452
23-10	Life Insurance	74	183	183	221	176
23-11	Life Insurance-Retirees	8	-	-	-	-
23-20	Disability Insurance	557	1,251	1,251	1,251	2,132
23-30	Health Insurance	23,106	37,583	42,583	37,583	34,491
23-34	Hsa	4,250	4,500	4,500	5,000	5,000
23-40	Dental Insurance	1,713	1,964	1,964	1,983	1,833
23-50	Vision Insurance	206	231	231	242	215
Sub-Total Personnel Services		\$ 465,393	\$ 474,951	\$ 529,281	\$ 568,884	\$ 657,695
31-11	Legal Fees - Prop & Liab	679,280	665,000	665,000	665,000	665,000
31-17	Legal Fees - Wc	94,359	105,000	105,000	110,000	110,000
31-20	Physician Exams	29,730	21,000	21,000	25,000	25,000
31-21	City Clinic	743,348	618,750	618,750	650,000	700,000
31-90	Other Prof Svcs-Prop&Lib	265,793	140,000	140,000	150,000	150,000
31-92	Prof Services - Wc	537,724	325,000	325,000	500,000	500,000
32-10	Audit Fee	2,668	2,668	2,668	2,668	2,668
32-11	Actuarial Fee	5,900	6,000	6,000	6,000	6,000
40-12	Business Meetings	1,413	2,000	2,000	-	2,000
45-04	Liability Insurance Pkg	358,211	400,000	400,000	280,000	280,000
45-05	Property Insurance Pkg	453,333	525,000	500,000	580,000	580,000
45-09	Workers Comp Excess Ins	145,773	175,000	200,000	135,000	135,000
45-12	Work Comp Self Insured	429,316	-	-	-	-
45-14	Workers' Comp Access Fees	30,238	40,000	36,000	40,000	40,000
45-15	Liability Insurance Misc	3,300	3,750	3,750	3,750	3,750
45-16	Asset Insurance Misc	13,270	1,500	1,500	-	-
46-91	Software Maintenance	-	85,000	85,000	85,000	100,000
48-21	Employee Recognition	-	750	750	750	-
49-09	Self Insurance Chgs (W/C)	1,900	1,900	1,900	1,946	1,946
49-10	Warehouse Service Chg	132	113	113	144	144
49-17	Other Contractual Svcs	72,951	130,000	130,000	130,000	130,000
49-19	Self Insurd Loss-Property	105,176	120,000	120,000	125,000	125,000
49-20	Self Insured Loss-Liab.	1,247,512	835,000	849,670	850,000	850,000
49-21	Auto Liab. Self Ins. Loss	17,379	-	-	-	-
49-22	Auto Phy. Dam. Self Ins	(9,844)	65,000	-	-	-
49-25	Self Insured Loss - Wc	487,104	1,525,000	1,525,000	1,275,000	1,275,000
51-10	Office Supplies	1,714	2,500	2,500	2,500	2,500



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
52-79	Training Aids	100	500	500	500	500
54-10	Books-Publications-Videos	-	500	500	500	500
54-20	Memberships	215	875	875	500	500
54-30	Training	-	-	-	2,000	-
Sub-Total Operating Expenses		5,717,995	5,797,806	5,743,476	5,621,258	5,685,508
64-15	Computer Equipment	-	-	-	3,000	3,000
69-99	New Personnel/Capital	-	-	-	2,025	2,025
Sub-Total Capital Outlay		\$ -	\$ -	\$ -	\$ 5,025	\$ 5,025
Subtotal		\$ 6,183,388	\$ 6,272,757	\$ 6,272,757	\$ 6,195,167	\$ 6,348,228
99-02	Non-Budgeted Expense	42,090	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	-	10,225
Sub-total Nonoperating Expenses		\$ 42,090	\$ -	\$ -	\$ -	\$ 10,225
Department Total		\$ 6,225,478	\$ 6,272,757	\$ 6,272,757	\$ 6,195,167	\$ 6,358,453





Traffic Fund

FY 2021-2022 Adopted Budget

This fund was established to maintain the financial operations of “Red Light Camera Program” in FY 2011-12. There are ongoing legal challenges to the red light camera program in Palm Beach County and the state of Florida thus revenues will vary annually.

The FY 2021-22 adopted budget, \$2.6M, shows an increase to the general fund transfer appropriation over the prior year. For FY 2021-22, the general fund transfer has been increased from \$350K to \$1,000,000. The Traffic Safety fund still has a healthy fund balance thru FY 2021-22.

TRAFFIC SAFETY FUND (A Special Revenue Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Total Fund Balance, October 1	\$ 1,346,197	\$ 2,042,634	\$ 2,003,275	\$ 2,159,025	\$ 1,279,761	\$ 904,119
Revenues	\$ 1,862,041	\$ 1,937,832	\$ 1,664,671	\$ 1,719,671	\$ 1,771,261 ⁽¹⁾	\$ 1,824,399 ⁽¹⁾
Expenditures	\$ (1,065,604)	\$ (1,008,866)	\$ (540,596)	\$ (1,598,935)	\$ (1,646,903) ⁽²⁾	\$ (1,696,310) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 796,437	\$ 928,966	\$ 1,124,075	\$ 120,736	\$ 124,358	\$ 128,089
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ -	\$ (618,325)	\$ (618,325)	\$ -	\$ -	\$ -
General Fund	\$ (100,000)	\$ (350,000)	\$ (350,000)	\$ (1,000,000)	\$ (500,000)	\$ (500,000)
Net Transfers In (To) Other Funds	\$ (100,000)	\$ (968,325)	\$ (968,325)	\$ (1,000,000)	\$ (500,000)	\$ (500,000)
Net Change in Fund Balance	\$ 696,437	\$ (39,359)	\$ 155,750	\$ (879,264)	\$ (375,642)	\$ (371,911)
Total Fund Balance, September 30	\$ 2,042,634	\$ 2,003,275	\$ 2,159,025	\$ 1,279,761	\$ 904,119	\$ 532,208
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 2,042,634	\$ 2,003,275	\$ 2,159,025	\$ 1,279,761	\$ 904,119	\$ 532,208

⁽¹⁾ Prior Year + 3%, based on 3yr trend

⁽²⁾ Prior Year + 3%, based on 3yr trend



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Amended Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Fines & Forfeitures					
Police Parking Fines	35,596	35,000	35,000	35,000	35,000
Violations Local Ord.	1,869,127	1,590,000	1,500,000	1,650,000	1,650,000
Red Light Cam Admin Fines	16,457	25,000	25,000	20,000	20,000
Total Charges For Services	\$ 1,921,180	\$ 1,650,000	\$ 1,560,000	\$ 1,705,000	\$ 1,705,000
Miscellaneous Income					
Miscellaneous Income	158	-	-	-	-
Total Miscellaneous Income	\$ 158	\$ -	\$ -	\$ -	\$ -
Investment Income					
Interest Income	16,494	14,671	14,671	14,671	14,671
Total Investment Income	\$ 16,494	\$ 14,671	\$ 14,671	\$ 14,671	\$ 14,671
Sub Total	\$ 1,937,832	\$ 1,664,671	\$ 1,574,671	\$ 1,719,671	\$ 1,719,671
Fund Balance (Increase) Decrease	39,359	(155,750)	(155,750)	(241,923)	879,264
Grant Total	\$ 1,977,191	\$ 1,508,921	\$ 1,418,921	\$ 1,477,748	\$ 2,598,935

SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Traffic Safety Fund 103-2110-521					
Department Summary					
Personnel Services	183,982	190,921	213,321	274,148	366,843
Operating Expenses	824,884	963,161	846,600	809,600	1,222,050
Capital Outlay	-	4,839	9,000	44,000	2,000
Nonoperating Expenses	968,325	350,000	350,000	350,000	1,008,042
Total	\$ 1,977,191	\$ 1,508,921	\$ 1,418,921	\$ 1,477,748	\$ 2,598,935
Estimated As % Of Budget			94.04%		



TRAFFIC FUND

Revenue:

Charges For Services	\$ 1,705,000
Miscellaneous Income	-
Investment Income	14,671
Fund Balance (Increase) Decrease	<u>879,264</u>
Total Revenues:	<u>\$ 2,598,935</u>

Appropriations:

Personnel Services	\$ 366,843
Operating Expenses	1,222,050
Capital Outlay	2,000
Non Operating	<u>1,008,042</u>
Total Appropriations:	<u>\$ 2,598,935</u>

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Police Records Technician	11322	9	1.0	1.0	(1.0)	-	-
Police Administrative Specialist I			-	-	1.0	1.0	1.0
Public Safety Aide	11392	10	2.0	2.0	2.0	4.0	4.0
Total Personnel:			3.0	3.0	2.0	5.0	5.0



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 10 Traffic Safety Fund 103-2110-521						
Department Summary						
	Personnel Services	183,982	190,921	213,321	274,148	366,843
	Operating Expenses	824,884	963,161	846,600	809,600	1,222,050
	Capital Outlay	-	4,839	9,000	44,000	2,000
	Nonoperating Expenses	968,325	350,000	350,000	350,000	1,008,042
	Total	\$ 1,977,191	\$ 1,508,921	\$ 1,418,921	\$ 1,477,748	\$ 2,598,935
	Estimated As % Of Budget			94.0%		
12-10	Regular Salaries/Wages	133,816	109,686	125,486	136,548	182,748
12-20	Holiday Pay	638	1,700	-	-	-
14-10	Overtime	6,772	3,400	8,000	8,000	8,000
15-13	Shoe Allowance	-	295	295	295	295
19-99	New Personnel/Reclass	-	-	-	46,717	93,434
21-10	Employer Fica	9,888	8,572	10,272	11,058	11,058
22-10	General Employees Pension	13,153	38,944	38,944	38,944	37,798
23-10	Life Insurance	-	101	101	69	69
23-20	Disability Insurance	-	525	525	881	881
23-30	Health Insurance	16,055	23,235	25,235	27,100	28,024
23-34	Hsa	2,250	3,000	3,000	3,000	3,000
23-40	Dental Insurance	1,259	1,309	1,309	1,375	1,375
23-50	Vision Insurance	151	154	154	161	161
Sub-total Personnel Services		\$ 183,982	\$ 190,921	\$ 213,321	\$ 274,148	\$ 366,843
31-11	Legal Fees & Costs	59,979	59,600	55,000	60,000	60,000
34-53	Consultant Fees	33,022	41,800	35,000	35,000	50,000
44-30	Equipment Rental	729,723	847,800	745,000	703,000	750,000
49-09	Ins Chgs-Workers Comp	-	-	-	-	450
49-17	Other Contractual Svcs	2,160	9,600	9,600	9,600	359,600
51-10	Office Supplies	-	100	1,000	1,000	1,000
51-25	Computer Equip/Sw <\$1000	-	4,161	-	-	-
52-20	Opr Equipment <\$1000	-	100	1,000	1,000	1,000
Sub-Total Operating Expenses		824,884	963,161	846,600	809,600	1,222,050
64-15	Computer Equipment	-	4,839	9,000	42,000	-
69-99	Capital Outlay	-	-	-	2,000	2,000
Sub-Total Capital Outlay		\$ -	\$ 4,839	\$ 9,000	\$ 44,000	\$ 2,000
Subtotal		\$ 1,008,866	\$ 1,158,921	\$ 1,068,921	\$ 1,127,748	\$ 1,590,893
91-01	Transfer To General Fund	350,000	350,000	350,000	350,000	1,000,000
91-31	Transfer To Capital Impov	618,325	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	-	8,042
Sub-total Nonoperating Expenses		\$ 968,325	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,008,042
Department Total		\$ 1,977,191	\$ 1,508,921	\$ 1,418,921	\$ 1,477,748	\$ 2,598,935





Local Option Gas Tax Fund

FY 2021-2022 Adopted Budget

This Fund receives the restricted State-shared Local Option Gas Tax that can be used only for “Transportation Expenditures” as defined in the Local Option Gas Tax Fund section of the budget. The City uses the funds for both street maintenance activities in the General Fund and roadway or bridge projects in the Capital Improvements Fund. The projected revenue from the gas tax and interest earnings for FY 2021-22 is \$1.3M with similar funds being appropriated thru FY 2022-23.

LOCAL OPTION GAS TAX FUND (A Special Revenue Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Total Fund Balance, October 1	\$ 457,249	\$ 524,273	\$ 455,249	\$ 380,594	\$ 381,439	\$ 395,281
Revenues	\$ 1,368,175	\$ 1,232,126	\$ 1,226,495	\$ 1,301,995	\$ 1,315,015 ⁽¹⁾	\$ 1,328,165 ⁽¹⁾
Expenditures	\$ (1,150)	\$ (1,150)	\$ (1,150)	\$ (1,150)	\$ (1,173) ⁽²⁾	\$ (1,196) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 1,367,025	\$ 1,230,976	\$ 1,225,345	\$ 1,300,845	\$ 1,313,842	\$ 1,326,969
Transfers In (To) Other Funds						
General Fund	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)
Capital Improvement Fund	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)
Transportation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)
Net Change in Fund Balance	\$ 67,025	\$ (69,024)	\$ (74,655)	\$ 845	\$ 13,842	\$ 26,969
Total Fund Balance, September 30	\$ 524,273	\$ 455,249	\$ 380,594	\$ 381,439	\$ 395,281	\$ 422,250
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 524,273	\$ 455,249	\$ 380,594	\$ 381,439	\$ 395,281	\$ 422,250

⁽¹⁾ Prior Year + 1%, based on 3yr trend

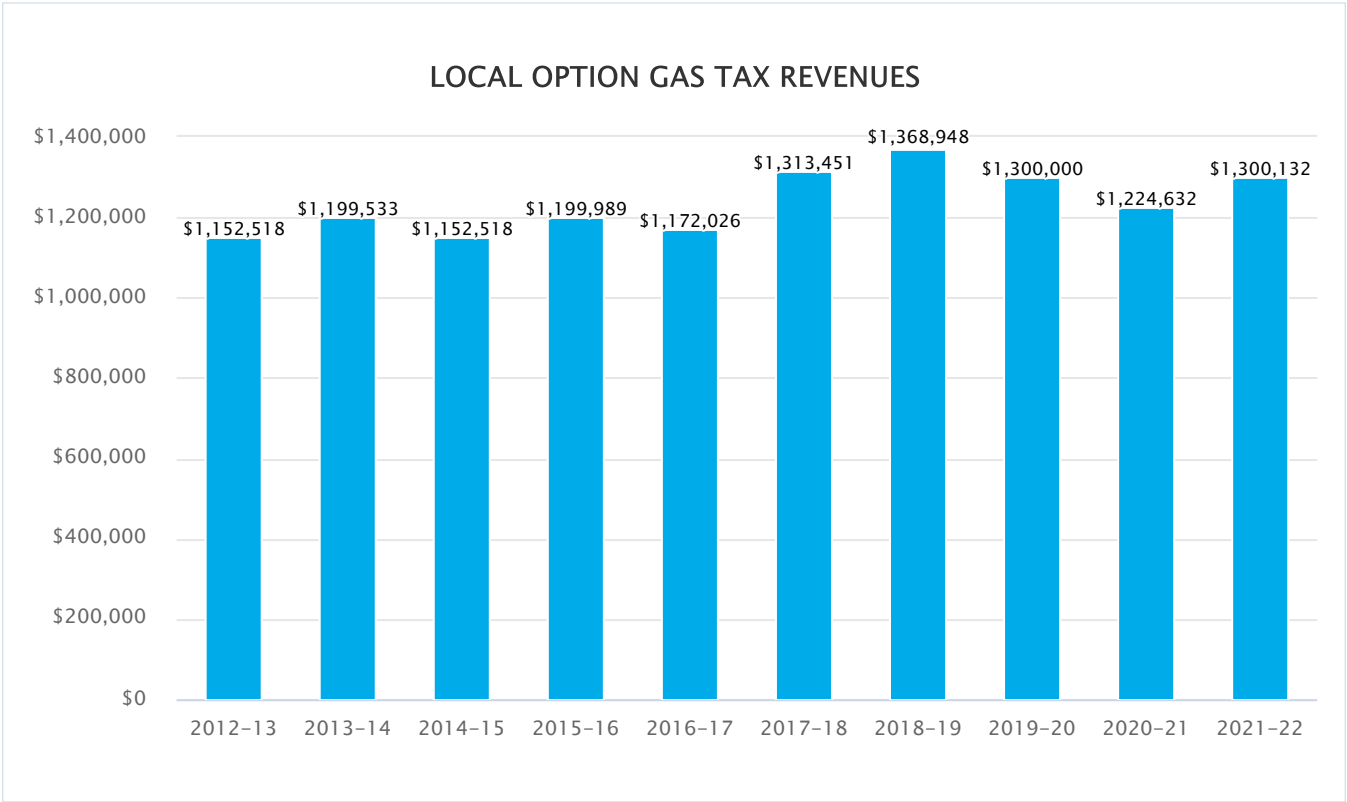
⁽²⁾ Prior Year + 2%, based on 3yr trend



GAS TAX BUDGET SUMMARY (10 YEARS)

Gas Tax Revenues and Expenditures									Adopted Budget	Adopted Budget
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2019-20	2020-21	2021-22
REVENUES:										
Local Option Gas Tax	\$ 1,152,518	\$ 1,199,533	\$ 1,279,010	\$ 1,313,451	\$ 1,350,572	\$ 1,350,572	\$ 1,365,107	\$ 1,229,597	\$ 1,224,632	\$ 1,300,132
Interest Earnings	(385)	456	588	123	575	575	3,068	2,529	1,863	1,863
Fund Balance (Increase) Decrease	347,627	(27,983)	(107,572)	(186,426)	(51,147)	(51,147)	(67,025)	69,024	74,655	(845)
Total Revenues	\$ 1,499,760	\$ 1,172,006	\$ 1,172,026	\$ 1,127,148	\$ 1,300,000	\$ 1,300,000	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150
EXPENDITURES:										
Transfer to General Fund	815,000	796,000	796,000	815,000	815,000	848,850	850,000	850,000	850,000	850,000
Transfer to Transportation Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Improvements Fund	683,960	375,000	375,000	683,960	383,925	450,000	450,000	450,000	450,000	450,000
Audit Charges	800	1,006	1,026	1,040	1,067	1,150	1,150	1,150	1,150	1,150
Reserve for Future Appropriation	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 1,499,760	\$ 1,172,006	\$ 1,172,026	\$ 1,500,000	\$ 1,199,992	\$ 1,300,000	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150





LOCAL OPTION GAS TAX FUND

Revenue:

Local Option Gas Tax	\$ 1,300,132
Interest Income	1,863
Fund Balance (Increase) Decrease	<u>(845)</u>

Total Revenues: \$ 1,301,150

Appropriations:

Transfer to General Fund	\$ 850,000
Transfer to Capital Improvements Fund	450,000
Audit Fees	<u>1,150</u>

Total Appropriations: \$ 1,301,150



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
State Shared Revenue					
Local Option Gas Tax	1,229,597	1,224,632	1,224,632	1,224,632	1,300,132
Total Charges For Services	\$ 1,229,597	\$ 1,224,632	\$ 1,224,632	\$ 1,224,632	\$ 1,300,132
Investment Income					
Interest Income	2,529	1,863	1,863	1,863	1,863
Total Investment Income	\$ 2,529	\$ 1,863	\$ 1,863	\$ 1,863	\$ 1,863
Sub Total	\$ 1,232,126	\$ 1,226,495	\$ 1,226,495	\$ 1,226,495	\$ 1,301,995
Fund Balance (Increase) Decrease	69,024	74,655	74,655	74,655	(845)
Grand Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150

SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Current Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Local Option Gas Tax Debt Serv. 104-3011-541					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	1,150	1,150	1,150	1,150	1,150
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150
Estimated As % Of Budget			100%		

DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 11 Local Option Gas Tax / Debt Service 104-3011-541					
Department Summary					
Operating Expenses	1,150	1,150	1,150	1,150	1,150
Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150
Estimated As % of Budget			100.00%		
32-10 Audit Fee	1,150	1,150	1,150	1,150	1,150
Sub-Total Operating Expenses	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150
Subtotal	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150
91-01 Transfer To General Fund	850,000	850,000	850,000	850,000	850,000
91-31 Transfer To Capital Impv	450,000	450,000	450,000	450,000	450,000
Sub- Total Non-Operating Exp.	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
Department Total	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150



LOCAL OPTION GAS TAX FUND

GUIDELINES FOR ALLOCATION

Proceeds of the tax shall be distributed among the County Government and eligible municipalities based on the transportation expenditures of each of the five fiscal preceding years, in proportion to the total County and City expenditures.

The Local Option Gas Tax can be used only for "Transportation Expenditures":

1. Public transportation operation and maintenance
2. Roadway and right-of-way maintenance and equipment
3. Roadway and right-of-way drainage
4. Street lighting
5. Traffic signs, traffic engineering, signalization and pavement markings
6. Bridge maintenance and operation
7. Debt Service and current expenditures for transportation capital projects in the above program areas including construction or reconstruction of roads





Building Fund

FY 2021-2022 Adopted Budget

BUILDING FUND

Revenue:

Building Permits	\$ 3,235,000
Interest Income	12,111
Transfers in	135,866
Fund Balance (Increase) Decrease	<u>14,374</u>

Total Revenues:	<u><u>\$ 3,397,351</u></u>

Appropriations:

Personnel	\$ 2,246,330
Operating Expenses	1,092,136
Capital Outlay	22,000
Non Operating	<u>36,885</u>

Total Appropriations:	<u><u>\$ 3,397,351</u></u>



DEPARTMENT: Development
DIVISION: Building Fund

FUND: 130
DEPT. NO.: 2411

DEPARTMENT MISSION STATEMENT:

To support administration of the Florida Building Code and local amendments for the construction of safe, sustainable building practices, providing the residents, visitors, and businesses of Boynton Beach with professional, predictable, and timely technical review and inspection, delivered with exceptional customer service.

DEPARTMENT CORE SERVICES:

- Manage multi-departmental workflows
- Manage Permit Plan Review Process
- Conduct Building Code Inspections
- Oversee Flood Plan Management Program

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**City Initiative No. 1: Redevelop Downtown****Department Initiatives Alignment:**

1. Neighborhood Sustainability through Regulations and Enforcement

Target Performance Metrics:

- Proficient expeditious plan review through new e-filing system
- Monitor multi-departmental communication to keep staff informed and projects moving forward to meet deadlines and achieve compliance with permit application reviews, and timely inspections.
- Support Community Standards and Fire for identifying Neighborhood Sustainability.

City Initiative: Boynton Beach Branding**Department Initiatives Alignment:**

1. Online Development Process and Submittal
2. Sages Implementation - Mobile Inspector
3. "Instant" Permitting and Inspections

Target Performance Metrics:

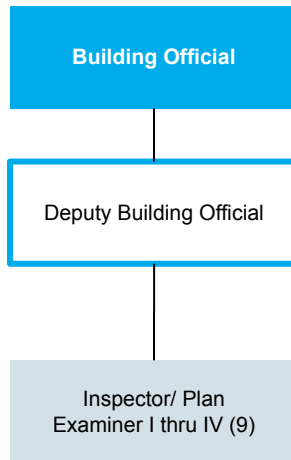
- Reduction in operating expenses for Contracted Services
- Reduction/Avoiding wait time through application e-filing
- Reduction in plan review timelines through digital filing and simultaneous discipline plan review
- Reduction in carbon footprint with the elimination of paper while supporting energy conservation and improving the efficiency of the process.
- Assist ITS in the design and training to a paperless permit submittal, review and permit issuance process.
- Improved Efficiency through online access to plan review and inspections results



ORGANIZATIONAL CHART

DEPARTMENT: Development
DIVISION: Building

FUND: 130
DEPT. NO.: 2411



Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Building Official	22019	32	-	1.0	-	1.0	1.0
Deputy Building Official	22039	25	-	1.0	-	1.0	1.0
Unspecified Personnel *			-	9.0	-	9.0	9.0
Inspector/Plans Examiner I	22012	18	*	*	*	*	*
Inspector/Plans Examiner II	22022	20	*	*	*	*	*
Inspector/Plans Examiner III	22032	22	*	*	*	*	*
Inspector/Plans Examiner IV	22042	24	*	*	*	*	*
Sub-total for Full-time Positions			-	11.0	-	11.0	11.0
Part-Time Positions:							
Inspector/Plans Examiner II	22027	20	-	-	-	-	-
Sub-total for Part-time Positions			-	-	-	-	-
Total Personnel:			-	11.0	-	11.0	11.0

* An unspecified number of position not to exceed 9 will be allowed

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Building (130-2411)					
Number of Permits Issued (incl. temporary)	6,500	7,467	6,850	6,500	6,500
Number of CO's Issued (incl. temporary)	99	55	105	75	100
Number of Scheduled Inspections Conducted-BLDG	25,126	24,387	24,525	23,500	24,250
Number of Scheduled Inspections Per All Inspectors (8.5)	2,956	2,869	2,885	2,765	2,853
Number of Scheduled Inspections Conducted-BTR	3,212	3,435	2,975	3,000	3,000
Number of Scheduled Inspections Conducted-CODE	100	127	75	120	120
Number of Expired Permit Inspections	120	56	35	50	50
Number of Applications reviewed	4,858	5,650	5,700	5,500	5,750
Number of Applications reviewed Per Building Employees (11)	442	514	518	500	523
Number of Plans Reviewed	9,125	14,896	13,000	12,500	14,000
Number of Applications reviewed Per Building Employees (11)	830	1,354	1,182	1,136	1,273



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Building Permits					
Building Permits	-	2,565,500	-	2,955,000	3,200,000
Penalties On Permits	-	35,000	-	35,000	35,000
Total Building Permits	\$ -	\$ 2,600,500	\$ -	\$ 2,990,000	\$ 3,235,000
Interest Income					
Interest Income	-	-	-	-	12,111
Total Interest Income	\$ -	\$ -	\$ -	\$ -	\$ 12,111
Transfers in					
General Fund	-	534,949	-	938,272	135,866
Total Transfers in	\$ -	\$ 534,949	\$ -	\$ 938,272	\$ 135,866
Sub Total	\$ -	\$ 3,135,449	\$ -	\$ 3,928,272	\$ 3,382,977
Fund Balance (Increase) Decrease	-	-	-	-	14,374
Grand Total	\$ -	\$ 3,135,449	\$ -	\$ 3,928,272	\$ 3,397,351



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 24 Building 130-2411-524						
Department Summary						
	Personnel Services	-	2,081,428	-	2,542,870	2,246,330
	Operating Expenses	-	705,419	-	1,015,319	1,092,136
	Capital Outlay	-	327,283	-	349,283	22,000
	Nonoperating Expenses	-	21,319	-	20,800	36,885
	Total	\$ -	\$ 3,135,449	\$ -	\$ 3,928,272	\$ 3,397,351
Estimated As % of Budget						
12-10	Regular Salaries/Wages	-	1,362,406	-	1,735,365	1,520,322
14-10	Overtime	-	97,200	-	45,000	45,000
14-20	Reimbursable Wages	-	1,200	-	2,000	2,000
15-12	Cell Phone Allowance	-	1,708	-	2,223	2,223
15-13	Shoe Allowance	-	1,470	-	1,470	1,470
15-20	Car Allowance	-	7,300	-	8,265	8,265
19-99	New Personnel/Reclass	-	-	-	99,672	-
21-10	Employer Fica	-	106,767	-	114,318	114,318
22-10	General Employees Pension	-	310,655	-	331,285	349,460
23-10	Life Insurance	-	227	-	227	227
23-20	Disability Insurance	-	3,281	-	3,031	3,031
23-30	Health Insurance	-	164,803	-	179,603	179,603
23-34	Hsa	-	15,900	-	10,000	10,000
23-40	Dental Insurance	-	7,418	-	9,318	9,318
23-50	Vision Insurance	-	1,093	-	1,093	1,093
Sub-Total Personnel Services		\$ -	\$ 2,081,428	\$ -	\$ 2,542,870	\$ 2,246,330
34-25	Nuisance Abatement	-	-	-	20,000	20,000
34-40	Temporary Services	-	7,100	-	1,000	1,000
40-12	Business Meetings	-	500	-	500	500
41-12	Postage	-	-	-	5,000	5,000
41-15	Cellular Phone/Beeper	-	7,740	-	5,900	5,900
43-10	Electric Service	-	5	-	4,855	4,855
43-20	Water/Sewer Service	-	402	-	402	402
43-21	District Energy Plant	-	25	-	1,825	1,825
44-30	Equipment Rental	-	7,020	-	-	-
44-31	Copy Machine Rental	-	6,635	-	7,000	7,000
44-42	Office Rental	-	-	-	325,964	325,964
46-22	Computer Maintenance	-	250	-	250	250
46-30	Vehicle Maint-Garage	-	13,696	-	13,258	13,258
46-91	Software Maintenance	-	12,050	-	149,150	149,150
47-10	Printing & Binding	-	760	-	750	750
47-21	Microfilming/Imaging	-	-	-	8,500	8,500
48-21	Employee Recognition	-	-	-	500	-
49-09	Ins Chgs-Workers Comp	-	37,130	-	36,130	34,920
49-10	Warehouse Service Chg.	-	15	-	475	458
49-14	Credit Card Fees	-	47,000	-	-	-
49-17	Other Contractual Svcs	-	545,000	-	400,000	485,184



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
51-10	Office Supplies	-	1,263	-	1,500	1,500
52-01	Supplies	-	1,087	-	500	500
52-20	Opr Equipment <\$1000	-	6,090	-	500	500
52-22	Uniforms	-	2,860	-	5,775	5,775
52-23	Safety Clothing/Equip	-	620	-	1,525	1,525
52-27	Hardware/Tools	-	50	-	50	50
52-85	Food Supplies	-	700	-	-	-
54-10	Books-Publications-Videos	-	1,800	-	1,000	1,000
54-20	Memberships	-	1,480	-	1,870	1,870
54-30	Training	-	4,141	-	14,500	14,500
59-99	New Personnel/Supplies	-	-	-	6,640	-
Sub-Total Operating Expenses		-	705,419	-	1,015,319	1,092,136
64-14	Computer Software	-	-	-	22,000	22,000
72-01	Debt Interest Expense	-	327,283	-	327,283	-
Sub-Total Capital Outlay		\$	- \$ 327,283	\$	- \$ 349,283	\$ 22,000
Subtotal		\$	- \$ 3,114,130	\$	- \$ 3,907,472	\$ 3,360,466
91-30	Transfer To Veh Srv Fund	-	21,319	-	20,800	10,400
99-03	Rsv. For Future Approp.	-	-	-	-	26,485
Sub-total Nonoperating Expenses		\$	- \$ 21,319	\$	- \$ 20,800	\$ 36,885
Department Total		\$	- \$ 3,135,449	\$	- \$ 3,928,272	\$ 3,397,351





Community Improvements Fund

FY 2021-2022 Adopted Budget

The Community Improvements Fund is responsible for providing property and housing improvements to income eligible individuals and families. Funding for the Community Improvements Fund comes mainly from two sources: Transfers from (1) State SHIP Funds and (2) Federal Community Development Block Grant (CDBG) Funds.

The SHIP & CDBG revenues stream is increasing from \$13K in FY 2019-20 to \$326K in FY 2021-22. For FY 2021-22 the fund balance and operating cost for housing rehabilitations is not sustainable. Lowering expenditures and/or seeking other grant opportunities would resolve the deficit.

COMMUNITY IMPROVEMENTS FUND (A Special Revenue Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Total Fund Balance, October 1	\$ (81,797)	\$ (103,059)	\$ (239,812)	\$ (345,352)	\$ (352,038)	\$ (362,797)
Revenues	\$ -	\$ -	\$ 7,100	\$ 7,100	\$ 7,171 ⁽¹⁾	\$ 7,243 ⁽¹⁾
Expenditures	\$ (240,065)	\$ (149,622)	\$ (321,958)	\$ (337,200)	\$ (343,944) ⁽²⁾	\$ (350,823) ⁽²⁾
Revenues Over (Under) Expenditures	\$ (240,065)	\$ (149,622)	\$ (314,858)	\$ (330,100)	\$ (336,773)	\$ (343,580)
Transfers In (To) Other Funds						
SHIP & CDBG Grant Funds	\$ 218,803	\$ 12,869	\$ 209,318	\$ 326,014	\$ 326,014	\$ 326,014
ARRA Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Service Fund	\$ -	\$ -	\$ -	\$ (2,600)	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ 218,803	\$ 12,869	\$ 209,318	\$ 323,414	\$ 326,014	\$ 326,014
Net Change in Fund Balance	\$ (21,262)	\$ (136,753)	\$ (105,540)	\$ (6,686)	\$ (10,759)	\$ (17,566)
Total Fund Balance, September 30	\$ (103,059)	\$ (239,812)	\$ (345,352)	\$ (352,038)	\$ (362,797)	\$ (380,363)
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ (103,059)	\$ (239,812)	\$ (345,352)	\$ (352,038)	\$ (362,797)	\$ (380,363)

(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Miscellaneous Income					
Pymt In Lieu Of Afford Hs	-	7,000	7,000	7,000	7,000
Miscellaneous Income	-	100	100	100	100
Total Miscellaneous Income	\$ -	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100
Transfers In					
Grants	12,869	-	-	-	126,000
CDBG	-	209,318	209,318	209,318	200,014
Total Operating Transfers In	\$ 12,869	\$ 209,318	\$ 209,318	\$ 209,318	\$ 326,014
Sub Total	\$ 12,869	\$ 216,418	\$ 216,418	\$ 216,418	\$ 333,114
Fund Balance (Increase) Decrease	136,753	105,540	61,540	71,653	6,686
Grand Total	\$ 149,622	\$ 321,958	\$ 277,958	\$ 288,071	\$ 339,800

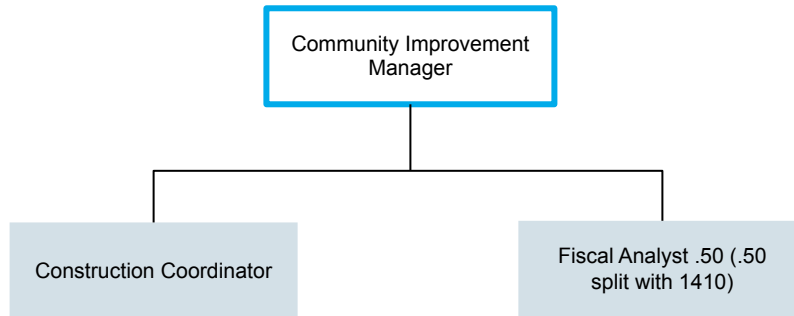
SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Community Improvement 122-2418-554					
Department Summary					
Personnel Services	135,703	268,291	249,441	245,743	291,033
Operating Expenses	13,919	53,667	28,517	39,728	39,481
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	2,600	9,286
Total	\$ 149,622	\$ 321,958	\$ 277,958	\$ 288,071	\$ 339,800
Estimated As % of Budget			86%		



ORGANIZATIONAL CHART

DEPARTMENT: Development	FUND: 122
DIVISION: Community Improvement	DEPT. NO.: 2418



¹ Community Improvement Specialist funded 50% from CDBG; 50% General Fund in Financial Services



DEPARTMENT: Development
DIVISION: Community Improvement

FUND: 122
DEPT. NO.: 2418

MISSION STATEMENT:

To improve the quality of life of the residents of Boynton Beach with attractive, healthy and safe neighborhoods, and stimulate social and economic opportunities.

DEPARTMENT CORE SERVICES:

- Administer State and Federal funds
- Administer Housing Programs
- Improve the City's existing housing stock
- Coordinate with Providers of Social Services to City Residents

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:**City Initiative: Attainable Housing and Building Wealth in the Community****Department Initiatives Alignment: Attainable Housing**

1. Qualify applicants and allocate SHIP (State Housing Initiatives Program) funds for the construction of affordable housing units within the HOB (Heart of Boynton) area.
2. Fund agencies that provide educational opportunities that enhance income and self-sufficiency of residents.
3. Provide Funding for Economic incentives for business development

Target Performance Metrics:

1. Decrease number of substandard owner occupied dwellings.
2. Increase in valuation of properties and elimination of slum and blight.
3. Increase in valuation of properties in distressed area of city
4. Increase in availability of higher wage jobs for residents who are low –mod income



PERSONNEL ALLOCATION

DEPARTMENT: Development	FUND: 122
DIVISION: Community Improvement	DEPT. NO.: 2418

PositionTitle	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Community Improvement Manager	25019	27	1.0	1.0	-	1.0	1.0
Construction Coordinator	25200	18	1.0	1.0	-	1.0	1.0
Fiscal Analyst ⁽¹⁾	04279	18	0.1	0.1	0.4	0.5	0.5
Total Personnel:			2.1	2.1	0.4	2.5	2.5

⁽¹⁾ Community Improvement Specialist funded 10% from CDBG; 90% General Fund in Development

Performance Measures	Actual						Estimate 2020-21	Projected 2021-22		
	2017-18		2018-19		2019-20					
Community Improvement Fund (122-2418)	Funding	Units	Funding	Units	Funding	Units	Funding	Units	Funding	Units
CDBG Sub-grantees	\$ 327,240	5	\$ 361,659	6	\$ 138,784	5	\$ 172,023	5	\$ 89,694	2
CDBG Home Repairs	\$ 234,000	4	\$ 273,861	4	\$ 68,878	1	\$ 56,035	1	\$ 354,347	4
SHIP First Time Home Buyers	\$ 300,000	1	\$ 20,200	1	\$ -	0	\$ -	0	\$ 380,000	6
SHIP Residential Repairs	\$ 200,000	2	\$ 68,000	1	\$ 98,691	1	\$ -	0	\$ 75,000	1



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 18 Community Imprvmnt 122-2418-554						
Department Summary						
Personnel Services		135,703	268,291	249,441	245,743	291,033
Operating Expenses		13,919	53,667	28,517	39,728	39,481
Capital Outlay		-	-	-	-	-
Nonoperating Expenses		-	-	-	2,600	9,286
Total		\$ 149,622	\$ 321,958	\$ 277,958	\$ 288,071	\$ 339,800
Estimated As % of Budget				86.3%		
12-10	Regular Salaries/Wages	99,978	187,579	166,729	161,019	206,135
15-12	Cell Phone Allowance	-	240	240	-	-
15-13	Shoe Allowance	-	148	148	150	148
15-20	Car Allowance	-	1,300	-	2,250	2,250
21-10	Employer Fica	6,492	13,507	12,507	12,507	15,340
22-10	General Employees Pension	21,633	48,312	48,312	48,312	36,508
23-10	Life Insurance	13	77	77	77	124
23-20	Disability Insurance	468	939	639	639	1,394
23-30	Health Insurance	5,487	13,365	17,665	17,665	24,575
23-34	Hsa	1,075	1,800	2,100	2,100	3,100
23-40	Dental Insurance	497	916	916	916	1,306
23-50	Vision Insurance	60	108	108	108	153
Sub-Total Personnel Services		\$ 135,703	\$ 268,291	\$ 249,441	\$ 245,743	\$ 291,033
32-10	Audit Fee	3,735	3,735	3,735	3,735	3,735
40-10	Mileage Reimbursement	-	100	600	300	300
40-12	Business Meetings	50	200	200	200	200
41-15	Cellular Phone/Beeper	6	600	600	600	600
46-30	Vehicle Maint-Garage	645	1,347	1,347	1,558	1,558
47-10	Printing & Binding	-	50	-	300	300
48-01	Comm Promotion/Marketng	-	25	475	475	475
48-05	Advertising	2,616	1,000	1,000	2,000	2,000
49-09	Self Insurance Chgs (W/C)	6,115	6,499	6,499	6,499	6,282
49-10	Warehouse Service Chg	142	111	111	111	81
49-17	Other Contractual Svcs	-	39,000	-	10,000	10,000
49-41	Licenses, Fees & Permits	133	-	-	-	-
49-67	Affordable Housing	-	-	10,000	10,000	10,000
51-10	Office Supplies	193	500	500	500	500
52-01	Supplies	84	250	250	250	250
52-22	Uniforms	200	250	200	200	200
54-20	Memberships	-	-	500	500	500
54-36	Career Development	-	-	2,500	2,500	2,500
Sub-Total Operating Expenses		13,919	53,667	28,517	39,728	39,481
Subtotal		\$ 149,622	\$ 321,958	\$ 277,958	\$ 285,471	\$ 330,514
91-30	Transfer/Veh. Srv. Fund	-	-	-	2,600	2,600
99-03	Rsv. For Future Approp.	-	-	-	-	6,686
Sub-total Nonoperating Expenses		\$ -	\$ -	\$ -	\$ 2,600	\$ 9,286
Department Total		\$ 149,622	\$ 321,958	\$ 277,958	\$ 288,071	\$ 339,800





Public Arts Fund

FY 2021-2022 Adopted Budget

The Public Arts Fund was established to account for art fees from infrastructure development in the City. The fees are used by the City to establish and sustain a public art presence in the City. In FY 2018-19, the revenues exceeded expenditures – yielding an increase \$57k into the fund balance - due to the increase building activity.

FY 2018-19 is the first time the Public Arts Fund has posted a positive fund balance, like wise is the project for FY 2020-21. For FY 2021-22, total adopted revenues are \$175,500 with expenditures at \$303,689 with the need to use fund balance. The General Fund transfer (\$20K) supports the community-wide Kinetic Art project.

PUBLIC ARTS FUND (A Special Revenue Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Total Fund Balance, October 1	\$ 106,668	\$ 270,294	\$ (352,087)	\$ 137,499	\$ 29,310	\$ (80,970)
Revenues	\$ 822,081	\$ 13,871	\$ 1,015,741	\$ 175,500 ⁽¹⁾	\$ 182,520 ⁽¹⁾	\$ 189,821 ⁽¹⁾
Expenditures	\$ (678,455)	\$ (656,252)	\$ (546,155)	\$ (303,689) ⁽²⁾	\$ (312,800) ⁽²⁾	\$ (322,184) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 143,626	\$ (642,381)	\$ 469,586	\$ (128,189)	\$ (130,280)	\$ (132,363)
Transfers In (To) Other Funds						
Misc Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Community Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Net Change in Fund Balance	\$ 163,626	\$ (622,381)	\$ 489,586	\$ (108,189)	\$ (110,280)	\$ (112,363)
Total Fund Balance, September 30	\$ 270,294	\$ (352,087)	\$ 137,499	\$ 29,310	\$ (80,970)	\$ (193,333)
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance (Deficit)	\$ 270,294	\$ (352,087)	\$ 137,499	\$ 29,310	\$ (80,970)	\$ (193,333)

⁽¹⁾ Prior Year + 4%, based on 3yr trend

⁽²⁾ Prior Year + 3%, based on 3yr trend



PUBLIC ARTS FUND

Revenue:

Public Art Fees	\$ 175,000
Interest Income	500
Miscellaneous Income	-
Transfer In	20,000
Fund Balance (Increase) Decrease	<u>108,189</u>
 Total Revenues:	 <u><u>\$ 303,689</u></u>

Appropriations:

Personnel	\$ 135,548
Operating Expenses	108,594
Capital Outlay	56,501
Non Operating	<u>3,046</u>
 Total Appropriations:	 <u><u>\$ 303,689</u></u>



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges for Services					
Public Arts Fee 30%	-	300,000	330,000	130,000	130,000
Public Arts 70% Permit	13,421	700,000	30,000	30,000	30,000
Kinetic Art	450	15,000	1,200	15,000	15,000
Total Charges for Services	\$ 13,871	\$ 1,015,000	\$ 361,200	\$ 175,000	\$ 175,000
Investment Income					
Interest Income	-	741	741	741	500
Total Investment Income	\$ -	\$ 741	\$ 741	\$ 741	\$ 500
Miscellaneous Income					
General Fund	20,000	20,000	20,000	20,000	20,000
Sub Total	\$ 33,871	\$ 1,035,741	\$ 381,941	\$ 195,741	\$ 195,500
Fund Balance (Increase) Decrease	622,381	(489,586)	(66,721)	208,990	108,189
Grand Total	\$ 656,252	\$ 546,155	\$ 315,220	\$ 404,731	\$ 303,689

SUMMARY OF EXPENDITURES

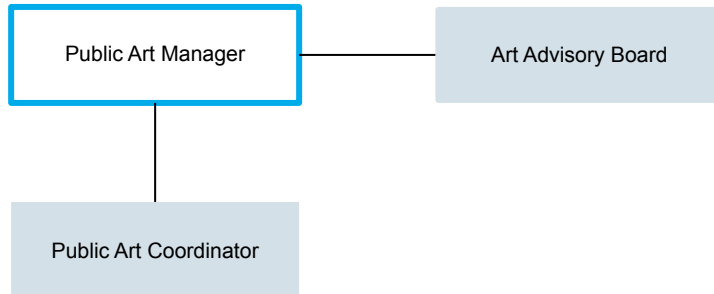
Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Public Arts 151-2611-579					
Department Summary					
Personnel Services	160,296	139,492	139,492	175,000	135,548
Operating Expenses	108,046	154,828	85,728	73,230	108,594
Capital Outlay	387,910	251,835	90,000	156,501	56,501
Nonoperating Expenses	-	-	-	-	3,046
Total	\$ 656,252	\$ 546,155	\$ 315,220	\$ 404,731	\$ 303,689
Estimated as % of Budget			58%		



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611



DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

DEPARTMENT MISSION STATEMENT: Our mission is to integrate the arts into the greater community. The purpose is to stimulate cultural interaction, education, community bonds and economic development by selecting, siting, installing, maintaining and promoting public art and events.

- Connects the cultural environment in Boynton Beach with the global community
- Provides a distinctive branding identity for the City
- Celebrates the diverse communities of the City
- Increases cultural tourism
- Encourages education through engaging art experiences
- Supports the local economy
- Provides a strong connection to the community creating sense of place
- Enhances public and private projects making them more attractive to business and residents.

DEPARTMENT CORE SERVICES:

- Provide creative vision, professional motivation and resourceful implementation that result in a successful public art program throughout the city. Boynton Beach Public Art “Enriching our community through Public Art”.
- Purchases public artworks, displays loaned artworks, produces the Kinetic Biennial special event, assists developers with compliance with Art in Public Places administrative code and staffs the Arts Advisory Board

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Culturally Distinct Downtown

Department Initiatives: Create a City center as a cultural district for business and entertainment.

1. Produce art events, exhibitions and outdoor installations to provide the continuous culture that gives the district its image and attraction to visitors and residents.
2. Support downtown businesses by celebrating their cultural attributes in design, food, drink, etc and partnering on events like sculpture tour and dining.
3. Promote the Culturally Distinct Downtown through social media
4. Provide the best advice to downtown developers regarding Art in Public Places on their developments

Target Performance Metrics:

- Maintain sculptures on 22 locations in Town Square, Ocean Avenue and the Marina area as permanent or temporary Kinetic and Sculpture on the Ave outdoor exhibits.
- Produce six indoor exhibitions in the Arts and Cultural Center
- Install a repaired Bloomer Tree and purchase one additional permanent sculpture
- Work with CRA on three dining and sculpture event promotion
- Work with developers of Town Square garages & condos, Riverwalk condos and other new Federal Hwy developments to encourage the best public art possible.
- Post to social media a minimum of three times each week about the public art program and the downtown

City Initiative No. 2: Building Wealth in the Community

Department Initiatives: Foster long term economic security for all demographics by strengthening locally rooted and held businesses

1. Whenever possible, hire or purchase from Boynton Beach businesses in the production and maintenance of public art and art events.
2. Create collaboration with local businesses for arts events as a means to promote their business on social and mass media.



DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

Target Performance Metrics:

- Contract with three local businesses for services or products
- Collaborate with two local businesses on art events.

City Initiative No. 3: Transportation and Mobility

Department Initiatives: Improve mobility for modes of transportation for all residents, workers, and visitors. Buses run on Congress, Seacrest, Federal, Gateway and Boynton Beach

1. Enhance the walkability of the downtown through sidewalk--accessible public artworks and art events.
2. Create artist designed sidewalk elements and painted crosswalks to encourage walking.
3. Plan with Palm Trans to enhance bus stops with art elements in 2023-24

Target Performance Metrics:

- Conduct 24 tours of downtown artworks and exhibits.
- Collaborate with public works to paint 2 crosswalks and a street of enhanced sidewalks.
- Write a plan for bus stops.

City Initiative No. 4: High Performing Organization

Department Initiatives: Maintain excellence in organizational governance, internal support, and external services.

1. Manage the Public Art Program and the compliance with the Art in Public Places administrative code to the professional standards set by the Public Art Network of the Americans for the Arts
2. Through the arts, to collaborate with and to support the missions and performance of all City departments including Recreation, Marketing, Public Works, CRA, Public Safety and the fundraising efforts for Town Square.
3. When possible, promote and support citizen groups and nonprofits such as Sister Cities, Greater Boynton Beach Foundation, Schoolhouse Children's Museum, MLK Day Committee and the Chamber of Commerce.
4. Provide clear guidance and assistance to developers in compliance with the Art in Public Places code.

Target Performance Metrics:

- Develop and recommend to the City Commission amendments to the Art in Public Places Guidelines and minor technical changes to the administrative code.
- Develop new coordination processes planning & zoning and building department.
- Write new public information for developers and property owners related to AiPP compliance.
- Reach out to all City departments and citizen groups on a regular basis

City Initiative No. 5: Public Health and Safety

Department Initiatives: Prevent and protect the citizens by promoting a healthy, safe, and secure environment

1. Hold discussions with African American, Haitian American and Hispanic American communities and organizations to develop public art projects and events that would bring the communities together and strengthen social bonds.
2. With public safety and community standards department identify physically unsafe spaces and develop proposals to fix the issues through the arts working with the neighborhood

Target Performance Metrics:

- Hire 2 artists to the work with communities or neighborhoods to fix physical issues and strengthen social bonds through new temporary or permanent public art such as murals, landscapes, fences, lighting or pathways.



DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

City Initiative No. 6: Environmental Sustainability

Department Initiatives: Balance the environment for maximum use of natural resources and meeting the needs of the present without compromising the City's future

1. Collaborate with the Sustainability Coordinator to develop projects where artists respond to sustainability issues in Boynton Beach and south Florida generally.
2. Encourage trees planting in coordination with the City's landscape architect, Public Works and Recreation

Target Performance Metrics:

- Hold one exhibition in the Arts & Cultural Center gallery that addresses sustainability
- Hire a designer to develop markers for memorial trees



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

PositionTitle	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Public Arts Manager	30069	25	1.0	1.0	-	1.0	1.0
			1.0	1.0	-	1.0	1.0
Part-Time Positions:							
Public Art Coordinator - (PT)		10	0.5	0.5	-	0.5	0.5
Total Personnel:							
			1.5	1.5	-	1.5	1.5

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Public Arts Fund					
Number of Art Exhibitions	7	6	3	3	6
Number of Art Pieces Owned By The City	52@ \$966,357	52@ \$966,357	62 @ \$1,950,831	62 @ \$1,950,831	65 @ \$2,000,000
Number of Art Pieces on Loan	\$5	\$14	\$7	\$8	\$7
	30@	32@	33 @	35 @	35 @
Number of private development projects	\$1,085,177	\$1,178,727	\$1,667,727	\$1,683,487	\$1,203,487
Number of project repair/refurbish	2@\$7,600.00	2@\$ 5,000	8@ \$14,500	0	4@ \$10,000



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 11 Public Arts 151-2611-579						
Department Summary						
Personnel Services		160,296	139,492	139,492	175,000	135,548
Operating Expenses		108,046	154,828	85,728	73,230	108,594
Capital Outlay		387,910	251,835	90,000	156,501	56,501
Nonoperating Expenses		-	-	-	-	3,046
Total		\$ 656,252	\$ 546,155	\$ 315,220	\$ 404,731	\$ 303,689
Estimated as % of Budget				57.72%		
12-10	Regular Salaries/Wages	122,687	96,375	97,250	97,250	97,250
14-10	Overtime	23	375	-	-	-
15-12	Cell Phone Allowance	336	504	504	504	504
15-20	Car Allowance	1,200	2,300	1,800	1,800	1,800
19-99	New Personnel/Reclass	-	-	-	35,508	-
21-10	Employer Fica	8,893	7,478	7,478	7,478	7,478
22-10	General Employees Pension	22,403	22,193	22,193	22,193	18,038
23-10	Life Insurance	-	63	63	63	63
23-20	Disability Insurance	-	305	305	305	305
23-30	Health Insurance	3,651	8,412	8,412	8,412	8,623
23-34	Hsa	750	1,000	1,000	1,000	1,000
23-40	Dental Insurance	315	436	436	436	436
23-50	Vision Insurance	38	51	51	51	51
Sub-total Personnel Services		\$ 160,296	\$ 139,492	\$ 139,492	\$ 175,000	\$ 135,548
32-10	Audit Fee	534	534	534	534	534
40-12	Business Meetings	28	-	-	3,500	3,500
41-15	Cellular Phone/Beeper	143	-	-	-	-
44-42	Office Rental	-	4,400	4,000	2,000	2,000
46-20	Equipment Maintenance	-	25,000	-	5,001	5,001
46-91	Software Maintenance	-	2,000	2,000	1,600	1,600
46-95	Parks Maintenance	1,300	-	-	-	-
46-98	Grounds Maintenance	1,100	-	-	-	-
47-10	Printing & Binding	973	-	-	-	-
48-01	Comm Promotion/Marketng	5,543	9,000	6,000	3,000	3,000
48-05	Advertising	12,563	-	-	-	-
49-09	Self Insurance Chgs (W/C)	1,619	1,619	1,619	1,619	1,665
49-10	Warehouse Service Chg	261	275	275	275	85
49-17	Other Contractual Svcs	78,098	100,000	60,000	50,601	86,109
49-41	Licenses, Fees & Permits	-	800	-	-	-
51-10	Office Supplies	721	-	-	-	-
51-25	Computer Sftwre <\$1000	-	-	200	-	-
52-20	Opr Equipment <\$1000	453	60	300	-	-
52-85	Food Supplies	4,000	4,740	4,400	2,500	2,500
52-99	Misc Supplies	-	6,000	6,000	1,000	1,000
54-20	Memberships	710	400	400	400	400
54-30	Training	-	-	-	1,200	1,200
Sub-Total Operating Expenses		\$ 108,046	\$ 154,828	\$ 85,728	\$ 73,230	\$ 108,594
67-01	Acquisition Of Public Art	387,910	251,835	90,000	156,501	56,501
Sub-Total Capital Outlay		\$ 387,910	\$ 251,835	\$ 90,000	\$ 156,501	\$ 56,501
Subtotal		\$ 656,252	\$ 546,155	\$ 315,220	\$ 404,731	\$ 300,643
99-03	Rsv. For Future Approp.	-	-	-	-	3,046
Sub-total Nonoperating Expenses		\$ -	\$ -	\$ -	\$ -	\$ 3,046
Department Total		\$ 656,252	\$ 546,155	\$ 315,220	\$ 404,731	\$ 303,689





Parks & Recreation Trust Fund

FY 2021-2022 Adopted Budget

This Park & Rec Trust Fund is used for the acquisition or development of City park and recreational land. The revenues are generated via impact fees collected from developers.

The FY 2021-22 adopted budget, \$66,067 increase from \$62,526 in FY 2020-21. The change in budget appropriation reflects contractual services activity for the parks.

PARK & REC TRUST FUND (A Capital Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Total Fund Balance, October1	\$ 350,655	\$ 169,335	\$ 273,845	\$ 263,382	\$ 268,315	\$ 274,106
Revenues	\$ 24,010	\$ 186,412	\$ 52,063	\$ 71,000	\$ 73,840	\$ 76,794
Expenditures	\$ (190,330)	\$ (66,902)	\$ (62,526)	\$ (66,067)	\$ (68,049)	\$ (70,090)
Revenues Over (Under) Expenditures	\$ (166,320)	\$ 119,510	\$ (10,463)	\$ 4,933	\$ 5,791	\$ 6,703
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ (15,000)	\$ (15,000)	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ (15,000)	\$ (15,000)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (181,320)	\$ 104,510	\$ (10,463)	\$ 4,933	\$ 5,791	\$ 6,703
Total Fund Balance, September 30	\$ 169,335	\$ 273,845	\$ 263,382	\$ 268,315	\$ 274,106	\$ 280,809
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 169,335	\$ 273,845	\$ 263,382	\$ 268,315	\$ 274,106	\$ 280,809



PARKS & RECREATION TRUST FUND

Revenue:		
Charges For Services	\$	70,000
Investment Income		1,000
Miscellaneous Income		-
Fund Balance (Increase) Decrease		<u>(4,933)</u>
Total Revenues:	\$	<u>66,067</u>
Appropriations:		
Personnel	\$	-
Operating Expenses		66,067
Capital Outlay		-
Non Operating		<u>-</u>
Total Appropriations:	\$	<u>66,067</u>



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Adopted Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges For Services					
Parks Fees/Land Donatn	184,118	50,000	50,000	70,000	70,000
Total Charges For Services	\$ 184,118	\$ 50,000	\$ 50,000	\$ 70,000	\$ 70,000
Investment Income					
Interest Income	2,294	2,063	2,063	1,000	1,000
Total Investment Income	\$ 2,294	\$ 2,063	\$ 2,063	\$ 1,000	\$ 1,000
Sub Total	\$ 186,412	\$ 52,063	\$ 52,063	\$ 71,000	\$ 71,000
Fund Balance (Increase) Decrease	(104,510)	10,463	(5,996)	(4,933)	(4,933)
Grand Total	\$ 81,902	\$ 62,526	\$ 46,067	\$ 66,067	\$ 66,067

DETAIL EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 10 Parks & Recreation Trust 141-2710-572					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	1,067	31,067	31,067	66,067	66,067
Capital Outlay	65,835	31,459	15,000	-	-
Nonoperating Expenses	15,000	-	-	-	-
Total	\$ 81,902	\$ 62,526	\$ 46,067	\$ 66,067	\$ 66,067
Estimated As % Of Budget			73.68%		
32-10 Audit Fee	1,067	1,067	1,067	1,067	1,067
49-17 Other Contractual Svcs	-	30,000	30,000	65,000	65,000
Sub-Total Operating Expenses	\$ 1,067	\$ 31,067	\$ 31,067	\$ 66,067	\$ 66,067
63-12 Recreation Impvs	65,835	16,459	-	-	-
63-21 Recreation Improvements	-	15,000	15,000	-	-
Sub-Total Capital Outlay	\$ 65,835	\$ 31,459	\$ 15,000	\$ -	\$ -
Subtotal	\$ 66,902	\$ 62,526	\$ 46,067	\$ 66,067	\$ 66,067
91-31 Transfer To Capital Impv	15,000	-	-	-	-
Sub-total Nonoperating Expenses	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 81,902	\$ 62,526	\$ 46,067	\$ 66,067	\$ 66,067





Recreation Program Rev. Fund

FY 2021-2022 Adopted Budget

The Recreation Program Fund is established to provide recreation programs for City and non-City residents based on 100% user fees. A surcharge is made for non-residents. For FY 2021-22, total revenue for recreation programs is projected at \$710,520 (needing \$32K from fund balance). The operating expenditures of \$714,498 which includes a transfer to the General Fund and reserves..

This is an important bridge to providing recreation programs to income-eligible persons or families. The Recreation Program Fund will need to continue to lower program expenses or adjust user fees to increase revenues to have a healthy Fund Balance.

RECREATION PROGRAM REVENUE FUND (A Special Revenue Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Total Fund Balance, October 1	\$ 422,955	\$ 527,516	\$ 534,250	\$ 545,832	\$ 513,354	\$ 509,296
Revenues	\$ 518,585	\$ 328,053	\$ 620,616	\$ 710,520	\$ 724,730 ⁽¹⁾	\$ 739,225 ⁽¹⁾
Expenditures	\$ (414,024)	\$ (321,319)	\$ (609,034)	\$ (714,498)	\$ (728,788) ⁽²⁾	\$ (743,364) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 104,561	\$ 6,734	\$ 11,582	\$ (3,978)	\$ (4,058)	\$ (4,139)
Transfers In (To) Other Funds						
Fleet Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ (28,500)	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ -	\$ -	\$ -	\$ (28,500)	\$ -	\$ -
Net Change in Fund Balance	\$ 104,561	\$ 6,734	\$ 11,582	\$ (32,478)	\$ (4,058)	\$ (4,139)
Total Fund Balance, September 30	\$ 527,516	\$ 534,250	\$ 545,832	\$ 513,354	\$ 509,296	\$ 505,158
Less Reserves & Designations	\$ (5,275)	\$ (5,342)	\$ (4,200)	\$ (4,200)	\$ (4,200)	\$ (4,200)
Designated Fund Balance Available	\$ 522,241	\$ 528,908	\$ 541,632	\$ 509,154	\$ 505,096	\$ 500,958

⁽¹⁾ Prior Year + 2%, based on 3yr trend

⁽²⁾ Prior Year + 1%, based on 3yr trend



PUBLIC ARTS FUND

Revenue:

Program Activity Fees	\$ 425,250
Non Resident Registration Fees	254,250
Special Services Fees	6,600
Investment Income	1,500
Miscellaneous Income	22,920
Fund Balance (Increase) Decrease	<u>32,478</u>

Total Revenues:	<u><u>\$ 742,998</u></u>

Appropriations:

Personnel	\$ 188,223
Operating Expenses	496,718
Capital Outlay	-
Non Operating	<u>58,057</u>

Total Appropriations:	<u><u>\$ 742,998</u></u>



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Amended Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges For Services					
Program Activity Fees	233,462	401,650	400,000	425,250	425,250
Non-Resdnt/Registr Fee	54,881	186,200	120,000	254,250	254,250
Special Event Service Fee	19,483	10,950	7,000	6,600	6,600
Total Charges For Services	\$ 307,826	\$ 598,800	\$ 527,000	\$ 686,100	\$ 686,100
Investment Income					
Interest Income	4,251	3,616	1,400	1,500	1,500
Total Investment Income	\$ 4,251	\$ 3,616	\$ 1,400	\$ 1,500	\$ 1,500
Miscellaneous Income					
Miscellaneous Income	15,976	18,200	2,000	22,920	22,920
Total Miscellaneous Income	\$ 15,976	\$ 18,200	\$ 2,000	\$ 22,920	\$ 22,920
Sub Total	\$ 328,053	\$ 620,616	\$ 530,400	\$ 710,520	\$ 710,520
Fund Balance (Increase) Decrease	(6,734)	(11,582)	(6,000)	-	32,478
Grand Total	\$ 321,319	\$ 609,034	\$ 524,400	\$ 710,520	\$ 742,998

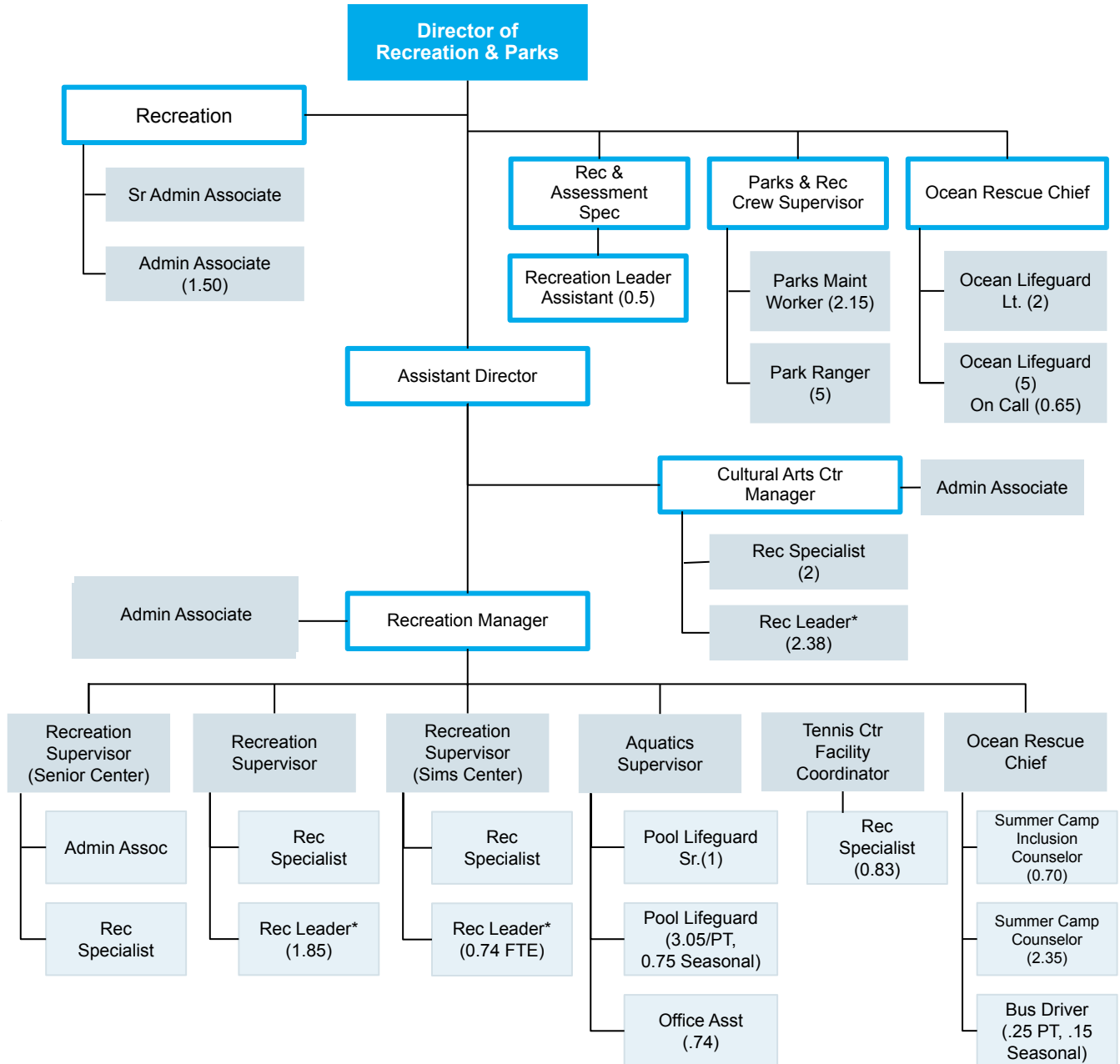
SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Recreation Programs 172-2712-572					
Department Summary					
Personnel Services	65,026	179,681	137,221	188,223	188,223
Operating Expenses	253,643	428,053	329,378	496,719	496,718
Capital Outlay	2,650	1,300	-	-	-
Nonoperating Expenses	-	-	57,801	25,578	58,057
Total	\$ 321,319	\$ 609,034	\$ 524,400	\$ 710,520	\$ 742,998
Estimated as % of Budget			86.1%		



ORGANIZATIONAL CHART

DEPARTMENT: Recreation & Parks	FUND: 172
DIVISION: Recreation	DEPT. NO.: 2712



*50% Funded in the Rec Program Revenue Fund 2712
 ** Authorized and Funded in the Rec Program Revenue Fund 2712
 All other personnel authorized and funded in General Fund 2710

PERSONNEL ALLOCATION

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Part-Time and Seasonal Positions (FTE):							
Recreation Program Revenue Fund 2712							
Summer Camp Inclusion Counselor	61288	8	0.7	0.7	-	0.7	0.7
Summer Day Camp Counselor	61278	5	2.4	2.4	-	2.4	2.4
Bus Driver	54207	8	0.3	0.3	-	0.3	0.3
Seasonal Bus Driver		8	0.2	0.2	-	0.2	0.2
Total Personnel:			3.5	3.5	-	3.5	3.5

Performance Measures	Actual			Estimate	Projected
	2017-18	2018-19	2019-20	2020-21	2021-22
Recreation					
Camp Program Participants (8 week summer camps)	271	251	38	75	125
Class Participants (registered programs; not including drop-in)	3,252	3,119	1,719	2,500	3,000
Beach Visitors	171,099	141,077	205,895	210,000	210,000
Lifeguard Actions	2,873	2,262	1,978	2,000	2,000
Volunteer Hours	7,110	6,770	1,657	2,000	2,000
Parking Decals Sold	3,860	3,737	3,378	2,750	3,000
Pavilion Reservation Attendance	12,939	12,964	5,500	8,000	10,000
Revenue from Facility Rentals	96,697	79,705	30,893	50,000	10,000
Revenue from Program Fees	498,494	518,586	328,053	520,000	679,500
Revenue from Recreation Fees, Programs, Sales, Etc.	1,220,620	1,235,728	949,077	1,000,000	1,400,000



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712

DEPARTMENT MISSION STATEMENT: Recreation and parks enhances the quality of life in our community.

DEPARTMENT CORE SERVICES:

- Health, Fitness and Skill Development Opportunities for all Ages
- Social, Health and Wellness Services for Ages 55+
- Life Safety Instructional Skills and Safe Aquatic Environments
- Spaces For Individuals To Connect With Nature
- Rental Spaces for Family and Community Gatherings
- Inclusive Programs for Individuals with Disabilities

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives Alignment:

1. Create programming menu for the Cultural Arts Center (CAC).
2. Relocate primary customer service/registration function to the CAC.
3. Add CAC activities/programming to the Department Revenue Policy Manual.

Target Performance Metrics:

- Number of programs offered at the CAC
- Office relocated and functioning as the Department's main registration location
- Fee schedule for CAC, including rental space

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Introduce various sports skill and fundamentals to students participating in the afterschool programs at local elementary schools.
2. Introduce Seniors Center members to Health & Wellness presentations and activities from local businesses, organizations and professionals that will enhance their daily lives.
3. Increase aquatic programming/water safety activities.

Target Performance Metrics:

1. Increase the number of schools participating
2. Number of presentations and activities
3. Number of programs



DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712

City Initiative No. 3: Boynton Beach Branding**Department Initiatives Alignment:**

1. Modify the pavilion rental program to increase the availability for public usage.
2. Expand the Park Ranger program.
3. Increase recreational opportunities for individuals with different abilities.

Target Performance Metrics:

1. Increase pavilion rental revenue
2. Add morning service hours to the Rangers daily task log
3. Number of inclusive programs and events



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Div 12 Recreation 172-2712-572						
Department Summary						
	Personnel Services	65,026	179,681	137,221	188,223	188,223
	Operating Expenses	253,643	428,053	329,378	496,719	496,718
	Capital Outlay	2,650	1,300	-	-	-
	Nonoperating Expenses	-	-	57,801	25,578	58,057
	Total	\$ 321,319	\$ 609,034	\$ 524,400	\$ 710,520	\$ 742,998
	Estimated As % of Budget			86.1%		
12-10	Regular Salaries/Wages	60,381	169,073	125,000	174,847	174,847
21-10	Employer Fica	4,645	7,108	9,562	13,376	13,376
25-10	Unemployment	-	3,500	2,659	-	-
	Sub-Total Personnel Services	\$ 65,026	\$ 179,681	\$ 137,221	\$ 188,223	\$ 188,223
32-10	Audit Fee	1,067	1,067	1,067	1,067	1,067
34-60	Program Fees/Instructors	168,519	235,533	225,000	275,225	275,225
41-12	Postage	4,742	5,367	4,000	6,000	6,000
47-10	Printing & Binding	17,447	31,900	25,000	31,000	31,000
48-05	Advertising	260	2,500	-	2,500	2,500
49-09	Self Insurance Chgs (W/C)	9,496	10,070	10,070	9,744	9,744
49-10	Warehouse Service Chg	1,123	1,141	1,141	683	682
49-14	Credit Card Fees	911	1,500	1,500	2,500	2,500
49-17	Other Contractual Svcs	34,954	86,250	30,000	111,000	111,000
52-22	Uniforms	18	-	-	-	-
52-40	Program Fees/Supplies	15,106	47,450	27,000	56,000	56,000
52-85	Food Supplies	-	350	-	-	-
54-30	Training	-	4,925	4,600	1,000	1,000
	Sub-Total Operating Expenses	\$ 253,643	\$ 428,053	\$ 329,378	\$ 496,719	\$ 496,718
64-02	General Equipment	2,650	-	-	-	-
64-03	Recreation Equipment	-	1,300	-	-	-
	Sub-Total Capital Outlay	\$ 2,650	\$ 1,300	\$ -	\$ -	\$ -
	Subtotal	\$ 321,319	\$ 609,034	\$ 466,599	\$ 684,942	\$ 684,941
91-01	Transfer To General Fund	-	-	-	-	28,500
99-03	Rsv. For Future Approp.	-	-	57,801	25,578	29,557
	Sub-total Nonoperating Expenses	\$ -	\$ -	\$ 57,801	\$ 25,578	\$ 58,057
	Department Total	\$ 321,319	\$ 609,034	\$ 524,400	\$ 710,520	\$ 742,998





Debt Service Funds

FY 2021-2022 Adopted Budget

The City issued Public Service Tax Revenue Bonds in the past secured solely by all public service and communications service taxes. Beginning in FY 2008-09, this fund now receives all of the taxes directly to pay debt service on bond issues for capital construction projects. Previously, some of these taxes were credited directly to the General Fund or the Capital Improvement Fund. As a result, the total amount of taxes available and allocated was not clear in a single budget or accounting schedule. We now continue to show all revenue in the Public Service Tax Debt Service Fund.

The City is projected to receive a total of \$10.8M in Public Service Taxes in FY 2021-22. Of this amount, \$2.4M is budgeted for required debt service payments with \$8.6M transferred to the General Fund and a \$600K transfer to the Capital Projects fund. The future years reflect a fund balance range within \$5M to \$8.6M.

PUBLIC SERVICE TAX REVENUE BONDS (A Debt Service Fund)

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Total Fund Balance, October 1	\$ 5,110,954	\$ 5,385,750	\$ 5,704,586	\$ 5,647,340	\$ 4,792,020	\$ 6,534,446
Revenues	\$ 10,457,254	\$ 10,590,411	\$ 10,220,574	\$ 10,770,574	\$ 11,201,397 ⁽¹⁾	\$ 11,649,453 ⁽¹⁾
Expenditures	\$ (2,342,458)	\$ (2,431,575)	\$ (2,437,820)	\$ (2,435,894)	\$ (2,508,971) ⁽²⁾	\$ (2,584,240) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 8,114,796	\$ 8,158,836	\$ 7,782,754	\$ 8,334,680	\$ 8,692,426	\$ 9,065,213
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (900,000)	\$ (900,000)
General Fund	\$ (7,240,000)	\$ (7,240,000)	\$ (7,240,000)	\$ (8,590,000)	\$ (6,050,000)	\$ (6,050,000)
Net Transfers In (To) Other Funds	\$ (7,840,000)	\$ (7,840,000)	\$ (7,840,000)	\$ (9,190,000)	\$ (6,950,000)	\$ (6,950,000)
Net Change in Fund Balance	\$ 274,796	\$ 318,836	\$ (57,246)	\$ (855,320)	\$ 1,742,426	\$ 2,115,213
Total Fund Balance, September 30	\$ 5,385,750	\$ 5,704,586	\$ 5,647,340	\$ 4,792,020	\$ 6,534,446	\$ 8,649,659
Less Reserves & Designations	\$ (5,385,750)	\$ (5,704,586)	\$ (5,647,340)	\$ (4,792,020)	\$ (6,534,446)	\$ (8,649,659)
Undesignated Fund Balance Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

⁽¹⁾ Prior Year + 3%, based on 3yr trend

⁽²⁾ Prior Year + 2%, based on 3yr trend



PUBLIC SERVICE TAX DEBT SERVICE FUND

Revenues:

Utility Taxes	\$ 10,399,738
Interest Income	20,836
Transfers In	350,000
Fund Balance (Increase) Decrease	<u>855,320</u>

Total Revenues:	<u><u>\$ 11,625,894</u></u>

Appropriations:

Principal	\$ 2,170,000
Interest	245,894
Transfers	9,190,000
CPA and Fiscal Agent Fees	10,985
Non Operating	<u>9,015</u>

Total Appropriations:	<u><u>\$ 11,625,894</u></u>



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Amended Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Public Service Taxes					
Florida Power & Light	6,348,256	6,200,000	6,200,000	6,200,000	6,300,000
Misc Utility Taxes	57,441	50,000	50,000	50,000	50,000
Water & Sewer 10%	1,300,109	1,200,000	1,200,000	1,200,000	1,300,000
Florida Public Utilities	82,629	100,000	100,000	100,000	100,000
Amerigas	29,365	45,000	45,000	45,000	45,000
Communication Serv. Tax	2,747,866	2,604,738	2,604,738	2,604,738	2,604,738
Total Public Service Tax	\$ 10,565,666	\$ 10,199,738	\$ 10,199,738	\$ 10,199,738	\$ 10,399,738
Investment Income					
Interest Income	24,745	20,836	20,836	20,836	20,836
Total Investment Income	\$ 24,745	\$ 20,836	\$ 20,836	\$ 20,836	\$ 20,836
Transfers In					
American Rescue Plan	-	-	-	-	350,000
Total Transfers In	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Sub Total	\$ 10,590,411	\$ 10,220,574	\$ 10,220,574	\$ 10,220,574	\$ 10,770,574
Fund Balance (Increase) Decrease	(318,836)	57,246	57,246	57,246	855,320
Grand Total	\$ 10,271,575	\$ 10,277,820	\$ 10,277,820	\$ 10,277,820	\$ 11,625,894

DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 11 Public Service Tax Debt Service 207-3011-517						
Department Summary						
Operating Expenses		2,135	8,985	8,985	8,985	8,985
Capital Outlay		2,424,014	2,419,820	2,419,820	2,419,820	2,417,894
Nonoperating Expenses		7,845,426	7,849,015	7,849,015	7,849,015	9,199,015
Total		\$ 10,271,575	\$ 10,277,820	\$ 10,277,820	\$ 10,277,820	\$ 11,625,894
Estimated as % of Budget		100.0%				
31-90	Other Professional Svcs	-	6,850	6,850	6,850	6,850
32-10	Audit Fee	2,135	2,135	2,135	2,135	2,135
Sub-Total Operating Expenses		\$ 2,135	\$ 8,985	\$ 8,985	\$ 8,985	\$ 8,985
71-01	Principal Payment	2,095,000	2,130,000	2,130,000	2,130,000	2,170,000
72-01	Debt Interest Expense	329,014	287,820	287,820	287,820	245,894
73-01	Fiscal Agents Fee	-	2,000	2,000	2,000	2,000
Sub-Total Capital Outlay		\$ 2,424,014	\$ 2,419,820	\$ 2,419,820	\$ 2,419,820	\$ 2,417,894
Subtotal		\$ 2,426,149	\$ 2,428,805	\$ 2,428,805	\$ 2,428,805	\$ 2,426,879
91-01	Transfer To General Fund	7,240,000	7,240,000	7,240,000	7,240,000	8,590,000
91-31	Transfer To Capital Impv	600,000	600,000	600,000	600,000	600,000
95-60	Uncollectible Expense	5,426	9,015	9,015	9,015	9,015
Sub-total Nonoperating Expenses		\$ 7,845,426	\$ 7,849,015	\$ 7,849,015	\$ 7,849,015	\$ 9,199,015
Department Total		\$ 10,271,575	\$ 10,277,820	\$ 10,277,820	\$ 10,277,820	\$ 11,625,894





Cemetery Fund

FY 2021-2022 Adopted Budget

The Boynton Beach Memorial Fund is the City's Fund for operating two cemeteries in the City. City staff manages the two cemeteries with policy direction by the Cemetery Advisory Board. For FY 2021-22, the Cemetery Fund expects only \$179K in revenues compared to \$154K in FY 2020-21. The City anticipates that the cemetery operational expenditures will be \$506K of the \$575K adopted budget. This will require a \$ 396K appropriation (reduction) of the fund balance in the Cemetery Trust Fund.

The FY 2021-22 projected fund balance of \$ 2.6M will continue to decrease. This economic situation exists because of limited availability of graves and crypts and the required maintenance of cemeteries.

Boynton Beach Memorial Park&Mausoleum Fund (A Special Revenue Fund) Table

	2018-19 Actual	2019-20 Actual	2020-21 Amended Budget	2021-22 Adopted Budget	2022-23 Projected Budget	2023-24 Projected Budget
Undesignated Fund Balance, October 1	\$3,272,913	\$3,204,742	\$3,132,602	\$2,973,806	\$2,577,337	\$2,190,464
Revenues	\$ 311,344	\$ 231,065	\$ 154,000	\$ 178,700	\$ 180,487 ⁽¹⁾	\$ 182,292 ⁽¹⁾
Expenditures	\$ (337,825)	\$ (259,648)	\$ (267,001)	\$ (506,374)	\$ (521,565) ⁽²⁾	\$ (537,212) ⁽²⁾
Revenues Over (Under) Expenditures	\$ (26,481)	\$ (28,583)	\$ (113,001)	\$ (327,674)	\$ (341,078)	\$ (354,920)
			(2,769)			
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ (14,690)	\$ (16,557)	\$ (18,795)	\$ (18,795)	\$ (18,795)	\$ (18,795)
General Fund	\$ (27,000)	\$ (27,000)	\$ (27,000)	\$ (50,000)	\$ (27,000)	\$ (27,000)
Net Transfers In (To) Other Funds	\$ (41,690)	\$ (43,557)	\$ (45,795)	\$ (68,795)	\$ (45,795)	\$ (45,795)
Net Change (Reduction) in Fund Balance	\$ (68,171)	\$ (72,140)	\$ (158,796)	\$ (396,469)	\$ (386,873)	\$ (400,715)
Total Fund Balance, September 30	\$3,204,742	\$3,132,602	\$2,973,806	\$2,577,337	\$2,190,464	\$1,789,748
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$3,204,742	\$3,132,602	\$2,973,806	\$2,577,337	\$2,190,464	\$1,789,748

⁽¹⁾ Prior Year + 1%, based on 3yr trend

⁽²⁾ Prior Year + 3%, based on 3yr trend



Boyton Beach Memorial Park Fund

Revenues:

Sale of Lots/Crypts	\$ 83,000
Charges for Services	73,000
Investment Earnings	15,000
Miscellaneous Income	7,700
Fund Balance (Increase) Decrease	<u>396,469</u>

Total Revenues:	<u><u>\$ 575,169</u></u>

Appropriations:

Personnel Services	\$ 144,046
Operating Expenses	179,559
Capital Outlay	178,000
Non-Operating	<u>73,564</u>

Total Appropriations:	<u><u>\$ 575,169</u></u>



DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Amended Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges for Service					
Openings/Closings	68,535	55,000	55,000	60,000	60,000
Cemetery/Equip Rtl.	14,300	12,000	12,000	13,000	13,000
Cemetery-Sale Of Lots	81,775	60,000	60,000	75,000	75,000
Total Charges for Services	\$ 164,610	\$ 127,000	\$ 127,000	\$ 148,000	\$ 148,000
Investment Income					
Interest Income	24,005	-	-	-	-
Total Investment Income	\$ 24,005	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income					
Miscellaneous Income	8,550	5,000	5,000	7,000	7,000
Total Miscellaneous Income	\$ 8,550	\$ 5,000	\$ 5,000	\$ 7,000	\$ 7,000
Sub Total	\$ 197,165	\$ 132,000	\$ 132,000	\$ 155,000	\$ 155,000
Fund Balance (Increase) Decrease	88,366	155,622	136,222	188,526	393,495
Grand Total - Cemetery	\$ 285,531	\$ 287,622	\$ 268,222	\$ 343,526	\$ 548,495

DETAIL REVENUES

Account Description	2019-20 Actual Revenue	2020-21 Amended Revenue	2020-21 Estimated Revenue	2021-22 Proposed Revenue	2021-22 Adopted Revenue
Charges for Service					
Mausoleum/Sale Of Crypts	9,500	6,000	6,000	8,000	8,000
Total Charges for Services	\$ 9,500	\$ 6,000	\$ 6,000	\$ 8,000	\$ 8,000
Investment Income					
Interest Income	24,005	15,000	15,000	15,000	15,000
Total Investment Income	\$ 24,005	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Miscellaneous Income					
Miscellaneous Income	395	1,000	1,000	700	700
Total Miscellaneous Income	\$ 395	\$ 1,000	\$ 1,000	\$ 700	\$ 700
Sub Total	\$ 33,900	\$ 22,000	\$ 22,000	\$ 23,700	\$ 23,700
Fund Balance (Increase) Decrease	(16,226)	3,174	3,174	2,974	2,974
Grand Total - Mausoleum	\$ 17,674	\$ 25,174	\$ 25,174	\$ 26,674	\$ 26,674



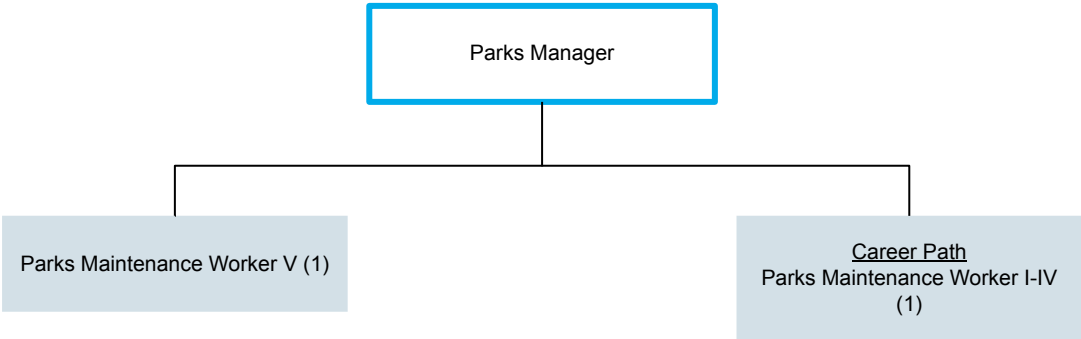
SUMMARY OF EXPENDITURES

Account	2019/2020 Actual Expense	2020/2021 Current Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
Cemetery Fund 631-3110-539					
Department Summary					
Personnel Services	164,471	141,903	139,903	189,436	144,046
Operating Expenses	74,306	94,524	79,524	81,495	154,885
Capital Outlay	-	-	3,000	26,800	178,000
Non-operating Expenses	46,754	51,195	45,795	45,795	71,564
Total	\$ 285,531	\$ 287,622	\$ 268,222	\$ 343,526	\$ 548,495
Estimated as % of Budget			93.26%		
Cemetery Fund: Mausoleum 632-3110-539					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	16,994	23,174	23,174	24,674	24,674
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	680	2,000	2,000	2,000	2,000
Total	\$ 17,674	\$ 25,174	\$ 25,174	\$ 26,674	\$ 26,674
Estimated as % of Budget			100.0%		



ORGANIZATIONAL CHART

DEPARTMENT: PUBLIC WORKS	FUND: 631&632
DIVISION: CEMETERY / MAUSOLEUM	DEPT. NO.: 3110



DEPARTMENT: PUBLIC WORKS
DIVISION: CEMETERY / MAUSOLEUM

FUND: 631&632
DEPT. NO.: 3110

Position Title	Position Number	Pay Grade	2019-20 Actual	2020-21 Actual	2021-22 Inc/(Dec)	2021-22 Requested	2021-22 Adopted
Full-Time Positions:							
Parks Maintenance Worker V	82360	10	1.0	1.0	-	1.0	1.0
Career Path Parks Maintenance I-IV			1.0	1.0	-	1.0	1.0
Parks Maintenance Worker IV	82351	12	*	*	-	*	*
Parks Maintenance Worker III	82341	10	*	*	-	*	*
Parks Maintenance Worker III	82331	8	*	*	-	*	*
Parks Maintenance Worker I	82321	6	*	*	-	*	*
			2.0	2.0	-	2.0	2.0
Total Personnel:			2.0	2.0	-	2.0	2.0



DEPARTMENT: PUBLIC WORKS
DIVISION: CEMETERY / MAUSOLEUM

FUND: 631&632
DEPT. NO.: 3110

Department Mission Statement: Assist those in need with concrete support during stressed times during cemetery services

Department Core Services:

- Maintain high level of perpetual care at cemetery during services
- Grounds maintenance year round

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiative No. 1: Minimize City's cost

1. Increase plots for added space.

Target Performance Metrics:

- Based on annual purchases.



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 10 Cemetery 631-3110-539						
Department Summary						
	Personnel Services	164,471	141,903	139,903	189,436	144,046
	Operating Expenses	74,306	94,524	79,524	81,495	154,885
	Capital Outlay	-	-	3,000	26,800	178,000
	Non-Operating Expenses	46,754	51,195	45,795	45,795	71,564
	Total	\$ 285,531	\$ 287,622	\$ 268,222	\$ 343,526	\$ 548,495
	Estimated as % of Budget			93.26%		
12-10	Regular Salaries/Wages	112,295	85,262	83,262	89,746	89,746
14-10	Overtime	2,185	4,000	4,000	4,000	4,000
15-13	Shoe Allowance	148	296	296	300	300
19-99	New Personnel/Reclass	-	-	-	42,562	-
21-10	Employer Fica	7,926	6,393	6,393	6,576	6,576
22-10	General Employees Pension	25,388	25,801	25,801	25,801	22,552
23-10	Life Insurance	12	25	25	25	25
23-20	Disability Insurance	253	327	327	577	577
23-30	Health Insurance	13,660	16,824	16,824	16,824	17,245
23-34	Hsa	1,625	2,000	2,000	2,000	2,000
23-40	Dental Insurance	874	873	873	917	917
23-50	Vision Insurance	105	102	102	108	108
	Subtotal Personnel Services	\$ 164,471	\$ 141,903	\$ 139,903	\$ 189,436	\$ 144,046
32-10	Audit Fees	2,134	2,135	2,135	2,135	2,135
41-15	Cellular Phone/Beeper	374	600	600	600	600
43-10	Electric Service	33,387	34,000	20,000	20,000	35,000
43-20	Water/Sewer Service	3,391	1,000	1,000	1,000	1,000
46-10	Building Repairs	-	150	150	150	150
46-30	Vehicle Maint. - Garage	21,586	15,367	15,367	17,912	17,912
46-45	Irrigation Maintenance	-	500	500	500	500
46-91	Software Maintenance	-	94	6,194	6,291	6,000
49-09	Self Insurance Chgs (W/C)	4,950	5,263	5,263	5,087	5,087
49-10	Warehouse Service Chg	280	230	230	230	111
49-17	Other Contractual Svcs	-	28,800	19,200	19,200	78,000
49-41	Licenses, Fees & Permits	36	35	35	40	40
52-20	Opr Equipment <\$1000	645	500	500	500	500
52-21	Chemicals	-	600	600	600	600
52-22	Uniforms	-	500	500	500	500
52-23	Safety Clothing/Equip.	-	250	250	250	250
52-26	Gardening Supplies	3,603	2,500	5,000	5,000	5,000
52-27	Hardware/Tools	180	500	500	500	500
52-75	Equip Parts/Supplies	3,740	1,500	1,500	1,000	1,000
	Subtotal Operating Expenses	\$ 74,306	\$ 94,524	\$ 79,524	\$ 81,495	\$ 154,885
63-15	Grounds Improvements	-	-	-	-	175,000
64-02	General Equipment	-	-	3,000	3,000	3,000
69-99	New Personnel/Capital	-	-	-	23,800	-
	Subtotal Capital Outlay	\$ -	\$ -	\$ 3,000	\$ 26,800	\$ 178,000
	Subtotal	\$ 238,777	\$ 236,427	\$ 222,427	\$ 297,731	\$ 476,931
91-01	Transfer To General Fund	27,000	27,000	27,000	27,000	50,000
91-30	Transfer/Veh. Srv. Fund	16,557	18,795	18,795	18,795	18,795
95-60	Uncollectible Expense	1,208	5,400	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	-	2,769
99-05	Refund On Cemetery Lots	1,989	-	-	-	-
	Sub-total Nonoperating Expenses	\$ 46,754	\$ 51,195	\$ 45,795	\$ 45,795	\$ 71,564
	Department Total	\$ 285,531	\$ 287,622	\$ 268,222	\$ 343,526	\$ 548,495



DETAIL EXPENDITURES

Account		2019/2020 Actual Expense	2020/2021 Amended Budget	2020/2021 Estimated Expenditures	2021/2022 Department Request	2021/2022 Adopted Budget
DIV 10 Mausoleum 632-3110-539						
Department Summary						
Operating Expenses		16,994	23,174	23,174	24,674	24,674
Non-operating Expenses		680	2,000	2,000	2,000	2,000
Total		\$ 17,674	\$ 25,174	\$ 25,174	\$ 26,674	\$ 26,674
Estimated as % of Budget				100.0%		
43-10	Electric Service	1,661	2,500	2,500	2,500	2,500
43-20	Water/Sewer Service	8,728	5,000	5,000	5,000	5,000
49-17	Other Contractual Svrs	6,605	12,624	12,624	14,124	14,124
52-01	Supplies	-	1,250	1,250	1,250	1,250
52-75	Equip Parts/Supplies	-	1,800	1,800	1,800	1,800
Subtotal Operating Expenses		\$ 16,994	\$ 23,174	\$ 23,174	\$ 24,674	\$ 24,674
Subtotal		\$ 16,994	\$ 23,174	\$ 23,174	\$ 24,674	\$ 24,674
99-06	Refund - Sale Of Crypts	680	2,000	2,000	2,000	2,000
Sub-total Nonoperating Expenses		\$ 680	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Department Total		\$ 17,674	\$ 25,174	\$ 25,174	\$ 26,674	\$ 26,674





Capital Improvements

FY 2021-2022 Adopted Budget

CAPITAL IMPROVEMENT PLAN GOVERNMENT PROJECTS (page 379 to 466)

This section will provide information on the City of Boynton Beach Capital Improvement Plan (CIP), which is presented over a five-year period; internally the City develops a ten-year CIP. The CIP process of identifying the City needs for repair/maintenance/modifications begins during the months of December thru February of each fiscal year.

The CIP Committee (composed of senior managers and directors from Public Works, Financial Services, Information Technology Services, Recreation and Parks, Fire and Rescue, Police, Utilities, the Assistant City Manager and the City Manager) guides the annual CIP development process for projects that exceed \$5,000 for the projected five-year period. The Public Works and Finance departments are jointly responsible for preparing and maintaining the City of Boynton Beach's Capital Improvement Program and coordinating the development of the annual five-year CIP document with the guidance of the CIP Committee. The CIP process includes project prioritization, determining financial impacts to both operating and capital accounts, identifying potential funding sources, and providing monthly financial reports on the projects and fund balance. The recommended projects may be related to infrastructure modifications, new facilities, major equipment purchase, technology, and major renewal and replacement. A final CIP list of projects are submitted to the Commission for review and approval at the July workshops, then adopted and included in the budget.

CIP objectives:

1. Replacement and expansion of City facilities, i.e. The Town Square Project
2. Enhance service to the residents and visitors in the City of Boynton Beach, i.e. New Cultural Center
3. Meet regulatory and/or Commission mandates, i.e. Transportation/Street and Utility projects
4. Reduce cost and/or generate revenue (addition of a future hotel in the downtown area)
5. May ensure/enforce the health and safety needs of the residents, i.e. Real Time Crime Center

The CIP is divided into two major sections: Governmental and Enterprise. The Governmental section consists of General Government, Recreation and Parks, Public Safety, Information Technology, and Transportation/Roadway projects. The General Government projects are budgeted in primarily Fund 302 and Fund 303. Fund 303 has only renewal and replacement projects which are supported by one-cent Surtax dollars for a period of 10 years (an oversight board was established to monitor the usage of these public dollars). The Enterprise section includes Golf Projects (Fund 412, pages 467 to 471) and all Utility projects (related to Water, Sewer, Stormwater, Reuse Systems, and the Regional Plant).

Important terminologies:

Source of Funds represents projected or expected revenues; i.e. sales tax funds, grants, bonds, transfers, fund balance (FB) or reserves.

Use of Funds represents appropriations/committed funds and planned expenditures in the future.

Utility Projects Overview

The City of Boynton Beach Utility Department works within a consumptive use permit issued by the South Florida Water Management District which dictates the amount of natural resource that can be withdrawn for treatment and distribution.

The Utility CIP continues to be affected by factors and trends, such as, customer growth due to continued real estate development or population growth, maintaining capital reserves, and general balancing act of a rate structure for charges. The City will continue to review project expenditures, identifying new revenues, and improvement to its procurement process in order to gain the best economic advantage.

The Utility source of funding includes grants, debt, capacity facility fees, and fund reserves. The Utility projects are budgeted primarily in Fund 403 and Fund 404 (which is utilized for expansion related projects). See pages 473 to 520 for all Utility Capital Fund details and related capital project(s) information.

Major Projects (with impacts on the Operating Budget)

There are various Capital Improvement Projects listed for FY 2021-22 and carry-over projects from the FY 2020-21 that will impact future operating budgets for both the General Fund (001) and the Utility Operating Fund (401).



The General Government projects that affect the General Fund starting in FY 2021-22 are: the renovation of the Oyer Park Boat Ramp and Boynton Beach Blvd. Extension. Next fiscal year the City will be able to provide better operating maintenance costs for these projects, estimate is currently \$5K to \$10K..

The Citywide Public Safety Radio System will cost the City \$375,000 for the next four years. Police CAD Records Management System project is now operational and part of the General Fund operating budget, approximately \$86,000.

The Hester Center/Park renovation project cost is \$3,000,000 and the cost of landscaping, utility usage, and maintenance is still being determined.

New Police technology (i.e. Real Time Crime Center) may add to the annual operating budget approximately \$15,000 to \$25,000. Information Technology projects (Kronos Payroll Software, Data Center, and Network Infrastructure Replacement) will add \$30,000 to the operating budget.

In the Surtax Fund 303, Installation of Cameras is another major Public Safety project and management projects annual maintenance cost at approximately \$5,000 to \$10,000 per camera system.

Although the Utility Capital Funds (403 & 404) have major project budgets most are renewal and replacement projects which will produce savings as opposed to additional operating cost. The planned water main connection to the Town of Hypoluxo may impact the Utility operating budget in FY 2020-21.

Note the CIP Priority Ranking represents:

High = Safety/Commission Mandate

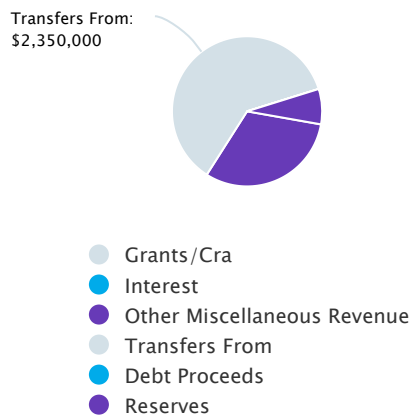
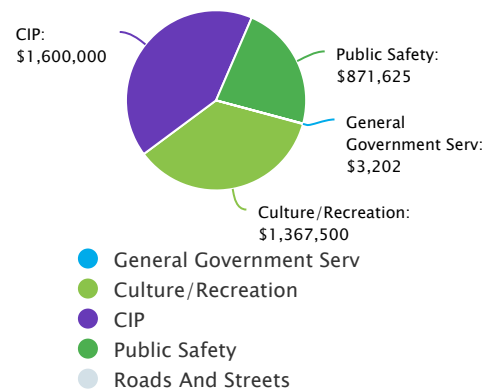
Medium = Maintain Level of Service

Low = Moderate benefit



ADOPTED BUDGET FOR CAPITAL PROJECTS (FUND 302 & 303)

Fund 302		FY 2020-21	FY 2021-22
Capital Improvement Program		Amended Budget	Adopted Budget
Sources	Grants/Cra	-	-
	Interest	750	750
	Other Miscellaneous Revenue	1,182,561	1,200,000
	Transfers From	2,887,567	2,350,000
	Debt Proceeds	-	-
	Reserves	1,725,255	291,577
		<u>\$ 5,796,133</u>	<u>\$ 3,842,327</u>
Expenditures	General Government Serv	2,594,402	3,202
	Culture/Recreation	941,504	1,367,500
	CIP	2,260,227	1,600,000
	Public Safety	-	871,625
	Roads And Streets	-	-
		<u>\$ 5,796,133</u>	<u>\$ 3,842,327</u>

FY2021-22 - General Government
Capital Sources by Type, Fund 302FY2021-22 - General Government
Capital Sources by Type, Fund 302

FY2021-22 Capital Improvement Program
Fund Balance Analysis - Fund 302

Funding Sources	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Fund Balance Reserves (FB - 302)	\$ 1,119,653	\$ 1,902,278	\$ 1,821,553	\$ 1,817,578	\$ 2,613,703
Debt/Loan	-	-	-	-	-
CRA Reimbursement	600,000	-	-	-	-
CRA Reimbursement - SE 1st Street Improvement	-	1,200,000	-	-	-
CRA Reimbursement - Sara Sims	-	-	-	-	-
Grants	1,600,000	-	-	-	-
<u>Fund Transfers from</u>	-	-	-	-	-
General/Other Fund	-	500,000	750,000	850,000	500,000
Traffic Fund (103)	-	-	-	-	-
Local Option Gas Tax (LOGT - 104)	450,000	450,000	450,000	450,000	450,000
Parks & Recreation Trust (PIF - 141)	-	30,000	-	-	-
Recreation Program Revenue (RPR - 172)	-	-	-	-	-
Public Service Debt (PST - 207)	600,000	600,000	570,000	570,000	570,000
Utility (UF - 401)	300,000	-	400,000	-	-
Misc. Trust Fund (691)	-	-	-	-	-
Misc. Income & Interest	750	2,500	1,500	1,000	1,200
Total Revenues	3,550,750	2,782,500	2,171,500	1,871,000	1,521,200
Total Revenues + Fund Balance	\$ 4,670,403	\$ 4,684,778	\$ 3,993,053	\$ 3,688,578	\$ 4,134,903
Estimated Expenditures	\$ (3,842,327)	\$ (3,385,375)	\$ (3,074,875)	\$ (1,071,625)	\$ -
Audit Fee	\$ (3,202)	\$ (3,250)	\$ (3,250)	\$ (3,250)	\$ (3,250)
Ending Fund Balance	\$ 824,874	\$ 1,296,153	\$ 914,928	\$ 2,613,703	\$ 4,131,653



FY 2021-22 to FY 2025-26 Capital Improvement Program

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Tennis Center Parking Lot Improvements	-	30,000	-	-	-
Carolyn Sims Basketball Court Cover	-	130,500	-	-	-
Total Center	-	160,500	-	-	-
Audit Fee	3,202	3,250	3,250	3,250	-
Total Finance	3,202	3,250	3,250	3,250	-
General Government - Misc Repairs	-	40,000	-	50,000	-
Library - Book drop Box	7,500	-	-	-	-
Boynton Beach Blvd Extension & Pete Pond Improv	1,250,000	-	-	-	-
Boynton Beach Fire Station 2 Hardening	500,000	-	-	-	-
Total General Gov't Projects	1,757,500	40,000	-	50,000	-
Rolling Green Site Improvement	50,000	-	-	-	-
Industrial Way Drainage & Road Rehabilitation	300,000	600,000	-	-	-
South East 1st Street Improvement & Design	-	500,000	1,900,000	-	-
Total Improv/Renovation	350,000	1,100,000	1,900,000	-	-
Miscellaneous Small Parks Projects	-	10,000	-	-	-
Eco Park Design	110,000	-	-	-	-
Oyer Park - Boat Ramp	1,250,000	-	-	-	-
Mangrove Demolition	-	500,000	-	-	-
Total Park	1,360,000	510,000	-	-	-
Citywide Public Safety Radio System	371,625	371,625	371,625	371,625	-
Total Public Safety	371,625	371,625	371,625	371,625	-
Bridge Repair - Maintenance & Improvements	-	-	-	150,000	-
Sidewalks - Replacement	-	-	-	200,000	-
South East 36st Avenue (Gulfstream Blvd)	-	1,200,000	800,000	-	-
Street Maintenance/Impv.	-	-	-	300,000	-
Total Transportation/Bridge and Transportation/ Sidewalks	-	1,200,000	800,000	650,000	-
CIP Grand Total	\$ 3,842,327	\$ 3,385,375	\$ 3,074,875	\$ 1,074,875	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Audit Fee
Project #: GGAU20
Project G/L #: 302-4101-519.32-10

Location: City Hall
Project Type: Finance
Project Manager: Mara Fedricksen

Project Description

Annual prorated share of City-wide financial audit

Business Case

State Mandate that all Municipalities must complete a independent audit of all business operations

Project Picture(s):



Project Schedule		Date						Project Location		2			
Contract Advertise/Award Planning / Study Construction		Estimated	Completed					Project Criteria Regulatory or Commission Mandate					
		10/1/21											
		12/1/21											
		2/1/22											
Project Priority		High (Critical - tied to mandates or safety)						Strategic Plan/Priorities					
								High Performing Organization					
Source of Funds		Prior Years		FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total				
Fund Balance		\$	153,202	\$	3,202	\$	3,250	\$	3,250	\$	-	\$	166,154
General Fund ⁽⁰⁰¹⁾		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Local Option Gas Tax ⁽¹⁰⁴⁾		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Public Service Debt Fund ⁽²⁰⁷⁾		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Sales Surtax Fund ⁽³⁰³⁾		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Utility Cap Fees ⁽⁴⁰⁴⁾		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Debt / Grant / CRA		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total		\$	-	\$	-	\$	-	\$	-	\$	-	\$	166,154
Use of Funds		Prior Years		FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total				
Planning/Design		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Construction		\$	153,202	\$	3,202	\$	3,250	\$	3,250	\$	-	\$	166,154
Furniture/Equipment/ Technology		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Art (1% of Construction)		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Contingency		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Program Management		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total		\$	153,202	\$	3,202	\$	3,250	\$	3,250	\$	-	\$	166,154
Impact on Operating Budget				FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26					
Personnel		\$	-	\$	-	\$	-	\$	-				
Other Operating		\$	-	\$	-	\$	-	\$	-				
Supplies		\$	-	\$	-	\$	-	\$	-				
Capital Outlay		\$	-	\$	-	\$	-	\$	-				
Total		\$	-	\$	-	\$	-	\$	-				





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Library - Book drop Box
Project #: GG2201
Project G/L #: 302-4104-571-62-01

Location: Library
Project Type: General Gov't Projects
Project Manager: Craig Clark

Project Description

Library - Book Drop

Business Case

New book drop for Town Square Library

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	2/1/22			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Boynton Beach Blvd Extension & Pete Pond Improv
Project #: GG2005
Project G/L #: 302-4103-580.63-15

Location: Center/Parks
Project Type: General Gov't Projects
Project Manager: Gary Dunmyer

Project Description

Improvements: removing the existing raised planters and adding parking., adding security, replacing the sidewalks, and refreshing the landscape.

Business Case

Complete redesign and reconstruction of landscaping and streetscape to improve visibility, appearance, maintenance requirements, security, additional parking, and lighting

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	12/1/20			
Planning / Study	11/1/21			
Construction	2/1/22			
			Project Criteria	N/A
			Strategic Plan/Priorities	N/A

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Total	\$ -	\$ 600,000	\$ 650,000	\$ -	\$ -	\$ -	\$ 1,250,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Boynton Beach Fire Station 2 Hardening

Project #: FA2201

Project G/L #: 302-4126-580.62-01

Location: Fire Station 2

Project Type: General Gov't Projects

Project Manager: Gary Dunmyer

Project Description

This is a grant project that will replace the bay roll up doors with 4-fold doors, replace the light poles with wind rated poles and tie down the a/c units.

Business Case

This building was constructed prior to the current wind load rating. A grant was won that would help bring the building and site up to modern standards.

Project Picture(s):



Project Schedule	Date		Project Location	1/2/00
	Estimated	Completed	Project Criteria	
Contract Advertise/Award	12/1/21		Replacement of Facilities/Equipment (New)	
Planning / Study	5/1/22		Strategic Plan/Priorities	
Construction	12/1/22		N/A	
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Rolling Green Site Improvement
Project #: FA2002
Project G/L #: 302-4225-580.62-01

Location: Rolling Green
Project Type: Improv/Renovation
Project Manager: Gary Dunmyer

Project Description

This project will improve the aesthetics of the facility (parking, landscaping, building renovations)

Business Case

This project will improve the aesthetics of the facility (parking, landscaping, building renovations)

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	1/15/21			
Planning / Study	1/31/21			
Construction	3/1/21			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Environmental Sustainability
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ 54,558	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 104,558
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 54,558	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 104,558

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 54,558	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 104,558
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 54,558	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 104,558

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,750
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,750





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Eco Park Design
Project #: RP2202
Project G/L #: 302-4135-572.63-05

Location: Eco Park
Project Type: Park
Project Manager: Gary Dunmyer

Project Description

Eco Park Design Plans - The project as proposed will include security, landscaping/irrigation, two (2) bathroom facilities, two (2) open pavilions, four (4) picnic shelters, two (2) proposed docks, and two (2) different types of nature trails.

Business Case

Eco Park Design Plans - The project as proposed will include security, landscaping/irrigation, two (2) bathroom facilities, two (2) open pavilions, four (4) picnic shelters, two (2) proposed docks, and two (2) different types of nature trails.

Project Picture(s):



Project Schedule		Date		Project Location		1	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New)			
		10/1/21					
		11/1/21					
		12/1/21					
Project Priority		Medium (Maintain level of service, savings)		Strategic Plan/Priorities			
				N/A			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oyer Park - Boat Ramp
Project #: RP2131
Project G/L #: 302-4211-572.63-05

Location: Oyer
Project Type: Park
Project Manager: Kevin Ramsey

Project Description

Install new Boat Ramp - has reached its useful life

Business Case

Certain areas of Boat Ramp is decaying due to wear and tear over 20 years

Project Picture(s):



Project Schedule		Date				Project Location		2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed							
	2/1/21								
	10/1/20								
2/1/22									
Project Priority		High (Critical - tied to mandates or safety)				Project Criteria			
						Replacement of Facilities/Equipment (New)			
Strategic Plan/Priorities									
Public Health and Safety									

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Total	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 73,575	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,323,575
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 73,575	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,323,575

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Citywide Public Safety Radio System
Project #: GG1750
Project G/L #: 302-4122-580.92-00

Location: Communications/ITS
Project Type: Public Safety
Project Manager: Craig Richards

Project Description

Replacement or installation of a new radio system. The project requires replacement of Public Safety and General Government radios. Recommend funding in CIP to cover replacement costs in 2017.

Business Case

The Motorola system currently in use has a life expectancy of approximately 1 year. After that time period, support from the vendor and availability of replacement parts is not guaranteed. This radio system represents an essential component to our publi

Project Picture(s):



Project Schedule	Date		Project Location	City-wide
	Estimated	Completed		
Contract Advertise/Award	6/1/20			
Planning / Study	10/1/20			
Construction	10/1/20			
Project Criteria				
Replacement of Facilities/Equipment (New)				
Project Priority				
High (Critical - tied to mandates or safety)				
Strategic Plan/Priorities				
Public Health and Safety				

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ 1,628,344	\$ 371,625	\$ 371,625	\$ 371,625	\$ 371,625	\$ -	\$ 3,114,844
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,628,344	\$ 371,625	\$ 371,625	\$ 371,625	\$ 371,625	\$ -	\$ 3,114,844

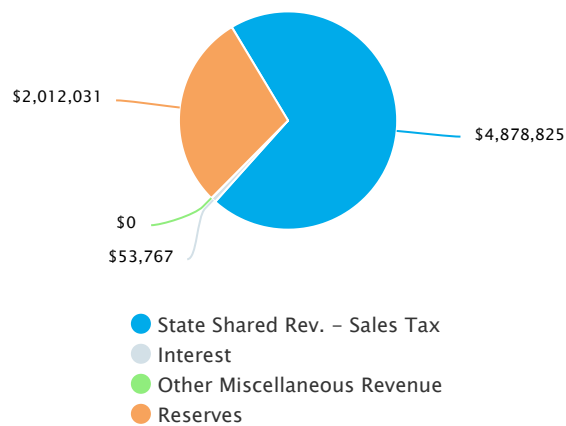
Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,628,344	\$ 371,625	\$ 371,625	\$ 371,625	\$ 371,625	\$ -	\$ 3,114,844
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,628,344	\$ 371,625	\$ 371,625	\$ 371,625	\$ 371,625	\$ -	\$ 3,114,844

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -

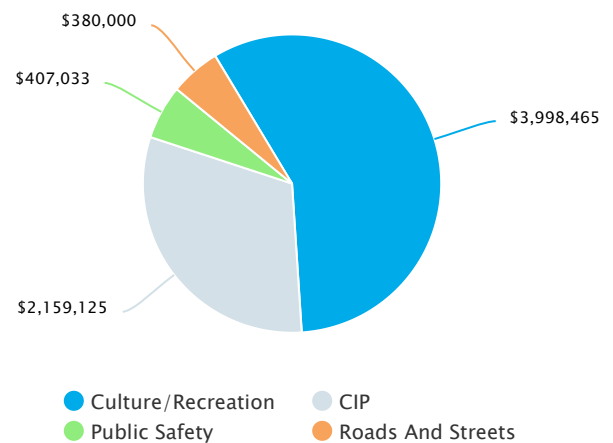


Fund 303		FY2020-21	FY 2021-22
Capital Improvement Program		Amended Budget	Adopted Budget
Sources	State Shared Rev. - Sales Tax	4,878,825	4,878,825
	Interest	53,767	53,767
	Other Miscellaneous Revenue	-	-
	Reserves	5,984,832	2,012,031
		<u>\$ 10,917,424</u>	<u>\$ 6,944,623</u>
Expenditures	Culture/Recreation	3,041,010	3,998,465
	CIP	4,652,373	2,159,125
	Public Safety	1,308,437	407,033
	Roads And Streets	678,037	380,000
	General Government Serv	1,237,567	-
		<u>\$ 10,917,424</u>	<u>\$ 6,944,623</u>

FY2021-22 - General Government
Capital Sources by Type, Fund 303



FY2021-22 - General Government
Capital Projects by Type, Fund 303



FY2021-22 Capital Improvement Program
Fund Balance Analysis - Fund 303

Funding Sources	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Fund Balance Reserves (FB - 303)	\$ 2,529,250	\$ 517,219	\$ (1,660,757)	\$ (2,427,385)	\$ (3,231,226)
Debt/Loan	-	-	-	-	-
Future State Funding	4,878,825	4,382,000	4,382,000	4,382,000	4,382,000
Misc. Trust Fund (691)	-	-	-	-	-
Misc. Income & Interest	53,767	25,000	25,000	30,000	25,000
Total Revenues	\$ 4,932,592	\$ 4,407,000	\$ 4,407,000	\$ 4,412,000	\$ 4,407,000
Total Revenues + Fund Balance	\$ 7,461,842	\$ 4,924,219	\$ 2,746,243	\$ 1,984,615	\$ 1,175,774
Total Expenditures	\$ (6,944,623)	\$ (6,584,976)	\$ (5,173,628)	\$ (5,215,841)	\$ (1,959,850)
Total Encumbrance					
Available Ending Fund Balance	\$ 517,219	\$ (1,660,757)	\$ (2,427,385)	\$ (3,231,226)	\$ (784,076)



FY 2021-22 to FY 2025-26 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Fire Station #2 - ADA*	8,643	-	-	-	-
Fire Station #4 - ADA*	15,724	-	-	-	-
Head Start Center - Seal coat parking lot ADA	-	-	5,000	-	-
Child Care Center - ADA	-	203,381	-	-	-
Hester Center - Playground Equipment for ADA	-	60,000	-	-	-
Intracoastal Park - Sealcoat parking lot ADA	-	15,000	-	-	-
Jaycee Park -Sealcoat parking lot ADA	-	2,000	-	-	-
Pioneer Canal Park - Refurbish Volleyball court ADA	-	-	-	-	15,000
Carolyn Sims Center - Sealcoat Parking Lot ADA	-	12,000	-	-	-
Little League Park ADA	-	89,000	-	-	-
Tennis Center - Clubhouse Repairs ADA	-	1,000	-	-	-
Barton Park - Restroom Renovation - ADA	-	20,000	-	-	-
Forest Hill Park - Playground Replacement ADA	-	112,000	-	-	-
Sidewalks Ramp - ADA (estimate)	100,000	75,000	75,000	75,000	-
Total American Disability Act	124,367	589,381	80,000	75,000	15,000
General Government - HVAC Repairs	20,000	40,000	20,000	20,000	20,000
Ezell Hester AHU-5b (Large Room) HVAC Replacement (Mar-21)	20,250	-	-	-	-
Fire Station # 2 AHU-1 HVAC Replacement	6,750	-	-	-	-
Fire Station # 2 AHU-2 HVAC Replacement	13,500	-	-	-	-
Fire Station # 2 AHU-3 HVAC Replacement	2,025	-	-	-	-
Fire Station # 2 CU-1 HVAC Replacement	6,750	-	-	-	-
Fire Station # 2 CU-2 HVAC Replacement	13,500	-	-	-	-
Fire Station # 2 CU-3 HVAC Replacement	2,025	-	-	-	-
PW #1 (Admin, Fleet, Warehouse) CU-1 HVAC Replacement (May-31)	10,125	-	-	-	-
Congress Ave. (Tennis Center) RTU-1 HVAC Replacement (Aug-22)	-	3,375	-	-	-
Ezell Hester AHU-7 (Above ADA Ramp) HVAC Replacement (Feb-22)	-	1,350	-	-	-
Fire Station # 3 CU-1 HVAC Replacement	-	54,000	-	-	-
Wilson Center (Carolyn Sims) AHU-1 (CHILLER) HVAC Replacement (Apr-22)	-	54,000	-	-	-
Wilson Center (Carolyn Sims) AHU-2 (CHILLER) HVAC Replacement (Apr-22)	-	54,000	-	-	-
Ezell Hester AHU-8 (Game Room) HVAC Replacement (May-23)	-	-	6,750	-	-
Fire Station # 5 AHU-1 (CHILLER) HVAC Replacement (Apr-23)	-	-	13,500	-	-
Fire Station # 5 AHU-2 (CHILLER) HVAC Replacement (Apr-23)	-	-	13,500	-	-
Fire Station # 5 AHU-3 (CHILLER) HVAC Replacement (Apr-23)	-	-	13,500	-	-
Fire Station # 5 AHU-4 (CHILLER) HVAC Replacement (Apr-23)	-	-	16,200	-	-
Fire Station # 5 AHU-5 (CHILLER) HVAC Replacement (Apr-23)	-	-	16,200	-	-
Fire Station # 5 AHU-6 (CHILLER) HVAC Replacement (Apr-23)	-	-	16,200	-	-
Fire Station # 5 AHU-7 HVAC Replacement (Apr-23)	-	-	47,250	-	-
Fire Station # 5 CH-1 HVAC Replacement (Apr-23)	-	-	94,500	-	-
PW #2 (Facilities, Santi, Streets) AHU-1 HVAC Replacement (Dec-22)	-	-	4,725	-	-



**FY 2021-22 to FY 2025-26 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT**

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
PW #2 (Facilities, Santi, Streets) CU-1 HVAC Replacement (Nov-22)	-	-	4,725	-	-
Boat Club (Clubhouse) BU-1 HVAC Replacement (Mar-24)	-	-	-	6,750	-
PW #2 (Facilities, Santi, Streets) CU-2 HVAC Replacement (Apr-24)	-	-	-	3,375	-
Senior Center RTU-1 HVAC Replacement (Dec-23)	-	-	-	6,750	-
Library MSCU-6 HVAC Replacement (Apr-25)	-	-	-	-	2,700
Total General Gov't - HVAC	94,925	206,725	267,050	36,875	22,700
Palmetto Greens Park - Paint Roof of Bathroom Bldg. & Pavilion	-	8,500	-	-	-
Pete's Pond Repaint Gazebo Roof and Structure	-	50,000	-	-	-
Fire Station 5 - Re-roof Main Building	-	-	50,000	-	-
Pence Park - Paint Roof of Bathroom Bldg.	-	-	-	7,500	-
Senior Center - Re-roof of Main Building	-	-	-	-	30,000
Total General Gov't - Roof	-	58,500	50,000	7,500	30,000
Security - City Wide Upgrades - Door Hardware - Key	125,000	-	-	-	-
General Government - Carpet Replacement	10,000	10,000	10,000	10,000	10,000
Boynton Beach Blvd Extension & Mangrove Park Improv (Construction)	-	-	-	-	25,000
Citywide Recreation and Parks Entry Signs	25,000	-	-	-	-
Head Start Center - Seal coat parking lot	-	-	10,000	-	-
General Government - Misc. Repairs & Replacement	40,000	-	-	-	-
Boynton Beach Blvd at ICWW - paint light poles	40,000	-	-	-	-
Children's Museum - Floor Replacement	50,000	-	-	100,000	-
Children's Museum - Paint Interior	35,000	-	-	-	-
Rolling Green - Cameras & Access Control	67,312	-	-	-	-
General Government - Construction Administration	192,000	-	-	-	-
Public Works Bldg - Cameras	-	59,050	-	-	-
City Clinic Cameras	-	27,191	-	-	-
Boynton Beach Blvd (East of Fed. Hwy) Paver Repair	-	-	10,000	-	-
Total General Gov't Projects	584,312	96,241	30,000	110,000	35,000
Public Works Compound - Sealcoat Parking Lot	-	-	10,000	-	-
Public Works Compound - Paint fuel tanks	-	5,000	-	-	-
Public Works Compound - Fleet Maintenance Remodel	-	-	300,000	200,000	-
Total Improv/Renovation	-	5,000	310,000	200,000	-
Public Works Compound - Planning & Design	50,000	-	-	-	-
Public Works Compound - Construction Phase 1	-	-	500,000	1,500,000	-
Total New Construction	50,000	-	500,000	1,500,000	-
Sara Sims Park - Basketball Court Restoration	-	-	-	-	10,000
Betty Thomas Neighborhood Park - Parking Lot Resealing	3,000	-	-	-	-
Betty Thomas Neighborhood Park - Basketball Markings	-	-	-	2,500	-
Boynton Lakes Park - Parking Lot Seal Coat	-	-	-	-	5,500
Intracoastal Park - Refurbish restrooms	-	-	-	60,000	-
Jaycee Park - Restroom Building Exterior Painting	-	-	-	14,000	-
Jaycee Park -Paint Pavilions	-	-	-	9,000	-
Knollwood Park - Landscape Refurbishment / Littoral Zone	-	-	-	30,000	-
Meadows Park - Restroom Refurbishment	-	-	-	17,000	-
Meadows Park - Restroom Building Exterior Painting	-	-	-	7,000	-
Meadows Park - Park Furnishings	-	-	-	30,000	-



FY 2021-22 to FY 2025-26 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Meadows Park - Parking Lot Sealcoat	-	-	-	18,000	-
Oceanfront Park - Center shade sail replacement	-	25,000	-	-	30,000
Oyer Park - Shade Sails	-	-	-	-	75,000
Pence Park - Park Furnishings	-	-	-	7,000	-
Pioneer Canal Park - Can, Benches and Grills	-	-	-	12,000	-
Sara Sims Park - Park Furnishings	-	-	-	10,000	-
Sara Sims Park - Parking Lot	-	-	-	10,000	-
Intracoastal Park - Audio/Visual Upgrades	-	10,000	-	-	10,000
Pence Park - Redesign of entire park	-	-	-	7,000	-
Oceanfront Park - Maintenance Building Roll-up Doors	24,000	-	-	-	-
Oceanfront Park - Masonary Pavilion Grill	-	-	-	-	7,000
Intracoastal Park - Intracoastal Parking Lot Resealing	-	-	-	50,000	-
Multiple Parks - Irrigation Repairs	60,000	-	-	-	-
Jaycee Park -Pour In Place repair	-	-	-	25,000	-
Pence Park - Paint Restroom exterior	-	-	-	6,000	-
Meadows Park - Site Improvements (Design & Construction)	-	-	300,000	600,000	-
Laurel Hills Park - Split Rail Fence	-	-	-	50,000	-
Kiwanis Sierra Park - benches and cans	-	-	-	-	5,000
Pioneer Canal Park - Basketball and Tennis Courts	-	-	-	18,000	-
Oceanfront Park - Replace Pavilion Steel Roof	-	-	90,000	-	-
Pioneer Canal Park - Split Rail Fence	-	75,000	-	-	-
Pioneer Canal Park - Parking Lot	10,000	-	-	-	-
Congress Ave Barrier Free Park - Rehab Splash Pad	-	-	-	-	60,000
Intracoastal Park - Carpet Replacement	-	-	-	30,000	-
Oyer Park - Dredge Channel	30,000	-	50,000	-	-
Pioneer Canal Park - Boat Ramp Repair (Design & Const.)	-	100,000	-	-	-
Betty Thomas Neighborhood Park - Pavilion Wood Sealing	3,000	-	-	-	-
Betty Thomas Neighborhood Park - Parking Lot Resealing ADA	4,200	-	-	-	-
Betty Thomas Neighborhood Park - Remove Split Rail Fence	8,000	-	-	-	-
Congress Ave Barrier Free - Fit zone	10,000	-	-	-	-
Congress Ave Barrier Free Park - Paint Poles	12,000	-	-	-	-
Congress Ave Barrier Free Park - Tables, benches, cans	25,000	-	25,000	50,000	-
Intracoastal Park - Clubhouse Catering Area Renovation	-	25,000	-	-	-
Intracoastal Park - Wood stain pavilion structures	-	-	25,000	-	-
Little League Park Fields 1,2,3,4 replace existing lighting to LED (Esco)	-	175,000	-	-	-
Pence Park - Reconstruction	-	1,500,000	1,000,000	-	-
Oyer Park - Pavilion Repairs	-	35,000	-	-	-
Oyer Park - Fishing Pier deck replacement	100,000	100,000	-	-	-
Intracoastal Park - Grounds Cameras	107,308	-	-	-	-
Oyer Park - Cameras	35,000	56,902	-	-	-
Barton Park - Restroom Renovation	-	6,000	-	-	-
Edward Harmening Arbor Park - Overlay path	-	15,000	-	-	-
Forest Hill Park - Basketball court upgrades	-	17,000	-	-	-
Forest Hill Park - Playground Replacement	-	50,000	-	-	-
Intracoastal Park - Interior Paint	-	20,000	-	-	-
Intracoastal Park - Pavilion Masonry Grill	-	40,000	-	-	-
Intracoastal Park - Sealcoat parking lot	-	30,000	-	-	-
Jaycee Park -Sealcoat parking lot	-	4,000	-	-	-
Knollwood Park - Parking Lot	-	-	-	3,500	-
Meadows Park - Basketball court	-	7,000	-	-	-
Oceanfront Park - Boardwalk Decking Maintenance	-	10,000	-	-	-
Oyer Park - Coast Guard Bldg. window replacement	-	20,000	-	-	-



FY 2021-22 to FY 2025-26 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Palmetto Greens Linear Park - Restroom Refurbishment	-	8,000	-	-	10,000
Oceanfront Park - Cameras	-	93,429	-	-	-
Sara Sims Center & Pool Areas - Cameras	-	28,418	-	-	-
Memorial Park - Cemetery Cameras	24,424	-	-	-	-
Betty Thomas Neighborhood Park - Playground	-	-	50,000	-	-
Boynton Lakes Park - Fitness Stations	-	-	85,000	-	-
Boynton Lakes Park - Resurface path	-	-	75,000	-	-
Congress Ave Barrier Free Park - Restroom Refurbishment	-	-	29,000	-	-
Denson Pool - Deck Resurfacing	-	-	20,000	-	-
Jaycee Park - Playground Surface PIP	-	-	70,000	-	-
Jaycee Park - Playground Replacement	-	-	90,000	-	-
Memorial Park (Cemetery) Irrigation replacement	-	-	200,000	-	-
Meadows Park - Tennis Court Resurfacing and Fencing	-	-	33,000	-	-
Pence Park - Level and resod field	-	-	100,000	-	-
Pence Park -Restroom refurbishment	-	-	10,000	-	-
Denson Pool - Diamond Brite	-	-	-	100,000	-
Forest Hill Park - Refurb pavilions, replace tables	-	-	-	35,000	-
Intracoastal Park -Cans, tables, benches	50,000	25,000	25,000	75,000	-
Jaycee Park - Park Furnishings	-	-	-	12,000	-
Palmetto Greens Linear Park - Parking Lot Sealcoat	-	-	-	7,000	-
Pioneer Canal Park - Fishing Pier Repair	-	-	-	10,000	-
Denson Pool - Slide Replacement	-	-	-	-	75,000
Knollwood Park - Gazebo Painting	-	5,000	-	-	5,500
Oceanfront Park - Replace Cans, Benches, Cart Corrals	50,000	25,000	25,000	-	50,000
Oceanfront Park - Resurface Parking Lot	-	-	-	-	100,000
Oyer Park - Table Replacement	-	-	-	-	12,000
Oyer Park - Paint Restroom Exterior	-	-	-	-	6,000
Hibiscus Park - Playground	-	-	-	-	60,000
Laurel Hills Park - Basketball Court Restoration	-	-	-	10,000	-
Congress Ave Barrier Free Park - Playground Replacement	-	-	-	-	40,000
Total Park	555,932	2,505,749	2,302,000	1,315,000	561,000
Senior Center - HVAC Replacement	30,000	-	-	-	-
Hester Center - Playground Restroom Painting	-	-	-	-	8,000
Tennis Center - Parking Lot Sealcoat	-	-	-	35,000	-
Tennis Center - Entry Sign	-	-	-	4,000	-
Senior Center - Patio & Awning Repairs	-	-	-	-	10,000
Hester Center - Basketball Court Resurfacing	12,000	-	-	-	-
Senior Center - Reconstruct Parking Lots	-	-	-	200,000	-
Hester Center - Site Improvements (Design & Construction)	2,500,000	500,000	-	-	-
Tennis Center - Har-Tru Courts Renovations	-	60,000	-	-	-
Carolyn Sims Center -Sealcoat Parking Lot	-	11,000	-	-	-
Carolyn Sims Center -Paint site lighting poles and fixtures	30,000	-	-	-	-
Hester Center - Playground Restroom Refurbishment	16,000	-	-	-	20,000
Hester Center - Bldg, Baseball, Basketball, Parking, - Cameras	230,971	-	-	-	-
Tennis Center - Clubhouse Repairs	-	41,000	-	-	-
Tennis Center - Sidewalk Repairs	-	40,000	-	-	-
Tennis Center - Restroom Renovation	-	15,000	-	-	-
Wilson Park - Renovate playgrounds	300,000	-	-	-	-
Wilson Park - Athletic Field	100,000	-	-	-	-
Wilson Park - Resurface Basketball Courts	16,000	-	-	-	-
Wilson Park - Tables, Benches, Trash, etc.	60,000	-	-	-	-
Hester Center Building - Exterior Painting	-	80,000	-	-	-



FY 2021-22 to FY 2025-26 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Hester Center Building - Game room carpeting	-	8,000	-	-	-
Hester Center - Playground Equipment	-	75,000	-	-	-
Hester Center - Parking Lot Seal Coat	-	80,000	-	-	-
Hester Center - Office Window/Wall Replacement	-	100,000	-	-	-
Tennis Center - Entry Roadway Rehab	-	25,000	-	-	-
Senior Center - Cameras	-	51,066	-	-	-
Tennis Center - Cameras	-	25,370	-	-	-
Veterans Park - Cameras	-	58,794	-	-	-
Carolyn Sims Center -Playground equipment replacement	-	-	100,000	-	-
Carolyn Sims Center -Benches and Tables	-	-	18,000	-	-
Hester Center - Restroom Exterior	-	-	100,000	-	-
Hester Center - Game room glass block replacement	-	-	50,000	-	-
Tennis Center - Fence Replacement	-	-	-	100,000	-
Hester Center - Park Furnishing	-	-	-	40,000	-
Carolyn Sims Center -Paint Pavilion and table	-	-	-	-	13,000
Carolyn Sims Center -Sod and Level field	-	-	-	-	75,000
Total Park/Center	3,294,971	1,170,230	268,000	379,000	126,000
Fire Station #3 - Bunk Area Restrooms Renovation	-	75,000	-	-	-
Fire Station #2 - Paint Apparatus Bay	15,000	-	-	-	-
Fire Station #4 - Sealcoat Parking Lot	-	-	-	-	10,000
Fire Station 2, 4 & 5 - Kitchen Renovations	-	-	-	-	90,000
Fire Station #3 - Parking Lot Resealing	-	-	-	35,000	-
Fire Station #5 - Sealcoat Parking Lot	-	35,000	-	-	-
Fire Station #5 - Kitchen Renovation	-	20,000	-	-	-
Fire Station #2 - Bay Floor Coating	30,000	-	-	-	-
Fire Station #4 - Paint Exterior	37,000	-	-	-	-
Fire Station #3 - Apparatus Bay Renovation	-	100,000	-	-	-
Fire Station #3 - Impact Windows	-	75,000	-	-	-
Fire Station #3 - Parking Lot Lighting	-	50,000	-	-	-
Fire Station #3 - HVAC Condensers	-	25,000	-	-	-
Fire Station #4 - Bay Floor Coating	-	30,000	-	-	-
Fire Station #3 - Sealcoat parking lot	-	-	-	26,000	-
Fire Station #4 - West Approach Apron Repair	-	-	-	-	10,000
Fire Station 2, 3 ,4, 5 - Cameras	100,000	73,000	50,000	-	-
Fire Station 3 - Access Control	25,309	-	-	-	-
Police Range Cameras	27,807	-	-	-	-
Mobile Command Center	-	75,000	75,000	75,000	-
Fire & Rescue Training Site at Rolling Green	-	-	-	-	90,000
Total Public Safety/Fire	235,116	558,000	125,000	136,000	200,000
Replace Storage SAN at Disaster Recovery Site	-	-	-	50,000	-
Exagrid Backup Appliance	-	-	-	45,000	-
PC Replacement & Laptop	65,000	65,000	65,000	65,000	65,000
Server Replacement	-	-	-	45,000	-
VSP7000 Switch - Data Center	-	-	-	20,000	-
Replace VMware Hosts	45,000	-	-	-	45,000
Install Wireless Access Points Citywide	64,000	-	-	-	-
Town Square Outdoor Wi-Fi	30,000	-	-	-	-
Police Patrol Laptop Replacement	61,000	60,150	151,578	26,466	60,150
Fiber Optic Cable Replacement (City-wide)	50,000	-	-	-	-
Network Infrastructure Replacement - SCADA	-	-	-	150,000	-
Replace Datrium Server	-	700,000	-	-	-



**FY 2021-22 to FY 2025-26 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT**

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Server Replacement - Data Center	60,000	-	-	-	-
Replace Storage SAN - Fire Station 5	100,000	-	-	-	50,000
Firewall Replacement - Data Center	-	30,000	-	-	-
ERP Central Square Upgrade	-	-	50,000	550,000	450,000
Network Infrastructure Replacement - Data Center	-	-	150,000	-	-
PD - Server Refresh/Replacement - Police	-	-	225,000	225,000	-
Citywide Facilities- Access Control Updates	-	10,000	-	-	-
Citywide - Security Upgrades (LPR)	-	50,000	50,000	-	-
Total Technology	475,000	915,150	691,578	1,176,466	670,150
Bridge Repair - Maintenance & Improvements	50,000	100,000	-	100,000	-
Total Transportation/Bridge	50,000	100,000	-	100,000	-
Sidewalks - Replacement	150,000	100,000	150,000	100,000	-
Total Transportation/Sidewalks	150,000	100,000	150,000	100,000	-
Street Maintenance/Impv.	1,000,000	200,000	220,000	-	220,000
FEC Crossing Upgrade	80,000	80,000	80,000	80,000	80,000
High Ridge Road Improvements (Gateway to Miner)	250,000	-	100,000	-	-
Total Transportation/Streets	1,330,000	280,000	400,000	80,000	300,000
CIP Grand Total	\$ 6,944,623	\$ 6,584,976	\$ 5,173,628	\$ 5,215,841	\$ 1,959,850





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #2 - ADA*

Project #: FA2207

Project G/L #: 303-4129-522.62-03

Location: Fire Station #2

Project Type: American Disability Act

Project Manager: Jim Stables

Project Description

ADA Repairs

Business Case

ADA reviews revealed needed Fire Station 2 repairs.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 8,643	\$ -	\$ -	\$ -	\$ -	\$ 8,643
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 8,643	\$ -	\$ -	\$ -	\$ -	\$ 8,643
Use of Funds	Prior Years	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 8,643	\$ -	\$ -	\$ -	\$ -	\$ 8,643
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 8,643	\$ -	\$ -	\$ -	\$ -	\$ 8,643
Impact on Operating Budget	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #4 - ADA*

Project #: FA2209

Project G/L #: 303-4129-522.62-03

Location: Fire Station #4

Project Type: American Disability Act

Project Manager: Jim Stables

Project Description

ADA Repairs

Business Case

ADA reviews revealed needed Fire Station 2 repairs.

Project Picture(s):

Project Schedule		Date		Project Location		3
		Estimated	Completed			
Contract Advertise/Award		10/1/21		Project Criteria Replacement of Facilities/Equipment (New)		
Planning / Study		11/1/21				
Construction		12/1/21				
Project Priority		Medium (Maintain level of service, savings)				Strategic Plan/Priorities Public Health and Safety

Source of Funds	Prior Years	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724

Use of Funds	Prior Years	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724

Impact on Operating Budget	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sidewalks Ramp - ADA (estimate)
Project #: TR1701
Project G/L #: 303-4904-541.63-03

Location: Citywide
Project Type: American Disability Act
Project Manager: Carl Frumentti

Project Description

Design and Construct sidewalk ramps at intersections.

Business Case

Many sidewalks approach street intersections without the benefit of ramps. Therefore, they are not suitable for access by many disabled persons. This will be a recurring expense if funding available.

Project Picture(s):



Project Schedule		Date				Project Location		District	
		Estimated	Completed						
Contract Advertise/Award		10/1/21							
Planning / Study		11/1/21							
Construction		12/1/21							
Project Priority		Medium (Maintain level of service, savings)							

Project Criteria	
Transportation and Mobility	
Strategic Plan/Priorities	
Transportation and Mobility	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	100,000	75,000	75,000	75,000	-	325,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	75,000	75,000	75,000	-	325,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	100,000	75,000	75,000	75,000	-	325,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	75,000	75,000	75,000	-	325,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - HVAC Repairs
Project #: GG1004
Project G/L #: 303-4101-580.64-18

Location: Citywide
Project Type: General Gov't - HVAC
Project Manager: Gail Mootz

Project Description

Replacement of HVAC systems

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure.

Project Picture(s):



Project Schedule			Date		Project Location	District
Contract Advertise/Award Planning / Study Construction	Estimated	Completed				
	10/1/20					
	10/1/20					
10/1/20						
Project Priority	Medium (Maintain level of service, savings)				Project Criteria	
					Replacement of Facilities/Equipment (New)	
					Strategic Plan/Priorities	
					Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 107,134	\$ 20,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 227,134
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 107,134	\$ 20,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 227,134

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 107,134	\$ 20,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 227,134
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 107,134	\$ 20,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 227,134

Impact on Operating Budget	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Ezell Hester AHU-5b (Large Room)
HVAC Replacement (Mar-21)

Project #: GH2205

Project G/L #: 303-4209-572.64-18

Location: Ezell Hester

Project Type: General Gov't - HVAC

Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Unit; AHU-5b, (Trane)

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	20,250	\$ -	\$ -	\$ -	\$ -	20,250
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	20,250	\$ -	\$ -	\$ -	\$ -	20,250

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	20,250	\$ -	\$ -	\$ -	\$ -	20,250
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	20,250	\$ -	\$ -	\$ -	\$ -	20,250

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station # 2 AHU-1 HVAC Replacement

Project #: GH2206

Project G/L #: 303-4126-522.64-18

Location: Fire Station #2

Project Type: General Gov't - HVAC

Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Units; AHU-1

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750

Impact on Operating Budget	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station # 2 AHU-2 HVAC Replacement

Project #: GH2207

Project G/L #: 303-4126-522.64-18

Location: Fire Station #2

Project Type: General Gov't - HVAC

Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Units; AHU-2

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule		Date		Project Location		1	
		Estimated	Completed				
Contract Advertise/Award		11/1/21					
Planning / Study		12/1/21					
Construction		1/1/22					
Project Priority		Medium (Maintain level of service, savings)				Project Criteria	
						Replacement of Facilities/Equipment (New)	
						Strategic Plan/Priorities	
						Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station # 2 AHU-3 HVAC Replacement

Project #: GH2208

Project G/L #: 303-4126-522.64-18

Location: Fire Station #2

Project Type: General Gov't - HVAC

Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Units; AHU-3

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria	
Planning / Study	12/1/21		Replacement of Facilities/Equipment (New)	
Construction	1/1/22		Strategic Plan/Priorities	
Project Priority	Medium (Maintain level of service, savings)		Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	2,025	\$ -	\$ -	\$ -	\$ -	2,025
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	2,025	\$ -	\$ -	\$ -	\$ -	2,025

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	2,025	\$ -	\$ -	\$ -	\$ -	2,025
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	2,025	\$ -	\$ -	\$ -	\$ -	2,025

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station # 2 CU-1 HVAC Replacement
Project #: GH2209
Project G/L #: 303-4126-522.64-18

Location: Fire Station #2
Project Type: General Gov't - HVAC
Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Units; CU-1

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria	
Planning / Study	12/1/21		Replacement of Facilities/Equipment (New)	
Construction	1/1/22		Strategic Plan/Priorities	
Project Priority	Medium (Maintain level of service, savings)		Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ 6,750

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station # 2 CU-2 HVAC Replacement
Project #: GH2210
Project G/L #: 303-4126-522.64-18

Location: Fire Station #2
Project Type: General Gov't - HVAC
Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Units; CU-2

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria	
Planning / Study	12/1/21		Replacement of Facilities/Equipment (New)	
Construction	1/1/22		Strategic Plan/Priorities	
Project Priority	Medium (Maintain level of service, savings)		Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station # 2 CU-3 HVAC Replacement

Project #: GH2211

Project G/L #: 303-4126-522.64-18

Location: Fire Station #2

Project Type: General Gov't - HVAC

Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Units; CU-3

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 2,025	\$ -	\$ -	\$ -	\$ -	\$ 2,025
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,025	\$ -	\$ -	\$ -	\$ -	\$ 2,025

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 2,025	\$ -	\$ -	\$ -	\$ -	\$ 2,025
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,025	\$ -	\$ -	\$ -	\$ -	\$ 2,025

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PW #1 (Admin, Fleet, Warehouse)
CU-1 HVAC Replacement (May-31)

Project #: GH2212

Project G/L #: 303-4116-580.64-18

Location: Public Works Compound

Project Type: General Gov't - HVAC

Project Manager: Gail Mootz

Project Description

Replace HVAC equipment, Unit; CU-1, (Trane) that serves Admin, Fleet, and the Warehouse.

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,125	\$ -	\$ -	\$ -	\$ -	10,125

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Security - City Wide Upgrades - Door Hardware - Key

Project #: CP0323

Project G/L #: 303-4116-580.64-15

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Gail Mootz

Project Description

Replacement or installation of security systems for re-keying of all locks in the various City facilities.

Business Case

For the upgrade and installation of locking systems, proximity card access systems, and security monitoring systems to improve the security of staff and property throughout the City facilities.

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/20			
Planning / Study	10/1/20			
Construction	10/1/20			
Project Priority			Project Criteria	
Medium (Maintain level of service, savings)			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Carpet Replacement

Project #: CP0703

Project G/L #: 303-4101-580.62-01

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Gail Mootz

Project Description

Replacement of worn carpet and/or tile at various locations.

Business Case

Replacement of worn carpet and/or tile.

Project Picture(s):



Project Schedule		Date		Project Location	District
		Estimated	Completed		
Contract Advertise/Award		10/1/20			
Planning / Study		12/1/20			
Construction		12/1/20			
Project Priority		Medium (Maintain level of service, savings)		Project Criteria	
				Replacement of Facilities/Equipment (New)	
Project Priority				Strategic Plan/Priorities	
				Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 72,358
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 72,358

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 72,358
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 22,358	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 72,358

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Citywide Recreation and Parks Entry Signs

Project #: GG1820

Project G/L #: 303-4299-580.63-06

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Franky Lazo

Project Description

Replace and/or refurbish all signs (approximately 27) at parks and recreation facilities. Install new led marquee signs at select locations.

Business Case

The existing signs are comprised of coated aluminum. The paint surface is fading and there is significant delamination of some signs. Many signs have lost lettering. There is also a lack of consistency in font size and general text layout. A new sign pro

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/20			
Planning / Study	12/1/20			
Construction	12/1/20			
Project Priority			Project Criteria	
Medium (Maintain level of service, savings)			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 106,366	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 131,366
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 106,366	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 131,366

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 106,366	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 131,366
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 106,366	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 131,366

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Misc. Repairs & Replacement

Project #: GG1901

Project G/L #: 303-4101-580.62-01

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Gail Mootz

Project Description

Unplanned Projects that are beyond the scope of minor repairs or maintenance

Business Case

Repairs for various unanticipated projects

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/20			
Planning / Study	10/1/20			
Construction	10/1/20			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Building Wealth in the Community	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 231,406	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 271,406
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 231,406	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 271,406

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 231,406	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 271,406
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 231,406	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 271,406

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Boynton Beach Blvd at ICWW - paint light poles
Project #: GG2201
Project G/L #: 303-4103-580.63-08

Location: Boynton Beach Blvd Extension
Project Type: General Gov't Projects
Project Manager: Gail Mootz

Project Description

In conjunction with the proposed renovation to the Boynton Beach Extension 303-4103-580.63-15, the city will need to paint the light poles at the end of the construction to update the posts to match the Town Square theme set earlier. City will Select a p

Business Case

The project is a renovation of parking areas and installation new amenities to the extension of Boynton Beach Boulevard and Mangrove Park. In doing so, the posts are outdated, but usable. City proposes to sand blast and repaint lights, along with retrof

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	12/1/20			
Planning / Study	3/1/21			
Construction	7/1/21			

Project Criteria
Replacement of Facilities/Equipment (New)

Project Priority	Medium (Maintain level of service, savings)

Strategic Plan/Priorities	Culturally Distinct Downtown

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Children's Museum - Floor Replacement
Project #: GG2202
Project G/L #: 303-4107-580.62-03

Location: Children's Museum
Project Type: General Gov't Projects
Project Manager: Kevin Ramsey

Project Description
 Floor replacement
Business Case
 Floor replacement

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	N/A			
Planning / Study	N/A			
Construction	N/A			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 150,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 150,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 150,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 150,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Children's Museum - Paint Interior
Project #: GG2203
Project G/L #: 303-4107-573.62.01

Location: Children's Museum
Project Type: General Gov't Projects
Project Manager: Gail Mootz

Project Description

Paint and repair building interior (includes repair to the floors, doors, windows, etc)

Business Case

Paint extends building life.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	N/A			
Planning / Study	N/A			
Construction	N/A			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	35,000	\$ -	\$ -	\$ -	\$ -	35,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	35,000	\$ -	\$ -	\$ -	\$ -	35,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	35,000	\$ -	\$ -	\$ -	\$ -	35,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	35,000	\$ -	\$ -	\$ -	\$ -	35,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Rolling Green - Cameras & Access Control
Project #: GG2205
Project G/L #: 303-4116-580.64-15

Location: Citywide
Project Type: General Gov't Projects
Project Manager: Karl Maracotta

Project Description

Installation of security cameras at the Radio tower and Parks Maintenance building that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and i

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investi

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority			Project Criteria	
Medium (Maintain level of service, savings)			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 67,312	\$ -	\$ -	\$ -	\$ -	\$ 67,312
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 67,312	\$ -	\$ -	\$ -	\$ -	\$ 67,312

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 67,312	\$ -	\$ -	\$ -	\$ -	\$ 67,312
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 67,312	\$ -	\$ -	\$ -	\$ -	\$ 67,312

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Construction
Administration

Project #: GG2250

Project G/L #: 303-4101-580.62-01

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Andrew Mack

Project Description

Project Management

Business Case

Project management and administration.

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	10/1/21			
Construction	10/1/21			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Building Wealth in the Community	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 192,000	\$ -	\$ -	\$ -	\$ -	\$ 192,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Public Works Compound - Planning & Design
Project #: GG1842
Project G/L #: 303-4116-580.62-03

Location: Public Works Compound
Project Type: New Construction
Project Manager: Andrew Mack

Project Description

Preliminary design and layout of new Public Works facility.

Business Case

The Public Works Compound was constructed over 45 years ago. As such, building facilities (Solid Waste, Warehouse, Streets, Fleet, Parks Forestry & Grounds, etc.) are outdated and staff/equipment has outgrown the footprint.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)			Strategic Plan/Priorities Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oceanfront Park - Maintenance Building Roll-up Doors
Project #: RP1917
Project G/L #: 303-4210-572.62-01

Location: Oceanfront Park
Project Type: Park
Project Manager: Gail Mootz

Project Description

Replace Maintenance Building roll-up doors

Business Case

The existing roll-up doors have reached their lifetime and are deteriorating with the salt air.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	11/1/21			
Construction	1/31/22			
Project Priority	Medium (Maintain level of service, savings)			Strategic Plan/Priorities Culturally Distinct Downtown

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	24,000	\$ -	\$ -	\$ -	\$ -	24,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	24,000	\$ -	\$ -	\$ -	\$ -	24,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	24,000	\$ -	\$ -	\$ -	\$ -	24,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	24,000	\$ -	\$ -	\$ -	\$ -	24,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Multiple Parks - Irrigation Repairs
Project #: RP1952
Project G/L #: 303-4101-580-63.15

Location: Multiple Parks - Irrigation Repairs
Project Type: Park
Project Manager: Franky Lazo

Project Description

Funding will be allocated to multiple parks to make irrigation improvements. Improvements include replacing existing clocks and going to a cloud based program. Cloud based irrigation program will allow staff to make adjustments on irrigation from a mobile

Business Case

System will provide analytics and alert us if something is not working properly. It will also reduce amount of call outs due to irrigation issues and expedite problem identification / troubleshooting.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	1/1/22		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	2/1/22			
Construction	3/1/22			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Pioneer Canal Park - Parking Lot
Project #: RP2026
Project G/L #: 303-4217-572.63-05

Location: Pioneer Canal Park
Project Type: Park
Project Manager: Kevin Ramsey

Project Description

Sealcoat and stripe parking lot and entry road

Business Case

Parking lot must be seal coated to minimize oxidation thus leading to reduced maintenance expense

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	12/31/21			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Culturally Distinct Downtown
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sales Surtax Fund ⁽³⁰³⁾	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oyer Park - Dredge Channel
Project #: RP2119
Project G/L #: 303-4211-580.49-17

Location: Oyer Park
Project Type: Park
Project Manager: Gary Dunmyer

Project Description

Remove the sand and silt that has accumulated in the boat channel. The design phase will include sea grass study and engineering fees

Business Case

Due to tidal currents in the intra coastal waterway the boat channel, connecting Oyer Park to the navigable waters of the intracoastal, fills with sand and silt. Palm Beach County has received a Grant and will include this work in their project if the Ci

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/20			
Planning / Study	12/1/20			
Construction	2/1/21			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Culturally Distinct Downtown
Project Priority	High (Critical - tied to mandates or safety)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	30,000	\$ -	50,000	\$ -	\$ -	80,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	50,000	\$ -	\$ -	80,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	30,000	\$ -	50,000	\$ -	\$ -	80,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	50,000	\$ -	\$ -	80,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Betty Thomas Neighborhood Park - Pavilion Wood Sealing

Project #: RP2201

Project G/L #: 303-4238-572.62-01

Location: Betty Thomas Neighborhood Park

Project Type: Park

Project Manager: Kevin Ramsey

Project Description

Pavilion wood sealing

Business Case

Inspect and stain the pavilion wood

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Betty Thomas Neighborhood Park - Parking Lot Resealing ADA
Project #: RP2202
Project G/L #: 303-4238-572.62-03

Location: Betty Thomas Neighborhood Park
Project Type: Park
Project Manager: Gary Dunmyer

Project Description

Sealcoat and stripe

Business Case

Sealcoating the parking lot extends the pavement life and prevents costly future asphalt overlay

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Betty Thomas Neighborhood Park - Remove Split Rail Fence	Location:	Betty Thomas Neighborhood Park
Project #:	RP2203	Project Type:	Park
Project G/L #:	303-4238-572.63-05	Project Manager:	Kevin Ramsey

Project Description

Remove split rail fence on park perimeter

Project Picture(s):**Business Case**

The existing split rail fence is frequently hit by automobiles and is a source of constant maintenance. The fence serves no purpose and should be removed



Project Schedule		Date		Project Location		3	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed					
	11/1/21						
	12/1/21						
Construction		1/1/22					
Project Priority		Medium (Maintain level of service, savings)				Project Criteria	
						Replacement of Facilities/Equipment (New)	
Project Priority						Strategic Plan/Priorities	
						Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	8,000	\$ -	\$ -	\$ -	\$ -	8,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	8,000	\$ -	\$ -	\$ -	\$ -	8,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	8,000	\$ -	\$ -	\$ -	\$ -	8,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	8,000	\$ -	\$ -	\$ -	\$ -	8,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Congress Ave Barrier Free - Fit zone
Project #: RP2207
Project G/L #: 303-4233-572.63-05

Location: Congress Ave Barrier Free Park
Project Type: Park
Project Manager: Franky Lazo

Project Description

Install or replace accessible, outdoor fitness equipment.

Business Case

Local parks are an important tool in dealing with major health issues affecting our community. There is strong evidence that shows parks are the ideal venues for people to become involved in health oriented activities, which are vital to maintaining a

Project Picture(s):



Project Schedule		Date		Project Location		1	
		Estimated	Completed				
Contract Advertise/Award		11/1/21		Project Criteria Replacement of Facilities/Equipment (New)			
Planning / Study		12/1/21					
Construction		1/1/22					
Project Priority		Medium (Maintain level of service, savings)				Strategic Plan/Priorities	
						Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	10,000	\$ -	\$ -	\$ -	\$ -	10,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Congress Ave Barrier Free Park - Paint Poles	Location:	Congress Ave Barrier Free Park
Project #:	RP2208	Project Type:	Park
Project G/L #:	303-4233-572.63-05	Project Manager:	Gail Mootz

Project Description

Paint site lighting poles

Business Case

Paint site lighting poles

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Congress Ave Barrier Free Park - Tables, benches, cans	Location:	Congress Ave Barrier Free Park
Project #:	RP2209	Project Type:	Park
Project G/L #:	303-4233-572.63-05	Project Manager:	Franky Lazo

Project Description

Replace or paint old park tables, benches, etc.

Business Case

Tables, cans, benches require paint or replacement due to condition.

Project Picture(s):

Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria	
Planning / Study	12/1/21		Replacement of Facilities/Equipment (New)	
Construction	1/1/22		Strategic Plan/Priorities	
Project Priority	Medium (Maintain level of service, savings)		Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	25,000	\$ -	25,000	50,000	\$ -	100,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	\$ -	25,000	50,000	\$ -	100,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	25,000	\$ -	25,000	50,000	\$ -	100,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	\$ -	25,000	50,000	\$ -	100,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oyer Park - Fishing Pier deck replacement
Project #: RP2227
Project G/L #: 303-4211-572.62-01

Location: Oyer Park
Project Type: Park
Project Manager: Kevin Ramsey

Project Description

Fishing Pier Replacement

Business Case

The existing Fishing Pier has reached it lifetime and needs to be replaced, it is a unsafe for Public use. Some of the existing fingers of the pier have been closed down due to safety reasons.

Project Picture(s):



Project Schedule		Date				Project Location		2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed							
	10/1/21								
	12/1/21								
	12/31/21								
Project Priority		Medium (Maintain level of service, savings)				Strategic Plan/Priorities			
						Culturally Distinct Downtown			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	100,000	100,000	\$ -	\$ -	\$ -	200,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	100,000	\$ -	\$ -	\$ -	200,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	100,000	100,000	\$ -	\$ -	\$ -	200,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	100,000	\$ -	\$ -	\$ -	200,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	5,000	5,000	5,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	5,000	5,000	5,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Intracoastal Park - Grounds Cameras
Project #: RP2235
Project G/L #: 303-4223-572.64-15

Location: Intracoastal Park
Project Type: Park
Project Manager: Karl Maracotta

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity.

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigation.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	3/1/22			
Project Priority		Medium (Maintain level of service, savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	107,308	\$ -	\$ -	\$ -	\$ -	107,308
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	107,308	\$ -	\$ -	\$ -	\$ -	107,308

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	107,308	\$ -	\$ -	\$ -	\$ -	107,308
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	107,308	\$ -	\$ -	\$ -	\$ -	107,308

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	8,965	8,965	8,965	8,965
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	8,965	8,965	8,965	8,965





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oyer Park - Cameras

Location: Oyer Park

Project #: RP2245

Project Type: Park

Project G/L #: 303-4211-572-64.15

Project Manager: Karl Maracotta

Project Description

Installation of security cameras for grounds of the park, to supplement cameras installed for the building as part of the CIP park improvement.

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved situational awareness as well as recording for investigative purposes.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	8/31/22			
Project Priority	Medium (Maintain level of service, savings)			Project Criteria
				Replacement of Facilities/Equipment (New)
				Strategic Plan/Priorities
				Culturally Distinct Downtown

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	35,000	\$ -	\$ -	\$ -	\$ -	35,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	35,000	\$ -	\$ -	\$ -	\$ -	35,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	35,000	56,902	\$ -	\$ -	\$ -	91,902
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	35,000	56,902	\$ -	\$ -	\$ -	91,902

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Intracoastal Park -Cans, tables, benches
Project #: RP2504
Project G/L #: 303-4223-572.63-05

Location: Intracoastal Park
Project Type: Park
Project Manager: Franky Lazo

Project Description

Replace or paint old park tables, benches, etc.

Business Case

Tables, cans, benches require paint or replacement due to condition.

Project Picture(s):



Project Schedule		Date		Project Location		2	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New)			
		11/1/21					
		12/1/21					
		1/1/22					
Project Priority		Medium (Maintain level of service, savings)		Strategic Plan/Priorities			
				Culturally Distinct Downtown			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
General Fund ⁽⁰⁰¹⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Public Service Debt Fund ⁽²⁰⁷⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Sales Surtax Fund ⁽³⁰³⁾	\$ - \$	50,000 \$	25,000 \$	25,000 \$	75,000 \$	- \$	175,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Debt / Grant / CRA	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Total	\$ - \$	50,000 \$	25,000 \$	25,000 \$	75,000 \$	- \$	175,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Construction	\$ - \$	50,000 \$	25,000 \$	25,000 \$	75,000 \$	- \$	175,000
Furniture/Equipment/Technology	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Art (1% of Construction)	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Contingency	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Program Management	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$
Total	\$ - \$	50,000 \$	25,000 \$	25,000 \$	75,000 \$	- \$	175,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ - \$	- \$	- \$	- \$	- \$
Other Operating	\$ - \$	- \$	- \$	- \$	- \$
Supplies	\$ - \$	- \$	- \$	- \$	- \$
Capital Outlay	\$ - \$	- \$	- \$	- \$	- \$
Total	\$ - \$	- \$	- \$	- \$	- \$





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Oceanfront Park - Replace Cans, Benches, Cart Corrals

Project #: RP2606

Project G/L #: 303-4210-572.62-01

Location: Oceanfront Park

Project Type: Park

Project Manager: Franky Lazo

Project Description

Replace all park amenities to include benches, tables, trash receptacles and BBQ grills.

Business Case

Existing park amenities are damaged, rusted and outdated.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	1/1/22			
Construction	3/1/22			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	50,000	25,000	25,000	\$ -	50,000	150,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	50,000	25,000	25,000	\$ -	50,000	150,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	50,000	25,000	25,000	\$ -	50,000	150,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	50,000	25,000	25,000	\$ -	50,000	150,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Senior Center - HVAC Replacement
Project #: RP1407
Project G/L #: 303-4111-572.64-18

Location: Senior Center
Project Type: Park/Center
Project Manager: Gail Mootz

Project Description

Replace HVAC equipment

Business Case

Replacement of HVAC systems and components based on the maintenance plan or due to a system failure. HVAC system has been repaired several times and needs to replacement.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	12/1/21			
Construction	1/1/22			
Project Priority	Medium (Maintain level of service, savings)			Strategic Plan/Priorities Culturally Distinct Downtown

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Center - Basketball Court Resurfacing
Project #: RP2009
Project G/L #: 303-4209-572.62-01

Location: Hester Center
Project Type: Park/Center
Project Manager: Kevin Ramsey

Project Description

Resurface Basketball court

Business Case

The gym floor requires refinishing for the proper upkeep of the wood flooring. Due to previous leaks from the roof-top a/c units the flooring has become warped in the center of the center which has also damaged the City seal. Basketball court will require

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	2/1/22			
Construction	4/1/22			
Project Priority	Medium (Maintain level of service, savings)			Strategic Plan/Priorities Culturally Distinct Downtown

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	12,000	\$ -	\$ -	\$ -	\$ -	12,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Center - Site Improvements
(Design & Construction)

Project #: RP2101

Project G/L #: 303-4209-572.63-05

Location: Hester Center

Project Type: Park/Center

Project Manager: Paola Mendoza

Project Description

The parks improvements include but are not limited to: - Provide additional parking areas - Provide a multipurpose field - Relocate/ redesign playground - New asphalt walking path - Overall Site lighting, - Security upgrades (emergency call boxes, PTZ and

Business Case

This project will provide much needed parking, utilization and aesthetics improvements to the park. Additionally, it will diversify athletic use options and expand sports programming offerings and simply maintenance needs.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/20		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	6/1/21			
Construction	11/1/21			
Project Priority	High (Critical - tied to mandates or safety)		Strategic Plan/Priorities Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 2,500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 3,000,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 3,000,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 2,500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 3,000,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 3,000,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ 15,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Center - Playground Restroom Refurbishment

Project #: RP2209.1

Project G/L #: 303-4209-572.62-01

Location: Hester Center

Project Type: Park/Center

Project Manager: Kevin Ramsey

Project Description

Refurbish restrooms

Business Case

Restroom interior will warrant refurbishment to include interior wall and floor painting, vanity repair, sink and other fixture replacement, efficient light fixtures, etc.

Project Picture(s):



Project Schedule		Date		Project Location		2	
		Estimated	Completed				
Contract Advertise/Award		11/1/21		Project Criteria Replacement of Facilities/Equipment (New)			
Planning / Study		2/1/22					
Construction		4/1/22					
Project Priority		Medium (Maintain level of service, savings)				Strategic Plan/Priorities	
						Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 36,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 36,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Center - Bldg, Baseball, Basketball, Parking, - Cameras
Project #: RP2210
Project G/L #: 303-4209-572.64-15

Location: Hester Center
Project Type: Park/Center
Project Manager: Karl Maracotta

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity.

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigation.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	1/1/22			
Construction	3/1/22			
Project Priority		Medium (Maintain level of service, savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	230,971	\$ -	\$ -	\$ -	\$ -	230,971

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	29,550	29,550	29,550	29,550
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	29,550	29,550	29,550	29,550





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wilson Park - Renovate playgrounds
Project #: RP2240
Project G/L #: 303-4113-572-63-05

Location: N/A
Project Type: Park/Center
Project Manager: Franky Lazo

Project Description

Renovate both 2-5 and 5-12 playgrounds to include play equipment and safety surfacing.

Business Case

Existing playgrounds are damaged, outdated and present safety hazards. Mulch surfacing should be replaced to low maintenance safety surfacing.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/21		Project Criteria	
Planning / Study	1/1/22			
Construction	2/1/22			
Project Priority		Medium (Maintain level of service, savings)	Strategic Plan/Priorities	
			Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wilson Park - Athletic Field
Project #: RP2241
Project G/L #: 303-4113-572-63-05

Location: N/A
Project Type: Park/Center
Project Manager: Franky Lazo

Project Description

Complete athletic field renovation to existing multi-purpose field. Field will be laser graded and sodded with Bermuda.

Business Case

Existing field is in poor playing conditions. Sod has been cross contaminated and there are many bare areas. Field also needs to be regraded, safety hazards are present.

Project Picture(s):



Project Schedule		Date		Project Location		3	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New)			
		12/1/21					
		1/1/22					
		3/1/22					
Project Priority		Medium (Maintain level of service, savings)				Strategic Plan/Priorities	
						Culturally Distinct Downtown	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #2 - Paint Apparatus Bay
Project #: FA2003
Project G/L #: 303-4126-522.62-01

Location: Fire Station #2
Project Type: Public Safety/Fire
Project Manager: Gail Mootz

Project Description

Apparatus Bay should be pressure cleaned and paint

Business Case

Fire Station 2 exterior is projected for pressure cleaning and painting by FY2022.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	10/1/21		Project Criteria	
Planning / Study	11/1/21		Replacement of Facilities/Equipment (New)	
Construction	12/1/21			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #2 - Bay Floor Coating
Project #: FA2201
Project G/L #: 303-4126-522.62-01

Location: Fire Station #2
Project Type: Public Safety/Fire
Project Manager: Kevin Ramsey

Project Description

Recoat bay floors

Business Case

Floor coating will continue to degrade and require replacement.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #4 - Paint Exterior
Project #: FA2203
Project G/L #: 303-4127-522.62-01

Location: Fire Station #3
Project Type: Public Safety/Fire
Project Manager: Gail Mootz

Project Description

Pressure washing will enhance appearance and extend paint life of the building

Business Case

Fire Station 4 exterior walls are dirty and some stucco requires repair

Project Picture(s):



Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	37,000	\$ -	\$ -	\$ -	\$ -	37,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	37,000	\$ -	\$ -	\$ -	\$ -	37,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	37,000	\$ -	\$ -	\$ -	\$ -	37,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	37,000	\$ -	\$ -	\$ -	\$ -	37,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	15,000	15,000	15,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	15,000	15,000	15,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station 2, 3, 4, 5 - Cameras
Project #: FS2220
Project G/L #: 303-4119-522.64-15

Location: Fire Station Various
Project Type: Public Safety/Fire
Project Manager: Karl Maracotta

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity.

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigation.

Project Picture(s):



Project Schedule	Date		Project Location	City-wide
	Estimated	Completed		
Contract Advertise/Award	12/1/21			
Planning / Study	1/1/22			
Construction	3/1/22			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	15,724	\$ -	\$ -	\$ -	\$ -	15,724

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station 3 - Access Control
Project #: FS2221
Project G/L #: 303-4119-522.64-15

Location: Fire Station #3
Project Type: Public Safety/Fire
Project Manager: Karl Maracotta

Project Description

Procurement and installation of Avigilon access control system that integrates with the citywide system

Business Case

Fire Station 3 does not have electronic access control and thus is using manual cipher locks and keys. Installation of Avigilon access control will allow for access to the fire station to be managed and monitored with the citywide Avigilon access control

Project Picture(s):



Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	12/1/21			
Planning / Study	1/1/22			
Construction	3/1/22			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sales Surtax Fund ⁽³⁰³⁾	\$ -	25,309	\$ -	\$ -	\$ -	\$ -	25,309
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	25,309	\$ -	\$ -	\$ -	\$ -	25,309

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$ -	25,309	\$ -	\$ -	\$ -	\$ -	25,309
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	25,309	\$ -	\$ -	\$ -	\$ -	25,309

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	2,500	2,500	2,500	2,500
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	2,500	2,500	2,500	2,500





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Police Range Cameras

Project #: PD2201

Project G/L #: 303-4119-521.64-15

Location: Police Department

Project Type: Public Safety/Fire

Project Manager: Karl Maracotta

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity.

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigation.

Project Picture(s):



Project Schedule	Date		Project Location	N/A
	Estimated	Completed		
Contract Advertise/Award	12/1/21			
Planning / Study	1/1/22			
Construction	6/1/22			
Project Priority		Medium (Maintain level of service, savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 27,807	\$ -	\$ -	\$ -	\$ -	\$ 27,807
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 27,807	\$ -	\$ -	\$ -	\$ -	\$ 27,807

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 27,807	\$ -	\$ -	\$ -	\$ -	\$ 27,807
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 27,807	\$ -	\$ -	\$ -	\$ -	\$ 27,807

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ 4,990	\$ 4,990	\$ 4,990	\$ 4,990
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,990	\$ 4,990	\$ 4,990	\$ 4,990





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PC Replacement & Laptop
Project #: IT1811
Project G/L #: 303-4101-580.64-15

Location: Citywide
Project Type: Technology
Project Manager: Charles Stevens

Project Description

In the past, our strategy has been to replace our PCs using a cascading plan: replace the systems for the power-user systems first; then wipe and re-purposing those systems, and assign them to moderate-level PC users; continue to move the previous level o

Business Case

The I.T.S. Department currently receives \$30,000 a year for PC replacements for the 400+ PCs we support. At this current rate/funding, the \$30,000 a year supports an 8 - year PC replacement cycle. Funding for this project needs to be increased to \$65,00

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority			Project Criteria	
Medium (Maintain level of service, savings)			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	65,000	65,000	65,000	65,000	65,000	325,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	65,000	65,000	65,000	65,000	65,000	325,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	65,000	65,000	65,000	65,000	65,000	325,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	65,000	65,000	65,000	65,000	65,000	325,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Replace VMware Hosts
Project #: IT1903
Project G/L #: 303-4101-580.64-15

Location: Citywide
Project Type: Technology
Project Manager: Charles Stevens

Project Description

Replace City Dell servers

Business Case

The ITS Department purchased the Dell servers that act as VMware hosts during the 2014/2015 budget cycle. The servers have a life expectancy of 5 -7 years. The servers should be replaced during the 2019/2020 budget cycle.

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	1/1/22			
Construction	5/1/22			
Project Priority		Medium (Maintain level of service, savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	45,000	\$ -	\$ -	\$ -	\$ -	45,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	45,000	\$ -	\$ -	\$ -	\$ -	45,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	45,000	\$ -	\$ -	\$ -	45,000	90,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	45,000	\$ -	\$ -	\$ -	45,000	90,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	25,000	25,000	25,000	25,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	25,000	25,000	25,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Install Wireless Access Points
Citywide

Project #: IT2001

Project G/L #: 303-4101-580.64-15

Location: Citywide

Project Type: Technology

Project Manager: Charles Stevens

Project Description

Install additional wireless access points in Fire Stations and Recreation buildings (Citywide)

Business Case

Currently most fire stations and recreations buildings only have one wireless access point. This leaves portions of the buildings with no wireless coverage. The project will provide proper wireless coverage in the buildings.

Project Picture(s):



Project Schedule		Date		Project Location	District
		Estimated	Completed		
Contract Advertise/Award		11/1/21			
Planning / Study		1/1/22			
Construction		4/1/22			
Project Priority		Medium (Maintain level of service, savings)		Strategic Plan/Priorities	
				High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ 64,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ 64,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ 64,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ 64,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Town Square Outdoor Wi-Fi
Project #: IT2003
Project G/L #: 303-4101-580.64-15

Location: Town Square Center
Project Type: Technology
Project Manager: Charles Stevens

Project Description

Install wireless access points to cover the outdoor areas of Town Square

Business Case

The Town Square outdoor areas do not have Wi-Fi coverage. Extending the Extreme Networks Wi-Fi that is used in Town Square City buildings will allow patrons of the parks to use the City's Public Wi-Fi (City_Guest). City Staff would be able to use the City

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	1/1/22			
Construction	5/1/22			
Project Priority			Project Criteria	
Medium (Maintain level of service, savings)			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	30,000	\$ -	\$ -	\$ -	\$ -	30,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Police Patrol Laptop Replacement
Project #: IT2201
Project G/L #: 303-4119-580.64-15

Location: Citywide
Project Type: Technology
Project Manager: Craig Richards

Project Description

In the past, our strategy has been to replace our PCs using a cascading plan: replace the systems for the power-user systems first; then wipe and re-purposing those systems, and assign them to moderate-level PC users; continue to move the previous level o

Business Case

N/A

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 61,000	\$ 60,150	\$ 151,578	\$ 26,466	\$ 60,150	\$ 359,344
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 61,000	\$ 60,150	\$ 151,578	\$ 26,466	\$ 60,150	\$ 359,344

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 61,000	\$ 60,150	\$ 151,578	\$ 26,466	\$ 60,150	\$ 359,344
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 61,000	\$ 60,150	\$ 151,578	\$ 26,466	\$ 60,150	\$ 359,344

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fiber Optic Cable Replacement
(City-wide)

Project #: IT2202

Project G/L #: 303-4101-580.64-15

Location: Citywide

Project Type: Technology

Project Manager: John McNally

Project Description

Replace fiber optic cable between Public Works and City Hall.

Business Case

The fiber optic cable that used to run from Public Works to City Hall was cut during construction of Town Square.

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	1/1/22			
Construction	5/1/22			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Server Replacement - Data Center
Project #: IT2205
Project G/L #: 303-4101-580.64-15

Location: Citywide
Project Type: Technology
Project Manager: John McNally

Project Description

Replace Dell servers in our data center

Business Case

The ITS Department purchased the Dell servers that act as hosts for our VMware virtualization environment during the 2014/2015 budget cycle. The servers have a life expectancy of 5 -7 years.

Project Picture(s):



Project Schedule		Date			Project Location		District	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			Project Criteria			
	12/1/21				Replacement of Facilities/Equipment (New)			
	1/1/22							
6/1/22								
Project Priority		Medium (Maintain level of service, savings)			Strategic Plan/Priorities			
					High Performing Organization			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	60,000	\$ -	\$ -	\$ -	\$ -	60,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Replace Storage SAN - Fire Station 5
Project #: IT2206
Project G/L #: 303-4129-580.64-15

Location: Fire Station #5
Project Type: Technology
Project Manager: John McNally

Project Description

Replace the legacy SAN with a new SAN that is capable of supporting City servers and other operational requirements for large-scale data storage.

Business Case

The SAN at the City's main data center (Fire Station #5) will be at end-of-life. Although we may be able to get third party support for hardware there may be no software support or security improvements. In addition, the old firmware will become a security

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	11/1/21			
Planning / Study	1/1/22			
Construction	5/1/22			
Project Priority		Medium (Maintain level of service, savings)	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	100,000	\$ -	\$ -	\$ -	50,000	150,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	50,000	150,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	100,000	\$ -	\$ -	\$ -	50,000	150,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	50,000	150,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Bridge Repair - Maintenance & Improvements
Project #: TR0903
Project G/L #: 303-4906-541.63-22

Location: Citywide
Project Type: Transportation/Bridge
Project Manager: Gary Dunmyer

Project Description

Repair bridges as recommended in the reports provided by the FDOT.

Business Case

Each year the FDOT inspects the bridges to make sure they are safe. The inspection reports typically point out some items that need to be repaired. Typical issues are spalling, crack sealing, pavement markings/signage, etc.

Project Picture(s):



Project Schedule		Date		Project Location		District
		Estimated	Completed			
Contract Advertise/Award		10/1/21				
Planning / Study		11/1/21				
Construction		12/1/21				
Project Priority		Medium (Maintain level of service, savings)				

Project Criteria	
Transportation and Mobility	
Strategic Plan/Priorities	
Transportation and Mobility	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 250,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 250,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 250,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 250,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sidewalks - Replacement
Project #: CP0263
Project G/L #: 303-4904-541.63-24

Location: Citywide
Project Type: Transportation/Sidewalks
Project Manager: Carl Frumentti

Project Description

Annual service contract with qualified contractors. Subsequently schedules are determined and P.O. is issued. Ideally the award of this work is usually in the late Spring-time (dry season).

Business Case

The maintenance and reconstruction of existing broken sidewalk is to minimize tripping hazards, and thus litigation against the City in the event of -accidents-.

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Transportation and Mobility	
			Strategic Plan/Priorities	
			Transportation and Mobility	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	150,000	100,000	150,000	100,000	-	500,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	150,000	100,000	150,000	100,000	-	500,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	150,000	100,000	150,000	100,000	-	500,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	150,000	100,000	150,000	100,000	-	500,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Street Maintenance/Impv.
Project #: CP0266
Project G/L #: 303-4905-580.63-08

Location: Citywide
Project Type: Transportation/Streets
Project Manager: Gary Dunmyer

Project Description

Project consist of city hired contractor to furnish all tools, equipment, materials and supplies in order to resurface and reinforce all selected city asphaltic streets, substantially prolonging the life cycle of all these types of roadways. This include

Business Case

The continuance of safe, high quality city street surfaces that provide for safe roadway operating conditions, for motorists, cyclists, pedestrians, as well as safety systems and emergency operations.

Project Picture(s):



Project Schedule	Date		Project Location	District
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Transportation and Mobility	
			Strategic Plan/Priorities	
			Transportation and Mobility	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	1,000,000	200,000	220,000	-	220,000	1,640,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	1,000,000	200,000	220,000	-	220,000	1,640,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	1,000,000	200,000	220,000	-	220,000	1,640,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	1,000,000	200,000	220,000	-	220,000	1,640,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: FEC Crossing Upgrade

Location: East Boynton Beach

Project #: TR1001

Project Type: Transportation/Streets

Project G/L #: 303-4905-541.63-23

Project Manager: Gary Dunmyer

Project Description

Upgrade of the roadway crossing to allow for a smoother roadway crossing effort. Specifics are determined by the FEC R/R and given to the City after finalization. They advise the City as to the prorated cost.

Business Case

Per November, 1949 Agreement between the FEC R/R and the City requires joint participation of all roadway/railroad crossings repairs/upgrades with the City limits. For FY 09/10, the crossing is NE 6th Avenue. For FY 10/11, the crossing probably will be

Project Picture(s):


Project Schedule		Date		Project Location	District
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	10/1/21				
	11/1/21				
12/1/21					
Project Priority		Medium (Maintain level of service, savings)		Project Criteria	
				Transportation and Mobility	
Project Priority		Medium (Maintain level of service, savings)		Strategic Plan/Priorities	
				Transportation and Mobility	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	80,000	80,000	80,000	80,000	80,000	400,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	80,000	80,000	80,000	80,000	80,000	400,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	80,000	80,000	80,000	80,000	80,000	400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	80,000	80,000	80,000	80,000	80,000	400,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: High Ridge Road Improvements
(Gateway to Miner)

Project #: TR2104

Project G/L #: 303-4905-580.63-08

Location: NW Boynton Beach

Project Type: Transportation/Streets

Project Manager: Paola Mendoza

Project Description

The City is applying for the Palm Beach Transportation Planning Authority's 2021 Transportation Alternative Program Grant. The deadline for submittal in February 26, 2021. To strengthen City's chances for award civil engineering plans and design servi

Business Case

This project will provide higher level of service on High Ridge Road for drivers and provide safe means of transportation to all users by incorporating share used paths and a signalized pedestrian crossing.

Project Picture(s):



Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
			Project Criteria	
			Transportation and Mobility	
			Strategic Plan/Priorities	
			Transportation and Mobility	
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	250,000	\$ -	100,000	\$ -	\$ -	350,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	250,000	\$ -	100,000	\$ -	\$ -	350,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	250,000	\$ -	100,000	\$ -	\$ -	350,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	250,000	\$ -	100,000	\$ -	\$ -	350,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Golf Capital Projects

FY 2021-2022 Adopted Budget

FY 2021-22 to FY 2025-26 Capital Improvement Program

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Golf Course Clubhouse - Renovation & Construction (TBD)	150,000	2,000,000	-	-	-
Golf Course Maintenance Bldg. - Construction (TBD)	-	100,000	-	-	-
Golf Course - Cameras	-	40,724	-	-	-
Golf Course - Pave Cart Paths	-	50,000	-	-	-
Golf Course - Cart Garage - Paint Interior & Exterior	-	-	10,000	-	-
Golf Course - Entry Road	-	-	35,000	-	-
Golf Course - Paint Interior & Exterior Course Restrooms	14,000	-	-	-	-
Golf Course - Course Restrooms ADA	40,200	-	-	-	-
Golf Course - Sealcoat Parking Lot ADA	-	20,000	-	-	-
Golf - ADA Compliance -Cart Path, Building Restrooms, Parking, etc.	-	94,771	-	-	-
	-	-	-	-	-
Grand Total Golf Course/Parks & Recreation - 412 Fund	\$ 204,200	\$ 2,305,495	\$ 45,000	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Golf Course Clubhouse - Renovation & Construction (TBD)	Location:	Golf Course
Project #:	GF2201	Project Type:	Golf Course/Parks & Recreation
Project G/L #:	412-4501-572.62-01	Project Manager:	Kevin Ramsey

Project Description

Architect review, recommendation, and cost estimate to construct a new clubhouse.

Business Case

The existing clubhouse was opened in 1984. The building is a wood frame construction with wood exterior. Roof is asphalt shingle. The HVAC system needs replacing. Windows and doors are failing and not hurricane compliant. Restrooms and locker areas are

Project Picture(s):



Project Schedule	Date		Project Location	N/A
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/21			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Building Wealth in the Community	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Total	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 150,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,150,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 150,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,150,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Golf Course - Paint Interior & Exterior Course Restrooms

Location: Golf Course

Project #: GF2202

Project Type: Golf Course/Parks & Recreation

Project G/L #: 412-4501-572.62-01

Project Manager: Kevin Ramsey

Project Description

Paint interior and exterior of all three restrooms. Repair wall of Champ 18. Repair floors of Champ 16

Business Case

Three course restrooms (Champ 18, Champ 3-4, Champ 16) were replaced after hurricanes of 2004. These restrooms need minor paint and other improvements.

Project Picture(s):



Project Schedule	Date		Project Location	Golf Course
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	N/A			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Building Wealth in the Community	
Project Priority	High (Critical - tied to mandates or safety)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 14,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 14,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 14,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Golf Course - Course Restrooms ADA	Location:	Golf Course
Project #:	GF2202A	Project Type:	Golf Course/Parks & Recreation
Project G/L #:	412-4501-572.62-01	Project Manager:	Kevin Ramsey

Project Description

Improvements to three restrooms into ADA compliance. Items 0076 - 0173

Business Case

ADA improvements associated with the restrooms

Project Picture(s):

Project Schedule	Date		Project Location	Golf Course
	Estimated	Completed	Project Criteria	
Contract Advertise/Award	10/1/21		Replacement of Facilities/Equipment (New)	
Planning / Study	12/1/21		Strategic Plan/Priorities	
Construction	12/1/21		Building Wealth in the Community	
Project Priority	Medium (Maintain level of service, savings)			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 40,200	\$ -	\$ -	\$ -	\$ -	\$ 40,200
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 40,200	\$ -	\$ -	\$ -	\$ -	\$ 40,200
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,200	\$ -	\$ -	\$ -	\$ -	\$ 40,200

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





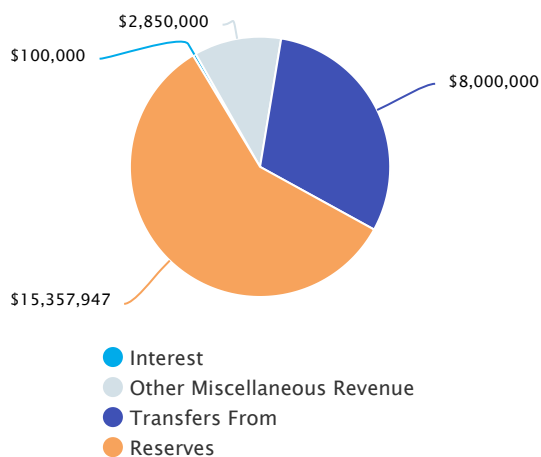
Utility Capital Projects

FY 2021-2022 Adopted Budget

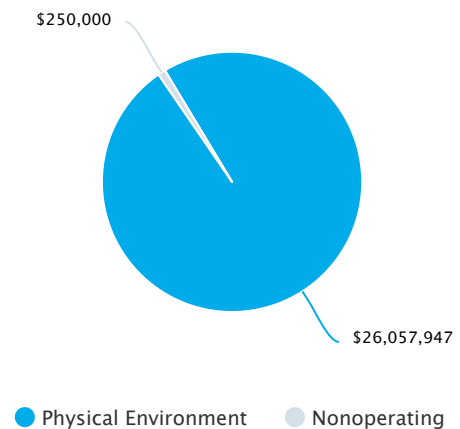
Utility Capital Improvement Plan

Fund 403		FY 2020-21	FY 2021-22
Capital Improvement Program		Amended Budget	Adopted Budget
Sources	Interest	115,542	100,000
	Other Miscellaneous Revenue	-	2,850,000
	Transfers From	10,916,747	8,000,000
	Reserves	15,860,229	15,357,947
		<u>\$ 26,892,518</u>	<u>\$ 26,307,947</u>
Project Types			
Expenditures	Physical Environment	26,892,518	26,057,947
	Nonoperating	-	250,000
		<u>\$ 26,892,518</u>	<u>\$ 26,307,947</u>

FY2021-22 - Utility General Capital Sources by Type, Fund 403



FY2021-22 - Utility Capital Project Expenditures by Type, Fund 403



Utility Capital Improvement Program Fund Balance Analysis

	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Fund 403 - Beginning Fund Balance	\$31,189,000	\$14,781,053	\$2,070,908	\$10,415,908	\$12,010,908
Interest	100,000	90,000	85,000	85,000	60,000
Debt	-	-	15,000,000	-	-
2016 Bond Issue (Fund 409)	-	-	-	-	-
Transfer from Operations (Fund 401)	9,800,000	11,000,000	11,245,000	11,245,000	12,000,000
Total Project Expenditures	(26,307,947)	(23,800,145)	(17,985,000)	(9,735,000)	(13,535,000)
Fund 403 Projected Ending Balance	14,781,053	2,070,908	10,415,908	12,010,908	10,535,908



Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Capital Projects System	70,000	100,000	-	-	-
ITS Hardware Updates	60,000	60,000	60,000	60,000	60,000
GIS Development	100,000	100,000	200,000	200,000	200,000
Total Utility Equipment	230,000	260,000	260,000	260,000	260,000
Reclaimed R&R	250,000	250,000	250,000	250,000	250,000
Total Utility Reuse	250,000	250,000	250,000	250,000	250,000
Sewer System Pipes & Manholes R&R (Gravity)	800,000	1,000,000	2,150,000	2,150,000	2,150,000
Lift Station Communications & Control R&R	200,000	75,000	40,000	40,000	40,000
LS Control Panel R&R	570,000	300,000	300,000	100,000	100,000
Lift Station 317 Major Upgrade	3,000,000	1,000,000	-	-	-
Odor Control	25,000	25,000	25,000	25,000	25,000
Force Main Aerial Crossing	250,000	-	-	-	-
Lift Station 410 - Connect to 24" Force Main	200,000	-	-	-	-
Force Main East of I-95	-	3,000,000	1,000,000	-	-
Lift Station - Heart of Boynton	-	1,500,000	-	-	-
Lift Station 412 Major Upgrade	-	1,000,000	-	-	-
Old Boynton Rd to Congress Ave to W Boynton Beach Blvd	-	1,150,000	-	-	-
Force Main & All Valves R & R	380,000	380,000	380,000	380,000	380,000
Pump Replacement Program R & R	130,000	130,000	130,000	130,000	130,000
Master Lift Station R & R - Mechanical & Electrical, pumps and odor control 316, 319, or 356 dependent on Pence Park LS relief	1,000,000	1,200,000	1,200,000	-	-
Emergency Mobile Generators R & R	300,000	-	300,000	-	300,000
Central Seacrest Corridor (Phase 3) - Sewer	750,000	-	-	-	-
SCADA CyberSecurity	167,600	100,000	200,000	-	-
Total Utility Sewer	7,772,600	10,860,000	5,725,000	2,825,000	3,125,000
Stormwater Systems (Various Locations) R & R	110,000	120,000	250,000	250,000	750,000
Dimmick & Potter Utility Stormwater Improvements	1,050,347	500,000	-	-	-
Coquina Cove Stormwater Improvements	400,000	250,000	-	-	-
Total Utility Stormwater	1,560,347	870,000	250,000	250,000	750,000
Neighborhood Utility Improvements - 403 TOTAL	\$ 9,812,947	\$ 12,240,000	\$ 6,485,000	\$ 3,585,000	\$ 4,385,000
Dimmick & Potter Utility Water Improvements	-	505,145	-	-	-
Coquina Cove Water Improvements	300,000	250,000	-	-	-
Central Seacrest Corridor (Phase 3) - Water	250,000	-	6,000,000	-	-
New Water Quality Facility	1,050,000	-	-	-	-
Water Dist System Annual R&R (0.43% of system annually)	600,000	600,000	1,200,000	3,200,000	3,200,000
EWTP Generator Replacement	2,000,000	-	-	-	-
West WTP - Chemical Containment Area Coating Repair	-	250,000	-	-	-
East Fluoride System Upgrade (Matching Grant)	250,000	-	-	-	-
West WTP Membrane & Train Replacement	6,000,000	-	-	-	-
West WTP R&R	500,000	1,000,000	1,000,000	1,000,000	1,000,000
East WTP R&R	1,075,000	1,075,000	1,075,000	1,075,000	1,075,000
East Plant Filter Refurbishment & Media Replacement	3,500,000	-	-	-	-
Water Distribution Modeling Improvements	-	120,000	150,000	-	-
Wellfield Emergency Generator	-	100,000	100,000	-	-
Wellfield VFD's	-	200,000	800,000	-	-
West -Electrical - Major Update	-	3,000,000	-	-	-
West WTP - 2nd Tank	-	3,500,000	-	-	-
West Fluoride System Upgrade (Awaiting Grant)	-	-	300,000	-	-
New Surficial Wells @ BB Seminary	-	-	-	-	3,000,000
Water Main Valves R & R	40,000	80,000	180,000	180,000	180,000
Water Meter Replacements	200,000	200,000	200,000	200,000	200,000
Wellfield Rehabilitation	250,000	200,000	315,000	315,000	315,000
Replace Laboratory Equipment	50,000	50,000	50,000	50,000	50,000



Wellfield & Plant Communication & Control	400,000	400,000	100,000	100,000	100,000
Water Plant Security	30,000	30,000	30,000	30,000	30,000
Total Utility Water 403 TOTAL	\$ 16,495,000	\$ 11,560,145	\$ 11,500,000	\$ 6,150,000	\$ 9,150,000
Grand Total Utilities CIP - 403 Fund	\$ 26,307,947	\$ 23,800,145	\$ 17,985,000	\$ 9,735,000	\$ 13,535,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Capital Projects System
Project #: UC1804
Project G/L #: 403-5000-536-31.90

Location: City-Wide
Project Type: Utility Equipment
Project Manager: TBD

Project Description

Capital project management systems which will support our capital systems, reduce costs, and assist with rate setting.

Business Case

Management systems and consultant service to create and manage capital projects and rate setting.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/18			
Planning / Study	12/1/20			
Construction	9/30/22			
Project Priority	Medium		Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 359,985	\$ 70,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 529,985
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 359,985	\$ 70,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 529,985

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 359,985	\$ 70,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 529,985
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 359,985	\$ 70,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 529,985

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: ITS Hardware Updates

Location: City-Wide

Project #: UC2101

Project Type: Utility Equipment

Project G/L #: 403-5000-536-64.15

Project Manager: Waneya Bryant

Project Description

Upgrade various IT Hardware Components at various Utility sites as directed by IT.

Business Case

List of hardware replacement, updates, or maintenance needed in FY21/22 (provided by IT): Sonic Wall Maintenance (Firewall): \$550.00 Extream Network (Switches): \$36,385 Datrium Support (2 Compute nodes & 1 Data Node): \$12,000

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 83,321	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 383,321
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 83,321	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 383,321

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 83,321	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 383,321
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 83,321	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 383,321

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: GIS Development

Location: City-Wide

Project #: US2101

Project Type: Utility Equipment

Project G/L #: 403-5000-536-31.90

Project Manager: Waneya Bryant

Project Description

Ongoing GIS updates of current layers to ensure the Utility has accurate maps for locating assets, resolving issues, and regulatory requirements for up-to-date maps such as the Palm Beach Health Department (PBCHD) and Florida Department of Environmental

Project Picture(s):



Business Case

This on-going project is critical to maintain accurate maps and to track assets in the field for all water, wastewater, stormwater, and reclaimed water utilities located within the Utility Department's service area. On-going conversion of electronic as-bu

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 157,480	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 957,480
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 157,480	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 957,480

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 157,480	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 957,480
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 157,480	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 957,480

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Reclaimed R&R
Project #: RE2201
Project G/L #: 403-5000-590-96.11

Location: City-Wide
Project Type: Utility Reuse
Project Manager: Tremaine Johnson

Project Description

Renewal and replacing reclaimed water main, valves, and meters throughout the reclaimed distribution system.

Business Case

Annual renewal and replacement of inadequate reclaimed water mains. Project will assist in meeting the stringent regulations by the Environmental Protection Agency (EPA) and Florida Department of Environmental Protection (FDEP).

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
Impact on Operating Budget		FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	
Personnel	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sewer System Pipes & Manholes R&R (Gravity)
Project #: SW1801
Project G/L #: 403-5000-535-65.04

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Thorley Johnson

Project Description

Cured-in-place lining of aging wastewater collection pipes, seal coat manholes. Also addressing emergency repairs.

Business Case

Project will replace wastewater collection gravity pipelines and manholes that have come to the end of their useful life or have been damaged beyond repair.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 658,107	\$ 800,000	\$ 1,000,000	\$ 2,150,000	\$ 2,150,000	\$ 2,150,000	\$ 8,908,107
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 658,107	\$ 800,000	\$ 1,000,000	\$ 2,150,000	\$ 2,150,000	\$ 2,150,000	\$ 8,908,107
Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 658,107	\$ 800,000	\$ 1,000,000	\$ 2,150,000	\$ 2,150,000	\$ 2,150,000	\$ 8,908,107
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 658,107	\$ 800,000	\$ 1,000,000	\$ 2,150,000	\$ 2,150,000	\$ 2,150,000	\$ 8,908,107
Impact on Operating Budget		FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	
Personnel	\$	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$	\$ -	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$	\$ -	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lift Station Communications & Control R&R
Project #: SW1901
Project G/L #: 403-5000-535-65.04

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Tremaine Johnson

Project Description

Lift Station Communications & Control replacement of control components of 180 Lift Stations.

Business Case

This project will be used for the renewal and replacement of the SCADA and associated telemetry system with the Wastewater Lift Stations. Delays in replacing telemetry system components could lead to operational disruptions as well as regulatory infractio

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	
			Expansion of Facilities (Modification)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 353,820	\$ 200,000	\$ 75,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 748,820
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 353,820	\$ 200,000	\$ 75,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 748,820

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 353,820	\$ 200,000	\$ 75,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 748,820
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 353,820	\$ 200,000	\$ 75,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 748,820

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: LS Control Panel R&R

Location: City-Wide

Project #: SW2001

Project Type: Utility Sewer

Project G/L #: 403-5000-535-65.04

Project Manager: Joel Lacroze

Project Description

The purpose of the project is to replace old and obsolete and decaying LS electrical and control panels.

Business Case

Replace obsolete and decaying Lift -Station Control Panels at 180 Lift Stations throughout the Utility Service Area. It is important to ensure these panels are in good operational order so staff can monitor and control remotely in order to provide better

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 29,209	\$ 570,000	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 1,399,209
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 29,209	\$ 570,000	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 1,399,209

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 29,209	\$ 570,000	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 1,399,209
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 29,209	\$ 570,000	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 1,399,209

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lift Station 317 Major Upgrade

Location: LS 317

Project #: SW2201

Project Type: Utility Sewer

Project G/L #: 403-5000-535-65.04

Project Manager: Chris Roschek

Project Description

Progressive Design Build project for a comprehensive upgrade of Lift Station No. 317 including new pumps, electrical, controls, dri-prime pump, equipment to handle rags/disposable wipes, wet well modifications, odor control, landscaping, and building repa

Business Case

Lift Station No. 317 is the largest master lift station in the wastewater pumping system located on Boynton Beach Blvd. west of Congress Avenue. The upgrade of the station is critical to maintain pumping capacity and service to the public.

Project Picture(s):

Project Schedule
Date

Estimated

Completed

Contract Advertise/Award

10/1/21

Planning / Study

12/1/21

Construction

10/1/23

Project Location

1

Project Criteria

Replacement of Facilities/Equipment (New)

Project Priority

Medium

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 4,000,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 4,000,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Odor Control
Project #: SW2202
Project G/L #: 403-5000-535-65.04

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Alan Hatcher

Project Description

Repacking Bio Material in existing Bio-Filters at Master Lift Stations

Business Case

Master lift stations pump raw sewage to the wastewater treatment plant, often resulting in odor issues emanating from pumping stations. Odor control at these sites is important to keep customer complaints to a minimum.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Force Main Aerial Crossing

Project #: SW2203

Project G/L #: 403-5000-535-65.04

Location: City-Wide

Project Type: Utility Sewer

Project Manager: Tremaine Johnson

Project Description

Project includes data collection, construction plans and specifications, during the construction to raise the elevation of the force main aerial crossings across the canal.

Business Case

The project will address the existing force main aerial crossings to improve the level of safety for the public. The existing force main aerial crossings will be raised to improve safe passage through the canal.

Project Picture(s):


Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	5/1/22			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lift Station 410 - Connect to 24" Force Main

Project #: SW2204

Project G/L #: 403-5000-535-65.04

Location: LS 410

Project Type: Utility Sewer

Project Manager: Juan Cuesta

Project Description

Construction to expand Lift Station 410 Force Main to discharge into the East side 24" Transmission Trunk

Business Case

Lift Station 410 currently discharges into a gravity manhole in front of the Bethesda Hospital, the flow route is inefficient and unsustainable for future growth. Expansion to connect to existing 24" wastewater transmission trunk will shorten the flow r

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	9/30/22			
Project Priority	Medium		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	200,000	\$ -	\$ -	\$ -	\$ -	200,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	200,000	\$ -	\$ -	\$ -	\$ -	200,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$ -	200,000	\$ -	\$ -	\$ -	\$ -	200,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	200,000	\$ -	\$ -	\$ -	\$ -	200,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Force Main & All Valves R & R

Location: City-Wide

Project #: SWR064

Project Type: Utility Sewer

Project G/L #: 403-5000-535-65.04

Project Manager: Tremaine Johnson

Project Description

Replacement of wastewater forcemain system pipelines, valves and air release valves that come to the end of their useful life or damaged beyond repair.

Business Case

Based on hydraulic modeling recommendations or field assessment, replace pipelines, mechanical valves, and air release valves within the forcemain system ranging in size from 4 to 36-inch diameter. This piping transmits wastewater from the wastewater pump

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 1,006,230	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 2,906,230
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,006,230	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 2,906,230

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,006,230	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 2,906,230
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,006,230	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 380,000	\$ 2,906,230

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Pump Replacement Program R & R
Project #: SWR075
Project G/L #: 403-5000-535-65.04

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Tremaine Johnson

Project Description

Replace mechanical, electrical, pumps, controls and odor control system at the City's wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.

Business Case

Project will replace equipment at wastewater pumping facilities that have come to the end of their useful life or have been damaged beyond repair.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 1,210,408	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 1,860,408
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,210,408	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 1,860,408

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,210,408	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 1,860,408
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,210,408	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 1,860,408

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Master Lift Station R & R - Mechanical & Electrical, pumps and odor control 316, 319, or 356 dependent on Pence Park LS relief	Location:	City-Wide
Project #:	SWR102	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Chris Roschek

Project Description

Replace mechanical, electrical, pumps, controls and odor control system at the City's wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.

Business Case

Replace mechanical, electrical, pumps, controls and odor control system at the City's wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	On-going			
Construction	On-going			
			Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety
Project Priority	Medium			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 765,163	\$ 1,000,000	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -	\$ 4,165,163
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 765,163	\$ 1,000,000	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -	\$ 4,165,163

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 765,163	\$ 1,000,000	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -	\$ 4,165,163
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 765,163	\$ 1,000,000	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -	\$ 4,165,163

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Emergency Mobile Generators
R & R

Project #: SWR111

Project G/L #: 403-5000-535-65.04

Location: City-Wide

Project Type: Utility Sewer

Project Manager: Joel Lacroze

Project Description

The purpose of the project is to replace old rusted mobile generators, which provide back-up power to the pumping stations and wells.

Business Case

The mobile generators that provide back-up power to the pumping stations have deteriorated because age and are in need of replacement.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 670,369	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ 1,570,369
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 670,369	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ 1,570,369

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 670,369	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ 1,570,369
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 670,369	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ 1,570,369

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Central Seacrest Corridor (Phase 3) - Sewer
Project #: UC2201SW
Project G/L #: 403-5000-535-65.04

Location: Seacrest
Project Type: Utility Sewer
Project Manager: Jose Huertas

Project Description

Water main replacement, stormwater upgrades including new exfiltration trench, pavement overlay and miscellaneous upgrades to driveway aprons and sidewalks, within an area bordered on the north by SE 2nd Ave, on the east by the FEC Railroad, on the south

Business Case

Project replaces existing old and undersized water mains, eliminate piping and services in rear easements, improve the current and future water service and supply to the residents within the area, provide overall neighborhood improvements such as new driv

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/24			
Project Priority	Medium		Project Criteria	N/A
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: SCADA CyberSecurity
Project #: UC2202
Project G/L #: 403-5000-536-64.15

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Waneya Bryant

Project Description

This is a multi-year project to replace all IT hardware, upgrades firewalls and network engineering required to improve security of the Utility Supervisory Control and Data Acquisition (SCADA) system. Replacement includes network switches, servers, and fir

Business Case

The SCADA system controls the Water Plants, District Energy Plant, and Wastewater Lift Stations. A vulnerability assesment was conducted in May - July 2020 which identified some network upgrades that are needed to improve cybersecurity. Security of our c

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	9/30/24			
Project Priority	High		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 167,600	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 467,600
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 167,600	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 467,600

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 167,600	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 467,600
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 167,600	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 467,600

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Stormwater Systems (Various Locations) R & R
Project #: STM031
Project G/L #: 403-5000-538-65.09

Location: City-Wide
Project Type: Utility Stormwater
Project Manager: Thorley Johnson

Project Description

Update the existing model of the downtown catchment area, make necessary physical improvement to the infrastructure and revise the permit accordingly. This project will also address the renewal and replacement of aging stormwater pipes and catch basins th

Business Case

Project consists of review of current system and making necessary improvements to meet current regulations. This is needed to meet the needs of current and planned development within the city.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 803,544	\$ 110,000	\$ 120,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 2,283,544
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 803,544	\$ 110,000	\$ 120,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 2,283,544

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 803,544	\$ 110,000	\$ 120,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 2,283,544
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 803,544	\$ 110,000	\$ 120,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 2,283,544

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Dimmick & Potter Utility Stormwater Improvements	Location:	Dimmick & Potter
Project #:	UC1802ST	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Angela Prymas

Project Description

Major work items for the project include construction of approximately 1,600 linear feet (LF) of drainage pipe, 25 drainage structures, a gravity outfall, an outfall built for emergency pumping, in addition to 1,130 LF of water main replacement. Ancillar

Business Case

The project will address existing drainage issues and result in an improved level of service to the neighborhood. Existing water main in Potter Road and N Lake Drive will be replaced, resulting in improved service and fire protection for the neighborhood

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advetise/Award	1/1/20			
Planning / Study	1/1/22			
Construction	4/1/23			
Project Priority	Medium		Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 94,586	\$ 1,050,347	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,644,933
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,050,347	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,644,933

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 94,586	\$ 1,050,347	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,644,933
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 94,586	\$ 1,050,347	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,644,933

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Coquina Cove Stormwater Improvements
Project #: UC2102ST
Project G/L #: 403-5000-538-65.09

Location: Coquina Cove
Project Type: Utility Stormwater
Project Manager: Angela Prymas

Project Description

Project includes data collection, stormwater modeling, water main upgrades, construction plans and specifications, permitting assistance, bid phase services, public engagement, and services during construction for the Coquina Cove neighborhood stormwater

Business Case

The project will address existing drainage issues and result in an improved level of service to the neighborhood. Existing water main in Ocean Inlet Drive will be replaced, resulting in improved service and fire protection for the neighborhood.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	2/1/22			
Construction	4/1/22			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	Medium			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 23,911	\$ 400,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 673,911
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 400,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 673,911
Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 23,911	\$ 400,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 673,911
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 23,911	\$ 400,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 673,911
Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Coquina Cove Water Improvements	Location:	Coquina Cove
Project #:	UC2102WT	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Angela Prymas

Project Description

Project includes data collection, stormwater modeling, water main upgrades, construction plans and specifications, permitting assistance, bid phase services, public engagement, and services during construction for the Coquina Cove neighborhood stormwater

Business Case

The project will address existing drainage issues and result in an improved level of service to the neighborhood. Existing water main in Ocean Inlet Drive will be replaced, resulting in improved service and fire protection for the neighborhood.

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	2/1/22			
Construction	4/1/22			
Project Priority	Medium		Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 4,369	\$ 300,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 554,369
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 4,369	\$ 300,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 554,369

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 4,369	\$ 300,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 554,369
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 4,369	\$ 300,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 554,369

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Central Seacrest Corridor (Phase 3) - Water
Project #: UC2201WT
Project G/L #: 403-5000-533-65.02

Location: Seacrest
Project Type: Utility Water
Project Manager: Jose Huertas

Project Description

Water main replacement, stormwater upgrades including new exfiltration trench, pavement overlay and miscellaneous upgrades to driveway aprons and sidewalks, within an area bordered on the north by SE 2nd Ave, on the east by the FEC Railroad, on the south

Business Case

Project replaces existing old and undersized water mains, eliminate piping and services in rear easements, improve the current and future water service and supply to the residents within the area, provide overall neighborhood improvements such as new driv

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	11/1/21			
Construction	12/1/24			
			Project Criteria	N/A
			Strategic Plan/Priorities	Public Health and Safety
Project Priority	Medium			

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 250,000	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,250,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,250,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,250,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,250,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: New Water Quality Facility
Project #: WT1605
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Angela Prymas

Project Description

Design and construction of new laboratory facility.

Business Case

The current water quality laboratory, located at the West Water Treatment Plant is deteriorating, obsolete and reaching the end of their useful life. The new laboratory facility will be located at the old Fire Station site on Congress Ave.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	8/1/21			
Planning / Study	8/1/21			
Construction	8/1/23			
Project Priority		Medium	Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 155,027	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ 1,205,027
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 155,027	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ 1,205,027

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 155,027	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ 1,205,027
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 155,027	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ 1,205,027

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Dist System Annual R&R
(0.43% of system annually)

Project #: WT1802

Project G/L #: 403-5000-533-65.02

Location: City-Wide

Project Type: Utility Water

Project Manager: Brandon Mingo

Project Description

Project includes replacing aging cast iron and asbestos cement distribution pipe. Also addressing emergency repairs

Business Case

Annual renewal and replacement of aging and inadequate water mains throughout distribution system. Project will improve water quality, increase fire suppression capabilities, as well as minimize water main breaks. Also addressing emergency repairs

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 2,061,220	\$ 600,000	\$ 600,000	\$ 1,200,000	\$ 3,200,000	\$ 3,200,000	\$ 10,861,220
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,061,220	\$ 600,000	\$ 600,000	\$ 1,200,000	\$ 3,200,000	\$ 3,200,000	\$ 10,861,220

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 2,061,220	\$ 600,000	\$ 600,000	\$ 1,200,000	\$ 3,200,000	\$ 3,200,000	\$ 10,861,220
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,061,220	\$ 600,000	\$ 600,000	\$ 1,200,000	\$ 3,200,000	\$ 3,200,000	\$ 10,861,220

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: East Fluoride System Upgrade
(Matching Grant)

Project #: WT2008

Project G/L #: 403-5000-533-65.02

Location: Water Plants

Project Type: Utility Water

Project Manager: Chris Roschek

Project Description

Design and construction of a new Fluoride injection system to the treated water at the East Water Treatment Plant

Business Case

Rehab of EWTP Fluoride System.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advetise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	9/30/22			
Project Priority	Medium		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 70,912	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 320,912
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 70,912	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 320,912

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 70,912	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 320,912
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 70,912	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 320,912

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: West WTP Membrane & Train Replacement

Project #: WT2101

Project G/L #: 403-5000-533-65.02

Location: Water Plants

Project Type: Utility Water

Project Manager: Brian Heller

Project Description

This project replaces the existing membranes and nano-filtration trains for treatment of drinking water at the West Water Treatment Plant.

Business Case

The existing membranes and nano-filtration trains are beyond their service life. Parts for the tranes are obsolete and difficult to find for repairs.

Project Picture(s):



Project Schedule	Date		Project Location	Outside City Limits
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	9/30/22			
Project Priority	High		Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 283,302	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 6,283,302
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 283,302	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 6,283,302

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 283,302	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 6,283,302
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 283,302	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 6,283,302

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: West WTP R&R
Project #: WT2102
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Brian Heller

Project Description

Improvements and maintenance for the west water plant including equipment, structure, treatment process.

Business Case

Replacements and repairs under this project ensure reliability of delivering safe drinking water.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 97,217	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,597,217
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 97,217	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,597,217

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 97,217	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,597,217
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 97,217	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,597,217

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: East WTP R&R
Project #: WT2103
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Brian Heller

Project Description

Improvements and maintenance for the east water plant including equipment, structure, treatment process.

Business Case

Replacements and repairs under this project ensure reliability of delivering safe drinking water.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 421,182	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 5,796,182
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 421,182	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 5,796,182

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 421,182	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 5,796,182
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 421,182	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 5,796,182

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: East Plant Filter Refurbishment & Media Replacement
Project #: WT2201
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Brian Heller

Project Description

This project will replace existing filter media and repair structural cracks in the filter bays and clearwell.

Business Case

The filter media is beyond its life expectancy and the filter beds are low on media. The structural cracks slowly leak water from the filter bays through the building structure. Clearwell located below filters will also need rehabilitation.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	9/30/22			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Main Valves R & R
Project #: WTR017
Project G/L #: 403-5000-533-65.02

Location: City-Wide
Project Type: Utility Water
Project Manager: Brandon Mingo

Project Description

Project includes replacing broken water main valves throughout the water distribution system.

Business Case

Annual renewal and replacement of water distribution valves. Valves are essential to controlling the flow of water throughout the distribution system.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 366,188	\$ 40,000	\$ 80,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 1,026,188
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 366,188	\$ 40,000	\$ 80,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 1,026,188

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 366,188	\$ 40,000	\$ 80,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 1,026,188
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 366,188	\$ 40,000	\$ 80,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 1,026,188

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Meter Replacements
Project #: WTR060
Project G/L #: 403-5000-533-65.02

Location: City-Wide
Project Type: Utility Water
Project Manager: Waneya Bryant

Project Description

Replace aging water meters in-house - Prioritizing larger meter replacements first (1.5" & 2" meters). Pricing 1.5" meters are \$450 each, 2" meter \$610 each, ¾" meters \$150

Business Case

Water meter replacement for aging meters, life estimate for meters is 10-25 years depending on meter size. There are 37,000 water meters throughout the Utility Service area, most were installed from 2004 - 2006. Vendor discontinued parts for meter sizes 1.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 418,028	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,418,028
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 418,028	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,418,028

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 418,028	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,418,028
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 418,028	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,418,028

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wellfield Rehabilitation
Project #: WTR075
Project G/L #: 403-5000-533-65.02

Location: City-Wide
Project Type: Utility Water
Project Manager: Brian Heller

Project Description

Wellfield Rehabilitation includes column pipes, motors, pumps, acid cleaning, development, disinfection, and screen brushing or replacement.

Business Case

Wellfield Rehabilitation services are needed to keep drinking water in compliance with the safe drinking water act. It is also necessary for ensuring a sufficient supply of drinking water. Regulatory infractions due to bacteriological non-compliance may r

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	High		Project Criteria	Expansion of Facilities (Modification)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 1,703,483	\$ 250,000	\$ 200,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 3,098,483
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,703,483	\$ 250,000	\$ 200,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 3,098,483

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,703,483	\$ 250,000	\$ 200,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 3,098,483
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,703,483	\$ 250,000	\$ 200,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 3,098,483

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Replace Laboratory Equipment

Location: Laboratory

Project #: WTR103

Project Type: Utility Water

Project G/L #: 403-5000-533-65.02

Project Manager: Denise Ramos

Project Description

This CIP is to replace lab equipment when it reaches the end of it's useful life or breaks beyond reasonable repair.

Business Case

Laboratory equipment must be replaced in a timely manner when needed in order to remain in compliance with the Safe Drinking Water Act.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium		Project Criteria	
			Regulatory or Commission Mandate	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 136,286	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 386,286
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 136,286	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 386,286

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 136,286	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 386,286
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 136,286	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 386,286

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wellfield & Plant Communication & Control

Project #: WTR105

Project G/L #: 403-5000-533-65.02

Location: City-Wide

Project Type: Utility Water

Project Manager: Brian Heller

Project Description

Renewal and replacement of telemetry system components.

Business Case

Delays in replacing telemetry system components could lead to operational disruptions as well as regulatory compliance infractions.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	High		Project Criteria	
			Expansion of Facilities (Modification)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 213,365	\$ 400,000	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,313,365
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 213,365	\$ 400,000	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,313,365

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 213,365	\$ 400,000	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,313,365
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 213,365	\$ 400,000	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,313,365

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Plant Security

Project #: WTR127

Project G/L #: 403-5000-533-65.02

Location: Water Plants

Project Type: Utility Water

Project Manager: Brian Heller

Project Description

Repair and replacement project covering the security of the Water Plants including cameras, gates, etc.

Business Case

As part of Homeland security requirements, utilities sites must have entry deterrents, surveillance, and measures to protect the public water supply. This is a statutory requirement of operating a water plant.

Project Picture(s):



Project Schedule	Date		Project Location	Outside City Limits
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	High		Project Criteria	
			Regulatory or Commission Mandate	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ 497,007	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 647,007
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 647,007

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 497,007	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 647,007
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 497,007	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 647,007

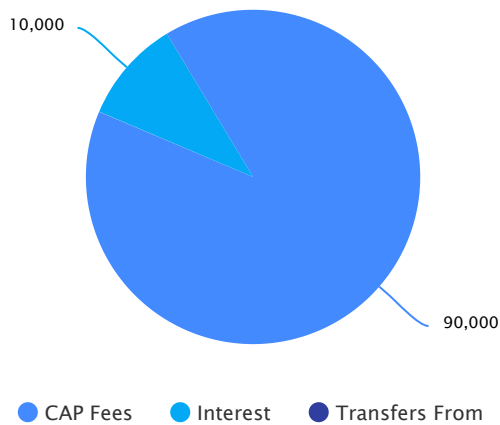
Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -



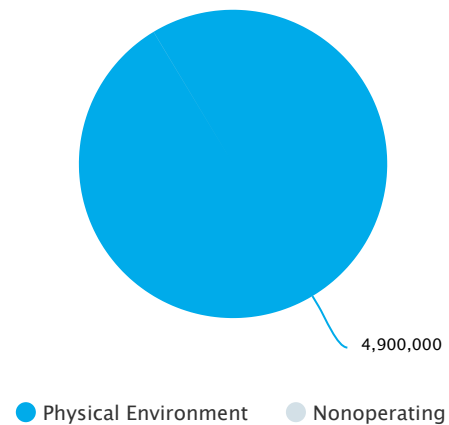
Utility Capital Improvement Plan

Fund 404		FY 2020-21	FY 2021-22
Capital Improvement Plan		Amended Budget	Adopted Budget
343 Sources	CAP Fees	1,000,000	90,000
361	Interest	12,000	10,000
381	Transfers From	455,452	-
389	Reserves	3,766,339	4,800,000
		\$ 5,233,791	\$ 4,900,000
Expenditures			
	Project Types		
	Physical Environment	5,233,791	4,900,000
	Nonoperating	-	-
		\$ 5,233,791	\$ 4,900,000

FY2021-22 - Utility General Capital Sources by Type, Fund 404



FY2021-22 - Capital Project Expenditures by Type, Fund 404



Utility Capital Improvement Program Fund Balance Analysis

	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
Fund 404 - Beginning Fund Balance	\$ 6,563,138	\$ 4,213,138	\$ 3,988,138	\$ 1,043,138	\$ 123,138
Future Debt	-	-	-	-	-
Capital Fac. Charges	2,540,000	2,792,000	174,000	174,000	1,995,000
Grants	-	-	-	-	1,000,000
Interest	10,000	8,000	6,000	6,000	5,000
2016 Bond Issue (Fund 409)	-	-	-	-	-
2018 Bond Issue (Fund 408)	-	-	-	-	-
Total Project Expenditures/Budget	(4,900,000)	(3,025,000)	(3,125,000)	(1,100,000)	-
Fund 404 - Ending Fund Balance	4,213,138	3,988,138	1,043,138	123,138	3,123,138



FY 2021-22 to FY 2025-26 Capital Improvement Program

Project Name	FY 2021-22 Adopted	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan
REUSE Distribution System - 8 MGD Program	3,000,000	3,000,000	3,000,000	1,000,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Reuse	3,000,000	3,000,000	3,000,000	1,000,000	-
Silverwood Estates (Force Main)	1,000,000	-	-	-	-
Taco Bell Lift Station	750,000	-	-	-	-
Ocean Ridge Wastewater Expansion to LS104	-	-	-	2,000,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Sewer	1,750,000	-	-	2,000,000	-
District Energy Plant - Customer Meters	50,000	25,000	25,000	100,000	-
Utility Acquisition	100,000	-	100,000	-	-
Remote Storage and Pumping Facility (NE Quadrant), EXPANSION	-	800,000	180,000	3,000,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Water	150,000	825,000	305,000	3,100,000	-
Grand Total Utilities CIP - 404 Fund	\$ 4,900,000	\$ 3,825,000	\$ 3,305,000	\$ 6,100,000	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: REUSE Distribution System - 8 MGD Program

Project #: REU005

Project G/L #: 404-5000-536-65.11

Location: City-Wide

Project Type: Utility Reuse

Project Manager: Jose Huertas

Project Description

Expand the existing reclaimed water distribution system with the addition of new large user customers that can utilize reclaimed water for irrigation, to be added in multiple phases to the system in specific areas of the utility service area. The City's

Business Case

The use of reclaimed water for irrigation is an environmentally responsible practice and reduces the amount of disposal by deep injection well and an ocean outfall. This reduces the amount of groundwater and surface water that is pumped and treated for i

Project Picture(s):



Project Schedule	Date		Project Location	1, 2 & 3
	Estimated	Completed		
Contract Advertise/Award	10/1/19			
Planning / Study	12/1/21			
Construction	9/30/25			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ 469,288	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 1,000,000	\$ -	\$ 10,469,288
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 469,288	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 1,000,000	\$ -	\$ 10,469,288

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 469,288	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 1,000,000	\$ -	\$ 10,469,288
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 469,288	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 1,000,000	\$ -	\$ 10,469,288

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Silverwood Estates (Force Main)
Project #: SW1902
Project G/L #: 404-5000-535-65.03

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Chris Roschek

Project Description

The work under this project consists of design, permitting, and construction of new force main piping, approximately 1,000 linear feet (LF) of 6" DIP via open cut, 3,700 LF of 8" HDPE via horizontal directional drill, and 2,000 LF of 10" HDPE via horizontal

Business Case

The new force main will meet the wastewater needs for development and redevelopment in the northwest portion of the utility service area, primarily known as the Silverwood area.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	6/1/20			
Planning / Study	7/1/21			
Construction	4/1/22			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ 206,121	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,206,121
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 206,121	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,206,121

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 206,121	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,206,121
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 206,121	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,206,121

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Taco Bell Lift Station
Project #: SW2002
Project G/L #: 404-5000-535-65.03

Location: Utility
Project Type: Utility Sewer
Project Manager: Milot Emile

Project Description

The project consists of the construction of a lift station on Taco Bell West parcel, a gravity sanitary sewer, a force main connection from the lift station into the existing force main on SE 23rd., the control panel, the wet well pumps and the pipings, t

Business Case

The construction of that lift station will help the City in relocating lift station 412, located at the corner of Federal Hwy. and SE 23rd.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	12/1/21			
Planning / Study	5/1/22			
Construction	12/1/22			
Project Priority	Medium		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ 188,897	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 938,897
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 188,897	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 938,897

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 188,897	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 938,897
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 188,897	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 938,897

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	District Energy Plant - Customer Meters	Location:	DES
Project #:	WT1703	Project Type:	Utility Water
Project G/L #:	404-5000-533-65.01	Project Manager:	Brian Heller

Project Description

This project includes meters for new accounts.

Business Case

This project is needed to collect revenue for new accounts.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	9/30/22			
Project Priority	Medium		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ 11,552,804	\$ 50,000	\$ 25,000	\$ 25,000	\$ 100,000	\$ -	\$ 11,752,804
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 11,552,804	\$ 50,000	\$ 25,000	\$ 25,000	\$ 100,000	\$ -	\$ 11,752,804

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 11,552,804	\$ 50,000	\$ 25,000	\$ 25,000	\$ 100,000	\$ -	\$ 11,752,804
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 11,552,804	\$ 50,000	\$ 25,000	\$ 25,000	\$ 100,000	\$ -	\$ 11,752,804

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Utility Acquisition
Project #: WT2114
Project G/L #: 404-5000-533-65.01

Location: City-Wide
Project Type: Utility Water
Project Manager: Waneya Bryant

Project Description

Utilities Acquisition of Colonial Estates and potentially others.

Business Case

This capital funding is requested for the purchases of small water and sewer utilities that are adjacent to Boynton Beach based on the Utility owner request. The purchases price is determined through studies that analyze current market value of the utilit

Project Picture(s):



Project Schedule	Date		Project Location	Outside City Limits
	Estimated	Completed		
Contract Advetise/Award	10/1/21			
Planning / Study	12/1/21			
Construction	12/1/22			
Project Priority	Medium		Project Criteria	
			Expansion of Facilities (Modification)	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ 200,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 400,000
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 200,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 400,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 200,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 200,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 400,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Glossary

FY 2021-2022 Adopted Budget

GLOSSARY

<i>Ad Valorem Tax</i>	A tax based on value (e.g., a property tax).
<i>Accrual</i>	A charge incurred in one accounting period that has not been paid by the end of the same period
<i>Annual Budget</i>	A budget applicable to a single fiscal year.
<i>Appropriated Budget</i>	The expenditure authority created by the appropriation ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.
<i>Appropriation</i>	A legal authorization granted by the City Commission to expenditures and to incur obligations for specific purposes.
<i>Assessed Valuation</i>	A valuation set upon real estate or other property as a basis for levying taxes.
<i>Audit</i>	an official inspection of an individual's or organization's accounts, typically by an independent entity
<i>Basis of Budgeting</i>	The City's governmental functions and accounting systems are organized and controlled on a fund basis. The accounts within the funds are maintained on a modified accrual basis. Revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. Proprietary funds are accounted for on the full accrual basis of accounting
<i>Balanced Budget</i>	A budget where expenditure matches revenue
<i>Bond</i>	A debt instrument in which an investor loans money for a defined period of time at a fixed or variable interest rate
<i>Bond Covenant</i>	A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution.
<i>Bonded Debt</i>	The portion of indebtedness represented by outstanding bonds.
<i>Budget</i>	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
<i>Budget Document</i>	The instrument used by the budget-making authority to present a comprehensive financial program to the appropriate governing body.
<i>Budget Message</i>	A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.
<i>Capital Expenditures</i>	Fixed assets or capital improvements equal to or greater than \$5,000 which has an estimated life in excess of one year.
<i>Capital Projects Fund</i>	A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by public proprietary than those financed by proprietary and trust funds).
<i>Capital Improvement Plan</i>	The "CIP» is the City's five-year plan for purchasing equipment, projects or public improvements.
<i>CRA</i>	The "CRA" is the Community Redevelopment Agency within Boynton Beach
<i>Debt</i>	An obligation resulting from the borrowing of money or from the purchase of goods and services.
<i>Debt Service Fund</i>	A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
<i>Depreciation</i>	A reduction in the value of an asset over the passage of time.
<i>Enterprise Fund</i>	A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; transit systems).



<i>Fiduciary Fund</i>	Funds from assets that the government holds as a trustee which cannot be used to fund its own programs.
<i>Fiscal Year</i>	A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations (October 1 through September 30).
<i>Full-time Equivalent</i>	A calculated figure from the number of full-time and part-time employees in an organization that represents these workers as a comparable number of full-time employees
<i>Fund</i>	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with regulations, restrictions or limitations.
<i>Fund Balance</i>	Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).
<i>General Fund</i>	The fund used to account for all financial resources, except those required to be accounted for in another fund. The primary operating fund for the City.
<i>Governmental Fund</i>	Funds generally used to account for tax-supported activities
<i>Internal Service Fund</i>	A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.
<i>Local Surtax Funds</i>	The surtax (once cent sales) funds may only be used for infrastructure projects: sidewalks, bridges, schools, parks, technology, and government buildings. In November 2016, Palm Beach County voters approved raising the sales tax from 6 percent to 7 percent. This one-cent sales tax increase took effect January 1, 2017 and will end on December 31, 2026. This revenue source supports capital projects in Fund 303.
<i>Mill</i>	One one-thousandth of a dollar of assessed value.
<i>Millage</i>	Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.
<i>Modified Accrual Basis</i>	The accrual basis of accounting adapted to the governmental fund-type measurement focus. Revenues and other resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both «measurable» and «available to finance expenditures of the current period». «Available» means collectible in the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.
<i>Nonappropriated Budget</i>	A financial plan for an organization, program, activity or function approved in a manner authorized by constitution, charter, statute or ordinance but not subject to appropriation and, therefore, outside the boundaries of the definition of an appropriated budget.
<i>Performance Indicators</i>	A quantitative means of assessing workload and the efficiency or effectiveness of services performed by departments and/or divisions
<i>Pledged Revenues</i>	Funds generated from revenues and obligated to debt service or to meet other obligations specified by the bond contract.
<i>Revenue Bonds</i>	Bonds whose principal and interest are payable exclusively from earnings of an earnings of an enterprise fund.
<i>Rolled-back Rate</i>	Rate that would generate the prior year amount of that revenues excluding new construction.
<i>Special Revenue Fund</i>	A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.



<i>Transfers (Inter-fund)</i>	Any transfer of money from one budgeted fund to another fund, approved by the Commission.
<i>User Fees</i>	Fees for services provided to the user.





Sub-Object Accounts

FY 2021-2022 Adopted Budget

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
PERSONNEL SERVICES:		
11-10	Executive Salaries	Salaries for the City's elected officials
12-10	Regular Salaries/Wages	Salaries for all full-time and part-time employees
12-20	Holiday Pay	Compensation paid to employees required to work on a holiday
14-10	Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement
14-20	Reimbursable Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement, but which will be reimbursed to the City by an outside agency
15-10	Clothing Allowance	Payments for clothing expenses incurred by non-uniformed officers
13-11	Tool Allowance	Payments for tool expenses incurred by vehicle mechanics
15-12	Cell Phone Allowance	Regular payments for the use of personal cell phones for City Business
15-13	Shoe Allowance	Payments for shoe expenses incurred by full-time City employees
15-20	Car Allowance	Regular payments for the use of personal vehicles for
15-30	Expense Allowance	City business regular payments for the City Mayor and Commissioners' business expense
15-40	Incentive Pay	Education incentive pay for law enforcement officers and firefighters
19-99	New Personnel/Reclass	Budget allocation for new personnel within the upcoming fiscal year
2X-XX	Health/Dental/Vision/HSA	City employee benefits accounts
OPERATING SERVICES:		
31-10	Legal Fee – City Attorney	Retainer fee paid to City Attorney
31-11	Outside Attorney Services	Fees paid to outside attorneys
31-12	Legal - Labor Contingency	Allowance for legal fees incurred due to labor disputes
31-14	Legal - Litigation Contingency	Allowance for legal fees incurred due to litigation
31-20	Physician Exams	Payments for pre-employment physicals, drug screenings and other required physicals
31-30	Engineering Fees	Fees for outside engineering services
31-90	Other Professional Services	Fees for services for all other professional services (bond counsel, architectural, appraisal, etc.)
32-10	Audit Fee	Expenses for the City's external auditing services
32-11	Actuarial Fee	Expenses for the City's external actuarial services
33-10	Court Reporter Fees	Payments for appearance fees and transcript fees for in-court proceedings, appeals, and depositions
34-10	Janitorial Services	Payments for contracted janitorial services
34-11	Dry Cleaning	Payments for cleaning of police officers' uniforms
34-30	Employee Assistance Program	Payments to contracted agency for confidential employee assistance
34-34	Grants Team	Payments for membership to grants locator and grant subscriptions.
34-40	Temporary Services	Expenses for temporary labor thru a personnel agency
34-51	Medical Director	Payments to physician who serves as medical advisor to paramedics and EMT's
34-53	Consultant Fees	Fees incurred in the use of outside consultants
34-54	Disposal of Hazardous	Fees incurred in the disposal of hazardous waste materials
34-60	Program Instructors	Expenses for instructors of the City's various recreational fee programs
34-61	Computer Rental	Expenses for the rental of computers
34-62	Waste Disposal	Payments to the Solid Waste Authority for disposal of waste materials collected by the City
34-80	Shared Wastewater Treatment	Payments to the South Central Regional Wastewater Treatment & Disposal Board (SCRWTD) for the treatment of wastewater
40-10	Mileage Reimbursement	Payments to employees for reimbursement of personal vehicles
40-11	Reimbursable Expenses	Payments to Commissioners for reimbursement of expenses
40-12	Business Meetings	Expenses associated with business meetings on behalf of the City which may include registration, hotel, travel, per diem, etc.
41-10	Telephone Services	Expenses associated with monthly telephone services including long distance charges
41-11	Leased Lines	Expenses associated with monthly telecommunications charges for leased lines
41-12	Postage	Expenses associated with mailing of City correspondence and packages
41-15	Cellular Phone/Beeper	Expenses associated with monthly telecommunications charges
43-10	Electric Service	Expenses associated with monthly electric services
43-11	Street Lighting	Expenses associated with monthly electric services for street lighting purposes
43-20	Water/Sewer Service	Expenses associated with monthly water and sewer services
43-30	Garbage Fees/Roll-Offs	Expenses associated with monthly garbage or roll-off service



Number	Account Name	Description
43-40	Fuel/Propane	Expenses for fuel oil, propane or LP gas
44-11	FEC Railroad Lease	Payment to Florida East Coast Railroad for annual lease of right-of-ways for crossings
44-30	Equipment Rental	Expenses for the rental of equipment
44-31	Copy Machine Rental	Expenses for the rental of copy machines
44-40	Leased Vehicles	Expenses for the leased vehicles
45-03	Insurance - Auto Premium	Payments for vehicle insurance
	Insurance - Excess General	
45-04	Liability Premium	Payments for liability insurance
	Insurance - Fire Building &	
45-05	Contents Premium	Payments for property loss insurance
	Insurance - Loss of Monies/	
45-06	Securities Premium	Payments for financial losses insurance
	Insurance - Employee Bonds	
45-07	Premium	Payments for employee bonds insurance
45-09	Insurance - Workers Compensation	Expenses for workers compensation claims which includes wages and medical
		Premium for required insurance for Police Officers and Fire-fighters injured/killed in the
45-54	Insurance - P/F Accidental Death	line of duty
46-10	Building Repairs	Expenses for building repairs, modifications and general maintenance
46-19	Furniture Repairs	Expenses for furniture repairs and general maintenance
46-20	Equipment Maintenance	Expenses for equipment repairs and general maintenance or maintenance contracts
46-21	Fire Extinguisher Service	Expenses for fire extinguisher servicing
46-22	Computer Maintenance	Expenses for computer repairs and general maintenance or maintenance contracts
46-23	Telephone Maintenance	Expenses for telephone repairs and general maintenance
46-24	Radio Repairs	Expenses for radio repairs and general maintenance
46-25	Mechanical Maintenance	Expenses for mechanical equipment repairs and general maintenance
		Monthly cost to departments for vehicle repairs and general maintenance performed by
46-30	Vehicle Maintenance - Garage	our Fleet Maintenance department
46-31	Vehicle Maintenance - Other	Expenses paid to outside vendors for vehicle repairs and maintenance
46-40	Water Tank Repairs & Maintenance	Expenses for water tank repairs and general maintenance
46-41	Clarifier Repairs & Maintenance	Expenses for clarifier repairs and general maintenance
46-42	Sewer Main Repairs	Expenses for sewer main repairs and general maintenance
46-44	Storm Drain Repairs	Expenses for storm drain repairs and general Maintenance
46-45	Irrigation Maintenance	Expenses for irrigation system repairs and general maintenance
46-46	WTP Pump & Motor Repairs	Expenses for Water Treatment Plant pump and motor repairs and general maintenance
46-47	Water Main Maintenance	Expenses for water main repairs and general maintenance
46-49	Water Lines Repair & Maintenance	Expenses for water line repairs and general maintenance
	Wells & Screens - Repairs &	
46-50	Maintenance	Expenses for wells and screens repairs and general maintenance
46-51	Lift Station Repairs	Expenses for lift station repairs and general maintenance
46-91	Software Maintenance	Payments for contractual software maintenance
46-92	Beach Maintenance	Payments for contractual cleaning/maintenance services at public beach
46-93	Dumpster Repairs	Expenses for dumpster repairs and general maintenance
46-94	Canal Maintenance	Payments for contractual spraying services in City's waterways
46-95	Parks Maintenance	Payments for contractual maintenance of City's parks
46-96	Range Repairs & Maintenance	Expenses for golf course and police range repairs and maintenance
46-98	Grounds Maintenance	Payments for contractual maintenance of grounds around city facilities
47-10	Printing	Expenses for contractual printing services
47-20	Reproduction Services	Expenses for contractual reproduction or photocopying services
47-22	Codify Ordinances	Payments for contractual codification of new ordinances
48-01	Community Promotion	Expenses for promoting City activities
48-02	Board Dinner	Expenses for annual appreciation dinner for those who voluntarily serve on City Boards
48-04	Holiday Parade	Expenses for annual holiday parade
48-05	Advertising	Expenses for promotional advertising
48-10	Holiday Decorations	Expenses for new or replacement holiday lights and Decorations
48-20	Employee Anniversary Awards	Expenses associated with employee service recognition program
48-21	Awards & Trophies	Expenses for various employees awards and trophies
48-22	Wellness Program	Expenses for classes and programs designed to promote employee health and wellness
48-23	Promotional Coupons	Expenses for Golf Course promotional efforts



Number	Account Name	Description
48-24	Special Events	Expenses for special events held for the public
49-09	Self-Insurance Charge	Monthly cost to departments for risk management services
49-10	Warehouse Service Charge	Monthly cost to departments for inventory and delivery services
49-11	Confidential Funds	Expenses associated with the Police Department's use of informants
49-12	Legal Ads	Expenses associated with the placement of legal advertisements
49-13	Recruiting Expense	Expenses incurred in the pursuit of filling personnel vacancies
49-14	Credit Card Fees	Expenses incurred for processing credit card payments
49-15	Election Expense	Expenses incurred in City elections
49-16	Court Costs	Expenses associated with filing of lawsuits, recordings, etc.
49-17	Other Contractual Services	Payments for any contractual services not specified previous accounts
		Charge to various funds for pro-rated cost of data processing hardware, software and personnel
49-18	Computer Service Charges	
49-20	Self-Insured Loss	Payments for damages not covered by insurance policies
49-21	Auto Liability Self Insured Loss	Payments for vehicle liability not covered by insurance policies
	Auto Physical Damage Self Insured	
49-22	Loss	Payments for vehicle damages not covered by insurance policies
49-23	Insurance Reserve	Allowance for insurance-related expenses not covered by specific allocations
49-40	Laboratory Tests	Expenses for laboratory tests performed by an independent laboratory
49-41	Licenses, Fees & Permits	Payments for various certifications, licenses, etc.
49-42	ICR Testing	Payments for testing regarding the Information Collection Rule (EPA required)
49-50	City Landfill Lease Agreement	Payments for lease of City's landfill (no longer active)
	Housing Program - Paint Up/ Fix Up	Expense associated with housing rehabilitation to make minor exterior repairs throughout the target area
49-60	Housing Program - Infill	Expense associated with building new single-family and duplex affordable residential units on vacant land throughout the target area
49-61	Construction	
	Housing Program - Home	Expense to assist property owners making major repairs to the interior and exterior of their homes throughout the target area
49-62	Improvements	
49-65	Neighborhood Grant Program	Expense associated with neighborhood improvements
		Expense to provide incentive funds for businesses to improve their facades within the target area
49-66	Façade Program	
49-80	C.O.A.L.A.	Payments for the City's portion of membership in the Library cooperative
51-10	Office Supplies	Paper, folders, storage boxes, data binders, pens, pencils, paper clips, etc.
	Computer Software/	
51-25	Supplies<\$1000	Computer software, printer ribbons and toner, mouse replacements.etc
52-01	Supplies	All other supplies
52-10	Fuel/Oil - Vehicles	Fuel or oil for City vehicles
52-11	Fuel/Oil - Other	Fuel or oil for other City equipment
52-12	Tires & Tubes	Replacement of tires and tubes for City vehicles and equipment
52-13	Auto Parts & Supplies	Parts and supplies associated with the repair of City vehicles and equipment
52-18	Sprinkler/Irrigation Supplies	Parts and supplies associated with the installation or repair of sprinkler/irrigation systems
52-19	Fertilizer	Fertilizer for the City's parks and golf course
52-20	Operating Equipment < \$1000	Items classified as equipment but with a cost of less than \$1000
52-21	Chemicals	Chemicals other than janitorial and gardening supplies
52-22	Uniforms	Payments for City uniforms for employees who are required to wear uniforms
52-23	Safety Clothing/Equipment	Rain gear, hats, gloves, life belts, etc.
52-24	Building Supplies/Materials	Plywood, drywall, PVC piping, electrical, plumbing, etc.
52-25	Janitor Supplies	Disinfectants, cleaning supplies, towels, mops, brooms, etc.
52-26	Gardening Supplies	Plants, mulch, rakes, hoes, etc.
52-27	Hardware/Tools	Hammers, wrenches, screwdrivers, paint brushes, rollers, etc.
		Chemicals used in the purification of water at the treatment plants and public swimming pool
52-28	Chlorine	
52-29	Fire Hydrant Supplies	Supplies and replacement parts for fire hydrants (under \$1,000)
52-30	Water Meter Supplies	Supplies and replacement parts for water meters (under \$1,000)
52-31	Water Main Supplies	Supplies and replacement parts for water mains (under \$1,000)
52-32	Sewer Main Supplies	Supplies and replacement parts for sewer mains (under \$1,000)
52-33	Storm Drain Supplies	Supplies and replacement parts for storm drains (under \$1,000)
52-35	Process Chemicals	Chemicals used in the processing of drinking water
52-40	Program Fees/Supplies	Expenses for supplies used in the City's various recreational fee programs
52-41	Activities Supplies	Expenses for supplies used in the various recreational programs sponsored by the City
52-50	Range Supplies	Supplies used at either the City's pistol range or the Golf Course Driving Range



Number	Account Name	Description
52-51	Law Enforcement Supplies	Supplies specific to law enforcement
52-53	K-9 Unit	Supplies used by the Police Department's K-9 Unit
52-54	Parking Enforcement Supplies	Supplies specific to parking enforcement
52-55	Explorer Program Supplies	Supplies used in the Police and Fire Departments' Explorer Programs
52-56	P.A.L. Supplies	Supplies used the Police Department's Police Athletic League Program
52-57	J.F.O. Supplies	Supplies used by the Police Department's Juvenile First Offender Program
52-58	C.O.P. Supplies	Supplies used by the Police Department's Citizens Observer Patrol Program
52-59	R.A.P. Supplies	Supplies used by the Police Department's Recreation Athletics and Police Program
52-61	D.A.R.E. Supplies	Supplies used by the Police Department's Drug Abuse Resistance Education Program
52-62	Crime Lab Supplies	Supplies used by the Police Department's Crime Lab Unit
52-63	Citizen Police Academy Supplies	Supplies used by the Police Department's Citizen Police Program
52-65	Fire Prevention Supplies	Supplies used by the Fire Department's Fire Prevention Unit
52-66	Medical Supplies	Supplies used by the Fire Department's paramedics
52-67	Suppression Equipment/ Supplies	Supplies and equipment less than \$1,000 used by the Fire Department in the course of fighting fires
52-68	Junior Golf Program Supplies	Supplies used for the Golf Course's Jr. Golf Program
52-70	Film Supplies	Payments for film and processing
52-72	Library Supplies	Supplies specific to the Library
52-73	Radio Batteries/Supplies	Supplies and replacement parts for the repair of the City's radios
52-74	Recycling Supplies	Supplies specific to the City's recycling program
52-75	Equipment Parts/Supplies	Supplies and replacement parts for the repair of City equipment
52-76	Animal Shelter Supplies	Supplies specific to the Animal Shelter division
52-78	First Aid Supplies	Supplies such as adhesive bandages, gauze, tape, etc.
52-79	Training Aids	Supplies specific to the training of employees
52-81	Flags	Purchase or replacement of State or Federal Flags
52-82	Exam Supplies	Tests and other supplies used to administer employment or promotional exams
52-85	Food Supplies	Food purchases for the Golf Course Restaurant
52-86	Beverage Supplies	Beverage purchases for the Golf Course Restaurant
52-87	Paper Goods	Paper supplies purchased for the Golf Course Restaurant
52-99	Miscellaneous Supplies	Supplies not specified above
53-10	Street Repairs and Maintenance Supplies	Supplies used in the repair or maintenance of City streets
54-10	Books and Publications	Expenses for the purchase of books or publications
54-20	Memberships	Expenses for initial or renewal memberships to professional organizations
54-30	Training	Cost for training seminars, courses or classes -- includes registration books or course materials, travel, per diem, etc.
54-35	College Tuition Reimbursement	Payments to employees for reimbursement of employee college tuition per a pre-approved program
54-36	Career Development	Allocation for the advancement or enhancement of employee careers
54-37	Recertifications	Expenses incurred in the recertification of employee licenses – EMT, Paramedic, Water Plant Operator, etc.
CAPITAL OUTLAY:		
62-01	Building Improvements	Major improvements to City buildings
63-05	Parks Improvements	Major improvements to City parks
63-07	CRA Improvements	Major improvements within the CRA area
63-08	Street Improvements	Street resurfacing
63-10	Landscaping	Major planting of trees and shrubs on City grounds
63-11	Water Mains	Construction of new water mains
63-12	Water Meters	Installation of new water meters
63-13	Storm Drains	Installation of new storm drains
63-14	Fire Hydrants	Installation of new fire hydrants
63-15	Grounds Improvements	Major improvements to City grounds
64-02	General Equipment	Purchase of non specific equipment (over \$1,000)
64-03	Recreation Equipment	Purchase of recreation or playground equipment (over \$1,000)
64-14	Computer Software	Purchase of major computer software packages (over \$1,000)
64-15	Computer Equipment	Purchase of computer equipment (over \$1,000)
64-16	Furniture & Fixtures	Purchase of furniture and fixtures (over \$1,000)



Number	Account Name	Description
64-17	Office Machines/Equipment	Purchase of office machines and equipment (over \$1,000)
64-19	Dumpsters	Purchase of dumpsters for solid waste disposal (over \$1,000)
64-20	Communication Equipment	Purchase of communication equipment (over \$1,000)
64-21	Maintenance Equipment	Purchase of maintenance equipment (over \$1,000)
64-23	Paramedic Equipment	Purchase of paramedic equipment (over \$1,000)
64-30	Vehicles	Purchase of additional fleet vehicles or equipment
64-31	Vehicle Replacement	Purchase of replacement fleet vehicles or equipment
64-32	Auto Accessories	Purchase of sirens, protective cages, etc. for vehicles (over \$1,000)
64-40	Share/Regional Plant Capital	City of Boynton Beach's share (50%) of the Regional Plant's capital purchases
66-01	Books	Purchase of books or other circulation materials for the Library
NON OPERATING:		
71-01	Principal Payment	Annual payment to reduce bond indebtedness
72-01	Interest Expense	Annual expense incurred on Bond Issues
		Fees charged by fiscal agents for servicing bonds – interest distribution, bond redemption, coupon destruction, etc.
73-01	Fiscal Agents Fees	
91-xx	Transfers	Includes all transfers between funds which do not represent operating expenditures
95-40	Depreciation Expense	Includes allocation of the assets' cost over their useful life.
		Bad-debt expense incurred in the unsuccessful attempt to realize payment of an account receivable.
95-60	Uncollectible Expense	
99-01	Contingencies	Budgeted for possible expenses which at budget adoption could not be determined
99-02	Nonbudgeted Expense	Nominal expenses which are not anticipated - refunds, etc.
99-03	Reserve-Future Appropriation	Allocation available to be appropriated
99-04	Economic Development Incentives	Allocation for development incentives to developers
99-07	Contribution to Human Services	City contribution to Palm Beach County's subsidized child care program
99-10	Reserve – Vehicle Replacement	Annual allocation for the future replacement of the City's vehicles
99-12	Contingency – Budget Variance	Allocation for budget variances
99-13	Reserve – Maintenance Equipment	Annual allocation for the future replacement of the City's maintenance equipment
99-14	Reserve – Computer Equipment	Annual allocation for the future replacement of the City's computer equipment
99-15	Reserve – Kitchen Equipment	Annual allocation for the future replacement of the
	Reserve – Golf Course	City's kitchen equipment (at the Golf Course) Annual allocation for the future replacement
99-16	Improvements	of the Golf Course
99-19	Economic Development	Allocation for implementation of programs of economic development within the City
99-25	Loss-Disposal of Assets	The gain or loss is calculated as the net disposal proceeds of an asset.
99-99	Fixed Assets	Holding accounts to establish assets.



DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
PERSONNEL SERVICES:		
11-10	Executive Salaries	Salaries for the City's elected officials
12-10	Regular Salaries/Wages	Salaries for all full-time and part-time employees
12-20	Holiday Pay	Compensation paid to employees required to work on a holiday
14-10	Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement
14-20	Reimbursable Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement, but which will be reimbursed to the City by an outside agency
15-10	Clothing Allowance	Payments for clothing expenses incurred by non-uniformed officers
13-11	Tool Allowance	Payments for tool expenses incurred by vehicle mechanics
15-12	Cell Phone Allowance	Regular payments for the use of personal cell phones for City Business
15-13	Shoe Allowance	Payments for shoe expenses incurred by full-time City employees
15-20	Car Allowance	Regular payments for the use of personal vehicles for
15-30	Expense Allowance	City business Regular payments for the City Mayor and Commissioners' business expense
15-40	Incentive Pay	Education incentive pay for law enforcement officers and firefighters
19-99	New Personnel/Reclass	Budget allocation for new personnel within the upcoming fiscal year
OPERATING SERVICES:		
31-10	Legat Fee – Coty Attorney	Retainer fee paid to City Attorney
31-11	Outside Attorney Services	Fees paid to outside attorneys
31-12	Legal - Labor Contingency	Allowance for legal fees incurred due to labor disputes
31-14	Legal - Litigation Contingency	Allowance for legal fees incurred due to litigation
31-20	Physician Exams	Payments for pre-employment physicals, drug screenings and other required physicals
31-30	Engineering Fees	Fees for outside engineering services
31-90	Other Professional Services	Fees for services for all other professional services (bond counsel, architectural, appraisal, etc.)
32-10	Audit Fee	Expenses for the City's external auditing services
32-11	Actuarial Fee	Expenses for the City's external actuarial services
33-10	Court Reporter Fees	Payments for appearance fees and transcript fees for in-court proceedings, appeals, and depositions
34-10	Janitorial Services	Payments for contracted janitorial services
34-11	Dry Cleaning	Payments for cleaning of police officers' uniforms
34-30	Employee Assistance Program	Payments to contracted agency for confidential employee assistance
34-34	Grants Team	Payments for membership to grants locator and grant subscriptions.
34-40	Temporary Services	Expenses for temporary labor thru a personnel agency
34-51	Medical Director	Payments to physician who serves as medical advisor to paramedics and EMT's
34-53	Consultant Fees	Fees incurred in the use of outside consultants
34-54	Disposal of Hazardous	Fees incurred in the disposal of hazardous waste materials
34-60	Program Instructors	Expenses for instructors of the City's various recreational fee programs
34-61	Computer Rental	Expenses for the rental of computers
34-62	Waste Disposal	Payments to the Solid Waste Authority for disposal of waste materials collected by the City
34-80	Shared Wastewater Treatment	Payments to the South Central Regional Wastewater Treatment & Disposal Board (SCRWTD) for the treatment of wastewater
40-10	Mileage Reimbursement	Payments to employees for reimbursement of personal vehicles
40-11	Reimbursable Expenses	Payments to Commissioners for reimbursement of expenses
40-12	Business Meetings	Expenses associated with business meetings on behalf of the City which may include registration, hotel, travel, per diem, etc.
41-10	Telephone Services	Expenses associated with monthly telephone services including long distance charges
41-11	Leased Lines	Expenses associated with monthly telecommunications charges for leased lines
41-12	Postage	Expenses associated with mailing of City correspondence and packages
41-15	Cellular Phone/Beeper	Expenses associated with monthly telecommunications charges
43-10	Electric Service	Expenses associated with monthly electric services
43-11	Street Lighting	Expenses associated with monthly electric services for street lighting purposes
43-20	Water/Sewer Service	Expenses associated with monthly water and sewer services
43-30	Garbage Fees/Roll-Offs	Expenses associated with monthly garbage or roll-off service



Number	Account Name	Description
43-40	Fuel/Propane	Expenses for fuel oil, propane or LP gas
44-11	FEC Railroad Lease	Payment to Florida East Coast Railroad for annual lease of right-of-ways for crossings
44-30	Equipment Rental	Expenses for the rental of equipment
44-31	Copy Machine Rental	Expenses for the rental of copy machines
44-40	Leased Vehicles	Expenses for the leased vehicles
45-03	Insurance - Auto Premium	Payments for vehicle insurance
	Insurance - Excess General	
45-04	Liability Premium	Payments for liability insurance
	Insurance - Fire Building &	
45-05	Contents Premium	Payments for property loss insurance
	Insurance - Loss of Monies/	
45-06	Securities Premium	Payments for financial losses insurance
	Insurance - Employee Bonds	
45-07	Premium	Payments for employee bonds insurance
45-09	Insurance - Workers Compensation	Expenses for workers compensation claims which includes wages and medical
		Premium for required insurance for Police Officers and Fire-fighters injured/killed in the
45-54	Insurance - P/F Accidental Death	line of duty
46-10	Building Repairs	Expenses for building repairs, modifications and general maintenance
46-19	Furniture Repairs	Expenses for furniture repairs and general maintenance
46-20	Equipment Maintenance	Expenses for equipment repairs and general maintenance or maintenance contracts
46-21	Fire Extinguisher Service	Expenses for fire extinguisher servicing
46-22	Computer Maintenance	Expenses for computer repairs and general maintenance or maintenance contracts
46-23	Telephone Maintenance	Expenses for telephone repairs and general maintenance
46-24	Radio Repairs	Expenses for radio repairs and general maintenance
46-25	Mechanical Maintenance	Expenses for mechanical equipment repairs and general maintenance
		Monthly cost to departments for vehicle repairs and general maintenance performed by
46-30	Vehicle Maintenance - Garage	our Fleet Maintenance department
46-31	Vehicle Maintenance - Other	Expenses paid to outside vendors for vehicle repairs and maintenance
46-40	Water Tank Repairs & Maintenance	Expenses for water tank repairs and general maintenance
46-41	Clarifier Repairs & Maintenance	Expenses for clarifier repairs and general maintenance
46-42	Sewer Main Repairs	Expenses for sewer main repairs and general maintenance
46-44	Storm Drain Repairs	Expenses for storm drain repairs and general Maintenance
46-45	Irrigation Maintenance	Expenses for irrigation system repairs and general maintenance
46-46	WTP Pump & Motor Repairs	Expenses for Water Treatment Plant pump and motor repairs and general maintenance
46-47	Water Main Maintenance	Expenses for water main repairs and general maintenance
	Water Lines Repair & Maintenance	
46-49	Maintenance	Expenses for water line repairs and general maintenance
	Wells & Screens - Repairs &	
46-50	Maintenance	Expenses for wells and screens repairs and general maintenance
46-51	Lift Station Repairs	Expenses for lift station repairs and general maintenance
46-91	Software Maintenance	Payments for contractual software maintenance
46-92	Beach Maintenance	Payments for contractual cleaning/maintenance services at public beach
46-93	Dumpster Repairs	Expenses for dumpster repairs and general maintenance
46-94	Canal Maintenance	Payments for contractual spraying services in City's waterways
46-95	Parks Maintenance	Payments for contractual maintenance of City's parks
46-96	Range Repairs & Maintenance	Expenses for golf course and police range repairs and maintenance
46-98	Grounds Maintenance	Payments for contractual maintenance of grounds around city facilities
47-10	Printing	Expenses for contractual printing services
47-20	Reproduction Services	Expenses for contractual reproduction or photocopying services
47-22	Codify Ordinances	Payments for contractual codification of new ordinances
48-01	Community Promotion	Expenses for promoting City activities
48-02	Board Dinner	Expenses for annual appreciation dinner for those who voluntarily serve on City Boards
48-04	Holiday Parade	Expenses for annual holiday parade
48-05	Advertising	Expenses for promotional advertising
48-10	Holiday Decorations	Expenses for new or replacement holiday lights and Decorations
48-20	Employee Anniversary Awards	Expenses associated with employee service recognition program
48-21	Awards & Trophies	Expenses for various employees awards and trophies
48-22	Wellness Program	Expenses for classes and programs designed to promote employee health and wellness
48-23	Promotional Coupons	Expenses for Golf Course promotional efforts



Number	Account Name	Description
48-24	Special Events	Expenses for special events held for the public
49-09	Self-Insurance Charge	Monthly cost to departments for risk management services
49-10	Warehouse Service Charge	Monthly cost to departments for inventory and delivery services
49-11	Confidential Funds	Expenses associated with the Police Department's use of informants
49-12	Legal Ads	Expenses associated with the placement of legal advertisements
49-13	Recruiting Expense	Expenses incurred in the pursuit of filling personnel vacancies
49-14	Credit Card Fees	Expenses incurred for processing credit card payments
49-15	Election Expense	Expenses incurred in City elections
49-16	Court Costs	Expenses associated with filing of lawsuits, recordings, etc.
49-17	Other Contractual Services	Payments for any contractual services not specified previous accounts
49-18	Computer Service Charges	Charge to various funds for pro-rated cost of data processing hardware, software and personnel
49-20	Self-Insured Loss	Payments for damages not covered by insurance policies
49-21	Auto Liability Self Insured Loss	Payments for vehicle liability not covered by insurance policies
49-22	Auto Physical Damage Self Insured Loss	Payments for vehicle damages not covered by insurance policies
49-23	Insurance Reserve	Allowance for insurance-related expenses not covered by specific allocations
49-40	Laboratory Tests	Expenses for laboratory tests performed by an independent laboratory
49-41	Licenses, Fees & Permits	Payments for various certifications, licenses, etc.
49-42	ICR Testing	Payments for testing regarding the Information Collection Rule (EPA required)
49-50	City Landfill Lease Agreement	Payments for lease of City's landfill (no longer active)
49-60	Housing Program - Paint Up/ Fix Up	Expense associated with housing rehabilitation to make minor exterior repairs throughout the target area
49-61	Housing Program - Infill Construction	Expense associated with building new single-family and duplex affordable residential units on vacant land throughout the target area
49-62	Housing Program - Home Improvements	Expense to assist property owners making major repairs to the interior and exterior of their homes throughout the target area
49-65	Neighborhood Grant Program	Expense associated with neighborhood improvements
49-66	Façade Program	Expense to provide incentive funds for businesses to improve their facades within the target area
49-80	C.O.A.L.A.	Payments for the City's portion of membership in the Library cooperative
51-10	Office Supplies	Paper, folders, storage boxes, data binders, pens, pencils, paper clips, etc.
51-25	Computer Software/Supplies<\$750	Computer software, printer ribbons and toner, mouse replacements.etc
52-01	Supplies	All other supplies
52-10	Fuel/Oil - Vehicles	Fuel or oil for City vehicles
52-11	Fuel/Oil - Other	Fuel or oil for other City equipment
52-12	Tires & Tubes	Replacement of tires and tubes for City vehicles and equipment
52-13	Auto Parts & Supplies	Parts and supplies associated with the repair of City vehicles and equipment
52-18	Sprinkler/Irrigation Supplies	Parts and supplies associated with the installation or repair of sprinkler/irrigation systems
52-19	Fertilizer	Fertilizer for the City's parks and golf course
52-20	Operating Equipment < \$750	Items classified as equipment but with a cost of less than \$750
52-21	Chemicals	Chemicals other than janitorial and gardening supplies
52-22	Uniforms	Payments for City uniforms for employees who are required to wear uniforms
52-23	Safety Clothing/Equipment	Rain gear, hats, gloves, life belts, etc.
52-24	Building Supplies/Materials	Plywood, drywall, PVC piping, electrical, plumbing, etc.
52-25	Janitor Supplies	Disinfectants, cleaning supplies, towels, mops, brooms, etc.
52-26	Gardening Supplies	Plants, mulch, rakes, hoes, etc.
52-27	Hardware/Tools	Hammers, wrenches, screwdrivers, paint brushes, rollers, etc.
52-28	Chlorine	Chemicals used in the purification of water at the treatment plants and public swimming pool
52-29	Fire Hydrant Supplies	Supplies and replacement parts for fire hydrants (under \$750)
52-30	Water Meter Supplies	Supplies and replacement parts for water meters (under \$750)
52-31	Water Main Supplies	Supplies and replacement parts for water mains (under \$750)
52-32	Sewer Main Supplies	Supplies and replacement parts for sewer mains (under \$750)
52-33	Storm Drain Supplies	Supplies and replacement parts for storm drains (under \$750)
52-35	Process Chemicals	Chemicals used in the processing of drinking water
52-40	Program Fees/Supplies	Expenses for supplies used in the City's various recreational fee programs
52-41	Activities Supplies	Expenses for supplies used in the various recreational programs sponsored by the City
52-50	Range Supplies	Supplies used at either the City's pistol range or the Golf Course Driving Range



Number	Account Name	Description
52-51	Law Enforcement Supplies	Supplies specific to law enforcement
52-53	K-9 Unit	Supplies used by the Police Department's K-9 Unit
52-54	Parking Enforcement Supplies	Supplies specific to parking enforcement
52-55	Explorer Program Supplies	Supplies used in the Police and Fire Departments' Explorer Programs
52-56	P.A.L. Supplies	Supplies used the Police Department's Police Athletic League Program
52-57	J.F.O. Supplies	Supplies used by the Police Department's Juvenile First Offender Program
52-58	C.O.P. Supplies	Supplies used by the Police Department's Citizens Observer Patrol Program
52-59	R.A.P. Supplies	Supplies used by the Police Department's Recreation Athletics and Police Program
52-61	D.A.R.E. Supplies	Supplies used by the Police Department's Drug Abuse Resistance Education Program
23-30	Health Insurance	Premium for insurance policy for all full-time employees
52-62	Crime Lab Supplies	Supplies used by the Police Department's Crime Lab Unit
52-63	Citizen Police Academy Supplies	Supplies used by the Police Department's Citizen Police Program
52-65	Fire Prevention Supplies	Supplies used by the Fire Department's Fire Prevention Unit
52-66	Medical Supplies	Supplies used by the Fire Department's paramedics
52-67	Suppression Equipment/ Supplies	Supplies and equipment less than \$750 used by the Fire Department in the course of fighting fires
52-68	Junior Golf Program Supplies	Supplies used for the Golf Course's Jr. Golf Program
52-70	Film Supplies	Payments for film and processing
52-72	Library Supplies	Supplies specific to the Library
52-73	Radio Batteries/Supplies	Supplies and replacement parts for the repair of the City's radios
52-74	Recycling Supplies	Supplies specific to the City's recycling program
52-75	Equipment Parts/Supplies	Supplies and replacement parts for the repair of City equipment
52-76	Animal Shelter Supplies	Supplies specific to the Animal Shelter division
52-78	First Aid Supplies	Supplies such as adhesive bandages, gauze, tape, etc.
52-79	Training Aids	Supplies specific to the training of employees
52-81	Flags	Purchase or replacement of State or Federal Flags
52-82	Exam Supplies	Tests and other supplies used to administer employment or promotional exams
52-85	Food Supplies	Food purchases for the Golf Course Restaurant
52-86	Beverage Supplies	Beverage purchases for the Golf Course Restaurant
52-87	Paper Goods	Paper supplies purchased for the Golf Course Restaurant
52-99	Miscellaneous Supplies	Supplies not specified above
53-10	Street Repairs and Maintenance Supplies	Supplies used in the repair or maintenance of City streets
54-10	Books and Publications	Expenses for the purchase of books or publications
54-20	Memberships	Expenses for initial or renewal memberships to professional organizations
54-30	Training	Cost for training seminars, courses or classes -- includes registration books or course materials, travel, per diem, etc.
54-35	College Tuition Reimbursement	Payments to employees for reimbursement of employee college tuition per a pre-approved program
54-36	Career Development	Allocation for the advancement or enhancement of employee careers
54-37	Recertifications	Expenses incurred in the recertification of employee licenses – EMT, Paramedic, Water Plant Operator, etc.
CAPITAL OUTLAY:		
62-01	Building Improvements	Major improvements to City buildings
63-05	Parks Improvements	Major improvements to City parks
63-07	CRA Improvements	Major improvements within the CRA area
63-08	Street Improvements	Street resurfacing
63-10	Landscaping	Major planting of trees and shrubs on City grounds
63-11	Water Mains	Construction of new water mains
63-12	Water Meters	Installation of new water meters
63-13	Storm Drains	Installation of new storm drains
63-14	Fire Hydrants	Installation of new fire hydrants
63-15	Grounds Improvements	Major improvements to City grounds
64-02	General Equipment	Purchase of non specific equipment (over \$750)
64-03	Recreation Equipment	Purchase of recreation or playground equipment (over \$750)
64-14	Computer Software	Purchase of major computer software packages (over \$750)
64-15	Computer Equipment	Purchase of computer equipment (over \$750)
64-16	Furniture & Fixtures	Purchase of furniture and fixtures (over \$750)



Number	Account Name	Description
64-17	Office Machines/Equipment	Purchase of office machines and equipment (over \$750)
64-19	Dumpsters	Purchase of dumpsters for solid waste disposal (over \$750)
64-20	Communication Equipment	Purchase of communication equipment (over \$750)
64-21	Maintenance Equipment	Purchase of maintenance equipment (over \$750)
64-23	Paramedic Equipment	Purchase of paramedic equipment (over \$750)
64-30	Vehicles	Purchase of additional fleet vehicles or equipment
64-31	Vehicle Replacement	Purchase of replacement fleet vehicles or equipment
64-32	Auto Accessories	Purchase of sirens, protective cages, etc. for vehicles (over \$750)
64-40	Share/Regional Plant Capital	City of Boynton Beach's share (50%) of the Regional Plant's capital purchases
66-01	Books	Purchase of books or other circulation materials for the Library

NON OPERATING:

71-01	Principal Payment	Annual payment to reduce bond indebtedness
72-01	Interest Expense	Annual expense incurred on Bond Issues
		Fees charged by fiscal agents for servicing bonds – interest distribution, bond redemption, coupon destruction, etc.
73-01	Fiscal Agents Fees	
91-xx	Transfers	Includes all transfers between funds which do not represent operating expenditures
95-40	Depreciation Expense	Includes allocation of the assets' cost over their useful life.
		Bad-debt expense incurred in the unsuccessful attempt to realize payment of an account receivable.
95-60	Uncollectible Expense	
99-01	Contingencies	Budgeted for possible expenses which at budget adoption could not be determined
99-02	Nonbudgeted Expense	Nominal expenses which are not anticipated - refunds, etc.
99-03	Reserve-Future Appropriation	Allocation available to be appropriated
99-04	Economic Development Incentives	Allocation for development incentives to developers
99-07	Contribution to Human Services	City contribution to Palm Beach County's subsidized child care program
99-10	Reserve – Vehicle Replacement	Annual allocation for the future replacement of the City's vehicles
99-12	Contingency – Budget Variance	Allocation for budget variances
99-13	Reserve – Maintenance Equipment	Annual allocation for the future replacement of the City's maintenance equipment
99-14	Reserve – Computer Equipment	Annual allocation for the future replacement of the City's computer equipment
99-15	Reserve – Kitchen Equipment	Annual allocation for the future replacement of the
	Reserve – Golf Course	City's kitchen equipment (at the Golf Course) Annual allocation for the future replacement
99-16	Improvements	of the Golf Course
99-19	Economic Development	Allocation for implementation of programs of economic development within the City
99-25	Loss-Disposal of Assets	The gain or loss is calculated as the net disposal proceeds of an asset.
99-99	Fixed Assets	Holding accounts to establish assets.





City of Boynton Beach Pay Plan

FY 2021-2022 Adopted Budget

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

					Annualized (FT)			Hourly		
Class Code	FLSA Status	Group Code	Non-Budegted	Job Title	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
07					\$ 31,200.00	\$ 39,000.00	\$ 46,800.00	\$ 15.0000	\$ 18.7500	\$ 22.5000
63200	N	G		Assistant Golf Professional						
55007	N	PT		Crew Worker (Part Time)						
55031	N	B		Equipment Operator Trainee						
63347	N	PT		Golf Cart Attendant (Part Time)						
63327	N	PT		Golf Course Player Assistant (Part Time)						
63287	N	PT		Greenskeeper (Part Time)						
63261	N	B		Greenskeeper/Spray Technician						
30227	N	PT		Library Page (Part Time)						
202	N	PT		Office Assistant (Part Time)						
63340	N	G		Operations Assistant						
82307	N	PT		Parks Maintenance Worker (Part Time)						
82321	N	B		Parks Maintenance Worker I						
61231	N	PT		Recreation Leader (Part Time)						
56441	N	B		Service Worker (Fleet)						
61278	N	SE		Summer Day Camp Counselor						
63311	N	B	X	Assistant Mechanic						
82211	N	B	X	Crew Worker						
82221	N	B	X	Crew Worker, Senior						
82201	N	B	X	Custodian (PW)						
63307	N	PT	X	Golf Course Player Assistant, Sr						
63281	N	B	X	Greenskeeper						
11967	N	PT	X	Kennel Maintenance Worker						
81281	N	B	X	Maintenance Technician (utilities)						
63291	N	B	X	Mechanic/Greenskeeper						
81381	N	B	X	Painter (utilities)						
61247	N	PT	X	Parking Attendant						
82301	N	B	X	Parks Maintenance Worker						
82311	N	B	X	Parks Maintenance Worker, Sr.						
81361	N	B	X	Pipelayer (utilities)						
7020	N	PT	X	Risk Assistant						
4531	N	B	X	Storekeeper						
40110	N	G	X	Utilities Office Assistant/Receptionist						
08					\$ 33,464.29	\$ 41,819.65	\$ 50,196.43	\$ 16.0886	\$ 20.1056	\$ 24.1329
54207	N	PT		Bus Driver (Part Time)						
54208	N	SE		Bus Driver (Seasonal)						
82231	N	B		Crew Leader						

City of Boynton Beach Pay Plan
FY 2021 - 2022

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
55131	N	B		Equipment Operator I						
30217	N	PT		Library Aide						
82331	N	B		Parks Maintenance Worker II						
61227	N	PT		Pool Lifeguard						
61228	N	SE		Pool Lifeguard (Seasonal)						
81341	N	B		Sign & Marking Technician						
61288	N	SE		Summer Day Camp Counselor II						
40011	N	B		Utilities Field Technician I						
54201	N	B	X	Bus Driver						
81241	N	B	X	Equipment Operator						
5310	N	G	X	HR/Risk Assistant						
09					\$ 35,135.36	\$ 43,940.62	\$ 52,724.46	\$ 16.8920	\$ 21.1253	\$ 25.3483
81201	N	B		Building Maintenance Mechanic						
4530	N	G		Senior Storekeeper						
4542	N	W		Service Writer - Fleet						
4532	N	W		Service Writer - Materials and Distribution						
40021	N	B		Utilities Field Technician II						
45501	N	B		Utilities Maintenance Mechanic Trainee - Lift Stations						
81301	N	B		Utilities Plant Maintenance Mechanic Trainee						
82241	N	B	X	Crew Leader, Senior						
42231	N	B	X	Water Process Technician						
10					\$ 36,827.86	\$ 46,040.18	\$ 55,252.50	\$ 17.7057	\$ 22.1347	\$ 26.5637
4220	N	G		Accounting Clerk						
4227	N	PT		Accounting Clerk						
370	N	W		Administrative Associate						
367	N	PT		Administrative Associate (Part Time)						
40102	N	W		Customer Relations Specialist I						
55231	N	B		Equipment Operator II						
1217	N	PT		ADA Coordinator Assistant						
30202	N	W		Library Associate						
61241	N	B		Ocean Lifeguard						
61251	N	PT		Ocean Lifeguard (on call)						
1320	N	G		Marketing and Events Associate						
82341	N	B		Parks Maintenance Worker III						
61027	N	PT		Park Ranger (Part Time)						
61101	N	G		Park Ranger						
1207	N	PT		Public Arts Coordinator						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
11392	N	W		Public Safety Aide						
21020	N	G		Records Specialist						
61220	N	G		Recreation Specialist						
61137	N	PT		Recreation Specialist (Part Time)						
30230	N	G		Youth Program Assistant						
4167	N	PT	X	Accounting Technician (Part Time)						
22357	N	W	X	Application Associate						
11352	N	W	X	Community Service Officer						
312	N	W	X	Customer Relations Clerk, Sr.						
15020	N	G	X	EMS Accounting Technician						
81251	N	B	X	Equipment Operator, Senior						
6237	N	PT	X	ITS Assistant						
81351	N	B	X	Parks Maintenance Specialist						
1107	N	PT	X	Public Arts Assistant						
21007	N	PT	X	Records Specialist						
44221	N	B	X	Utilities Location Specialist						
44231	N	B	X	Assistant TV Specialist						
11					\$ 38,520.35	\$ 48,139.73	\$ 57,780.53	\$ 18.5194	\$ 23.1441	\$ 27.7791
382	N	W		Administrative Associate, Senior						
372	N	G		Imaging Technician						
61270	N	G		Pool Lifeguard, Sr.						
55010	N	G		Solid Waste Customer Service Representative						
4170	N	G	X	Accounts Payable Specialist						
240	N	G	X	Administrative Secretary						
11782	N	W	X	Code Compliance Inspector						
390	N	G	X	Customer Relations Assistant						
282	N	W	X	EMS Billing Specialist						
7030	N	G	X	Insurance Claims Specialist						
61217	N	PT	X	Pool Lifeguard, Sr.						
12					\$ 40,191.42	\$ 50,260.70	\$ 60,308.56	\$ 19.3228	\$ 24.1638	\$ 28.9945
4160	N	G		Accounting Technician I						
22352	N	W		Application Technician						
81211	N	B		Building Maintenance Mechanic, Sr.						
15302	N	W		Community Standards Associate						
11372	N	G		Criminal Intelligence Analyst						
40112	N	W		Customer Relations Specialist II						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
15202	N	W		EMS Billing Specialist I						
15212	N	B		Equipment Operator III						
11307	N	PT		Evidence Tecnician (Part Time)						
56231	N	B		Fleet Mechanic Trainee - Automotive						
63271	N	B		Golf Equipment Mechanic						
4540	N	G		Inventory Control Specialist I						
46222	N	W		Laboratory Field Technician						
30240	N	G		Library Technology Specialist						
82351	N	B		Parks Maintenance Worker IV						
42251	N	B		Plant Operator Maintainer Trainee						
11210	N	G		Police Administrative Specialist I						
11322	N	W		Police Records Technician						
11327	N	PT		Police Records Technician (PT)						
3032	N	W		Records Coordinator						
61260	N	G		Tennis Center Facility Coordinator						
40031	N	B		Utilities Field Technician III						
26212	N	W	X	Business Inspector (development)						
4322	N	W	X	Buyer						
11342	N	W	X	Crime Scene Technician						
11700	N	W	X	Code Compliance Specialist						
11312	N	W	X	Forfeiture Specialist						
81261	N	B	X	Heavy Equipment Operator						
30247	N	PT	X	Library Archivist						
342	N	W	X	Recording Secretary						
63251	N	G	X	Second Assistant Golf Course Superintendent						
40010	N	G	X	Utilities Meter Technician						
44241	N	B	X	Utilities Location Specialist, Sr.						
13					\$ 41,883.92	\$ 52,360.26	\$ 62,836.59	\$ 20.1365	\$ 25.1732	\$ 30.2099
4200	N	G		Accounting Technican II						
82271	N	B		Cemetery Sexton						
56281	N	B		Fleet Mechanic Trainee - Truck						
61261	N	B		Ocean Lifeguard Lieutenant						
45601	N	B		Utilities Maintenance Mechanic - Lift Stations						
81311	N	B		Utilities Plant Maintenance Mechanic						
4190	N	G	X	Accounting Technician, Sr.						
11951	N	B	X	Animal Control Officer						
22360	N	G	X	Fee Coordinator						

**City of Boynton Beach Pay Plan
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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
44211	N	B	X	TV Truck Specialist						
				14	\$ 43,576.42	\$ 54,459.81	\$ 65,364.62	\$ 20.9502	\$ 26.1826	\$ 31.4253
259	E	G		Administrative Assistant						
1040	N	G		Administrative Assistant - Commission Aide						
21010	N	G		Administrative Assistant - Development						
48010	N	G		Administrative Assistant - Utilities						
22432	N	W		Application Specialist						
3042	N	W		Assistant to the City Clerk						
8222	N	W		Communications Dispatcher						
15312	N	W		Community Standards Specialist I						
40122	N	W		Customer Relations Specialist III						
55331	N	B		Equipment Operator IV						
56251	N	B		Fleet Mechanic - Automotive						
40120	N	G		Information Desk/Building Coordinator						
4560	N	G		Inventory Control Specialist II						
82360	N	G		Parks Maintenance Worker V						
56331	N	B		Parts Expediter						
3022	N	W		Minutes Specialist						
61039	E	G		Recreation Supervisor						
42221	N	B		Water Treatment Plant Operator I						
15010	N	G	X	Administrative Assistant - Fire						
81370	N	G	X	Arborist						
21060	N	G	X	Business Systems Analyst						
25230	N	G	X	Community Improvement Specialist						
340	E	G	X	Customer Relations Supervisor (utilities)						
1320	N	G	X	Events Specialist						
81221	N	B	X	Electrician (PW)						
56211	N	B	X	Fleet Mechanic						
81271	N	B	X	HVAC Mechanic						
1170	N	G	X	Marketing and Events Specialist						
11320	N	G	X	Police Records Clerk Supervisor (PD)						
1020	N	G	X	Public Affairs Specialist						
3012	N	W		Specialized Assistant - City Clerk						
81291	N	B	X	Welder (Utilities)						
				15	\$ 45,247.49	\$56,559.36	\$ 67,892.66	\$ 21.7536	\$ 27.1920	\$ 32.6407
4210	N	G		Accounting Technican III						
61169	E	G		Aquatics Supervisor						
70059	N	G		CADD Technician/Design Supervisor						

**City of Boynton Beach Pay Plan
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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
6200	N	G		Computer Support Specialist						
6337	N	PT		Computer Support Specialist						
6330	N	G		Computer Support Specialist I						
46212	N	W		Laboratory Technician						
4332	N	G		Senior Buyer						
63069	E	G	X	Assistant Golf Course Superintendent						
4529	E	G	X	Assistant Manager, Warehouse						
62039	E	G	X	Forester/Environmentalist						
61249	E	G	X	Pool Supervisor						
82320	N	G	X	Parks/Recreation Crew Leader						
6242	N	G	X	Video Production Specialist						
16					\$ 46,939.98	\$58,680.34	\$ 70,399.26	\$ 22.5673	\$ 28.2117	\$ 33.8458
48170	N	G		Asset Management Systems Technician						
47302	N	W		Associate Utilities Inspector						
21002	N	W		Business Compliance Officer						
8212	N	W		Communications Specialist						
15322	N	W		Community Standards Specialist II						
70119	N	G		Contract Coordinator						
15290	N	G		EMS Billing Coder						
15292	N	W		EMS Billing Specialist III						
11302	N	W		Evidence Technician						
55430	N	G		Equipment Operator V						
56241	N	B		Fleet Mechanic- Truck						
4570	N	G		Inventory Control Specialist III						
46232	N	W		Laboratory Technician, Sr.						
30159	N	G		Library Digital & Makerspace Services						
1180	N	G		Marketing and Events Coordinator						
4180	N	G		Payroll Technician						
61010	N	G		Recreation & Assessment Specialist						
40041	N	B		Utilities Field Technician IV						
42211	N	B		Water Treatment Plant Operator II						
25210	N	G	X	Affordable Housing Administrator						
48329	E	G	X	Assistant Manager, Customer Relations (utilities)						
11762	N	W	X	Code Compliance Officer						
81231	N	B	X	Electrician, Senior						
44202	N	W	X	Environmental Inspector						
63029	E	G	X	Head Golf Professional						
5300	N	G	X	HR/Risk Coordinator						

**City of Boynton Beach Pay Plan
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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
5090	N	G	X	Human Resources Coordinator						
61250	E	G	X	Ocean Rescue Captain						
17					\$ 48,632.48	\$60,779.89	\$ 72,948.72	\$ 23.3810	\$ 29.2211	\$ 35.0715
4410	N	G		Accounting Technican IV						
6230	N	G		Computer Support Specialist II						
6220	N	G		Computer Support Specialist, Sr.						
82250	N	G		Crew Supervisor						
55030	N	G		Crew Supervisor - Solid Waste						
70109	E	G		GIS Analyst						
11220	N	G		Police Administrative Specialist II						
45701	N	B		Utilities Maintenance Mechanic, Sr. - Lift Stations						
81321	N	B		Utilities Plant Maintenance Mechanic, Sr.						
6010	N	G	X	Digital Media Specialist						
23010	N	G	X	Economic Development Specialist						
15272	N	W	X	Fire Inspector						
56201	N	B	X	Fleet Mechanic, Senior						
61009	E	G	X	Parks & Recreation Crew Supervisor						
22332	N	W	X	Plan Review Analyst						
1030	N	G	X	Special Projects Coordinator						
21059	E	G	X	Supervisor, Development Services						
18					\$ 50,303.55	\$ 62,879.44	\$ 75,455.33	\$ 24.1844	\$ 30.2305	\$ 36.2766
4149	N	G		Accountant I						
11950	N	G		Animal Cruelty Investigator						
8020	N	G		Communications QA Supervisor						
8200	N	G		Communications Supervisor						
15332	N	W		Community Standards Specialist III						
25200	N	G		Construction Coordinator						
11412	N	W		Crime Scene Investigator I						
45001	N	B		Electrical & Instrumentation Technician I						
81230	N	B		Electrician, Master						
70262	N	W		Engineer Plans Analyst/Inspector						
15030	N	G		Finance Coordinator - Fire						
48200	N	G		Finance Coordinator - Utilities						
4279	E	G		Fiscal Analyst						
56271	N	B		Fleet Mechanic, Senior - Auto						
5120	N	G		HRIS Coordinator						
22012	N	W		Inspector/Plans Examiner I						

**City of Boynton Beach Pay Plan
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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
43200	N	G		Instrumentation & Control Technician						
30059	E	G		Librarian						
4310	E	G		Payroll Coordinator						
11390	N	G		Real Time Crime Center Analyst						
4550	N	G		Supervisor, Materials and Distribution						
40051	N	B		Utilities Field Technician IV - PS (Progressive Step)						
42201	N	B		Water Treatment Plant Operator III						
22392	N	W	X	Building Field Inspector						
11752	N	W	X	Code Compliance Officer, Sr.						
70212	N	W	X	Construction Inspector						
82260	N	G	X	Crew Supervisor, Senior						
23029	E	G		Development Services Coordinator						
24039	E	G	X	Economic Analyst/Planner (development)						
70272	N	G	X	Engineering Technician						
15220	N	W	X	Fire Plans Reviewer/Inspector (fire rescue)						
62079	E	G	X	Grants Coordinator						
22017	N	PT	X	Inspector/Plans Examiner I - PT						
30057	N	PT	X	Librarian - PT						
61139	E	G	X	Recreation Supervisor III						
48222	N	W	X	Utilities Field Inspector						
19					\$ 51,996.05	\$ 65,000.42	\$ 77,983.36	\$ 24.9981	\$ 31.2502	\$ 37.4920
11219	E	G		Accreditation Manager						
11422	N	W		Crime Scene Investigator II						
15342	N	W		Fire Prevntion Inspector/Plans Examiner Trainee						
15242	N	W	X	Fire Inspector I						
15252	N	W	X	Assistant Fire Marshal						
22372	N	W	X	Multi-Discipline Plan Review Analyst						
22232	N	W	X	Plan Review Analyst, Senior						
20					\$ 53,688.54	\$ 67,099.97	\$ 80,511.39	\$ 25.8118	\$ 32.2596	\$ 38.7074
61199	E	G		Arts & Cultural Center Manager						
40100	N	G		Assistant Supervisor, Customer Relations						
30099	E	G		Assistant to Director - Lirbary						
51049	E	G		Assistant to Director - Public Works						
46202	E	G		Chemist & Quality Assurance Officer						
15319	E	G		Community Standards Outreach Coordinator						
11330	N	G		Digital Forensic Specialist						
43400	N	G		District Energy Plant Operator/Maintainer						

**City of Boynton Beach Pay Plan
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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
45011	N	B		Electrical & Instrumentation Technician II						
1129	E	G		Executive Assistant						
56261	N	B		Fleet Mechanic, Senior - Truck						
5100	N	G		Human Resources and Risk Coordinator I						
22022	N	W		Inspector/Plans Examiner II						
22027	N	PT		Inspector/Plans Examiner II - PT						
61109	E	G		Ocean Rescue Chief						
82379	E	G		Parks Supervisor						
4150	E	G		Payroll Administrator						
24009	E	G		Planner I						
6039	E	G		Programmer Analyst						
7010	N	G		Risk Coordinator						
48219	E	G		Safety and Training Coordinator - Utilities						
40060	N	G		Utilities Field Technician V						
81300	N	G		Utilities Plant Maintenance Mechanic, Master						
45800	N	G		Utilities Maintenance Mechanic, Master - Lift Stations						
47312	N	W		Utilities Inspector						
11169	E	G		Victim Advocate						
42241	N	G		Water Treatment Plant Lead Operator						
	E	G	X	Administrative Supervisor						
1089	E	G	X	Administrative Assistant - City Manager's Office						
44020	N	G	X	Assistant Supervisor, Utilities						
109	E	G	X	Assistant to Director						
5079	E	G	X	Benefits Administrator						
22402	N	W	X	Building Field Inspector, Sr.						
11729	E	G	X	Code Compliance Coordinator						
11792	N	W	X	Chief Code & Rehabilitation Officer						
7049	E	G	X	Claims Administrator						
70089	E	G	X	Contract Administrator						
15262	N	W	X	Fire Inspector II						
5089	E	G	X	Human Resources Generalist						
5009	E	G	X	Human Resources Project Manager						
2039	E	G	X	Legal Assistant/Paralegal						
30109	E	G	X	Library Programming/Community Relations Coordinator						
22382	N	W	X	Multi-Discipline Building Field Inspector						
24049	E	G	X	Planner						

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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
5069	E	G	X	Recruitment/Employment Coordinator						
				21	\$ 55,359.62	\$ 69,220.94	\$ 83,060.85	\$ 26.6152	\$ 33.2793	\$ 39.9331
81401	N	G		Chief Electrician						
11432	N	W		Crime Scene Investigator III						
63079	E	Y	X	Manager, Golf Operations						
22422	N	W	X	Multi-Discipline Plan Review Analyst, Sr.						
				22	\$ 57,052.11	\$ 71,320.50	\$ 85,567.46	\$ 27.4289	\$ 34.2887	\$ 41.1382
4249	E	G		Accountant II						
8049	E	G		Assistant Manager, Communications						
6099	E	G		Business Systems Analyst, ITS						
6050	N	G		Communications/Network Coordinator						
56289	N	B		Fleet Mechanic, Master- Fire						
15352	N	W		Fire Prevntion Inspector/Plans Examiner						
5110	N	G		Human Resources and Risk Coordinator II						
22032	N	W		Inspector/Plans Examiner III						
30079	E	G		Library Information Technology Manager						
30089	E	G		Librarian, Senior						
61559	E	G		Marketing & Outreach Manager						
6059	E	G		Network Administrator						
				Police Digital Systems and Public Records Specialist						
11130	E	G		Planner II						
24089	E	G		Recreation Administrator						
61119	E	G		Web Design Coordinator						
6679	E	G		Control Systems Technician						
45000	N	G	X	Historic Preservation Planner						
24099	E	G	X	HR/Risk Project Manager						
5319	E	G	X	Inspector/Plans Examiner III - PT						
22037	N	PT	X	Marketing Manager						
1179	E	G	X	Marketing & Outreach Manager - Recreation						
61159	E	G	X	Multi-Discipline Building Field Inspector, Sr.						
22412	N	W	X	23	\$ 58,723.18	\$ 73,420.05	\$ 88,095.49	\$ 28.2323	\$ 35.2981	\$ 42.3536
				ADA (Title II) Coordinator						
1219	E	G		Community Improvement Program Manager						
25309	E	G		Community Standards Administrative Supervisor						
15349	E	G		Division Head Librarian						
30039	E	G		Fire Protection Plans Examiner/Inspector						
15100	N	G		Fire Rescue Performance Manager						
15409	E	G								

**City of Boynton Beach Pay Plan
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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
4329	E	G		Grants Manager						
11309	E	G		Police Records Manager						
52039	E	G		Project Supervisor - Public Works						
15329	E	G		Supervisor, Community Standards						
15199	E	G	X	Administrative Supervisor, EMS Billing						
15089	N	G	X	Fire Protection Engineer						
1139	E	G	X	Grants and ADA Coordinator						
24					\$ 60,415.68	\$ 75,519.60	\$ 90,623.52	\$ 29.0460	\$ 36.3075	\$ 43.5690
4259	E	G		Accountant III						
47309	E	G		Chief Utilities Inspector						
3029	E	G		Deputy City Clerk						
21099	E	G		Development Services Manager						
21109	E	G		Development Services Operations Manager						
48199	E	G		Financial Services Supervisor						
22042	N	W		Inspector/Plans Examiner IV						
11179	E	G		Police Budget Services Administrator						
70199	E	G		Project Manager I						
11159	E	G		Public Information Officer						
70209	E	G		Senior GIS Analyst						
56349	E	G		Supervisor, Fleet Mechanic						
55029	E	G		Supervisor, Solid Waste						
70129	E	G	X	Associate Engineer-Utilities						
21049	E	G	X	Business Development Specialist						
21079	E	G	X	Business Tax and Zoning Manager						
48049	E	G	X	Chief Field Inspector						
21089	E	G	X	Customer Support Services Manager						
22047	N	PT	X	Inspector/Plans Examiner IV						
4519	E	G	X	Manager, Warehouse						
24079	E	G	X	Manager, Zoning and Business Tax						
70079	E	G	X	Project Manager (PW)						
25					\$ 62,108.18	\$ 77,619.15	\$ 93,151.55	\$ 29.8597	\$ 37.3169	\$ 44.7844
22039	E	G		Deputy Building Official						
5139	E	G		Human Resources and Risk Coordinator III						
30069	E	G		Public Arts Manager						
24029	E	G		Senior Planner						
24199	E	G	X	Historic Preservation Planner, Sr.						
4319	E	G	X	Purchasing Agent (Finance)						
4169	E	G	X	Revenue Manager						

**City of Boynton Beach Pay Plan
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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
5349	E	G	X	Risk Administrator						
				26	\$ 63,779.25	\$ 79,740.13	\$ 95,679.58	\$ 30.6631	\$ 38.3366	\$ 45.9998
4269	E	G		Accountant IV						
1329	E	G		Digital Marketing Manager						
70279	E	G		Engineer I						
1199	E	G		Events Manager						
4539	E	G		Manager, Materials and Distribution						
62089	E	G		Manager, Parking Services						
11319	E	G		Police Systems Engineer						
70249	E	G		Project Manager II						
61189	E	G		Recreation Manager						
52019	E	G		Supervisor, Facilities Management						
41029	E	G		Supervisor, Meter Reading and Services						
45409	E	G		Supervisor, Pumping Stations						
49019	E	G		Supervisor, Utilities Stormwater						
44209	E	G		Supervisor, Wastewater/Stormwater						
41019	E	G		Supervisor, Water Distribution						
61129	E	G	X	Events and Program Manager						
56019	E	G	X	Fleet Administrator						
5329	E	G	X	Human Resources Administrator						
48239	E	G	X	Maintenance Manager						
62119	E	Y	X	Manager, Forestry & Grounds						
62059	E	G	X	Manager, Parks						
61099	E	G	X	Manager, Sr., Recreation Programs						
70189	E	G	X	Project Manager, Landscape Architect						
70229	E	G	X	Staff Engineer						
70139	E	G	X	Staff Engineer-Utilities						
40109	E	G	X	Supervisor, Customer Relations						
48079	E	G	X	Supervisor, Inspections & Locations						
44019	E	G	X	Supervisor, Wastewater Coll./Pumping Stations						
				27	\$ 65,471.74	\$ 81,839.68	\$ 98,207.62	\$ 31.4768	\$ 39.3460	\$ 47.2152
63059	E	G		Golf Course Superintendent						
11329	E	G		Police Video and Technology Security Administrator						
46029	E	G		Supervisor, Water Quality/Conservation						
11719	E	Y	X	Code Compliance Administrator						
44039	E	G	X	Environmental Health & Safety Administrator						

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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
25019	E	Y	X	Manager, Community Improvement						
63099	E	Y	X	Manager, Golf Maintenance						
5339	E	G	X	Safety Administrator						
15149	E	G	X	Supervisor, Finance and EMS Billing						
49029	E	G	X	Utilities Stormwater Supervisor/Community Rating System Coordinator						
28					\$ 67,164.24	\$ 83,939.23	\$100,735.65	\$ 32.2905	\$ 40.3554	\$ 48.4306
42019	E	G		Chief Operator						
70289	E	G		Engineer II						
63119	E	Y		Golf Course Manager						
23019	E	G		Manager of Economic Development						
70259	E	G		Project Manager III						
61149	E	Y	X	Recreation Superintendent						
49039	E	G	X	Stormwater Utilities Supervisor						
29					\$ 68,835.31	\$ 86,060.21	\$103,263.68	\$ 33.0939	\$ 41.3751	\$ 49.6460
5369	E	G		Human Resources Manager						
2059	E	G		Legal Services Administrator						
8019	E	G		Manager, Communications Systems						
48059	E	G		Utilities System Administrator						
70049	E	G	X	Project Manager, Sr.						
30					\$ 70,527.81	\$ 88,159.76	\$105,791.71	\$ 33.9076	\$ 42.3845	\$ 50.8614
1319	E	G		Assistant Director, Marketing & Events						
5259	E	G		Assistant Risk Manager						
52059	E	G		Construction Services Manager						
70299	E	G		Engineer III						
56359	E	G		Fleet Manager						
6089	E	G		ITS Support Manager						
52049	E	G		Manager, Infrastructure Maintenance						
55019	E	G		Manager, Solid Waste						
62069	E	G		Parks Superintendent (PW)						
24059	E	G		Principal Planner						
70269	E	G		Project Manager IV						
4229	E	G		Purchasing Manager						
48149	E	G		Sustainability Coordinator						
4219	E	G	X	Accounting Manager						
15099	E	G	X	Administration and Finance Officer						
1079	E	G	X	Communications Manager						

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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
42259	E	G	X	Control Systems Engineer (Utilities)						
15109	E	G	X	Emergency Manager/Community Relations Spec.,Fire Engineer						
48169	E	G	X	Manager, Asset Management System						
70009	E	G	X	Manager, Human Resources & Risk Projects						
5149	E	G	X	Manager, Risk and Wellness						
55019	E	G	X	Manager, Solid Waste						
1169	E	G	X	Public Information Manager						
70239	E	G	X	Senior Engineer						
70149	E	G	X	Senior Engineer-Utilities						
70039	E	G	X	Utilities Engineer						
31					\$ 72,220.30	\$ 90,259.31	\$108,298.32	\$ 34.7213	\$ 43.3939	\$ 52.0665
27019	E	Y	X	Neighborhood Project Specialist						
32					\$ 73,891.38	\$ 92,358.86	\$110,847.78	\$ 35.5247	\$ 44.4033	\$ 53.2922
30029	E	G		Assistant Director, Library						
15139	E	G	X	Deputy Fire Marshal						
1049	E	Y	X	Director, Media & Public Communications						
48319	E	G	X	Manager, Customer Relations						
33					\$ 75,583.87	\$ 94,479.84	\$113,375.81	\$ 36.3384	\$ 45.4230	\$ 54.5076
61179	E	Y		Assistant Director, Recreation & Parks						
34					\$ 77,254.94	\$ 96,579.39	\$115,903.84	\$ 37.1418	\$ 46.4324	\$ 55.7230
15219	E	G		Assistant Chief of EMS						
15209	E	G		Assistant Chief of Training - Fire						
22019	E	Y		Building Official						
70309	E	G		Engineer IV						
15009	E	G		Fire Marshal						
15339	E	G		Manager, Community Standards						
5399	E	G		Manager, Organizational Development						
24019	E	Y	X	Director, Planning & Zoning						
15079	E	G	X	Fire Training & Safety Coordinator/Division Chief						
5109	E	Y	X	Manager, Human Resources and Risk						
1099	E	Y	X	Assistant to the City Manager						
5359	E	G	X	Human Resources and Risk Administrator						
35					\$ 78,947.44	\$ 98,678.94	\$118,410.45	\$ 37.9555	\$ 47.4418	\$ 56.9281
4309	E	G		Budget Division Director						
24119	E	G		Planning & Zoning Administrator						
4209	E	G	X	Budget Manager						
36					\$ 80,639.94	\$100,799.92	\$120,959.90	\$ 38.7692	\$ 48.4615	\$ 58.1538

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Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
6119	E	G		Cyber Security Manager						
21029	E	G		Deputy Director of Development						
4199	E	G		Deputy Director of Financial Services						
6079	E	G		ITS Network Manager						
48179	E	G		Manager, Customer Services						
6029	E	G		Manager, ITS						
5389	E	G		Risk Manager						
51029	E	Y	X	Assistant Director, Public Works						
48089	E	Y	X	Manager, Administration & Finance						
48159	E	Y	X	Manager, Customer Relationships						
37					\$ 82,696.64	\$103,370.80	\$124,044.96	\$ 39.7580	\$ 49.6975	\$ 59.6370
70169	E	G		City Engineer						
70319	E	G		Manager, Engineering						
48129	E	Y		Manager, Engineering - Utilities						
48119	E	Y		Manager, Water Quality & Treatment						
48099	E	Y		Manager, Field Operations						
48189	E	G		Manager, Utility Administration						
7019	E	Y	X	Manager, Risk Management						
38					\$ 84,003.50	\$105,020.45	\$126,015.97	\$ 40.3863	\$ 50.4906	\$ 60.5846
39					\$ 88,416.85	\$110,526.42	\$132,614.56	\$ 42.5081	\$ 53.1377	\$ 63.7570
5379	E	Y		Assistant Director, Human Resources and Risk						
48029	E	Y		Deputy Director, Utilities Operations						
48139	E	Y		Manager, Technical Services						
51039	E	Y	X	Assistant Director, Public Works./City Engineer(PW)						
48039	E	Y	X	Deputy Director, Utilities Eng. & Cust. Relations (Util)						
5019	E	Z	X	Director, Human Resources						
40					\$ 89,916.53	\$112,390.30	\$134,864.08	\$ 43.2291	\$ 54.0338	\$ 64.8385
41					\$ 91,437.63	\$114,297.04	\$137,177.87	\$ 43.9604	\$ 54.9505	\$ 65.9509
42					\$ 92,808.77	\$116,010.96	\$139,213.15	\$ 44.6196	\$ 55.7745	\$ 66.9294
3019	E	Y		City Clerk						
30019	E	Y		Director, Library						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
1519	E	Y		Director, Marketing and Events						
1189	E	Y	X	Director, Public Communications and Marketing						
				43	\$ 97,029.30	\$121,302.69	\$145,554.66	\$ 46.6487	\$ 58.3186	\$ 69.9782
15309	E	Y		Director, Community Standards						
11349	E	G		Manager, Evidence and Chronic Nuisance Services						
11199	E	G		Police Captain						
				44	\$ 99,942.96	\$124,944.77	\$149,925.15	\$ 48.0495	\$ 60.0696	\$ 72.0794
61019	E	Y		Director, Recreation & Parks						
11139	E	Y		Police Major						
				45	\$101,528.34	\$126,915.78	\$152,303.22	\$ 48.8117	\$ 61.0172	\$ 73.2227
11189	E	Y		Assistant Police Chief						
15189	E	Y	X	Deputy Fire Chief - Administration & Emergency Manager						
15179	E	Y	X	Deputy Fire Chief - Operations						
				46	\$104,120.64	\$130,150.80	\$156,180.96	\$ 50.0580	\$ 62.5725	\$ 75.0870
				47	\$106,755.79	\$133,450.10	\$160,144.40	\$ 51.3249	\$ 64.1587	\$ 76.9925
11419	E	G		Deputy Police Chief						
				48	\$109,476.64	\$136,835.09	\$164,214.96	\$ 52.6330	\$ 65.7861	\$ 78.9495
				49	\$112,240.34	\$140,305.78	\$168,371.22	\$ 53.9617	\$ 67.4547	\$ 80.9477
				50	\$115,111.15	\$143,883.58	\$172,656.02	\$ 55.3419	\$ 69.1748	\$ 83.0077
6019	E	Z		Director, ITS						
57019	E	Z		Director, Public Works						
48019	E	Z		Director, Utilities						
				51	\$118,024.82	\$147,525.66	\$177,047.94	\$ 56.7427	\$ 70.9258	\$ 85.1192
				52	\$121,024.18	\$151,274.86	\$181,525.55	\$ 58.1847	\$ 72.7283	\$ 87.2719
				53	\$124,087.81	\$155,131.18	\$186,153.14	\$ 59.6576	\$ 74.5823	\$ 89.4967
21019	E	Z		Director, Development						
23039	E	Z		Director, Economic Development and Strategy						
4119	E	Z		Director, Finance/Treasurer						
15019	E	Z		Director, Fire and EMS Services						

**City of Boynton Beach Pay Plan
FY 2021 - 2022**

Class Code	FLSA Status	Group Code	Non- Budegted	Job Title	Annualized (FT)			Hourly		
					Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
5309	E	Z		Director, Human Resources and Risk Management						
11119	E	Z		Police Chief						
54					\$127,258.56	\$159,051.78	\$190,866.42	\$ 61.1820	\$ 76.4672	\$ 91.7627
55					\$130,472.16	\$163,100.91	\$195,729.66	\$ 62.7270	\$ 78.4139	\$ 94.1008
56					\$133,792.88	\$167,235.74	\$200,700.03	\$ 64.3235	\$ 80.4018	\$ 96.4904
1149	E	Z		Assistant City Manager - Administrative Services						
1159	E	Z		Assistant City Manager - Public Services						
99										
1019	E	Z		City Manager						
98										
19	E	PT		City Commissioner						
29	E	PT		City Mayor						
NC										
63347	N	PT		Golf Course Cart Attendant						
91007	N	TP		Temporary Employee (Part Time)						
63317	N	PT	X	Golf Course Range Attendant						
6232	N	G	X	Intern, ITS/GIS						
61257	N	PT	X	Recreation Leader Trainee						
407	N	PT	X	Student Clerk						
POR					\$ 53,983.00			\$ 25.9500		
11360	N	G		Police Officer (Non-Certified)						



Certification

FY 2021-2022 Adopted Budget

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RESOLUTION R21-119

**A RESOLUTION OF THE CITY OF BOYNTON BEACH, FLORIDA
ADOPTING A FINAL MILLAGE RATE FOR THE CITY'S GENERAL
OPERATING FUND FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022,
PROVIDING THAT FINAL MILLAGE RATE OF 7.8900 MILLS IS
3.32% ABOVE THE ROLLED-BACK RATE OF 7.6362 MILLS;
PROVIDING FOR SEVERABILITY, CONFLICTS AND PROVIDING
AN EFFECTIVE DATE.**

WHEREAS, a final budget has been prepared estimating expenditures and revenues
of the City of Boynton Beach, Florida, for the ensuing year, with detailed information,
including revenues to be derived from sources other than ad valorem levy, and the
administrative staff of the City has made recommendations as to the amount necessary to
be appropriated for the ensuing year; and

WHEREAS, the City Commission has given notice of and conducted the public
hearings required by law and has considered the recommendations of staff and the
comments of the public, the suggested budget, and the proposed millage necessary to be
levied to carry on the government of the City for the ensuing year;

WHEREAS, the City of Boynton Beach, Florida, has followed the procedures as
outlined in Florida Statutes Section 200.065.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
BOYNTON BEACH, FLORIDA THAT:**

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as
being true and correct and are hereby made a specific part of this Resolution upon adoption
hereof.

Section 2. The City Commission of the City of Boynton Beach, Florida hereby
adopts the final millage rate of 7.8900 for the General Fund. The final millage rate is 3.32%

30 above the computed rolled-back rate of 7.6362.

31 Section 3. If any clause, section, or other part of this Resolution shall be held by
32 any Court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or
33 invalid part shall be considered as eliminated and shall in no way affect the validity of the
34 other provisions of this Resolution.

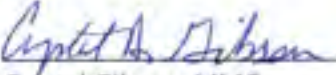
35 Section 4. All resolutions or parts of resolutions in conflict herewith are hereby
36 repealed to the extent of such conflict.

37 Section 5. This Resolution shall become effective immediately upon passage.

38 **PASSED AND ADOPTED** this 21st day of September, 2021.

39	CITY OF BOYNTON BEACH, FLORIDA	YES	NO
40			
41			
42	Mayor – Steven B. Grant	☒	☐
43			
44	Vice Mayor – Woodrow L. Hay	☒	☐
45			
46	Commissioner – Justin Katz	☒	☐
47			
48	Commissioner – Christina L. Romelus	☒	☐
49			
50	Commissioner – Ty Penserga	☒	☐
51			
52		VOTE	<u>5-0</u>

53 ATTEST:

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55 
56 Crystal Gibson, MMC
57 City Clerk
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61 (Corporate Seal)
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RESOLUTION R21-120

**A RESOLUTION OF THE CITY OF BOYNTON BEACH, FLORIDA,
ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30,
2022; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN
EFFECTIVE DATE.**

WHEREAS, a final budget has been prepared by the City Manager estimating expenditures, transfers, and revenues of the City of Boynton Beach for the ensuing year, with detailed information, including revenues to be derived from sources other than the ad valorem tax levy, and she has made recommendations as to the amount necessary to be appropriated for the ensuing year; and

WHEREAS, the City Commission of the City of Boynton Beach has conducted a public hearing in accordance with s. 200.065 Florida Statutes on the City's final budget and the proposed millage rate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BOYNTON BEACH, FLORIDA:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the final budget of the City of Boynton Beach, Florida, for the fiscal year beginning October 1, 2021 and ending September 30, 2022, a copy of which is attached hereto, is hereby adopted and the appropriations set out therein are hereby made to maintain and carry on the government of the City of Boynton Beach, Florida.

Section 3. There is hereby appropriated the sum of \$102,396,693 to the **General Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays for the City Government pursuant to the terms of the above budget.

Section 4. That there is hereby appropriated the sum of \$2,598,935 to the **Traffic Safety Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

32 Section 5. That there is hereby appropriated the sum of \$1,301,150 to the **Local**
33 **Option Gas Tax Special Revenue Fund** for the payment of operating expenditures, transfers
34 to other funds, and necessary capital outlays.

35 Section 6. That there is hereby appropriated the sum of \$339,800 to the
36 **Community Improvements Special Revenue Fund** for the payment of operating
37 expenditures, transfers to other funds, and necessary capital outlays.

38 Section 7. That there is hereby appropriated the sum of \$3,397,351 to the
39 **Building Special Revenue Fund** for the payment of operating expenditures, transfers to
40 other funds, and necessary capital outlays.

41 Section 8. That there is hereby appropriated the sum of \$303,689 to the **Public**
42 **Arts Special Revenue Fund** for the payment of operating expenditures, transfers to other
43 funds, and necessary capital outlays.

44 Section 9. That there is hereby appropriated the sum of \$742,998 to the
45 **Recreation Program Special Revenue Fund** for the payment of operating expenditures,
46 transfers to other funds, and necessary capital outlays.

47 Section 10. That there is hereby appropriated the sum of \$11,625,894 to the **Public**
48 **Service Tax Debt Service Fund** for the purpose of payment operating expenditures,
49 transfers to other funds, and the principal and interest due on the public service tax bonds
50 of the City not subject to statutory exemptions and for redeeming such bonds as they mature.

51 Section 11. That there is hereby appropriated the sum of \$3,842,327 to the
52 **General Capital Improvement Capital Projects Fund** for the payment of transfers to other
53 funds and capital outlays pursuant to the terms of the above budget.

54 Section 12. That there is hereby appropriated the sum of \$6,944,623 to the **Local**
55 **Government Surtax Capital Projects Fund** for the payment of transfers to other funds and
56 capital outlays pursuant to the terms of the above budget.

57 Section 13. That there is hereby appropriated the sum of \$66,067 to the **Parks &**
58 **Recreation Facilities Trust Fund** for the payment of transfers to other funds and capital
59 outlays pursuant to the terms of the above budget.

60 Section 14. That there is hereby appropriated the sum of \$54,884,450 to the **Water**
61 **and Sewer Utility Enterprise Fund** for operating expenditures, debt service, transfers to
62 other funds, and necessary capital outlay.

63 Section 15. That there is hereby appropriated the sum of \$31,207,947 to the **Water**
64 **and Sewer Utility Capital Improvement Enterprise Fund** for the payment of capital outlays
65 pursuant to the terms of the above budget.

66 Section 16. That there is hereby appropriated the sum of \$2,250,175 to the **Golf**
67 **Course Enterprise Fund** for operating expenditures, transfer to other funds, and necessary
68 capital outlays.

69 Section 17. That there is hereby appropriated the sum of \$204,200 to the **Golf**
70 **Course CIP Fund** for the payment of capital outlays pursuant to the terms of the above
71 budget.

72 Section 18. That there is hereby appropriated the sum of \$11,788,142 to the **Solid**
73 **Waste Enterprise Fund** for the payment of operating expenditures, transfers to other funds
74 and necessary capital outlays.

75 Section 19. That there is hereby appropriated the sum of \$9,863,114 to the **Fleet**
76 **Maintenance Internal Service Fund** for the payment of operating expenditures, transfers to
77 other funds, and necessary capital outlays.

78 Section 20. That there is hereby appropriated the sum of \$521,501 to the
79 **Materials & Distribution Internal Service Fund** for the payment of operating expenditures,
80 transfers to other funds, and necessary capital outlays.

81 Section 21. That there is hereby appropriated the sum of \$6,358,453
82 to the **Self-Insurance Internal Service Fund** for the payment of operating expenditures,
83 transfers to other funds, and necessary capital outlays.

84 Section 22. That there is hereby appropriated the sum of \$575,169* the **Cemetery**
85 **Special Revenue Fund** for the payment of operating expenditures, transfers to other
86 funds, and necessary capital outlays.

87

*corrected scrivener's error

88 Section 23. All delinquent taxes collected during the ensuing fiscal year as
89 proceeds from levies of operation millages of prior years are hereby specifically appropriated
90 for the use of the General Fund.

91 Section 24. If any clause, section or other part of this Resolution shall be held by
92 any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional
93 or invalid part shall be considered as eliminated and shall in no way affect the validity of the
94 remaining portions of this Resolution.

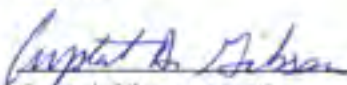
95 Section 25. All Resolutions or parts of Resolutions in conflict herewith are hereby
96 repealed to the extent of such conflict.

97 Section 26. This Resolution shall become effective immediately upon passage.

98 **PASSED AND ADOPTED** this 21st day of September, 2021.

99	CITY OF BOYNTON BEACH, FLORIDA		
100		YES	NO
101			
102	Mayor – Steven B. Grant	✓	—
103			
104	Vice Mayor – Woodrow L. Hay	✓	—
105			
106	Commissioner – Justin Katz	✓	—
107			
108	Commissioner – Christina L. Romelus	✓	—
109			
110	Commissioner – Ty Penserga	✓	—
111			
112	VOTE	<u>5-0</u>	

113 ATTEST:

114 
115 Crystal Gibson, MMC
116 City Clerk
117

118
119
120 (Corporate Seal)





CITY OF BOYNTON BEACH
100 E Boynton Beach Boulevard
Boynton Beach, FL 33425
www.boynton-beach.org